

**AGENDA
CITY OF ALLEN
CITY COUNCIL WORKSHOP MEETING
APRIL 28, 2009 – 6:00 P.M.
COUNCIL CONFERENCE ROOM
ALLEN CITY HALL
305 CENTURY PARKWAY**

Call to Order and Announce a Quorum is Present.

Questions on Current Agenda.

Items of Interest.

1. Briefing Regarding the 2009 Strategic Plan —
Peter H. Vargas, City Manager
Shelli Siemer, Assistant City Manager
2. Update Regarding the Proposed Health Clinic —
Laura Morrow, Director of Human Resources
3. Committee Updates from City Council Liaisons —
4. Discussion of Regular Agenda Items —

Adjourn to Regular Meeting.

- open to the public -

This notice was posted at Allen City Hall, 305 Century Parkway, Allen, Texas, at a place convenient and readily accessible to the public at all times. Said notice was posted on Friday, April 24, 2009, at 5:00 p.m.

Shelley B. George, City Secretary

Allen City Hall is wheelchair accessible. Access to the building and special parking are available at the entrance facing Century Parkway. Requests for sign interpreters or special services must be received forty-eight (48) hours prior to the meeting time by calling the City Secretary at 214.509.4105.

CITY COUNCIL AGENDA COMMUNICATION
--

AGENDA DATE: April 28, 2009

SUBJECT: City Council Draft 2009 Strategic Plan

STAFF RESOURCE: Peter H. Vargas, City Manager
Shelli Siemer, Assistant City Manager

PREVIOUS COUNCIL ACTION: City Council Strategic Planning Session was held on January 17, 2009

ACTION PROPOSED: Discuss the Draft 2009 Strategic Plan

BACKGROUND

The City Council participated in the annual Strategic Planning Session on January 17, 2009, to identify goals and strategies for the City of Allen. The first part of the day was facilitated by Rollie Waters of Waters Consulting who focused on team building with emphasis on management and communication styles, based on the DISC assessments.

The second portion of the session was spent on setting priorities for the next year with an emphasis on specific goals that will help the City of Allen plan for the future. Karen Walz with Strategic Community Solutions facilitated this year's workshop. Ms. Walz engaged the Council in thought provoking topics related to the following issues: capital investment, the economy, balancing interests, Allen USA, and sustainability. The City Council was asked to identify the single most important trend or issue that will impact Allen in 2009. More detailed information is included in her report, which is attached.

Included are electronic copies of the Draft 2009 Strategic Plan, new items identified in 2009, and a summary list of the completed items from previous years. Each of the items identified by the City Council during the January 2009 session has been incorporated into the plan. Please review the plan and ensure the items reflect the City Council's intentions. After the City Council reviews and comments on the draft plan, the document will be finalized and distributed to Council.

ATTACHMENT

2009 Workshop Report
2009 DRAFT Strategic Plan



City Council
Strategic Planning Workshop
January 17, 2009

Workshop Report
Prepared by Strategic Community Solutions

City of Allen City Council Strategic Planning Workshop

Table of Contents

	<u>Page</u>
Executive Summary	1
Strategic Planning Workshop	3
Workshop Activities	3
Dynamic Communication Workshop	3
Making Tough Public Policy Choices	4
Lunch Exercise	6
Strategic Planning Process	6
Key Accomplishments	7
World Café	7
Topic 1: Capital Investment	8
Topic 2: Sustainability	10
Topic 3: Allen USA	12
Topic 4: Economy	14
Topic 5: Balancing Interests	16
Keypad Polling on World Café Topics	18
Strategic Plan Discussion	20
Strategic Plan Goals for 2009	21
Strategic Plan Priorities	21

City of Allen City Council Strategic Planning Workshop

Executive Summary

Allen's City Council and key Management Staff met for a strategic planning workshop on January 17, 2009. This report describes the workshop process, the issues considered by workshop participants and the major recommendations made during the session. Key findings from this Workshop are:

1. The year 2008 was a year of accomplishment for Allen. Of particular note is the recognition the city received in a number of different areas – safety, as a top place to live, and because of its strong financial condition, among others.
2. Challenging times require that public officials take effective action as they address tough choices. Communications and negotiation skills that help elected officials balance all interests (not just the most vocal) are particularly important during these times. This workshop included training on these skills for City Council and senior staff.
3. Key conclusions on five important topics for 2009 included:
 - a. Capital investment
 - i. Continue to make these improvements, including those related to the Event Center, while monitoring changes in the economy.
 - ii. This may be a good year to invest in needed land acquisitions.
 - b. Sustainability
 - i. Allen must maintain what it has – good infrastructure and a unique urban landscape.
 - ii. Sustainability requires a continuing emphasis on quality development and increased efforts to 'brand' the Allen community.
 - c. Allen USA
 - i. The current family orientation is a strength that should be maintained.
 - ii. The City should plan for a successful future for this event that includes changes to strengthen and expand its appeal.
 - d. The economy
 - i. Be cautious but not stagnant.
 - ii. Proceed with investments that prepare Allen for the future.
 - e. Balancing of interests
 - i. Challenges relate to different philosophies as well as different positions on any particular issue.
 - ii. Communication is the key to helping the community understand and support City decisions.



City of Allen City Council Strategic Planning Workshop

4. After review by City Council, goals 1 and 8 were modified and goals 2 through 7 remained unchanged. The discussion produced specific recommendations that will be used by staff to update the strategies, objectives and tasks for the 2009 Strategic Plan.

City of Allen City Council Strategic Planning Workshop

Strategic Planning Workshop

The City of Allen held a City Council Strategic Planning Workshop on January 17, 2009 at the Hilton Garden Inn. Workshop participants included the Mayor and City Council members, as well as the City Manager and key members of his staff. The workshop's objectives were to:

- Look beyond Allen's current issues and day-to-day pressures to anticipate the larger concerns that may affect the city this year;
- Practice using the tools and techniques that build a strong organization and community;
- Discuss this year's priority issues; and
- Review and update the Strategic Plan for 2009.

The workshop was designed and facilitated by Karen Walz FAICP, Principal of Strategic Community Solutions.

Workshop Activities

The agenda for this workshop is shown in the box to the right. The first part of the workshop focused on important discussions for effective public policy and work with the community – communications and negotiations skills that are particularly important when a community is facing choices related to change or limited resources. This part of the workshop included a presentation and discussion of dynamic communications skills, a presentation on tools for making tough public policy choices, and a role-playing exercise that practiced those sets of skills. The second part of the workshop focused on the issues that Allen is likely to face in 2009 and the strategic direction that will be most important for Allen's success this year. This part of the workshop included a 'world café session', general discussion and the use of keypad polling to understand the perspectives of individual participants. Each of these activities is described below.

Strategic Planning Workshop Agenda

- Introduction & Overview
- Dynamic Communications Workshop
- Strategic Planning Process
- Lunch & Role-Playing Exercise
- World Café – Key

Dynamic Communication Workshop

Consultant Rolie Waters of The Waters Consulting Group, Inc. presented a training and discussion session focused on dynamic communication and relationship-based decision making. He began by presenting information about the way individuals' belief systems affect their perceptions of the people around them. He provided a brief synopsis of research and opinions about personality types over time, leading to the creation and refinement of the DISC system. This system defines four general



City of Allen City Council Strategic Planning Workshop

personality and communications types, which are D (dominance), I (influencing), S (steadiness) and C (cautiousness).

Mr. Waters summarized the results of the DISC analysis his firm had completed for all the individuals participating in this workshop. He then explained how this information could be used to strengthen relationships and improve decision-making. His presentation included general information for each of the four types in terms of:

- Work behavior
- Preparation style
- Presentation style
- Handling objections style
- Closing style
- Servicing style
- How to communicate most effectively with a person of this type



Reviewing individual DISC reports

In addition to the value of this analysis for communication between individuals, Mr. Waters demonstrated the ways in which an understanding of these characteristics can help the city assemble teams that use the strengths of all types of individuals. Such balanced teams can be more effective in dealing with challenging situations; as a result, they can provide great value to constituents. His presentation concluded with application of these styles to relationship-based decision-making.

Making Tough Public Policy Choices

Consultant Karen Walz of Strategic Community Solutions presented a brief refresher course on skills that help public officials make good choices in situations where there are challenging public policy issues. These include several that characterize Allen today:

- As communities reach 'build-out', it is increasingly common for development proposals to affect existing developed areas and current residents. Therefore, there are more objections to proposals because of their impacts (real or perceived) on existing neighborhoods. The public policy decisions raised by these proposals require that public officials balance the benefits of the new proposal – and the need for its owner to make use of private property – against the changes in daily life and community character that the project may represent.

City of Allen City Council Strategic Planning Workshop

- As communities mature, they generally become more diverse. A greater diversity of interests, perspectives and ideas means there is more potential for disagreement. The interests that are represented at a public hearing may not include all the interests the City should consider, and the perspectives voiced by the most vocal stakeholders may not represent the best choice for the entire Allen community.
- When resources are limited, the choices that allocate these resources can be challenging because there are not enough resources to meet all requests. The allocation of limited water supplies is an example of these tough choices.
- Uncertainty creates tougher decisions. Since the results of public decisions may not be truly known for many years (until after a project is built, for example), there is uncertainty about the real impacts of the decision. This uncertainty about the future can lead different people to reach different conclusions about the choices available to the community, and these differing conclusions can lead to disagreements that are hard to resolve today.

Tools related to negotiation and the effective use of policy-setting documents were discussed. Key concepts are:

- Balancing diverse interests, recognizing that the city's officials (particularly the City Council) are the decision-makers who are responsible for determining the right balance of all the interests in the community that may be affected by the decision.
- Looking to the long term and considering the implication of each decision for the city's ability to achieve its long range goals and vision.
- Using the Strategic Plan to set priorities and using other documents (such as the comprehensive plan or the capital improvements program) to explain the policy direction in greater detail.
- Consider each individual case or decision in the context of the city's existing policy direction rather than in isolation.
- Negotiation skills, drawn from "Getting to Yes", include:
 - Separate the people from the problem
 - Focus on interests, not positions
 - Understand your own interests
 - Invent options for mutual gain
 - Insist on using objective criteria

These tools and the communications tools presented in the first part of the workshop provide the City Council and City management with skills that are important in these challenging times.

City of Allen City Council Strategic Planning Workshop

Lunch Exercise

To practice the skills discussed in the first part of the workshop, all participants were assigned roles in an exercise that used these skills for decision-making in the hypothetical community of Cotton City, Texas. Participants were assigned to one of four groups and were given roles as City Council members, staff, developer and community leaders. Information about these individuals' backgrounds, responsibilities and DISC scores were provided. Participants played these roles as the groups debated the merits of a rezoning for the "Megafoods" company. At the end of the role-playing exercise, the Cotton City Council members voted on the case.

During the debriefing, the four groups reported on their results and their processes. All four groups approved the zoning. However, there was a wide range in their processes and rationales. Some groups chose to base their decision on objective criteria – the information presented or the ordinances and development review criteria the city uses to manage development. Other groups focused on addressing or

reducing the objections of citizens who believed the zoning would harm them. Some participants used the information on the characters' DISC scores as they sought to persuade those individuals.

Strategic Planning Process

This part of the workshop began before the lunch role-playing exercise. The City staff presented brief summaries of material provided in the City Council packet – a review of the 2008 Strategic Plan and a report on the Management Team Strategic Planning Workshop. Staff also provided City Council with an update on work to address a



Reviewing information on Cotton City TX



Debating the 'Megafoods' Zoning Case

City of Allen City Council Strategic Planning Workshop

particular issue of concern – the best approach to provide transportation to their jobs for people employed by major businesses and retail centers in Allen.

Key Accomplishments

After the role-playing exercise was completed and discussed, participants shifted their attention to Allen's strategic goals for 2009. Participants identified notable accomplishments from 2008, which are listed below.

- Safest city in Texas
- Allen made the "Top 20 places to live" ranking
- Added 1 million square feet of retail
- Started construction of the Event Center
- The partnership that successfully created the Event Center
- Kept Experian and recruited Rescue Debt
- Strong financial condition
- Water conservation
- Public Safety software project
- Home values increased in Allen
- Progress on S.H. 121
- Technology projects
- Allen Eagles Football

World Café

A set of important topics for Allen were discussed using the 'World Café' format for public engagement. This format emphasizes a conversational dialogue among small groups of people on issues that matter to them and their organization. As in a sidewalk café, tables are small and discussion is generally informal. Participants spend a short amount of time at a table discussing a particular topic, then move to a new table where they discuss a different topic with another group of participants. There is cross-fertilization of ideas as the groups change, and participants are encouraged to use words, images or other techniques to contribute their ideas on each topic.



City of Allen City Council Strategic Planning Workshop

For this World Café session, participants joined discussions of five topics. Facilitators managed the discussion at each of the five topic tables using a prepared set of questions about the topic. Each 'round' of discussion took 15 minutes. There were five discussion rounds, so each participant was able to contribute to the dialogue on all five topics.

These are the five topics participants discussed:

- Capital investment
- Sustainability – infrastructure, parks, facilities, quality neighborhoods
- Allen USA
- The economy
- Balancing of interests.

At the end of the World Café session, facilitators reported the findings for the topic at their tables. The results for each of the five issues are presented below. For each issue, the summary conclusions reported by the table facilitators are shown first. These conclusions are followed by the detailed reports from each World Café table.

Topic 1: Capital investment – facilitated by John Baumgartner

Summary Conclusions

- Monitor what is happening with the economy
 - good/bad effects
 - Assessed values
- Event Center demands
 - Evening activities
 - Staffing impacts
- Biggest Challenges
 - Direction with ACC
 - O & M implications associated with capital projects (staffing implications and timing of projects)
- Time to buy land – keep watch over next 3-5 months
- Continue CIP



Detailed Discussions of Topic

- **What are the most important capital investments to pursue this year? (could be continuation of bond program, new CIP, maintenance, ACC, 'shovel-ready' projects, etc.).**

City of Allen City Council Strategic Planning Workshop

- Police Department Expansion needs – use Municipal Annex or old Central Fire
 - Entry monuments identifying Allen – both southbound and northbound on US 75
 - Continue what we are doing
 - Acquire parkland and right-of-way
 - Ridgeview
 - 2551
 - Traffic signals
 - Landscaping on US 75 – lights that work
- **What challenges face the City in implementing the Bond Program?**
 - Economy
 - Funding
 - Staffing for Implementation – balancing the desire to have everything now
 - Fluctuating AV values
 - Legislative issues related to AV values
 - Economic Stimulus Plan
- **What changes in City operations and responsibilities will be needed when the Events Center opens?**
 - Public Safety focus
 - Increase in night time activity
 - Response Plans – mostly public safety
 - Increased population – mostly night time
 - Neighbor issues
 - Traffic
- **What challenges face the City in implementing other capital projects (i.e.: park development, CDC projects)?**
 - Funding
 - Economy – issuing debt
 - Timing of the Arts of Collin County project
 - Debt Issuance schedule



City of Allen City Council Strategic Planning Workshop

- Impact to Operations and Maintenance
- Hard decisions – (i.e., balancing need for new parks vs. paying for O&M)
- **What capital projects are still needed (not currently identified or funded)?**
 - Library (Phase II) – 5-8 years
 - Funding for rehabilitation of infrastructure
 - West side Recreation Center (careful consideration)
 - Community Input – capture their voice

Topic 2: Sustainability – Infrastructure, parks, facilities, quality neighborhoods – facilitated by Bo Bass

Summary Conclusions

- Branding – “Shop Allen”, pushing the website
- Transportation connections
- Adequate infrastructure – maintain what is here
- Unique urban landscape
- Public Input
- Assess/sunset programs – look at timing for transitions
- Maintain current emphasis on quality development - continue to be selective with emphasis on diversity of land uses
- Comp Plan/sustainability;
- Utility/transportation issues at Legislature
- HOA's



Detailed Discussions of Topic

- **How do we balance growth with maintaining what Allen already has in place?**
 - Take care of what is here
 - Economic concerns related to O&M
 - Finish projects already underway
- **How will the transition from growth mode to maintenance mode change the way we operate?**
 - Pre-planning
 - Assess/inventory
 - Obtain the public's and the employees' input

City of Allen City Council Strategic Planning Workshop

- CIP emphasis – look at O&M
- Anticipate workforce changes
- Code enforcement
- Redevelop/rehabilitation program
- **What actions in 2009 will maintain Allen's success as it becomes built out?**
 - Retail workers' transit development
 - Volunteer involvement
 - Develop SH 121 corridor program
 - Code enforcement becomes an emphasis
 - Retrain employees
 - Marketing/education to public
- **What steps should the City of Allen and the Allen community take to become more sustainable over time?**
 - Economic
 - "Shop Allen" program
 - Land Use diversity to maintain urban change/evolution
 - Green
 - Current benefits – awareness
 - Standards program
 - Transportation (Work to home, home to retail, retail to play, etc.)
 - Multiple purpose transportation
 - Define users
 - Identify need direction/flow
 - Infrastructure
 - Maintain
 - Enhance/upgrade
 - Expand
- **How can we maintain or enhance services as our population's character and demands change over time? What steps should we take in 2009?**
 - Communicate need/benefit/program for sustainability
 - Unique urban landscape



City of Allen City Council Strategic Planning Workshop

- Continue to be selective with Land Use choices
- Enhance development standards and stick to them
- Inventory and strive for balance of Land Uses
- Public input on what is desired and makes sense
- Landowner/citizen ownership in sustainability issues (HOA's)
- Allen branding efforts
- Ongoing, "real time" focus on City, AISD, business, institutional and citizen teamwork
- Assess and sunset (if needed) city services/programs to reflect evolving community needs
- Maintain current emphasis on selecting quality Land Uses only – Say "no" if a proposed project doesn't fit the plan
- Stick to the Plan
- Continue to focus and investment in data centers
- Pre-plan SH 121 – and then stick to the plan
- Regional transit
- Emphasis on key legislative issues
 - Utilities
 - Transportation
- Feedback/review of services/programs
- Update Comprehensive Land Use Plan
- Review of AIDC
- Maintain/finance infrastructure
- Code enforcement focus
- Focus on infill standards
- Financing plan for sustainability
- HOA's involvement/maintenance/development/monitoring
- Stick to plan where it has been successful/update where needed
- Focus on programs to capture needed diversity on Land Uses
 - Infrastructure
 - Incentives

Topic 3: Allen USA – facilitated by Tim Dentler

Summary Conclusions

- Family Oriented
- Positive public perception
- Easy access
- Develop plan for the future - Keep it the same family oriented focus
 - Weigh carefully any changes to event – does expansion really add value?
 - Issues to consider – cost, location, staffing, organizational structure

City of Allen City Council Strategic Planning Workshop

- Add pre-teen component
- No rain
- More shade
- Double headliner (higher investment)
- Older teen activities
- Joint packaging (i.e., event center/ packaging if two day event)
- Co-market with local retailers
- Diversification of talent
- **What are the implications & impacts of expanding Allen USA?**
 - Increased cost/funding
 - Problems (safety/weather)
 - Loss of family perception
 - No room for expansion
 - May need gate fee and require fencing – higher costs
 - Try it and see
 - Impact on neighborhood
 - Staffing cost
 - Sell naming rights
 - Find ways to maintain or expand advertising
 - Shuttle fee
 - City wide impact
 - Does it bring value to City with expansion?
- **What are the implications & impacts of other possible changes to Allen USA?**
 - Alcohol – loss of family oriented venue
 - Cost yourself out of affordability
 - Economy impacts sponsors
 - Sponsorships vs. funding
 - Competition with other events
 - Site impact
 - Staffing impact
 - Evaluating additional event
 - Location of the event (because impacts of the event change if it moves from a residential to a commercial location)
 - Needs organizational structure (i.e., community/non-profit)

Topic 4: Economy - facilitated by Kevin Hammeke

Summary Conclusions

- Monitor budget, AV values and sales tax revenues

City of Allen City Council Strategic Planning Workshop

- Maintain/evaluate services
- Monitor Federal stimulus package
- Proceed with infrastructure that prepares us for the future
- Be cautious but not stagnant
- Need to be prepared to make hard decisions

Detailed Discussions of Topic

- **What should Allen focus on so it can thrive during this period of global economic uncertainty?**
 - Focus on workforce training, retraining (career tech and business incubators)
 - Monitor federal stimulus package
 - Diversify tax base
 - Focus on fiscal prudence
- **What indicators will be most important for Allen to monitor so the City can respond appropriately to economic change?**
 - Budget
 - Maintain services
 - Re-evaluate expenditures
 - Monitor sales and property taxes, valuations
 - Monitor crime statistics
 - Monitor demographics and neighborhoods
 - Monitor job changes
 - Monitor sales and property taxes/values and foreclosures
 - Monitor Commercial vacancy rates/trends
- **How can/should the City of Allen help its residents and homeowners address challenges due to the economy?**
 - Workforce Issues
 - Transportation
 - Pursue technical colleges
 - Monitor workforce
 - Program to defray H2O bills



City of Allen City Council Strategic Planning Workshop

- **How can/should the City of Allen help its businesses address challenges due to the economy?**
 - Work with existing retailers & businesses (business retention)
 - Be aware of consolidation of businesses/corporations
 - Hold businesses round tables
 - Review and update Economic Development Goals
 - Market goals
 - Business retention
- **What new opportunities may become available to Allen as a result of economic changes, and how should the City take advantage of them?**
 - Delay City projects/costs with O&M
 - Recruitment opportunity
 - Non-residential
 - Federal stimulus package
 - Propose legislative changes
 - Maintain current services & facilities
 - Evaluate adding facilities/O&M costs
 - Re-evaluate current services
 - Proceed with infrastructure to prepare for future opportunities
 - Be cautious, but not stagnant



Balancing Interests – facilitated by Bill Hawley

Summary Conclusions

- Challenges with decisions related to infill development (NIMBY – Not In My Back Yard)
- Role of local government related to regulations (transportation, smoking, cell phone, watering)
- Perception of new vs. old areas
- Key is communication - Help community understand
- Legislative priority – actively fight bad legislation and pursue transportation issues

Detailed Discussions of Topic

Prepared by Strategic Community Solutions
Page 16



City of Allen City Council Strategic Planning Workshop

- **What issues are likely to arise this year that might polarize groups within the community?**
 - ‘Infill’ developments with objections from neighbors (townhomes, commercial, churches adjacent to residential)
 - Development issues based on the type of business
 - “Role of government” issues (i.e., what is the role of local government in certain topics)
 - Examples are water conservation; smoking in businesses; cell phones while driving; etc.
 - Economy (“haves” and “have nots”)
 - Bicycles on public roads/ no designated lanes
 - Transportation
 - Alternate power such as wind/solar- do we encourage or restrict for aesthetic reasons?
 - 121 development
- **How can we anticipate them so we make the best public policy decisions for the long-term future of the whole community?**
 - Plan for them
 - Land development code revisions
 - Limiting variances granted so as not to anger those who comply
 - Include adjoining property owners/interests early.
 - Too often neighbors are surprised by a development when the matter is before Council. This is not due to a failure to notify as required by law, but most people just don’t pay attention to these notices.

These next three questions generated very similar answers. Responses for all three are combined below:

- **How should we respond to the public’s desire to affect particular public policies?**
- **How should we respond to the public’s desire to know what is going on?**
- **How can the City inform and educate people about the reasons for its policies, even in a situation where people may disagree about an individual decision?**
 - City Website – advertise the City’s website address (www.cityofallen.org) everywhere so people are ‘driven’ to the site for information about events.
 - Mailings
 - Town hall style meetings that cover specific topics and rotate around the community.
 - Encourage involvement/ inclusion

City of Allen City Council Strategic Planning Workshop

- ACTV- develop short informational pieces to run before and after the council meetings to explain procedural matters and/or provide information about events/issues.
- Code enforcement educational videos- property owner's responsibilities and who/why the City enforces codes
- **What should the City's legislative agenda/priorities include?**
 - Monitor Austin for bills that will harm Allen (Appraisal and Revenue Caps)
 - Appraisal/Revenue caps
 - Transportation
 - Eminent domain restrictions
 - Unfunded mandates.
 - Allen is cut into pieces via state and federal election districts. Should we try to resolve this in redistricting in 2010?

Keypad Polling on World Café Topics

The first set of keypad polling questions asked for feedback about the recommendations on topics discussed during the first World Café session. For each topic, participant responses indicate how consistent the group's recommendations are with the participant's own view of the topic. The results are noted in the table below.

City of Allen City Council Strategic Planning Workshop

Do these ideas reflect my own views?	Very consistent with my ideas	Somewhat consistent with my ideas	Somewhat inconsistent with my ideas	Very inconsistent with my ideas	I'm not sure
Capital investments	73.9%	26.1%	0.0%	0.0%	0.0%
Sustainability	66.7%	33.3%	0.0%	0.0%	0.0%
Allen USA	50.0%	41.7%	8.3%	0.0%	0.0%
The economy	65.2%	26.1%	8.7%	0.0%	0.0%
Balancing interests	34.8%	56.5%	0.0%	4.4%	4.4%

These results indicate a very strong level of agreement on the approach to capital investments. All participants indicated that the recommendations from this World Café table were consistent with their own ideas. Almost three-quarters of the participants felt that this approach was 'very consistent' with their own ideas. Clearly, there is a strong consensus on Allen's direction for this topic.

There is also a strong level of agreement on the approach to sustainability. Again, all participants indicated that the World Café recommendations were consistent with their own ideas. Two-thirds of the group felt the recommendations were 'very consistent'. As Allen pursues action on this topic, there should be continuing discussion so that those who indicated 'somewhat consistent' have the opportunity to both contribute their ideas and learn more about the specific programs and initiatives Allen will undertake.

For the three remaining issues, over 91% of participants indicated that these ideas were consistent with their own. On the economy, almost two-thirds of the group felt the approach was 'very consistent' with their own ideas. As with sustainability, continuing communication and engagement of Council and key staff members will be important as Allen takes specific steps in response to this issue.

The responses related to Allen USA show that half the participants feel the World Café table's ideas were 'very consistent' with their own; almost 42% indicate they are 'somewhat consistent'. The World Café discussion on this topic concluded with a number of questions and areas for further investigation as Allen considers the best way to build on this event's past success. Investigation of these questions will be important to provide more information and, therefore, to develop a stronger agreement on a preferred direction.

The World Café table focused on balancing interests dealt with some of the difficult policy choices facing Allen as it nears 'build out'. Issues such as zoning where

City of Allen City Council Strategic Planning Workshop

neighbors object; effective and appropriate communication with residents and other interested parties; and action in the Texas legislature are all challenging ones to address. This is the only topic for which participants indicated the group's ideas are 'very inconsistent' with the participant's own ideas (1 person) or that the respondent doesn't know how these ideas compare with his/her own (1 person). While the group's ideas on communications and legislative priorities are clear, the comments about other issues highlight the opposing perspectives Allen must address and simply indicate a process for resolving them. For example, planning ahead for appropriate land uses is suggested as a way to avoid or reduce 'NIMBY'-type opposition to zoning where new uses are proposed adjacent to developed neighborhoods. It may be the case that the participants who did not feel the group's ideas were consistent with their own will be supportive of the suggested approaches as they are used case by case.

These ideas and recommendations were considered as participants turned their attention to specific goals and strategies for the City of Allen for 2009.

Strategic Plan Discussion

The next segment of the workshop focused on a review of the goals in the 2008 Strategic Plan. The City Council reviewed each of the 2008 goals and considered changes recommended by staff at the Management Team's Strategic Planning Workshop. The changes in Goals directed by the City Council are explained below; the final set of 2009 goals is shown after this discussion.

Goal 1: The staff suggested that the goal be revised to address livability and safety throughout Allen, not just in the city's neighborhoods. The City Council agreed with this direction, and changed 'neighborhood' to 'community' in this goal.

Goal 2: This goal is unchanged.

Goal 3: This goal is unchanged.

Goal 4: After discussion about the intent of the goal in terms of the audiences to which Allen is communicating, the City Council chose to leave this goal unchanged.

Goal 5: This goal is unchanged, though participants noted that the economy this year dictates caution in the amount of investment to be made.

Goal 6: This goal is unchanged, since the City Council believes that the current level of operational excellence should be maintained at this time.

City of Allen City Council Strategic Planning Workshop

Goal 7: This goal is unchanged from the 2008 statement¹.

Goal 8: The Council considered the suggestion that this goal should be re-framed to include water as well as other natural assets and environmental issues. After discussion, the Council chose to retain the goal's focus on water. The Council reworded the goal to add the word 'manage' to the activities the City should do. The Council agreed that a new strategy should be added here regarding the identification of new water resources.

Strategic Plan Goals for 2009

These are the goals to be used in the 2009 Strategic Plan:

1. Enhance community livability and safety.
2. Cultivate regional alliances and partnerships with agencies and governmental units that affect Allen.
3. Improve regional mobility through transportation initiatives.
4. Signify, enhance and communicate Allen's identity to the region and the nation.
5. Systematically invest in public infrastructure
6. Maintain operational excellence in City government services
7. Provide economic investment that increases employment opportunity, the tax base, and provides desired goods and services for residents and contributes to the community character and identity.
8. Proactively work to protect, conserve and manage water resources.

Strategic Plan Priorities

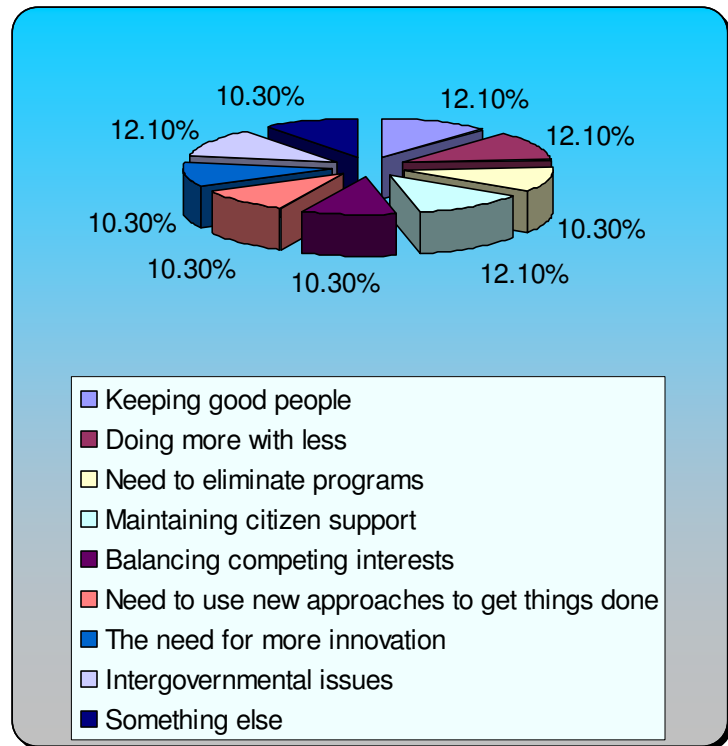
After the discussion of overall Strategic Plan goals, the participants focused on priorities and strategies that will be most important to accomplishing those goals in 2009. Keypad polling was used again to obtain feedback about the importance of a number of key issues. For this set of questions, only City Council members participated in the keypad polling.

¹ The presentation slide for this goal was incorrect; the participants reviewed the goal statement in the 2008 Strategic Plan.

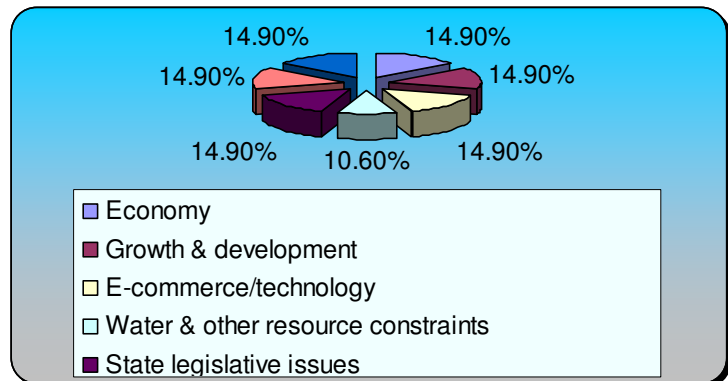
City of Allen City Council Strategic Planning Workshop

The first question asked participants to identify the single most important trend or issue that will impact Allen in 2009. Six of the seven Council members indicated that the most important issue is the economy. One Council member indicated that the most important issue would be 'something else' – either something that was not included on the list or something that is not yet known.

The second question used the same list of trends and issues, but asked the participants to rank these issues in the order of importance. The image on the right indicates the results. These results tabulate all participant responses, but weight a first choice higher than a second choice (and so on), so higher choices receive a higher 'score' than lower priorities.



The last keypad slide in this series asked participants about the challenges facing Allen city government itself this year. The list of eight challenges reflects some of the ideas discussed at the Management Team Strategic Planning Workshop and in the City Council's discussion earlier in this workshop. The results of this question are shown in the image on the right.



The final segment of this discussion again used the five World Café topics to organize a discussion of any other items that might need review or revision in the 2009 Strategic Plan.

For each topic, Council members identified other issues the staff should consider for action in 2009. They provided direction that will be used by City staff in updating the

City of Allen City Council Strategic Planning Workshop

strategies, objectives and tasks in the Strategic Plan. These suggestions are listed below.

Allen USA

- Investigate the possibility of joint packaging with Event Center
- Develop a plan for the future (expand vs. don't expand) – keep the same family-oriented focus
- Don't need another new event

Sustainability – Infrastructure, parks, facilities, quality neighborhoods

- Assess/sunset programs – look at timing for transitions
- Comprehensive Plan update
- Identify what Allen needs – land uses
- Branding – 'Shop Allen', pushing the website

Capital Investment

- This year may be a good time to buy land – keep watch over next 3-5 months
- Operations & Maintenance implications associated with capital projects need to be monitored (staffing implications and timing of projects – carefully scrutinize parks projects and other CIP projects based on O&M)
- Continue carrying out CIP projects

Economy

- Need to be prepared to make potentially hard decisions to cut programs or services

Balancing Interests

- Challenges with decisions related to infill development (NIMBY issues)
- Legislative priority – actively fight bad legislation and pursue transportation issues

To wrap up the workshop, keypad polling was used to gain an indication of how consistent this final direction is with the individual ideas of participants. Again, only City Council members participated. All Council members indicated that this direction is consistent with their own ideas. Three of the seven Council members indicated these results are 'very consistent with my ideas' and four Council members indicated these results are 'somewhat consistent with my ideas'.

City of Allen

DRAFT 2009 Strategic Plan

Summary of Goals Implementation Plan

Goal 1. <u>Enhance Community Livability and Safety</u>		<u>Responsibility</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Ongoing Strategies					
Strategy 1.	Continue to provide progressive and efficient emergency services	Police/Fire	2002	Jul-10	
Strategy 2.	Manage growth and development to preserve Allen's character and maintain neighborhood vitality	Plan	2001	Jul-10	
Strategy 3.	Update Allen's Comprehensive Plan	Plan	2009	Dec-10	
Strategy 4.	Renovate and Construct Neighborhood Parks with Designs for Water Conservation	P&R	2002	Jul-11	
Strategy 5.	Redevelop Hillside Property (ball fields)	P&R	2002	Nov-09	
Strategy 6.	Implement safety monitoring systems throughout the park system	P&R	2007	Jun-09	

Goal 2. <u>Cultivate regional alliances and partnerships with agencies and governmental units that affect Allen</u>	<u>Responsibility</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
--	------------------------------	-------------------------------	---------------------------	-------------------------------

Ongoing Strategies

Strategy 1.	Create recreational partnerships	P&R	2005	Feb-09
Strategy 2.	Expand Public Safety Regional Partnerships	Police/Fire	2005	Jan-10
Strategy 3.	Fully utilize matching grants from Collin County, NCTCOG and TPWD	P&R	2005	Dec-09
Strategy 4.	Continue leveraging transportation matching funds	Eng	2005	May-09
Strategy 5.	Foster educational partnerships for K-12 education and higher education	Library/Plan	2006	Oct-10
Strategy 6.	Define and advocate Allen's positions and interests at the Texas legislature	Admin	2006	May-09
Strategy 7.	Work with partners to protect and conserve natural resources	CS/Eng	2007	Dec-09

Goal 3. <u>Improve regional mobility through transportation initiatives</u>	<u>Responsibility</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
--	------------------------------	-------------------------------	---------------------------	-------------------------------

Ongoing Strategies

Strategy 1.	Develop a local/regional transit plan including mass transit/light rail	Plan/Eng	2003	Jan-11
Strategy 2.	Continue to leverage County, State (TxDOT) and Federal resources for road funding	Eng	2004	Dec-12
Strategy 3.	Actively work to address legislative issues related to transportation	Admin	2008	Dec-09

Goal 4. <u>Signify, enhance and communicate Allen's identity to the region and the nation.</u>	<u>Responsibility</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
--	-----------------------	------------------------	--------------------	------------------------

Ongoing Strategies

Strategy 1.	Showcase Allen through the annual Allen USA celebration	P&R	2009	Jun-11
Strategy 2.	Advance Trails Plan to ensure continuation and connectivity of the trails system	P&R	2002	Sep-09
Strategy 3.	Continue to seek open space funding	P&R	2002	Sep-09
Strategy 4.	Plan for the design and construction of needed City Parks and Recreation Facilities	P&R	2003	Dec-13
Strategy 5.	Signify the City of Allen through beautification efforts	P&R/Eng	2004	Dec-09
Strategy 6.	Develop Library outreach opportunities for the community	Library	2005	Oct-09
Strategy 7.	Develop programs that promote cultural and intellectual development	Library	2002	Oct-09
Strategy 8.	Develop a Healthy Communities initiative to encourage fitness, exercise and healthy lifestyles	P&R	2007	Dec-09
Strategy 9.	Update the City's Parks and Recreation Master Plan	P&R	2007	Sep-09
Strategy 10.	Emphasize marketing efforts to communicate Allen's identity	PAMRO	2006	Dec-09

Goal 5. <u>Systematically invest in public infrastructure</u>	<u>Responsibility</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
---	-----------------------	------------------------	--------------------	------------------------

Ongoing Strategies

Strategy 1.	Implementation of the 2007-2013 Capital Improvement Program (CIP)	Eng	2008	Dec-09
Strategy 2.	Continue to improve traffic management within the City	Eng	2000	Mar-10
Strategy 3.	Develop and implement Infrastructure Maintenance Plan/schedules for Community Service operations	CS	2000	Oct-10
Strategy 4.	Construct and improve roadway infrastructure	Eng	2000	Dec-12
Strategy 5.	Plan for the construction of needed City facilities	Eng	2005	Nov-13

Goal 6. <u>Maintain operational excellence in City government services</u>		<u>Responsibility</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Ongoing Strategies					
Strategy 1.	Utilize technology for optimum performance and customer service	IT	2006	Oct-10	
Strategy 2.	Develop Human Resources programs to become the City that is the "Employer of Choice"	HR	2000	Dec-09	
Strategy 3.	Continually Enhance the City of Allen's Customer Service Approach to Delivering Quality Services	HR	2006	Oct-09	
Strategy 4.	Ensure excellent fiscal management to maintain public trust	Finance	2000	Oct-09	
Strategy 5.	Continue to Highlight the City's Exemplary Programs through Regional, State, and National Award Applications	Admin	2006	Dec-09	
Strategy 6.	Continue to maintain and enhance web-site to improve customer service	PAMRO	2006	May-11	
Strategy 7.	Continue to Provide Creative Original Programming on the City of Allen Government Channel ACTV	PAMRO	2006	Dec-09	

Goal 7. <u>Provide economic investment that increases employment opportunity, the tax base, and provides desired goods and services for residents and contributes to the community character and identity</u>	<u>Responsibility</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
--	------------------------------	-------------------------------	---------------------------	-------------------------------

Ongoing Strategies

Strategy 1.	Create and implement a timetable for public and private investment in the area surrounding the U.S. 75 and S.H. 121 interchange	Plan/AEDC	2006	Dec-10
Strategy 2.	Provide public sector expertise and assistance for a successful new retail development in the Garden District	Plan/AEDC	2006	Oct-09
Strategy 3.	AEDC continue to target prospects to achieve City goals for company recruitment and business retention	AEDC	2006	Jan-10
Strategy 4.	Create an effective process and provide adequate resources to secure and retain desirable retail and mixed-use development	Admin/AEDC	2006	Oct-09
Strategy 5.	Manage growth and redevelopment	Plan	2003	Oct-09
Strategy 6.	Create a viable Central Business District (CBD)	Plan	2004	Jan-10
Strategy 7.	Initiate workforce development issues related to business attraction and retention	AEDC/Plan	2008	Jan-10

Goal 8. <u>Proactively work to protect, conserve and manage water resources</u>	<u>Responsibility</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
--	------------------------------	-------------------------------	---------------------------	-------------------------------

Ongoing Strategies

Strategy 1.	Develop water conservation initiatives that encourage residents, businesses and City's operations to adopt a "low water-use" lifestyle	CS	2007	Oct-09
Strategy 2.	Improve water and sewer infrastructure	Eng	2005	Jul-10

City of Allen

DRAFT 2009 Strategic Plan

Implementation Plan

Goal 1. <u>Enhance Community Livability and Safety</u>		<u>Responsibility</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Ongoing Strategies:					
Strategy 1. Continue to provide progressive and efficient emergency services		Police/Fire	2002	Jul-10	
Ongoing Objectives:					
Objective 1.	Upgrade Public Safety Communication System	Police/Fire	2004	Jul-10	
Objective 2.	Improve & enhance communications center	Police/Fire	2002	Dec-10	
Objective 3.	Effectively use technology to enhance public safety services	Police/Fire	2002	Dec-09	
Objective 4.	Review & enhance ISO standards for quality fire protection	Fire	2006	Aug-09	
Strategy 2. Manage growth and development to preserve Allen's character and maintain neighborhood vitality		Plan	2001	Jul-10	
Ongoing Objectives:					
Objective 1.	Continue implementation of the Neighborhood Integrity Program	Plan	2006	Aug-09	
Objective 2.	Develop a revitalization plan for older neighborhoods and commercial developments	Plan	2001	Oct-09	
Objective 3.	Continue revitalization and neighborhood integrity plan that encourages and rewards property owners rather than penalizing them through code enforcement	Plan	2009	Jul-10	
Strategy 3. Update Allen's Comprehensive Plan		Plan	2009	Dec-10	
Ongoing Objectives:					
Objective 1.	Update Allen's Comprehensive Plan	Plan	2009	Dec-10	
Strategy 4. Renovate and Construct Neighborhood Parks with Designs for Water Conservation		P&R	2002	Jul-11	
Ongoing Objectives:					
Objective 1.	Construct Windridge Neighborhood Park	P&R	2007	Jul-11	
Objective 2.	Construct Shelley Farm Neighborhood Park	P&R	2007	Dec-10	
Strategy 5. Redevelop Hillside Property (ball fields)		P&R	2002	Nov-09	
Ongoing Objectives:					
Objective 1.	Identify long term uses for the property	P&R	2002	Nov-09	

Goal 1. Enhance Community Livability and Safety

<u>Responsibility</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
-----------------------	------------------------	--------------------	------------------------

Ongoing Strategies:**Strategy 6. Implement safety monitoring systems throughout the park system****P&R****2007****Jun-09****Ongoing Objectives:****Objective 1. Install Video Camera Recording Systems in City Parks****P&R****2007****Jun-09**

City of Allen

DRAFT 2009 Strategic Plan

Implementation Plan

Goal 1. Enhance Community Livability and Safety

Strategy 1. Continue to provide progressive and efficient emergency services

Ongoing Objectives:

Objective 1. Upgrade Public Safety Communication System

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Replace Public Safety Radio Communication System	Police/Fire	Deploy a new P-25 open standards radio system that is capable of interconnecting with any P-25 system in the area.	2004	Jul-10	
		Allen and Plano are in the process of replacing the existing radio system with a new P-25 system.	2004	Jul-10	
		Plan was submitted in October 2006, for the anticipated FCC spectrum requirement to change from analog to digital radio equipment in 2009. Over the next five years the City will need to upgrade and install new equipment.	2004	Jan-10	
Design Communication System & Develop RFP for Radio System		In relationship with the RCC study, the application for the FCC Spectrum change is due Feb. 2009.	2007	Feb-09	
Begin installation of Public Safety Radio Communication System			2007	Mar-09	
Complete installation of Public Safety Radio Communication System			2007	Jul-10	

Objective 2. Improve & enhance communications center

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
The IT Strategic Plan recommends changing CAD/RMS vendors.	Police/Fire	Currently underway	2002	Dec-10	

Goal 1. Enhance Community Livability and Safety

Strategy 1. Continue to provide progressive and efficient emergency services

Ongoing Objectives:

Objective 3. Effectively use technology to enhance public safety services

<u>Task Description</u>	<u>Dept</u>	<u>Progress/Updates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Improve the data analysis related to crime trend statistics	Police	Crime analysis application will be part of the new CAD/RMS computer system.	2003	Dec-10	
Improve response times	Police/Fire	Response times and crime analysis will be more accurately recorded and evaluated; Department implemented a field reporting module (completed Nov. 2006) field interview module under review and continuing to develop. Crime analysis application will be part of the new CAD/RMS computer system.	2003	Dec-09	
		Fire Department to begin tracking benchmarks on emergency incidents. This capability should be addressed with the new CAD/RMS computer system.	2003	Dec-09	

Objective 4. Review & enhance ISO standards for quality fire protection

<u>Task Description</u>	<u>Dept</u>	<u>Progress/Updates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Ongoing review and continuous evaluation of ISO standards with the goal to seek a higher rating	Fire	Various factors impact the ISO rating. These include the staffing levels in the fire service and dispatch as well as the location of fire stations and the City's water supply system	2006	Aug-09	

Goal 1. Enhance Community Livability and Safety

Strategy 2. Manage growth and development to preserve Allen's character and maintain neighborhood vitality

Ongoing Objectives:

Objective 1. Continue implementation of the Neighborhood Integrity Program

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Identify additional neighborhoods to implement the City's Neighborhood Integrity Program	Plan	Program has expanded into Oak Hill Neighborhood	2006	Aug-09	
		Property conditions assessment survey is currently underway in targeted areas. The assessment identifies existing property conditions and eligibility for participation in programs	2006	Apr-09	
Create partnerships with targeted neighborhoods to implement the Quality Neighborhood Initiative		Stimulate the formation of neighborhood organizations	2006	Aug-09	
Partner with and facilitate the continuation of existing HOA's		Develop HOA partnership program	2006	Aug-09	

Objective 2. Develop a revitalization plan for older neighborhoods and commercial developments

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Partner with businesses to improve aging commercial areas	Plan	Work with aging commercial areas to identify opportunities to improve appearance. Staff is identifying façade improvement program concepts.	2001	Aug-09	
Stabilize aging neighborhoods by encouraging home ownership, property maintenance and implementing infrastructure improvements.		Implement and expand home buyer assistance and home repair programs. Conducting a program evaluation with a consultant.	2007	Apr-09	
		Implement improvements identified in the 2007 Hillside and Windridge action plans	2007	Oct-09	
		Identify pervasive property condition issues and implement targeted code enforcement efforts. Property conditions survey underway in targeted areas.	2007	Apr-09	

Objective 3. Continue revitalization and neighborhood integrity plan that encourages and rewards property owners rather than penalizing them through code enforcement

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
As Allen transitions from high growth to maintenance, Code Enforcement becomes more of an emphasis. Plan for a future transition of employees into code enforcement positions.	Plan		2009	Jul-10	

Goal 1. Enhance Community Livability and Safety

Strategy 3. Update Allen's Comprehensive Plan

Ongoing Objectives:

Objective 1. Update Allen's Comprehensive Plan

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Initiate the process for updating the Comprehensive Plan	Plan		2009	Feb-10	
Evaluate Future Land Use Plan for appropriateness based on evolution of the City's growth and changing development trends.		Specific items discussed at the Council Strategic Planning session included: regulations for alternative power (wind/solar); SH 121 development; communications with public; infill standards; and, diversity of land uses	2009	Feb-10	
Present draft Comprehensive Plan Update to the Planning & Zoning Commission and the City Council			2009	Dec-10	

Goal 1. Enhance Community Livability and Safety

Strategy 4. Renovate and Construct Neighborhood Parks with Designs for Water Conservation

Ongoing Objectives:

Objective 1. Construct Windridge Neighborhood Park

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Located north of Hanover Drive in the Windridge neighborhood. Amenities to be determined	P&R	Park development takes into consideration the current drought conditions with goal to develop park with lower water use demands.			
Determine a timeline for completion of park		Staff will work toward developing a timeline for development of the Windridge Neighborhood Park. Site has been cleared and graded.	2007	Apr-09	
Obtain public input		Work with neighborhood to obtain input regarding the development of the park	2007	Oct-09	
Design Park Project		Begin Design of the park	2007	Mar-10	
Begin Construction			2007	Jul-10	
Complete Construction			2007	Jul-11	

Objective 2. Construct Shelley Farm Neighborhood Park

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Located along Shelley Drive in the Shelley Farm neighborhood. Park will include a playground, picnic shelter and perimeter hike and bike trail	P&R	Park development takes into consideration the current drought conditions with goal to develop park with lower water use demands.			
Developer will construct park at time of development		The facilities agreement includes the development and construction of a neighborhood park according to City specifications. Playground and minor improvements are completed. Design of park beginning in October 2008 with completion of design scheduled for Feb. 2009	2007	Feb-09	
		Construction of Park anticipated in 2010.	2007	Dec-10	

Goal 1. Enhance Community Livability and Safety

Strategy 5. Redevelop Hillside Property (ball fields)

Ongoing Objectives:

Objective 1. Identify long term uses for the property

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Begin design/construction	P&R	Agreement between City and Blue Sky was executed in Jan. 2009. City staff has been involved with Blue Sky in the concept plan for the property and Blue Sky will be constructing the facility, which is anticipated to begin in May 2009.	2007	May-09	
Complete Construction			2007	Nov-09	

Strategy 6. Implement safety monitoring systems throughout the park system

Ongoing Objectives:

Objective 1. Install Video Camera Recording Systems in City Parks

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Install video cameras at Parks to implement monitoring systems	P&R	In consulting with IT department it has been determined that this project should wait until the W.A.N. is installed at Ford and Celebration Parks before installing the camera system at those locations. This will require less equipment in the field.	2007	May-09	
Prepare RFP documents and obtain bids for security cameras at The Edge		Obtaining bids for System at the Edge. Staff is also evaluating whether or not economic stimulus funds can be used towards this project.	2007	Apr-09	
Install Security Cameras at The Edge			2007	Jun-09	

City of Allen

DRAFT 2009 Strategic Plan

Implementation Plan

Goal 2. <u>Cultivate regional alliances and partnerships with agencies and governmental units that affect Allen</u>	<u>Responsibility</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
--	------------------------------	-------------------------------	---------------------------	-------------------------------

Ongoing Strategies:

Strategy 1. Create recreational partnerships	P&R	2005	Feb-09	
Ongoing Objectives:				
Objective 1. Develop partnership for golf course resort facility	P&R	2005	Jul-08	
Objective 2. Develop partnership with ASA for future athletic facilities and recreational opportunities	P&R	2005	Feb-09	
Objective 3. Work with commercial developments to create special programs/events	P&R	2005	Jan-09	
Strategy 2. Expand Public Safety Regional Partnerships	Police/Fire	2005	Jan-10	
Ongoing Objectives:				
Objective 1. Continue to enhance existing partnerships with FEMA and Homeland Security	Police/Fire	2007	Jan-10	
Strategy 3. Fully utilize matching grants from Collin County, NCTCOG and TPWD	P&R	2005	Dec-09	
Ongoing Objectives:				
Objective 1. Obtain grants for open space	P&R	2005	Sep-09	
Objective 2. Obtain grants for green belts and alternative transportation	P&R	2005	Dec-09	
Strategy 4. Continue leveraging transportation matching funds	Eng	2005	May-09	
Ongoing Objectives:				
Objective 1. Continue partnerships with TxDOT for new roadway projects (see Goal 3, Strategy 2)	Eng	2005	Dec-12	
Objective 2. Continue partnerships with County for new roadway projects (see Goal 3, Strategy 2)	Eng	2005	May-09	

Goal 2. <u>Cultivate regional alliances and partnerships with agencies and governmental units that affect Allen</u>		<u>Responsibility</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Ongoing Strategies:					
Strategy 5.	Foster educational partnerships for K-12 education and higher education	Library/Plan	2006	Oct-10	
Ongoing Objectives:					
Objective 1.	Work with various Universities to pursue opportunities of opening a satellite facility	Plan	2006	Dec-09	
Objective 2.	Partner with local schools to develop and conduct outreach programs for bilingual and special needs children.	Library	2008	Oct-10	
Strategy 6.	Define and advocate Allen's positions and interests at the Texas legislature	Admin	2006	May-09	
Ongoing Objectives:					
Objective 1.	Legislative advocacy through creation and promotion of a City platform/agenda	Admin/Fire	2006	May-09	
Objective 2.	Monitor state legislation re: public transportation funding	Eng	2003	May-09	
Objective 3.	Develop Plan for legislative changes related to 4a/4b funding	Fin/AEDC	2003	May-09	
Strategy 7.	Work with partners to protect and conserve natural resources	CS/Eng	2007	Dec-09	
Ongoing Objectives:					
Objective 1.	Work with NCTCOG to protect and improve air quality	Eng	2007	Dec-09	
Objective 2.	Work with partners to protect and conserve electricity	CS	2007	Oct-13	
Objective 3.	Administer the Texas Pollution Discharge Elimination System (TPDES) Permit	Eng	2008	Oct-09	

City of Allen

DRAFT 2009 Strategic Plan

Implementation Plan

Goal 2. Cultivate regional alliances and partnerships with agencies and governmental units that affect Allen

Strategy 1. Create recreational partnerships

Ongoing Objectives:

Objective 1. Develop partnership for golf course resort facility

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Explore opportunities through private partnership and relationships with adjacent development	P&R/Plan	Continue to work with Emerson Partners for future development partnerships.	2005	Jul-09	
Seek opportunities to add onto Chase Oaks Golf Course to provide nine more holes and enhance development with a hotel/resort project	Plan/P&R	DA Weibring conducted a playability study and developed a comprehensive Golf Course Master Plan for Chase Oaks. Staff developing implementation strategies.	2006	Jul-09	

Objective 2. Develop partnership with ASA for future athletic facilities and recreational opportunities

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Identify needs of both the City and ASA. Evaluate property needs and identify potential locations.	P&R	Determine potential for land partnership with ASA for indoor multi-sport complex	2005	Dec-09	

Objective 3. Work with commercial developments to create special programs/events

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Work with developers to implement some city sponsored recreation programs/events in new commercial developments	P&R	Once developments are completed, parks and recreation will work with developers to implement a city-sponsored program or event in the area [addressed in Goal 4, Strategy 7]	2005	Jun-09	

Goal 2. Cultivate regional alliances and partnerships with agencies and governmental units that affect Allen

Strategy 2. Expand Public Safety Regional Partnerships

Ongoing Objectives:

Objective 1. Continue to enhance existing partnerships with FEMA and Homeland Security

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Continue to work closely with Homeland Security in police related activities.	Police	Homeland Security is currently seeking grant funding for a County wide license plate recognition system, which one of the five units would be assigned to Allen.	2007	Jan-10	
		Homeland Security is purchasing Crime Scene Equipment for use in catastrophic incidents. Also, seeking the creating of Crime Scene Teams.	2007	Jan-10	

Strategy 3. Fully utilize matching grants from Collin County, NCTCOG and TPWD

Ongoing Objectives:

Objective 1. Obtain grants for open space

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Update Parks and Open Space Master Plan in order to adhere to the new TPWD process.	P&R	Staff will update the Parks and Open Space Master Plan beginning in 2007 (goal 4, strategy 11)	2005	Sep-09	
Continue to seek grant funding for open space projects.		City continues to seek grant funding for open space projects.	2005	Sep-09	

Objective 2. Obtain grants for green belts and alternative transportation

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Continue researching grant opportunities through eCivis and other resources	P&R	Continue to apply for TxDOT's Safe Route to School Grant and TPWD Grant for trail connections.	2005	May-09	
		Continue to apply for alternative transportation and recreational trail grants through Collin County, TPWD, TxDOT, NCTCOG and other funding sources.	2005	Dec-09	

Goal 2. Cultivate regional alliances and partnerships with agencies and governmental units that affect Allen

Strategy 4. Continue leveraging transportation matching funds

Ongoing Objectives:

Objective 1. Continue partnerships with TxDOT for new roadway projects (see Goal 3, Strategy 2)

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Combined with Goal 3, Strategy 2.	Eng		2005	Dec-12	

Objective 2. Continue partnerships with County for new roadway projects (see Goal 3, Strategy 2)

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Combined with Goal 3, Strategy 2.	Eng		2005	May-09	

Strategy 5. Foster educational partnerships for K-12 education and higher education

Ongoing Objectives:

Objective 1. Work with various Universities to pursue opportunities of opening a satellite facility

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Pursue opportunities for offering Higher Education classes to citizens of Allen through creative partnerships with different institutions of higher education	Plan/AEDC	Determine target Universities and coordinate recruitment meetings between those Universities and City/AEDC representatives. Currently working to recruit a University to Allen.	2006	Dec-09	

Objective 2. Partner with local schools to develop and conduct outreach programs for bilingual and special needs children.

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Provide Library outreach to Pre-K, Head Start, and special needs classes.	Library	The Library is currently providing outreach to Bolin and Rountree Elementary Schools. Bolin has ten Pre-K classes and Rountree has two bilingual Pre-K and two Head Start classes. These schools have the major Pre-K programs in the AISD. Some PPCD (special needs) children are also attending the programs. In fall 2008, two visits were scheduled to each school	2008	Oct-10	
		In fall 2008, the Library collaborated with the Foundation for Allen Schools to offer storyteller Lyn Ford and the musical group Chaski for special programs at AISD schools.	2008	Oct-10	
		In fall 2009, the Library will again conduct the "Book an Adventure" program consisting of storytelling, reading and reader's theater, based upon a theme. This program for grades 2-5 will be presented at Boyd and Rountree Elementary Schools.	2008	Oct-10	

Goal 2. Cultivate regional alliances and partnerships with agencies and governmental units that affect Allen

Strategy 6. Define and advocate Allen's positions and interests at the Texas legislature

Ongoing Objectives:

Objective 1. Legislative advocacy through creation and promotion of a City platform/agenda

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Create a platform for both state and federal legislatures to advocate for local problems and protect the interests of local citizens	Admin/Fire	Continue to be involved in the next legislative session by actively supporting legislation needed to support city operations and actively opposing legislation that negatively impacts city operations.	2006	May-09	

Objective 2. Monitor state legislation re: public transportation funding

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Closely monitor legislative initiatives related to public transportation and economic development	Eng	Legislation in regards to public transportation and economic development are not as high a priority as school finance in 2005; Staff will continue to monitor legislation, but likely to become a priority during the 2009 session	2003	May-09	
		Committee will approve legislative funding strategy	2003	May-09	
		Local Option Election of approved funding and governance strategy	2003	Nov-10	

Objective 3. Develop Plan for legislative changes related to 4a/4b funding

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Monitor legislative session and proposed bills	Fin/AEDC	City staff continues to follow legislation related to appraisal and revenue caps. Staff will monitor anticipated legislative changes.	2003	May-09	
Develop contingency plan if sales tax is reduced or eliminated		The budgetary impact of CDC and AEDC sales tax is monitored monthly throughout the fiscal year and a Budget Action Plan will be prepared in response to new legislation or economic conditions.	2003	May-09	
		Continue discussions and develop plan related to the impact to AEDC, CDC and general fund sales tax revenue if funds are reduced or eliminated. City will follow legislation.	2003	May-09	
		With the debt issuance related to the Event Center and public infrastructure, the 5-year CDC & AEDC cash financing of projects was modified the summer of 2008.	2003	May-09	

Goal 2. Cultivate regional alliances and partnerships with agencies and governmental units that affect Allen

Strategy 7. Work with partners to protect and conserve natural resources

Ongoing Objectives:

Objective 1. Work with NCTCOG to protect and improve air quality

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Adopt NCTCOG Air Quality plan	Eng	This is an ongoing regional effort. The City of Allen will continue to participate and monitor the impacts for Allen.	2007	Dec-09	

Objective 2. Work with partners to protect and conserve electricity

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Strategically plan for improvement in electric efficiency or reduction of electric usage (see completed item 6.9.3)	CS	Maximize use of existing energy management system in new facilities utilizing a central computer control monitor.	2007	Oct-13	
Incorporate facility electric efficiency design review for all future facility designs (see completed item 6.9.4)		Include energy efficiency designs in facility rehabs (municipal annex to warehouse/MCPAR's new HVAC/ APD first floor new HVAC) and for all voter approved CIP program facilities. Included energy efficiency designs for Sr. Center, Library, P&R/Court renovation, Allen Station Park phase II. Participation in the Oncor City SMART program will provide energy efficiency design review.	2007	Oct-13	

Objective 3. Administer the Texas Pollution Discharge Elimination System (TPDES) Permit

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Develop budget requests required to provide staff and other resources to accomplish new TPDES mission	Eng	Work with departments to identify resources to implement the TPDES program as part of the annual budget process	2008	Oct-09	
Develop internal inspection, reporting, and records retention requirements to support the TPDES record keeping needed to pass state inspections.		Work with departments directly affected to develop an effective TPDES plan that fulfills state internal inspection, reporting, and records retention requirements and does not subject the City to administrative penalties and/or fines. FY 08-09 program in place	2008	Oct-09	
		Reclassified one position to Drainage Technician in FY 08-09. Will again, work with departments to identify TPDES resource requirements as part of the FY -9-10 budget process.	2008	Oct-09	

City of Allen

DRAFT 2009 Strategic Plan

Implementation Plan

Goal 3. <u>Improve regional mobility through transportation initiatives</u>		<u>Responsibility</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Ongoing Strategies:					
Strategy 1. Develop a local/regional transit plan including mass transit/light rail		Plan/Eng	2003	Jan-11	
Ongoing Objectives:					
Objective 1.	Research need/feasibility of local transportation system through participation in NCTCOG Regional Study	Plan/Eng	2006	Jul-09	
Objective 2.	Educate citizens of our transportation needs	PAMRO	2003	Oct-09	
Objective 3.	Hold election regarding mass transit	City Sec	2003	Nov-10	
Objective 4.	Begin implementing mass transit plan	Admin/Plan	2003	Jan-11	
Objective 5.	Need funding & legislative support to pursue mass transit/light rail	Plan/Eng	2008	Nov-09	
Strategy 2. Continue to leverage County, State (TxDOT) and Federal resources for road funding		Eng	2004	Dec-12	
Ongoing Objectives:					
Objective 1.	Development of SH 121 Limited Access Highway	Eng	2004	Dec-09	
Objective 2.	Work with TxDOT on US 75	Eng	2004	Dec-09	
Objective 3.	Reconstruct US 75 and SH 121 Interchange	Eng	2004	Dec-10	
Objective 4.	Pursue SH121 concession fee for Allen road projects	Eng	2007	Dec-09	
Objective 5.	Continue partnerships with County for new roadway projects	Eng	2005	Dec-12	
Strategy 3. Actively work to address legislative issues related to transportation		Admin	2008	Dec-09	
Ongoing Objectives:					
Objective 1.	Form a Collin County Partnership with neighboring cities to actively pursue legislative solutions to transportation	Plan/Eng	2008	Dec-09	
Objective 2.	Continue active membership in Dallas Regional Mobility Coalition, NCTCOG's Regional Transportation Council and other organizations	Eng	2004	Dec-09	
Objective 3.	Obtain a position for the City of Allen on the Regional Transportation Committee (RTC)	Plan/Eng	2008	Mar-09	

City of Allen

DRAFT 2009 Strategic Plan

Implementation Plan

Goal 3. Improve regional mobility through transportation initiatives

Strategy 1. Develop a local/regional transit plan including mass transit/light rail

Ongoing Objectives:

Objective 1. Research need/feasibility of local transportation system through participation in NCTCOG Regional Study

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
City of Allen continues to participate in the regional rail committee	Eng	Continue to participate in the process and become part of a new regional rail authority	2006	May-09	
		Legislative approval of funding strategy.	2006	May-09	
		Allen continues to support the exemption of any regional rail sales tax from the state sales tax caps on local governments; proposal now before Texas Legislature for funding transit with multiple sources.	2006	Jul-09	

Objective 2. Educate citizens of our transportation needs

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
When the need arises, staff will include information to citizens	PAMRO	Staff continues to respond to inquiries regarding the city obtaining light rail in Allen. Update provided in August 2008 All Allen Mayor's message; Allen American interviewed Mayor about regional rail issues October 2008;	2003	Oct-09	

Objective 3. Hold election regarding mass transit

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Determine if City should pursue election for participation in a mass transit initiative	Eng	Based on legislative issues, staff will review and make recommendations regarding mass transit	2003	Nov-09	
Prepare for election	City Sec	Mass Transit Election has been delayed until further Texas Legislative action.	2003	Nov-10	

Objective 4. Begin implementing mass transit plan

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Develop multiyear initiative	Eng	Multiyear initiative anticipated to take 7 to 12 years to implement approved.	2003	Jan-11	

Goal 3. Improve regional mobility through transportation initiatives

Strategy 1. Develop a local/regional transit plan including mass transit/light rail

Ongoing Objectives:

Objective 5. Need funding & legislative support to pursue mass transit/light rail

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Work with Collin County partners to consider pursuing a County-wide referendum for mass transit	Plan/Eng		2008	Nov-09	

Goal 3. Improve regional mobility through transportation initiatives

Strategy 2. Continue to leverage County, State (TxDOT) and Federal resources for road funding

Ongoing Objectives:

Objective 1. Development of SH 121 Limited Access Highway

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Continue to work with the State and County to secure funding and provide input regarding the construction of SH121	Eng	SH 121 moving forward as a toll road with main lanes. Construction began March 2008.	2004	Dec-09	
		Construction on main lanes scheduled for completion in December 2009.	2004	Dec-09	

Objective 2. Work with TxDOT on US 75

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Widening of US 75 main lanes to 10 lanes	Eng	Pursue State and County funding opportunities	2004	May-09	
		Work with TxDOT to develop schedule.	2004	Dec-09	
		Work with NCTCOG to develop MIS to validate need	2004	Jul-10	

Objective 3. Reconstruct US 75 and SH 121 Interchange

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Actively participating in regional committee on SH121 construction issues including the US75 interchange expansion.	Eng	Construction of interchange scheduled to be completed in December 2010.	2004	Dec-10	

Objective 4. Pursue SH121 concession fee for Allen road projects

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Develop implementation schedule for the projects approved for funding	Eng	Implementation schedules will vary based on the project. Includes: US 75, FM 1378, Stacy Road (from Greenville to FM 1378)	2008	Dec-09	

Objective 5. Continue partnerships with County for new roadway projects

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Continue to work with County on roadway projects	Eng	Funding for Stacy Road is secured from US75 to Greenville Ave.	2005	May-09	
		Funding for Stacy from Greenville Ave to FM 1378 was approved with October 2010 project letting date.	2005	Dec-12	

Goal 3. Improve regional mobility through transportation initiatives

Strategy 3. Actively work to address legislative issues related to transportation

Ongoing Objectives:

Objective 1. Form a Collin County Partnership with neighboring cities to actively pursue legislative solutions to transportation

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Define and identify what level of lobbying effort is needed	Admin/Eng		2008	Dec-09	
Continue to work with State and Federal legislators on regional mobility			2008	Dec-09	

Objective 2. Continue active membership in Dallas Regional Mobility Coalition, NCTCOG's Regional Transportation Council and other organizations

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
DRMC submits recommendations of transportation funding to RTC for regional transportation projects	Eng	Mayor and City Manager attend annual DRMC meeting in Austin; Engineering staff attends monthly DRMC meetings to keep abreast of transportation projects	2004	Dec-09	
RTC Controls funding distribution of Federal and State transportation funds		Staff will closely monitor TxDOT and RTC's actions related to funding of regional toll facilities	2004	Dec-09	

Objective 3. Obtain a position for the City of Allen on the Regional Transportation Committee (RTC)

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Work towards positioning the City of Allen as the RTC representative for our area.	Admin/Eng	Currently working with the four cities to develop a Resolution detailing how the position will rotate between the cities.	2008	Mar-09	

City of Allen

DRAFT 2009 Strategic Plan

Implementation Plan

Goal 4. <u>Signify, enhance and communicate Allen's identity to the region and the nation.</u>	<u>Responsibility</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
---	------------------------------	-------------------------------	---------------------------	-------------------------------

Ongoing Strategies:

Strategy 1. Showcase Allen through the annual Allen USA celebration	P&R	2009	Jun-11	
Ongoing Objectives:				
Objective 1. Develop a plan for the future of Allen USA	P&R	2009	Dec-09	
Objective 2. Pursue a joint partnership with the Event Center	P&R	2009	Jun-11	
Strategy 2. Advance Trails Plan to ensure continuation and connectivity of the trails system	P&R	2002	Sep-09	
Ongoing Objectives:				
Objective 1. Continue construction of trail improvements to implement the regional, six cities trail system	P&R	2002	Sep-09	
Strategy 3. Continue to seek open space funding	P&R	2002	Sep-09	
Ongoing Objectives:				
Objective 1. Continue to apply for Collin County Open Space grant funds	P&R	2002	Sep-09	
Objective 2. Master Plan Molsen Farm property	P&R	2008	May-09	
Strategy 4. Plan for the design and construction of needed City Parks and Recreation Facilities	P&R	2003	Dec-13	
Ongoing Objectives:				
Objective 1. Establish new recreation facility and adjoining community park west of US 75	P&R	2003	Mar-13	
Objective 2. Design and Construct Celebration Park, Phase II	P&R	2007	Mar-10	
Objective 3. Design and Construct an Athletic Complex	P&R	2007	Mar-11	
Objective 4. Renovate the existing Joe Farmer Recreation Center	P&R	2008	Dec-13	
Objective 5. Develop Dog Park Concept	P&R	2001	Jan-10	
Objective 6. Renovate the Bethany Lakes Pier	P&R	2008	Aug-09	

Goal 4. <u>Signify, enhance and communicate Allen's identity to the region and the nation.</u>		<u>Responsibility</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Ongoing Strategies:					
Strategy 5. Signify the City of Allen through beautification efforts		P&R/Eng	2004	Dec-09	
Ongoing Objectives:					
Objective 1.	Construct City Entrance Monument	P&R	2004	Nov-09	
Objective 2.	Implement the Public Art Master Plan	P&R	2007	Dec-09	
Strategy 6. Develop Library outreach opportunities for the community		Library	2005	Oct-09	
Ongoing Objectives:					
Objective 1.	Encourage area organizations to assist with development of the Library's courtyard and sculpture garden	Library	2005	Oct-09	
Objective 2.	Strengthen popular audio-visual collections and services	Library	2005	Oct-09	
Objective 3.	Focus on offering reference and information services electronically	Library	2005	Oct-09	
Objective 4.	Seek opportunities to enhance print collections.	Library	2008	Oct-09	
Strategy 7. Develop programs that promote cultural and intellectual development		Library	2002	Oct-09	
Ongoing Objectives:					
Objective 1.	Research and secure educational and entertaining exhibits for the art gallery space	Library	2006	Oct-09	
Objective 2.	Develop and present cultural programs to recognize and celebrate cultural diversity.	Library	2006	Oct-09	
Objective 3.	Develop and present programs to recognize and celebrate the full range of creative expression and human knowledge	Library	2008	Oct-09	
Strategy 8. Develop a Healthy Communities initiative to encourage fitness, exercise and healthy lifestyles		P&R	2007	Dec-09	
Ongoing Objectives:					
Objective 1.	Implement the Alliance for a Healthier Allen program	P&R	2007	Dec-09	
Strategy 9. Update the City's Parks and Recreation Master Plan		P&R	2007	Sep-09	
Ongoing Objectives:					
Objective 1.	Identify priorities for Master Plan	P&R	2007	Apr-09	
Objective 2.	Present Recommendations for P&R Master Plan	P&R	2007	Sep-09	

Goal 4. <u>Signify, enhance and communicate Allen's identity to the region and the nation.</u>	<u>Responsibility</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
---	------------------------------	-------------------------------	---------------------------	-------------------------------

Ongoing Strategies:

Strategy 10. Emphasize marketing efforts to communicate Allen's identity	PAMRO	2006	Dec-09	
---	--------------	-------------	---------------	--

Ongoing Objectives:

Objective 1.	Continue to enhance the City's website	PAMRO	2008	Dec-09
Objective 2.	Design updates for major City publications	PAMRO	2006	Aug-09
Objective 3.	Determine interest in developing a Branding strategy	PAMRO	2006	Dec-09

City of Allen

DRAFT 2009 Strategic Plan

Implementation Plan

Goal 4. Signify, enhance and communicate Allen's identity to the region and the nation.

Strategy 1. Showcase Allen through the annual Allen USA celebration

Ongoing Objectives:

Objective 1. Develop a plan for the future of Allen USA

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Ensure event remains family oriented while maintaining a positive public perception	P&R	Need to carefully weigh the impact any changes may have to the event such as: cost, location, staffing, organizational structure, etc.	2009	Dec-09	
First define what timeframe "future" means to begin developing a plan			2009	Dec-09	

Objective 2. Pursue a joint partnership with the Event Center

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Work with Event Center staff to pursue partnerships for Allen USA	P&R	Consider diversification in talent for event, while ensuring fiscal responsibility	2009	Jun-11	

Strategy 2. Advance Trails Plan to ensure continuation and connectivity of the trails system

Ongoing Objectives:

Objective 1. Continue construction of trail improvements to implement the regional, six cities trail system

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Construct Celebration Park North Trail Extension	P&R	Design is scheduled to be complete Jan. 2009. Construction is scheduled to start April 2009 and should be complete in Sept. 2009. Grant funding includes design & construction. City was awarded \$45,611 for design and \$313,198 for construction from the Collin County Parks & Open Space Program.	2002	Sep-09	
Construct trail from Hwy 75 to Molsen Farm		Design is scheduled to be complete in Feb. 2009. Construction should begin in April, 2009 and anticipated completion is Sept. 2009. Grant funding included design and construction. City was awarded \$426,200 from the Collin County Parks & Open Space Program.	2008	Sep-09	

Goal 4. Signify, enhance and communicate Allen's identity to the region and the nation.

Strategy 3. Continue to seek open space funding

Ongoing Objectives:

Objective 1. Continue to apply for Collin County Open Space grant funds

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Continue to seek alternative funding to obtain more Open Space grants	P&R	[see Goal 2, Strategy 3, Objective 1]	2002	Sep-09	

Objective 2. Master Plan Molsen Farm property

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
This park was purchased and identified as a possible Agricultural Heritage Center	P&R		2008		
Obtain Funding		CDC funded \$25,000 for design and master planning of Molsen Farm and \$150,000 for construction of an alternative access drive. Funding for the construction of Molsen Farm will be needed.	2008	Oct-10	
Construct alternate access drive.		Construction of the alternative access drive is anticipated to be complete in Fall 2009. Moving the tree farm to Molsen Farm was completed in Dec. 2008.	2008	Oct-09	
Design & Construct Molsen Farm		Will seek additional funding for design and construction.	2008	Oct-13	

Goal 4. Signify, enhance and communicate Allen's identity to the region and the nation.

Strategy 4. Plan for the design and construction of needed City Parks and Recreation Facilities

Ongoing Objectives:

Objective 1. Establish new recreation facility and adjoining community park west of US 75

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Identify location for a Parks and Recreation Community Facility	P&R	Currently own property for potential sites for community park and recreation facility; Determine ideal location and whether additional property is needed.	2003	May-09	
		Awaiting dedication of approximately 27 additional acres adjacent to West Exchange Parkway.	2003	May-09	
Ensure infrastructure in place to support new facility		Research feasibility of development and funding needs for infrastructure. Staff will know more regarding infrastructure once location is identified.	2003	May-09	
Develop a formal schedule		Need to determine when it is appropriate to construct a new community park and recreation center. An initial feasibility study was reviewed during the CIP process including a staffing analysis to ensure the City can handle the Operations and Maintenance. Development of Community Park is planned for funding in 2010.	2003	Nov-10	
Identify funding source and obtain funding		Pursue TP&WD for an indoor recreation grant	2003	May-09	
Begin formal plans for a new recreation facility		Research feasibility of construction of a recreation facility in the community park property.	2003	Mar-13	

Objective 2. Design and Construct Celebration Park, Phase II

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Celebration Park, Phase II includes two, 200' lighted baseball diamonds, restrooms, concessions, parking and signage	P&R				
Design/Program Park		Park design/programming is complete. Currently obtaining bids for the construction of the park.	2007	May-09	
Begin Construction			2007	Jul-09	
Complete Construction			2007	Mar-10	

Goal 4. Signify, enhance and communicate Allen's identity to the region and the nation.

Strategy 4. Plan for the design and construction of needed City Parks and Recreation Facilities

Ongoing Objectives:

Objective 3. Design and Construct an Athletic Complex

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Project includes a multi-use large scale facility including adult softball complex, lacrosse, rugby, cricket, etc. Also include a "flex-sport/activity" facility to accommodate multiple interior arrangements.	P&R	Pursuing options on additional property to supplement current 50 acres.	2008	Dec-09	

Objective 4. Renovate the existing Joe Farmer Recreation Center

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Obtain Funding	P&R	After completion of the programming and initial design study, staff will have a better understanding of the funding needs for the renovation project.	2008	Oct-09	
Begin Construction		To Be Determined.	2008		

Objective 5. Develop Dog Park Concept

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Design Park	P&R	Design of the park will begin in Jan, 2009	2001	Jan-09	
Construct Park		Park construction - TBD. Staff currently in discussions with AISD.	2001	Jan-10	

Objective 6. Renovate the Bethany Lakes Pier

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Renovate the fishing pier at Bethany Lakes Park	P&R	CDC provided \$85,000 for this renovation project. Design is complete and currently receiving bids. Construction is anticipated to be complete in August 2009.	2008	Aug-09	

Goal 4. Signify, enhance and communicate Allen's identity to the region and the nation.

Strategy 5. Signify the City of Allen through beautification efforts

Ongoing Objectives:

Objective 1. Construct City Entrance Monument

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Define needs of City gateway monuments/entrance features	P&R	Work towards the goal of constructing an entry feature to the City of Allen along US 75 at the northern and southern entrances to the city. Initial focus was the Ridgemont tract as it develops. Staff worked with David Baldwin to design the entry monument and involved the Public Art Committee in the process. Focus is also on the Watters Creek development to locate an entry monument.	2004	Nov-09	

Objective 2. Implement the Public Art Master Plan

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Continue to work with the Public Art Committee in identifying projects for public art	P&R	Included \$1,390,000 for public art projects in the 2007 voter approved GO Bond election.	2007	Dec-09	
		Library donor recognition project underway with \$130,000 budget	2007	Oct-09	

Goal 4. Signify, enhance and communicate Allen's identity to the region and the nation.

Strategy 6. Develop Library outreach opportunities for the community

Ongoing Objectives:

Objective 1. Encourage area organizations to assist with development of the Library's courtyard and sculpture garden

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Organize focus groups and other opportunities for groups to participate and influence the development of the Library's outdoor spaces	Library	The Public Art Committee has selected, and the City Council has approved, a sculpture project for the Library courtyard to be installed in fall 2009. The installation will be augmented by related programs and displays. The Library will work with the Friends of the Library and other community groups to identify future projects to enhance the courtyard and other outdoor spaces.	2005	Oct-09	

Objective 2. Strengthen popular audio-visual collections and services

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Seek opportunities to enhance audio book and video collections	Library	In summer 2008, the Library discontinued the pilot program for downloadable audio books due to incompatibility issues, cost, and lack of use. Loan Star Libraries grant funds were used in 2007-2008 to begin MP3 and Playaway audio book collections. The Library will continue to build the CD, MP3, and Playaway collections to serve the community's needs for information and entertainment in an audio format. New formats and download services will be considered as they become available.	2005	Oct-09	
		The Library has already begun to replace VHS tapes in the video collection with DVDs. Loan Star Libraries funds will be utilized in 2008-2009 to increase the DVD video collection. New and classic titles will be added to enlighten, inform, and entertain the public	2005	Oct-09	

Goal 4. Signify, enhance and communicate Allen's identity to the region and the nation.

Strategy 6. Develop Library outreach opportunities for the community

Ongoing Objectives:

Objective 3. Focus on offering reference and information services electronically

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Provide online resources and databases to the public and instruction on how to utilize them effectively	Library	Continue to provide basic Internet and other computer classes, but re-evaluate community needs in 2008-2009 and modify class offerings and content as needed	2008	Oct-09	
		Evaluate online, interactive language learning resources for possible purchase. The original choice, Rosetta Stone, is no longer available to public libraries, but similar services will be considered in 2008-2009	2005	Apr-09	
		The Library will continue to offer Texshare databases, Ref USA online business resource, and Live Homework Help one-on-one online homework assistance. Two new online resources, Texas Legal Forms and Learning Express test preparation service, were added in fall 2008. All of these resources are available in the library or from the home. The Library staff will evaluate, and consider subscribing to, other electronic databases and services that will benefit a broad range of the community	2008	Oct-09	

Objective 4. Seek opportunities to enhance print collections.

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Seek opportunities to meet community demand for popular print materials to promote lifelong learning, literacy, recreational reading, and an awareness of current cultural and social trends	Library	The Library has changed ordering priorities and procedures to meet the increasing demand for popular books for recreational and informational purposes. Patron demand, currency, and relevance will be important components in building the print collections	2008	Oct-09	

Goal 4. Signify, enhance and communicate Allen's identity to the region and the nation.

Strategy 7. Develop programs that promote cultural and intellectual development

Ongoing Objectives:

Objective 1. Research and secure educational and entertaining exhibits for the art gallery space

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Attract exhibits for the art gallery	Library	The Library regularly schedules and facilitates exhibits of cultural, historical, and educational interest to serve the community's lifelong learning needs. The Library will continue to attract exhibits from community organizations and City departments, develop displays supporting Library programs and services, and seek opportunities to host national touring exhibits that may draw a regional audience.	2006	Oct-09	

Objective 2. Develop and present cultural programs to recognize and celebrate cultural diversity.

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Offer cultural and historical programs to acknowledge the contributions of the diverse groups who constitute and strengthen the fabric of the community.	Library	The Library currently offers programming in conjunction with Hispanic Heritage Month; El Dia de Los Libros, El Dia de Los Ninos; Black History Month; and Celtic Heritage Month. The history and culture of Native Americans have been, and will continue to be, discussed and examined. Recognition of diverse cultures will not be relegated solely to specific months throughout the year as diversity is part of the uniquely American experience	2006	Oct-09	

Objective 3. Develop and present programs to recognize and celebrate the full range of creative expression and human knowledge

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Offer educational, informational, and arts-related programming to enrich the cultural life of the community	Library	The Library has offered, and will continue to offer, cultural and historical programs that enlighten and entertain including lectures, series of classic movies, and concerts featuring a wide variety of musical genres	2008	Oct-09	

Strategy 8. Develop a Healthy Communities initiative to encourage fitness, exercise and healthy lifestyles

Ongoing Objectives:

Objective 1. Implement the Alliance for a Healthier Allen program

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Implement the "Alliance for a Healthier Allen" program to encourage more healthy lifestyles.	P&R	Implement health and livability strategies	2008	Dec-09	

Goal 4. Signify, enhance and communicate Allen's identity to the region and the nation.

Strategy 9. Update the City's Parks and Recreation Master Plan

Ongoing Objectives:

Objective 1. Identify priorities for Master Plan

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Identify needs for additional facilities, such as: Community Park & Athletics Complex on West side; ball fields; and other recreational needs	P&R	Review need for additional facilities for Master Plan consideration	2007	Apr-09	
		Review need for additional open space for Master Plan consideration	2007	Apr-09	
		Review need for additional recreational components for Master Plan consideration	2004	Apr-09	
		Review and identify impact of O&M including staffing resources and ongoing maintenance and operations costs.	2007	Apr-09	
		On going customer feedback will be implemented once the new website is launched.	2007	Apr-09	

Objective 2. Present Recommendations for P&R Master Plan

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Present findings to City Manager and other Departments for review	P&R	Review with department directors prior to submittal to City Manager for review	2002	Jul-09	
Review plan recommendations with appropriate Boards and City Council for consideration		P&R Board consideration	2002	Aug-09	
		P&Z Commission for Consideration	2002	Aug-09	
		Present to the City Council for consideration	2002	Sep-09	

Goal 4. Signify, enhance and communicate Allen's identity to the region and the nation.

Strategy 10. Emphasize marketing efforts to communicate Allen's identity

Ongoing Objectives:

Objective 1. Continue to enhance the City's website

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Reviewing website analytics each month to determine marketing and navigation enhancements	PAMRO	Review began after redesigned site was launched in May 2008	2008	Dec-09	
Develop marketing oriented pages for Visitors, Residents, and Doing Business		Specific information for Visitors, residents and businesses are currently under design	2008	May-09	
Increase advertising opportunities of the City's website address			2009	Oct-09	

Objective 2. Design updates for major City publications

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Work with all departments to provide design standards and training to enhance professional image of the City	PAMRO	Work with departments to identify publication needs and support to provide through PAMRO	2006	Aug-09	

Objective 3. Determine interest in developing a Branding strategy

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Staff to evaluate the cost/benefits of a City of Allen Branding Strategy	PAMRO	Staff has obtained a diverse selection of branding strategies collected along with an information packet from a company that specializes in City branding strategies. This will be reviewed as part of the budget process.	2006	Dec-09	
		Determine interest in a branding strategy with City staff, AEDC staff and then present concept to City Council	2006	Dec-09	

City of Allen

DRAFT 2009 Strategic Plan

Implementation Plan

Goal 5. <u>Systematically invest in public infrastructure</u>		<u>Responsibility</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Ongoing Strategies:					
Strategy 1. Implementation of the 2007-2013 Capital Improvement Program (CIP)		Eng	2008	Dec-09	
Ongoing Objectives:					
Objective 1.	Implement the CIP GO Bond Program	Eng	2008	Dec-09	
Objective 2.	Continue to Communicate with citizens on the status of Bond Projects	Eng/PAMRO	2008	Mar-10	
Objective 3.	Apply for the use of Economic Stimulus Plan dollars for CIP projects	Eng	2009	Jun-09	
Objective 4.	Compile ideas for future bond elections	Eng	2009	May-12	
Strategy 2. Continue to improve traffic management within the City		Eng	2000	Mar-10	
Ongoing Objectives:					
Objective 1.	Construct an integrated, synchronized traffic signal system to provide for improved monitoring and coordination	Eng	2000	Mar-10	
Objective 2.	Design and construct traffic signals to ensure safe and efficient traffic management	Eng	2009	Mar-10	
Strategy 3. Develop and implement Infrastructure Maintenance Plan/schedules for Community Service operations		CS	2000	Oct-10	
Ongoing Objectives:					
Objective 1.	Continue alley replacement program	CS/Eng	2000	Oct-10	
Objective 2.	Review long-term maintenance of existing buildings, streets, water and sewer lines	CS	2008	Dec-13	

Goal 5. Systematically invest in public infrastructure

		<u>Responsibility</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Ongoing Strategies:					
Strategy 4. Construct and improve roadway infrastructure		Eng	2000	Dec-12	
Ongoing Objectives:					
Objective 1.	East Stacy Road Improvement - Phase II	Eng	2007	Dec-12	
Objective 2.	West Exchange Parkway-Phase II	Eng	2000	Jun-09	
Objective 3.	Exchange - Overpass at SH 121	Eng	2007	Feb-10	
Objective 4.	Hwy 5 - Exchange to Stacy	Eng	2000	May-09	
Objective 5.	Ridgeview Drive	Eng	2007	Nov-13	
Objective 6.	Ridgeview Drive - Custer to Alma	Eng	2007	Sep-09	
Objective 7.	Ridgeview Drive - US 75 to Stacy Road	Eng	2007	Nov-13	
Objective 8.	Ridgeview Drive - Stacy to Alma	Eng	2007	Jan-15	
Objective 9.	Ridgeview Interchange with US 75	Eng	2007	Dec-13	
Objective 10.	Chapparral Road	Eng	2008	Sep-10	
Objective 11.	Watters Road	Eng	2008	Jan-10	
Strategy 5. Plan for the construction of needed City facilities		Eng	2005	Nov-13	
Ongoing Objectives:					
Objective 1.	Promote a more "green" approach to construction of new facilities	Eng	2008	Dec-09	
Objective 2.	Construct a Service Center	Eng	2005	Jul-10	
Objective 3.	Construct Fire Station 5	Eng/Fire	2005	Dec-10	
Objective 4.	Construct Fire Station 6	Eng/Fire	2005	Nov-13	
Objective 5.	Renovate/Expand the Animal Control Facility	Eng/Police	2007	Mar-10	
Objective 6.	Construct Allen Event Center	Eng	2008	Nov-09	

City of Allen

DRAFT 2009 Strategic Plan

Implementation Plan

Goal 5. Systematically invest in public infrastructure

Strategy 1. Implementation of the 2007-2013 Capital Improvement Program (CIP)

Ongoing Objectives:

Objective 1. Implement the CIP GO Bond Program

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Begin design and construction of the CIP bond projects. (See specific project status - Strategies 4 & 5)	Eng	Facilities: Design & construct the Service Center & Public Safety Training Center, Fire Station #5, Jail expansion, and Animal Control Facility expansion	2008	Dec-09	
		Roads - Design and construction of Country Brook Lane, Chaparral Bridge, Ridgeview Drive, Stacy Road and street/alley repairs	2008	Mar-09	
	P&R	Parks & Recreation: Community Park Land Acquisition; design & construction of Celebration Park Phase 2	2008	Dec-09	
	Police/IT	Replacement of the Public Safety Communications System	2008	Jun-09	

Objective 2. Continue to Communicate with citizens on the status of Bond Projects

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Communicate the status of the bond projects on an ongoing basis	Eng/PAMRO	Provide updates via the City's website, All Allen newsletter, video updates, etc.	2008	Jun-09	

Goal 5. Systematically invest in public infrastructure

Strategy 1. Implementation of the 2007-2013 Capital Improvement Program (CIP)

Ongoing Objectives:

Objective 3. Apply for the use of Economic Stimulus Plan dollars for CIP projects

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Apply for Economic Stimulus funds for various capital projects	Eng/Admin	Staff is evaluating and/or pursuing stimulus funds for public safety, energy conservation programs and telecommunications.	2009	Jun-09	
		Roads - applied through NCTCOG for roadway funding. No local roadway projects were granted stimulus dollars, but the reallocation of funds through the RTC process may be granted to some of Allen's roadway CIP projects.	2009	Mar-09	
		Public Safety/Facilities - apply through Homeland Security for public safety facility funding to offset the current capital projects plan for the Fire Station #5 and the Public Safety Training Center.	2009	Aug-09	
		Water/Sewer - applied through the Texas Water Development Board for water/sewer project funding. The formal submittal included portions of the anticipated expenses for the Hillside Water Tower replacement and the Highmeadow Sewer Replacement. The request included \$2 million for the water tower and \$500,000 for the sewer project.	2009	Jun-09	

Objective 4. Compile ideas for future bond elections

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Compile ideas for potential projects for future bond elections	Eng	Such projects include Police Department Expansion needs, Library expansion, Infrastructure rehabilitation	2009	May-12	

Goal 5. Systematically invest in public infrastructure

Strategy 2. Continue to improve traffic management within the City

Ongoing Objectives:

Objective 1. Construct an integrated, synchronized traffic signal system to provide for improved monitoring and coordination

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Secure funds from TEA-21 which is scheduled for Allen in 2003	Eng	Due to the defederalization for various streets in Allen, the project description was rewritten in 2004. The RTC approved rewrite in May 05. Engineering has been re-warranting all 32 traffic signals defined in the project. Project completion is estimated for mid 2009 and includes new equipment and new timing plans.	2000	Jul-09	

Objective 2. Design and construct traffic signals to ensure safe and efficient traffic management

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Install the following traffic signals to keep up with increased traffic flow.	Eng	Traffic signals will be installed at the following intersections: Exchange/Allen Station Parkway; Exchange/Bray Central; Alma/Comanche; McDermott/Cedar	2009	Aug-09	
		Traffic signals will be installed at the following intersections: Ridgeview/Walnut Springs; Ridgeview/Exchange; Ridgeview/Alma; Exchange/Twin Creeks Drive	2009	Mar-10	

Goal 5. Systematically invest in public infrastructure

Strategy 3. Develop and implement Infrastructure Maintenance Plan/schedules for Community Service operations

Ongoing Objectives:

Objective 1. Continue alley replacement program

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
The 2007 voter approved GO Bond CIP includes \$3 million for street and alley replacement phased over a 7 year period.	CS/Eng	Continued \$280,000 in supplemental funding from the Solid Waste budget in FY 2008-2009 budget for alley replacement.	2000	Oct-09	
		Consider a continuation of supplemental funding from the Solid Waste budget in FY 2009-2010 budget for alley replacement.	2000	Oct-10	

Objective 2. Review long-term maintenance of existing buildings, streets, water and sewer lines

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Review the efficiency levels of existing facility's HVAC	CS	Monitor existing facility's HVAC efficiency levels. Installation of centralized controls are planned for installation at the Police and Municipal Court/P&R buildings and are part of the CIP program.	2008	Dec-13	
		Participate in Oncor's City SMART program to provide energy efficiency assistance - water tower lighting, APD lighting retrofit, HVAC at Chase Oaks and window tint for City Hall's west facing windows.	2008	Dec-13	

Goal 5. Systematically invest in public infrastructure

Strategy 4. Construct and improve roadway infrastructure

Ongoing Objectives:

Objective 1. East Stacy Road Improvement - Phase II

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Construct East Stacy Road as a 4-lane divided arterial Hwy 5 to FM 1378	Eng		2007		
Start Engineering		Engineering design work is underway. TxDOT's design process involves environmental clearance which typically takes 2 to 3 years and will be complete in 2010.	2007	Feb-06	
Right-of-way acquisition			2007	Nov-09	
Begin Construction		Anticipated construction starting in late 2010.	2007	Dec-10	
Complete construction			2007	Dec-12	

Objective 2. West Exchange Parkway-Phase II

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Phase II - Construction of 4 lanes from Twin Creeks Drive to SH 121	Eng		2004		
Complete construction		Currently under construction. The north end has been re-engineered for SH121 overpass alignment.	2004	Jun-09	

Objective 3. Exchange - Overpass at SH 121

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Obtain Funding	Eng	Currently under contract by NTTA to construct main lanes, which will now go over Exchange Parkway.	2007	Feb-10	

Objective 4. Hwy 5 - Exchange to Stacy

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Construct Greenville Avenue (SH5) as a 6-lane arterial from Exchange Parkway to Stacy Rd.	Eng		2000		
Complete construction		TxDOT is currently constructing SH5. Anticipated completion in May 2009.	2000	May-09	

Goal 5. Systematically invest in public infrastructure

Strategy 4. Construct and improve roadway infrastructure

Ongoing Objectives:

Objective 5. Ridgeview Drive

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Construct Ridgeview Drive as a 4 to 6 lane divided arterial in phases - from US 75 to Custer Road	Eng	This is a \$45 million multiphase project which is partially funded with the City of Allen 2007 GO Bond propositions.	2007	Nov-13	
Obtain Funding		Included \$10,000,000 in the 2007 CIP GO Bonds. Work with the County for project participation	2007	Jul-08	

Objective 6. Ridgeview Drive - Custer to Alma

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Obtain Funding	Eng	As part of the Collin County Bond Program, 50% of the project costs up to \$7.9 million will be funded by Collin County.	2007	Mar-09	
Complete Construction on Alma to Custer segment		Construction is anticipated to be complete in September 2009.	2007	Sep-09	

Objective 7. Ridgeview Drive - US 75 to Stacy Road

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Determine Ridgeview alignment with Chelsea Boulevard	Eng	Alignment study is complete and right-of-way acquisition is currently underway.	2007	Apr-09	
Right-of-way acquisition		Need to obtain right-of-way on key parcels	2007	Oct-09	
Begin Construction on US 75 to Stacy Road segment		No formal construction schedule will be developed until funding is identified.	2007	Nov-11	
Complete Construction on US 75 to Stacy Road segment		Dependent on development	2007	Nov-13	

Objective 8. Ridgeview Drive - Stacy to Alma

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Begin Construction on Stacy to Alma segment	Eng	Not currently under design.	2007		
Complete Construction on Stacy to Alma segment			2007		

Goal 5. Systematically invest in public infrastructure

Strategy 4. Construct and improve roadway infrastructure

Ongoing Objectives:

Objective 9. Ridgeview Interchange with US 75

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Obtain Funding	Eng	Develop a funding strategy. There is partial funding through the City of Allen's 2007 GO Bond projects.	2007	Jul-09	
Develop partnership agreements		Work with Collin County and Fairview and property owners	2007	Dec-09	
Start Engineering		Design is partially funded and anticipated to begin late 2008.	2007	Jul-10	
Develop Project Schedule		Once design is complete the project schedule can be developed	2007	Dec-10	

Objective 10. Chaparral Road

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Construct two lane bridge over Cottonwood Creek.	Eng	As part of the Collin County Bond Program, 50% of the project costs up to \$1.2 million will be funded by the County	2008		
Right-of-way acquisition		A right-of-way agent is assisting with the land acquisition process. The City of Parker has approved a resolution supporting the alignment of Chaparral Road.	2008	Jun-09	
Start construction		Construction is anticipated to begin in fall 2009. The project is being coordinated with a Plano project to add 2 lanes from Greenville Avenue to the creek.	2008	Sep-09	
Complete construction			2008	Sep-10	

Objective 11. Watters Road

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Widen from two lanes to four lanes between Ridgeview and Bossy Boots.	Eng	As part of the Collin County Bond Program, 50% of the project costs up to \$2.45 million will be funded by the County	2008		
Acquire right-of-way			2008	Mar-09	
Start construction		Construction is anticipated to begin in summer 2009 providing funding is available.	2008	Jun-09	
Complete construction			2008	Jan-10	

Goal 5. Systematically invest in public infrastructure

Strategy 5. Plan for the construction of needed City facilities

Ongoing Objectives:

Objective 1. Promote a more "green" approach to construction of new facilities

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Find a balance with pursuing more sustainable 'green' facility construction	Eng	Fire Station 5 is designed to maximize conservation efforts and will qualify for LEED certification.	2008	Dec-09	
Participate in Oncor's program to provide energy efficiency assistance	Eng/CS	Oncor is implementing a program to assist cities with energy efficiency by using a 3rd party to review proposed building plans for energy efficient design and review existing facilities to recommend improvements	2008	Dec-09	

Objective 2. Construct a Service Center

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
The Service Center will support the operations and maintenance functions of the City, including street, drainage, traffic, water, sewer, parks and recreation operations, solid waste and recycling services, engineering inspection, fleet maintenance and storage.	Eng		2005		
Start Design/Programming Facility		Programming and design is currently underway.	2005	Jan-09	
Begin Construction		Construction is anticipated to begin in summer 2009.	2005	Jul-09	
Complete Construction			2005	Jul-10	

Objective 3. Construct Fire Station 5

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Fire Station #5 is part of the 2007-2013 Capital Improvement Program and will be located at the corner of Shallowater Drive and McDermott Drive. This new fire station will provide fire and EMS service to the southwest portion of the city.	Eng		2007		
Design Facility		Architects completed the schematic design. Applied for stimulus funds, so obtaining project bids is currently on hold.	2007	Feb-09	
Begin Construction		Construction is anticipated to begin January 2010	2007	Jan-10	
Complete Construction			2007	Dec-10	

Goal 5. Systematically invest in public infrastructure

Strategy 5. Plan for the construction of needed City facilities

Ongoing Objectives:

Objective 4. Construct Fire Station 6

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Start Design/Programming Facility	Eng		2007	Nov-11	
Begin Construction			2007	Sep-12	
Complete Construction			2007	Nov-13	

Objective 5. Renovate/Expand the Animal Control Facility

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
The current animal control facility reaches 100% capacity at least four out of seven days a week. Expansion of the Animal control facility is a part of the 2007-2013 Capital Improvement Program and includes expansion of the current facility, which includes office, storage, and animal housing space.	Eng		2007		
Start Design/Programming Facility		Design of facility is scheduled to be complete in May 2009.	2007	Jul-08	
Begin Construction			2007	Jul-09	
Complete Construction			2007	Mar-10	

Objective 6. Construct Allen Event Center

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Construct 6275 seat event center with second sheet of ice and related site infrastructure located in the Village at Allen development (Stacy and Allen Station Parkway)	Eng		2008		
Complete Construction		Anticipated opening November 2009	2008	Nov-09	
Address maintenance and operational impacts from the new Events Center and surrounding retail development		Work with departments including police, fire, parks & rec, community services and the operator (Global)	2008	Jan-09	

City of Allen

DRAFT 2009 Strategic Plan

Implementation Plan

Goal 6. <u>Maintain operational excellence in City government services</u>		<u>Responsibility</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Ongoing Strategies:					
Strategy 1. Utilize technology for optimum performance and customer service		IT	2006	Oct-10	
Ongoing Objectives:					
Objective 1.	Research the use of wireless technology	IT	2006	Apr-11	
Objective 2.	Expand use of GIS tools	Plan	2001	Dec-10	
Objective 3.	Implement the IT Master Plan	IT	2007	Oct-10	
Objective 4.	Consider a virtual communication platform	IT	2008	Oct-09	
Strategy 2. Develop Human Resources programs to become the City that is the "Employer of Choice"		HR	2000	Dec-09	
Ongoing Objectives:					
Objective 1.	Develop a professional development program for city employees	HR	2007	Dec-11	
Objective 2.	Continue to improve and maintain quality staff	HR	2007	Jun-09	
Objective 3.	Enhance organization-wide training programs	HR	2000	Dec-09	
Objective 4.	Continually review and address HR programs to maintain an excellent workforce	HR	2008	May-09	
Strategy 3. Continually Enhance the City of Allen's Customer Service Approach to Delivering Quality Services		HR	2006	Oct-09	
Ongoing Objectives:					
Objective 1.	Continue to emphasize the City's organizational values through the PRIDE program	HR	2006	Oct-09	

Goal 6. <u>Maintain operational excellence in City government services</u>		<u>Responsibility</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Ongoing Strategies:					
Strategy 4.	Ensure excellent fiscal management to maintain public trust	Finance	2000	Oct-09	
Ongoing Objectives:					
Objective 1.	Improve financial processing using technology and more efficient policies and procedures	Fin/HR	2000	May-09	
Objective 2.	Provide and maintain public services within the potential revenue limits facing the City	Finance	2007	Oct-09	
Objective 3.	Monitor the City's capital investments during economic challenges	Finance	2009	Oct-09	
Objective 4.	Maintain/sustain financially sound organization	Finance	2000	Sep-09	
Strategy 5.	Continue to Highlight the City's Exemplary Programs through Regional, State, and National Award Applications	Admin	2006	Dec-09	
Ongoing Objectives:					
Objective 1.	Apply for TML Municipal Excellence Awards	Admin	2004	Dec-09	
Objective 2.	Apply for NLC Awards	Admin	2004	Jan-10	
Objective 3.	Apply for the Livable Cities Award	Admin	2007	May-09	
Strategy 6.	Continue to maintain and enhance web-site to improve customer service	PAMRO	2006	May-11	
Ongoing Objectives:					
Objective 1.	Continue to investigate the feasibility of e-commerce and implement on-line transactions	IT/Admin	2000	May-11	
Strategy 7.	Continue to Provide Creative Original Programming on the City of Allen Government Channel ACTV	PAMRO	2006	Dec-09	
Ongoing Objectives:					
Objective 1.	Continue to develop award winning programs on the City's cable channel	PAMRO	2006	Dec-09	

City of Allen

DRAFT 2009 Strategic Plan

Implementation Plan

Goal 6. Maintain operational excellence in City government services

Strategy 1. Utilize technology for optimum performance and customer service

Ongoing Objectives:

Objective 1. Research the use of wireless technology

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Upgrade network to include point-to-point, microwave wireless, redundant connections for outlying facilities	IT	As part of the IT Master Plan, this project will be achieved with public safety bond funds for public safety facilities and is currently underway. Implementation began April 2009 and will likely be completed in June 2009.	2001	Jun-09	
Research the use of mobile data units for various field staff improve efficiency		Will review priorities during budget development and implement according to the 5 year strategic plan. This will take place after the replacement of the municipal applications in the 5 year range	2001	Apr-11	

Goal 6. Maintain operational excellence in City government services

Strategy 1. Utilize technology for optimum performance and customer service

Ongoing Objectives:

Objective 2. Expand use of GIS tools

<u>Task Description</u>	<u>Dept</u>	<u>Progress/Updates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Develop a GIS Strategic Plan to coordinate upgrades with implementation of the IT Master Plan	IT/Plan		2009	Oct-09	
Continue to grow the GIS database by adding new data sets and creating new layers		Utilize the City's existing Global Positioning System (GPS) hardware to inventory all City owned street signs and/or water meters for the purpose of analysis and inventory	2008	Oct-09	
Interface HTE to GIS for the land management database		Hired a consultant to conduct a process improvement study to analyze the impact of the transition to GIS. Consultant provided recommendations for addressing system coordination between HTE and GIS. The Planning department now assigns addresses in both HTE and GIS.	2008	Oct-10	
		GIS will be a core to the municipal applications once we upgrade HTE or change vendors.	2008	Dec-10	
Inventory storm water infrastructure to comply with TPDES Plan.	Plan	Utilize the City's existing Global Positioning System (GPS) hardware to inventory storm water infrastructure.	2008	Oct-09	
Use GIS data for all mobile data computers	IT/Plan	Public Safety will have GIS integration with the new Trittech software vendor. GIS will be the backbone for mapping in the mobile data terminals in all public safety with the new CAD & RMS systems.	2008	Dec-10	

Goal 6. Maintain operational excellence in City government services

Strategy 1. Utilize technology for optimum performance and customer service

Ongoing Objectives:

Objective 3. Implement the IT Master Plan

<u>Task Description</u>	<u>Dept</u>	<u>Progress/Updates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Implement the second year of the IT Master Plan	IT	Upgrade network to include point-to-point, microwave wireless, redundant connections for outlying facilities. [see Objective 1]	2007	Jun-09	
Implement the third year of the IT Master Plan		Conduct user training for MS Office desktop applications	2007	Oct-09	
		Upgrade municipal applications to improve operational efficiencies	2007	Oct-09	
		Replace Public Safety Applications; complete CAD/RMS replacement	2007	Dec-10	
		Begin process to replace public safety mobile data computers as part of the CAD/RMS project	2007	Dec-10	
Implement the fourth year of the IT Master Plan		Implement year 4 of the Computer Replacement program; the final 25% of the City's computers will be replaced in February 2010.	2007	Feb-10	
		Upgrade remaining 25% of PC's to Windows XP Operating System.	2007	Feb-10	
		GIS/HTE interface for Land Management Integration - currently working on the current land management files in HTE and will evaluate with HTE upgrade or replacement of municipal applications.	2007	Oct-10	
		PCSS/HTE interface for Municipal Court	2007	May-10	
		Distributed Document Management - implement Intranet search engine against files developed by integrated EDMS	2007	Oct-10	
Consider how new facilities will affect the IT Master Plan		New facilities will not affect the IT Master Plan. IT staff will work with Engineering in planning for technology for these facilities (Fire Station 5, Service Center) as they are preparing to open	2008	Dec-09	

Goal 6. Maintain operational excellence in City government services

Strategy 1. Utilize technology for optimum performance and customer service

Ongoing Objectives:

Objective 4. Consider a virtual communication platform

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Consider future technologies to assist with improving operations including such items as video conferencing, an emergency warning system; and a virtual EOC	IT	Fire Department started using video conferencing for morning meetings with all stations and has proven to be very effective. Consideration of additional programs will be based on how the technology fits into the overall IT Master Plan.	2008	Oct-09	

Goal 6. Maintain operational excellence in City government services

Strategy 2. Develop Human Resources programs to become the City that is the "Employer of Choice"

Ongoing Objectives:

Objective 1. Develop a professional development program for city employees

<u>Task Description</u>	<u>Dept</u>	<u>Progress/Updates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Develop a succession plan program	HR	Currently working on a program to encourage the professional development of existing employees to provide an experienced talent pool for future openings. It is a more informal program.	2000/2007	Dec-09	
Create a more targeted, formalized succession plan program		Create practical succession plans for key staff positions	2007	Dec-11	

Objective 2. Continue to improve and maintain quality staff

<u>Task Description</u>	<u>Dept</u>	<u>Progress/Updates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Review Performance Management process	HR	Current performance measurement system has been in place since 1997.	2008	Jun-09	

Objective 3. Enhance organization-wide training programs

<u>Task Description</u>	<u>Dept</u>	<u>Progress/Updates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Conduct ongoing training for supervisors on specific City of Allen policies and procedures and legal issues.	HR	Increase HR staff visibility in departments to reinforce policies and empower supervisors to handle personnel issues.	2006	Dec-09	
		Quarterly training programs will include hiring, discipline, performance evaluation and harassment.	2006	Dec-09	
Provide Safety Training to Employees		Finalize and Distribute Safety Manual, Working with departments to conduct training.	2006	Jan-09	

Goal 6. Maintain operational excellence in City government services

Strategy 2. Develop Human Resources programs to become the City that is the "Employer of Choice"

Ongoing Objectives:

Objective 4. Continually review and address HR programs to maintain an excellent workforce

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Ensure the City of Allen has the most cost-effective and appropriate recruiting tools.	HR	Create partnerships with entities such as NCTCOG, Monster.com, Dallas Morning News, etc. for recruitment efforts.	2008	May-09	
Continue to review competitiveness and effectiveness of employee compensation and benefits for all employee levels		The City conducts a salary survey every two years - the next one is scheduled for the FY 09-10 budget process. This includes a review of the competitiveness of pay for entry level, non-exempt employees. During the interim, compensation is reviewed on a case-by-case basis.	2008	May-09	
		Consider creative pay options such as certification pay. Review the pros and cons of certification pay for employees	2008	May-09	
Review and update City policies to ensure they encompass current practices.		Review all policies and procedures.	2008	May-09	

Strategy 3. Continually Enhance the City of Allen's Customer Service Approach to Delivering Quality Services

Ongoing Objectives:

Objective 1. Continue to emphasize the City's organizational values through the PRIDE program

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Develop curriculum of PRIDE University to train employees on City of Allen PRIDE values	HR	As part of the 2008 PRIDE strategic planning session, employees created the idea of implementing a PRIDE University training sessions.	2006	Oct-09	

Goal 6. Maintain operational excellence in City government services

Strategy 4. Ensure excellent fiscal management to maintain public trust

Ongoing Objectives:

Objective 1. Improve financial processing using technology and more efficient policies and procedures

<u>Task Description</u>	<u>Dept</u>	<u>Progress/Updates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Review cash receipting processes	Finance	Finance staff to review cash receipting processes at all facilities and develop written financial cash handling policies and procedures to address the specific department/facility operational needs. Work with departments to address budget, record keeping, and proper cash handling methods and develop periodic audits.	2007	May-09	
Review cash receipting processes - Utility Billing		Electronic check clearing via Remote Plus	2008	Sep-09	
		Review and audit Utility Billing division's internal cash handling and petty cash procedures	2008	May-09	
Review cash receipting processes - Municipal Court		Review audit procedures and cash handling for Internal Municipal Court desk procedures	2008	May-09	
Review cash receipting processes - Police Dept		Review and audit cash handling policy with regard to Police Detention Facility	2008	May-09	
		Review audit procedures and cash handling for Records procedures	2008	May-09	
Review cash receipting processes - Parks & Recreation		Review and audit procedures and cash handling for Parks & Recreation	2008	May-09	
Review cash receipting processes - Building & Code		Review audit procedures and cash handling for Building and Code staff.	2008	May-09	

Goal 6. Maintain operational excellence in City government services

Strategy 4. Ensure excellent fiscal management to maintain public trust

Ongoing Objectives:

Objective 2. Provide and maintain public services within the potential revenue limits facing the City

<u>Task Description</u>	<u>Dept</u>	<u>Progress/Updates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Analyze the impact of the tax rate	Finance	Ensure the tax rate supports the most effective use of available funds.	2007	Oct-09	
Develop long-range financial plans to evaluate the feasibility of this strategy on an ongoing basis		Both the Debt Service and General Funds were reviewed during the CIP process with the input of the citizen Finance Sub-committee. The Finance Director analyzed both debt service and general fund impact of the projects and future operating costs. Continual review of all funds.	2007	Oct-09	
Work with departments to review O&M costs and the timing of staffing implications related to the City moving from a growth mode to a sustainability mode		Work with departments to review proposed city facilities and projects with to evaluate the impact of future staffing and O&M costs on the budget.	2009	Oct-10	
Due to the economic downturn, ensure the City is prepared to make potentially hard decisions regarding program and service levels	Finance/Admin	City staff will continue to monitor the impact of the current financial conditions on City revenue and expenses.	2009	Oct-09	

Objective 3. Monitor the City's capital investments during economic challenges

<u>Task Description</u>	<u>Dept</u>	<u>Progress/Updates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Continue to analyze the City's ability to implement the CIP program as it relates to the City's tax rate	Finance	Citizens approved the GO bond program of \$77,895,000 for the 2007-2013 CIP. This recommendation includes a possible tax rate increase of \$0.044, and will be evaluated each year.	2007	Oct-09	
Review the Operations & Maintenance (O&M) implications associated with the implementation of capital projects	Finance/Admin	Review the timing of projects, staffing and other operational costs	2009	Oct-09	
Consider timing with land acquisitions for future capital projects to take advantage of lower property costs.		Evaluate land acquisition opportunities associated with CIP projects and include authorized debt issuances.	2009	Oct-09	

Objective 4. Maintain/sustain financially sound organization

<u>Task Description</u>	<u>Dept</u>	<u>Progress/Updates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Develop a long-range strategic financial plan	Finance	Develop written more detailed debt management and fund balance policies which guide the City Council and City management when making decisions that have significant fiscal impact, supports planning for long-term needs and maintains and protects City assets and infrastructure.	2008	Sep-09	

Goal 6. Maintain operational excellence in City government services

Strategy 5. Continue to Highlight the City's Exemplary Programs through Regional, State, and National Award Applications

Ongoing Objectives:

Objective 1. Apply for TML Municipal Excellence Awards

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Apply for each award category including Management Innovation, Communication Program, City Spirit, Public Safety, Public Works/Public Improvements	Admin	Will continue to submit award applications for innovative and unique programs	2004/2006	Dec-09	

Objective 2. Apply for NLC Awards

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Apply for the Howland Awards for Municipal Enrichment	Admin	Will continue to work towards and programs that meets award application criteria	2004/2006	Jan-10	

Objective 3. Apply for the Livable Cities Award

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Research award criteria for Livable Cities Award	Admin	Submitted application in March 2009.	2007	Dec-09	

Strategy 6. Continue to maintain and enhance web-site to improve customer service

Ongoing Objectives:

Objective 1. Continue to investigate the feasibility of e-commerce and implement on-line transactions

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Balance e-government requests from citizens with accounting requirements from the Finance Department	IT	E-government solutions will be implemented after the replacement of the municipal applications according to the 5-year IT Master Plan unless there are 3rd party applications that clearly meet our goals without negatively impacting IT systems or financial processing	2005	May-11	
Research, develop and implement procedures for on-line transactions for Municipal Court through the PCSS Court Software System.	IT/Admin	If staffing and budget allows, staff may review sooner the impact of the implementation of on-line transactions for Municipal Court especially after the interface of PCSS and HTE is complete.	2004	May-10	

Goal 6. Maintain operational excellence in City government services

Strategy 7. Continue to Provide Creative Original Programming on the City of Allen Government Channel ACTV

Ongoing Objectives:

Objective 1. Continue to develop award winning programs on the City's cable channel

<u>Task Description</u>	<u>Dept</u>	<u>Progress/Updates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Create annual PSAs for departmental priorities	PAMRO	Assign production to the staff members and air upon completion	2006	Dec-09	
Create new original programming		New programming includes - Planning RecX to showcase facilities, programs and activities in Parks and Recreation as a monthly feature beginning April 2009; and, a recruitment/informational program on Dispatch Communications expected for April 2009	2008	Apr-09	
		Develop a short informational video to run before City Council meetings to explain procedural matters	2009	May-09	
		Develop code enforcement educational videos	2009	Dec-09	

City of Allen

DRAFT 2009 Strategic Plan

Implementation Plan

Goal 7.	<u>Provide economic investment that increases employment opportunity, the tax base, and provides desired goods and services for residents and contributes to the community character and identity</u>	<u>Responsibility</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
----------------	--	------------------------------	-------------------------------	---------------------------	-------------------------------

Ongoing Strategies:

Strategy 1.	Create and implement a timetable for public and private investment in the area surrounding the U.S. 75 and S.H. 121 interchange	Plan/AEDC	2006	Dec-10	
--------------------	--	------------------	-------------	---------------	--

Ongoing Objectives:

Objective 1.	Continue dialogue with Developers regarding their plans for a mixed use development	Plan/AEDC	2006	Aug-09	
Objective 2.	Use public incentives to affect the timeline and development of the projects in this area	Plan/AEDC	2006	Dec-09	
Objective 3.	Remain involved in the decision-making process for design and implementation of the S.H. 121 project	Eng	2006	Dec-10	

Strategy 2.	Provide public sector expertise and assistance for a successful new retail development in the Garden District	Plan/AEDC	2006	Oct-09	
--------------------	--	------------------	-------------	---------------	--

Ongoing Objectives:

Objective 1.	Use an "open arms" approach to ensure the developer continues the retail development according to the plans and schedule	Plan/AEDC	2006	Oct-09	
Objective 2.	Continue active recruitment/action/dialogue throughout the entire project	Plan/AEDC	2006	Oct-09	

Goal 7. <u>Provide economic investment that increases employment opportunity, the tax base, and provides desired goods and services for residents and contributes to the community character and identity</u>	<u>Responsibility</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
--	------------------------------	-------------------------------	---------------------------	-------------------------------

Ongoing Strategies:

Strategy 3. AEDC continue to target prospects to achieve City goals for company recruitment and business retention	AEDC	2006	Jan-10
---	-------------	-------------	---------------

Ongoing Objectives:

Objective 1.	Continue to identify and target office development products for the City of Allen	AEDC	2006	Dec-09
Objective 2.	Continue to identify and target office tech development products for the City of Allen	AEDC	2006	Jan-10
Objective 3.	Maintain economic diversity through targeted recruitment and marketing	AEDC	2006	Jan-10
Objective 4.	Local Industry Retention	AEDC	2006	Jan-10
Objective 5.	Recruit other service oriented developments to Allen	AEDC	2006	Jun-10
Objective 6.	Develop and Promote Business Parks	AEDC	2006	Jun-10
Objective 7.	Recruit Innovation Companies	AEDC/Plan	2008	Dec-09
Objective 8.	Recruit Data Centers	AEDC	2008	Dec-09
Objective 9.	Explore new avenues to encourage economic development	AEDC	2008	Jan-10

Strategy 4. Create an effective process and provide adequate resources to secure and retain desirable retail and mixed-use development	Admin/AEDC	2006	Oct-09
---	-------------------	-------------	---------------

Ongoing Objectives:

Objective 1.	Identify Police storefront locations as retail areas develop	Plan/AEDC	2003	Oct-09
--------------	--	-----------	------	--------

Strategy 5. Manage growth and redevelopment	Plan	2003	Oct-09
--	-------------	-------------	---------------

Ongoing Objectives:

Objective 1.	Begin focusing on redevelopment of older commercial areas	Plan	2003	Oct-09
--------------	---	------	------	--------

Strategy 6. Create a viable Central Business District (CBD)	Plan	2004	Jan-10
--	-------------	-------------	---------------

Ongoing Objectives:

Objective 1.	Redefine the vision for the CBD	Plan	2004	Dec-09
Objective 2.	Evaluate the cost/benefit of redevelopment of the CBD	Plan	2004	May-09
Objective 3.	Invest in CBD Infrastructure	Plan	2004	Jun-10
Objective 4.	Identify potential developers for the CBD	Plan/AEDC	2004	Jan-10

Goal 7.	<u>Provide economic investment that increases employment opportunity, the tax base, and provides desired goods and services for residents and contributes to the community character and identity</u>	<u>Responsibility</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
----------------	--	------------------------------	-------------------------------	---------------------------	-------------------------------

Ongoing Strategies:

Strategy 7.	Initiate workforce development issues related to business attraction and retention	AEDC/Plan	2008	Jan-10	
--------------------	---	------------------	-------------	---------------	--

Ongoing Objectives:

Objective 1.	Collaborate with colleges, the business community and AISD to ensure Allen has appropriate career technology, college preparatory and remedial preparatory training	AEDC	2008	Jan-10	
Objective 2.	Develop a plan to identify and define what type of workforce is needed to recruit to Allen	AEDC	2008	Dec-09	

City of Allen

DRAFT 2009 Strategic Plan

Implementation Plan

Goal 7. Provide economic investment that increases employment opportunity, the tax base, and provides desired goods and services for residents and contributes to the community character and identity

Strategy 1. Create and implement a timetable for public and private investment in the area surrounding the U.S. 75 and S.H. 121 interchange

Ongoing Objectives:

Objective 1. Continue dialogue with Developers regarding their plans for a mixed use development

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Clearly communicate to General Growth (GGP) the City's vision for the development and explain how incentives will be directly tied to that vision and schedule to complete the development	Plan/AEDC	AEDC and City regularly communicate with developers regarding the schedule for development. The development includes 238 acres zoned for a multi-use development.	2006	Aug-09	
		GGP is selling its 238 acre tract. The City and AEDC are monitoring sales activity and will promptly visit with the new landowner once the sales occurs.	2006	Aug-09	
		Staff continues to work with General Growth regarding the tear down of the old Belz mall. The City is actively pursuing enforcement action to address property maintenance and nuisance violations.	2006	Aug-09	

Objective 2. Use public incentives to affect the timeline and development of the projects in this area

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
City and AEDC will negotiate the use of incentives with developer to develop the area according to the City's Vision and with an amenable schedule to ensure development takes place	Plan/AEDC	Staff plans to clearly communicate with developer the goals intended for this project including the vision for the mixed use development.	2006	Dec-09	
Partner with other agencies for funding important roadways directly impacting the success of this development	Eng	Continue to seek partnership opportunities for the construction of Ridgeview Drive	2006	Dec-09	
		Continue to seek partnership opportunities for the construction of Chelsea Blvd	2006	Dec-09	

Objective 3. Remain involved in the decision-making process for design and implementation of the S.H. 121 project

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
(See Goal 3, Strategy 2, Objective 3)	Eng		2006	Dec-10	

Goal 7. Provide economic investment that increases employment opportunity, the tax base, and provides desired goods and services for residents and contributes to the community character and identity

Strategy 2. Provide public sector expertise and assistance for a successful new retail development in the Garden District

Ongoing Objectives:

Objective 1. Use an "open arms" approach to ensure the developer continues the retail development according to the plans and schedule

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Utilize the Executive Team approach to ensure retail development moves forward	Plan/AEDC	Staff continues to meet with developer to implement the TIF and address issues such as signage.	2006	Oct-09	

Objective 2. Continue active recruitment/action/dialogue throughout the entire project

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Regularly communicate with Trademark and Montgomery Farm to assist in the recruitment of quality retail and restaurants to the development	Plan/AEDC	The City Council adopted a TIF in December 2005 and zoning of the property was approved with PD 99 in February 2006, as a major, upscale retail development at the southwest corner of US75 and Bethany Drive.	2006	Oct-09	
Ensure the development proceeds on schedule as described in the TIF agreements and the zoning provisions	Plan/Finance	Staff continues to assist through the Planning Department and the AEDC in any recruitment possibilities.	2006	Oct-09	
		Finance monitors the sales and property taxes in the development. A portion of the taxes are reimbursed to the developer for public improvements.	2006	Sep-09	

Goal 7. Provide economic investment that increases employment opportunity, the tax base, and provides desired goods and services for residents and contributes to the community character and identity

Strategy 3. AEDC continue to target prospects to achieve City goals for company recruitment and business retention

Ongoing Objectives:

Objective 1. Continue to identify and target office development products for the City of Allen

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Identify and target specific office product types for economic development and continue to achieve City goals in office development	AEDC	Office vacancy as of December 2008 is 34% with the increase due to new office product online in 2007/2008. Industrial vacancy is 14.6% with the addition of Twin Creeks Business Center. The AEDC is working with the brokers of these projects to develop individual marketing partnerships in 2008 and 2009.	2003	Dec-09	
Class "A" Office/Mid to High Rise Office Space -		Preliminary conversations have been held with General Growth to explore high-rise office development on a portion of their property. Similar conversations will be held with a new landowner/developer of this property should a sale occur.	2006	Dec-09	
Corporate Campus Entities		The 18-acre site owned by the AEDC is the only site other than their current location in South Dakota for Project Tel-Drug, a pharmaceutical distribution and call center that would build between 180,000 to 260,000 sf . The AEDC funded Phase I environmental study for this project that will be valuable to AEDC in marketing the property. Tel-Drug is still considering this site and will visit Allen in first quarter 2009.	2006	May-09	
Garden Office		Recruit tenants for office/garden office projects including Twin Creeks Business Park, Twin Creeks Medical Office, The Woods at Watters Road and the planned garden office project (300,000 sf) in the Watters Creek development.	2006	Dec-09	

Goal 7. Provide economic investment that increases employment opportunity, the tax base, and provides desired goods and services for residents and contributes to the community character and identity

Strategy 3. AEDC continue to target prospects to achieve City goals for company recruitment and business retention

Ongoing Objectives:

Objective 2. Continue to identify and target office tech development products for the City of Allen

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Office/Showroom and Office/Tech/Warehouse	AEDC	Continue to work with property owners to fill vacant space at Allen Commerce Center and Twin Creeks Business Park.	2006	Jan-10	
		Continue to work with property owners to fill vacant space at 505 Millennium and 50,000 sf at 505 Century Parkway (the former Sunbelt space).	2006	Jan-10	
Identify and target specific industry/user categories		Identified Data Centers as a target industry for expansion in Allen. Allen is on the short-list for a 100,000 to 200,000 sf project that will be finalized in first quarter 2009. The AEDC is working with several pending office/tech/warehouse projects to accommodate this use.	2006	Jun-09	
		Regularly evaluate and identify new industry targets (data centers, medical, manufacturing, etc.) for AEDC to pursue. This process includes purchasing contact lists for target industries and marketing to those companies, having direct corporate visits with companies. Once a prospect becomes more serious, AEDC needs to work with the City to assess infrastructure requirements to determine feasibility.	2006	Jan-10	

Objective 3. Maintain economic diversity through targeted recruitment and marketing

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Encourage industries in addition to telecom/tech to locate in Allen	AEDC	Currently talking with other industry based companies such as defense, high-end distribution, medical and traditional manufacturing companies	2003	Jan-10	
Continue to build relationships with brokers, consultants and developers		Continue building contact list of brokers, consultants, and developers	2006	Jan-10	
		Continue to hold Broker presentations/meetings to highlight Allen.	2006	Jan-10	
Form an alliance with DFW Marketing Team to develop a regional economic development cooperative		Maintaining membership and involvement in DFW Marketing Team	2003	Jan-10	
Work with Collin County and US 75 Corridor Development Group		Allen joins Plano, Frisco, McKinney in regional marketing effort. Collin County marketing effort began with ad campaign in San Jose and Orange County CA in 2006.	2003	Jan-10	

Goal 7. Provide economic investment that increases employment opportunity, the tax base, and provides desired goods and services for residents and contributes to the community character and identity

Strategy 3. AEDC continue to target prospects to achieve City goals for company recruitment and business retention

Ongoing Objectives:

Objective 4. Local Industry Retention

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Develop a formalized Business Retention & Expansion Plan (BREP)	AEDC	Continue to have quarterly small group meeting with CEOs of AEDC projects, AEDC Board/staff and the Mayor and City Council.	2006	Jan-10	
		Schedule personal visits to companies in Allen to identify corporate needs. Visited 13 companies in 2008.	2006	Dec-09	

Objective 5. Recruit other service oriented developments to Allen

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Focus recruitment efforts to develop a Medical Community surrounding Presbyterian Hospital	AEDC	Continue AEDC recruitment efforts to bring other medical related uses to the area.	2003	Jan-10	
Recruit quality hotels/conference centers to Allen		Identified several potential hotel partners to develop a resort/convention facility in Allen and have started preliminary meetings with them. Discussions currently on hold.	2006	Jun-10	
Recruitment of target industries.		Retention activities kept Experian in Allen. In addition, Halo expanded for the second time. Recruitment efforts have brought an end-user to Allen Station Business Park who will begin construction on a 400,000-sf distribution and training operation within three and a half years. AEDC recruited ResQdebt to Allen.	2006	Jun-09	

Goal 7. Provide economic investment that increases employment opportunity, the tax base, and provides desired goods and services for residents and contributes to the community character and identity

Strategy 3. AEDC continue to target prospects to achieve City goals for company recruitment and business retention

Ongoing Objectives:

Objective 6. Develop and Promote Business Parks

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Allen Commerce Center	AEDC	Work with owners to coordinate a joint marketing strategy for the park; AEDC is working to find appropriate purchaser/user for this land.	2006	Apr-09	
Allen Station Business Park		Remaining property sold to an end user. Site planning underway with possibility of some acreage available for one or two additional users. Planning, Engineering and AEDC working with landowner on development of this acreage.	2006	Jun-10	
Millennium Technology Park		Recruit users to fill vacant space in the park and market AEDC properties	2006	Jan-10	
Twin Creeks Business Park		Assist in the marketing of a 180,000 sf office/flex/warehouse project that the Bradford Companies started in February 2007	2006	Oct-09	

Objective 7. Recruit Innovation Companies

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Economic Development work to recruit innovation companies to Allen including the possible consideration of establishing an incubator program	AEDC	During the recruitment process, careful consideration should be given to the infrastructure needs of these companies; Determine whether the City's infrastructure can support their specific needs in order to include details in negotiations	2008	Dec-09	
Retain the innovation companies that are currently located in Allen such as Finisar, Mustang Technology, Sanmina, etc.		As part of AEDC's business retention program, AEDC is working with Collin College to ensure there will be a workforce available to support the companies as well as ensuring there is space for them to expand.	2008	Dec-09	
Create a video to showcase Allen	AEDC/PAMRO		2008	Dec-09	

Objective 8. Recruit Data Centers

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Work with developers to help find tenants for data center sites	AEDC	Staff has been actively working with both developers and tenants to locate a data center in Allen.	2008	Dec-09	

Goal 7. Provide economic investment that increases employment opportunity, the tax base, and provides desired goods and services for residents and contributes to the community character and identity

Strategy 3. AEDC continue to target prospects to achieve City goals for company recruitment and business retention

Ongoing Objectives:

Objective 9. Explore new avenues to encourage economic development

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Seek opportunities and alternative approaches to encourage economic development in Allen.	AEDC	Such areas as federal grant funding may provide additional resources to 'add value' to our economic development efforts.	2008	Jan-10	

Strategy 4. Create an effective process and provide adequate resources to secure and retain desirable retail and mixed-use development

Ongoing Objectives:

Objective 1. Identify Police storefront locations as retail areas develop

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Police staff to identify potential locations for a storefront location and identify staffing plan for storefronts	Police	Identify staffing plans for store front facilities as new areas develop including Villages at Allen and Watters Creek. Watters Creek storefront completed in October 2008. Villages at Allen storefront is anticipated to open in April, 2009.	2003	Apr-09	
		Monitoring effectiveness of operations will be ongoing. Each storefront location will be reviewed and evaluated to ensure they continue to meet the community's needs.	2003	Oct-09	

Strategy 5. Manage growth and redevelopment

Ongoing Objectives:

Objective 1. Begin focusing on redevelopment of older commercial areas

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Develop concept and type of incentives for owners to improve older retail areas	Plan	City exploring incentives for older retail developments for exterior improvements	2003	Oct-09	
		Improve retail developments through landscaping around property.	2003	Oct-09	
		AEDC incentives are limited to infrastructure for retail projects. Various options available to the City.	2003	Oct-09	
		Planning continues to work with owners/property managers to create possibilities for renovation/redevelopment of existing retail centers.	2003	Oct-09	

Goal 7. Provide economic investment that increases employment opportunity, the tax base, and provides desired goods and services for residents and contributes to the community character and identity

Strategy 6. Create a viable Central Business District (CBD)

Ongoing Objectives:

Objective 1. Redefine the vision for the CBD

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Determine how to address issue of fractured land ownership	Plan	Develop an action plan on how to address multiple property owners in the CBD	2004	Aug-09	
		Staff continues to work on a redevelopment plan based on specific developers at specific locations. It is expected that a partnership between the City and developers will be created in calendar year 2008.	2004	Dec-09	

Objective 2. Evaluate the cost/benefit of redevelopment of the CBD

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Research various public financing options to investing in the CBD and create a public/private partnership	Plan	Continue to seek developers to spark interest in CBD redevelopment and identify incentives and the qualifications for obtaining incentives	2004	May-09	
		Continue to seek mixed use development for the CBD	2004	May-09	

Objective 3. Invest in CBD Infrastructure

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Address parking issues	Plan	Construct public parking, reorganize existing parking	2004	Jul-10	
Incorporate CBD with mass transit		Coordinate with future light rail. Discussions involving rail are underway, but any decision is dependent on the Texas Legislature.	2004	Jan-14	

Objective 4. Identify potential developers for the CBD

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Communicate with developers to market the CBD area	AEDC/Plan	Planning and AEDC are currently working with potential developers. A development team is being pursued by the City and AEDC staff to provide the mechanism and the desired outcome for the CBD redevelopment.	2005	Jan-10	

Goal 7. Provide economic investment that increases employment opportunity, the tax base, and provides desired goods and services for residents and contributes to the community character and identity

Strategy 7. Initiate workforce development issues related to business attraction and retention

Ongoing Objectives:

Objective 1. Collaborate with colleges, the business community and AISD to ensure Allen has appropriate career technology, college preparatory and remedial preparatory training

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Provide targeted training to ensure Allen has the workforce to support current and future businesses in Allen	AEDC	AEDC facilitated the creation of the BEST (Business & Education Support Team) Committee with AISD. BEST is developing a Career Technology Center. Allen ISD voters recently approved the construction of a new \$21 million career technology center on the Allen High School campus.	2008	Jan-10	
Improve adult education & remedial programs for Allen residents who need new skills		Allen ISD voters recently approved the construction of a new \$21 million career technology center on the Allen High School campus.	2008	Jan-10	
Help support students with career pathways		Working with AISD on a career camp for 8th graders to expose them to various careers.	2008	Jan-10	

Objective 2. Develop a plan to identify and define what type of workforce is needed to recruit to Allen

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Continue to partner with the Allen Chamber and the private sector to recruit employees to Allen businesses	AEDC	A job fair was held in May 2008. More are planned as needed for 2009.	2008	Dec-09	
Determine whether transportation issues are impacting Allen retailers and businesses in recruiting employees to Allen.	AEDC/Plan	Worked with area businesses to address transportation issues related to workforce recruitment, particularly for retail businesses. Staff has met with retailers and is developing transit program to partner with the developments. An operational plan, including a cost-sharing financial plan, is currently being developed and will be discussed during the budget development process.	2008	May-09	

City of Allen

DRAFT 2009 Strategic Plan

Implementation Plan

Goal 8. <u>Proactively work to protect, conserve and manage water resources</u>		<u>Responsibility</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Ongoing Strategies:					
Strategy 1.	Develop water conservation initiatives that encourage residents, businesses and City's operations to adopt a "low water-use" lifestyle	CS	2007	Oct-09	
Ongoing Objectives:					
Objective 1.	Enhance programs to inform and educate citizens and businesses about water conservation	CS/P&R	2007	Oct-09	
Objective 2.	Implement initiatives to improve city operations related to water conservation	CS/P&R	2007	Oct-09	
Objective 3.	Implement technology solutions to enhance water conservation and improve operations	P&R	2007	Oct-09	
Strategy 2.	Improve water and sewer infrastructure	Eng	2005	Jul-10	
Ongoing Objectives:					
Objective 1.	Replace Hillside Water Tower with a 2 million gallon composite tank	Eng	2005	Jul-10	
Objective 2.	Reconstruct Belz lift station and force main	Eng	2005	Jan-12	
Objective 3.	Custer Ridgeview 24 inch water line	Eng	2005	Aug-09	

City of Allen

DRAFT 2009 Strategic Plan

Implementation Plan

Goal 8. Proactively work to protect, conserve and manage water resources

Strategy 1. Develop water conservation initiatives that encourage residents, businesses and City's operations to adopt a "low water-use" lifestyle

Ongoing Objectives:

Objective 1. Enhance programs to inform and educate citizens and businesses about water conservation

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Enhance the water conservation rebate program	CS	Broaden the rebate program to encourage residents to use the rebate program.	2007	Jul-09	
		Add new "Smart" irrigation items to the rebate program including advanced controllers, moisture sensors, irrigation system retrofits and program.	2007	Oct-09	
Develop "water-wise" landscape demonstration sites with ET sensors and drip irrigation systems at demonstration sites	Plan/P&R	Medians on Main Street (between Allen Heights and Angel Parkway) & Suncreek Park	2007	Oct-09	
Initiate commercial irrigation system periodic audit program per ALDC requirements	CS	Hired a part time Customer Service Representative and purchased a tracking software to begin program implementation.	2008	Oct-09	

Goal 8. Proactively work to protect, conserve and manage water resources

Strategy 1. Develop water conservation initiatives that encourage residents, businesses and City's operations to adopt a "low water-use" lifestyle

Ongoing Objectives:

Objective 2. Implement initiatives to improve city operations related to water conservation

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Seek funding partners for conservation activities and programs	CS	Solicit private sector partners to support conservation activities and programs	2007	Sep-09	
Review the City's own use patterns to be sure it is setting a good example for the community	CS/P&R	Study the feasibility of implementing wells for water supply for irrigation at Celebration Park and Allen Station Park. Funding for this study (approx. \$30,000) is included in the FY 08-09 budget.	2007	Oct-09	
	P&R	Continue to conduct thorough operational reviews of all of the city's existing irrigation systems ensuring both operational efficiency with water application and determine if the best water delivery systems are in place.	2007	May-09	
		Existing median landscape beds will be converted to drip system	2007	Oct-09	
Update the water/sewer rate plan study as needed	CS	The water/sewer rate plan is reviewed annually. Next rate increase will be considered by City Council in January 2009. Rate study update funded in the FY 08-09 budget due to increasing NTMWD costs for ozonation.	2007	Oct-09	

Objective 3. Implement technology solutions to enhance water conservation and improve operations

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Implement technology enhancements to conserve water for city facilities/property. Includes review of technology related to water application for irrigation systems.	P&R	Currently installing the Irrinet technology, which is a remote, computerized system, for management and control of irrigation systems. This replaces existing, centrally controlled, 10 year old system. Began installation of Irrinet in 2006 with US 75 landscape and is currently installed with all new parks & medians.	2007	Sep-12	
		Replacement will be phased in with larger parks, medians, and smaller parks as funding is available. Goal is to be 100% transitioned by FY2012. Meeting this goal will require approximately \$100,000/FY in funding.	2007	Sep-12	
		2008-2009 scheduled Irrinet installations include: Allen Station Park, The Edge, Library, DRN, Allen Drive and Central Fire	2007	Sep-09	

Goal 8. Proactively work to protect, conserve and manage water resources

Strategy 2. Improve water and sewer infrastructure

Ongoing Objectives:

Objective 1. Replace Hillside Water Tower with a 2 million gallon composite tank

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
The City will replace the 500,000 gallon elevated steel storage tank at Hillside Park with a 2 million composite (concrete stem with a steel tank) in 2008. This will be of a similar design as the recently completed tank on Prestige Circle. The tank will be the same height as the existing 500,000 gallon tank at Hillside Park.	Eng	Applied for economic stimulus funds through the Texas Water Development Board for water/sewer project funding. The formal submittal included portions (\$2 million) of the anticipated expenses for the Hillside Water Tower replacement.	2005		
Start construction			2005	Apr-09	
Complete construction			2005	Jul-10	

Objective 2. Reconstruct Belz lift station and force main

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Verify land use & demand based on zoning	Eng	Schedule is dependent on redevelopment	2005	Jul-09	
Start engineering		Projected to include a 9 month process	2005		
Land acquisition		Approximate 6 to 12 month concurrent with design engineering	2005		
Construction		Approximate 9 to 12 month	2005		

Objective 3. Custer Ridgeview 24 inch water line

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
The Custer Road Waterline project entails the installation of a 24 inch waterline from the Custer Road Pump Station to Ridgeview Drive	Eng		2005		
Start construction			2005	Feb-09	
Complete construction			2005	Aug-09	

City of Allen

DRAFT 2009 Strategic Plan

Completed Objectives

Goal 1. <u>Enhance Community Livability and Safety</u>		<u>Responsibility</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Ongoing Strategies:					
Strategy 1. Continue to provide progressive and efficient emergency services		Police/Fire	2002	Jul-10	
Completed Objectives:					
Objective 1.	Research feasibility of public safety communications directly monitoring home alarms	Police	2002	Oct-02	Oct-02
Objective 2.	Analyze fire service delivery	Fire	2002	Feb-03	Feb-03
Objective 3.	Improve/enhance radio communication coverage	Police/Fire	2002	Mar-04	Mar-04
Objective 4.	Enhance public safety response capabilities	Fire	2002	Mar-04	Mar-04
Objective 5.	Participate in county-wide communication system regarding criminal/terrorism activity	Police	2004	Mar-05	Mar-05
Objective 6.	Enhance and promote Community Policing Programs	Police	2000	Jan-05	Jan-05
Objective 7.	Improve public safety recruitment efforts	Police/Fire	2004	May-06	May-06
Objective 8.	Enhance and promote Fire Prevention Education Programs	Fire	2002	May-08	May-08
Strategy 2. Manage growth and development to preserve Allen's character and maintain neighborhood vitality		Plan	2001	Jul-10	
Completed Objectives:					
Objective 1.	City Manager establishing a task force to further address neighborhood integrity & CDBG goals	Admin	2001	Mar-02	Mar-02
Objective 2.	Improve the appearance of the community	P&R/Eng	2001	Jan-03	Jan-03
Objective 3.	Implement a neighborhood integrity program w/ public/private partnership	Plan	2001	May-03	May-03
Objective 4.	Stimulate the formation of neighborhood organizations	Plan	2001	Mar-04	Mar-04
Objective 5.	Enhance and promote Neighborhood Integrity Program	Plan	2001	Aug-04	Aug-04

Goal 1. Enhance Community Livability and Safety

<u>Responsibility</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
-----------------------	------------------------	--------------------	------------------------

Ongoing Strategies:

Strategy 4. Renovate and Construct Neighborhood Parks with Designs for Water Conservation	P&R	2002	Jul-11
--	----------------	-------------	---------------

Completed Objectives:

Objective 1.	Construct Story Park	P&R	2002	Sep-04	Sep-04
Objective 2.	Construct Stacy Ridge Park	P&R	2002	Aug-05	Aug-05
Objective 3.	Construct - Day Spring Park Phase II	P&R	2002	Aug-05	Aug-05
Objective 4.	Construct Glendover Park - Phase II	P&R	2002	Aug-05	Aug-05
Objective 5.	Construct Bethany Ridge Park -Phase II	P&R	2002	Aug-05	Aug-05
Objective 6.	Construct Park Side	P&R	2002	Aug-05	Aug-05
Objective 7.	Construct Bridgewater Park	P&R	2002	Mar-07	Feb-07
Objective 8.	Construct Spring Meadow Park	P&R	2002	Jun-07	Jan-08
Objective 9.	Construct Allenwood Park	P&R	2002	Mar-08	Mar-08
Objective 10.	Construct Waterford Parks Neighborhood Park	P&R	2007	Apr-08	Apr-08
Objective 11.	Construct Twin Creeks Neighborhood Park	P&R	2007	May-08	May-08
Objective 12.	Construct Country Meadows Park	P&R	2008	Mar-09	Mar-09

Goal 1. <u>Enhance Community Livability and Safety</u>		<u>Responsibility</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Completed Strategies:					
Strategy 1. Establish inspection program for multi-family re-occupancies		Bldg/Code	2002	May-04	May-04
Completed Objectives:					
Objective 1.	Research other cities inspection programs	Bldg/Code	2000	May-04	May-04
Objective 2.	Research the need for additional staffing	Bldg/Code	2000	May-04	May-04
Objective 3.	Begin maintenance inspections with multi-family structures	Bldg/Code	2000	May-04	May-04
Objective 4.	Develop program and identify the scope	Bldg/Code	2000	May-04	May-04
Strategy 2. Develop affordable housing strategy and pursue CDBG funds		Plan	2002	Oct-04	Oct-04
Completed Objectives:					
Objective 1.	Actively pursue CDBG entitlement status and related funding	Plan	2002	Oct-04	Oct-04
Objective 2.	Implement guidelines for distributing funds	Plan	2002	Oct-04	Oct-04
Objective 3.	Research other grant opportunities	P&R/Plan	2002	Oct-04	Oct-04
Strategy 3. Consider implementing an inspection program for rental home re-occupancies		Bldg/Code	2007	May-08	Sep-07
Completed Objectives:					
Objective 1.	Research other cities' rental home inspection programs	Bldg/Code	2007	Sep-07	Sep-07
Objective 2.	Identify program and scope for rental home inspections	Bldg/Code	2007	Sep-07	Sep-07
Objective 3.	Research the staffing implication for administering new program	Bldg/Code	2007	Sep-08	Sep-07
Objective 4.	Begin maintenance inspections with rental home re-occupancies	Bldg/Code	2007	Sep-08	Sep-07

Goal 2. <u>Cultivate regional alliances and partnerships with agencies and governmental units that affect Allen</u>		<u>Responsibility</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Ongoing Strategies:					
Strategy 1. Create recreational partnerships		P&R	2005	Feb-09	
Completed Objectives:					
Objective 1.	Expand partnership with AISD to identify facilities for increased recreational programming opportunities & partnering on community education	P&R	2005	Jan-08	Jan-08
Strategy 2. Expand Public Safety Regional Partnerships		Police/Fire	2005	Jan-10	
Completed Objectives:					
Objective 1.	Police Fire Arms Training Facility	Police	2005	Oct-06	Oct-06
Objective 2.	Police Driving Training Facility	Police	2005	May-07	May-07
Objective 3.	Animal Control Facility	Police	2005	May-07	May-07
Objective 4.	Jail Facility Expansion	Police	2005	May-07	May-07
Objective 5.	Work with Collin County on the joint website project for all Emergency Response Agencies	PAMRO	2007	Dec-07	Jan-08
Strategy 3. Fully utilize matching grants from Collin County, NCTCOG and TPWD		P&R	2005	Dec-09	
Completed Objectives:					
Objective 1.	Research whether or not NCTCOG has an Economic Development District (EDD)	AEDC	2007	Dec-08	Nov-08
Strategy 5. Foster educational partnerships for K-12 education and higher education		Library/Plan	2006	Oct-10	
Completed Objectives:					
Objective 1.	Build relationship with CCCCD to identify types of facilities to locate in Allen	Admin/AEDC	2000	Aug-05	Aug-05
Objective 2.	Continue library's outreach and resource-sharing programs with AISD and other library systems	Library	2006	Oct-06	Oct-06

Goal 2. <u>Cultivate regional alliances and partnerships with agencies and governmental units that affect Allen</u>		<u>Responsibility</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Completed Strategies:					
Strategy 1. Street Addressing		Plan	2000	May-00	May-00
Completed Objectives:					
Objective 1.	Coordinate addressing of arterial roadways with adjacent communities	Plan	2000	May-00	May-00
Strategy 2. Formalize clear jurisdictional boundaries		Plan	2001	Dec-01	Dec-01
Completed Objectives:					
Objective 1.	Evaluate costs, establish clear responsibilities assigned to jurisdiction for roadway maintenance and enforcement	Plan/Police	2001	Aug-01	Aug-01
Objective 2.	Develop Boundary Adjustment Agreements with neighboring jurisdictions	Plan/Police	2001	Dec-01	Dec-01
Objective 3.	Evaluate need to amend election precincts	City Sec	2001	Jan-02	Jan-02
Objective 4.	Meet with neighboring cities on a regular basis	Plan/Police	2001	Jan-03	Jan-03
Strategy 3. Pursue opportunities with surrounding entities the development of a joint Arts facility		Admin/AEDC	2000	Nov-03	Nov-03
Completed Objectives:					
Objective 1.	Approach Collin County and Cities of Frisco, McKinney and Plano to identify need for an arts facility	Admin/AEDC	2000	Nov-03	Nov-03
Strategy 4. Expand Partnerships with AISD		Admin	2003	Jan-05	Jan-05
Completed Objectives:					
Objective 1.	Evaluate feasibility of a joint project to construct a multi-use stadium	Admin	2003	Sep-04	Sep-04
Strategy 5. Work with USPS to build new Post Office facility in Allen		Admin/Plan	2001	Feb-05	Feb-05
Completed Objectives:					
Objective 1.	Work with Postmaster on new facility in Allen	Admin/Plan	2001	Feb-05	Feb-05
Strategy 6. Pursue Holding Joint Elections with School Districts		City Sec	2007	Jan-08	Jan-08
Completed Objectives:					
Objective 1.	Work with school districts to coordinate election efforts	City Sec	2007	Jan-08	Jan-08

Goal 3. Improve regional mobility through transportation initiatives

		<u>Responsibility</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Ongoing Strategies:					
Strategy 1.	Develop a local/regional transit plan including mass transit/light rail	Plan/Eng	2003	Jan-11	
Completed Objectives:					
Objective 1.	City Manager to develop a task force to focus on Mass Transit initiative	Admin	2003	Mar-03	Mar-03
Objective 2.	Obtain results of NCTCOG transportation study	Plan/Eng	2003	Nov-05	Nov-05
Strategy 2.	Continue to leverage County, State (TxDOT) and Federal resources for road funding	Eng	2004	Dec-12	
Completed Objectives:					
Objective 1.	Seek alternative approaches to obtaining funding for City of Allen transportation projects	Eng	2004	Dec-08	Dec-08

Goal 4. <u>Signify, enhance and communicate Allen's identity to the region and the nation.</u>		<u>Responsibility</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Ongoing Strategies:					
Strategy 2.	Advance Trails Plan to ensure continuation and connectivity of the trails system	P&R	2002	Sep-09	
Completed Objectives:					
Objective 1.	Prepare project listing for trail improvements for CDC funding	P&R	2002	May-02	May-02
Objective 2.	Promote the City's trail system as an amenity	P&R	2002	Dec-04	Dec-04
Objective 3.	Ensure trail safety through increased maintenance	P&R	2007	Apr-07	Apr-07
Strategy 3.	Continue to seek open space funding	P&R	2002	Sep-09	
Completed Objectives:					
Objective 1.	Molsen Farm identified as a possible Agricultural Heritage Center	P&R	2002	Apr-06	Jun-06
Strategy 4.	Plan for the design and construction of needed City Parks and Recreation Facilities	P&R	2003	Dec-13	
Completed Objectives:					
Objective 1.	Renovate Bridge in Allen Station Park Phase 2	P&R	2008	Oct-08	Oct-08
Objective 2.	Master Plan - Ford Pool Renovation	P&R	2008	Mar-09	Feb-09
Strategy 5.	Signify the City of Allen through beautification efforts	P&R/Eng	2004	Dec-09	
Completed Objectives:					
Objective 1.	Continue to pursue the ability to place utilities underground	Admin	2004	Mar-04	Mar-04
Objective 2.	Complete Public Arts Master Plan	P&R	2004/2005	Aug-05	Aug-05
Objective 3.	Research the availability of funds and the City's ability to qualify for Historic Preservation funding	Plan/P&R	2004	Sep-05	Sep-05
Objective 4.	Develop and implement US 75 beautification	P&R/Eng	2004	Mar-06	Mar-06
Objective 5.	Develop and implement Citywide median beautification plan including landscape, lights, entry ways	P&R/Eng	2004	Jan-07	Jan-07
Objective 6.	Improve City signage for facilities, parks & events	P&R	2004	Feb-07	Feb-07
Strategy 6.	Develop Library outreach opportunities for the community	Library	2005	Oct-09	
Completed Objectives:					
Objective 1.	Obtain additional volunteers and provide Volunteer training	Library	2005	Feb-05	Feb-05
Objective 2.	Establish cooperative efforts to provide enhanced Library services and continuing education	Library	2005	Aug-05	Aug-05
Objective 3.	Provide outreach opportunities to home school students	Library	2005	Jan-06	Jan-06

Goal 4. <u>Signify, enhance and communicate Allen's identity to the region and the nation.</u>		<u>Responsibility</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Ongoing Strategies:					
Strategy 7. Develop programs that promote cultural and intellectual development		Library	2002	Oct-09	
Completed Objectives:					
Objective 1.	Continue to develop library collections to meet 2 items per capita standard	Library	2002	Jan-02	Jan-02
Objective 2.	Develop bilingual collection for ESL population	Library	2002	May-02	May-02
Objective 3.	Advance Allen Arts Alliance Board through Strategic planning	P&R	2002	Nov-02	Nov-02
Objective 4.	Work with Arts Alliance to build music, drama and visual arts collection	Library	2002	Jan-03	Jan-03
Strategy 8. Develop a Healthy Communities initiative to encourage fitness, exercise and healthy lifestyles		P&R	2007	Dec-09	
Completed Objectives:					
Objective 1.	Develop a Healthy Communities Program	P&R	2007	Dec-08	Dec-08
Strategy 9. Update the City's Parks and Recreation Master Plan		P&R	2007	Sep-09	
Completed Objectives:					
Objective 1.	Begin Master Plan Process	P&R	2007	Mar-07	Mar-07
Strategy 10. Emphasize marketing efforts to communicate Allen's identity		PAMRO	2006	Dec-09	
Completed Objectives:					
Objective 1.	Partner with the Dallas Morning News to produce a showcase insert to promote Allen	PAMRO	2006	Jun-06	Jun-06
Objective 2.	Web redesign project will assist in communicating Allen's identity	PAMRO	2006	Apr-08	May-08

Goal 4. <u>Signify, enhance and communicate Allen's identity to the region and the nation.</u>		<u>Responsibility</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Completed Strategies:					
Strategy 1.	Develop and implement Citywide median beautification plan including landscape, lights, entry ways	P&R/Plan	2002	May-02	May-02
Completed Objectives:					
Objective 1.	Work with consultant to develop a Street Image Study	P&R/Plan	2002	May-02	May-02
Objective 2.	Develop implementation plan and timeline for median landscaping	P&R/Eng	2002	Dec-04	Dec-04
Strategy 2.	Stone Dam Stabilization	Eng	2001	Oct-02	Oct-02
Completed Objectives:					
Objective 1.	Negotiate a contract with Engineer to design project	Eng	2001	Mar-02	Mar-02
Objective 2.	Identify funding available to complete renovation	Eng	2001	Jul-02	Jul-02
Objective 3.	Construction	Eng	2001	Oct-02	Oct-02
Strategy 3.	Express "holiday theme" throughout the City	P&R	2001	Nov-02	Nov-02
Completed Objectives:					
Objective 1.	Identify plan	P&R	2001	Dec-01	Dec-01
Objective 2.	Research feasibility of installing lights along the streets	P&R	2001	Aug-02	Aug-02
Objective 3.	Involve outside organizations - chamber, schools, neighborhood organizations	P&R	2001	Nov-02	Nov-02
Strategy 4.	Obtain Keep Texas Beautiful Governor Achievement Award	CS	2001	Mar-03	Mar-03
Completed Objectives:					
Objective 1.	Participate in spring Arbor Day event with Parks and Recreation Urban Forester	CS	2001	May-01	May-01
Objective 2.	Continue annual wildflower plantings	CS	2001	May-01	May-01
Objective 3.	Working through KAB Board and Parks and Recreation to improve competitiveness	CS	2001	Jun-01	Jun-01
Objective 4.	Increase KAB funding	CS	2001	Oct-01	Oct-01
Objective 5.	Conduct spring & fall KTB Affiliate events (Trash-off and TX Recycles Day). Evolve and improve each year.	CS	2001	May-02	May-02
Objective 6.	Sponsor summer "Corporate Challenge" event	CS	2001	Aug-02	Aug-02
Objective 7.	Increase school educational efforts	CS	2001	Sep-02	Sep-02
Objective 8.	Prepare annual competitive KTB Governor's Award nominations	CS	2001	Sep-02	Sep-02
Objective 9.	Become Keep America Affiliate	CS	2001	Mar-03	Mar-03

Goal 4. <u>Signify, enhance and communicate Allen's identity to the region and the nation.</u>		<u>Responsibility</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Completed Strategies:					
Strategy 5. Incorporate another Citywide celebration to "identify" Allen		P&R	2007	Jul-03	Jul-03
Completed Objectives:					
Objective 1.	Work with staff to identify & develop project	P&R	2001	Jun-03	Jun-03
Objective 2.	Implement new celebration/event	P&R	2007	Jul-03	Jul-03
Strategy 6. Construct Celebration Park, Phase I		P&R	2002	Jul-03	Jul-03
Completed Objectives:					
Objective 1.	Develop a Maintenance Plan	P&R	2002	Oct-02	Oct-02
Objective 2.	Construct Phase I	P&R	2002	Jul-03	Jul-03
Objective 3.	Develop a Recreational Program Plan	P&R	2002	Jan-04	Jan-04
Objective 4.	Construct Phase IB	P&R	2002	Jul-04	Jul-04
Strategy 7. Completion of Civic Plaza		P&R	2001	Dec-04	Dec-04
Completed Objectives:					
Objective 1.	Design Civic Plaza	P&R	2001	May-01	May-01
Objective 2.	Bid Project	P&R	2001	Apr-03	Apr-03
Objective 3.	Construct Civic Plaza	P&R	2001	Dec-04	Dec-04
Strategy 8. Construct Allen Station Park, Phase II		P&R	2000	Jun-05	Jun-05
Completed Objectives:					
Objective 1.	Fund Project	P&R	2000	Jan-03	Jan-03
Objective 2.	Update Park Master Plan	P&R	2000	Feb-03	Feb-03
Objective 3.	Program and Design Phase II	P&R	2000	May-03	May-03
Objective 4.	Construct Phase II	P&R	2000	May-05	Jun-05
Strategy 9. Obtain Historic Preservation grants for the Historic Village		P&R	2004	Sep-05	Sep-05
Completed Objectives:					
Objective 1.	Research the availability of funds and the City's ability to qualify for Historic Preservation funding	Plan/P&R	2004	Sep-05	Sep-05

Goal 4. <u>Signify, enhance and communicate Allen's identity to the region and the nation.</u>		<u>Responsibility</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Completed Strategies:					
Strategy 10. Sustain and enhance Parks and Recreation programming		P&R	2001	Feb-07	Feb-07
Completed Objectives:					
Objective 1.	Youth Development Programs	P&R	2001/2004	Jun-05	Jun-05
Objective 2.	Increase adult athletic opportunities	P&R	2001/2004	Sep-05	Sep-05
Objective 3.	Maintain current level of services at current facilities	P&R	2005	Aug-06	Aug-06
Strategy 11. Expand the City's Holiday celebration		P&R	2007	Dec-07	Dec-07
Completed Objectives:					
Objective 1.	Work with staff to identify & develop project	P&R	2007	Dec-07	Dec-07
Objective 2.	Present ideas to Park Board and City Council	P&R	2007	Dec-07	Dec-07
Objective 3.	Implement new celebration/event	P&R	2007	Dec-07	Dec-07
Strategy 12. Identify passive activities for adults through Parks and Recreation		P&R	2001	Jan-08	Jan-08
Completed Objectives:					
Objective 1.	Develop Trail at the Woods	P&R	2001	May-04	May-04
Objective 2.	Expand adult programming through class development	P&R	2001	Jan-08	Jan-08

Goal 5. Systematically invest in public infrastructure

		<u>Responsibility</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Ongoing Strategies:					
Strategy 2. Continue to improve traffic management within the City		Eng	2000	Mar-10	
Completed Objectives:					
Objective 1.	Reconstruct the intersection of Main/Jupiter to allow for segregated, northbound turn movements	Eng	2000	Jul-05	Jul-05
Objective 2.	Reconstruct the intersection of US 75 & McDermott	Eng	2000	Dec-05	Dec-05
Objective 3.	Reconstruct Jupiter between Main and Park Place	Eng	2000	Jan-08	Jul-07
Strategy 3. Develop and implement Infrastructure Maintenance Plan/schedules for Community Service operations		CS	2000	Oct-10	
Completed Objectives:					
Objective 1.	Develop formal infrastructure O&M for water, sewer, streets, drainage and building maintenance	CS	2000	Oct-05	Oct-05
Objective 2.	Evaluate budget for sidewalk & curb maintenance and begin regular maintenance program	CS/Eng	2000	Oct-06	Oct-06
Strategy 4. Construct and improve roadway infrastructure		Eng	2000	Dec-12	
Completed Objectives:					
Objective 1.	Stacy Road Extension	Eng	2000	Mar-02	Mar-02
Objective 2.	West Bethany Drive	Eng	2000	May-03	May-03
Objective 3.	East Exchange Parkway	Eng	2000	Oct-03	Oct-03
Objective 4.	Alma Drive expansion	Eng	2000	May-04	May-04
Objective 5.	East Bethany - 75 to Allen Heights	Eng	2000	Jun-04	Jun-04
Objective 6.	West Exchange Parkway	Eng	2000	Mar-05	Mar-05
Objective 7.	East Bethany - Malone to FM 2551	Eng	2000	Dec-05	Dec-05
Objective 8.	Construct Hedgcoxe Road	Eng	2000	Dec-05	Dec-05
Objective 9.	East Main Street Reconstruction	Eng	2000	May-06	May-06
Objective 10.	West Exchange Parkway-Phase I	Eng	2007	Jul-07	Jul-07
Objective 11.	Country Brook Lane	Eng	2007	Mar-09	Mar-09
Objective 12.	East Stacy Road Improvement - Phase I	Eng	2000	Mar-09	Mar-09

Goal 5. Systematically invest in public infrastructure

<u>Responsibility</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
-----------------------	------------------------	--------------------	------------------------

Ongoing Strategies:**Strategy 5. Plan for the construction of needed City facilities**

Eng	2005	Nov-13
-----	------	--------

Completed Objectives:

Objective 1.	Renovate old Library facility	Eng	2005	Dec-05	Dec-05
Objective 2.	Construct Senior Activity Center	Eng	2005	Jan-06	Jan-06
Objective 3.	Develop plan for the adaptive reuse of city facilities	P&R	2005	Jun-06	Jun-06
Objective 4.	Police Holding Facility Remodel	Eng/Police	2007	Nov-08	Dec-08

Goal 5. <u>Systematically invest in public infrastructure</u>		<u>Responsibility</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Completed Strategies:					
Strategy 1. Infrastructure Maintenance Plan/schedules for Community Service Operations		CS	2000	Mar-02	Mar-02
Completed Objectives:					
Objective 1. Update current department standard operating procedures		CS	2000	Mar-02	Mar-02
Strategy 2. Develop Sewer Master Plan		Eng	2000	Apr-02	Apr-02
Completed Objectives:					
Objective 1. Hire consultant to work with staff to update current Sewer Master Plan		Eng	2000	Apr-02	Apr-02
Strategy 3. Automate data collection and control for water and sewer system (SCADA)		Eng/CS	2000	Jun-02	Jun-02
Completed Objectives:					
Objective 1. SCADA will automate the City's existing data collection and control system for the water and sewer systems		Eng/CS	2000	Jun-02	Jun-02
Strategy 4. Develop plan to meet federal/state mandates when census population reaches 50,000		Eng	2000	Aug-02	Aug-02
Completed Objectives:					
Objective 1. Traffic signals-determine level of service		Eng	2000	Aug-02	Aug-02
Strategy 5. Identify the City's plan for synchronizing traffic signals on a demand system		Eng/CS	2000	Nov-02	Nov-02
Completed Objectives:					
Objective 1. Construct an integrated traffic signal system to provide for improved monitoring and coordination		Eng/CS	2000	Dec-02	Nov-02
Strategy 6. Develop Drainage & Erosion Control Master Plan		Eng	2000	Mar-03	Mar-03
Completed Objectives:					
Objective 1. Hire consultant to work with staff to develop a comprehensive Storm Water Drainage program to conform to NPDES Phase II mandates		Eng	2000	Mar-03	Mar-03
Objective 2. Submit NPDES permit request		Eng	2000	Mar-03	Mar-03
Objective 3. Update Allen Land Development Code		Eng	2000	Mar-03	Mar-03

Goal 5. Systematically invest in public infrastructure

<u>Responsibility</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
-----------------------	------------------------	--------------------	------------------------

Completed Strategies:

Strategy 7. Develop new Capital Improvement/G.O. Bond Program

Eng	2005	May-07	May-07
-----	------	--------	--------

Completed Objectives:

Objective 1.	Initial identification of potential bond projects	Eng	2005	Feb-05	Feb-05
Objective 2.	Select a citizens committee for the 2007-2012 bond program	City Sec	2005	Mar-06	May-06
Objective 3.	Hold a G.O. bond election	Eng	2005	May-07	May-07
Objective 4.	Sell bonds for new CIP program	Finance	2005	Aug-07	Sep-07

Goal 6. <u>Maintain operational excellence in City government services</u>		<u>Responsibility</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Ongoing Strategies:					
Strategy 1. Utilize technology for optimum performance and customer service		IT	2006	Oct-10	
Completed Objectives:					
Objective 1.	CCCC/City of Allen facility connectivity	IT	2001	Mar-03	Mar-03
Objective 2.	Upgrade phone switch	IT/Admin	2001	May-03	May-03
Objective 4.	Utilize VOIP (Voice over Internet Protocol) for City facilities	IT	2001	Jun-05	Jun-05
Objective 5.	Work with Collin County on an Interlocal Agreement to interconnect all City Facilities in the County	IT	2001	Jun-05	Jun-05
Objective 6.	Council voting system to Council Chambers	City Sec	2001	Jun-05	Jun-05
Objective 7.	Bar Code Enhancements for Records Center Boxes	City Sec	2001	Oct-05	Oct-05
Objective 8.	Create Technology Committee which will be similar in scope to the Vehicle Replacement Committee	IT	2005	Dec-05	Dec-05
Objective 9.	Create a 3-5 year IT Strategic Plan that will work in conjunction with the overall strategic plan.	IT	2006	Jul-06	Jul-06
Objective 10.	Create a Technology Replacement Fund that will replace most computer equipment within the network in an approximate four year cycle	IT	2006	Oct-06	Oct-06
Objective 11.	Install fiber ring that will connect the new Senior Center and The Edge to the existing fiber ring	IT	2005	Aug-07	Aug-07
Strategy 2. Develop Human Resources programs to become the City that is the "Employer of Choice"		HR	2000	Dec-09	
Completed Objectives:					
Objective 1.	Recognition and rewards program	HR	2000	Feb-03	Feb-03
Objective 2.	Design and establish a diversity program	HR	2000	Sep-06	Nov-06
Objective 3.	Recruit staff by offering a non-traditional and creative work environment	HR	2000	Mar-07	Dec-06
Objective 4.	Partner with other organizations to enhance Human Resources Services	HR	2000	Mar-07	Mar-07
Objective 5.	Ensure competitive pay and benefits	HR	2000	Oct-07	Oct-07
Strategy 3. Continually Enhance the City of Allen's Customer Service Approach to Delivering Quality Services		HR	2006	Oct-09	
Completed Objectives:					
Objective 1.	Comprehensive Customer Service Program	HR	2000	Mar-06	Mar-06

Goal 6. <u>Maintain operational excellence in City government services</u>		<u>Responsibility</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Ongoing Strategies:					
Strategy 4. Ensure excellent fiscal management to maintain public trust		Finance	2000	Oct-09	
Completed Objectives:					
Objective 1.	Move CIP bill payment processing to Finance	Finance	2000	Jan-02	Jan-02
Objective 2.	Perform Internal Audits	Finance	2000	Jan-03	Jan-03
Objective 3.	Implement GASB 34	Finance	2000	Jan-03	Jan-03
Objective 4.	Research alternative funding sources including obtaining grants	Finance	2000	Mar-03	Mar-03
Objective 5.	Small/Disadvantaged Business Policy	Finance	2000	Aug-03	Aug-03
Objective 6.	Develop contract administration function of purchasing division	Finance	2000	Oct-03	Oct-03
Objective 7.	Develop mentoring between Finance and other departments	Finance	2000	Oct-03	Oct-03
Objective 8.	Develop standards for Grant administration	Finance	2000	Oct-03	Oct-03
Objective 9.	Improve revenue collections by monitoring accounts receivable	Finance	2000	Oct-03	Oct-03
Objective 10.	Formal assessment of e-commerce on the local economy (sales tax)	Finance	2000	Mar-04	Mar-04
Objective 11.	Develop policy/procedures for acceptance of electronic bids or proposals	Finance	2000	Jul-05	Jul-05
Objective 12.	Strengthen Internal Controls (SAS99)	Finance	2005	Sep-05	Sep-05
Objective 13.	Analyze and understand the impact of GASB 45	Finance	2000	May-07	Oct-06
Objective 14.	Continue to Lower tax rate	Finance	2000	Jun-07	Mar-07
Objective 15.	Improve processing methods and implement technology changes	Finance	2000	Aug-08	Aug-08
Strategy 5. Continue to Highlight the City's Exemplary Programs through Regional, State, and National Award Applications		Admin	2006	Dec-09	
Completed Objectives:					
Objective 1.	Obtain All-American City Status	Admin/PAMRO	2000/2006	Dec-07	Dec-07
Strategy 6. Continue to maintain and enhance web-site to improve customer service		PAMRO	2006	May-11	
Completed Objectives:					
Objective 1.	Continue to investigate the feasibility of video streaming & video-on-demand	PAMRO	2001	Aug-05	Aug-05
Objective 2.	Review efficiency of maintaining the web-site	IT	2001	Jun-04	Dec-05
Objective 3.	Redesign the City of Allen web-site	PAMRO	2006	Apr-08	May-08

Goal 6. <u>Maintain operational excellence in City government services</u>		<u>Responsibility</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Completed Strategies:					
Strategy 1. Research feasibility of PEG Access Fee		PAMRO	2002	Nov-02	Nov-02
Completed Objectives:					
Objective 1.	Survey other municipalities	PAMRO	2002	Apr-02	Apr-02
Objective 2.	Present concept to Cable Board	PAMRO	2002	Jul-02	Jul-02
Objective 3.	Present item to City Council at budget workshop	PAMRO	2002	Aug-02	Aug-02
Objective 4.	Present to City Council for consideration	PAMRO	2002	Nov-02	Nov-02
Strategy 2. Municipal volunteer program		City Sec	2001	Dec-02	Dec-02
Completed Objectives:					
Objective 1.	Survey volunteer needs	City Sec	2001	Dec-02	Dec-02
Objective 2.	Provide guidelines for administering city-wide volunteer program	City Sec	2001	Dec-02	Dec-02
Objective 3.	Program implementation	City Sec	2001	Dec-02	Dec-02
Strategy 3. Analyze & understand impact of SB5-re: non-attainment & energy conservation		CS	2001	Dec-02	Dec-02
Completed Objectives:					
Objective 1.	Improve City's Electric Usage efficiency in consonance with Senate Bill 5-reduce 5% per year for 5 years	CS	2001	Dec-02	Dec-02
Objective 2.	Conduct studies to find opportunities to reduce electric consumption	CS	2001	Dec-02	Dec-02
Objective 3.	Incorporate facility electric efficiency design review for all future facility designs	CS/Eng	2001	Mar-04	Mar-04
Objective 4.	Strategically plan for improvement in electric efficiency or reduction of electric usage	CS	2001	Dec-05	Dec-05
Strategy 4. Redesign website to improve customer service		PAMRO	2001	May-03	May-03
Completed Objectives:					
Objective 1.	Redesign website to improve customer service	PAMRO	2001	May-03	May-03
Strategy 5. Develop Intranet for internal communication		PAMRO	2001	May-03	May-03
Completed Objectives:					
Objective 1.	Develop/implement an intranet which is user friendly to increase communication throughout the organization	IT/PAMRO	2001	May-03	May-03

Goal 6. <u>Maintain operational excellence in City government services</u>		<u>Responsibility</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Completed Strategies:					
Strategy 6. Identify outreach opportunities for the community		Library	2002	Jun-03	Jun-03
Completed Objectives:					
Objective 1.	Offer services to local nursing homes through visits to deliver materials	Library	2002	Jun-03	Jun-03
Objective 2.	Regular visits to Head Start Pre-K	Library	2002	Aug-02	Aug-02
Objective 3.	Identify available public facilities such as AISD facilities for increased programming opportunities & partnering on community education	P&R	2002	Oct-01	Oct-01
Strategy 7. Strengthen City Council/Board relationship		City Sec	2001	Oct-03	Oct-03
Completed Objectives:					
Objective 1.	Conduct a joint workshop meeting with various Board Chairpersons once a quarter	City Sec	2001	Jun-01	Jun-01
Objective 2.	Develop procedures for board appointments	City Sec	2001	Aug-03	Aug-03
Objective 3.	Hold annual training for Board officers	City Sec	2001	Oct-03	Oct-03
Objective 4.	Hold orientation session for new Board Members	City Sec	2001	Sep-03	Sep-03
Strategy 8. Strategic Communication Plan		PAMRO	2003	Dec-03	Dec-03
Completed Objectives:					
Objective 1.	Revisit and evaluate current existing communication resources and tools	PAMRO	2003	Dec-03	Dec-03
Objective 2.	Identify new methods/systems to communicate to the public	PAMRO	2003	Dec-03	Dec-03
Objective 3.	Determine best approach for communicating to people who don't have cable, internet or receive the paper	PAMRO	2003	Dec-03	Dec-03
Objective 4.	Separate tax issues from school district in current communications to public	PAMRO	2003	Aug-03	Aug-03
Objective 5.	Work with departments to expand cable programming	PAMRO	2003	Nov-03	Nov-03

Goal 6. <u>Maintain operational excellence in City government services</u>		<u>Responsibility</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Completed Strategies:					
Strategy 9. Construction of New Library		Eng	2000	Jan-05	Jan-05
Completed Objectives:					
Objective 1.	Acquire property for library	Admin	2000	Mar-02	Mar-02
Objective 2.	Establish council ad-hoc committee	Admin	2000	Jan-02	Jan-02
Objective 3.	Select architectural firms & begin design	Eng/Library	2000	Nov-02	Nov-02
Objective 4.	Begin construction	Eng/Library	2000	Jan-03	Jan-03
Objective 5.	Construction completed	Eng/Library	2000	Jan-05	Jan-05
Objective 6.	Reconstruct Allen Drive and construct Coats Drive to serve the library	Eng	2000	Mar-05	Mar-05
Objective 7.	Plan for events at the new library auditorium	Library	2000	Jan-05	Jan-05
Strategy 10. Franchise negotiations for utilities		Admin	2002	Jun-05	Jun-05
Completed Objectives:					
Objective 1.	Negotiate Electric Franchise Agreements	Admin	2002	Aug-04	Aug-04
Objective 2.	Negotiate Cable Franchise Agreement with Grande Communications	Admin	2002	Jan-05	Jan-05
Objective 3.	Negotiate Gas Franchise Agreements	Admin	2002	Jun-05	Jun-05
Strategy 11. Develop a plan for the adaptive re-use of City facilities		Eng/Fin	2001	Jan-06	Jan-06
Completed Objectives:					
Objective 1.	Develop plan for use of Library facility	Eng/Fin	2001	Jan-06	Jan-06
Objective 2.	Develop plan for Central Fire Station	P&R/Eng	2001	Aug-03	Aug-03
Strategy 12. Enhance the records management program		City Sec	2002	Jan-08	Jan-08
Completed Objectives:					
Objective 1.	Research feasibility of implementing a city-wide document imaging and retrieval system including a cost analysis	City Sec	2002	Jan-08	Jan-08

Goal 7. <u>Provide economic investment that increases employment opportunity, the tax base, and provides desired goods and services for residents and contributes to the community character and identity</u>	<u>Responsibility</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
--	------------------------------	-------------------------------	---------------------------	-------------------------------

Ongoing Strategies:

Strategy 1. Create and implement a timetable for public and private investment in the area surrounding the U.S. 75 and S.H. 121 interchange	Plan/AEDC	2006	Dec-10	
--	------------------	-------------	---------------	--

Completed Objectives:

Objective 1. Create a vision for the project	Plan/AEDC	2006	Mar-06	Mar-06
---	------------------	-------------	---------------	---------------

Strategy 2. Provide public sector expertise and assistance for a successful new retail development in the Garden District	Plan/AEDC	2006	Oct-09	
--	------------------	-------------	---------------	--

Completed Objectives:

Objective 1. Appoint members to the TIF Board	Finance	2006	Mar-06	Mar-06
--	----------------	-------------	---------------	---------------

Strategy 4. Create an effective process and provide adequate resources to secure and retain desirable retail and mixed-use development	Admin/AEDC	2006	Oct-09	
---	-------------------	-------------	---------------	--

Completed Objectives:

Objective 1. Planning and Development Department needs to play an integral role in actively recruiting retail and mixed-use development	Plan/AEDC	2006	Oct-06	Oct-06
Objective 2. Develop a process that interacts more closely with retail developers and commercial leasing companies	Plan/AEDC	2006	Mar-06	Mar-06
Objective 3. Work with the Hospitality industry	Plan	2003	May-08	May-08

Strategy 5. Manage growth and redevelopment	Plan	2003	Oct-09	
--	-------------	-------------	---------------	--

Completed Objectives:

Objective 1. Develop Heritage Village to maintain Allen's history	P&R	2003	May-02	May-02
Objective 2. Update Land Development Code	Plan	2003	Sep-02	Sep-02
Objective 3. Update Comprehensive Plan	Plan	2003	Feb-03	Feb-03
Objective 4. Develop Train Depot to maintain Allen's history	P&R	2003	May-03	May-03
Objective 5. Maintain durably constructed residential neighborhoods	Plan	2003	Jul-03	Jul-03
Objective 6. Augment a city marketing program to attract businesses in conjunction with AEDC	Plan/AEDC	2003	Dec-03	Dec-03
Objective 7. Create an "identity" for Allen through joint economic development efforts	Plan/AEDC	2003	May-04	May-04
Objective 8. Monitor and revise codes and standards to enhance development	Plan	2003	Sep-05	Sep-05

Goal 7. <u>Provide economic investment that increases employment opportunity, the tax base, and provides desired goods and services for residents and contributes to the community character and identity</u>	<u>Responsibility</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
--	------------------------------	-------------------------------	---------------------------	-------------------------------

Completed Strategies:

Strategy 1. Develop more formalized communications between the AEDC and the City	Admin/AEDC	2006	Mar-06	Mar-06
---	-------------------	-------------	---------------	---------------

Ongoing Objectives:

Objective 1. Communicate regularly at the Executive Level to facilitate a team approach on economic development.	Admin/AEDC	2006	Mar-06	Mar-06
Objective 2. Develop a clearly defined process and utilize the Executive Team	Admin/AEDC	2006	Mar-06	Mar-06
Objective 3. Regularly schedule joint meetings between the City Council and AEDC	Admin/AEDC	2006	Apr-06	Apr-06

Strategy 2. Review and update the plan for development, design and investment along S.H. 121 and the northern part of US 75	Plan/AEDC	2006	Apr-07	Apr-06
--	------------------	-------------	---------------	---------------

Completed Objectives:

Objective 1. Revisit and define the City's vision for the S.H. 121 Corridor	Plan/AEDC	2006	Mar-06	Mar-06
Objective 2. Consider changes to the Land Use Plan since the location of the Arts of Collin County facility	Plan	2006	Mar-06	Mar-06
Objective 3. Present recommendations to the Planning & Zoning Commission and City Council	Plan	2006	Apr-06	Apr-06
Objective 4. Communicate and market the City's vision to various developers to implement	Plan/AEDC	2006	Aug-07	Aug-07

Goal 8. <u>Proactively work to protect, conserve and manage water resources</u>		<u>Responsibility</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Ongoing Strategies:					
Strategy 1.	Develop water conservation initiatives that encourage residents, businesses and City's operations to adopt a "low water-use" lifestyle	CS	2007	Oct-09	
Completed Objectives:					
Objective 1.	Amend the Allen Land Development Code to strengthen water conservation	Plan/P&R	2007	Feb-08	Mar-08
Strategy 2.	Improve water and sewer infrastructure	Eng	2005	Jul-10	
Completed Objectives:					
Objective 1.	Expand Custer Pump Station and Construct 6 million gallon ground storage tank	Eng	2005	Dec-07	Dec-07
Objective 2.	Construct Westside Transmission Line from Alma & Bethany to Custer Rd Pump Station	Eng	2005	Apr-07	Sep-07
Completed Strategies:					
Strategy 1.	Work with NTMWD to protect and conserve water resources	CS	2007	Dec-08	Dec-08
Completed Objectives:					
Objective 1.	Work with other member cities to review NTMWD's service philosophy and to examine such issues as governance, sources of water supply, and rate structure	CS	2007	Dec-08	Dec-08

City of Allen

Strategic Plan - 2008 Completed Items

Completed Tasks

Goal 1. Enhance Community Livability and Safety

Strategy 1. Continue to provide progressive and efficient emergency services

Completed Objectives:

Objective 8. Enhance and promote Fire Prevention Education Programs

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Expand Risk Watch to all schools	Fire	Public Education Coordinator position will focus on development and implementation of the two programs	2002	Jan-08	Jan-08
Community Emergency Response Teams		Grant obtained and CERT Program initiated in September 2006. Will continue each year to seek funding for the CERT program	2005	May-08	May-08

Goal 1. Enhance Community Livability and Safety

Strategy 4. Renovate and Construct Neighborhood Parks with Designs for Water Conservation

Completed Objectives:

Objective 9. Construct Allenwood Park

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Construct Park	P&R	Due to Asbestos abatement on the existing structures it required further remediation before structure demolition can begin. Park construction is almost complete with some items still scheduled to be completed.	2002	Mar-08	Mar-08

Objective 10. Construct Waterford Parks Neighborhood Park

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Developer will construct park at time of development	P&R	The facilities agreement includes the development and construction of a neighborhood park according to City specifications. Contract for purchase is executed, closing is scheduled for May 2007. Construction scheduled for an April 2008 completion date.	2007	May-08	May-08

Objective 11. Construct Twin Creeks Neighborhood Park

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Developer will construct park at time of development	P&R	The facilities agreement includes the development and construction of a neighborhood park according to City specifications. Construction is underway with anticipated completion in April 2008.	2007	May-08	May-08

Objective 12. Construct Country Meadows Park

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Design Park Project	P&R	Design of park is completed.	2008	Dec-08	Dec-08
Begin Construction			2008	Jan-09	Jan-09

Goal 1. Enhance Community Livability and Safety

Strategy 5. Redevelop Hillside Property (ball fields)

Ongoing Objectives:

Objective 1. Identify long term uses for the property

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Explore development opportunities with AEDC and ACDC P&R regarding public/private partnerships		Currently in discussions with potential investor for the development of an indoor soccer facility through a public/private partnership. Execution of Letter of Intent between Blue Sky and City of Allen anticipated in January. 2008.	2002	Jan-08	Jan-08

Goal 2. Cultivate regional alliances and partnerships with agencies and governmental units that affect Allen

Strategy 1. Create recreational partnerships

Ongoing Objectives:

Objective 2. Develop partnership with ASA for future athletic facilities and recreational opportunities

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Identify needs of both the City and ASA. Evaluate property needs and identify potential locations.	P&R	Facilitated a partnership between the ASA and Blue Sky for the development of indoor soccer facility with shared admin space for the ASA.	2005	Feb-09	Feb-09

Completed Objectives:

Objective 1. Expand partnership with AISD to identify facilities for increased recreational programming opportunities & partnering on community education

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Develop interlocal agreement for shared use of facilities	P&R	Completed discussions with AISD to improve facility usage agreements and established an Intergovernmental Agreement that will be presented to the City Council in Jan. 2008	2001	Jan-08	Jan-08

Goal 2. Cultivate regional alliances and partnerships with agencies and governmental units that affect Allen

Strategy 2. Expand Public Safety Regional Partnerships

Ongoing Objectives:

Objective 1. Continue to enhance existing partnerships with FEMA and Homeland Security

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Meet requirements of the Federal Disaster Mitigation Act of 2000 in order for local governments to participate in certain federal grant programs for regional disaster planning and relief.	Fire	Submitted to the State for them to sign-off on Allen's Hazard Mitigation plan.	2003	Apr-08	Apr-08
The Emergency Management Plan and its annexes must be revised or updated by a formal change at least every five years.		Responsibility for revising or updating the Basic Plan is assigned to the Emergency Management Coordinator. Received approval.	2006	Apr-08	Apr-08
Continue to work closely with Homeland Security in police related activities.	Police	Participate with Homeland Security in the Texas Fusion Center, which currently provides daily State & National briefing reports, incident reports occurring around the country, and officer safety bulletins.	2007	Dec-07	Dec-07
		Working with Homeland Security to provide an inter-agency sharing of all juvenile information in database to create a Juvenile Information System	2007	Feb-08	Feb-08

Completed Objectives:

Objective 4. Jail Facility Expansion

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Research and Analyze options for jail expansion	Police	Review options for contracting completely with Collin County for jail services	2005	Jan-08	May-08
Obtain Funding		Included \$700,000 in the 2006 CIP Steering Committee's recommendation for bond election	2007	May-07	May-08

Objective 5. Work with Collin County on the joint website project for all Emergency Response Agencies

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Participating with Collin County and Homeland Security in the development of a joint web-site for Emergency Responses	Fire/PAMRO	This effort spearheaded by the Collin County PIO to implement the PIER System, to be a "virtual newsroom" to communicate emergency information through the JIC (Joint Information Center), has been cancelled.	2007	Oct-07	Jan-08

Goal 2. Cultivate regional alliances and partnerships with agencies and governmental units that affect Allen

Strategy 3. Fully utilize matching grants from Collin County, NCTCOG and TPWD

Ongoing Objectives:

Objective 2. Obtain grants for green belts and alternative transportation

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Continue researching grant opportunities through eCivis and other resources	P&R	The City obtained a grant from the Collin County Open Space - for the Allen Heritage Guild - \$38,000 for trail improvement	2005	Aug-05	Dec-07

Completed Objectives:

Objective 1. Research whether or not NCTCOG has an Economic Development District (EDD)

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Work with NCTCOG to determine whether an Economic Development District (EDD) could be created	AEDC		2007	Dec-08	Nov-08

Strategy 5. Foster educational partnerships for K-12 education and higher education

Ongoing Objectives:

Objective 1. Work with various Universities to pursue opportunities of opening a satellite facility

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Pursue opportunities for offering Higher Education classes to citizens of Allen through creative partnerships with different institutions of higher education	Plan/AEDC	Coordinate a roundtable discussion with HR directors from major Allen companies to identify the type of training needed by Allen companies - began August 2006.	2006	Dec-08	Jul-08
		AEDC worked with AISD to create a Business & Education Support Team (BEST)	2006	Dec-08	Jul-08

Goal 2. Cultivate regional alliances and partnerships with agencies and governmental units that affect Allen

Strategy 6. Define and advocate Allen's positions and interests at the Texas legislature

Ongoing Objectives:

Objective 2. Monitor state legislation re: public transportation funding

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Closely monitor legislative initiatives related to public transportation and economic development	Eng	Legislative Committee created with local elected officials to develop a funding strategy	2003	Jan-08	Jan-08

Objective 3. Develop Plan for legislative changes related to 4a/4b funding

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Develop contingency plan if sales tax is reduced or eliminated	Fin/AEDC	The AEDC Board has selected Carl Clemencich to serve on a task force to develop a plan should the legislature eliminate funding for 4A Corporations.	2003	Jan-08	Jan-08

Strategy 7. Work with partners to protect and conserve natural resources

Ongoing Objectives:

Objective 3. Administer the Texas Pollution Discharge Elimination System (TPDES) Permit

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Submit the City's TPDES permit request	Eng	Permit request was approved by City Council Resolution in November 2007, and submitted to TCEQ by February 2008.	2008	Feb-08	Feb-08

Strategy 6. Pursue Holding Joint Elections with School Districts

Completed Objectives:

Objective 1. Work with school districts to coordinate election efforts

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Determine feasibility of holding joint elections with PISD, LISD, and MISD	City Sec	Staff continues to contact districts with registered voters in Allen to determine feasibility.	2007	Jan-08	Jan-08

Goal 3. Improve regional mobility through transportation initiatives

Strategy 1. Develop a local/regional transit plan including mass transit/light rail

Ongoing Objectives:

Objective 1. Research need/feasibility of local transportation system through participation in NCTCOG Regional Study

<u>Task Description</u>	<u>Dept</u>	<u>Progress/Updates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
City of Allen continues to participate in the regional rail committee	Eng	Committee continues to discuss funding options in order to resolve financing for a regional rail system	2006	Jan-09	Jan-09

Objective 2. Educate citizens of our transportation needs

<u>Task Description</u>	<u>Dept</u>	<u>Progress/Updates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
When the need arises, staff will include information to citizens	PAMRO	Staff continues to respond to inquiries regarding the city obtaining light rail in Allen.	2003	Oct-08	Oct-08
		Continue to post notices on the City website regarding meetings for public input and information on regional transportation issues. Recently posted FAQ's on the website regarding light rail.	2003	Apr-08	Apr-08
		Information regularly updated on the City's Website. The homepage features promotional box linking to information about regional rail November 2008; Plan to create a specific information page on regional rail for the website - February 2009	2003	Feb-09	Jan-09

Goal 3. Improve regional mobility through transportation initiatives

Strategy 2. Continue to leverage County, State (TxDOT) and Federal resources for road funding

Ongoing Objectives:

Objective 1. Development of SH 121 Limited Access Highway

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Continue to work with the State and County to secure funding and provide input regarding the construction of SH121	Eng	Construction of main lanes began in March 2008; Staff will continue to monitor progress regarding TxDOT's schedule.	2004	Jun-08	Jun-08
		TxDOT moving forward with state/NTTA toll road. TxDOT awarded contract with NTTA in December 2007	2004	Jun-07	Dec-07

Objective 2. Work with TxDOT on US 75

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Widening of US 75 main lanes to 10 lanes	Eng	As part of the HOV plan, north bound US75 will be 4 lanes from Rowlett Creek to Exchange and south bound US75 will be 4 lanes from McDermott to Rowlett Creek; construction to start 2008	2004	Dec-07	Dec-07

Objective 3. Reconstruct US 75 and SH 121 Interchange

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Actively participating in regional committee on SH121 construction issues including the US75 interchange expansion.	Eng	Construction scheduled to start in late 2008.	2004	Dec-08	Dec-08

Completed Objectives:

Objective 1. Seek alternative approaches to obtaining funding for City of Allen transportation projects

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Staff continue to seek options for providing funding for transportation	Eng	Letter from Mayor and supporting letter from NCTCOG submitted to US Congressman Ralph Hall and Sam Johnson in 2005 requesting direct appropriation legislation for Transportation funding. Will continue to seek this type of funding.	2004	Dec-07	Dec-07
Continue to seek transportation partnerships with Collin County		The city will continue to see alternative funding sources for transportation projects.	2007	Dec-08	Dec-08

Goal 3. Improve regional mobility through transportation initiatives

Strategy 3. Actively work to address legislative issues related to transportation

Ongoing Objectives:

Objective 3. Obtain a position for the City of Allen on the Regional Transportation Committee (RTC)

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Work towards positioning the City of Allen as the RTC representative for our area.	Admin/Eng	City of Allen worked towards positioning the City of Allen as the RTC representative for our area. Worked with NCTCOG and RTC to revise the requirements for city representation. Allen's RTC representation is now combined with Frisco, Prosper and Lucas.	2008	Apr-08	Apr-08
		Frisco Mayor, Maher Maso is Allen, Frisco, Prosper and Lucas representative on RTC; City Engineering staff participates on Transportation Committee	2008	Dec-08	Dec-08

Goal 4. Signify, enhance and communicate Allen's identity to the region and the nation.

Strategy 3. Continue to seek open space funding

Ongoing Objectives:

Objective 1. Continue to apply for Collin County Open Space grant funds

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Continue to seek alternative funding to obtain more Open Space grants	P&R	Continue open communications with the County regarding Open Space grants for other opportunities	2002	Dec-07	Dec-07
		Develop a workplan with the Park Board to support the process	2002	Dec-07	Dec-07
		Complete grant applications	2002	Dec-07	Dec-07

Strategy 4. Plan for the design and construction of needed City Parks and Recreation Facilities

Ongoing Objectives:

Objective 4. Renovate the existing Joe Farmer Recreation Center

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Start Design/Programming Facility	P&R	Hire an architectural consultant to begin design process; program study already underway	2008	May-08	Jul-08

Completed Objectives:

Objective 1. Renovate Bridge in Allen Station Park Phase 2

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Project includes reconstruction of the bridge in Allen Station Park Phase 2. Concrete deck replacing original Stacy Road Bridge lumber deck.	P&R	Construction anticipated to be complete in October 2008.	2008	Oct-08	Oct-08

Goal 4. Signify, enhance and communicate Allen's identity to the region and the nation.

Strategy 5. Signify the City of Allen through beautification efforts

Ongoing Objectives:

Objective 2. Implement the Public Art Master Plan

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Included \$1,390,000 for public art projects in the 2007 voter approved GO Bond election.	P&R	Public Art committee successfully recommended to council the acceptance of a limestone sculpture donated to the city, final location is being determined.	2007	Dec-07	Dec-07
		The Public Art Committee identified potential projects and established priorities. Reached consensus in naming the Library donor recognition as the first public art project.	2007	Dec-07	Dec-07
Continue to work with the Public Art Committee in identifying projects for public art		Artist selected for Fire Station #5 - \$60,000 budget	2007	Feb-09	Feb-09
		Public Art Committee producing annual work plan for future projects and expenditures	2007	Feb-09	Feb-09

Completed Objectives:

Objective 5. Develop and implement Citywide median beautification plan including landscape, lights, entry ways

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
All projects are on hold indefinitely because of drought.	P&R/Eng	Developing a more water friendly approach for median landscaping. The Main Street median will be the first example project.	2006	Dec-07	Dec-07
Main Street, Allen Heights to Angel Parkway		Developing a more water friendly project for the Main Street median from Allen Heights to Angel Parkway. (lights, turf & irrigation were included in construction project)	2004/2005	Dec-07	Dec-07

Goal 4. Signify, enhance and communicate Allen's identity to the region and the nation.

Strategy 8. Develop a Healthy Communities initiative to encourage fitness, exercise and healthy lifestyles

Ongoing Objectives:

Objective 1. Implement the Alliance for a Healthier Allen program

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Implement the "Alliance for a Healthier Allen" program to encourage more healthy lifestyles.	P&R	Hosted experts summit in Nov. 2008 for developing program strategies	2008	Jan-09	Jan-09

Completed Objectives:

Objective 1. Develop a Healthy Communities Program

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Implement a new program in the city to encourage more healthy living	P&R	Staff attending national wellness program training in April 2007	2007	Apr-07	Apr-08
		Secured Presbyterian Hospital of Allen as the first community partner in December 2007.	2007	Jan-08	Jan-08
		Secured additional program partners and chose the name Alliance for a Healthier Allen.	2007	May-08	May-08

Goal 4. Signify, enhance and communicate Allen's identity to the region and the nation.

Strategy 10. Emphasize marketing efforts to communicate Allen's identity

Ongoing Objectives:

Objective 1. Continue to enhance the City's website

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Enhance home page with promotional/informational panels that can be modified from season to season	PAMRO	Launched enhanced home page with promotional/informational panels that can be modified from season to season	2008	Jan-09	Jan-09

Objective 2. Design updates for major City publications

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Work with all departments to provide design standards and training to enhance professional image of the City	PAMRO	Offered training to all departments on e-tools and publication tools to support professional looking e-news and print pieces (flyers, brochures, newsletters)	2006	Jan-09	Jan-09

Completed Objectives:

Objective 2. Web redesign project will assist in communicating Allen's identity

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Redesigning the website from an information resource to a marketing driven tool for the City.	PAMRO	Currently working with a website consultant to redesign the website. Staff recently found a new contractor to complete the website, which should be launched in March 2008.	2006	Apr-08	May-08

Goal 4. Signify, enhance and communicate Allen's identity to the region and the nation.

Strategy 11. Expand the City's Holiday celebration

Completed Objectives:

Objective 1. Work with staff to identify & develop project

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Partner with new retail developments to hold a larger seasonal event.	P&R	Both Watters Creek and Villages at Allen hosted small holiday related events. Staff working with both retail areas through 2009 to determine partnership opportunities for holiday events.	2007	Dec-08	Dec-08

Objective 2. Present ideas to Park Board and City Council

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Present concept to the Park Board and City Council	P&R	Discussed during budget workshop and determined not to pursue expansion of the holiday celebration.	2007	Dec-07	Dec-07

Objective 3. Implement new celebration/event

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Implement a new citywide Holiday event	P&R	Discussed during budget workshop and determined not to pursue expansion of the holiday celebration.	2007	Dec-07	Dec-07

Strategy 12. Identify passive activities for adults through Parks and Recreation

Completed Objectives:

Objective 2. Expand adult programming through class development

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Working with Grants Coordinator to identify/acquire grants to reduce costs to both the City and participants	P&R	Grant funds may be able to apply in certain qualifying programs such as Mission Nutrition, Women on Weights, Adult Arthritis, etc.	2008	Jan-08	Jan-08
Continue to seek expansion of adult programs in all applicable areas.		Some of the programs being developed include: Personal Finance, Home school Parents Programs, Master's Swim Program, Scuba, Coral Reef Education, Parent/Child classes, Low Impact programs, Healthy Community Initiative, Health Seminars, Art programs, etc.	2008	Jan-08	Jan-08

Goal 5. Systematically invest in public infrastructure

Strategy 3. Develop and implement Infrastructure Maintenance Plan/schedules for Community Service operations

Ongoing Objectives:

Objective 1. Continue alley replacement program

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
The 2007 voter approved GO Bond CIP includes \$3 million for street and alley replacement phased over a 7 year period.	CS/Eng	In addition to the bond fund, the FY 2007-2008 Solid Waste budget includes \$300,000 for alley and alley approach repairs	2000	Oct-08	Oct-08

Objective 2. Review long-term maintenance of existing buildings, streets, water and sewer lines

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Continue to seek technology solutions for more advanced infrastructure analysis	CS	Continue to improve the City's technology related to water line leak detection. The current leak detection program has proven to resolve problems very quickly and efficiently. Purchased next generation PERMALOG (40 units) and leak detection microphone (Xonic) in FY 08-09 budget.	2008	Dec-08	Dec-08
		Continue to improve the City's technology related to sewer line - inflow & infiltration detection. Purchased next generation Flowtotes, a Flo-mate 2000 handheld velocity meter, and a Flo-dar laser technology sewer measurement station in FY 08-09.	2008	Dec-08	Dec-08

Goal 5. Systematically invest in public infrastructure

Strategy 4. Construct and improve roadway infrastructure

Ongoing Objectives:

Objective 1. East Stacy Road Improvement - Phase II

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Obtain Funding	Eng	\$5.8 million available in state and federal funds with a 20% match from Allen and Fairview. Approved SH 121 concession fee for funding.	2007	Jun-08	Jun-08

Objective 4. Hwy 5 - Exchange to Stacy

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Start construction	Eng	Project scheduled to begin in December 2007.	2000	Dec-07	Dec-07

Objective 6. Ridgeview Drive - Custer to Alma

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Start Engineering	Eng	Design phase is complete.	2007	Jan-09	Jan-09
Begin Construction on Custer to Alma segment		Construction of this segment is underway.	2007	Feb-09	Feb-09

Objective 10. Chapparral Road

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Start engineering	Eng	Design is complete	2008	Mar-08	Mar-08

Objective 11. Watters Road

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Start engineering	Eng	Design is complete.	2008	Jul-08	Feb-09

Goal 5. Systematically invest in public infrastructure

Strategy 4. Construct and improve roadway infrastructure

Completed Objectives:

Objective 11. Country Brook Lane

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Right-of-way acquisition	Eng	Right-of-way has been acquired by the property owners.	2007	Oct-08	Oct-08
Begin Construction		Construction began in December 2008. Traffic calming islands will be constructed as the road construction phase is completed.	2007	Dec-08	Dec-08

Objective 12. East Stacy Road Improvement - Phase I

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Right-of-way acquisition	Eng		2000	Dec-06	Dec-07

Strategy 5. Plan for the construction of needed City facilities

Ongoing Objectives:

Objective 4. Construct Fire Station 6

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Site Selection	Eng/Fire	Acquired a 3 acre site located at the southwest corner of Watters and Ridgeview.	2005	Dec-08	Dec-08

Objective 6. Construct Allen Event Center

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Start Design/Programming facility	Eng		2008	Jan-08	Jan-08
Begin construction		Ground breaking ceremony held in July, 2008.	2008	Jun-08	Jul-08

Completed Objectives:

Objective 4. Police Holding Facility Remodel

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Begin Construction	Eng		2007	Jul-08	Jul-08
Complete Construction		Construction completed December 2008.	2007	Sep-08	Dec-08

Goal 6. Maintain operational excellence in City government services

Strategy 1. Utilize technology for optimum performance and customer service

Ongoing Objectives:

Objective 2. Expand use of GIS tools

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Find alternative for interactive mapping system	IT/Plan	SDE has been implemented and the interactive maps have been brought in house.	2008	Aug-08	Aug-08

Objective 3. Implement the IT Master Plan

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Implement the first year of the IT Master Plan	IT	Enter into lease agreement for PC's and begin implementation of City's Computer Replacement Program. 50% of the City's computers were replaced in February 2008.	2007	Feb-08	Feb-08
Implement the second year of the IT Master Plan		Complete upgrade of Police Computer Room with data storage switch, redundant MS SQL and begin Service Continuity Plan	2007	Mar-08	Mar-08
		Implement on-line registration for P&R classes	2007	Oct-08	Sep-08
		Implemented wireless connection in the Council Chambers. Conduct a pilot project of wireless connection in Library. Planning to expand the wireless connection points.	2007	Oct-08	Jun-08
Implement the third year of the IT Master Plan		Complete upgrade of Police Computer Room with completion of Service Continuity Plan	2007	Oct-09	Jul-08
		Implement year 3 of the Computer Replacement program; 25% of the City's computers will be replaced in February 2009 and the final 25% in February 2010.	2007	Feb-09	Feb-09

Completed Objectives:

Objective 11. Install fiber ring that will connect the new Senior Center and The Edge to the existing fiber ring

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Install conduit and fiber in the ground connecting both the senior center and The Edge with current fiber in the ground	IT	In conjunction with the IT Master Plan, this connection will be achieved with a private microwave network per the 5 year strategic plan. This is being addressed through Objective 1, to include point to point microwave network.	2005	Aug-08	Aug-08

Goal 6. Maintain operational excellence in City government services

Strategy 2. Develop Human Resources programs to become the City that is the "Employer of Choice"

Ongoing Objectives:

Objective 2. Continue to improve and maintain quality staff

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Streamline the hiring process	HR	Implemented NeoGov, an automated application tracking process, in December 2007.	2007	Jun-07	Dec-07
Recruit new staff from a large pool of qualified individuals		City of Allen entered into Interlocal Agreements with NCTCOG for public job postings and advertising through Monster.com and Dallas Morning News.	2007	Mar-07	Jan-08

Objective 3. Enhance organization-wide training programs

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Provide employment law training to employees and supervisors	HR	Develop plan and begin training on legal issues such as harassment, performance reviews, hiring practices, and disciplinary procedures, etc.	2008	Jun-08	Dec-08

Objective 4. Continually review and address HR programs to maintain an excellent workforce

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Continue to review competitiveness and effectiveness of employee compensation and benefits for all employee levels	HR	Communicate with hiring supervisors the flexibility of hiring employees higher than the entry level pay.	2008	Apr-08	Apr-08
		Review compensation and staffing levels for public safety positions on a bi-annual basis. When the economy allows, these reviews may shift to an annual basis. Revised both police and fire pay plans for the FY 08-09 budget.	2008	Mar-09	Oct-08

Goal 6. Maintain operational excellence in City government services

Strategy 4. Ensure excellent fiscal management to maintain public trust

Ongoing Objectives:

Objective 1. Improve financial processing using technology and more efficient policies and procedures

<u>Task Description</u>	<u>Dept</u>	<u>Progress/Updates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Review cash receipting processes - Municipal Court	Finance	Cash handling policy and procedures revised and updated. However, written policy will be updated to reflect changes in Jail related revenue procedures - once renovation is completed.	2008	Jan-09	Jan-09
Review cash receipting processes - Police Dept		Revenue from jail is collected & deposited by Police, rather than Municipal Court. The accounting of it will move to Police Department once jail renovation is completed.	2008	Jan-09	Jan-09
Implement a collection improvement program for Municipal Court		There is a State collection program that uses proactive collection techniques being used in the private sector. The program is required when a city's population is 100,000. Staff will research the various aspects of the program.	2008	Jan-09	Jan-09

Objective 4. Maintain/sustain financially sound organization

<u>Task Description</u>	<u>Dept</u>	<u>Progress/Updates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Develop a long-range strategic financial plan	Finance	Review water & sewer rate study annually as part of budget process; rate study update funds in FY05-06 budget	2000	May-06	May-08
Investigate incorporating short-term financing for capital projects & develop cash flow projections		The City's Financial Advisor and Finance Director have discussed short-term financing. Advantages and disadvantages are being reviewed. Examples from other governmental entities are being researched. Will need to meet with Engineering and P&R in the future since timing of the projects and short-term financing need to be synchronized. Considering the economic conditions of 2008, it is not good timing for the City to implement this project.	2000	May-08	May-08

Completed Objectives:

Objective 15. Improve processing methods and implement technology changes

<u>Task Description</u>	<u>Dept</u>	<u>Progress/Updates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Identify process improvement opportunities	Finance	Focus on using technology and eliminating redundant outdated processes [See IT Master Plan - Goal 6, Strategy 1, Objective 3]	2000	Aug-08	Aug-08

Goal 6. Maintain operational excellence in City government services

Strategy 5. Continue to Highlight the City's Exemplary Programs through Regional, State, and National Award Applications

Ongoing Objectives:

Objective 1. Apply for TML Municipal Excellence Awards

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Apply for each award category including Management Innovation, Communication Program, City Spirit, Public Safety, Public Works/Public Improvements	Admin	City has submitted the PRIDE program to be highlighted in the ICMA's best practices symposium in April 2008.	2004/2006	Apr-08	Apr-08

Completed Objectives:

Objective 1. Obtain All-American City Status

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Identify projects/programs to highlight for award	PAMRO	The City continues to review projects/programs for submittal for the All-America Award. It has been determined that at this time that the City does not meet all of the requirements for application	2000/2006	Dec-07	Dec-07
Identify criteria for program		A city committee was formed to discuss potential projects and their recommendation is that the City apply when there are more projects that meet the selection criteria	2000	Dec-07	Dec-07
Receive feedback from departments and community		Once it has been established that there is sufficient criteria met to apply for award, City staff will actively pursue feedback from the Community as a whole	2000	Dec-07	Dec-07
Work with community members		Once it has been established that there is sufficient criteria met to apply for award, City staff will actively pursue feedback from the Community as a whole	2000	Dec-07	Dec-07
Complete award application		The application process is a very thorough and complex process that will require the input from several community partners	2000	Dec-07	Dec-07

Goal 6. Maintain operational excellence in City government services

Strategy 6. Continue to maintain and enhance web-site to improve customer service

Ongoing Objectives:

Objective 1. Continue to investigate the feasibility of e-commerce and implement on-line transactions

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Implement on-line registration for Parks & Recreation	IT/P&R	Included in Year 2 of the IT Master Plan for implementation in FY 07-08 and scheduled for launch in October 2008.	2001	Oct-08	Sep-08
		Parks & Recreation on-line registration program was funded in FY 04-05 budget; Implementation delayed to allow time for the new Active Network (CLASS Software) Internet program to be available.	2001	Oct-08	Sep-08
		On-line registration was implemented in Sept. 2008. During the initial months, 6% of registration transactions were processed via on-line.	2001	Sep-08	Sep-08

Completed Objectives:

Objective 3. Redesign the City of Allen web-site

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Web-site consultant working with PAMRO and web-site committee on the redesign	PAMRO	Concluded work with initial website contractor and secured a new vendor in order to finalize site development.	2006	Apr-08	Apr-08
		New web-site launched in May 2008. Enhancements ongoing based on site analytics.	2006	Apr-08	May-08

Goal 6. Maintain operational excellence in City government services

Strategy 7. Continue to Provide Creative Original Programming on the City of Allen Government Channel ACTV

Ongoing Objectives:

Objective 1. Continue to develop award winning programs on the City's cable channel

<u>Task Description</u>	<u>Dept</u>	<u>Progress/Updates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Continue monthly Access Allen shows	PAMRO	Video production team continues to create original programming for the monthly Access Allen segments to promote city activities and programs.	2006	Dec-07	Dec-07
Create new original programming		Launched new programming in 2008. My City, My Pride to showcase staff behind the scenes on a monthly basis; Inspector Skillet a cooking and food safety show featuring Environmental Services; and, The Dilly-O as a quick, fun segment for news and activity information on a weekly basis	2008	Oct-08	Oct-08
Create annual PSAs for departmental priorities		Create a master calendar of events/activities to plan programming and included community events from "partner" organizations	2006	Jun-08	Jun-08
		Identify departmental PSAs to produce - Provided WEBUS training to all departments to increase access to the Community Bulletin Board via PSA slide postings	2006	Jun-08	Jun-08

Goal 6. Maintain operational excellence in City government services

Strategy 12. Enhance the records management program

Completed Objectives:

Objective 1. Research feasibility of implementing a city-wide document imaging and retrieval system including a cost analysis

<u>Task Description</u>	<u>Dept</u>	<u>Progress/Updates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Report to CM on potential costs associated with implementation	IT/City Sec	Consultants included review of city wide document imaging in the IT Master Plan. It is not recommended to implement a city wide imaging system at this time. Staff will continue to review and consider options as processes and technology changes.	2002	Dec-11	Dec-08
Currently researching procedures for a document imaging system for Municipal Court	IT/Fin	The IT Master Plan recommended implementation to gain in operational efficiencies. Implementation can be accomplished through the Court's PCSS software package.	2002	Jan-08	Jan-08
		Finance, City Secretary & IT Departments to work together to analyze the best approach for imaging court records. A committee will to begin analyzing the imaging module and equipment costs in the Spring 2008, and develop a project management plan.	2002	Jan-08	Jan-08
Research and implement procedures for a document imaging system for commercial building plans	IT/City Sec	Continue working to have a permanent record of commercial building plans as required by the City of Allen's Records Management Plan	2007	Jan-08	Jan-08

Goal 7. Provide economic investment that increases employment opportunity, the tax base, and provides desired goods and services for residents and contributes to the community character and identity

Strategy 1. Create and implement a timetable for public and private investment in the area surrounding the U.S. 75 and S.H. 121 interchange

Ongoing Objectives:

Objective 1. Continue dialogue with Developers regarding their plans for a mixed use development

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Clearly communicate to General Growth (GGP) the City's vision for the development and explain how incentives will be directly tied to that vision and schedule to complete the development	Plan/AEDC	General Growth (GGP) is not planning on developing anything at this site for several years. They have hired a consultant to determine what types of uses might be targeted in the future and what works well for the City.	2006	May-08	May-08

Objective 3. Remain involved in the decision-making process for design and implementation of the S.H. 121 project

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Continue to participate in the study for pass-through financing of U. S. 75	Eng	The Mayor and City Engineer participated in this process. There was no TxDOT support for the pass through financing project. Staff will continue to monitor funding opportunities.	2006	Dec-07	Dec-07

Goal 7. Provide economic investment that increases employment opportunity, the tax base, and provides desired goods and services for residents and contributes to the community character and identity

Strategy 2. Provide public sector expertise and assistance for a successful new retail development in the Garden District

Ongoing Objectives:

Objective 1. Use an "open arms" approach to ensure the developer continues the retail development according to the plans and schedule

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Recognize the need for flexibility and that staff may need to operate 'outside the box'	Plan/AEDC	Currently underway, the Montgomery Farm development is unique to the City with the Garden District retail portion as an upscale, retail, mixed use development. PD 99 for the Garden District was approved at the February 14, 2006 City Council meeting. Phase 1 is open and Phase 2 is currently underway.	2006	Oct-08	Oct-08
Utilize the Executive Team approach to ensure retail development moves forward		Continue to involve the Executive Teams when appropriate to review proposed items/projects that relate to the Garden District project	2006	Oct-08	Oct-08
		The Planning Director meets weekly at a regularly scheduled time with the developer to provide opportunities for feedback and to maintain open communications.	2006	Oct-08	Oct-08

Objective 2. Continue active recruitment/action/dialogue throughout the entire project

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Ensure the development proceeds on schedule as described in the TIF agreements and the zoning provisions	plan/finance	Staff recently worked with both Trademark and Emerson to revise the existing TIF agreement. City Council approved the modifications in December 2007.	2006	Dec-07	Dec-07
		Staff will work closely with Trademark and Montgomery Farm to assist in recruiting quality retail and restaurants. This will help ensure that the developer meets established targets including the completion deadline of retail Phase I-A by October 2008, which includes 210,000 sf of retail uses.	2006	Oct-08	Oct-08

Goal 7. Provide economic investment that increases employment opportunity, the tax base, and provides desired goods and services for residents and contributes to the community character and identity

Strategy 3. AEDC continue to target prospects to achieve City goals for company recruitment and business retention

Ongoing Objectives:

Objective 1. Continue to identify and target office development products for the City of Allen

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Identify and target specific office product types for economic development and continue to achieve City goals in office development	AEDC	Office vacancy as of December 2006 is 13%, with the increase due to the completion of 60,000 square feet of spec office space in Cornerstone Crossing Corporate Center in December (formerly BSM Financial Center Phase II). Industrial vacancy rate has dropped to 6% with the leasing of the 120,000 sf RCL warehouse building to Graphic Converting. The AEDC is continuing to encourage the development of new office/flex products to meet an increasing demand. The AEDC is also assisting with the marketing of vacant office space.	2003	Jan-08	Jan-08
Garden Office		Cornerstone Crossing Corporate Center is fully leased. ResQdebt leased the remaining space.	2006	Dec-08	Dec-08

Objective 2. Continue to identify and target office tech development products for the City of Allen

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Office/Showroom and Office/Tech/Warehouse	AEDC	Developers have constructed this type of product in Allen Station Business Park, Allen Commerce Center and Twin Creeks Business Park. These projects are now on the ground.	2006	May-08	Jul-08
Identify and target specific industry/user categories		Have direct corporate visits with companies in target industries	2006	May-08	May-08

Objective 3. Maintain economic diversity through targeted recruitment and marketing

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Participate in the Texas One program	AEDC	Texas One is the Governor's marketing initiative to attract businesses on a national and international level to Texas. AEDC will participate in the program that allows access to high level site selection executives on the national and international level.	2008	May-08	May-08

Goal 7. Provide economic investment that increases employment opportunity, the tax base, and provides desired goods and services for residents and contributes to the community character and identity

Strategy 3. AEDC continue to target prospects to achieve City goals for company recruitment and business retention

Ongoing Objectives:

Objective 4. Local Industry Retention

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Provide compliance assistance for tax abatement and incentive agreements	AEDC	Work with companies by mailing out compliance forms prior to appraisal district certification date	2006	Dec-08	Dec-08
		Review the AEDC Incentive timeline monthly and follow-up with companies on incentive issues	2006	Dec-08	Dec-08

Objective 5. Recruit other service oriented developments to Allen

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Focus recruitment efforts to develop a Medical Community surrounding Presbyterian Hospital	AEDC	Development of Twin Creeks Medical Center Phase I completed in 2005. Phase II currently underway.	2003	Oct-08	Dec-08
		Presbyterian Gardens began construction in 2005. Phase II scheduled to begin construction in winter 2008.	2003	Oct-08	Dec-08
Recruitment of target industries.		In 2007, AEDC was instrumental in introducing Global Entertainment to the City, which resulted in the Allen Even Center project. Retention activities kept Sanmina-SCI and Xtera in Allen. In addition, Mustang Technology expanded for the third time. Recruitment efforts have brought an end-user to Allen Station Business Park who will begin construction on a 400,000-sf distribution and training operation in 2008.	2003	Jun-08	Aug-08

Objective 6. Develop and Promote Business Parks

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Allen Station Business Park	AEDC	Complete engineering for Allen Station Parkway	2006	Jul-07	Dec-07
Allen Central Park		Review CCRs for the park and make revisions	2006	Aug-07	Dec-07

Goal 7. Provide economic investment that increases employment opportunity, the tax base, and provides desired goods and services for residents and contributes to the community character and identity

Strategy 3. AEDC continue to target prospects to achieve City goals for company recruitment and business retention

Ongoing Objectives:

Objective 7. Recruit Innovation Companies

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Work with the AEDC Board and City Council to define what 'Innovation Company' means to Allen.	AEDC/Plan	The definition of 'innovation company' will change over time, but generally means companies with cutting edge technology that have a highly educated and highly skilled work force with high wages and/or substantial capital.	2008	Oct-08	Oct-08
Create a plan for recruitment of innovation companies		AEDC staff developed a marketing plan for the recruitment of innovation companies.	2008	Nov-08	Nov-08

Objective 8. Recruit Data Centers

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Identify property and resources necessary to attract data centers to Allen including electric capacity, redundant water, sewer, and fiber optics.	AEDC	Staff has identified 3-4 pieces of property for potential data centers.	2008	Dec-08	Nov-08
Identify developers that work with single and co-tenant data centers			2008	Dec-08	Dec-08

Strategy 4. Create an effective process and provide adequate resources to secure and retain desirable retail and mixed-use development

Ongoing Objectives:

Objective 1. Identify Police storefront locations as retail areas develop

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Police staff work with Planning & AEDC to identify opportunities to locate storefront offices	Plan/AEDC	Police storefront offices to locate in Watters Creek, Green Street/StarCreek, Villages at Allen developments due to the high level of retail/entertainment venues being developed at those locations.	2003	Aug-07	Dec-07

Completed Objectives:

Objective 3. Work with the Hospitality industry

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Coordinate aspects of the hospitality industry	Plan	Planning is working with restaurants and hotels to develop an association; This task is ongoing and has proven to be much more challenging than originally anticipated. The hospitality association is reorganizing - Allen hotels have created an Allen Hotel/Motel Association.	2003	May-08	May-08

Goal 7. Provide economic investment that increases employment opportunity, the tax base, and provides desired goods and services for residents and contributes to the community character and identity

Strategy 6. Create a viable Central Business District (CBD)

Ongoing Objectives:

Objective 3. Invest in CBD Infrastructure

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Identify necessary infrastructure improvements to improve the access and marketability of the area	Plan/Eng	Complete construction of Allen Drive Phase III	2008	Jun-08	Jun-08

Strategy 7. Initiate workforce development issues related to business attraction and retention

Ongoing Objectives:

Objective 1. Collaborate with colleges, the business community and AISD to ensure Allen has appropriate career technology, college preparatory and remedial preparatory training

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Work with educational institutions to create a certified career tech program	AEDC	Obtain workforce related grants from the state and federal government to train and retrain workers. Ongoing as companies needs arise.	2008	Dec-08	Dec-08

Objective 2. Develop a plan to identify and define what type of workforce is needed to recruit to Allen

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Work with 'innovation companies' to develop a strategy to meet their needs in obtaining qualified workers	AEDC	This is being addressed through the BEST Committee.	2008	Dec-08	Dec-08

Goal 8. Proactively work to protect, conserve and manage water resources

Strategy 1. Develop water conservation initiatives that encourage residents, businesses and City's operations to adopt a "low water-use" lifestyle

Ongoing Objectives:

Objective 1. Enhance programs to inform and educate citizens and businesses about water conservation

<u>Task Description</u>	<u>Dept</u>	<u>Progress/Updates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Enhance public awareness on a "low water-use lifestyle" and increase consumer education about drought and water conservation	CS	Develop programs to educate adults regarding saving water in landscaping. Work closely with Homeowner's Associations and similar groups to encourage water conservation.	2007	Sep-08	Sep-08
		Develop programs targeted at youth education and action to encourage water conservation	2007	Sep-08	Sep-08
		Update and enhance the publications and materials to educate the public about water conservation. Water conservation information was mailed to all residents in fall 2008.	2007	Sep-08	Sep-08
		Put on events to raise awareness about long-term water conservation and drought management	2007	Sep-08	Sep-08
Amend Water Conservation Ordinance to require conservation of water at restaurants		Work with restaurants to identify methods for conservation including such items as: serving water only upon request; installing positive shut-offs for hand-held dish rinsing wands, etc.	2007	May-08	May-08
		Incorporate into Water Conservation Ordinance update in Spring 2008.	2007	May-08	May-08
Revise Allen Land Development Code to include more restrictions for vehicle wash facilities to apply for new facilities or when existing facilities upgrade.	CS/Plan	Vehicle wash facilities using conveyORIZED, touch less, and/or rollover in-bay technology shall reuse a minimum of 50% of water from previous vehicle rinses in subsequent washes.	2007	Mar-08	Mar-08
		Vehicle wash facilities using reverse osmosis to produce water rinse with a lower mineral content, shall incorporate the unused concentrate in subsequent vehicle washes.	2007	Mar-08	Mar-08
		Car wash operations with self-service spray wands, shall emit no more than 3 gallons of water per minute.	2007	Mar-08	Mar-08

Goal 8. Proactively work to protect, conserve and manage water resources

Strategy 1. Develop water conservation initiatives that encourage residents, businesses and City's operations to adopt a "low water-use" lifestyle

Ongoing Objectives:

Objective 2. Implement initiatives to improve city operations related to water conservation

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Seek funding partners for conservation activities and programs	CS	Received grant to fund a water conservation display board at events and activities. Continue to seek grant funding and sponsorships for water conservation programs	2007	Sep-08	Sep-08
Review the City's own use patterns to be sure it is setting a good example for the community	P&R	Test projects were developed to test subsurface irrigation. The Main Street Landscaping project is complete. Ford Practice Field is delayed until AISD turf field project at Curtis Elementary is ready.	2007	Nov-08	Nov-08

Objective 3. Implement technology solutions to enhance water conservation and improve operations

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Consider revising the format of the Allen water bill to improve communications to customers	CS	The revised bill format was implemented along with the on-line payment process.	2007	Jul-08	Jul-08
Implement technology enhancements to conserve water for city facilities/property. Includes review of technology related to water application for irrigation systems.	P&R	Irrinet Systems completed in 2008 include: McDermott Dr, 75 to Custer; Watters Crossing; Stacy Road, W. of 75; Waterford Park; Twin Creeks Park	2007	Jun-08	Jun-08

Goal 8. Proactively work to protect, conserve and manage water resources

Strategy 1. Develop water conservation initiatives that encourage residents, businesses and City's operations to adopt a "low water-use" lifestyle

Completed Objectives:

Objective 1. Amend the Allen Land Development Code to strengthen water conservation

<u>Task Description</u>	<u>Dept</u>	<u>Progress/Updates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Amend landscaping and irrigation system requirements in the ALDC as follows:	Plan/P&R		2007	Mar-08	Mar-08
* Regulate plant selection for landscaping		Modify list of allowable vegetation, with emphasis on native and drought tolerant species	2007	Mar-08	Mar-08
* Limit turf cover in new developments		Minimize turf in median strips	2007	Mar-08	Mar-08
		In new commercial developments, landscape islands and areas less than 150 sq.ft. shall not have turf or spray irrigation	2007	Mar-08	Mar-08
* Require permitting for new or replacement commercial/residential irrigation system installations		Irrigation systems must be designed and installed according to State requirements and by appropriately licensed professionals. This is currently included in the Water Conservation Ordinance and is recommended to be included in the ALDC.	2007	Mar-08	Mar-08
		Currently staff requires scaled drawing of the system design stamped by a State of Texas Licensed Irrigator; (more for backflow prevention/plumbing code requirements);	2007	Mar-08	Mar-08
		Overhead or spray irrigation may be used only for turf grass. Trees, shrubs, ground covers, beds and other plants may be irrigated only with low volume irrigation at the base of the plant (drip, soaker, etc.)	2007	Mar-08	Mar-08
* Amend landscaping requirements for new homes		Require model homes to have drought tolerant/"water-wise" landscaping. Require homebuilders to offer a "drought-tolerant" landscaping package with all new homes; Decided not to include this as a requirement.	2007	Feb-08	Feb-08
* Consider the creation of a water development fee	CS/Eng	Staff will research whether or not the City can implement this type of fee; consider revising impact fees accordingly	2007	Mar-08	Mar-08

Goal 8. Proactively work to protect, conserve and manage water resources

Strategy 1. Develop water conservation initiatives that encourage residents, businesses and City's operations to adopt a "low water-use" lifestyle

Completed Objectives:

Objective 1. Amend the Allen Land Development Code to strengthen water conservation

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
* Require regular inspections of landscape irrigation systems for all non-single family properties	Plan/P&R	Upon completion of the installation of new irrigation system, property owner should provide to the City of Allen an irrigation inspection provided by a certified irrigation professional.	2007	Mar-08	Mar-08
		Require irrigation system inspections for all non-single family properties over 1 acre. Every 3 years to provide to the City of Allen an irrigation inspection provided by a certified irrigation professional.	2007	Mar-08	Mar-08

Strategy 2. Improve water and sewer infrastructure

Ongoing Objectives:

Objective 1. Replace Hillside Water Tower with a 2 million gallon composite tank

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Start engineering	Eng	Design is complete.	2005	Jan-08	Jan-08

Objective 3. Custer Ridgeview 24 inch water line

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Acquire easements	Eng		2005	Aug-08	Aug-08

Completed Objectives:

Objective 1. Expand Custer Pump Station and Construct 6 million gallon ground storage tank

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Complete construction	Eng		2005	Dec-07	Dec-07

Goal 8. Proactively work to protect, conserve and manage water resources

Strategy 1. Work with NTMWD to protect and conserve water resources

Completed Objectives:

Objective 1. Work with other member cities to review NTMWD's service philosophy and to examine such issues as governance, sources of water supply, and rate structure

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Governance - there needs to be more authority given to NTMWD to direct cities to enact same policies related to water conservation and drought contingency to ensure there is consistency among all member cities.	Admin/CS	Become more involved with the City's NTMWD representatives to ensure there is consistency with the Council's philosophy. Semi-annual NTMWD Board member meetings are on-going.	2007	Dec-08	Dec-08
Sources of Water Supply - Work with NTMWD to encourage a paradigm shift for more advanced planning related to additional water supply.		Additional water supply from East Fork reuse and Tawakoni will be on-line in early summer 2008.	2007	May-08	May-08
		Encourage NTMWD to become more aggressive with water rights including the development of other water sources.	2007	Mar-08	Mar-08

City of Allen

NEW ITEMS - DRAFT 2009 Strategic Plan

Implementation Plan

Goal 1. Enhance Community Livability and Safety

Strategy 2. Manage growth and development to preserve Allen's character and maintain neighborhood vitality

Ongoing Objectives:

Objective 3. Continue revitalization and neighborhood integrity plan that encourages and rewards property owners rather than penalizing them through code enforcement

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
As Allen transitions from high growth to maintenance, Code Enforcement becomes more of an emphasis. Plan for a future transition of employees into code enforcement positions.	Plan		2009	Jul-10	

Strategy 3. Update Allen's Comprehensive Plan

Ongoing Objectives:

Objective 1. Update Allen's Comprehensive Plan

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Initiate the process for updating the Comprehensive Plan	Plan		2009	Feb-10	
Evaluate Future Land Use Plan for appropriateness based on evolution of the City's growth and changing development trends.		Specific items discussed at the Council Strategic Planning session included: regulations for alternative power (wind/solar); SH 121 development; communications with public; infill standards; and, diversity of land uses	2009	Feb-10	
Present draft Comprehensive Plan Update to the Planning & Zoning Commission and the City Council			2009	Dec-10	

Goal 4. Signify, enhance and communicate Allen's identity to the region and the nation.

Strategy 1. Showcase Allen through the annual Allen USA celebration

Ongoing Objectives:

Objective 1. Develop a plan for the future of Allen USA

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Ensure event remains family oriented while maintaining a positive public perception	P&R	Need to carefully weigh the impact any changes may have to the event such as: cost, location, staffing, organizational structure, etc.	2009	Dec-09	
First define what timeframe "future" means to begin developing a plan			2009	Dec-09	

Objective 2. Pursue a joint partnership with the Event Center

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Work with Event Center staff to pursue partnerships for Allen USA	P&R	Consider diversification in talent for event, while ensuring fiscal responsibility	2009	Jun-11	

Strategy 10. Emphasize marketing efforts to communicate Allen's identity

Ongoing Objectives:

Objective 1. Continue to enhance the City's website

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Increase advertising opportunities of the City's website address	PAMRO		2009	Oct-09	

Goal 5. Systematically invest in public infrastructure

Strategy 1. Implementation of the 2007-2013 Capital Improvement Program (CIP)

Ongoing Objectives:

Objective 3. Apply for the use of Economic Stimulus Plan dollars for CIP projects

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Apply for Economic Stimulus funds for various capital projects	Eng/Admin	Staff is evaluating and/or pursuing stimulus funds for public safety, energy conservation programs and telecommunications.	2009	Jun-09	
		Roads - applied through NCTCOG for roadway funding. No local roadway projects were granted stimulus dollars, but the reallocation of funds through the RTC process may be granted to some of Allen's roadway CIP projects.	2009	Mar-09	
		Public Safety/Facilities - apply through Homeland Security for public safety facility funding to offset the current capital projects plan for the Fire Station #5 and the Public Safety Training Center.	2009	Aug-09	
		Water/Sewer - applied through the Texas Water Development Board for water/sewer project funding. The formal submittal included portions of the anticipated expenses for the Hillside Water Tower replacement and the Highmeadow Sewer Replacement. The request included \$2 million for the water tower and \$500,000 for the sewer project.	2009	Jun-09	

Objective 4. Compile ideas for future bond elections

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Compile ideas for potential projects for future bond elections	Eng	Such projects include Police Department Expansion needs, Library expansion, Infrastructure rehabilitation	2009	May-12	

Goal 5. Systematically invest in public infrastructure

Strategy 2. Continue to improve traffic management within the City

Ongoing Objectives:

Objective 2. Design and construct traffic signals to ensure safe and efficient traffic management

<u>Task Description</u>	<u>Dept</u>	<u>Progress/Updates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Install the following traffic signals to keep up with increased traffic flow.	Eng	Traffic signals will be installed at the following intersections: Exchange/Allen Station Parkway; Exchange/Bray Central; Alma/Comanche; McDermott/Cedar	2009	Aug-09	
		Traffic signals will be installed at the following intersections: Ridgeview/Walnut Springs; Ridgeview/Exchange; Ridgeview/Alma; Exchange/Twin Creeks Drive	2009	Mar-10	

Goal 6. Maintain operational excellence in City government services

Strategy 1. Utilize technology for optimum performance and customer service

Ongoing Objectives:

Objective 2. Expand use of GIS tools

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Develop a GIS Strategic Plan to coordinate upgrades with implementation of the IT Master Plan	IT/Plan		2009	Oct-09	

Strategy 4. Ensure excellent fiscal management to maintain public trust

Ongoing Objectives:

Objective 2. Provide and maintain public services within the potential revenue limits facing the City

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Work with departments to review O&M costs and the timing of staffing implications related to the City moving from a growth mode to a sustainability mode	Finance	Work with departments to review proposed city facilities and projects with to evaluate the impact of future staffing and O&M costs on the budget.	2009	Oct-10	
Due to the economic downturn, ensure the City is prepared to make potentially hard decisions regarding program and service levels	Finance/Admin	City staff will continue to monitor the impact of the current financial conditions on City revenue and expenses.	2009	Oct-09	

Objective 3. Monitor the City's capital investments during economic challenges

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Review the Operations & Maintenance (O&M) implications associated with the implementation of capital projects	Finance/Admin	Review the timing of projects, staffing and other operational costs	2009	Oct-09	
Consider timing with land acquisitions for future capital projects to take advantage of lower property costs.		Evaluate land acquisition opportunities associated with CIP projects and include authorized debt issuances.	2009	Oct-09	

Strategy 7. Continue to Provide Creative Original Programming on the City of Allen Government Channel ACTV

Ongoing Objectives:

Objective 1. Continue to develop award winning programs on the City's cable channel

<u>Task Description</u>	<u>Dept</u>	<u>ProgressUpdates</u>	<u>Year Identified</u>	<u>Target Date</u>	<u>Completion Date</u>
Create new original programming	PAMRO	Develop a short informational video to run before City Council meetings to explain procedural matters	2009	May-09	
		Develop code enforcement educational videos	2009	Dec-09	

CITY COUNCIL AGENDA COMMUNICATION
--

AGENDA DATE:	April 28, 2009
SUBJECT:	Update Regarding the Proposed Health Clinic
STAFF RESOURCE:	Laura Morrow, Director of Human Resources
PREVIOUS COUNCIL ACTION:	None
ACTION PROPOSED:	Discussion Item

BACKGROUND

Staff is bringing additional information for the City Council to consider regarding the potential establishment of an employee health clinic.

**AGENDA
CITY OF ALLEN
CITY COUNCIL REGULAR MEETING
APRIL 28, 2009 – 7:00 P.M.
COUNCIL CHAMBERS
ALLEN CITY HALL
305 CENTURY PARKWAY**

Call to Order and Announce a Quorum is Present.

Pledge of Allegiance.

Public Recognition.

1. Citizens' Comments. *[The City Council invites citizens to speak to the Council on any topic not on the agenda or not already scheduled for Public Hearing. Prior to the meeting, please complete a "Public Meeting Appearance Card" and present it to the City Secretary. The time limit is three minutes per speaker, not to exceed a total of fifteen minutes for all speakers.]*
2. Presentation of a Proclamation by the Office of the Mayor:
 - Presentation of a Proclamation to Representatives of the Allen Police Department Proclaiming April 26 - May 2, 2009, as *Crime Victims' Rights Week*.
3. Recognition of Les Folse, Code Inspection Supervisor, Building & Code Department, for Receiving the *'Building Official/Building Inspector of the Year'* Award.

Consent Agenda. *[Routine Council business. Consent Agenda is approved by a single majority vote. Items may be removed for open discussion by a request from a Councilmember or member of staff.]*

4. Approve Minutes of the April 6, 2009, TRIAD Meeting.
5. Approve Minutes of the April 14, 2009, Regular Meeting.

6. Adopt a Resolution Authorizing Establishment of an Identity Theft Prevention, Detection and Mitigation Program.
7. Adopt a Resolution Authorizing the City Manager to Enter into an Interlocal Agreement between the City of Allen, City of Plano, City of Frisco, City of McKinney, City of Wylie and the Collin County Sheriff's Office for the Recovery Act: Edward Byrne Memorial Justice Assistance Grant (JAG) Formula Grant.
8. Authorize the City Manager to Execute a Facilities Agreement with Blue Star Allen Land, L.P., for the Construction of a Portion of Chelsea Boulevard and Associated Infrastructure, as it Relates to Property Owned by Blue Star Allen Land, L.P.
9. Authorize the City Manager to Execute a Conveyance and Dedication Agreement with Allen Commerce Center, L.P. for Right-of-Way for Commerce Parkway and Chelsea Boulevard and Approve the Expenditure of Funds Customary with the Closing of Real Property.
10. Authorize the City Manager to Execute a Professional Services Agreement with Weir & Associates, Inc. for an Amount not to Exceed \$150,000 for Engineering and Design Services for Chelsea Boulevard from the Allen Outlet Mall to Commerce Parkway and Commerce Parkway to US 75 and Establish a Project Budget of \$160,000.
11. Authorize the City Manager to Execute a Contract with BW2 Engineers, Inc., in the Amount of \$66,400 for Engineering Services as it Relates to the Timbercreek Sanitary Sewer Replacement Project and Establish an Initial Project Budget of \$100,000.
12. Award Bid and Authorize the City Manager to Execute a Contract with J. T. Dersner, Inc. in the Amount of \$599,170.60 for the Construction of the High Meadows Sanitary Sewer Replacement Project and Amend the Project Budget to \$650,000.
13. Receive Investment Report for the Period Ending March 31, 2009.
14. Receive Financial Report for the Period Ending March 31, 2009 (unaudited).
15. Receive the Summary of Property Tax Collections as of March 2009.
16. Receive the CIP (Capital Improvement Program) Status Report.

Regular Agenda.

17. Conduct a Public Hearing and Adopt an Ordinance Amending PD Planned Development No. 54 from CF/SF Community Facilities/Single Family to Single-family Residential R-5 and Modify Front Yard and Side Yard Setbacks for Lots 1-12, Block E in the Waterford Parks Phase IV Subdivision on 2± Acres Located East of Bray Central Drive and South of Everglades Drive.
18. Conduct a Public Hearing and Adopt an Ordinance to Amend the Allen Land Development Code by Amending 'Article V. Special Zones' to Adopt New Flood Insurance Rate Maps Issued by the Federal Emergency Management Agency.

Other Business.

19. Calendar.

- May 9 - General Election

20. Items of Interest. *[Council announcements regarding local civic and charitable events, meetings, fundraisers, and awards.]*

Executive Session. (As needed)

Legal, Section 551.071; Property, Section 551.072; Personnel, Section 551.074.
As authorized by Section 551.071(2) of the Texas Government Code, the Workshop Meeting and/or the Regular Agenda may be Convened into Closed Executive Session for the Purpose of Seeking Confidential Legal Advice from the City Attorney on any Agenda Item Listed Herein.

(Closed to Public as Provided in the Texas Government Code.)

21. Reconvene and Consider Action on Items Discussed during Executive Session.

Adjournment.

This notice was posted at Allen City Hall, 305 Century Parkway, Allen, Texas, at a place convenient and readily accessible to the public at all times. Said notice was posted on Friday, April 24, 2009, at 5:00 p.m.

Shelley B. George, City Secretary

Allen City Hall is wheelchair accessible. Access to the building and special parking are available at the entrance facing Century Parkway. Requests for sign interpreters or special services must be received forty-eight (48) hours prior to the meeting time by calling the City Secretary at 214.509.4105.

*Office of the Mayor
City of Allen*

Proclamation

- WHEREAS,** 25 million Americans are victims of crime each year, and of those, 5.2 million are victims of violent crime; and,
- WHEREAS,** observing victims' rights and treating victims with respect and dignity serves the public interest by inspiring respect for public authority and promoting confidence in public safety; and,
- WHEREAS,** the City of Allen recognizes that we make our homes, neighborhoods and communities safer and stronger by honoring crime victims and survivors, and those who serve them.

NOW, THEREFORE, I, STEPHEN TERRELL, MAYOR OF THE CITY OF ALLEN, COLLIN COUNTY, TEXAS, do hereby proclaim April 26 – May 2, 2009, as:

“CRIME VICTIMS’ RIGHTS WEEK”

in Allen, Texas, and I urge all citizens to take cognizance of this event and participate in all the events related thereto in this community.

Stephen Terrell, MAYOR

CITY COUNCIL AGENDA COMMUNICATION
--

AGENDA DATE: April 28, 2009

SUBJECT: Recognize Les Folse, Code Inspection Supervisor, Building & Code Department, for Receiving the '*Building Inspector of the Year*' Award

STAFF RESOURCE: Bret McCullough, Chief Building Official

BACKGROUND

In 1990 the Construction Research Center established the Building Official/Building Inspector of the Year Award. This award is given annually to recognize the often overlooked contribution of building officials and building inspectors in our building environment. It is intended to promote a more effective partnership among the construction industry, research, and academic community, and the local governments. Les Folse was selected to receive the 2009 Building Official/Building Inspector of the Year Award. Mr. Folse was nominated by Bret McCullough, Chief Building Official, City of Allen.

The criteria of the award includes:

- (1) Professionalism, Reliability, Commitment, Integrity
- (2) Code Knowledge
- (3) Communication Skills (with superiors, employees, and the industry);
- (4) Participation in Community Activities

The Construction Research Center (CRC) at The University of Texas at Arlington is a nonprofit organization within the Department of Civil & Environmental Engineering. It was established in 1972 as a vehicle for the development of construction technology and dissemination of newly developed technology to the professional community. The CRC, advised by member industry representatives (the Construction Research Advisory Committee - CRAC), is establishing a dynamic record of university/industry cooperation toward the realization of mutual objectives. Participation in CRC through membership in CRAC is open to anyone having an interest in the construction industry.

ATTACHMENT

Award Notification and Criteria

CONSTRUCTION RESEARCH CENTER

Construction Research Advisory Committee 2007-2008

Abacus Industries
Walt Childers • (972) 406-9000

Acme Brick
John Swink • (682) 503-5109

American Engineering Association
James D. Bradley, P.E. • (210) 616-0921

BBS Consultants
William Bowen, II, P.E. • (817) 267-0750

Bill Bailey, Masonry Consulting, Inc.
Bill Bailey, P.E. • (972) 273-2421

Bill D. Bennett Construction, Inc.
Bill Bennett • (972) 226-1064

Brick Industry Association- Southwestern Regions
Rudy Garza • (254) 771-1712

Dee Brown, Inc.
Buddie Barnes • (214) 321-6443

Building Officials Assn. of Texas
Ravi Shah • (972) 466-3225

City of Arlington
Alf Bumgardner • (817) 459-6558

City of Carrollton
Ravi Shah • (972) 466-3225

City of Cibolo
Bud Daily • (210) 658-4175

City of Dallas
Zaida Basora • (214) 948-4423

City of Duncanville
Greg Contreras • (972) 780-5042

City of Euless
Kurt Kasson • (817) 685-1656

City of Farmers Branch
Jim Olk • (972) 919-2533

City of Garland
Mike Gaiter • (972) 205-2304

City of Irving
Lawrence Crow • (972) 721-2371

City of Plano
Selso Mata • (972) 941-7140

City of Rowlett
Pat Baugh • (972) 463-3919

City of Southlake
Paul Ward • (817) 481-5581

City of Wichita Falls
Bobby Teague • (940) 761-7461

Construction Consulting International
George Blackburn • (972) 446-1103

Constructive Engineering
Dr. James T. Houston, P.E. • (972) 288-4183

Joseph A. Edwards, Bldg. Codes
Joseph A. Edwards • (713) 503-3987

G.R. Bell & Associates, Inc.
Grant Bell • (972) 670-2681

Greater Ft. Worth Builders Assn.
Lynn Moitheral • (817) 501-7745

HKS, Inc.
Marcia Ascanio • (214) 969-5599

Haag Engineering
Rod Wilson • (800) 527-0168

Hanson Heidelberg Cement Group
Vartan Babakhanian, P.E. • (972) 260-3646

Home Builders Assoc. of Greater Dallas
Paul Cauduro • (972) 931-4840

Huckabee & Assoc., Inc.
Paul A. Svacek • (817) 377-2969

Jerald W. Kunkel
Jerald W. Kunkel • (817) 640-3811

MBA Technologies
Jack R. Tarvin, Jr. • (888) 832-6622

Oldcastle Precast, Inc.
Paul Miller • (817) 453-1054

PremierCrete Products, LLC
Gabriel Prieto, P.E. • (940) 648-5602

Roof Technical Services, Inc.
Cindy Chadwell • (817) 496-4631

Simpson Strong-Tie Co., Inc.
Scott Plumlee • (972) 542-0326

Speed Fab-Crete Corporation
Dave Bloxom, Jr. • (817) 478-1137

Texas Association of Real Estate Inspectors
Andrea Barnard • (800) 241-1977

TURK Engineering Corp.
JoAnn Turk, P.E. • (713) 464-8875

Unified Building Sciences & Engineering, Inc.
Richard Windham, P.E. • (972) 783-8683

Weatherization Partners
Frank Fuller • (214) 437-4552

Wiss, Janney, Elstner Associates, Inc.
Michael W. Lee, P.E. • (972) 550-7777

November 24, 2008

Mr. Les Folse, Building Code Inspector
City of Allen
305 Century Parkway
Allen, Texas 75013

Dear Mr. Folse,

It is my pleasure to inform you that you have been selected to receive this year, the Construction Research Center's Building Official / Building Inspector of the Year Award. You are joining a select list of outstanding individuals who have made significant contributions to the building profession in the area of inspections. You should be very proud of your contributions.

Mr. Bret McCullough, Building Official, City of Allen placed your name in nomination. You were selected by the BO/BI Award Committee from the submitted nominations.


The Construction Research Center would like to make a personal presentation to you at the Spring Construction Research Advisory Committee meeting at approximately 1:50PM on Wednesday, March 11, 2009, in the Rady Room on the 6th floor of Nedderman Hall on the UTA campus. The award consists of a \$300.00 check, a plaque, and a gift certificate from Acme Brick for a pair of Justin boots. I hope you will be able to be in attendance.

As the nominator for your award, Mr. Bret McCullough will be invited to attend. Please invite any family members you would like to join you at this special event. Lunch will be provided in the Carlisle Suite in the E. H. Hereford University Center at 12:00 noon. You and your guests are invited to stay for the remainder of the CRAC meeting. So that proper arrangements can be made, please notify my office at 817-272-3701 no later than Thursday, February 27, 2009, as to who will be in attendance for lunch and presentation.

In addition, your award will be presented again at the 17th Annual Building Professional Institute scheduled tentatively at noon on Thursday, May 21, 2009 on the campus of the University of Texas at Arlington.

Please find enclosed a tentative agenda of the meeting. I will forward a hang tag to attach to your rear view mirror for parking. The CRC would also be delighted to make a presentation to you at your city's scheduled council meeting. Please notify us if you are interested. Again, Congratulations! If you have any questions or concerns, please contact the CRC office.

Respectfully,



John H. Matthys, Ph.D., P. E.
Director

Award Criteria Submittal

Item # 3
Attachment Number
Page 2 of 2

Professionalism, Reliability, Commitment, Integrity:

Les Folse is a seasoned professional with a combination of 26 years of experience performing combination building inspections with the Town of Addison and the City of Allen. His strength is his ability to understand the position of all the stakeholders and acts accordingly.

Code Knowledge:

The City of Allen was lucky to retain an individual with Les' caliber of knowledge and skill. His extensive, 26 year background includes performing as a licensed plumbing inspector, UBC/ICC certified in building, plumbing, mechanical and electrical inspections. He is a Texas Code Enforcement Officer and an ICC Plumbing Plans Examiner.

Communication Skills:

Les has a calm demeanor, which brings difficult situations under control in a very professional manner. Les is able to handle the most sensitive situations with confidence and poise. He has the unique ability to get his point across to the contractors while gaining respect for his knowledge. His communication style is to listen first, which lends a great deal to the contractors understanding the City's building code processes expectations. He also excels in promoting the City's organizational values of People First, Respect, Integrity, Deliver and Excel (P.R.I.D.E.).

Participation in Community Activities:

Les Folse has been a great asset to the community through his ability to assist in the implementation of the City of Allen's Community Development Block Grant (CDBG) program. His area of focus was the home repair program where low income homeowners obtain CDBG funds to repair their homes. This program was new to the City of Allen, but not new to Les. He was an instrumental part in its implementation because of his prior experience. He also provided assistance in the health and safety oversight for the annual Allen USA celebration and other special events.

**ALLEN CITY COUNCIL /
ALLEN ISD BOARD OF TRUSTEES /
ALLEN CHAMBER EXECUTIVE COMMITTEE
TRIAD MEETING
APRIL 6, 2009**

Allen City Council:

Stephen Terrell, Mayor
Debbie Stout, Mayor Pro Tem
Ross Obermeyer
Joey Herald
Robin L. Sedlacek
Gary L. Caplinger
Jeff McGregor

City Staff:

Peter H. Vargas, City Manager
Shelli Siemer, Assistant City Manager
Shelley B. George, City Secretary
John Baumgartner, Engineering Director
Sid Hudson, IT Director
Tim Dentler, Parks & Recreation Director
Bo Bass, Planning & Development Director
Bill Hawley, Fire Chief
Kevin Hammeke, Finance Director

Arts of Collin County Commission:

Mike Simpson, Executive Director

AEDC:

Maxine Sweet, Board Director

Allen Community Outreach:

Glenda May, Executive Director
Chris Harris, Senior Director of Programs

AISD Board of Trustees:

Victoria Sublette, President (absent)
Gary Stocker, Vice-President
Benny Bolin, Secretary
Jayne Grimes
Mark Jones
Lois Lindsey
Louise Master

AISD Staff:

Ken Helvey, Superintendent
Dave Vroonland, Assistant Superintendent for
Administrative Services
Maroba Zoeller, Assistant Superintendent for District
Accountability
Mary Clark, Assistant Superintendent for Learner
Services
Mark Tarpley, CPA, Superintendent for Finance and
Operations
Lenore Yurkovich, Executive Assistant to the
Superintendent

Chamber of Commerce Executive Committee:

Steve Rodgers, Chair
Frank O'Reilly, Chair-Elect
Carol Sandoval, Treasurer
Gene Rife, At-Large
Tony Pritchard, At-Large
Chuck Hoey, Immediate Past Chair (absent)
Sharon Mayer, President

1. Call to Order and Announce a Quorum is Present.

With a quorum of the members present, the Triad Meeting was called to order by Mayor Terrell, Vice President Stocker and Chair Rodgers at 6:12 p.m. on Monday, April 6, 2009, in the Multipurpose Room at the Allen Senior Recreation Center located at 451 St. Mary Drive, Allen, Texas.

2. Update Regarding Arts of Collin County Project.

Mr. Simpson provided an update on the status of the Arts of Collin County project which will include an arts hall and arts park. The project is 80% funded with fundraising efforts ongoing. Groundbreaking for the project is expected in January 2010.

TRIAD MEETING
APRIL 6, 2009
PAGE 2

3. Update Regarding the Allen ISD Bond Program.

Mr. Tarpley provided an update on the Allen ISD Bond Program. He reviewed the list of projects included in the 2009 Bond Program.

4. Briefing Regarding Legislative Issues.

Dr. Helvey and Mr. Hawley briefed the Triad members on proposed legislation that the Texas Legislature is considering which could impact the region.

5. Update Regarding the Allen Event Center.

Mr. Baumgartner provided an update on the status of the Allen Event Center. Construction of the Event Center began in June 2008 and opening ceremonies will be held in November 2009.

Mr. Dentler provided an update on the planned operations and programming of the facility. He discussed the types of events that are expected to be booked in the facility.

6. Briefing Regarding the Proposed City of Allen/Allen ISD Partnership for Neighborhood Wireless Hotspots.

Dr. Vroonland reviewed the results of a 2008 Internet Access Survey of Allen ISD households. There are 10,600 student homes in the District and 635 of those homes are without internet access.

Mr. Hudson briefed the Triad Members on the cost differences with building a mesh network versus establishing hot spots in designated spots throughout the City. The City currently has hot spots in the Civic Plaza located at City Hall and the Allen Public Library.

7. Briefings Regarding the Chamber of Commerce Activities for 2009.

Chair Rodgers updated the Triad members on the Chamber's planned activities for 2009. He distributed a copy of the 2009 Program of Work.

8. Items of Interest.

- Next TRIAD Meeting/Monday, November 2, 2009—Allen ISD will host
- Community Announcements
 - May 2 – Spring Fest

MOTION: Upon a motion made by Mayor Pro Tem Stout and a second by Councilmember Obermeyer, the Council voted seven (7) for and none (0) opposed to adjourn the Triad Meeting of the Allen City Council at 7:51 p.m. on Monday, April 6, 2009. The motion carried.

**TRIAD MEETING
APRIL 6, 2009
PAGE 3**

These minutes approved on the 14th day of April, 2009.

APPROVED:

Stephen Terrell, MAYOR

ATTEST:

Shelley B. George, TRMC, CITY SECRETARY

ALLEN CITY COUNCIL

REGULAR MEETING

APRIL 14, 2009

Present:

Stephen Terrell, Mayor

Councilmembers:

Debbie Stout, Mayor Pro Tem
Ross Obermeyer
Joey Herald
Robin L. Sedlacek
Gary L. Caplinger
Jeff McGregor

City Staff:

Peter H. Vargas, City Manager
Shelli Siemer, Assistant City Manager
Shelley B. George, City Secretary
Pete Smith, City Attorney

Workshop Session

With a quorum of the Councilmembers present, the Workshop Session of the Allen City Council was called to order by Mayor Terrell at 6:18 p.m. on Tuesday, April 14, 2009, in the Council Conference Room of the Allen City Hall, 305 Century Parkway, Allen, Texas:

- Introduction of Robert Wendland, Chair of the Planning and Zoning Commission
- Briefing Regarding the Allen Event Center
- Committee Updates from City Council Liaisons
- Discussion of Regular Agenda Items

With no further discussion, the Workshop Session of the Allen City Council was adjourned at 6:50 p.m. on Tuesday, April 14, 2009.

Call to Order and Announce a Quorum is Present

With a quorum of the Councilmembers present, the Regular Meeting of the Allen City Council was called to order by Mayor Terrell at 7:02 p.m. on Tuesday, April 14, 2009, in the Council Chambers of the Allen City Hall, 305 Century Parkway, Allen, Texas.

Pledge of Allegiance

Public Recognition

1. Citizens' Comments.

**ALLEN CITY COUNCIL
REGULAR MEETING
APRIL 14, 2009**

PAGE 2

- 2. Presentation of Blue Star Flags to the Families of Allen Service Personnel Currently Deployed by the U.S. Armed Forces.**
 - Mr. and Mrs. Michael Allen, parents of E4 Robert Allen of the United States Army and E5 David Allen of the United States Army.
- 3. Presentation of Proclamations by the Office of the Mayor:**
 - Presentation of a Proclamation to Representatives of the Planning and Development Department Proclaiming April 12-18, 2009, as "*Community Development Week*."
 - Presentation of a Proclamation to Representatives of the Allen Police Department, Proclaiming April 12-18, 2009, as "*Public Safety Telecommunicators Week*."
 - Presentation of a Proclamation to Representatives of the Allen Police Department, Proclaiming April 12-18, 2009, as "*Animal Control Officer Appreciation Week*."
- 4. Planning and Zoning Commission Annual Report by Robert Wendland, Chair, Planning and Zoning Commission.**

Consent Agenda

Mayor Terrell removed Agenda Item 8 from the Consent Agenda.

- 8. Adopt a Resolution Denying CoServ Gas Ltd.'s Requested Rate Changes.**

No action was taken on this item.

MOTION: Upon a motion made by Mayor Pro Tem Stout and a second by Councilmember Obermeyer, the Council voted seven (7) for and none (0) opposed to adopt the remaining items on the Consent Agenda as follows:

- 5. Approve Minutes of the March 24, 2009, Regular Meeting.**
- 6. Motion to Reappoint Mr. James Kerr to the North Texas Municipal Water District Board as a Representative for the City of Allen for a Two-Year Term Effective June 1, 2009, through May 31, 2011.**
- 7. Adopt an Ordinance Approving and Enacting Supplement No. 3 to the Allen Land Development Code.**

ORDINANCE NO.2812-4-09: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ALLEN, COLLIN COUNTY, TEXAS, ADOPTING SUPPLEMENT NO. 3 TO THE ALLEN LAND DEVELOPMENT CODE; PROVIDING FOR THE PRINTING THEREOF, AUTHENTICATION BY THE MAYOR AND ATTESTATION BY THE CITY SECRETARY; PROVIDING A REPEAL OF CERTAIN ORDINANCES; PROVIDING EXCEPTIONS TO REPEAL; PROVIDING A PENALTY FOR SUCH VIOLATION THEREOF; AND PROVIDING AN EFFECTIVE DATE.

- 9. Adopt a Resolution Authorizing the City Manager to Apply for, Accept, Reject, Alter, or Terminate a Three-year Grant from the United States Department of Justice, Office of Community Oriented Policing Services to Add Three Sworn Police Officer Positions.**

**ALLEN CITY COUNCIL
REGULAR MEETING
APRIL 14, 2009**

PAGE 3

RESOLUTION NO. 2813-4-09(R): A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ALLEN, COLLIN COUNTY, TEXAS, TO APPLY FOR, ACCEPT, REJECT, ALTER, OR TERMINATE A GRANT FROM THE UNITED STATES DEPARTMENT OF JUSTICE, OFFICE OF COMMUNITY ORIENTED POLICING SERVICES PROVIDING GRANT FUNDING FOR A THREE SWORN POLICE OFFICERS UNDER THE COPS HIRING RECOVERY PROGRAM, IF AWARDED.

10. **Adopt a Resolution Authorizing the City Manager to Apply for, Accept, Reject, Alter, or Terminate a Three-year Grant from the United States Department of Justice, Bureau of Justice Assistance to Add Three Non-sworn Police Employee Positions.**

RESOLUTION NO. 2814-4-09(R): A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ALLEN, COLLIN COUNTY, TEXAS, TO APPLY FOR, ACCEPT, REJECT, ALTER, OR TERMINATE A GRANT FROM THE UNITED STATES DEPARTMENT OF JUSTICE, BUREAU OF JUSTICE ASSISTANCE PROVIDING GRANT FUNDING FOR A THREE NON-SWORN POLICE POSITIONS UNDER THE EDWARD BYRNE MEMORIAL COMPETITIVE GRANT PROGRAM, IF AWARDED.

11. **Adopt a Resolution Approving the Dedication of Easements by the Arts of Collin County Commission, Inc. to the North Texas Municipal Water District for the Indian Creek Improvement Project Located along SH 121.**

RESOLUTION NO. 2815-4-09(R): A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ALLEN, COLLIN COUNTY, TEXAS, APPROVING THE SALE OR DISPOSAL OF AN ASSET WHOSE VALUE EXCEEDS FIFTY THOUSAND DOLLARS (\$50,000) BY THE DEDICATION AND CONVEYANCE OF PROPERTY TO NORTH TEXAS MUNICIPAL WATER DISTRICT, AS ADOPTED IN THE AGREEMENT BY AND BETWEEN THE CITY OF ALLEN TEXAS, THE CITY OF FRISCO TEXAS AND THE CITY OF PLANO TEXAS, PERTAINING TO THE CREATION OF A PERFORMANCE ARTS CENTER IN COLLIN COUNTY, TEXAS; AND PROVIDING AN EFFECTIVE DATE.

12. **Approve a Resolution and Authorize the City Manager to Execute a License Agreement with the Town of Fairview, The Village at Allen LP and the City of Allen Regarding Stacy Road Median Art Work.**

RESOLUTION NO. 2816-4-09(R): A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ALLEN, COLLIN COUNTY, TEXAS, APPROVING A LICENSE AGREEMENT WITH THE TOWN OF FAIRVIEW AND THE VILLAGE AT ALLEN FOR THE INSTALLATION OF ARTWORK TO BE LOCATED IN THE STACY ROAD MEDIAN BETWEEN US 75 AND EAST TO THE FIRST MEDIAN OPENING; AUTHORIZING THE CITY MANAGER TO EXECUTE THE LICENSE AGREEMENT; AND PROVIDING AN EFFECTIVE DATE.

13. **Authorize the City Manager to Execute Various Agreements Regarding the Allen Event Center/Hockey League to Include Amended and Restated Arena Lease, Amended Agreement with Global Entertainment Group, and Notice of Assignment and Consent.**
14. **Authorize the City Manager to Execute Agreement with The Village at Allen, LP for the Joint Use of a Digital Marquee Serving the Allen Event Center.**

**ALLEN CITY COUNCIL
REGULAR MEETING
APRIL 14, 2009**

PAGE 4

- 15. Authorize the City Manager to Execute a Professional Services Contract with Teague, Nall & Perkins for an Amount Not to Exceed \$51,000 in Connection with the Alignment of Ridgeview Drive from Alma Drive to Watters Road and Establish a Project Budget of \$60,000.**
- 16. Award Bid and Authorize the City Manager to Execute a Contract with Durable Specialties, Inc. to Purchase Equipment and Installation of Four Traffic Signals within the City of Allen for an Amount of \$471,658.40 and Establish a Project Budget in the Amount of \$710,644.**

The motion carried.

Regular Agenda.

- 17. Conduct a Public Hearing and Adopt an Ordinance Considering a Request for an Amendment to PD Planned Development No. 73 for SC Shopping Center Uses, for an Amendment to the Sign Plan for the Development of 167± Acres for The Village at Allen Located at the Southeast Corner of US 75 and Stacy Road.**

Mayor Terrell opened the public hearing and asked anyone wishing to speak for or against this item to do so at this time.

With no one speaking, Mayor Terrell closed the public hearing.

ORDINANCE NO. 2817-4-09: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ALLEN, COLLIN COUNTY, TEXAS, AMENDING THE ALLEN LAND DEVELOPMENT CODE ZONING REGULATIONS AND ZONING MAP, AS PREVIOUSLY AMENDED, BY AMENDING "PD" PLANNED DEVELOPMENT NO. 73, ORDINANCE NO. 2577-11-06, AS AMENDED BY ORDINANCE NO. 2668-10-07, BY AMENDING EXHIBIT "B" "DEVELOPMENT REGULATIONS," SECTION 9, "SIGN REGULATIONS" RELATING TO THE USE AND DEVELOPMENT OF THE VILLAGE AT ALLEN, BEING 168.286± ACRES OUT OF THE HENRY WETSEL SURVEY, ABSTRACT NO. 1026, AND THE F.C. WILMETH SURVEY, ABSTRACT NO. 999, DESCRIBED IN EXHIBIT "A" ATTACHED HERETO; PROVIDING A REPEALING CLAUSE; PROVIDING A RATIFICATION CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A PENALTY OF FINE NOT TO EXCEED \$2000.00; AND PROVIDING FOR AN EFFECTIVE DATE.

MOTION: Upon a motion made by Councilmember Sedlacek and a second by Councilmember Obermeyer, the Council voted seven (7) for and none (0) opposed to adopt Ordinance No. 2817-4-09, as previously captioned, amending PD Planned Development No. 73 to amend the Sign Plan for The Village at Allen development. The motion carried.

Other Business

- 18. Calendar.**
 - April 18 - Live Green Expo / Plano Centre / 9 a.m. - 5 p.m.
 - April 18 - ALLEN Reads / Civic Auditorium / 10:30 a.m. - 1 p.m.
 - April 23 - Topping Off Ceremony / Allen Event Center / 2 - 5 p.m.
 - April 25 - Great American Cleanup / 8 a.m. - 1 p.m.
- 19. Items of Interest. [Council announcements regarding local civic and charitable events, meetings, fundraisers, and awards.]**

**ALLEN CITY COUNCIL
REGULAR MEETING
APRIL 14, 2009**

PAGE 5

- Council acknowledged Mr. Kerr's service on the NTMWD Board and thanked him for his continued service on the Board.
- Councilmember Obermeyer wished his grandson, Jack, a happy 6th birthday.

Executive Session

The Executive Session was not held.

20. Reconvene and Consider Action on Items Discussed during Executive Session.

Adjourn

MOTION: Upon a motion made by Mayor Pro Tem Stout and a second by Councilmember McGregor, the Council voted seven (7) for and none (0) opposed to adjourn the Regular Meeting of the Allen City Council at 7:33 p.m. on Tuesday, April 14, 2009. The motion carried.

These minutes approved on the 28th day of April, 2009.

APPROVED:

Stephen Terrell, MAYOR

ATTEST:

Shelley B. George, CITY SECRETARY

CITY COUNCIL AGENDA COMMUNICATION
--

AGENDA DATE: April 28, 2009

SUBJECT: Adopt a Resolution Authorizing Establishment of an Identity Theft Prevention, Detection and Mitigation Program

STAFF RESOURCE: Joanne Stoehr, Assistant Finance Director
Bill Hawley, Fire Chief
Steve Massey, Community Services Director
Kathy Chamberlain, Utility Billing Supervisor

PREVIOUS COUNCIL ACTION: None

ACTION PROPOSED: Adopt a resolution authorizing establishment of an Identity Theft Prevention, Detection and Mitigation Program

BACKGROUND

Identity thieves use people's personal identification information to open new accounts and misuse existing accounts, creating havoc for consumers and businesses. In response to the growing prevalence and dangers of identity theft, Congress, in the Fair and Accurate Credit Transactions Act of 2008, directed the Federal Trade Commission (FTC) and certain bank regulatory agencies to enact regulations addressing identity theft, commonly known as the 'Red Flag Rules'. Under the regulation only financial institutions and creditors that offer or maintain "covered accounts" must develop and implement a written program, approved by the governing body, by May 1, 2009. A "covered account" is defined as:

- (1) an account primarily used for personal, family, or household purposes, that involves or is designed to permit multiple payments or transactions, and
- (2) any other account for which there is a reasonably foreseeable risk to customers or the safety and soundness of the financial institution or creditor from identity theft.

The FTC guidelines state that government entities that defer payment for goods and services are creditors. City staff has determined that utility billing accounts and ambulance billing services meet the criteria of 'covered account'. The Identity Theft Program addresses the needs of both areas and sets forth the steps City staff will take in implementing a program for detecting, preventing and mitigating identity theft.

BUDGETARY IMPACT

None

STAFF RECOMMENDATION

Staff recommends adopting the resolution authorizing the establishment of an Identity Theft Prevention, Detection and Mitigation Program.

MOTION

I make a motion to adopt Resolution No. _____ establishing the Identity Theft Prevention, Detection and Mitigation Program.

ATTACHMENT

Resolution with Program

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ALLEN, COLLIN COUNTY, TEXAS, ESTABLISHING AN IDENTITY THEFT PREVENTION, DETECTION AND MITIGATION PROGRAM; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Federal Trade commission (FTC) and other regulatory agencies have documented the prevalence and dangers of identity theft; and,

WHEREAS, in response to this growing problem, Congress, in the Fair and Accurate Credit Transactions Act of 2008 ("FACT Act"), directed the FTC and certain bank regulatory agencies to promulgate regulations addressing identity theft; and,

WHEREAS, pursuant to the FACT Act, the FTC and bank regulatory agencies have enacted regulations, commonly known as the "Red Flag Rules" ("Rules"), requiring that creditors who maintain covered accounts implement a program to detect, prevent and mitigate identity theft; and,

WHEREAS, pursuant to FTC interpretations, the City of Allen is subject to the Rules.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ALLEN, COLLIN COUNTY, TEXAS, THAT:

SECTION 1. The City of Allen hereby adopts the attached Policy/Procedure for Identity Theft Prevention, Detection and Mitigation Program as required by the Rules.

SECTION 2. The City of Allen hereby authorizes the City Manager to appoint a senior level manager as the official responsible for oversight, ongoing development, implementation and administration of the program.

SECTION 3. This Resolution shall be in force and effect from and after its passage on the date shown below.

DULY PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF ALLEN, COLLIN COUNTY, TEXAS, ON THIS THE 28TH DAY OF APRIL, 2009.

APPROVED:

Stephen Terrell, MAYOR

ATTEST:

Shelley B. George, CITY SECRETARY



IDENTITY THEFT PREVENTION, DETECTION AND MITIGATION PROGRAM

Purpose and Overview

Identity thieves use people's personal identification information to open new accounts and misuse existing accounts, creating havoc for consumers and businesses. In response to the growing prevalence and dangers of identity theft, Congress, in the Fair and Accurate Credit Transactions Act of 2008 directed the Federal Trade Commission (FTC) and certain bank regulatory agencies to enact regulations addressing identity theft, commonly known as the "Red Flag Rules". Under the regulation only financial institutions and creditors that offer or maintain "covered accounts" must develop and implement a written program, approved by the governing body, by May 1, 2009.

A "covered account" is defined as:

- (1) *an account primarily used for personal, family, or household purposes, that involves or is designed to permit multiple payments or transactions, and*
- (2) *any other account for which there is a reasonably foreseeable risk to customers or the safety and soundness of the financial institution or creditor from identity theft.*

The FTC guidelines state that government entities that defer payment for goods and services are creditors. As such City staff has determined that utility billing accounts and ambulance billing services meet the criteria of "covered account". The Identity Theft program addresses the needs of both areas and sets forth the steps City staff will take in implementing a program for detecting, preventing and mitigating identity theft. The program outlines the following steps:

- risk assessment conducted at the inception of the program and annually thereafter,
- identification of the warning signs that may alert personnel to the possible existence of identity theft in the course of day to day operations,
- procedures employees will follow in attempting to detect those red flags,
- procedures employees will follow in responding appropriately to Red Flags that are detected, in order to prevent and mitigate identify theft,
- procedures employees will take in responding to a claim by an individual that he/she has been a victim of identity theft,
- administration of the program and
- annual updating of the program.

Risk Assessment

On an annual basis the City shall determine whether it maintains "Covered Accounts" that carry a reasonably foreseeable risk of identity theft, including financial, operational, compliance, reputation or litigation risks. The risk assessment will take into consideration:

1. The types of covered accounts the City offers or maintains,
2. The methods employees are provided to:
 - Open new accounts;

- Access existing account;
 - Modify existing accounts; and/or
 - Close existing accounts.
3. The methods the City provides customers to access its accounts:
- Open a new account;
 - Access an existing account;
 - Modify an existing account; and/or
 - Close an existing account.
4. Previous experiences with identity theft.

Identification and Detection of Red Flags

A “Red Flag” is a pattern, practice or specific activity that indicates the possible existence of Identity Theft. The following items have been identified as Red Flag warnings that should alert personnel to the possibility of identity theft. (See Exhibit A for illustrative examples in connection with covered accounts.)

1. Alerts, notifications, or other warnings received from consumer reporting agencies or service providers, such as fraud detection services.,
2. The presentation of suspicious documents,
3. The presentation of suspicious personal identifying information, such as suspicious address change,
4. The unusual use of, or other suspicious activity related to a covered account, and
5. Notice from customers, victims of identity theft, law enforcement authorities, or other persons regarding possible Identity Theft in connection with covered accounts held by the City of Allen.

NOTE: The process of confirming a patient’s identity should never delay the delivery of urgent or emergency medical care. When a patient’s condition permits collection of demographic information and documentation, medical transport crews shall request, in addition to an insurance card, a driver’s license or other form of government issued photographic personal identification. If the patient lacks such photographic identification, medical transport personnel shall request other forms of identification, such as a credit card; and/or ask a family member or other person at the scene who knows the patient to verify the patient’s identity.

Prevention and Mitigation of Identity Theft

If it appears that Identity Theft has occurred, the following steps should be considered and taken, as appropriate:

1. Except in cases where there appears to be obvious complicity by the individual whose identity was used, promptly notify the victim of Identity Theft, by certified mail. Notification may also be provided by telephone, to be followed by a mailed letter.
2. Place an Identity Theft Alert on all reports and accounts that may have inaccurate information as a result of the Identity Theft.
3. Discontinue billing on the account and/or close the account.

4. Reopen the account with appropriate modifications, including a new account number.
5. Change any passwords, security codes, or other security devices that permit access to a covered account.
6. If the account has been referred to collection agencies or attorneys, instruct the collection agency or attorneys to cease collection activity.
7. Notify law enforcement and cooperate in any investigation by law enforcement.
8. If an adverse report has been made to a consumer credit reporting agency regarding a person whose identity has been stolen, notify the agency that the account was not the responsibility of the individual.
9. If the circumstances indicate that there is no action that would prevent or mitigate the Identity Theft, no action need be taken.

Additional steps for ambulance services are:

10. Place an Identity Theft Alert on all patient care reports and financial accounts that may have inaccurate information as a result of the Identity Theft.
11. If a claim has been submitted to an insurance carrier or government program (“Payor”) in the name of the patient whose identity has been stolen, notify the Payor, withdraw the claim and refund any charges previously collected from the Payor and/or the patient.
12. Request that law enforcement notify any health facility to which the patient using the false identity has been transported regarding the Identity Theft.
13. Correct the medical record of any patient of Provider whose identity was stolen, with the assistance of the patient as needed.

Program Administration

A designated employee at the level of senior management shall be designated by the City Manager as the Program Compliance Officer and shall be responsible for the oversight, development, and implementation of the Identity Theft Program. Each City department responsible for “covered accounts” will assign a management level staff member to assist the Program Compliance Officer.

An annual report will be provided to the City Manager by July 1 on the effectiveness of the policies and procedures, significant incidents involving Identity Theft, service provider arrangements and management’s recommendations for changes to the Program.

The program will be reviewed, revised and updated on an annual basis based on factors such as:

- The City’s experiences with Identity Theft over the period since the last revision;
- Changes in methods of Identity Theft or methods to detect, prevent and mitigate Identity Theft;
- Changes in the types of accounts the City offers or maintains;
- Changes in City technology and operations, including any new electronic health record or financial/billing software programs
- Changes in business arrangements including mergers, acquisitions, alliances, joint ventures, and service provider arrangements.

To effectively implement and maintain the program, all management personnel, all billing office personnel and all medical transport personnel will be provided training on an annual basis. Initial training will occur no later than May 1, 2009 for all current personnel. Newly hired personnel shall be trained in the implementation of the program as part of their standard compliance and HIPAA training. "Refresher" training will be included in the annual compliance and HIPAA training given to employees and may be given to specific employees from time to time on an "as needed" basis. Employees will also be trained on proper record destruction procedures per the City's records retention policy.

The City shall exercise appropriate and effective oversight of all arrangements involving a Service Provider whose duties include opening, monitoring or processing customer accounts or performing other activities which place them in a position to prevent, detect or mitigate Identity Theft. Each Service Provider shall be required to execute an amendment or addendum to its service agreement or business associate agreement which requires it to:

- Implement a written Identity Theft Program that meets the requirements of the "Red Flag Rule";
- Provide a copy of such program to the City no later than May 1, 2009;
- Provide copies of all material changes to such program on an annual basis; and
- Either report to the City all Red Flags which it encounters or take appropriate steps to prevent or mitigate identity Theft itself.

Exhibit A
Illustrative Red Flag Examples

In addition to incorporating Red Flags from the sources recommended in the Identity Theft Prevention, Detection and Mitigation Program, the following illustrated examples may be considered Red Flags, whether singly or in combination, in connection with covered accounts.

Alerts, Notifications or Warnings from a Consumer Reporting Agency

1. A fraud or active duty alert is included with a consumer report.
2. A consumer reporting agency provides a notice of credit freeze in response to a request for a consumer report.
3. A consumer reporting agency provides a notice of address discrepancy.
4. A consumer report indicates a pattern of activity that is inconsistent with the history and usual pattern of activity of an applicant or customer, such as:
 - a. a recent and significant increase in the volume of inquiries;
 - b. an unusual number of recently established credit relationships;
 - c. a material change in the use of credit, especially with respect to recently established credit relationships; or
 - d. an account that was closed for cause or identified for abuse of account privileges by a financial institution or creditor.

Suspicious Documents

1. Documents provided for identification appear to have been altered or forged.
2. The photograph or physical description is not consistent with the appearance of the applicant or customer presenting the identification.
3. Other information on the identification is not consistent with information provided by the person opening a new covered account or customer presenting identification.
4. Other information on the identification is not consistent with readily accessible information that is on file, such as a signature card or recent check.
5. An application appears to have been altered or forged, or gives the appearance of having been destroyed and reassembled.

Suspicious Personal Identifying Information

1. Personal identifying information provided is inconsistent when compared against external information sources used by the City of Allen. For example:
 - a. The address does not match any address in the consumer report; or
 - b. The Social Security Number (SSN) has not been issued, or is listed on the Social Security Administration's Death Master File.

2. Personal identifying information provided by the customer is not consistent with the other personal identifying information provided by the customer. For example, there is a lack of correlation between the SSN range and date of birth.
3. Personal identifying information provided is associated with known fraudulent activity as indicated by internal or third-party sources used by the City. For example:
 - a. The address on an application is the same as the address provided on a fraudulent application; or
 - b. The phone number on an application is the same as the number provided on a fraudulent application.
4. Personal identifying information provided is of a type commonly associated with fraudulent application. For example:
 - a. The address on an application is fictitious, a mail drop, or a prison; or
 - b. The phone number is invalid, or is associated with a pager or answering service.
5. The SSN provided is the same as that submitted by other persons opening an account or other customers.
6. The address or telephone number provided is the same as or similar to the account number or telephone number submitted by an unusually large number of other persons opening accounts or other customers.
7. The person opening the covered account or the customer fails to provide all required personal identifying information on an application or in response to notification the application is incomplete.
8. Personal identifying information provided is not consistent with personal identifying information that is on file with the City of Allen.
9. When using challenge questions, the person opening the covered account or the customer cannot provide authenticating information beyond that which generally would be available from a wallet or consumer report.

Unusual Use of, or Suspicious Activity Related to, the Covered Account

1. Shortly following the notice of change of address for a covered account, the City receives a request for new, additional, or replacement of goods or services, or for the addition of authorized users on the account
2. A new account is used in a manner commonly associated with known patterns of fraud patterns, such as failing to make the first payment or only makes an initial payment but no subsequent payment.
3. A covered account is used in a manner that is not consistent with established patterns of activity on the account. There is, for example:
 - a. Nonpayment when there is no history of late or missed payments;
 - b. A material increase in the use of services;
4. A covered account that has been inactive for a reasonably lengthy period of time is used (taking into consideration the type of account, the expected pattern of usage and other relevant factors).

5. Mail sent to the customer is returned repeatedly as undeliverable although transactions continue to be conducted in connection with the customer's covered account.
6. The City is notified that the customer is not receiving paper account statements.
7. The City is notified of unauthorized charges or transactions in connection with a customer's covered account.

Notice from Customers, Victims of Identity Theft, Law Enforcement Authorities, or Other Persons Regarding Possible Identity Theft in Connection With Covered Accounts Held by the City of Allen

The City is notified by a customer, a victim of identity theft, a law enforcement authority, or any other person that it has opened a fraudulent account for a person engaged in identity theft.

CITY COUNCIL AGENDA COMMUNICATION
--

AGENDA DATE:

April 28, 2009

SUBJECT:

Adopt a Resolution Authorizing the City Manager to Enter into an Interlocal Agreement between the City of Allen, City of Plano, City of Frisco, City of McKinney, City of Wylie and the Collin County Sheriff's Office for the Recovery Act: Edward Byrne Memorial Justice Assistance Grant (JAG) Formula Grant

STAFF RESOURCE:

Michael A. Stephens, Deputy Chief of Police
Kenneth Myers, Sergeant

PREVIOUS COUNCIL ACTION:

None

ACTION PROPOSED:

Adopt a Resolution Authorizing the City Manager to Enter into an Interlocal Agreement between the City of Allen, City of Plano, City of Frisco, City of McKinney, City of Wylie and the Collin County Sheriff's Office for the Recovery Act: Edward Byrne Memorial Justice Assistance Grant (JAG) Formula Grant

BACKGROUND

The JAG grant will provide the Allen Police Department, Frisco Police Department, McKinney Police Department, Plano Police Department, Wylie Police Department and the Collin County Sheriff's Office with \$597,704 to be used towards the purchase of necessary equipment for Police Resources. This grant was established under the authority of the American Recovery and Reinvestment Act of 2009 (Public Law 111-5) (the "Recovery Act") and by 42 U.S.C. 3751 (a).

The Plano Police Department has been designated as the fiscal agent for these funds and equitable sharing has been determined to be: Allen Police Department--\$17,976; Frisco Police Department--\$27,705; McKinney Police Department--\$78,886; Plano Police Department--\$226,929, Wylie Police Department--\$11,420 and the Collin County Sheriff's Office--\$234,788. This is the first grant offered through the Recovery Act: Edward Byrne Memorial Justice Assistance Grant (JAG) Formula Award Program. There is no cash match for this grant.

BUDGETARY IMPACT

None

STAFF RECOMMENDATION

Staff recommends that the City Council authorize the City Manager to enter into an Interlocal Agreement between the City of Allen, City of Plano, City of Frisco, City of McKinney, City of Wylie and the Collin County Sheriff's Office for the Recovery Act: Edward Byrne Memorial Justice Assistance Grant (JAG) formula grant.

MOTION

I make a motion to adopt Resolution No. _____ authorizing the City Manager to enter into an Interlocal Agreement between the City of Allen, City of Plano, City of Frisco, City of McKinney, City of Wylie and the Collin County Sheriff's Office for the Recovery Act: Edward Byrne Memorial Justice Assistance Grant (JAG) formula grant.

ATTACHMENT

Resolution
Interlocal Agreement
Memorandum of Understanding

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ALLEN, COLLIN COUNTY, TEXAS, APPROVING THE TERMS AND CONDITIONS OF AN INTERLOCAL AGREEMENT BETWEEN THE CITY OF ALLEN, THE CITY OF PLANO, THE CITY OF FRISCO, THE CITY OF MCKINNEY, THE CITY OF WYLIE AND THE COUNTY OF COLLIN, TEXAS FOR THE DISBURSEMENT OF THE RECOVERY ACT: EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG) FORMULA AWARD FUNDS; AUTHORIZING ITS EXECUTION BY THE CITY MANAGER; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, authorizes governmental entities to contract with each other to perform government functions and services under the terms thereof; and,

WHEREAS, the City of Allen, the City of Plano, the City of Frisco, the City of McKinney, the City of Wylie and Collin County have previously agreed that the Plano Police Department would serve as Fiscal Agent for the JAG Grant; and,

WHEREAS, the funds are ready to be disbursed pursuant to the attached Interlocal Agreement, which is the subject of this resolution; and,

WHEREAS, this Agreement is made under the authority by the American Recovery and Reinvestment Act of 2009 (Public Law 111-5) (the "Recovery Act") and by 42 U.S.C. 3751(a); and,

WHEREAS, each governing body, in performing governmental functions or in paying for the performance of governmental functions hereunder, shall make that performance or those payments from current revenues legally available to that party; and,

WHEREAS, each governing body finds that the performance of this Agreement is in the best interests of all parties, that the undertaking will benefit the public, and that the division of costs fairly compensates the performing party for the services or functions under this agreement; and,

WHEREAS, the City of Allen, the City of Plano, the City of Frisco, the City of McKinney, the City of Wylie and Collin County believe it to be in their best interests to reallocate the JAG funds; and,

WHEREAS, upon full review and consideration of the Agreement, and all matters attendant and related thereto, the City Council is of the opinion that the terms and conditions thereof should be approved.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ALLEN, COLLIN COUNTY, TEXAS, THAT:

SECTION 1. The City Council authorizes the City Manager to enter into an Interlocal Agreement between the City of Allen, City of Plano, City of Frisco, City of McKinney, City of Wylie and the Collin County Sheriff's Office for the Recovery Act: Edward Byrne Memorial Justice Assistance Grant (JAG) formula grant.

SECTION 2. This resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Allen, and it is accordingly so resolved.

DULY PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF ALLEN, COLLIN COUNTY, TEXAS, ON THIS THE 28TH DAY OF APRIL, 2009.

APPROVED:

Stephen Terrell, MAYOR

ATTEST:

Shelley B. George, CITY SECRETARY

GMS APPLICATION NUMBER 2009-F1338-TX-SB

INTERLOCAL AGREEMENT

BETWEEN THE CITY OF PLANO TEXAS, CITY OF ALLEN, CITY OF FRISCO, CITY OF MCKINNEY, CITY OF WYLIE AND THE COLLIN COUNTY SHERIFF'S OFFICE OF COLLIN TEXAS FOR THE RECOVERY ACT: EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG) FORMULA AWARD

This Agreement is made and entered into this ____ day of _____, 2009, by and between the City of Plano, acting by and through its governing body, the City Council, hereinafter referred to as City of Plano; the City of Allen, acting by and through its governing body, the City Council, hereinafter referred to as City of Allen; the City of Frisco, acting by and through its governing body, the City Council, hereinafter referred to as City of Frisco; the City of McKinney, acting by and through its governing body, the City Council, hereinafter referred to as City of McKinney; the City of Wylie, acting by and through its governing body, the City Council, hereinafter referred to as City of Wylie; and the Collin County Sheriff's Office, hereinafter referred to as CCSO, collectively (the "Parties" or each "Party").

WHEREAS, the Parties have previously agreed that Plano Police Department would serve as Fiscal Agent for the Recovery Act: Edward Byrne Memorial Justice Assistance Grant Formula Award, (hereafter the "JAG Award"); and

WHEREAS, the JAG Award funds are ready to be disbursed; and

WHEREAS, this Agreement is made under the authority by the American Recovery and Reinvestment Act of 2009 (Public Law 111-5)(the "Recovery Act") and by 42 U.S.C. 3751(a): and

WHEREAS, the governing body of each Party, in performing governmental functions or in paying for the performance of governmental functions hereunder, shall make that performance or those payments from current revenues legally available to that party: and

WHEREAS, the governing body of each Party finds that the performance of this Agreement is in the best interests of the Parties, that the undertaking will benefit the public, and that the division of costs fairly compensates the performing party for the services or functions under this agreement: and

WHEREAS, the Parties believe it to be in their best interests to reallocate the JAG Award funds.

NOW THEREFORE, the Parties agree as follows:

1. City of Plano agrees to pay CCSO a total of **\$234,788.00** of the JAG Award funds which will be used by CCSO to purchase Law Enforcement equipment to enhance the department's ability to detect and deter crime, and to respond to emergency situations.
2. City of Plano agrees to pay the City of Allen a total of **\$17,976.00** of the JAG Award funds which will be used by the City of Allen to upgrade its department's rifles to enhance responses to critical and emergency incidents.
3. City of Plano agrees to pay the City of Frisco a total of **\$27,705.00** of the JAG Award funds which will be used by the City of Frisco to purchase 6 heavy ballistic vests and 14 PACA soft body armor and upgrade the existing interview room cameras.
4. City of Plano agrees to pay the City of McKinney a total of **\$78,886.00** of the JAG Award funds which will be used by the City of McKinney to purchase a Skywatch Sentinal portable crime deterrence and surveillance tower that will provide a prominent police presence and convey critical information to first responders.
5. City of Plano agrees to pay the City of Wylie a total of **\$11,420.00** of the JAG Award funds which will be used by the City of Wylie to purchase laptop computers and software licenses for their School Resource Officers so that they can enter reports from their School campus.
6. City of Plano agrees to receive the remaining total of **\$226,929.00** of the JAG Award funds which will be used by the City of Plano to purchase the following equipment: In-House AFIS system for checking Class "C" fingerprints against a known data base; and to upgrade the Live Scan unit in the Jail and servers, switches and software to maintain video to comply with State of Texas Racial Profiling Legislation.
7. Nothing in the performance of this Agreement shall impose any liability for claims against any of the Parties other than claims for which liability may be imposed by the Texas Tort Claims Act.
8. Each Party to this agreement will be responsible for its own actions in providing services under this agreement and shall not be liable for any civil liability that may arise from the furnishing of the services by the other party.
9. The Parties to this Agreement do not intend for any third party to obtain a right by virtue of this Agreement.
10. By entering into this Agreement, the Parties do not intend to create any obligations express or implied other than those set out herein.

[Remainder of Page Intentionally Left Blank]

CITY OF Plano, Texas,

By: _____
Thomas H. Muehlenbeck
City Manager

By: _____
Greg Rushin
Chief of Police

COLLIN COUNTY SHERIFF'S OFFICE

By: _____
Terry Box
Collin County Sheriff

By: _____
Keith Self
Collin County Judge

CITY OF MCKINNEY, TEXAS

By: _____
Frank Ragan
City Manager

By: _____
Doug Kowalski
Chief of Police

CITY OF ALLEN, TEXAS

By: _____
Peter H. Vargas
City Manager

By: _____
William S. Rushing
Chief of Police

CITY OF FRISCO, TEXAS

By: _____
George Purfoy
City Manager

By: _____
Todd Renshaw
Chief of Police

CITY OF WYLIE, TEXAS

By: _____
Mindy Mansen
City Manager

By: _____
John Duscio
Chief of Police

GMS APPLICATION NO. 2009-F1338-TX-SU

**MEMORANDUM OF UNDERSTANDING
BETWEEN THE COLLIN COUNTY SHERIFF'S OFFICE, CITY OF PLANO,
TEXAS, CITY OF MCKINNEY, TEXAS, CITY OF ALLEN, TEXAS, CITY OF
FRISCO, TEXAS AND CITY OF WYLIE, TEXAS REGARDING THE BJA FY
2009 RECOVERY ACT - BYRNE JUSTICE ASSISTANCE GRANT (JAG)
PROGRAM**

This Memorandum of Understanding sets forth the agreement by and between the Collin County Sheriff's Office, the City of Plano, Texas, the City of McKinney, Texas, the City of Allen, Texas, the City of Frisco, Texas and the City of Wylie, Texas regarding the application process of the BJA FY 2009 Recovery Act Byrne Justice Assistance Grant (JAG) Program Award.

The City of Plano agrees to be the applicant/fiscal agent of the BJA FY 2009 Recovery Act Byrne Justice Assistance Grant (JAG) Program.

The funds for this grant will be distributed as follows:

Plano Police Department	\$226,929.00
Collin County Sheriff's Office	\$234,788.00
Allen Police Department	\$17,976.00
Frisco Police Department	\$27,705.00
McKinney Police Department	\$78,886.00
Wylie Police Department	\$11,420.00
Total funds from the JAG	\$597,704.00

The Collin County Sheriff's Office, the City of Plano, Texas, the City of McKinney, Texas, the City of Allen, Texas, the City of Frisco, Texas and the City of Wylie agree to enter into an agreement setting forth the terms and conditions regarding the administration of the BJA FY 2009 Recovery Act Byrne Justice Assistance Grant (JAG) Program Award.

COLLIN COUNTY SHERIFF'S OFFICE

By: _____
Terry Box
Sheriff

CITY OF PLANO, TEXAS

By: _____
Thomas H. Muehlenbeck
City Manager

By: _____
Gregory W. Rushin
Chief of Police

APPROVED AS TO FORM

Diane C. Wetherbee
City Attorney

CITY OF MCKINNEY, TEXAS

By: _____
Frank Ragan
City Manager

By: _____
Doug Kowalski
Chief of Police

CITY OF ALLEN

By: _____
Peter H. Vargas
City Manager

By: _____
William S. Rushing
Chief of Police

CITY OF FRISCO, TEXAS

By: _____
George Purfoy
City Manager

By: _____
Todd Renshaw
Chief of Police

CITY OF WYLIE, TEXAS

By: _____
Mindy Mansen
City Manager

By: _____
John Duscio
Chief of Police

CITY COUNCIL AGENDA COMMUNICATION
--

AGENDA DATE: April 28, 2009

SUBJECT: Authorize the City Manager to Execute a Facilities Agreement with Blue Star Allen Land, L.P. for the Design and Construction of Chelsea Boulevard

STAFF RESOURCE: John Baumgartner, Director of Engineering

PREVIOUS COUNCIL ACTION: None

ACTION PROPOSED: Authorize the City Manager to Execute a Facilities Agreement with Blue Star Allen Land, L.P. for the Design and Construction of Chelsea Boulevard

BACKGROUND

Blue Star Allen Land, L.P. (Developer) is developing their property, the 3rd and 4th phases of the StarCreek development located east of Cottonwood Creek between Stacy Road and SH 121. This development has necessitated the construction of the impact fee eligible street, Chelsea Boulevard. The Developer and City staff prepared a development agreement that allowed for the development property and roadway system in advance of impact fees being available to fund the construction of the roadway network.

Highlights of the agreement are as follows:

- 1 Developer to construct two of the southbound lanes of Chelsea Boulevard in phases, as they relate to the StarCreek development.
- 1 Developer will be eligible for the impact fee to be waived or reimbursed from the impact fees generated from the StarCreek development cost of Cottonwood Creek, in the amount of \$1,150,923 for the costs associated with the construction and design of Chelsea Boulevard until the earlier of the amount is paid in full, or July 1, 2021.
- 1 The HOA will be responsible for the maintenance of the specialty street lights and signage within the subdivision.
- 1 The City of Allen will pay \$50,000 for the relocation of the traffic signal at Stacy Road.
- 1 The City of Allen will reimburse the Developer the cost of building Chelsea Boulevard adjacent to the TXU substation up to \$175,000.

BUDGETARY IMPACT

The financial portion of this agreement is supported by impact fees generated by the development and fees paid by the adjacent developments in this roadway district.

STAFF RECOMMENDATION

Staff recommends that the Council authorize the City Manager to execute the Facilities Agreement with the Developer, regarding the design and construction of Chelsea Boulevard and related improvements in conjunction with the StarCreek development project east of Cottonwood Creek.

MOTION

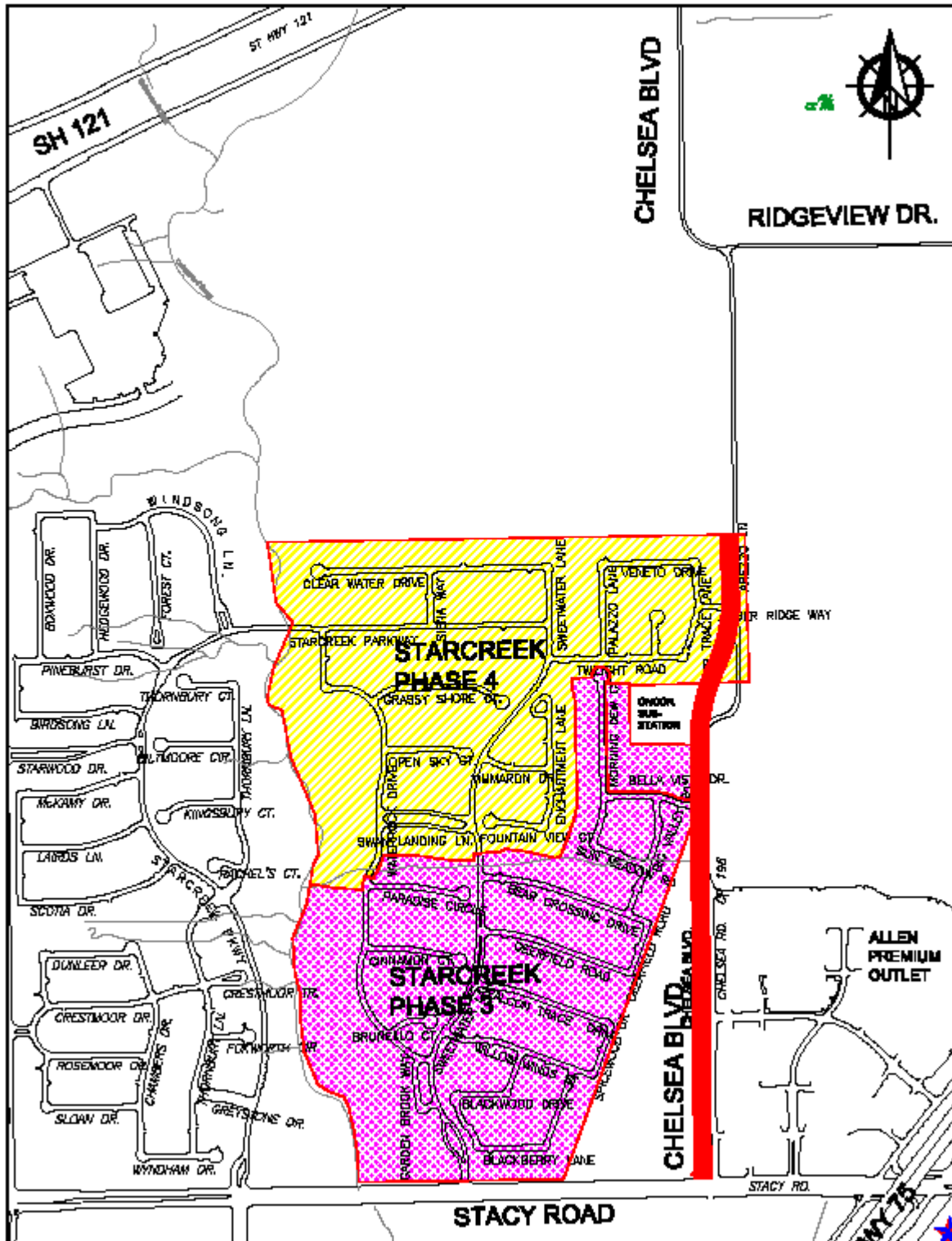
I make a motion to authorize the City Manager to execute a Facilities Agreement with Blue Star Allen Land, L.P., for the construction of a portion of Chelsea Boulevard and associated infrastructure as it relates to property owned by Blue Star Allen Land, L.P.

ATTACHMENT

Location Map

Facilities Agreement

Location Map
StarCreek Development



STATE OF TEXAS §
§ FACILITIES AGREEMENT FOR STARCREEK EAST
COUNTY OF COLLIN §

This agreement ("Agreement") is made by and between the City of Allen, Texas (the "City"), and Blue Star Allen Land, L.P. (the "Developer"), acting by and through their duly authorized representatives.

RECITALS:

WHEREAS, the Developer is the owner of real property in Allen, Texas described in **Exhibit "A"** (the "Property"); and

WHEREAS, the Developer intends to develop the Property as allowed by zoning; and

WHEREAS, the Developer agrees to construct and provide certain roadways, utilities and trail improvements for the benefit of the Property, as well as tree mitigation/compensation for existing trees removed; and

WHEREAS, the Property has frontage adjacent to Stacy Road and frontage adjacent to the proposed road Chelsea Boulevard; and

WHEREAS, the Developer intends to construct two of the southbound lanes of Chelsea Boulevard for the StarCreek development; and

WHEREAS, Chelsea Boulevard is included in the Capital Improvement Plan for Roadway Impact Fees and the City intends to provide the Developer a credit against Roadway Impact Fees that would be assessed to Residential Phases Three and Four and intends to provide reimbursement of Roadway Impact Fees to the Developer for that portion of Chelsea Boulevard constructed adjacent to the Oncor Substation; and

WHEREAS, the Developer intends to dedicate to the City of Allen the necessary right-of-way for Chelsea Boulevard and the floodplain associated with Cottonwood Creek and StarCreek for open space purposes and other public purposes; and

WHEREAS, the City is authorized by TEX. LOC. GOV'T CODE 212.071 to enter into developer participation contracts under which the Developer constructs improvements and the City participates in the cost, in an amount that does not exceed thirty percent (30%) of the total cost for the public infrastructure.

NOW THEREFORE, in consideration of the premises and the mutual covenants contained herein and other valuable consideration the sufficiency and receipt of which are hereby acknowledged, the City and the parties agree as follows:

Article I

Term

The term of this Agreement shall commence on the last date of execution hereof (the “Effective Date”) and shall continue until all parties have fully satisfied all terms and conditions of this Agreement unless sooner terminated as provided herein.

Article II

Definitions

2.1 Wherever used in this Agreement, the following terms shall have the meanings ascribed to them:

“City” shall mean the City of Allen, Texas.

“City Engineer” shall mean the City of Allen City Engineer, or designee.

“Commencement of Construction” shall mean that (i) the plans for the respective Public Improvements have been prepared and all approvals there of required by applicable governmental authorities have been obtained; and (ii) all necessary permits for construction of the respective Public Improvements pursuant to the respective plans therefore having been issued by all applicable governmental authorities and (iii) the grading and/or preparation of right-of-way, or land as applicable, for the construction of respective Public Improvements has commenced.

“Completion of Construction” shall mean: (i) the respective Public Improvements have been substantially completed in accordance with the approved plans; and (ii) the respective Public Improvement has been accepted by the City in writing

“Construction Documents” shall mean the plans and specifications submitted for the construction of a Public Improvement approved by the City.

“Developer” shall mean Blue Star Allen Land, L.P.

“Effective Date” shall mean the last date of execution of this Agreement.

“Force Majeure” shall mean strikes, riots, acts of God, shortages of labor or materials, war, governmental approvals, laws, regulations, or restrictions, or any other cause of any kind, whatsoever which is beyond the reasonable control of a party.

“Open Space Improvements” shall be as defined in that certain the Parks and Open Space Agreement by and between the City and the Developer, dated November 2, 2004.

“Property” shall mean the real property described in Exhibit “A” attached hereto.

“Project” shall collectively mean the Public Improvements to be constructed by the Developer.

“Public Improvements” shall mean the Roadway.

“Roadway” shall mean the two (2) southbound lanes of Chelsea Boulevard, adjacent to the proposed residential subdivision known as StarCreek, the existing commercial zoned property at the northwest corner of Stacy Road and Chelsea Boulevard and the Oncor Substation from Stacy Road to the northeast corner of the Property, including associated infrastructure such as street lights, traffic signal at Stacy, storm sewer, water and sanitary sewer mains, sidewalks and traffic buttons.

“Subdivision” shall mean the single family residential development known as StarCreek Phase Three and StarCreek Phase Four.

Article III

Roadway & Utility Improvements

3.1 Southbound Lanes of Chelsea Boulevard. The Developer agrees to cause the design and Commencement of Construction of the Roadway to occur in two segments. The Developer agrees, subject to events of Force Majeure, to cause the Commencement of Construction of the first segment of the Roadway to occur concurrent with the development of Residential Phase Three and the entire commercial portion of StarCreek. The Developer agrees to cause Commencement of Construction of the second segment of the Roadway to occur concurrently with Residential Phase Four and adjacent to the Oncor Substation. The Developer agrees, subject to events of Force Majeure, to cause Completion of Construction of the first segment of the Roadway to occur on or before September 1, 2009. The Developer agrees, subject to events of Force Majeure, to cause Completion of Construction of the second segment of the Roadway to occur on or before July 1, 2014 unless mutually agreed otherwise.

3.2 Roadway Impact Fee. (a) Upon Completion of Construction of the Roadway by the City, the City agrees to provide the Developer with a credit against Roadway Impact Fees assessed the Residential Phase Three and Four, if any, on a per lot basis and agrees to reimburse the Developer the Roadway Impact Fees assessed against that portion of Property adjacent to the Oncor Substation in an amount not to exceed the actual cost of the construction of the Roadway less any direct payment made by the City. The parties agree that the Roadway costs associated with StarCreek are \$1,150,923, and that the credit against the Roadway Impact Fees are set forth

in **Exhibit "D"**. The City agrees to collect roadway impact fees at the standard rates approved by the City for the commercial development adjacent to Chelsea Boulevard as shown in Exhibit "B". The Developer will provide a written invoice for the reimbursement of Roadway Impact Fees to the City based on the impact fees paid beginning with July 31, for the amount of Roadway Impact Fees paid as of that date and as of each succeeding July 31st and January 31st of each calendar year for the amount of Roadway Impact Fees paid since the immediately preceding payment date. The obligation for the City to reimburse the Roadway Impact Fees paid for the commercial property shall continue until the earlier of July 1, 2021 or reimbursement payments in the aggregate of \$618,473, unless this Agreement is sooner terminated.

(b) The parties acknowledge and agree that if the amount of the credit exceeds the amount of the roadway impact fees assessed against the Property, that the City shall not be required to pay any remaining or unused portion of the credit in cash or cash equivalent to the Developer or any other party, or to apply any remaining or unused portion of the credit against any other fees assessed or to be assessed by the City against the Property or against any other property. By this Agreement the City does not waive any other development fees or charges except as specified herein.

(c) The City agrees to waive all City inspection fees associated with the construction of Chelsea Boulevard.

(d) The developer agrees to escrow funds for any portions of the Roadway or utilities required by the City, but not constructed or incomplete for reasons mutually agreed to by both parties.

(e) The City has, or will, assess a Roadway Impact Fee in the amount of \$650 a lot for the residential lots in StarCreek East Phases Three and Four with a total of \$307,450 for 473 lots as shown in **Exhibit "B"**. The City agrees to waive the Roadway Impact Fees for these residential properties on a per lot basis.

3.3 Cost Participation. (a) Upon Completion of Construction of the first segment of the Roadway by the City, the City agrees to pay the Developer \$50,000.00 for the design and installation of traffic signal improvements at the intersection of Chelsea Boulevard and Stacy Road to be paid within 30 days after receipt of a written request by Developer for payment, accompanied by invoices from appropriate contractors to support the costs, and City review and approval thereof.

(b) Upon Completion of Construction of the second segment of the Roadway by the City, the City agrees to pay the developer up to \$175,000 to pay for 100% of the costs for the portion of the Roadway adjacent to the Oncor substation to be paid within 30 days after receipt of written request by Developer for payment, accompanied by invoices from appropriate contractors to support the costs, and City review and approval thereof, the City will provide payment to the Developer improvements adjacent to the Oncor Substation.

3.4 Turn Lanes and Median Openings for the Two Residential Entrances off Chelsea Boulevard into the StarCreek residential sub-division named Bella Vista Drive and Amber Ridge Trail. Subject to the Developer satisfaction of the terms and conditions of this Agreement the obligation of the Developer to escrow the sum of \$33,142.65 for design and installation of one turn lane and one-half of the median openings for Bella Vista Drive and Amber Ridge Trail are waived.

3.5 Perimeter Sidewalks, Lighting, Landscaping and Irrigation: The Developer, at its cost and expense, shall construct/install the perimeter sidewalks, street lighting, landscaping and irrigation for Chelsea Boulevard adjacent to StarCreek Phase Three and StarCreek Phase Four.

3.6 Streetlights and Street Signs. The City agrees to assume responsibility for the normal wear and tear of the residential street lights within the StarCreek Development, including the replacement of bulbs and payment of electricity. The Developer shall cause the StarCreek Homeowners Association be responsible for any costs associated with the repair and/or replacement of such residential streetlights, including the maintenance of all non-standard street light fixtures, painting and replacement, street name blades, sign poles and street lights, and the Home Owners Association assumes maintenance and capital replacement thereof.

Article IV Subdivision Median Signage and Landscaping

4.1 Developer shall cause the Commencement and Completion of Construction of landscaping and monument signage within the medians (subject to a plan that has been reviewed and approved by the City Engineer) located within the street rights-of-way throughout the subdivision, and to cause the Home Owners Association to assume the maintenance of the landscape improvements and monument signage upon Completion of Construction thereof.

Article V Termination

5.1 This Agreement may be terminated by the mutual written agreement of the parties. Either party may terminate this Agreement if the other party breaches any of the terms and conditions of this Agreement, and such breach is not cured by such party within sixty (60) days after receipt of notice thereof.

Article VI Miscellaneous

6.1 Release. Upon the full and final satisfaction by the City and Developer of their respective obligations contained herein, the City and Developer shall execute and record in the Deed Records of Collin County, a release of the City and the Developer from their obligations set forth herein.

6.2 No Waiver of Other Fees. The City does not waive any other fees or charges for the development of the Property except as described herein or in the Parks and Open Space Agreement.

6.3 Notice. All notices required by this Agreement shall be in writing and addressed to the following, or such other party or address as either party designates in writing, by certified mail, postage prepaid or by hand delivery.

If intended for Developer, to:

Attn: Joe Hickman.
Blue Star Land
8000 Warren Parkway, Bldg. 100, Ste. 100
Frisco, Texas 75034
Facsimile No. (972) 867-1886

With copies to:

Attn: Michael Dowdey
Dowdey, Anderson & Assoc., Inc.
5225 Village Creek Drive Ste. 200
Dallas, Texas 75093
Facsimile No. (972) 931-9538

If intended for City, to:

City of Allen, Texas
Peter H. Vargas
City Manager
305 Century Parkway
Allen, Texas 75013
Facsimile No. (214) 509-4118

With copy to:

Peter G. Smith
Nichols, Jackson, Dillard, Hager & Smith
1800 Lincoln Plaza
500 N. Akard
Dallas, Texas 75201
Facsimile No. (214) 965-0010

With copy to Engineer:

City of Allen, Texas
City Engineer
305 Century Parkway
Allen, Texas 75013
Facsimile No. (214) 509-4590

With copy to Parks Director:

City of Allen, Texas
Parks Director
305 Century Parkway
Allen, Texas 75013
Facsimile No. (214) 509-4710

6.4 Project Plans. Except as otherwise provided, the Construction Documents for all Public Improvements shall be submitted to the City Engineer and the City Parks Director for review and approval prior to Commencement of Construction of the Public Improvements.

6.5 Successors and Assigns. All obligations and covenants of the Developer under this Agreement shall be binding on the Developer, its successors and permitted assigns. The Developer may not assign this Agreement without the prior written consent of the City Manager, which won't be unreasonably withheld.

6.6 Severability. In the event any section, subsection, paragraph, sentence, phrase or word herein is held invalid, illegal or unconstitutional, the balance of this Agreement shall be enforceable and shall be enforced as if the parties intended at all times to delete said invalid section, subsection, paragraph, sentence, phrase or word.

6.7 Governing Law. The validity of this Agreement and any of its terms and provisions, as well as the rights and duties of the parties, shall be governed by the laws of the State of Texas; and venue for any action concerning this Agreement shall be in State District Court of Collin County, Texas.

6.8 Entire Agreement. This Agreement embodies the complete agreement of the parties hereto, superseding all oral or written, previous and contemporary agreements between the parties and relating to the matters in this Agreement, and except as otherwise provided herein cannot be modified without written agreement of the parties to be attached to and made a part of this Agreement.

6.9 Recordation of Agreement. A copy of this Agreement shall be recorded in the Deed Records of Collin County, Texas.

6.10 Covenants Run With Property. The provisions of this Agreement are hereby declared covenants running with the Property and are fully binding on the Developer and each and every subsequent owner of all or any portion of the Property but only during the term of such party's ownership thereof (except with respect to defaults that occur during the term of such person's ownership) and shall be binding on all successors, heirs, and assigns of the Developer which acquire any right, title, or interest in or to the Property, or any part thereof. Any person who acquires any right, title, or interest in or to the Property, or any part hereof, thereby agrees and covenants to abide by and fully perform the provisions of this Agreement with respect to the right, title or interest in such Property.

6.11 Recitals. The recitals to this Agreement are incorporated herein.

6.12 Exhibits. All exhibits to this Agreement are incorporated herein.

6.13 Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original and constitute one and the same instrument.

EXECUTED in duplicate originals this, the ____ day of _____, 2009.

City of Allen, Texas

By: _____
Peter H. Vargas, City Manager

Attest:

By: _____
Shelley B. George, City Secretary

Approved as to Form:

By: _____
Peter G. Smith, City Attorney

Blue Star Allen Land, LP

By: Blue Star Investments, Inc., General
Partner

By: _____
Name: George Mitchell
Chief Financial Officer

City Acknowledgment

STATE OF TEXAS §
 §
COUNTY OF COLLIN §

This instrument was acknowledged before me on ____ day of _____, 2009 by Peter H. Vargas, City Manager of the City of Allen, Texas, on behalf of said municipality.

Notary Public, State of Texas

My Commission Expires:

Company Acknowledgment

STATE OF TEXAS §
 §
COUNTY OF COLLIN §

This instrument was acknowledged before me on the ____ day of _____, 2009, by George C. Mitchell, the Chief Financial Officer of Blue Star Investments, Inc., a Texas Corporation, the general partner of Blue Star Allen Land, L.P. a Texas limited partnership, on behalf of said partnership.

Notary Public In and For the State of _____

My Commission Expires:

EXHIBIT "A"
LEGAL DESCRIPTION OF THE PROPERTY
189.262 ACRES

BEING a tract of land located in the FRANCIS DOSSER SURVEY, ABSTRACT NO. 280 and the G. PHILLIPS SURVEY, ABSTRACT NO. 701, City of Allen, Collin County, Texas and being all of STARCREEK PHASE THREE, an Addition to the City of Allen, Collin County, Texas according to the Plat thereof recorded in Book 2008, Page 364, Map Records, Collin County, Texas and all of STARCREEK PHASE THREE A, an Addition to the City of Allen, Collin County, Texas according to the Plat thereof recorded in Book 2008, Page 540, Map Records, Collin County, Texas and part of those tracts of land described as Tract O and Tract R in Deed to Blue Star Allen Land, L.P., recorded in Volume 5638, Page 5127, Deed Records, Collin County, Texas and being more particularly described as follows:

BEGINNING at a 1/2 inch iron rod with a yellow plastic cap stamped "DAA" found at the Southeast corner of said Tract O and at the intersection of the North line of Stacy Road, a variable width right-of-way, with the West line of existing Chelsea Boulevard (County Road No. 196);

THENCE Westerly, with said North right-of-way line, the following five (5) courses and distances:

South 89 degrees 32 minutes 47 seconds West, a distance of 47.28 feet to a 1/2 inch iron rod with a yellow plastic cap stamped "DAA" found for corner;

South 00 degrees 27 minutes 13 seconds East, a distance of 5.73 feet to a 1/2 inch iron rod with a yellow plastic cap stamped "DAA" found for corner;

South 88 degrees 52 minutes 02 seconds West, a distance of 200.00 feet to a 1/2 inch iron rod with a yellow plastic cap stamped "DAA" found for corner;

South 85 degrees 02 minutes 59 seconds West, a distance of 150.19 feet to a 1/2 inch iron rod with a yellow plastic cap stamped "DAA" found for corner;

South 88 degrees 52 minutes 02 seconds West, with said North right-of-way line, a distance of 1576.88 feet to a 1/2 inch iron rod with a yellow plastic cap stamped "DAA" found for corner in the approximate centerline of Cottonwood Creek;

THENCE Northerly, with said approximate centerline, the following twenty-seven (27) courses and distances:

North 01 degrees 07 minutes 58 seconds West, leaving said North right-of-way line, a distance of 144.84 feet to a point for corner;

North 09 degrees 14 minutes 18 seconds West, a distance of 163.15 feet to a point for corner;
North 13 degrees 27 minutes 59 seconds West, a distance of 139.01 feet to a point for corner;
North 27 degrees 34 minutes 16 seconds West, a distance of 49.68 feet to a point for corner;
North 69 degrees 46 minutes 39 seconds West, a distance of 90.91 feet to a point for corner;
North 56 degrees 26 minutes 53 seconds West, a distance of 73.91 feet to a point for corner;
North 23 degrees 05 minutes 03 seconds West, a distance of 201.47 feet to a point for corner;
North 06 degrees 24 minutes 04 seconds West, a distance of 207.64 feet to a point for corner;
North 01 degrees 24 minutes 05 seconds East, a distance of 112.68 feet to a point for corner;
North 15 degrees 00 minutes 41 seconds West, a distance of 129.96 feet to a point for corner;
North 03 degrees 26 minutes 22 seconds West, a distance of 198.79 feet to a point for corner;
North 22 degrees 16 minutes 59 seconds East, a distance of 203.99 feet to a point for corner;
North 09 degrees 24 minutes 51 seconds East, a distance of 119.65 feet to a point for corner;
North 09 degrees 24 minutes 51 seconds East, a distance of 110.36 feet to a point for corner;
North 26 degrees 55 minutes 21 seconds East, a distance of 73.45 feet to a point for corner;
North 00 degrees 06 minutes 06 seconds East, a distance of 103.83 feet to a point for corner;
North 07 degrees 20 minutes 23 seconds West, a distance of 116.63 feet to a point for corner;
North 23 degrees 19 minutes 02 seconds West, a distance of 344.17 feet to a point for corner;
North 10 degrees 42 minutes 58 seconds West, a distance of 271.71 feet to a point for corner;
North 64 degrees 41 minutes 31 seconds West, a distance of 65.98 feet to a point for corner;
North 36 degrees 31 minutes 26 seconds West, a distance of 42.13 feet to a point for corner;
North 10 degrees 52 minutes 22 seconds East, a distance of 176.03 feet to a point for corner;
North 27 degrees 03 minutes 37 seconds East, a distance of 138.10 feet to a point for corner;
North 19 degrees 58 minutes 04 seconds East, passing at a distance of 89.90 feet the Southeast corner of STARCREEK PHASE TWO, an Addition to the City of Allen, Collin County,

Texas according to the Plat thereof recorded in Cabinet 2006, Slide 830, Map Records, Collin County, Texas, and continuing for a total distance of 142.89 feet to a point at the Southeast corner of Lot 2X, Block P of said STARCREEK PHASE TWO Addition;

North 40 degrees 58 minutes 14 seconds West, a distance of 144.76 feet to a point for corner;

North 07 degrees 37 minutes 29 seconds West, a distance of 228.08 feet to a point for corner;

North 09 degrees 45 minutes 46 seconds West, a distance of 121.03 feet to a point for corner in the North line of said Tract R;

THENCE North 88 degrees 48 minutes 03 seconds East, leaving the approximate centerline of said Cottonwood Creek and with the North line of said Tract R, a distance of 2,639.12 feet to a 1/2 inch iron rod found in the approximate centerline of said Chelsea Road at the most Easterly Northeast corner of said Tract R;

THENCE South 00 degrees 55 minutes 53 seconds East, with said approximate centerline, a distance of 846.14 feet to a 5/8 inch iron rod found for corner;

THENCE South 88 degrees 53 minutes 07 seconds West, leaving said approximate centerline, a distance of 619.83 feet to a 5/8 inch iron rod found at the Northwest corner of Lot 1 of NORTH ALLEN SUBSTATION, an Addition to the City of Allen , Collin County, Texas according to the Plat thereof recorded in Cabinet J, Slide 938, Map Records, Collin County, Texas;

THENCE South 01 degrees 06 minutes 53 seconds East, with the West line of said Lot 1, a distance of 350.00 feet to a 1/2 inch iron rod with a yellow plastic cap stamped "DAA" found at the Southwest corner of said Lot 1;

THENCE North 88 degrees 53 minutes 07 seconds East, a distance of 429.99 feet to a 1/2 iron rod with a yellow plastic cap stamped "DAA" found for corner in the approximate centerline of said Chelsea Road;

THENCE South 00 degrees 27 minutes 20 seconds East, with said approximate centerline, a distance of 2,417.63 feet to the **POINT OF BEGINNING** and containing 189.262 acres of land, more or less.

EXHIBIT "B"
RESIDENTIAL & COMMERCIAL SITE PLAN

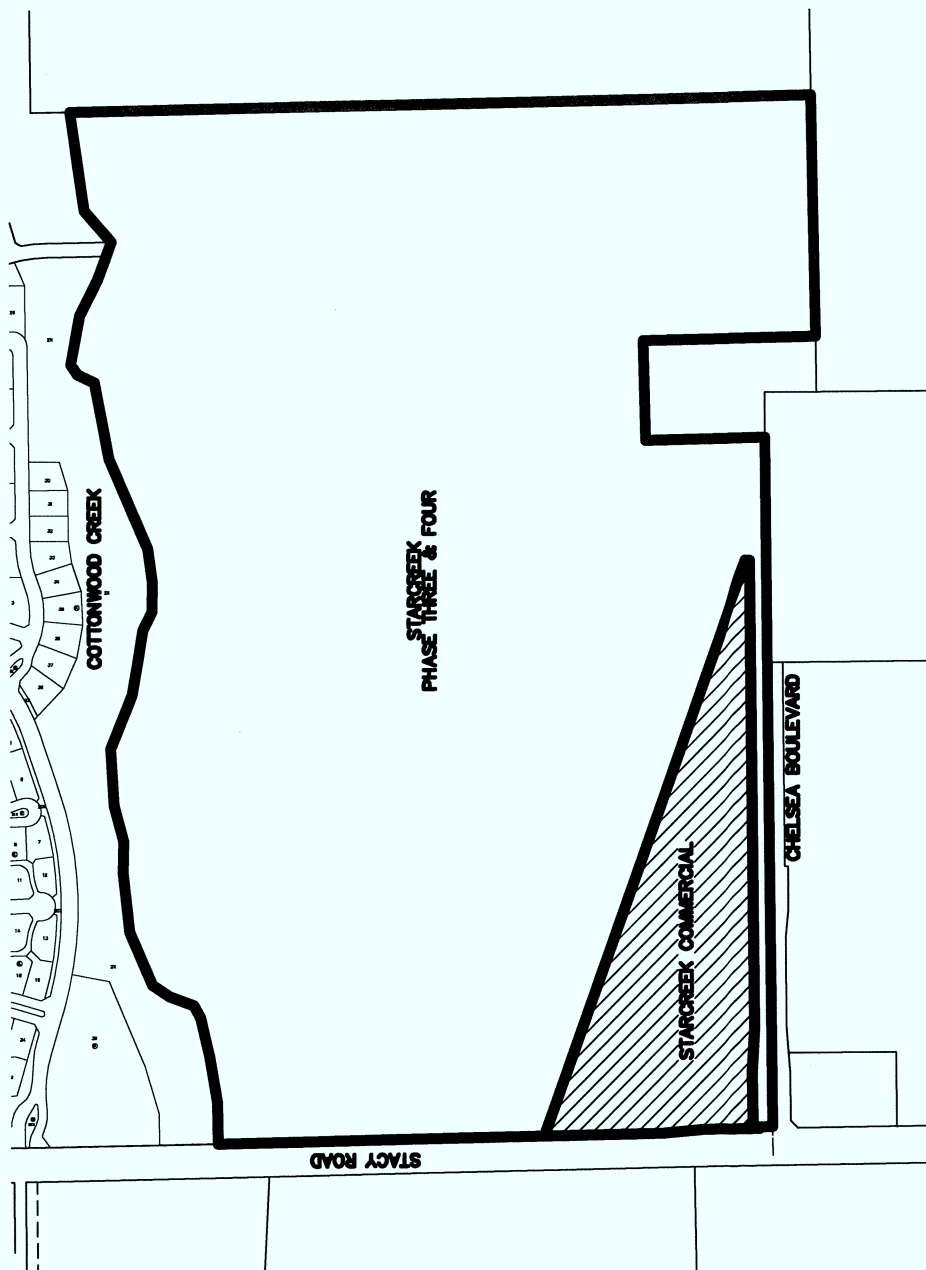
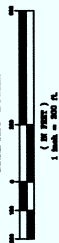


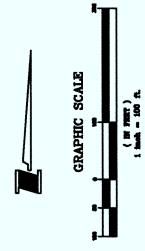
EXHIBIT 'B'
ROADWAY IMPACT FEE EXHIBIT
FACILITIES AGREEMENT
STARCREEK

CITY OF ALLEN
COLLIN COUNTY, TEXAS

DOWDEY, ANDERSON & ASSOCIATES, INC.
5225 Village Creek Drive, Suite 200 Plano, Texas 75093 972-931-0600

[illegible]

LOWMEYER, ANDERSON & ASSOCIATES, INC.



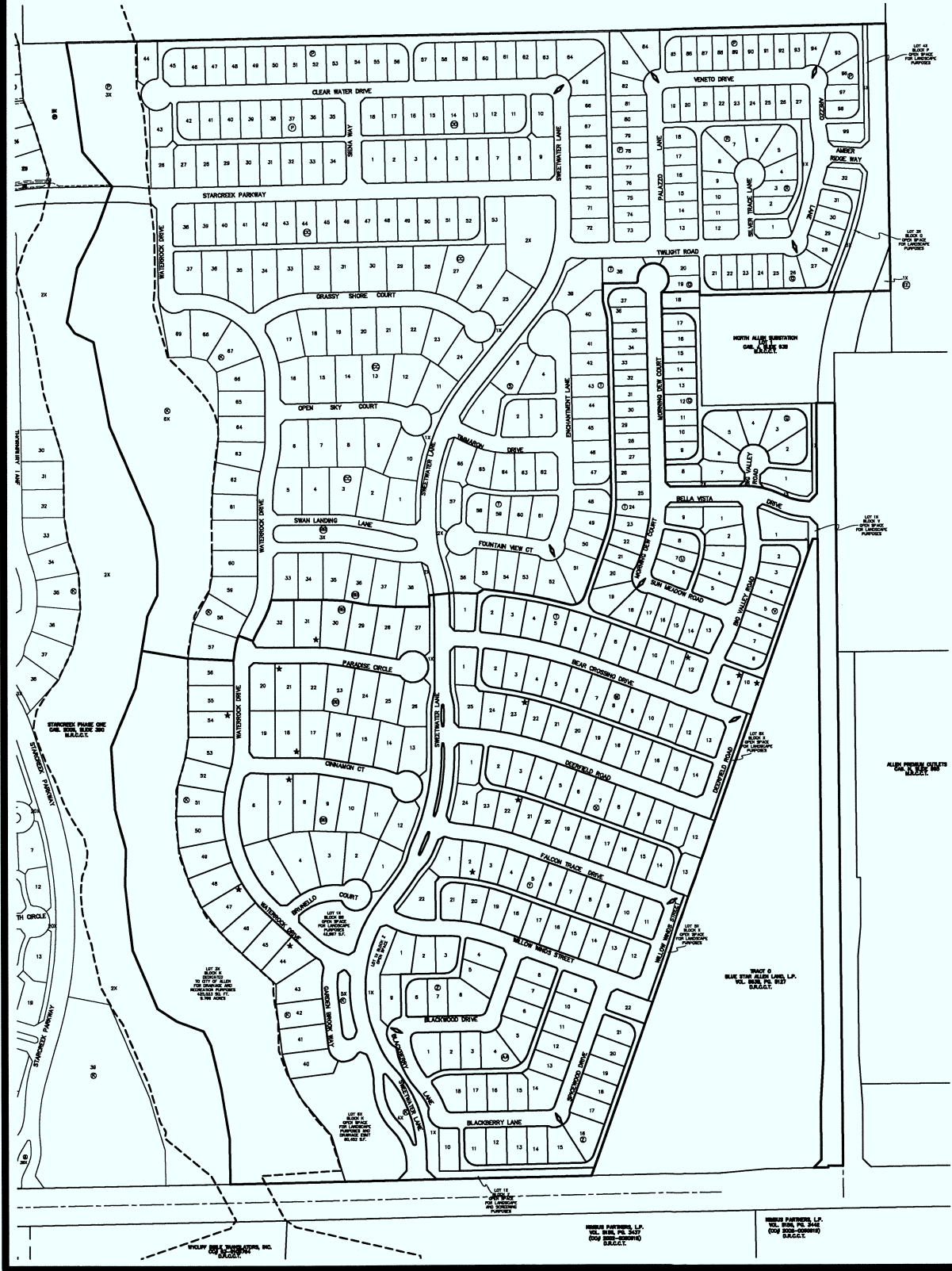
473 RESIDENTIAL LOTS
27 CITY LOTS
EXHIBIT "B"
473 LOTS ~ 171.633 ACRES

**STARCREEK
PHASES THREE & FOUR**

AN ADDITION TO THE CITY OF ALLEN
FRANCIS DOSSER SURVEY ~ ABSTRACT NO. 280
G. PHILLIPS SURVEY ~ ABSTRACT NO. 701
COLLIN COUNTY, TEXAS
MAY 2007
SCALE: 1"=100'

OWNER
BLUE STAR ALLEN LAND, L.P.
8000 WARREN PARKWAY, BUILDING 1, SUITE 100
FRISCO, TEXAS 75034
972-467-1886
ENGINEER
LOWMEYER, ANDERSON & ASSOCIATES, INC.
2335 Maple Oak Lane, Suite 200, Dallas, Texas 75244
972-467-1886

1 OF 4
02-008



RESIDENT PARTNERS, L.P.
101.000 ACRES, PG. 2-37
(2007-2008-2009)
PAGE 15

RESIDENT PARTNERS, L.P.
101.000 ACRES, PG. 2-37
(2007-2008-2009)
PAGE 15



GRAPHIC SCALE
(IN FEET)
1" = 100' 0"

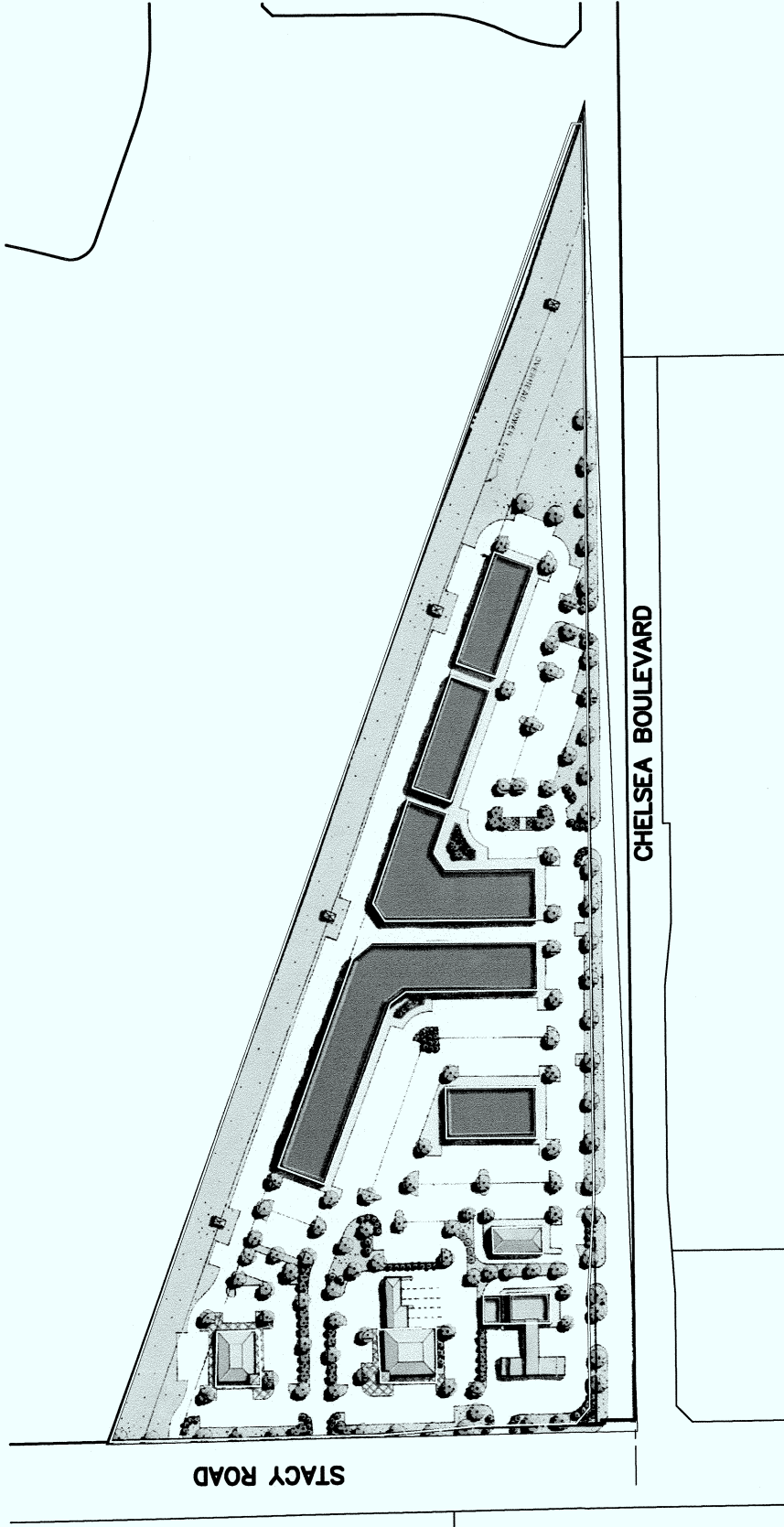


EXHIBIT 'B'

SITE PLAN

STARCREEK COMMERCIAL

CITY OF ALLEN

COLLIN COUNTY, TEXAS

DOWDEY, ANDERSON & ASSOCIATES, INC.
5255 Maple Creek, Suite 200, Allen, Texas 75010
75411-4400

DESIGN DRAWING CHECKED DATE SCALE JOB STATUS

NO. DATE BY REVISION

PLAN NO. 7

EXHIBIT "C"

LEGAL DESCRIPTION
STARCREEK COMMERCIAL

BEING a tract of land located in the FRANCIS DOSSER SURVEY, ABSTRACT NO. 280, City of Allen, Collin County, Texas and being a part of those tracts of land described as Tract O and Tract R in Deed to Blue Star Allen Land, L.P., recorded in Volume 5638, Page 5127, Deed Records, Collin County, Texas and being more particularly described as follows:

BEGINNING at a 1/2 inch iron rod with a yellow plastic cap stamped "DAA" found for corner at the intersection of the North line of Stacy Road, a variable width right-of-way, with the West line of existing Chelsea Boulevard (County Road No. 198);

THENCE Westerly, with said North line, the following three (3) courses and distances:

South 88 degrees 52 minutes 02 seconds West, a distance of 152.28 feet to a 1/2 inch iron rod with a yellow plastic cap stamped "DAA" found for corner;

South 85 degrees 02 minutes 59 seconds West, a distance of 150.19 feet to a 1/2 inch iron rod with a yellow plastic cap stamped "DAA" found for corner;

South 88 degrees 52 minutes 02 seconds West, a distance of 420.17 feet to a 1/2 inch iron rod with a yellow plastic cap stamped "DAA" found for corner in the South line of STARCREEK PHASE THREE, an Addition to the City of Allen, Collin County, Texas according to the Plat thereof recorded in Book 2008, Page 364, Map Records, Collin County, Texas;

THENCE North 19 degrees 47 minutes 16 seconds East, leaving said North line and with said South line, a distance of 2,144.83 feet to a 1/2 inch iron rod with a yellow plastic cap stamped "DAA" found for corner;

THENCE North 89 degrees 32 minutes 40 seconds East, continuing with said South line, a distance of 15.00 feet to a 1/2 inch iron rod with a yellow plastic cap stamped "DAA" found for corner in the West line of said Chelsea Boulevard;

THENCE Southerly, with said West line, the following four (4) courses and distances:

South 00 degrees 27 minutes 20 seconds East, a distance of 1,643.37 feet to a 1/2 inch iron rod with a yellow plastic cap stamped "DAA" found for corner;

South 03 degrees 21 minutes 19 seconds West, a distance of 150.46 feet to a 1/2 inch iron rod with a yellow plastic cap stamped "DAA" found for corner;

South 00 degrees 27 minutes 20 seconds East, a distance of 174.90 feet to a 1/2 inch iron rod with a yellow plastic cap stamped "DAA" found for corner;

South 44 degrees 04 minutes 13 seconds West, a distance of 35.65 feet to the **POINT OF BEGINNING** and containing 17.627 acres of land, more or less.

STARCREEK RESIDENTIAL

LEGAL DESCRIPTION
PHASE THREE AND PHASE FOUR

BEING a tract of land located in the FRANCIS DOSSER SURVEY, ABSTRACT NO. 280 and the G. PHILLIPS SURVEY, ABSTRACT NO. 701, City of Allen, Collin County, Texas and being all of STARCREEK PHASE THREE, an Addition to the City of Allen, Collin County, Texas according to the Plat thereof recorded in Book 2008, Page 364, Map Records, Collin County, Texas and all of STARCREEK PHASE THREE A, an Addition to the City of Allen, Collin County, Texas according to the Plat thereof recorded in Book 2008, Page 540, Map Records, Collin County, Texas and part of a tract of land described as Tract R in Deed to Blue Star Allen Land, L.P., recorded in Volume 5638, Page 5127, Deed Records, Collin County, Texas and being more particularly described as follows:

BEGINNING at a 1/2 inch iron rod with a yellow plastic cap stamped "DAA" found at the Southeast corner of said Tract O and at the intersection of the North line of Stacy Road, a variable width right-of-way, with the West line of existing Chelsea Boulevard (County Road No. 196);

THENCE Westerly, with said North right-of-way line, the following three (3) courses and distances:

South 89 degrees 32 minutes 47 seconds West, a distance of 47.28 feet to a 1/2 inch iron rod with a yellow plastic cap stamped "DAA" found for corner;

South 00 degrees 27 minutes 13 seconds East, a distance of 5.73 feet to a 1/2 inch iron rod with a yellow plastic cap stamped "DAA" found for corner;

South 88 degrees 52 minutes 02 seconds West, a distance of 47.72 feet to a 1/2 inch iron rod with a yellow plastic cap stamped "DAA" found for corner;

THENCE with the South line of said STARCREEK PHASE THREE Addition, the following six (6) courses and distances:

North 44 degrees 04 minutes 13 seconds East, a distance of 35.65 feet to a 1/2 inch iron rod with a yellow plastic cap stamped "DAA" found for corner;

North 00 degrees 27 minutes 20 seconds West, a distance of 174.90 feet to a 1/2 inch iron rod with a yellow plastic cap stamped "DAA" found for corner;

North 03 degrees 21 minutes 19 seconds East, a distance of 150.46 feet to a 1/2 inch iron rod with a yellow plastic cap stamped "DAA" found for corner;

North 00 degrees 27 minutes 20 seconds West, a distance of 1643.37 feet to a 1/2 inch iron rod with a yellow plastic cap stamped "DAA" found for corner;

South 89 degrees 32 minutes 40 seconds West, a distance of 15.00 feet to a 1/2 inch iron rod with a yellow plastic cap stamped "DAA" found for corner;

South 19 degrees 47 minutes 16 seconds West, a distance of 2144.83 feet to a 1/2 inch iron rod with a yellow plastic cap stamped "DAA" found for corner in the North line of said Stacy Road;

THENCE South 88 degrees 52 minutes 02 seconds West, with said North line, a distance of 1156.71 feet to a 1/2 inch iron rod with a yellow plastic cap found for corner in the approximate centerline of Cottonwood Creek;

THENCE Northerly, with said approximate centerline, the following twenty-seven (27) courses and distances:

North 01 degrees 07 minutes 58 seconds West, leaving said North right-of-way line, a distance of 144.84 feet to a point for corner;

North 09 degrees 14 minutes 18 seconds West, a distance of 163.15 feet to a point for corner;

North 13 degrees 27 minutes 59 seconds West, a distance of 139.01 feet to a point for corner;

North 27 degrees 34 minutes 16 seconds West, a distance of 49.68 feet to a point for corner;

North 69 degrees 46 minutes 39 seconds West, a distance of 90.91 feet to a point for corner;

North 56 degrees 26 minutes 53 seconds West, a distance of 73.91 feet to a point for corner;

North 23 degrees 05 minutes 03 seconds West, a distance of 201.47 feet to a point for corner;

North 06 degrees 24 minutes 04 seconds West, a distance of 207.64 feet to a point for corner;

North 01 degrees 24 minutes 05 seconds East, a distance of 112.68 feet to a point for corner;

North 15 degrees 00 minutes 41 seconds West, a distance of 129.96 feet to a point for corner;

North 03 degrees 26 minutes 22 seconds West, a distance of 198.79 feet to a point for corner;

North 22 degrees 16 minutes 59 seconds East, a distance of 203.99 feet to a point for corner;

North 09 degrees 24 minutes 51 seconds East, a distance of 119.65 feet to a point for corner;

North 09 degrees 24 minutes 51 seconds East, a distance of 110.36 feet to a point for corner;

North 26 degrees 55 minutes 21 seconds East, a distance of 73.45 feet to a point for corner;

North 00 degrees 06 minutes 06 seconds East, a distance of 103.83 feet to a point for corner;

North 07 degrees 20 minutes 23 seconds West, a distance of 116.63 feet to a point for corner;

North 23 degrees 19 minutes 02 seconds West, a distance of 344.17 feet to a point for corner;

North 10 degrees 42 minutes 58 seconds West, a distance of 271.71 feet to a point for corner;

North 64 degrees 41 minutes 31 seconds West, a distance of 65.98 feet to a point for corner;

North 36 degrees 31 minutes 26 seconds West, a distance of 42.13 feet to a point for corner;

North 10 degrees 52 minutes 22 seconds East, a distance of 176.03 feet to a point for corner;

North 27 degrees 03 minutes 37 seconds East, a distance of 138.10 feet to a point for corner;

North 19 degrees 58 minutes 04 seconds East, passing at a distance of 89.90 feet the Southeast corner of STARCREEK PHASE TWO, an Addition to the City of Allen, Collin County, Texas according to the Plat thereof recorded in Cabinet 2006, Slide 830, Map Records, Collin County, Texas, and continuing for a total distance of 142.89 feet to a point at the Southeast corner of Lot 2X, Block P of said STARCREEK PHASE TWO Addition;

North 40 degrees 58 minutes 14 seconds West, a distance of 144.76 feet to a point for corner;

North 07 degrees 37 minutes 29 seconds West, a distance of 228.08 feet to a point for corner;

North 09 degrees 45 minutes 46 seconds West, a distance of 121.03 feet to a point for corner in the North line of said Tract R;

THENCE North 88 degrees 48 minutes 03 seconds East, leaving the approximate centerline of said Cottonwood Creek and with the North line of said Tract R, a distance of 2,639.12 feet to a 1/2 inch iron rod found in the approximate centerline of said Chelsea Road at the most Easterly Northeast corner of said Tract R;

THENCE South 00 degrees 55 minutes 53 seconds East, with said approximate centerline, a distance of 846.14 feet to a 5/8 inch iron rod found for corner;

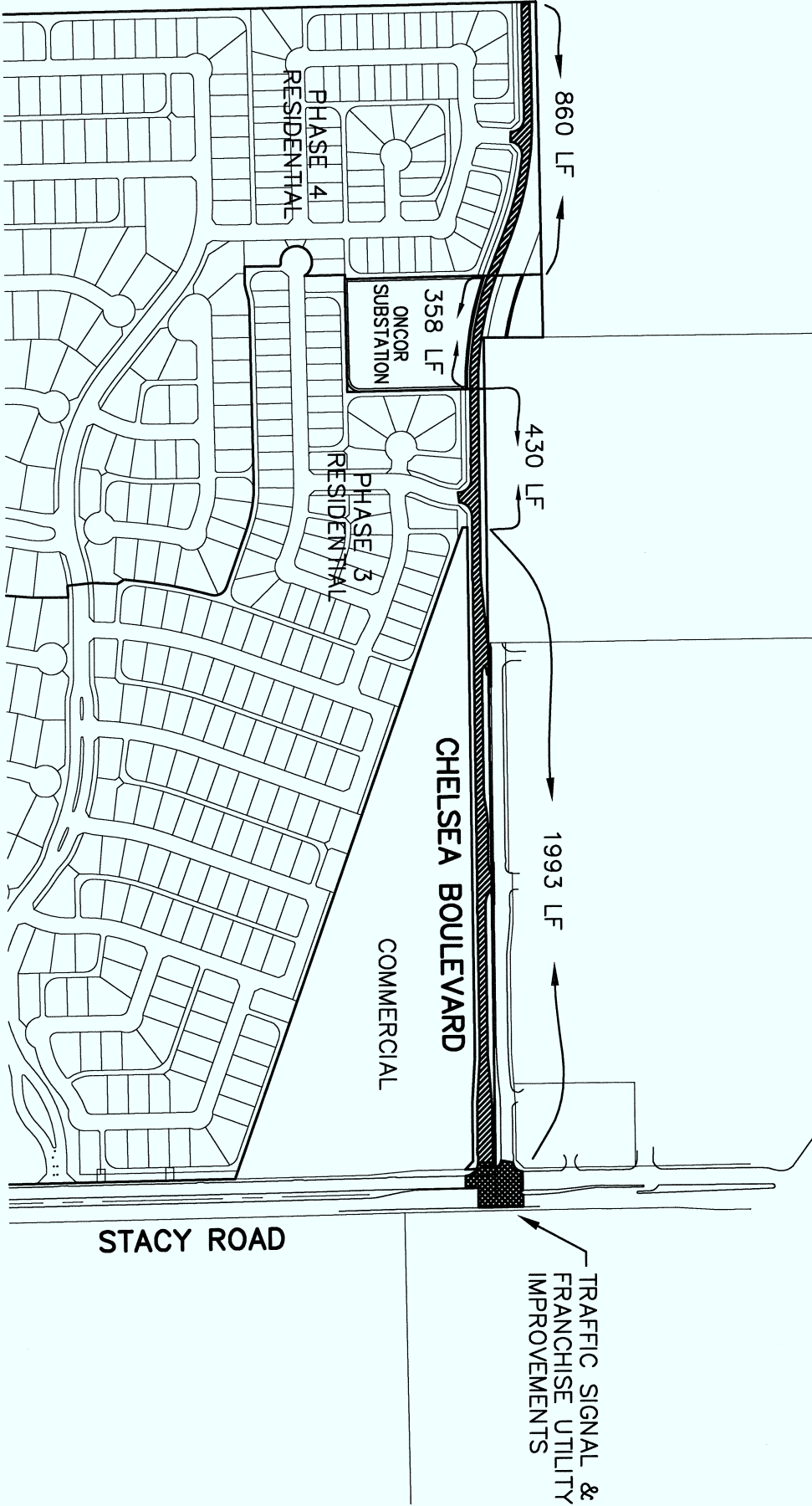
THENCE South 88 degrees 53 minutes 07 seconds West, leaving said approximate centerline, a distance of 619.83 feet to a 5/8 inch iron rod found at the Northwest corner of Lot 1 of NORTH ALLEN SUBSTATION, an Addition to the City of Allen, Collin County, Texas according to the Plat thereof recorded in Cabinet J, Slide 938, Map Records, Collin County, Texas;

THENCE South 01 degrees 06 minutes 53 seconds East, with the West line of said Lot 1, a distance of 350.00 feet to a 1/2 inch iron rod with a yellow plastic cap stamped "DAA" found at the Southwest corner of said Lot 1;

THENCE North 88 degrees 53 minutes 07 seconds East, a distance of 429.99 feet to a 1/2 iron rod with a yellow plastic cap stamped "DAA" found for corner in the approximate centerline of said Chelsea Road;

THENCE South 00 degrees 27 minutes 20 seconds East, with said approximate centerline, a distance of 2,417.63 feet to the **POINT OF BEGINNING** and containing 171.635 acres of land, more or less.

EXHIBIT "D"
IMPACT FEE BACK-UP



FACILITIES AGREEMENT

PAVING EXHIBIT

SCALE: 1"=500'

**STARCREEK (EAST SIDE)
CHELSEA BOULEVARD
ALLEN, TEXAS
3/8/2009**

DAA # 020083

COST SUMMARY

SUMMARY	TOTAL
CHELSEA COMMERICAL	\$ 472,500.14
CHELSEA ONCOR SUB-STATION	\$ 146,582.89
CHELSEA RESIDENTIAL	\$ 435,340.06
CHELSEA & STACY TRAFFIC SIGNAL IMPROVEMENTS	\$ 96,500.00
TOTAL INFRASTRUCTURE	\$ 1,150,923.09

STARCREEK - (EAST SIDE)
CHELSEA BOULEVARD COMMERCIAL
ALLEN, TEXAS
3/8/2009 **DAA # 020083**

COST SUMMARY

1,993 L.F.

PAVING:	UNIT	COST	QTY.	TOTAL
6" Lime Subgrade	SY.	\$ 1.97	8,051	\$ 15,860.47
Hydrated Lime (36#/sy)	TON	\$ 106.00	145	\$ 15,370.00
8" 3600 psi Conc. Street	SY.	\$ 34.56	7,455	\$ 257,644.80
Sawcut, Remove Pvm. & Install Butt Joint	LF.	\$ 14.00	401	\$ 5,614.00
Sawcut, Remove & Replace Median Nose	SF.	\$ 56.00	47	\$ 2,632.00
Traffic Control	LS.	\$ 6,668.00	1	\$ 6,668.00
Striping And Signage	LS.	\$ 14,239.00	1	\$ 14,239.00
Bermuda Sod	SF.	\$ 0.33	65,327	\$ 21,557.91
4" Drop Slap With Median Pavers	SF.	\$ 17.00	216	\$ 3,672.00
Maintenance Ramp	EA.	\$ 360.00	2	\$ 720.00
Remove And Dispose Of Ex. Road	SY.	\$ 6.40	506	\$ 3,238.40
Remove And Dispose Of Transition	SY.	\$ 8.00	195	\$ 1,560.00
Hydromulch	SF.	\$ 0.17	7,500	\$ 1,275.00
Metal Beam Guard Fence	LF.	\$ 49.00	250	\$ 12,250.00
Type III Barricade	LF.	\$ 42.00	27	\$ 1,134.00
Barrier Free Ramps	EA.	\$ 940.00	1	\$ 940.00
4" Irrigation Sleeve	LF.	\$ 13.00	140	\$ 1,820.00
Street Header	LF.	\$ 8.00	25	\$ 200.00
2 Year 10% Maintenance Bond	LS.	\$ 1,320.00	1	\$ 1,320.00
TOTAL				\$ 367,715.58

GRADING:	UNIT	COST	QTY.	TOTAL
Clearing & Grubbing	AC.	\$ 715.00	2	\$ 1,430.00
Excavation	CY.	\$ 2.00	8,200	\$ 16,400.00
Erosion Control	LS.	\$ 1.00	4,000	\$ 4,000.00
TOTAL				\$ 21,830.00

MISCELLANEOUS FEES:	TOTAL
ENGINEERING, SURVEYING, GEOTECHNICAL & MATERIAL TESTING (10%)	\$ 38,954.56
STREET LIGHTS	\$ 44,000.00
TOTAL	\$ 82,954.56

TOTAL - CHELSEA BOULEVARD COMMERCIAL	\$ 472,500.14
---	----------------------

STARCREEK - (EAST SIDE)
CHELSEA BOULEVARD ONCOR SUBSTATION
ALLEN, TEXAS
3/8/2009 **DAA # 020083**

COST SUMMARY

358 L.F.

PAVING:	UNIT	COST	QTY.	TOTAL
6" Lime Subgrade	SY.	\$ 1.97	1,100	\$ 2,167.00
Hydrated Lime (36#/sy)	TON	\$ 106.00	20	\$ 2,120.00
8" 3600 psi Conc. Street	SY.	\$ 34.56	1,000	\$ 34,560.00
Remove And Dispose Of Ex. Road	SY.	\$ 6.40	1,477	\$ 9,452.80
Remove And Dispose Of Transition	SY.	\$ 8.00	109	\$ 872.00
Traffic Control	LS.	\$ 1,500.00	1	\$ 1,500.00
Striping And Signage	LS.	\$ 2,500.00	1	\$ 2,500.00
Bermuda Sod	SF.	\$ 0.33	15,036	\$ 4,961.88
Hydromulch	SF.	\$ 0.17	40,043	\$ 6,807.31
Maintenance Ramp	EA.	\$ 360.00	1	\$ 360.00
Connect To Ex.	EA.	\$ 500.00	1	\$ 500.00
4" - 5' Wide 3000 PSI Conc Sidewalk	SF.	\$ 3.70	1,790	\$ 6,623.00
2 Year 10% Maintenance Bond	LS.	\$ 1,000.00	1	\$ 1,000.00
TOTAL				\$ 73,423.99

GRADING:	UNIT	COST	QTY.	TOTAL
Clearing & Grubbing	AC.	\$ 715.00	1	\$ 715.00
Excavation	CY.	\$ 2.00	650	\$ 1,300.00
Erosion Control	LS.	\$ 1.00	1,000	\$ 1,000.00
TOTAL				\$ 3,015.00

MISCELLANEOUS FEES:	TOTAL
ENGINEERING, SURVEYING, GEOTECHNICAL & MATERIAL TESTING (10%)	\$ 7,643.90
FRANCHISE RELOCATION/BURIAL	\$ 45,000.00
STREET LIGHTS	\$ 17,500.00
TOTAL	\$ 70,143.90

TOTAL - CHELSEA BOULEVARD ONCOR SUBSTATION	\$ 146,582.89
---	----------------------

STARCREEK - (EAST SIDE)
CHELSEA BOULEVARD RESIDENTIAL
ALLEN, TEXAS
3/8/2009 **DAA # 020083**

COST SUMMARY

1,290 L.F.

PAVING:	UNIT	COST	QTY.	TOTAL
6" Lime Subgrade	SY.	\$ 1.97	2,800	\$ 5,516.00
Hydrated Lime (36#/sy)	TON	\$ 106.00	50	\$ 5,300.00
6" 3600 psi Conc. Street	SY.	\$ 21.39	650	\$ 13,903.50
8" 3600 psi Conc. Street	SY.	\$ 34.56	2,450	\$ 84,672.00
4" - 5' Wide 3000 Psi Conc. Sidewalk	SF.	\$ 3.70	6,450	\$ 23,865.00
Traffic Control	LS.	\$ 4,400.00	1	\$ 4,400.00
Striping And Signage	LS.	\$ 9,600.00	1	\$ 9,600.00
Bermuda Sod	SF.	\$ 0.33	54,180	\$ 17,879.40
Hydromulch	SF.	\$ 0.17	61,384	\$ 10,435.28
Maintenance Ramp	EA.	\$ 371.00	2	\$ 742.00
Remove And Dispose Of Ex. Road	SY.	\$ 6.40	3,369	\$ 21,561.60
Remove And Dispose Of Transition	SY.	\$ 8.00	109	\$ 872.00
Hydromulch	SF.	\$ 0.17	8,800	\$ 1,496.00
TOTAL				\$ 200,242.78

GRADING:	UNIT	COST	QTY.	TOTAL
Clearing & Grubbing	AC.	\$ 715.00	2	\$ 1,430.00
Excavation	CY.	\$ 2.00	7,000	\$ 14,000.00
Erosion Control	LS.	\$ 1.00	3,500	\$ 3,500.00
TOTAL				\$ 18,930.00

MISCELLANEOUS FEES:	TOTAL
ENGINEERING, SURVEYING, GEOTECHNICAL & MATERIAL TESTING (10%)	\$ 21,917.28
FRANCHISE RELOCATION/BURIAL	\$ 150,500.00
STREET LIGHTS	\$ 43,750.00
TOTAL	\$ 216,167.28

TOTAL - CHELSEA BOULEVARD - RESIDENTIAL	\$ 435,340.06
--	----------------------

STARCREEK - (EAST SIDE)
CHELSEA BOULEVARD & STACY ROAD TRAFFIC SIGNAL IMPROVEMENTS
ALLEN, TEXAS
3/8/2009 **DAA # 020083**

COST SUMMARY

TRAFFIC SIGNAL IMPROVEMENTS	UNIT	COST	QTY.	TOTAL
Mobilization	LS	\$ 1,000.00	1	\$ 1,000.00
Barricades, Signs and Traf Handle	MO	\$ 1,500.00	1	\$ 1,500.00
Conduit (PVC) (SCHD 40) (1 INCH)	FT	\$ 5.00	15	\$ 75.00
Conduit (PVC) (SCHD 40) (2 INCH)	FT	\$ 8.00	55	\$ 440.00
Conduit (PVC) (SCHD 40) (3 INCH)	FT	\$ 9.00	323	\$ 2,907.00
Conduit (PVC) (SCHD 40) (3 INCH) Bore	FT	\$ 18.00	192	\$ 3,456.00
Conduit (PVC) (SCHD 40) (4 INCH)	FT	\$ 11.00	15	\$ 165.00
Elec Conductor (No. 4) Insulated	FT	\$ 1.50	110	\$ 165.00
Elec Conductor (No. 6) Bare	FT	\$ 1.00	595	\$ 595.00
Elec Conductor (No. 8) Insulated	FT	\$ 1.00	1,110	\$ 1,110.00
Elec Conductor (No. 12) Insulated	FT	\$ 0.80	240	\$ 192.00
Ground Box TY C (162911) W/ Apron	EA	\$ 660.00	4	\$ 2,640.00
Install WHY TRF SIG (Isolated)	EA	\$ 2,000.00	1	\$ 2,000.00
Back Plate (12 IN) (3 Sec)	EA	\$ 105.00	6	\$ 630.00
Back Plate (12 IN) (5 Sec)	EA	\$ 120.00	3	\$ 360.00
Ped Sig Sec (12 IN) PED (2 Indications)	EA	\$ 600.00	5	\$ 3,000.00
Veh Sig Sec (12 IN) LED GRN ARW	EA	\$ 260.00	3	\$ 780.00
Veh Sig Sec (12 IN) LED GRN	EA	\$ 295.00	9	\$ 2,655.00
Veh Sig Sec (12 IN) LED YEL ARW	EA	\$ 240.00	3	\$ 720.00
Veh Sig Sec (12 IN) LED YEL	EA	\$ 255.00	9	\$ 2,295.00
Veh Sig Sec (12 IN) LED RED ARW	EA	\$ 235.00	3	\$ 705.00
Veh Sig Sec (12 IN) LED RED	EA	\$ 245.00	9	\$ 2,205.00
Traf Sig Cbl (TY A) (5 CONDR) (14 AWG)	FT	\$ 1.00	315	\$ 315.00
Traf Sig Cbl (TY A) (7 CONDR) (14 AWG)	FT	\$ 1.00	249	\$ 249.00
Traf Sig Cbl (TY A) (16 CONDR) (14 AWG)	FT	\$ 3.00	305	\$ 915.00
Traf Sig Cbl (TY A) (10 CONDR) (14 AWG)	FT	\$ 3.50	410	\$ 1,435.00
Ins Sig PL AM (S) 1 Arm (48 FT) LUM	EA	\$ 5,800.00	3	\$ 17,400.00
Removal of Sig Head Asm	EA	\$ 25.00	7	\$ 175.00
Removal of Signal Related Signs	EA	\$ 15.00	3	\$ 45.00
Install of Signal Related Signs	EA	\$ 50.00	4	\$ 200.00
Install of Pedestrian Push Buttons	EA	\$ 100.00	5	\$ 500.00
Install of Traffic Signal Pole FND (36" Drill)	FT	\$ 200.00	40	\$ 8,000.00
Install of Fnd for Grnd Mnt Cabinets	EA	\$ 2,000.00	1	\$ 2,000.00
Removal of Control Cabinet (GRND MNT)	EA	\$ 200.00	1	\$ 200.00
Install of Control Cabinet (GRND MNT)	EA	\$ 1,978.00	1	\$ 1,978.00
Removal of Sig Pole Asm	EA	\$ 250.00	3	\$ 750.00
Install of Sig Pole Asm	EA	\$ 1,000.00	3	\$ 3,000.00
Opticom Sensor	EA	\$ 200.00	3	\$ 600.00
Opticom Controller Interface	EA	\$ 74.00	1	\$ 74.00
Opticom Cable	FT	\$ 1.00	735	\$ 735.00
VIVIDS Processor System (Furnished by City)	EA	\$ 100.00	1	\$ 100.00
VIVIDS Camera Assembly (Furnished by City)	EA	\$ 250.00	4	\$ 1,000.00
VIVIDS Set-up System (Furnished by City)	EA	\$ 100.00	1	\$ 100.00
VIVIDS Communication Cable (Coaxial)	LF	\$ 2.00	1,067	\$ 2,134.00
Grayson-Collin Electric Cooperative Relocation	EA	\$ 25,000.00	1	\$ 25,000.00

TOTAL - TRAFFIC SIGNAL & FRANCHISE RELOCATION	\$ 96,500.00
--	---------------------

STARCREEK - CHELSEA BOULEVARD TURN LANE ESCROW**ALLEN, TEXAS****11/24/2008****DAA # 02008****Opinion of probable cost**

PAVING:	UNIT	COST	QTY.	TOTAL
8" 3600 psi Conc. Street	SY.	\$ 34.56	690	\$ 23,846.40
6" Lime Subgrade	SY.	\$ 1.97	725	\$ 1,428.25
Hydrated Lime (36#/sy)	TON	\$ 106.00	13	\$ 1,378.00
Excavation	CY.	\$ 2.00	180	\$ 360.00
Double 4" Channelizing Buttons w/Refl.	EA.	\$ 6.00	60	\$ 360.00
3" PVC Sch. 40 W/ Pull Boxes	LF.	\$ 14.00	130	\$ 1,820.00
2" PVC Sch. 40	LF.	\$ 5.00	130	\$ 650.00
Engineering & Surveying & Testing	LS.	\$ 3,000.00	1	\$ 3,000.00
Maintenance Bond	LS.	\$ 300.00	1	\$ 300.00
TOTAL				\$ 33,142.65

CITY COUNCIL AGENDA COMMUNICATION
--

AGENDA DATE:

April 28, 2009

SUBJECT:

Authorize the City Manager to Execute a Conveyance and Dedication Agreement with Allen Commerce Center, L.P. for Right-of-Way for Commerce Parkway and Chelsea Boulevard and Approve the Expenditure of Funds Customary to the Closing of Real Property.

STAFF RESOURCE:

John Baumgartner, Director of Engineering

PREVIOUS COUNCIL ACTION:

None

ACTION PROPOSED:

Authorize the City Manager to Execute a Conveyance and Dedication Agreement with Allen Commerce Center, L.P. for Right-of-Way for Commerce Parkway and Chelsea Boulevard and Approve the Expenditure of Funds Customary to the Closing of Real Property

BACKGROUND

The Allen Economic Development Corporation Board staff and the Engineering Department staff have been collaborating on a project, involving the construction of a new data center at the southeast corner of Chelsea Boulevard and Commerce Parkway. Chelsea Boulevard is ultimately a six-lane divided thoroughfare which connects Stacy Road to SH 121. Currently, the roadway is under construction in the vicinity of the Allen Premium Outlet Mall, and is being built concurrently with the residential project StarCreek, Phase III. Commerce Parkway is a commercial collector (four-lane undivided roadway) which has not yet been built. Fundamentally, it has been planned to connect Chelsea Boulevard to the US 75 Southbound Frontage Road.

The proposed data center is located at the intersection of these two roadways. The City of Allen has agreed to build half (2 lanes) of Chelsea Boulevard and half (24-ft) of Commerce Parkway, from Chelsea Boulevard to US 75. The conveyance and dedication agreement with Allen Commerce Center, L.P. (ACC) requires ACC to deliver fee simple title to right-of-way (ROW) for both roadways and any utility and temporary easements required to serve the data center project. There is reversionary language in the agreement that, should the data center project not come to fruition, the Commerce Parkway ROW will revert back to ACC. However, the

dedication of Chelsea Boulevard ROW will not be subject to the same conditions. Dedication of Chelsea ROW will remain with the City of Allen, regardless of whether the data center project is initiated.

This action is proposed concurrent with another action item on this agenda. An engineering and design contract with Weir and Associates, Inc. (WA) is presented, at the same time, to design and prepare construction drawings for the two roadways. The contract with WA also includes survey and property description documents, which the City of Allen is required to provide, under the terms of this conveyance and dedication agreement.

BUDGETARY IMPACT

There will be some expenses associated with closing on the property (ROW for Chelsea Boulevard and Commerce Parkway). These expenses will be funded out of ST0903 – the same project from which engineering expenses will be funded (concurrent agreement with WA).

STAFF RECOMMENDATION

Staff recommends that the City Council authorize the City Manager to execute the Conveyance and Dedication Agreement with Allen Commerce Center, L.P. for right-of-way for Commerce Parkway and Chelsea Boulevard and approve the expenditure of funds which are customary with the closing of real property including title company fees, title commitment costs, etc.

MOTION

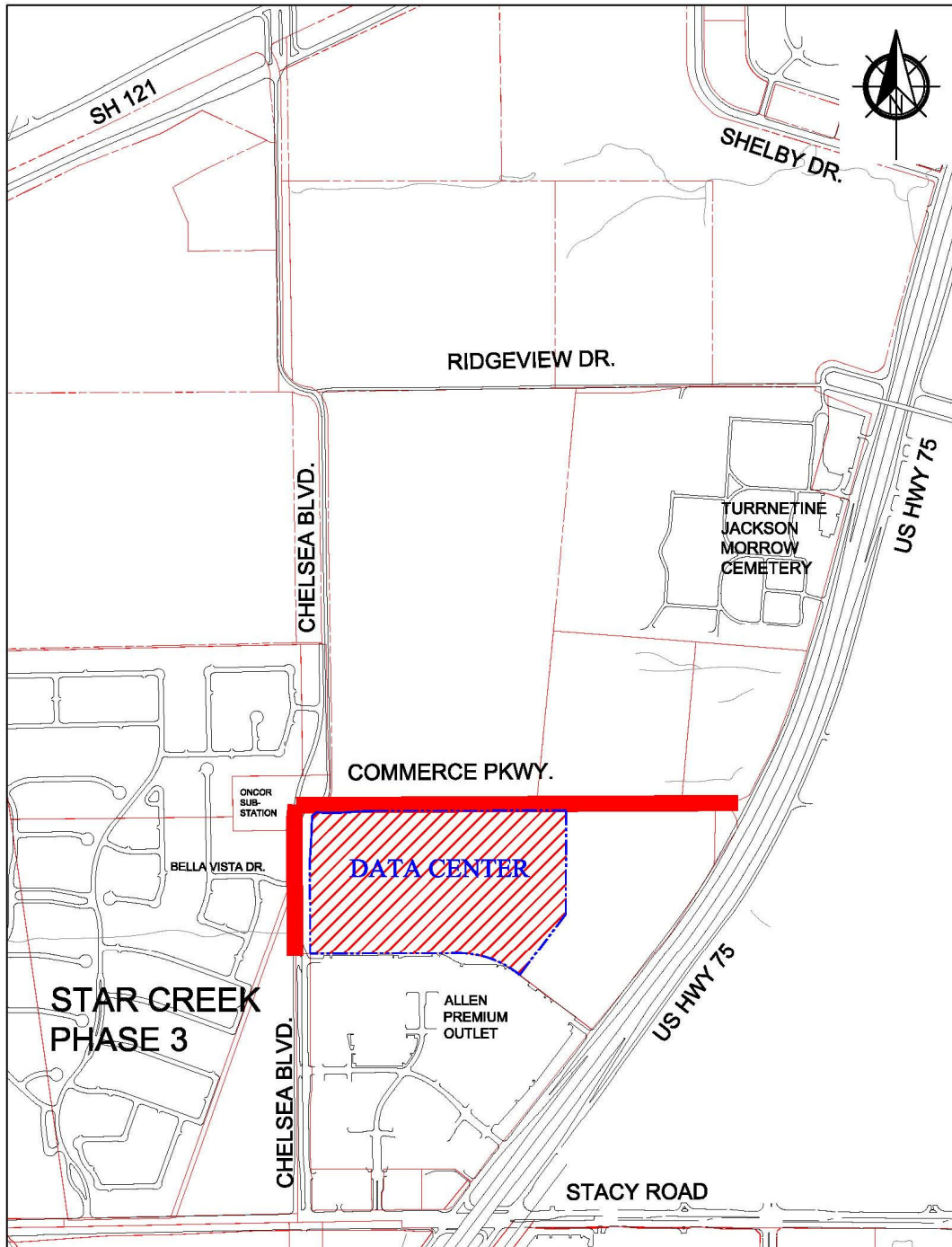
I make a motion to authorize the City Manager to execute a Conveyance and Dedication Agreement with Allen Commerce Center, L.P. for right-of-way for Commerce Parkway and Chelsea Boulevard and approve the expenditure of funds which are customary with the closing of real property.

ATTACHMENT

Location Map

Conveyance and Dedication Agreement

Location Map Allen Commerce and Chelsea Boulevard



CONVEYANCE AND DEDICATION AGREEMENT

This Conveyance and Dedication Agreement ("Agreement") is entered this ____ day of April, 2009 (the "Effective Date"), by and between **Allen Commerce Center, L.P.**, a Texas limited partnership ("ACC") and the **City of Allen, Texas** ("City"), a Texas home rule municipality.

WHEREAS, ACC is the owner of real property located in the City of Allen, Collin County, Texas generally described in **Exhibit "A,"** attached hereto and incorporated herein by reference (the "Property"); and

WHEREAS, City and the Allen Economic Development Corporation ("AEDC") are presently in negotiation with Cisco Systems, Inc. ("Cisco") that is considering purchasing from ACC an approximately 34-40 acre portion of the Property for the construction and operation of an electronic data center and related improvements (the "Cisco Parcel") generally depicted on **Exhibit "B,"** attached hereto and incorporated herein by reference; and

WHEREAS, as an incentive to Cisco to enter a contract with ACC to purchase the Cisco Parcel and to enter one or more economic development agreements with City for the purpose of obtaining Cisco's agreement to develop and use the Cisco Parcel for an electronic data center, City desires to commit to Cisco to fund, design, and construct an extension of Chelsea Boulevard (the "Chelsea Extension") and an extension of Commerce Parkway (the "Commerce Extension") to and/or through the Property at the locations generally shown on **Exhibit "C,"** attached hereto and incorporated herein by reference, in order to provide access to the Cisco Parcel (the Chelsea Extension and the Commerce Extension collectively referred to hereafter as the "Street Extensions"); and

WHEREAS, development of the Cisco Parcel will require extensions of sanitary sewer service, surface water outfalls for drainage, and the provision of other public utilities such as telecommunications, electricity, and/or natural gas (collectively referred to hereafter as "the Utility Extensions"), all of which will need to be located in temporary and/or permanent easements located on the Property as generally depicted on **Exhibit "D,"** attached hereto and incorporated herein by reference or as otherwise described in this Agreement (the "Utility Easements"); and

WHEREAS, City and/or Cisco may require certain additional temporary construction easements to be located on the Property for purpose of facilitating the efficient construction of the Cisco Parcel, the Street Extensions, or the Utility Extensions as generally shown on **Exhibit "D"** attached hereto (the "Temporary Easements"); and

WHEREAS, ACC desires to agree to provide the real property City needs to construct the Chelsea Extension (the "Chelsea ROW"), the Commerce Extension (the "Commerce ROW"), as well as dedicate and grant the Utility Easements and the Temporary Easements;

NOW THEREFORE, for good and valuable consideration, the receipt of which is hereby acknowledged, ACC and City agree as follows:

1. **Recitals:** The Recitals set forth above are hereby incorporated into this Agreement.
2. **Conveyance of the Chelsea ROW and Commerce ROW:**

(a) ACC agrees to sell and convey to City fee simple title to the Street Extensions for all purposes, together with all improvements situated thereon, if any, and all rights and appurtenances pertaining thereto in accordance with the provisions of this Agreement. The conveyance shall be in the form of a Special Warranty Deed substantially in the form attached hereto as **Exhibit "E,"** and incorporated herein by reference (the "Special Warranty Deed"). (The Chelsea Extension and Commerce Extension are sometimes referred to collectively hereafter as the "Street ROW.")

(b) All minerals, oil and gas shall be retained by ACC and the Special Warranty Deed shall contain the following clause: "Grantor reserves and retains unto Grantor, and Grantor's successors and assigns, forever, all right, title and interest in and to the minerals located in or under the surface of the Property, including without limitation, all oil, gas and other hydrocarbons (collectively, the "Minerals") located in or under the Property, subject to the following: Grantor waives and relinquishes all rights of ingress and egress and all other rights of every kin and character whatsoever to enter upon, use or in any way disturb the surface of the Property or any part thereof, including, without limitation, any right to enter upon the surface of the Property for purposes of exploring for, developing, drilling, producing, transporting, mining, extracting, treating, storing or any other purposes incident to the development or production of the Minerals in or under the Property."

(c) CITY ACKNOWLEDGES AND AGREES THAT: (i) CITY IS ACQUIRING THE PROPERTY IN "AS IS, WHERE IS CONDITION, WITH ALL FAULTS"; (ii) EXCEPT AS EXPRESSLY SET FORTH HEREIN AND IN THE SPECIAL WARRANTY DEED, NEITHER ACC NOR ANY PARTY REPRESENTING ACC HAS MADE ANY WARRANTY OR REPRESENTATION TO CITY, EXPRESS OR IMPLIED, ORAL OR WRITTEN, WITH RESPECT TO THE STREET ROW, INCLUDING, WITHOUT LIMITATION, ANY WARRANTIES OR REPRESENTATIONS CONCERNING HABITABILITY, SUITABILITY, MERCHANTABILITY, WORKMANSHIP, ENVIRONMENTAL CONDITION, EXPENSES TO BE INCURRED IN CONNECTION WITH THE STREET ROW, ZONING, BUILDING CODE, PLATTING, SUBDIVISION, ACCESS, AVAILABILITY OF UTILITIES OR COMPLIANCE WITH ANY LAWS, STATUTES, ORDINANCES, CODES, RULES OR REGULATIONS; AND (iii) EXCEPT FOR THE EXPRESS WARRANTIES AND REPRESENTATIONS CONTAINED HEREIN AND IN THE SPECIAL WARRANTY DEED, CITY WILL NOT RELY ON ANY WARRANTY OR REPRESENTATION, EXPRESS OR IMPLIED, ORAL OR WRITTEN, OF ACC OR ANY PARTY REPRESENTING ACC BUT INSTEAD WILL RELY ON CITY'S AND ANY CONSULTANT(S)' INSPECTIONS, TESTS, SURVEYS, PROCEDURES AND INVESTIGATIONS OF THE STREET ROW. The Special Warranty Deed shall contain a similar provision.

3. **Conveyance of the Utility Easements and the Temporary Easements:**

(a) For the consideration set forth in this Agreement, ACC further agrees to convey to City the Utility Easements and the Temporary Easements in a form to be generally negotiated and agreed prior to Closing on the conveyance of the Street ROW. The parties understand and agree that the conveyance described in this Section 3 includes the Utility Easements and Temporary Easements shown on Exhibit "D," hereto, as well as a fifteen foot (15.0') wide general utility easement to be dedicated along and adjacent to the entire length of the southern boundary line of the Commerce ROW for the use of the City or any other public utility (including, but not limited to, electric, natural gas, cable television, and telecommunications) for the location of public utility facilities.

(b) The parties agree that it is their present intent that: (i) both the Cisco Parcel and remainder of Property owned by ACC after conveyance of the Cisco Parcel each retain their own drainage requirements; (ii) the easement along the Commerce ROW be installed and maintained without significant change in grade from the surface of the Commerce Extension; and (iii) the markers for underground utilities and access manhole covers are installed flush with the ground or grouped in "plots."

4. **Consideration:** As consideration for ACC's conveyance of the Street ROW, the Utility Easements, and the Temporary Easements to City, City agrees to design, fund, and construct the Street Extensions in accordance with Section 11, below.

5. **Title, Survey, and Environmental Reports.**

(a) Not later than twenty (20) days after the Effective Date, ACC shall, at City's expense, deliver to City:

(i) a current commitment for an Owner's Policy of Title Insurance for the Street ROW, the Utility Easements and the Temporary Easements from the Title Company, setting forth the state of title to the Street ROW, the Utility Easements, and the Temporary Easements together with any easements or restrictions (existing or created pursuant hereto) benefiting or burdening the Street ROW, and with all exceptions or conditions to such title (the "Title Commitment");

(ii) legible copies of all documents referenced in the Title Commitment;

(iii) any environmental studies or reports that ACC may have in its possession with respect to the Street ROW; and,

(iv) tax certificate(s) regarding the payment of ad valorem taxes for current and prior years.

(b) City shall, not later than twenty (20) days after the Effective Date, and at City's expense, obtain a survey of the Street ROW, the Utility Easements and the Temporary Easements and deliver same to ACC (the "Survey"). The Survey shall be an on-the-ground, staked plat of survey and metes-and-bounds description of the Street ROW, the Utility

Easements and the Temporary Easements prepared by a Texas Registered Professional Land Surveyor or another surveyor satisfactory to Title Company, dated after the Effective Date, and certified to comply with the current standards and specifications as published by the Texas Society of Professional Surveyors required for obtaining deletion of the survey exception in the Title Policy. Upon completion of the Survey, the legal description(s) set forth in the Survey for the Chelsea Extension and the Commerce Extension shall be incorporated into this Agreement as the legal description for the Street ROW and shall be inserted into the Special Warranty Deed prior to Closing. Likewise, the legal description(s) in the Survey shall be used as the descriptions for the Utility Easements and the Temporary Easements.

(c) City shall, not later than five (5) calendar days after City's receipt of the last of the Survey and Title Commitment, notify ACC and Title Company of any objections to the Survey or Title Commitment. If there are objections by City, ACC shall in good faith attempt to satisfy them prior to Closing, but ACC shall not be required to incur any cost to do so. If ACC delivers written notice to City not later than the five (5) calendar day after ACC's receipt of City's objections that ACC is unable to satisfy such objections, City may, as City's sole remedies, either waive such objections and accept title as ACC is able to convey or terminate this Agreement by written notice to ACC and the Title Company prior to the expiration of the Inspection Period. Any title matter that is shown on Schedule B of the Title Commitment to which City: (1) does not object in accordance with this Section 4.5.C, (2) is not required to object as provided below, or (3) objects as provided herein, but such objection is subsequently waived or deemed waived by City, shall be considered to be "Permitted Exceptions." Notwithstanding anything to the contrary herein, as a condition of Closing, ACC must resolve the items that are listed on Schedule C of the Title Commitment which are by their nature ACC's responsibility, remove all liquidated liens, remove all exceptions that arise by, through, or under ACC after the Effective Date, and use due diligence to cure the Title Objections that ACC has agreed to cure.

(d) Notwithstanding anything to the contrary contained in this Agreement, ACC warrants and covenants that at or before the Closing Date, ACC shall cause to be released all liens that:

(i) were placed against the Street ROW with the consent or acquiescence of ACC or its affiliates (including, but not limited to, liens securing indebtedness of ACC or its affiliates); or

(ii) encumber the Street ROW as a consequence of the action or inaction of ACC or its affiliates (including, but not limited to, mechanics' and materialmen's liens, tax liens, and mowing liens)

all such liens described under clauses (i) and (ii) being defined as the "Liens." No Liens shall be Permitted Exceptions.

(e) Prior to Closing, to the extent that consent is required pursuant to any Deed of Trust lien, mortgage lien, security agreement, promissory note or loan agreement between ACC and any third party in order to avoid a default of such agreements, ACC shall obtain the written consent of such third party to the conveyance and dedication of the Utility Easements to the City.

6. **Closing.**

(a) The closing of the conveyance of the Street ROW, the Utility Easements and the Temporary Easements shall occur on June 15, 2009, (the "Closing Date") at the Title Company.

(b) On the Closing Date, ACC shall deliver to City:

(i) the Special Warranty Deed, free and clear of any and all encumbrances except the Permitted Exceptions, signed and in recordable form;

(ii) the Utility Easements and the Temporary Easements, signed and in recordable form;

(iii) a Texas owner's policy of title insurance (or equivalent) in the amount of the price established for the Street ROW by the Collin Central Appraisal District, insuring such title to the City;

(iv) possession of the Street ROW, the Utility Easements, and the Temporary Easements, free of parties in possession; and

(v) such other settlement statements, affidavits, and other documents as the Title Company may reasonably require and/or are usual and customary with a transaction of the type contemplated herein.

7. **Taxes.** Ad valorem taxes, assessments, and any other charges against the Street ROW acquired shall be prorated as of the Closing Date, such that ACC will be responsible for all such items which accrue prior to the Closing Date, and City will be responsible for all such items which accrue on and after the Closing Date. If the Street ROW is assessed and taxed as a part of a larger parcel of real estate, then, for purposes of computing tax proration hereunder, a proportionate part of the real estate taxes attributable to such parcel shall be allocated to the Street ROW on the basis of the ratio between the number of acres comprising the Street ROW (excluding improvements) and the total number of acres comprising the tax parcel(s) that include the Street ROW.

8. **Closing Costs.**

(a) Except as otherwise provided herein, City agrees to pay and be responsible for all closing cost related to the conveyance of the Street ROW, the Utility Easements and the Temporary Easements by ACC to City including, but not limited to:

(i) the cost of all tax certificates relating to all taxes and other assessments incurred or arising in relation to the Street ROW;

(ii) the Title Company's escrow fees;

(iii) the basic premium for the Owner's Policy of Title Insurance and any premiums and fees for optional riders and amendments to the Owner's Title Policy that City may desire to obtain;

(iv) all fees and costs for the Survey;

(v) fee for recording the Special Warranty Deed, the Utility Easements and the Temporary Easements;

(vi) all costs and expenses incurred by or on behalf of City, including City's attorney's fees; and

(vii) such other incidental costs and fees customarily paid by purchasers of real property in Collin County, Texas, for transactions of a similar nature to the transaction contemplated herein.

(b) ACC hereby agrees to pay and be responsible for the following closing cost:

(i) all costs and expenses incurred by or on behalf of ACC, including ACC's attorneys' fees;

(ii) all costs and expenses related to obtaining any releases of Liens on the Street ROW

(iii) such other incidental costs and fees customarily paid by sellers of real property in Collin County, Texas, for transactions of a similar nature to the transaction contemplated herein.

9. **ACC's Representations and Warranties.** ACC represents and warrants to City as follows:

(a) There are no outstanding options to purchase, rights of first refusal, or valid leases or licenses with respect to any of the Street ROW, the Utility Easements, or the Temporary Easements, except for an agricultural lease that will be terminated with respect to the Street ROW as of the Closing Date.

(b) ACC and all parties executing this Agreement on behalf of ACC have full power and authority to execute this Agreement, to bind ACC by the representations, warranties, and obligations herein stated, and to convey the Street ROW, the Utility Easements, and the Temporary Easements to City in accordance with the terms hereof.

(c) There is no litigation pending or, to the best of ACC's actual knowledge without independent investigation, contemplated or threatened that does or will encumber, burden, or otherwise affect the Street ROW, the Utility Easements and/or the Temporary Easements.

(d) To ACC's actual knowledge without independent investigation, there are no conditions on the Street ROW, the Utility Easements, and/or the Temporary Easements that

violate any federal, state, or local laws pertaining to hazardous substances, environmental contaminants, or similar matters.

The representations and warranties set forth herein shall be true and complete on the Closing Date.

10. **City Representations and Warranties.** City represents and warrants to ACC as follows:

(a) City and all parties executing this Agreement on behalf of City have full power and authority to execute this Agreement, to bind City by the representations, warranties, and obligations herein stated.

(b) City has current funds available in the 2008-2009 fiscal year budget to fulfill City's obligations to fund, design and construct the Street Extensions.

The representations and warranties set forth herein shall be true and complete on the Closing Date.

11. **Post-Closing Obligations for Construction of the Street Extensions.**

(a) Not later than two years after the Closing, City agrees to design and construct, or to have designed and constructed within the Street ROW, at no cost to ACC, the Street Extensions as follows:

(i) the Chelsea Extension shall consist of at least a standard two lane street with curb and gutter designed in accordance with the standards of the ALDC;

(ii) the Commerce Extension shall be a twenty-four foot (24.0') wide street with curb and gutter designed in accordance with the ALDC standards.

(b) Prior to advertising for bids for construction of the Street Extensions, City agrees to deliver to ACC a copy of the plans and specifications for the Street Extensions, Utility Easements and Temporary Easements for review and comment with respect to the adequacy of utility conduits and/or duct work necessary for development of the Cisco Parcel and the balance of the Property for a data processing center, reservations or service call center, or similar use. ACC shall deliver its written comments to the City on the plans and specifications for the Street Extensions, Utility Easements and Temporary Easements on or before the fifteenth (15th) calendar day after delivery to ACC.

(c) The parties understand and acknowledge that if ACC closes on the sale of the Cisco Parcel with Cisco and Cisco proceeds with the development of the Cisco Parcel as a data processing center, Cisco will likely develop on the Cisco Parcel an electrical substation to serve the Cisco development. City agrees that ACC may access said electrical substation for use of additional portions of the Property provided placement of electrical utilities connecting to said substation shall be in accordance with applicable provisions of the Allen Land Development Code, as amended (the "ALDC").

(d) City agrees that it will not impose any special assessment upon the Cisco Parcel or the Property related to the construction of the Street Extensions described in Section 11(a), above. However, ACC understands, acknowledges, and agrees that:

(i) City does not by this Agreement waive any impact fees that may become due pursuant to applicable City ordinances from ACC or its successors in interest in the Property or any portion thereof as the result of the development of the Cisco Parcel or any present or future development of any portion of the Property; and

(ii) This Agreement does not waive or release ACC or any successor in interest to the Property or any portion thereof from the any requirement to design and construct any additional lanes within the Street ROW in conjunction with the future development of the Property in accordance with the requirements of the ALDC or other applicable City ordinance.

12. **Excess Soil from Development.**

(a) City agrees that during the course of construction of the Commerce Extension, any soil in excess of that which is needed for construction of the Commerce Extension will be deposited on the remaining portions of the Property at locations to be determined and directed by ACC's consultants prior to the start of construction provided such locations are in accordance with applicable provisions of the ALDC.

(b) If the approved drainage plan for development of the Cisco Parcel requires the construction of a temporary or permanent drainage channel on and/or across the remaining portion of the Property, any soil in excess of that which is needed for construction of said drainage channel or basin may be deposited on the remaining portions of the Property at locations to be determined and directed by ACC's consultants provided such locations are in accordance with applicable provisions of the ALDC.

13. **Reversion of Commerce ROW.** ACC and City agree that if after Closing:

(i) That ACC fails to close on the sale of the Cisco Parcel to Cisco or an affiliated entity resulting in the conveyance of the Cisco Parcel by special or general warranty deed on or before December 31, 2009, and ACC files an affidavit in the Real Property Records of Collin County, Texas, setting forth that fact; and

(ii). City has not signed a contract for the construction of the Commerce Extension prior to the filing of the affidavit described in (i), above;

then ownership of the Commerce ROW will automatically revert to and be owned by ACC without the necessity of any further act on the part of ACC and without any cost to ACC. The Special Warranty Deed shall contain a provision for the reversion of ownership of the Commerce ROW to ACC consistent with this Section 13.

14. **Notices.** Any notice, request, demand, or other communication to be given by either party shall be in writing, and shall be (a) hand delivered in which event notice shall be deemed delivered upon receipt, or (b) sent by prepaid certified or registered mail, return receipt requested, in which event notice shall be deemed delivered upon the earlier of actual receipt or three days after mailing, or (c) sent by Federal Express, UPS or other national overnight courier service for next business day delivery, in which event notice shall be deemed delivered on the next business day, fees prepaid, and shall be addressed as follows:

If to the City:

City of Allen
Attn: City Manager
One Allen Civic Plaza
305 Century Parkway
Allen, Texas 75013

With copy to:

Peter G. Smith
Nichols, Jackson, Dillard, Hager & Smith, L.L.P.
1800 Lincoln Plaza
500 N. Akard
Dallas, Texas 75201
(214) 965-9900
Fax (214) 965-0010

If to ACC:

Ms. Virginia P. Lea
Allen Commerce Center LP
1226 Cherokee Drive
Richardson, Texas 75080
Telephone No.: (972) 234-4999

With a copy to:

Stuart A. Lautin
Higier Allen & Lautin, P.C.
5057 Keller Springs Road, Suite 600
Addison, Texas 75001
Telephone No.: (972) 716-1888
Fax No.: (972) 716-1899

15. **Miscellaneous.** This Agreement is subject to the following additional provisions and conditions:

(a) **Entireties.** This Agreement contains the entire agreement of the parties pertaining to the subject matter described hereon.

(b) **Modifications.** This Agreement may only be modified by a written document signed by both parties.

(c) **Assignment.** Neither party may assign this Agreement without the written consent of the other party, which consent shall not be unreasonably withheld or delayed.

(d) **Time is of the Essence.** Time is of the essence with respect to the performance by the parties of their respective obligations hereunder.

(e) **Effective Date.** The Effective Date of this Agreement shall be the date stated on page 1.

(f) **Non-Business Day.** If the final date of any period provided herein for the performance of an obligation or for the taking of any action falls on a Saturday, Sunday, or holiday, then the end of such period shall be extended to the next business day.

(g) **Brokers.** The parties represent and warrant that no brokerage commission is due and payable upon the Closing. Each party shall indemnify each other from any claim for brokers' commissions relative to the sale of the Street ROW and alleged to be due.

(h) **Title Company.** The Title Company, as identified, in this Agreement, shall be:

Fidelity National Title Company
1445 Ross Avenue, Suite 4700
Dallas, Texas 75202
Attention: Pam Medlin
Fax No. 214.969.5348

(i) **Counterparts.** This Agreement may be executed in any number of counterparts, each of which shall be deemed an original for all purposes and constitute one and the same instrument; but in making proof of this Agreement, it shall not be necessary to produce or account for more than one such counterpart.

(j) **Legal Construction.** In the event any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect other provisions, and the Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in it.

(k) Law Governing. This Agreement shall be construed under and in accordance with the laws of the State of Texas; and venue for any action arising from this Agreement shall be in the State District Court of Collin County, Texas. The parties agree to submit to the personal and subject matter jurisdiction of said court.

(l) Survival of Covenants. Any of the representations, warranties, covenants, and obligations of the parties, as well as any rights and benefits of the parties, pertaining to a period of time following the termination of this Agreement shall survive. The parties specifically acknowledge and agree that the provisions set forth in Section 10(b), 11, 12, and 13 shall survive the Closing.

(Signatures on the Following Page)

EXECUTED to be effective as of the Effective Date.

CITY OF ALLEN, TEXAS

By: _____
Peter H. Vargas, City Manager

Attest:

By: _____
Shelley George, City Secretary

Approved As To Form:

By: _____
Peter G. Smith, City Attorney

ALLEN COMMERCE CENTER, L.P. a Texas Limited Partnership

By: PL Allen, Inc., a Texas corporation, General Partner

By: _____
Virginia P. Lea, President

EXHIBIT “A”

Legal Description of Allen Commerce Center, L.P. Property

(Insert legal description)

RIDGEVIEW MEMORIAL PARK

P-800

PLACE OF BEGINNING
TRACT 1

S 28°00'17"E 1828.50'

G. PHILLIPS SURVEY A-701

97-0106660

TRACT 1
36.20 ACRES

PLACE OF BEGINNING
TRACT 2

S 89°25'30"E 3518.90'

TRACT 2
60.436 ACRES

VOLUME 4819 PAGE 2179

N 00°33'25"E 947.85'

N 89°35'30"W 1004.34'

Curve L=387.48' R=400.00' T=10.10°

N 08°55'17"E 605.14'

ALLEN PREMIUM OUTLETS

L-4000

MAN SURVEY A-276

U.S. HIGHWAY 75

Curve L=100.00' R=100.00' T=90.00°

Curve L=100.00' R=100.00' T=90.00°

OLDER SURVEY
BY COLLIS
LAND SURVEYORS
DATED: AUGUST 28, 2001
(PAGE 1)

(From old survey)

TRACT 1

DESCRIPTION

SITUATED in the G. Phillips Survey, Abst. #701, Collin County, Texas and being part of a 151.575 acre tract of land described as Tract 1 of a Warranty Deed from Glen W. Petefish to Virginia Petefish Lea and David M. Petefish as recorded in Volume 3411 Page 784 of the Deed Records of Collin County, Texas and being described as follows:

BEGINNING at a 1/2" iron rod found being the most northerly northwest corner of said 151.757 acre tract of land and being the southwest corner of Ridgeview Memorial Park Addition as recorded in Cabinet F Slot 509 of the Map and Plat Records of Collin County, Texas;

THENCE South 85°06'47" East with the north line of said tract and the south line of said Addition a distance of 1623.50 feet to a 1/2" iron rod set in the west right of way line of U. S. Highway 75 and being the southeast corner of said Addition and the northeast corner of this tract;

THENCE with a curve to the right having a radius of 5579.58 feet and a central angle of 6°50'06" an arc length of 665.60 feet to a 1/2" iron rod found in the east right of way line of U. S. Highway 75 for the beginning of a tangent;

THENCE South 30°28'00" West with the west right of way line a distance of 97.23 feet to a 1/2" iron rod found;

THENCE South 26°15'00" West with the west right of way line a distance of 194.36 feet to a 1/2" iron rod found;

THENCE South 29°01'29" West with the west right of way line a distance of 38.22 feet to a 1/2" iron rod found;

THENCE South 58°49'31" West with the west right of way line a distance of 88.56 feet to a 1/2" iron rod found;

THENCE South 29°01'06" West with the west right of way line a distance of 35.88 feet to a 1/2" iron rod set in the south line of the G. Phillips Survey and being the southeast corner of this tract;

THENCE North 89°12'23" West with the south line of the Phillips Survey a distance of 1256.30 feet to a 1/2" iron rod set for the southwest corner of this tract;

THENCE North 06°04'15" East along and with an old post and wire fence and hedge row a distance of 1117.47 feet to the PLACE OF BEGINNING and containing 36.20 acres of land.

TRACT 2 DESCRIPTION

(From old survey)

SITUATED in the Joseph Dixon Survey, Abst. #276, Collin County, Texas and being part of a 151.575 acre tract of land described as Tract 1 of a Warranty Deed from Glen W. Petefish to Virginia Petefish Lea and David M. Petefish as recorded in Volume 3411 Page 784 of the Deed Records of Collin County, Texas and being described as follows:

BEGINNING at a 1, 2" iron rod found at the northwest corner of the Joseph Dixon Survey, Abst. #276 and being the most westerly northwest corner of said 151.575 acre tract of land;

THENCE South 89°25'39" East with the north line of said tract and the middle of Old Murray Road a distance of 1518.50 feet to a 1, 2" iron rod set for an angle point;

THENCE South 89°12'23" East with the middle of Old Murray Road a distance of 1258.30 feet to a 1, 2" iron rod set in the west right of way line of U. S. Highway 76 for the northeast corner of this tract;

THENCE South 29°00'35" West with the west right of way line of U. S. Highway 75 a distance of 35.75 feet to a 1, 2" iron rod found;

THENCE South 37°10'40" East with said right of way a distance of 50.23 feet to a 1, 2" iron rod found;

THENCE South 28°38'30" West with said right of way line a distance of 176.31 feet to a 1, 2" iron rod found;

THENCE South 35°05'07" West with said right of way line a distance of 1036.30 feet to a 1, 2" iron rod found;

THENCE South 37°34'09" West with said right of way line a distance of 423.48 feet to a 1/2" iron rod found being the northeast corner of Allen Premium Outlets Addition, an Addition to the City of Allen, Collin County, Texas as recorded in Vol. 1 Pg. 680 of MPRCCT;

THENCE North 52°35'41" West with the north line of Allen Premium Outlets Addition a distance of 603.14 feet to a 1/2" iron rod found being the beginning of a curve to the left, having a radius of 600.00 feet and a central angle of 36°59'55";

THENCE along said curve an arc length of 387.45 feet to a 1" iron rod found for the point of tangency;

THENCE North 89°35'39" West with the north line of Allen Premium Outlets Addition a distance of 1009.34 feet to a 1, 2" iron rod set in the west line of the Joseph Dixon Survey and in County Road #196 for the southwest corner of this tract;

THENCE North 00°23'25" East with the west line of the Joseph Dixon Survey a distance of 947.28 feet to the PLACE OF BEGINNING and containing 60.436 acres of land.

(PAGE 16)

EXHIBIT “B”

Location of Cisco Parcel

(Insert drawing generally depicting location of Cisco Parcel or legal description, if available)

EXHIBIT 'B'

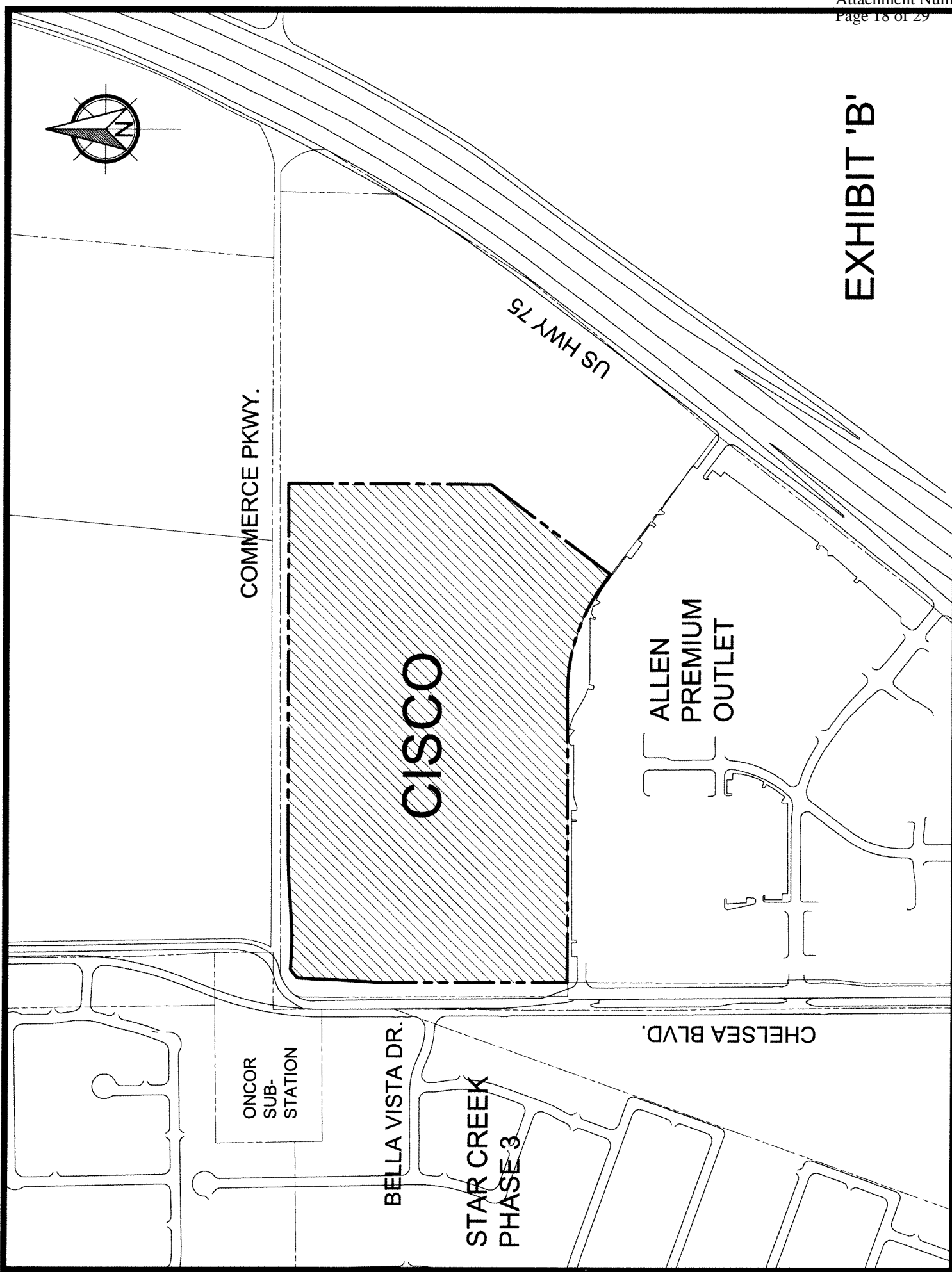


EXHIBIT “C”

General Location of Street ROW

(Insert drawing generally depicting location of Chelsea ROW and Commerce ROW locations)

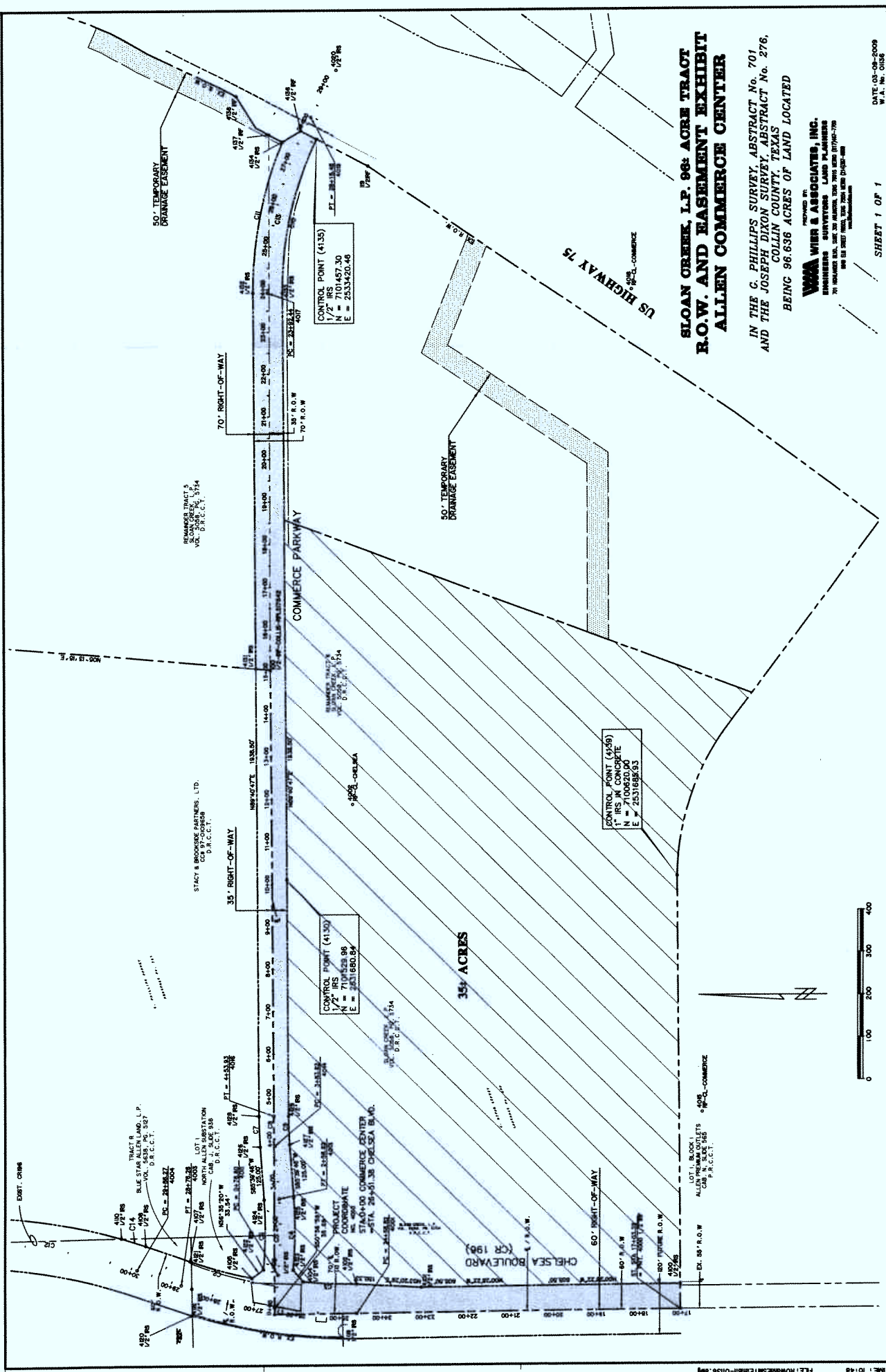


EXHIBIT “D”

General Location of Utility Easements and Temporary Easements

(Insert drawing generally depicting and describing the permanent and temporary utility, drainage, and construction easements)

EXHIBIT 'D'

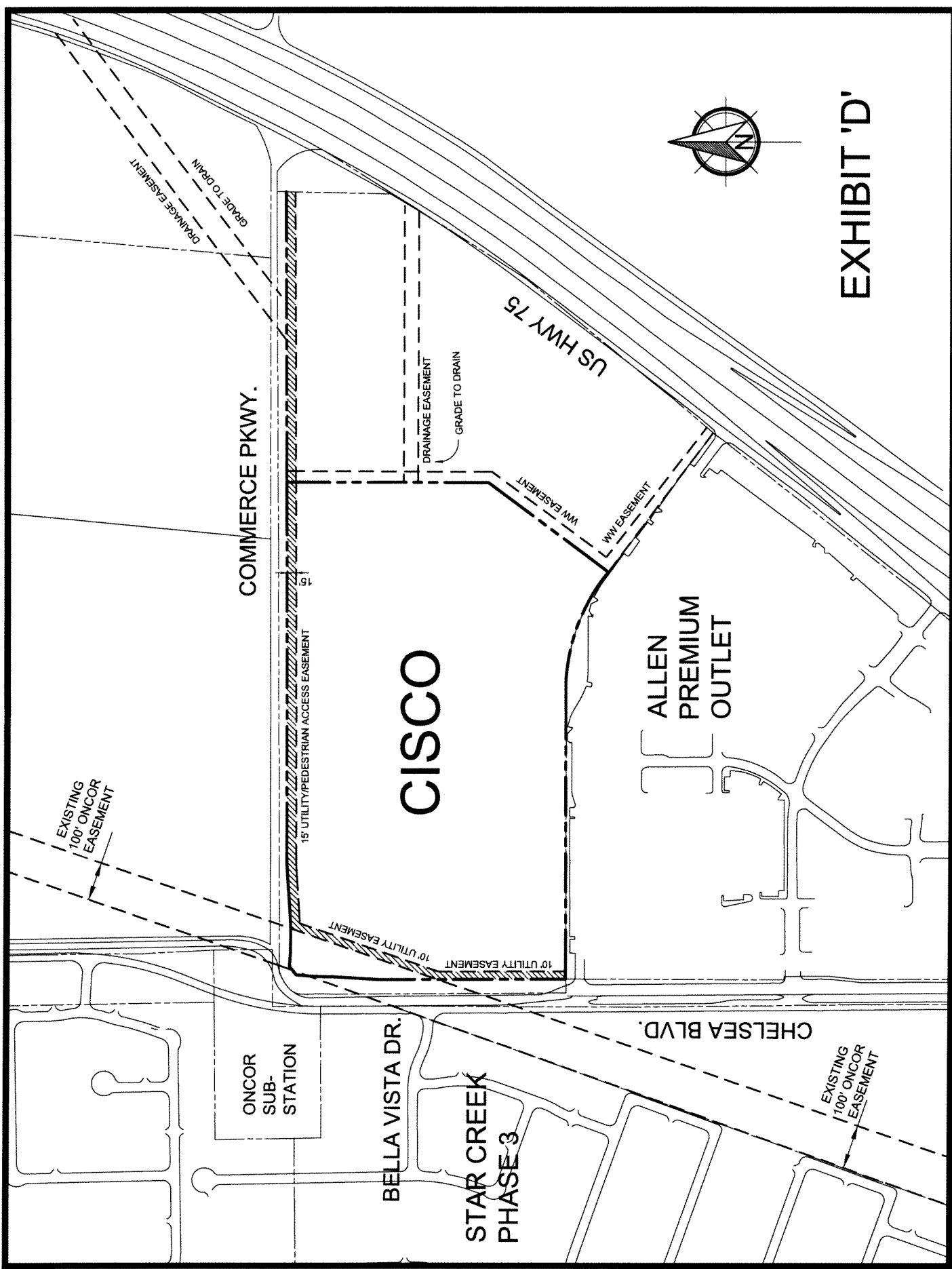
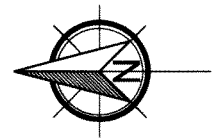


EXHIBIT "E"

Form of Special Warranty Deed

NOTICE OF CONFIDENTIALITY RIGHTS: IF YOU ARE A NATURAL PERSON, YOU MAY REMOVE OR STRIKE ANY OR ALL OF THE FOLLOWING INFORMATION FROM ANY INSTRUMENT THAT TRANSFERS AN INTEREST IN REAL PROPERTY BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVER'S LICENSE NUMBER.

SPECIAL WARRANTY DEED WITH MINERAL RESERVATION

THE STATE OF TEXAS §
 §
COUNTY OF COLLIN §

ALLEN COMMERCE CENTER, L.P., a Texas limited partnership, (hereinafter called "**Grantor**"), for and in consideration of the sum of TEN AND NO/100 DOLLARS (\$10.00) and other good and valuable consideration to Grantor in hand paid by the **CITY OF ALLEN**, a Texas Home Rule municipality whose address is One Allen Civic Plaza, 305 Century Parkway, Allen, Texas 75013, (hereinafter called "**Grantee**"), the receipt and sufficiency of which is hereby acknowledged and confessed, has GRANTED, SOLD AND CONVEYED, and by these presents does GRANT, SELL AND CONVEY unto Grantee all of that certain lot, tract or parcel of land situated in the City of Allen, Collin County, Texas, together with all improvements situated thereon and all rights, privileges and appurtenances thereto belonging, said lot, tract, or parcel of land being more particularly described in Exhibit "A," attached hereto and made a part hereof for all purposes (the "**Property**").

Grantor reserves and retains unto Grantor, and Grantor's successors and assigns, forever, all right, title and interest in and to the minerals located in or under the surface of the Property, including without limitation, all oil, gas and other hydrocarbons (collectively, the "Minerals") located in or under the Property, subject to the following: Grantor waives and relinquishes all rights of ingress and egress and all other rights of every kind and character whatsoever to enter upon, use or in any way disturb the surface of the Property or any part thereof, including without limitation, any right to enter upon the surface of the Property for purposes of exploring for, developing, drilling, producing, transporting, mining, extracting, treating, storing or any other purposes incident to the development or production of the Minerals in or under the Property.

GRANTEE ACKNOWLEDGES AND AGREES THAT: (i) GRANTEE IS ACQUIRING THE PROPERTY IN "AS IS, WHERE IS CONDITION, WITH ALL FAULTS"; (ii) EXCEPT AS EXPRESSLY SET FORTH HEREIN, NEITHER GRANTOR NOR ANY PARTY REPRESENTING GRANTOR HAS MADE ANY

WARRANTY OR REPRESENTATION TO GRANTEE, EXPRESS OR IMPLIED, ORAL OR WRITTEN, WITH RESPECT TO THE PROPERTY, INCLUDING, WITHOUT LIMITATION, ANY WARRANTIES OR REPRESENTATIONS CONCERNING HABITABILITY, SUITABILITY, MERCHANTABILITY, WORKMANSHIP, ENVIRONMENTAL CONDITION, EXPENSES TO BE INCURRED IN CONNECTION WITH THE PROPERTY, ZONING, BUILDING CODE, PLATTING, SUBDIVISION, ACCESS, AVAILABILITY OF UTILITIES OR COMPLIANCE WITH ANY LAWS, STATUTES, ORDINANCES, CODES, RULES OR REGULATIONS; AND (iii) EXCEPT FOR THE EXPRESS WARRANTIES AND REPRESENTATIONS CONTAINED HEREIN , GRANTEE WILL NOT RELY ON ANY WARRANTY OR REPRESENTATION, EXPRESS OR IMPLIED, ORAL OR WRITTEN, OF GRANTOR OR ANY PARTY REPRESENTING GRANTOR BUT INSTEAD WILL RELY ON GRANTEE'S AND ANY CONSULTANT(S)' INSPECTIONS, TESTS, SURVEYS, PROCEDURES AND INVESTIGATIONS OF THE PROPERTY.

This conveyance is made and accepted subject to all those matters of title set forth on Exhibit "B," attached hereto and made a part hereof for all purposes (collectively, the "**Permitted Exceptions**").

It being Grantor's intent to convey a fee simple determinable estate as to Tract II, described in Exhibit "A," hereto, said Tract II will automatically revert to and be owned by Grantor without the necessity of any further act on the part of Grantor, if:

- A. Grantor fails to sign a special or general warranty deed conveying the real property described in Exhibit "C" hereto to Cisco Systems or an affiliated entity on or before December 31, 2009, the satisfaction of which condition shall be evidenced by an affidavit signed by Grantor and filed in the Real Property Records of Collin County, Texas, , and
- B. Grantee has not signed a contract for the construction of a public street on said Tract II on or before the date Grantor files the affidavit required by Paragraph A, above,

(Paragraphs A and B, above, being called the "Fee Simple Determinable Conditions").

TO HAVE AND TO HOLD the Property, together with all and singular the rights, privileges, and appurtenances thereto in anywise belonging, unto Grantee, its successors and assigns, forever; but subject to the satisfaction of the Fee Simple Determinable Conditions as to Tract II, and Grantor does hereby bind itself, its successors and assigns, to **WARRANT AND FOREVER DEFEND** all and singular the Property unto Grantee, its successors and assigns, against every person whomsoever lawfully claiming or to claim the same or any part thereof by, through, or under Grantor, but not otherwise, subject to the Permitted Exceptions.

The agreements set forth herein are solely for the benefit of Grantor and Grantee and their respective successors and assigns. Nothing contained herein is intended to, nor

shall be deemed or construed to, create or confer any rights, remedies, or causes of action in or to any other person or entity, including the public in general.

EXECUTED this _____ day of _____, 2009.

Allen Commerce Center, L.P.,
a Texas Limited Partnership

By: PL Allen, Inc., a Texas corporation, General
Partner

By: _____
Virginia P. Lea, President

STATE OF TEXAS §
 §
COUNTY OF DALLAS §

Before me this ____ day of _____, 2009, on this day personally appeared Virginia P. Lea, President of PL Allen, Inc., a Texas corporation, general partner of Allen Commerce Center, L.P. a Texas Limited Partnership, for and on behalf of said limited partnership.

Notary Public, State of Texas

Printed Name:_____

My Commission Expires:_____

EXHIBIT “A”
to
Special Warranty Deed

Tract I: (Insert legal description of Chelsea ROW)

Tract II: (Insert legal description of Commerce ROW)

EXHIBIT "B"
to
Special Warranty Deed
Permitted Exceptions

(To Be Inserted)

EXHIBIT "C"
To
Special Warranty Deed

Description of Cisco System Tract

(Insert legal description of Cisco Systems tract)

CITY COUNCIL AGENDA COMMUNICATION
--

AGENDA DATE: April 28, 2009

SUBJECT: Authorize the City Manager to Execute a Professional Services Agreement with Weir & Associates, Inc. for the Design of Chelsea Boulevard and Commerce Parkway and Establish the Project Budget

STAFF RESOURCE: John Baumgartner, Director of Engineering

PREVIOUS COUNCIL ACTION: None

ACTION PROPOSED: Authorize the City Manager to Execute a Professional Services Agreement with Weir & Associates, Inc. for the Design of Chelsea Boulevard and Commerce Parkway and Establish the Project Budget

BACKGROUND

The Allen Economic Development Corporation Board staff and the Engineering Department staff have been collaborating on a project, involving the construction of a new data center at the southeast corner of Chelsea Boulevard and Commerce Parkway. Chelsea Boulevard is ultimately a six-lane divided thoroughfare which connects Stacy Road to SH 121. Currently, the roadway is under construction in the vicinity of the Allen Premium Outlet Mall and is being built concurrently with the residential project StarCreek, Phase III. Commerce Parkway is a commercial collector (four-lane undivided roadway), which has not yet been built. Fundamentally, it has been planned to connect Chelsea Boulevard to the US 75 Southbound Frontage Road.

The proposed data center is located at the intersection of these two roadways. Since the site has very little infrastructure to support this new development, the City of Allen has agreed to design and construct these roadways which abut the proposed development, as an enticement for the developer to build in Allen. Specifically, the City of Allen has agreed to build half (2 lanes) of Chelsea Boulevard and half (24-ft) of Commerce Parkway, from Chelsea Boulevard to US 75. The design contract with Weir & Associates includes surveying, engineering, and utility analysis for the construction of these roadways and the associated utilities necessary to make the data center project successful.

This action is proposed concurrent with another action item on this agenda. An agreement with Allen Commerce Center, L.L.P. (ACC) is presented, at the same time, to acquire the land for

the proposed data center development. In addition to roadway design and construction plan preparation, this contract will fulfill the survey and ROW document-preparation expectations outlined in the agreement with ACC as an obligation of the City.

BUDGETARY IMPACT

In the next 30 to 60 days, this project will come forward as part of an economic development incentive for the data center.

The fee breakdown, as proposed by the consultant, is as follows:

Description	Amount
Basic Engineering and Design (roadway and utilities)	\$94,500
Survey and ROW Documents	\$19,000
Special Services (bid-phase services, record drawings, etc.)	\$25,500
Contingency (additional easements or survey, if required)	\$11,000
TOTAL	\$150,000

Funding for the design phase will come from unprogrammed funds in the Capital Improvement Program. Funds for construction which will approach \$2,000,000 will come from a combination of sources, including roadway impact fees, water sewer funds, the EDC, G.O. Bonds, etc.

STAFF RECOMMENDATION

Staff recommends that the City Council authorize the City Manager to execute the agreement with Weir & Associates, Inc. for engineering and design services in connection with the design of Chelsea Boulevard from the Allen Outlet Mall through Commerce Parkway and the design of Commerce Parkway from Chelsea Boulevard to US 75 and establish the project budget.

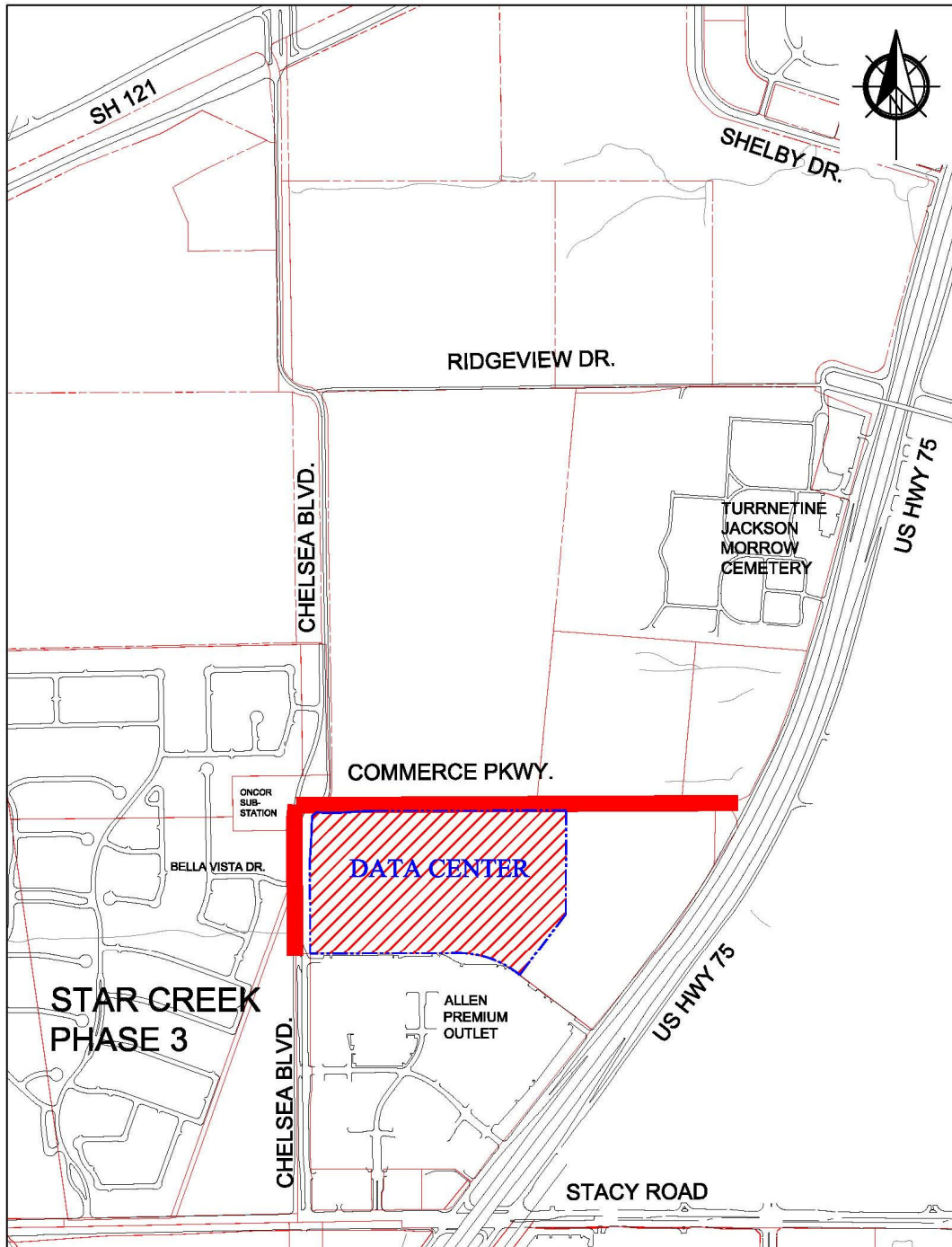
MOTION

I make a motion to authorize the City Manager to execute a professional services agreement with Weir & Associates, Inc. for an amount not to exceed \$150,000 for engineering and design services for Chelsea Boulevard from the Allen Outlet Mall to Commerce Parkway and Commerce Parkway to US 75 and establish a project budget of \$160,000.

ATTACHMENT

Location Map
Agreement

Location Map Allen Commerce and Chelsea Boulevard



2.3 All materials and reports prepared by the Consultant in connection with this Agreement are “works for hire” and shall be the property of the City. The City shall have the right to publish, disclose, distribute and otherwise use such materials and reports; however, any reuse of materials and reports shall be without risk or liability to Consultant.

Article III Schedule of Work

The Consultant agrees to commence services upon written direction from the City and to satisfactorily perform the required services in accordance with and as attached in Exhibit “B.”

Article IV Compensation and Method of Payment

4.1 The City shall compensate the Consultant for the services by payment of a fee as set forth in Exhibit “C.” Unless otherwise provided herein, payment to the Consultant shall be monthly based on the Consultant’s monthly progress report and detailed monthly itemized statement for services that shows the names of the Consultant’s employees, agents, contractors performing the services, the time worked, the actual services performed, the rates charged for such service, reimbursable expenses, the total amount of fee earned to date and the amount due and payable as of the current statement, in a form reasonably acceptable to the City. Monthly statements shall include authorized non-salary expenses with supporting itemized invoices and documentation. The monthly invoices shall be submitted on or before the fifteenth (15th) day of each calendar month. The City shall pay such monthly statements within thirty (30) days after receipt and City verification of the services and expenses unless otherwise provided herein. The final payment of the fee shall be made after satisfactory completion of the services and City acceptance of the design, and the submittal of “as built drawings,” or record drawings as applicable.

4.2 Unless otherwise provided in Exhibit “C,” the Consultant shall be responsible for all expenses related to the services provided pursuant to this Agreement including, but not limited to, travel, copying and facsimile charges, telephone, internet and email charges.

Article V Devotion of Time; Personnel; and Equipment

5.1 The Consultant shall devote such time as reasonably necessary for the satisfactory performance of the work under this Agreement. Should the City require additional services not included under this Agreement, the Consultant shall make reasonable efforts to provide such additional services at mutually agreed charges or rates, and within the time schedule prescribed by the City; and without decreasing the effectiveness of the performance of services required under this Agreement.

5.2 To the extent reasonably necessary for the Consultant to perform the services under this Agreement, the Consultant shall be authorized to engage the services of any agents,

assistants, persons, or corporations that the Consultant may deem proper to aid or assist in the performance of the services under this Agreement with the prior written approval of the City. The cost of such personnel and assistance shall be borne exclusively by the Consultant.

5.3 The Consultant shall furnish the facilities, equipment, telephones, facsimile machines, email facilities, and personnel necessary to perform the services required under this Agreement unless otherwise provided herein.

5.4 The City agrees to provide the information set forth in Exhibit "D" prior to commencement of work by the Consultant.

5.5 The Consultant shall submit monthly progress reports and attend monthly progress meetings scheduled by the City or more frequently as may be required by the City from time to time based upon Project demands. Each progress report shall detail the work accomplished and special problems or delays experienced on the Project during the previous report period, and the planned work activities and special problems or delays anticipated for the next report period.

Article VI Miscellaneous

6.1 **Entire Agreement.** This Agreement constitutes the sole and only agreement between the parties and supersedes any prior understandings written or oral agreements between the parties with respect to this subject matter.

6.2 **Authorization.** Each party represents that it has full capacity and authority to grant all rights and assume all obligations granted and assumed under this Agreement.

6.3 **Assignment.** The Consultant may not assign this Agreement in whole or in part without the prior written consent of City. In the event of an assignment by the Consultant to which the City has consented, the assignee shall agree in writing with the City to personally assume, perform, and be bound by all the covenants, and obligations contained in this Agreement.

6.4 **Successors and Assigns.** Subject to the provisions regarding assignment, this Agreement shall be binding on and inure to the benefit of the parties to it and their respective heirs, executors, administrators, legal representatives, successors and assigns.

6.5 **Governing Law.** The laws of the State of Texas shall govern this Agreement; and venue for any action concerning this Agreement shall be in the State District Court of Collin County, Texas. The parties agree to submit to the personal and subject matter jurisdiction of said court.

6.6 **Amendments.** This Agreement may be amended by the mutual written agreement of the parties.

6.7 **Severability.** In the event any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality or unenforceability shall not effect any other provisions, and the Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in it.

6.8 **Independent Contractor.** It is understood and agreed by and between the parties that in satisfying the conditions of this Agreement, the Consultant is acting independently, and that the City assumes no responsibility or liabilities to any third party in connection with these actions. All services to be performed by Consultant pursuant to this Agreement shall be in the capacity of an independent contractor, and not as an agent or employee of the City. Consultant shall supervise the performance of its services and shall be entitled to control the manner and means by which its services are to be performed, subject to the terms of this Agreement. As such, the City shall not: train the Consultant, require the Consultant to complete regular oral or written reports, require that Consultant devote his full-time services to the City, or dictate the Consultant's sequence of work or location at which the Consultant performs his work.

6.9 **Right-Of-Access.** The City will furnish right-of-access on the land for the Consultant to perform the required surveys, or other necessary investigations. The Consultant will take reasonable precautions to minimize damage to the land in the performance of such surveys and investigations. The City will explain to landowners that some damage to vegetation may be unavoidable when obtaining access to the site, and in performance of the survey activities.

6.10 **Notice.** Any notice required or permitted to be delivered hereunder may be sent by first class mail, overnight courier or by confirmed telefax or facsimile to the address specified below, or to such other party or address as either party may designate in writing, and shall be deemed received three (3) days after delivery set forth herein:

If intended for City:

City of Allen
Engineering Dept.
305 Century Parkway
Allen, Texas 75013

With copy to:

Peter G. Smith
Nichols, Jackson, Dillard,
Hager & Smith, L.L.P.
1800 Lincoln Plaza
500 N. Akard
Dallas, Texas 75201

If intended for Consultant:

6.11 **Counterparts.** This Agreement may be executed by the parties hereto in separate counterparts, each of which when so executed and delivered shall be an original, but all such counterparts shall together constitute one and the same instrument. Each counterpart may consist

of any number of copies hereof each signed by less than all, but together signed by all of the parties hereto.

6.12 **Exhibit.** The Exhibit attached hereto are incorporated herein and made a part hereof for all purposes.

6.13 **Survival of Covenants.** Any of the representations, warranties, covenants, and obligations of the parties, as well as any rights and benefits of the parties, pertaining to a period of time following the termination of this Agreement shall survive termination.

6.14 **INDEMNIFICATION.** CONSULTANT SHALL RELEASE, INDEMNIFY AND HOLD HARMLESS CITY AND ITS OFFICERS, AGENTS AND EMPLOYEES FROM AND AGAINST ALL DAMAGES, INJURIES (INCLUDING DEATH), CLAIMS, PROPERTY DAMAGES (INCLUDING LOSS OF USE), LOSSES, DEMANDS, SUITS, JUDGMENTS AND COSTS, INCLUDING REASONABLE ATTORNEY'S FEES AND EXPENSES, IN ANY WAY ARISING OUT OF, RELATED TO, OR RESULTING FROM THE SERVICES PROVIDED BY CONSULTANT TO THE EXTENT CAUSED BY THE NEGLIGENT ACT OR OMISSION OR INTENTIONAL WRONGFUL ACT OR OMISSION OF CONSULTANT, ITS OFFICERS, AGENTS, EMPLOYEES, SUBCONTRACTORS, LICENSEES, INVITEES OR ANY OTHER THIRD PARTIES FOR WHOM CONSULTANT IS LEGALLY RESPONSIBLE (HEREINAFTER "CLAIMS").

6.15 **Audits and Records.** The Consultant agrees that during the term hereof the City and its representatives may, during normal business hours and as often as deemed necessary, inspect, audit, examine and reproduce any and all of the Consultant's records relating to the services provided pursuant to this Agreement for a period of one year following the date of completion of services as determined by the City or date of termination if sooner.

6.16 **Insurance.**

- (a) Consultant shall during the term hereof maintain in full force and effect the following insurance: (1) a policy of insurance for bodily injury, death and property damage insuring against all claims, demands or actions relating to the Consultant's performance of services pursuant to this Agreement with a minimum combined single limit of not less than \$2,000,000 Dollars per occurrence for injury to persons (including death), and for property damage; (2) policy of automobile liability insurance covering any vehicles owned and/or operated by Consultant, its officers, agents, and employees, and used in the performance of this Agreement; and (3) statutory Worker's Compensation Insurance covering all of Consultant's employees involved in the provision of services under this Agreement.
- (b) All insurance and certificate(s) of insurance shall contain the following provisions: (1) name the City, its officers, agents and employees as additional insureds as to all applicable coverage with the exception of Workers

Compensation Insurance; (2) provide for at least thirty (30) days prior written notice to the City for cancellation, non-renewal, or material change of the insurance; (3) provide for a waiver of subrogation against the City for injuries, including death, property damage, or any other loss to the extent the same is covered by the proceeds of insurance.

- (c) All insurance companies providing the required insurance shall be authorized to transact business in Texas and be rated at least "A" by AM Best or other equivalent rating service.
- (d) A certificate of insurance evidencing the required insurance shall be submitted to the City prior to commencement of services.

6.17 **Contractor Job Responsibilities.** Consultant's services do not contemplate any responsibility for the means, methods, sequences, schedules, techniques, and procedures of construction, errors, or omissions of the Contractor, nor for construction safety precautions of the contractor or others on the job site.

EXECUTED this _____ day of _____, 2009.

City of Allen, Texas

By: _____
Name: _____
Title: _____

EXECUTED this 21 day of April, 2009.

Wier & Associates, Inc.

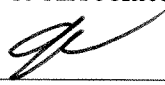
By:  _____
Name: Ulys Lane III, P.E., R.P.L.S.
Title: Vice President

EXHIBIT A

Scope of Services

Consultant agrees to provide the surveying and engineering services identified below:

Service No. 1: Roadway Right-of-Way and Drainage Easement Documents for Sloan Creek L.P. Agreement with the City

Based on the basic limits determined and provided by the City Engineering Department, Consultant shall provide the field and office services required to provide legal descriptions and survey exhibits for the required right-of-way for Chelsea Boulevard and Allen Commerce Parkway through the Sloan Creek, L.P. tract. Consultant will pin in the field the limits of the right-of-way documents.

Based on the basic limits determined and provided by the City Engineering Department, Consultant shall provide the field and office services required to provide legal descriptions and survey exhibits for the temporary and permanent drainage easements for storm drain pipe releases (temporary ditch outs) within the Sloan Creek, L.P. tract. Services will include a wastewater easement to encompass a wastewater line as described below in Service No 4.

In summary, easements anticipated to cross Sloan Creek, L.P. within this scope of work include:

1. Two (2) drainage easements for grade-to-drain ditches
2. One (1) wastewater utility easement
3. One (1) roadway right-of-way description for Allen Commerce Parkway
4. Four (4) temporary construction easements

Service No. 2: Project Coordination and Meetings

Consultant will attend meetings and assist in coordination with property owners, site development representatives, public utility companies, and City staff to coordinate the design and installation of public city and franchise utility infrastructure, to be designed by Consultant, within and along the proposed roadways (Chelsea Boulevard and Allen Commerce Parkway). Coordination is intended to confirm alignment locations, point of service locations, and sizes of facilities to be designed by Consultant plus provisions in Consultant's design for installation of franchise utilities along roadways.

Service No. 3: Design Surveys and Utility Verification

Consultant will provide detailed topographic survey for project. This will include horizontal and vertical location of existing above ground features and visible utility appurtenances throughout the length of the project corridor including, but not limited to, existing pavement,

fences, water valves, fire hydrants and manholes. Flowlines of existing culverts will be shot and elevations provided.

Preliminary Design Effort

1. Establish control network utilizing GPS and City of Allen published datum. Unless otherwise required, horizontal datum will be NAD 83 and NAVD 88 for vertical datum.
2. Establish vertical control benchmarks within the project limits on existing permanent structures (2 benchmarks estimated).
3. Tie benchmarks to as-built plans for correlation of datum.
4. Tie right-of-way lines, property lines and corners, if found, trees 4-inches in diameter and larger, fence lines, and other visible surface features to the survey control network within the proposed route. Identify properties by address number and/or business name.
5. When underground utilities are exposed, tie to survey control.

Consultant will coordinate with local representatives of various public and franchise utility companies and coordinate flagging of utilities prior to field surveys. Consultant will perform infield surveys of existing conditions, and topography and site conditions for design of the proposed improvements as defined in Service No. 4 below. Consultant will coordinate with the City staff and public utility companies to perform pot hole locates of existing utilities (by City pot hole truck) to verify vertical and horizontal depth at key locations. Consultant will field measure and record utility horizontal and vertical location with field survey staff.

Service No. 4: Design Plans and Quantities for Chelsea Boulevard & Allen Commerce Parkway

Preliminary Design Effort

1. Prepare existing and proposed typical sections for the project. This will include pavement, base, and sub-base material callouts in accordance with the City of Allen design standards.
2. Establish preliminary horizontal centerline alignment.
3. Establish preliminary vertical alignments for full-width roadway construction areas of project.
4. Show major features on plan sheets including proposed edges of roadway, left turn bay limits, and median widths.

5. Show storm system improvements.
6. Develop sequence of construction for proposed project.
7. Show known utility crossings and nearby adjacent utilities, and other topographic features such as light standards, air release valves, and manholes as identified from field surveys and information provided by utility companies and the City of Allen record drawings.
8. Work with affected utilities such as water, gas, telephone, cable TV and electric to obtain horizontal and vertical data information of their facilities. Identify which utilities must be protected or relocated.
9. Prepare preliminary outline of technical specifications.
10. Develop preliminary estimate of probable construction cost.
11. Submit three (3) sets of 11"x17" preliminary plans including an outline of specifications to the City for review.
12. Meet with the City of Allen staff to discuss preliminary plans and outline of technical specifications.
13. Distribute the preliminary plans to local utility companies and obtain information regarding impact to their facilities based on these plans.

Final Design Effort

1. Revise preliminary plans incorporating comments from the City of Allen. The preliminary alignments will generally remain intact.
2. Develop miscellaneous sheets such as Title Sheet, Horizontal Control Sheet, General Notes & Quantities, and Standard Details.
3. Prepare Erosion Control Plan sheets (full size – 24"x36", 1:40 scale) for proposed improvements. The successful bidder (contractor) will be required to supply and submit a formal SWPPP to the TCEQ as owner and operator of the construction project.
4. Finalize Typical Sections including General Construction Sequencing and Traffic Control Notes.
5. Prepare Traffic Control Plan sheets (full size – 24"x36", 1:40 scale) and construction phasing plans for proposed improvements.

6. Prepare Drainage Area Map (full size – 24"x36", 1:100 scale) for proposed pavement improvements throughout project. Drainage boundaries will be established through the use of existing development plans, USGS maps, and other data sources. Field surveying will not be performed to establish these boundaries. The final Drainage Area Map will include defined sub-areas with drainage I.D. numbers, area (acres), design frequency, time of concentration, intensity, runoff coefficients ("C"), and resulting sub-area flow ("Q") consistent with the City of Allen Drainage Design Manual.
7. Prepare Storm Sewer Plan and Profile sheets (full size – 24"x36", 1:20 scale) to account for new storm sewer (limited) throughout project limits. These sheets will include lateral profiles.
8. Prepare final Paving Plan and Profile sheets (full size – 24"x36", 1:20 horizontal scale) for project.
9. Provide final design cross sections every fifty (50) feet along the project, to be included in the construction documents.
10. Incorporate comments from the utility companies pertaining to the location of existing facilities and organize a utility coordination meeting among all impacted utilities at City Hall.
11. Prepare Striping Plans (full size – 24"x36", 1:40 scale) for proposed project improvements.
12. Provide conduit stub-outs across intersections and median openings for future Illumination and Landscape Irrigation (if required).
13. Design appurtenances such as special connections, special utility crossing details, etc.
14. Finalize Special Conditions, which will include Special Technical specifications.
15. Meet with City to develop final phasing of construction and traffic control plan (to be included in construction plans). City will notify the City of Allen Police and Fire Departments of all proposed construction phase traffic.
16. Complete quantity take-off and prepare final estimate of probable construction cost based on final plans.
17. Prepare final bid documents including bid proposal forms, construction plans, specifications, and contract documents

Consultant will prepare construction plans and bid quantities for the east side of Chelsea Boulevard from the Allen Outlet Mall through the Allen Commerce Parkway intersection.

Consultant will also prepare construction plans and bid quantities for the south half of Allen Commerce Parkway from Chelsea Boulevard to U.S. 75.

The designs will include a transition north of the intersection of the two roadways and a deceleration connection along U.S. 75. Designs will include erosion control, demolition, grading, traffic control, pavement marking, signage, paving, drive approaches, drainage, 12" public water main, sanitary sewer crossings, cross-sections every 50-ft, and electrical street light design.

Design effort shall include a wastewater utility evaluation to serve areas north of Allen Commerce Parkway, including a capacity analysis to divert flow from one sewer-shed to another. In particular, a wastewater utility design will be prepared to serve the Brookside Partners property, generally located at the northeast corner of the Chelsea/Allen Commerce intersection. The fundamental alignment will run from the Brookside Partners property to the east and south to connect to an existing wastewater connection at U.S. 75 (near the existing outlet mall), across Sloan Creek, L.P. property. Consultant will coordinate with other engineering companies proposing utility crossings (i.e. storm) that may conflict with this proposed wastewater utility. Utility plans for this wastewater line may or may not be included in the set for construction.

Design effort shall include the design of drainage channels and storm sewer pipe connection to receive discharge flows from a planned detention pond, generally located at the southeast corner of Chelsea and Boulevard Allen Commerce Parkway, which will discharge flows across property owned by Sloan Creek, L.P.

Service No. 5: TxDOT Permit Plans

Consultant will prepare permit plans for a deceleration lane and roadway connection from the U.S. 75 South bound Frontage Road to Allen Commerce Parkway. Consultant will obtain approval of permit plans with the McKinney Area Office of TxDOT.

Service No. 6: Bid Documents and Bid Assistance

Consultant will:

1. Finalize special conditions, which will include special technical specifications.
2. Complete quantity take-off and prepare final estimate of probable construction cost based on final plans.
3. Prepare final bid documents including bid proposal forms, construction plans, specifications, and contract documents.

4. Assist the City of Allen staff in advertising for bids. This will include providing the City of Allen with Notice to Contractors for their use in publicly advertising project and notifying potential bidders by e-mail or fax.
5. Attend pre-bid conference as requested by the City of Allen. Consultant to issue addenda by fax to all plan-holders as required.
6. Sell bidding documents to potential bidders and their suppliers and other parties.
7. Provide bidding documents to Dodge Reports and three other parties requested by the City of Allen (for instance, three testing laboratories with a request for proposal).
8. Assist City of Allen during opening of bids and provide bidding tally sheets.
9. Provide bid tabulation to City of Allen.
10. Obtain the following information from the lowest bidder and second lowest, if necessary:
 - a. Past work history
 - b. Physical resources to produce the project

The consultant shall also formulate an opinion from information received and provide the City of Allen a summary of the opinion for their use in selection and award of the construction contract.

Service No. 7: Construction Phase and Record Drawings

1. Attend the pre-construction conference at City facilities as requested by the City.
2. Attend coordination meetings, if required, with contractor, quality control personnel, and City representatives to discuss strategy, problem areas, progress, and any required coordination. Assist the City in the preparation of any meeting summaries. City will conduct meeting and prepare and distribute agendas. Prior to or immediately after coordination meeting make site visit to project location.
3. Review shop drawings and other submittal information that the Contractor submits. This review is for the benefit of the City and covers only general conformance with information given by the Contract Documents. The contractor is to review and stamp their approval on submittals prior to submitting to the Engineer. Review by the Engineer does not relieve the Contractor of any responsibilities, safety measures or the necessity to construct a complete and workable facility in accordance with the Contract Documents.
4. Provide written responses to requests for information or clarification to City or Contractor.

5. Accompany the City during their final inspection of the project, if requested by the City of Allen .
6. Recommend final acceptance of work based on information from City's on-site representative.
7. Utilizing City and Contractor construction record information, consultant will prepare reproducible record drawings for the City of Allen (1 full-size mylar and 1 full-size blackline). Submit reproducible record drawings, a compact disc with design files in .dwg and .tiff format, and original bid documents in Word 2002-compatible format to the City of Allen. All construction plans will be prepared utilizing AutoCAD Release 14 compatible file structure. One copy of electronic files of design plans will be provided to the Owner under the following conditions:
 - a. The electronic CAD files are compatible with AutoCAD Release 14, electronic bidding document files are compatible with Word/Excel 2002.
 - b. Engineer does not make any warranty as to the compatibility of these files beyond the specified release of the above stated software.
 - c. Because data stored on electronic media can deteriorate undetected or be modified, the City agrees that the Engineer will not be held liable for completeness or correctness of electronic media after an acceptance period of thirty days after delivery of these files.
 - d. Where there is a conflict between the hard copy drawings and the electronic files, the hard copy files will govern in all cases.
 - e. Both parties acknowledge mutual non-exclusive ownership of the electronic files and each party may use, alter, modify or delete the files without consequence to the other party.
 - f. All electronic files (except .tiff images) provided to the City will not contain engineer's seal, handwritten dates and signatures.

Consultant shall provide six (6) full size (22"x34") and three (3) half-size (11"x17") Final Construction plan sets for stamping as plans approved for construction. Consultant will not be requested to provide periodic construction phase observation of the work, but will be available during the construction phase to respond to clarification requests or job site meetings to assist in construction phase decisions. Upon completion of the work, the City staff will provide marked up plans indicating locations of construction phase alterations to the design. Consultant will edit the design plans and compile record plan sets.

EXHIBIT B

Schedule of Work

Consultant shall complete the services at the schedule listed below upon authorization by the City Director of Engineering:

Service No. 1: Roadway Right-of-Way and Drainage Easement Documents for Sloan Creek L.P. Agreement with the City

Consultant will complete preparation of documents for review by the City within five (5) working days of receipt of the limits of documents from the City Engineering Department. Consultant will pin documents in field within five (5) working days of approval of documents.

Service No. 2: Project Coordination and Meetings

No completion schedule required. Consultant will attend meeting as directed by the City Engineering Department.

Service No. 3: Design Surveys and Utility Verification

Consultant will complete field surveys within fifteen (15) working days of notice to proceed by the City. Pot hole locates to occur as coordinated by the City staff.

Service No. 4: Design Plans and Quantities for Chelsea Boulevard & Allen Commerce Parkway

The schedule for various stages of work will be as follows:

1. Concept Plans will be submitted within fifteen (15) working days of completion of design surveys (Service No. 3 above).
2. Preliminary Construction Plans will be submitted within thirty (30) working days of the City staff review of the Concept Plans.
3. Final Plans and bid documents will be submitted within fifteen (15) working days of the City staff review of the Preliminary Construction Plans.

Service No. 5: TxDOT Permit Plans

Consultant will submit preliminary TxDOT permit plans and final permit plans along with the Service No. 4 plans described above.

Service No. 6: Bid Documents and Bid Assistance

As directed by the City Engineering Department, Consultant will provide bid plan sets within three (3) working days.

Service No. 7: Construction Phase and Record Drawings

Consultant will deliver digital and hard copies of plans within ten (10) working days of receipt of marked up Construction Plan revisions.

Proposed Project Schedule:

Task	Date
Award Engineering Contract by City Council	April 28, 2009
Notice to Proceed	April 30, 2009
Preliminary Meeting with City, if needed	May 6, 2009
Begin Field Surveys	May 7, 2009
Complete Field Surveys	May 14, 2009
Submit Preliminary Plans to City for Review	July 14, 2009
Receive Review Comments from City	July 21, 2009
Re-Submit 90% Design with Specification/Bid Book	August 25, 2009
Receive final Review Comments from City	September 8, 2009
Prepare final bid documents (100% package)	September 22, 2009

EXHIBIT C

Compensation and Method of Payment

I. PROJECT SERVICE FEES

Consultant shall be paid at the lump sum amounts listed below in accordance with the fee earned to date provisions in Article IV of this agreement:

<u>Service Description</u>	<u>Lump Sum Fee</u>
Service No. 1: Roadway ROW & Drainage Easement Docs	\$ 9,500.00
Service No. 2: Project Coordination & Meetings	\$ 6,000.00
Service No. 3: Design Surveys and Utility Verification	\$ 7,000.00
Service No. 4: Design Plans and Bid Quantities	\$ 94,500.00
Service No. 5: TxDOT Permit Plans	\$ 6,000.00
Service No. 6: Bid Documents and Bid Assistance	\$ 4,000.00
Service No. 7: Construction Phase & Record Drawings	\$ 4,000.00
TOTAL	\$131,000.00

II. PROJECT OPTIONAL FEES

If authorized in writing by the City Director of Engineering, Consultant shall provide the optional services listed below at the lump sum amounts listed below:

<u>Service Description</u>	<u>Lump Sum Fee</u>
1. Right-of-Way Documents Pinned in Field	\$ 1,800.00 per each
2. Easement Documents	\$ 800.00 per each
3. Pin Roadway ROW at End of Construction	\$ 2,500.00
4. Process Oncor Transmission Permit	\$ 4,500.00

EXHIBIT D
Information Provided by City Prior to Services

1. Right-of-Way for Sloan Creek, L.P. Tract

City will provide an exhibit and/or suitable instructions on the limits of the right-of-way prior to beginning services for right-of-way preparation.

2. Geotechnical Report and Borings

A geotechnical report and borings are not expected to be prepared by the City for this project. Consultant will base subgrade design on a minimum 36#/S.Y. of lime for 6" subgrade and 48#/S.Y. of lime for 8" subgrade.

CITY COUNCIL AGENDA COMMUNICATION
--

AGENDA DATE:

April 28, 2009

SUBJECT:

Authorize the City Manager to Execute a Contract with BW2 Engineers, Inc. for the Design and Preparation of Construction Plans along with Construction Administration for the Replacement of Sanitary Sewer Lines as it Relates to the Timbercreek Sanitary Sewer Replacement Project and Establish an Initial Project Budget for Engineering in the Amount of \$100,000

CIP# WA0902

STAFF RESOURCE:

John Baumgartner, Director of Engineering

PREVIOUS COUNCIL ACTION:

None

ACTION PROPOSED:

Authorize the City Manager to Execute a Contract with BW2 Engineers, Inc. for the Design and Preparation of Construction Plans along with Construction Administration for the Replacement of Sanitary Sewer Lines as it Relates to the Timbercreek Sanitary Sewer Replacement Project and Establish an Initial Project Budget for Engineering in the Amount of \$100,000

BACKGROUND

Repair and replacement of existing sewer lines is part of the Strategic Sanitary Sewer Maintenance Program. The Timbercreek Subdivision is an older neighborhood in which existing sanitary sewer pipes are clay tile, cracked and/or broken and have outlived their useful life. As a result, these pipes are in need of repair and/or replacement. This project involves the replacement of sewer pipe on Post Oak Drive, Pine Trail Drive, Cedar Elm Lane, and Cedar Elm Circle.

BUDGETARY IMPACT

The proposed funding is as follows:

CIP# WA0902

FUND	CURRENT BUDGET	CURRENTBALANCE	PROPOSED BUDGET
290	\$66,400	\$0	\$100,000

Funds for construction (estimated to be \$665,000) will be budgeted as part of the 2010 Water/Sewer Capital Improvement Program. It is recommended to establish an initial project budget of \$100,000 for engineering services from the unprogrammed water/sewer capital projects fund.

STAFF RECOMMENDATION

Staff recommends that the Council authorize the City Manager to execute a contract with BW2 Engineers, Inc. for professional engineering services, as it relates to the Timbercreek Sanitary Sewer Replacement project and approve the project budget.

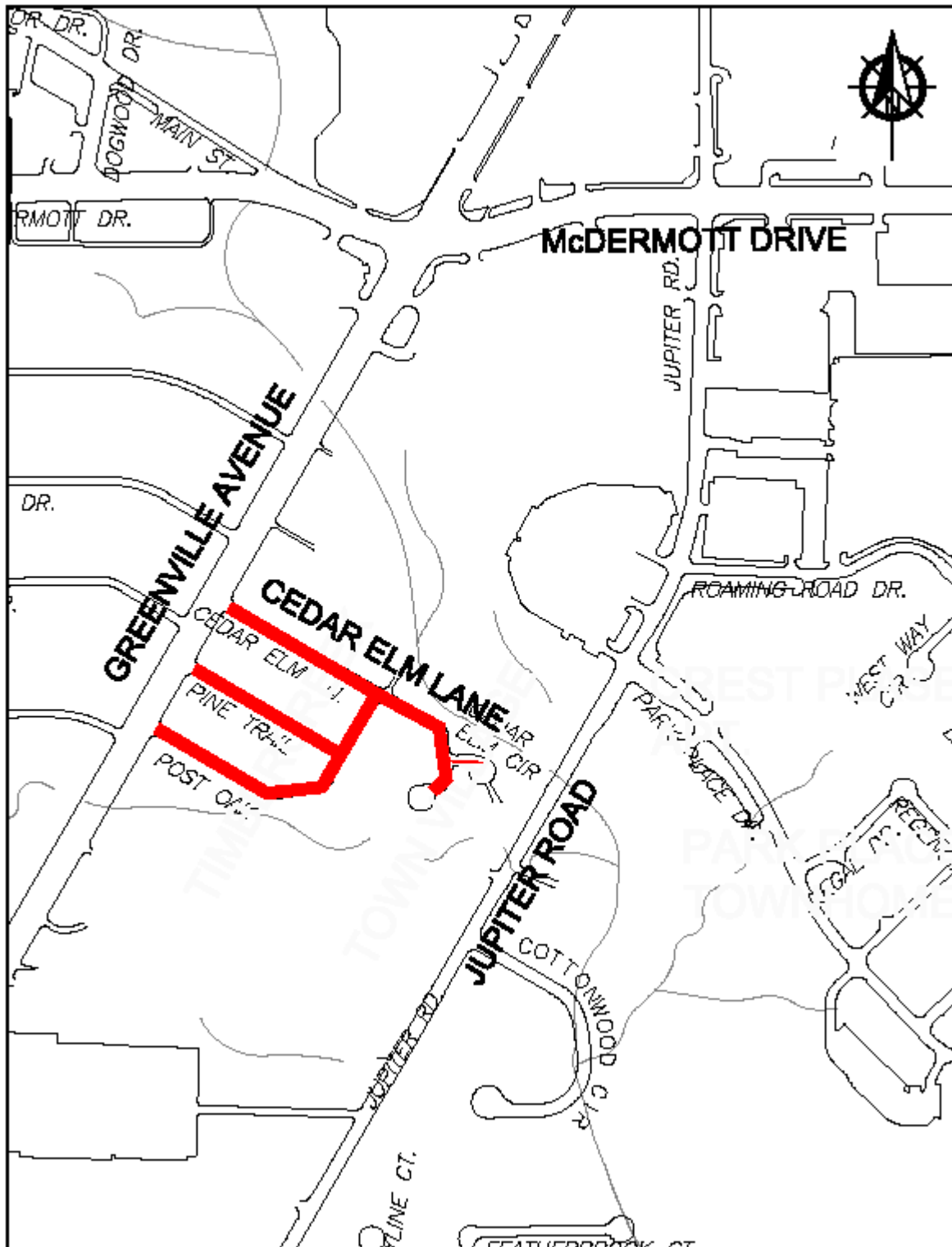
MOTION

I make a motion to authorize the City Manager to execute a contract with BW2 Engineers, Inc., in the amount of \$66,400 for engineering services as it relates to the Timbercreek Sanitary Sewer Replacement project and establish an initial project budget of \$100,000.

ATTACHMENT

Location Map
Contract

Location Map
Timbercreek Sanitary Sewer Replacement



**CONTRACT FOR A CONSULTANT
AN AGREEMENT BETWEEN
THE CITY OF ALLEN, TEXAS
AND
BW2 ENGINEERS, INC.
FOR
TIMBERCREEK SANITARY SEWER REPLACEMENT**

THE STATE OF TEXAS §

§ KNOW ALL MEN BY THESE PRESENTS:

COUNTY OF COLLIN §

THIS AGREEMENT, entered into as of the _____ day of _____, 2009, by and between the CITY OF ALLEN, Collin County, Texas, (hereinafter called "City"), and BW2 Engineers, Inc., (hereinafter called Consultant);

W I T N E S S E T H:

That, WHEREAS, the City desires to engage the Consultant to render professional engineering services for the design and preparation of construction plans along with Construction Administration for the replacement and/or restoration of sanitary sewer lines, including sanitary sewer lines along Cedar Elm Lane, Pine Trail Drive, and Post Oak Drive and a sewer line that runs across a single property from Greenville Avenue to Cedar Elm Lane. Also included with this project is the demolition of a portion of an existing 15" sanitary sewer aerial crossing over Cottonwood Creek. The approximate total length of replacement and/or restoration of the sanitary sewer lines is 3,400 linear feet.

NOW, THEREFORE, the parties hereby do mutually agree as follows:

I. EMPLOYMENT OF CONSULTANT

The City hereby agrees to engage the Consultant, and the Consultant hereby agrees to perform the services hereinafter set forth.

II. SCOPE OF SERVICES

The Engineering Services to be provided under this Agreement shall include the following:

A. BASIC SERVICES

1. Survey Services for Design

Provide detailed topographic survey for project with control. This will include horizontal and vertical location of right-of-way, easements, existing above ground features and visible utility appurtenances throughout the project area including, but not limited to the following:

- a.) Establishment of a control network utilizing GPS and City of Allen published datum. Unless otherwise required, horizontal datum will be NAD 83 and vertical datum will be NAVD 88.
- b.) Establishment of vertical control benchmarks within the project limits on existing permanent structures (minimum of 3).
- c.) Identify properties by subdivision, lot number, street address and/or business name.
- d.) Tie benchmarks to as-built plans for correlation of datum.
- e.) Tie right-of-way lines, property lines and corners pertinent to sewer line alignment, if required.
- f.) Locate and tie existing pavement along sewer line alignment.
- g.) Tie fences and other above ground ancillary features along sewer line alignment.
- h.) Tie visible water appurtenances such as water valves, water meters and fire hydrants.
- i.) Tie visible sanitary sewer appurtenances such as **cleanouts (for every property)** and manholes.
- j.) Tie drainage structures, channels, swales, ponds and creek along sewer line alignment.
- k.) Contact utility companies and request a locate of all utilities within the project limits.

2. Preliminary Design

Preparation and submittal of five (5) sets of preliminary construction plans (11"x17" sheet size), technical specifications and estimates of construction costs. Preliminary design services shall include the following:

- a.) Gather right-of-way documents to determine right-of way including TxDOT strip maps, City plats, Collin County plats and individual property deeds.
- b.) Determine right-of-way acquisitions and easements that will be required within the project limits, if any.
- c.) Acquire as-built or record plans for the project area.
- d.) Obtain and review other pertinent data and information and evaluate alignments.
- e.) Attend meetings with the City of Allen and utility companies as necessary to facilitate design.
- f.) Review existing paving, utility and drainage plans.
- g.) Establish preliminary horizontal and vertical centerline alignments of proposed sewer lines.
- h.) Show major features on plans sheets including, but not limited to all items outlined in the "Survey Services for Design."
- i.) Show existing sewer mains and estimated service line extension to each property.
- j.) Show known utility crossings and nearby adjacent utilities, and other topographic features such as light standards, air release valves, and manholes as identified from field surveys and information provided by utility companies and the City's record drawings.
- k.) Identify which utilities must be protected or relocated.
- l.) Review CCTV inspection on existing sanitary sewer mains provided by the City of Allen.
- m.) Provide sewer plan and profile sheets.
- n.) Provide erosion control plans.
- o.) Produce a cover sheet, location map, sheet index, coordinate sheet and detail sheets for the project.
- p.) Prepare a preliminary outline of Technical Specifications.

- q.) Prepare a preliminary estimate of probable construction cost.
- r.) If disturbing more than one acre, provide a stormwater pollution prevention plan.
- s.) Distribute preliminary plans to local utility companies and obtain information regarding impacts to their facilities.

3. Final Design

Preparation and submittal of five (5) sets of final construction plans (11"x17" sheet size), technical specifications and estimates of construction costs. Final design services shall include the following:

- a.) Revise preliminary plans incorporating comments from the City of Allen.
- b.) Prepare final plan and profile sheets.
- c.) Incorporate comments from utility companies pertaining to the location of existing facilities. Participate in a utility coordination meeting among all impacted utilities at the City.
- d.) Design appurtenances such as special details to incorporate into the project design.
- e.) Finalize technical specifications Special Conditions section.
- f.) Attend meetings with the City of Allen and utility companies, as necessary, to facilitate final design.
- g.) Complete quantity takeoffs and prepare a final estimate of probable construction cost based on final plans.
- h.) Prepare final bid documents, including bid proposal forms, construction plans, specifications, and contract documents.

4. Bidding Phase

- a.) Assist the City of Allen in advertising for bids. This will include providing "City with Notice to Contractors" for their use in publicly advertising the project and notifying potential bidders by email or fax.
- b.) Sell bid documents to potential bidders, suppliers and other parties keeping an accurate record of all plan-holders.
- c.) Attend a Pre-Bid Conference as requested by the City. Consultant to issue addenda by fax to all plan-holders as required.
- d.) Provide clarifications to Contractors as required.

- e.) Assist City of Allen during the opening of bids and provide bidding tally sheets.
- f.) Provide a bid tabulation to the City.
- g.) Obtain the following information from the lowest bidder (and second lowest if necessary):
 - i.) Past work history.
 - ii.) Physical resources to produce the project.
- h.) After award of contract, furnish ten (10) sets of full-size (22"x34") prints and five (5) sets of half-size (11"x17") prints of the final plans, specifications and contract documents to the City for construction use by the City and Contractor.
- i.) Provide one set of half size (11"x17") plans to each franchise utility company affected by construction.
- j.) Assist the City with a Pre-Construction Conference at City facilities.
- k.) Assist the City in the preparation for and conducting of a Public Meeting prior to construction.

5. Construction Phase

- a.) Attend coordination meetings, if required, with Contractor, quality control personnel, and City representatives to discuss strategy, problem areas, progress, and any required coordination. Assist the City in preparation of any meeting summaries. Prior to or immediately after coordination meeting, make site visit to project location.
- b.) Review shop drawings and other submittal information that the Contractor submits. This review is for the benefit of the City and covers only general conformance with information given by the Contract Documents. The Contractor is to review and stamp their approval on submittals prior to submitting to the Consultant. Review by the Consultant does not relieve the Contractor of any responsibilities, safety measures or the necessity to construct a complete and workable facility in accordance with the Contract Documents.
- c.) Provide written responses to requests for information or clarification to the City and/or Contractor.
- d.) Prepare and process routine change orders for this project as they pertain to the original scope of work.
- e.) Review monthly pay requests prepared by the City, if necessary.
- f.) Accompany the City during their final inspection of the project, if requested by the City.

- g.) Recommend final acceptance of the work based on information from the City's on-site representative.
- h.) Utilizing the City and Contractor construction record information, Consultant will prepare one set of reproducible record drawings for the City of Allen. Submit reproducible record drawings, a compact disk with the design files in .DWG and .TIFF format, and original bid documents in Word 2002-compatible format to the City of Allen. All construction plans will be prepared utilizing AutoCAD Release 14 compatible file structure. One copy of electronic files of design plans will be provided to the City under the following conditions:
 - i.) The electronic CAD files are compatible with AutoCAD Release 14, electronic bidding document files are compatible with Word/Excel 2002.
 - ii.) Consultant does not make any warranty as to the compatibility of these files beyond the specified release of the above stated software.
 - iii.) Because data stored on electronic media can deteriorate undetected or be modified, the City agrees that the Consultant will not be held liable for completeness or correctness of electronic media after an acceptance period of thirty days after the delivery of these files.
 - iv.) Where there is a conflict between the hard copy drawings and the electronic files, the hard copy files will govern in all cases.
 - v.) Both parties acknowledge mutual non-exclusive ownership of the electronic files and each party may use, alter, modify or delete the files without consequence to the other party.
 - vi.) All electronic files (except .TIFF images) provided to the City will not contain engineer's seal, handwritten dates and signatures.

B. ADDITIONAL SERVICES

1. Provide City with insurance certificate which identifies the project.
2. Meet with City staff to assist in obtaining information to be provided by the City.
3. Provide reimbursable items, as requested by the City.
4. Perform the necessary surveying and prepare easement documents, including plats and legal descriptions, for up to two (2) parcels, if requested by the City.

C. EXCLUSIONS

The intent of this scope of services is to include only the services specifically listed herein and none others. Services specifically excluded from this scope of services include, but are not necessarily limited to the following:

1. Providing an on-site representative during construction activities.
2. Submittals to State Regulatory Agencies.
3. Environmental impact statements and assessments.
4. Fees for permits or advertising.
5. Certification that work is in accordance with plans and specifications.
6. Environmental cleanup.
7. Landscape architecture.
8. Flood plain reclamation plans.
9. Site Safety and Trench safety designs.
10. Quality control and testing services during construction.
11. Services in connection with condemnation hearings.
12. Preliminary engineering report.
13. Design and preparation of plans for sewer line(s) crossing Greenville Avenue.
14. On-site safety precautions, programs and responsibility. Scheduling of Contractor's work.
15. Consulting services by others not included in proposal.
16. Traffic engineering report or study.
17. Title searches.
18. Right-of-way or easement acquisition, preparation of field note descriptions and plats or setting of iron pins for right-of-way or easements for parcels over two (2) parcels.
19. Preparation of hydrologic or hydraulic studies (or FEMA submittals). Computer modeling except as defined in the scope of services.
20. Revisions and/or change orders as a result of revisions after completion of original design (unless to correct an error on the plans).

III. CONFLICT OF INTEREST

The Consultant hereby represents and covenants that neither it nor any of its employees or representatives, has or shall have, directly or indirectly, any agreement or arrangement with any party that would constitute a conflict of interest in regard to the work being performed by the City during the terms of this agreement. Consultant will inform the City of other assignments undertaken on behalf of neighboring communities or governmental agencies that may constitute a conflict of interest.

IV. INDEMNITY AND LIABILITY

The Consultant agrees the City of Allen will not be held liable for any personal or real property damages occurring from acts of agents during the tenure of said agreement.

V. GENERAL INDEMNITY

Consultant agrees to indemnify and save City harmless from and against all losses, claims, demands, damages, and causes of action resulting from the negligent acts or omissions of the Consultant, its officers, agents, or employees. Such obligations shall not be construed to negate, oblige, or otherwise reduce any other rights or obligations of indemnity which would otherwise reduce any other rights or obligations of indemnity which would otherwise exist as to any part or persons described in this paragraph.

Notwithstanding any of the above, the City shall not be liable for any indirect, remote, or consequential damages.

VI. ENTIRETY OF AGREEMENT

This agreement consists of this document, upon which the parties have affixed their signatures, and those documents specifically incorporated herein by reference. This agreement as so constituted is the entire agreement between the parties, with respect to the subject matter hereof, and supersedes all other previous statement, communications, or agreements, whether oral or written. No modification, alteration, or waiver of any provision hereof shall be binding upon the parties unless evidenced in writing and signed by both parties.

VII. TERMINATION OF CONTRACT

The City or Consultant may terminate this contract at any time by giving written notice to the other of such termination and specifying the effective date thereof, at least seven (7) days before the effective date of such termination. In that event, all finished or unfinished documents, and other materials, should be at the option of the City to become its property. If the contract is terminated as provided herein, the Consultant fee would be paid in an amount which bears the same ratio to the total compensation as the services actually performed bears to the total services of the Consultant covered by this contract.

VIII. TIME OF PERFORMANCE

The City requires that the Design Phase of the Scope of Service outlined above be completed on the following projected schedule:

COMPLETION SCHEDULE

TIMBERCREEK SANITARY SEWER	
Preliminary Meeting with City to Obtain Record Information and Review Scope	May 5, 2009
Notice to Proceed (Anticipated)	May 5, 2009
Begin Field Surveys	May 11, 2009
Complete Field Surveys	May 29, 2009
Submit Preliminary Plans to City for Review	July 15, 2009
Receive Review Comments from City	August 3, 2009
Complete Final Plans	September 4, 2009
Advertise Project	September 17th & 24th, 2009
Receive Bid	October 7, 2009
Award Contract	October 20, 2009
Notice to Proceed (Anticipated)	October 27, 2009
Construction Complete	April 2010

The City requires that the Design Phase of the Scope of Service outlined above be completed within 122 calendar days of the signing of the contract. Three weeks for each review is included in the overall completion time. Construction Administration Services will continue for the duration of the Construction Contracts.

IX. COMPENSATION

Payment for services shall be lump sum as shown below:

A. Basic Services:

Survey Services for Design	\$ 9,700.00
Preliminary Design	\$ 16,800.00
*Final Design	\$ 31,200.00
Bidding Phase	\$ 2,900.00
Construction Phase	\$ 3,400.00
*Includes design for 15" aerial crossing abandonment @ \$2,500.00.	

Total Basic Services: \$ 64,000.00

B. Additional Services:

Surveying and Easement Preparation (2 parcels)	\$ 1,600.00
Reimbursable Expenses	\$ 800.00

Total Additional Services: \$ 2,400.00

Total Compensation: \$ 66,400.00

Total amount not to exceed **\$66,400.00** without written approval from the City. Payments are to be made monthly based on percent complete as determined by BW2 Engineers, Inc. Invoices shall include a breakdown of costs by task (as identified above), a summary of billings to date of invoice for each task, and the balance remaining for each task (as well as the total contract remaining). City agrees to pay within 30 days upon receipt.

X. PERSONNEL

The Consultant represents that it has or will secure at its own expense all personnel required to perform the services covered by this contract.

XI. DATA AND ASSISTANCE TO BE FURNISHED TO CONSULTANT

It is agreed that the City of Allen will provide all necessary project information, to include:

1. As-built drawings of adjacent improvements, as available.
2. CCTV of existing sanitary sewer line segments, as available.

XII. OWNERSHIP AND USE OF MATERIALS

All materials prepared by the Consultant shall become the property of the City. The City shall have unrestricted authority to publish, disclose, distribute, and otherwise use, in whole or in part, any reports, data, or other materials prepared under this contract.

XIII. INDEPENDENT CONTRACTOR

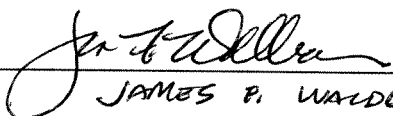
Consultant certifies that the firm is an independent contractor, and none of its contractors, employees, agents, or independent workmen shall be deemed an employee of the City of Allen for any purpose whatsoever.

IN WITNESS WHEREOF, the parties hereto have affixed their signatures, the date and year first above written.

CITY OF ALLEN, TEXAS

BW2 Engineers, Inc.

By: _____

By:  _____
JAMES P. WALDBAUER, P.E.

Date: _____

Date: 4/13/09 _____

ATTEST:

CITY COUNCIL AGENDA COMMUNICATION
--

AGENDA DATE:

April 28, 2009

SUBJECT:

Authorize the City Manager to Execute a Contract with J. T. Dersner, Inc. for the Construction and Replacement of Sanitary Sewer Lines as it Relates to the High Meadows Sanitary Sewer Replacement Project and Amend the Project Budget

CIP# WA0807

STAFF RESOURCE:

John Baumgartner, Director of Engineering

PREVIOUS COUNCIL ACTION:

On June 10, 2008, Council authorized the City Manager to execute a contract with BW2 Engineers, Inc. for the design and preparation of construction plans along with construction administration for the replacement of sanitary sewer lines as it relates to the High Meadows Sanitary Sewer Replacement project and establish an initial project budget for engineering

ACTION PROPOSED:

Authorize the City Manager to execute a contract with J. T. Dersner, Inc. for the construction and replacement of sanitary sewer lines as it relates to the High Meadows Sanitary Sewer Replacement project and amend the project budget

BACKGROUND

Repair and replacement of existing sewer lines is part of our ongoing maintenance program. The High Meadows Subdivision is an older neighborhood in which existing sanitary sewer pipes are of substandard type and condition (i.e. clay tile, cracked or broken). A review of the internal inspection of the existing mains confirmed that these pipes are in need of repair and/or replacement. This project involves the replacement of sewer pipe on High Meadow Drive, Green Valley Lane, Shady Glen Drive, Lawn Meadow Drive, Roaring Springs Drive, Candlewood Drive, Mill Run Drive and Sandy Trail Drive.

Summary of the bids received:

Contract	Days	Amount
J. T. Dersner	120	\$599,170.60
Jim Bowman Construction	90	\$612,755.30
Pipeworks Construction	150	\$639,929.00

BUDGETARY IMPACT

Proposed project budget:

Engineering	\$81,900.00
Lab Testing	\$14,000.00
Construction	\$599,170.60
Contingency	\$104,929.40
TOTAL	\$800,000.00

The proposed amended budget is as follows:

CIP# WA0807

FUND	CURRENT BUDGET	CURRENT BALANCE	PROPOSED BUDGET	PROPOSED TRANSFER
200	\$150,000	\$68,000	\$800,000	\$650,000

Funds for construction have been budgeted as part of the 2009 Water/Sewer Capital Improvement Program. An initial

project budget of \$150,000 was established for engineering services from the FY 2008 Water/Sewer Fund budgeted capital projects.

STAFF RECOMMENDATION

Staff recommends that the City Council authorize the City Manager to execute a contract with J. T. Dersner, Inc. for construction as it relates to the High Meadows Sanitary Sewer Line Rehabilitation project and amend the project budget.

MOTION

I make a motion to authorize the City Manager to execute a contract with J. T. Dersner, Inc. in the amount of \$599,170.60 for the construction and replacement of the High Meadows Sanitary Sewer Replacement project and amend the project budget by \$650,000.

ATTACHMENT

Location Map

Standard Form of Agreement



GREENVILLE AVE.

EXCHANGE PARKWAY

GREEN VALLEY LN.

SHADY GLEN DRIVE

LAWN MEADOW DRIVE

ROARING SPRINGS DRIVE

CANDLEWOOD DRIVE

MILL RUN DRIVE

SANDY TRAIL DRIVE

HIGH MEADOW DRIVE

STANDARD FORM OF AGREEMENT

STATE OF TEXAS }

COUNTY OF COLLIN }

THIS AGREEMENT, made and entered into this 28th day of April, A.D. 2009, by and between The City of Allen, Texas, a municipal corporation, of the County of Collin and State of Texas, acting through Its City Manager thereunto duly authorized so to do, Party of the First Part, hereinafter termed OWNER, and J.T. Dersner, Inc.

of the City of Grand Prairie, County of Dallas and State of Texas, Party of the Second Part, hereinafter termed CONTRACTOR.

WITNESSETH: That for and in consideration of the payments and agreements hereinafter mentioned, to be made and performed by the Party of the First Part (OWNER), and under the conditions expressed in the bond bearing even date herewith, the said Party of the Second Part (CONTRACTOR), hereby agrees with the said Party of the First Part (OWNER) to commence and complete the construction of certain improvements described as follows:

**High Meadows
Sanitary Sewer Replacement
CIP No. WA0807
BID # 2009-11-42**

and all extra work in connection therewith, under the terms as stated in the General Conditions of the Agreement and at his (or their) own proper cost and expense to furnish all the materials, supplies, machinery, equipment, tools, superintendence, labor, insurance, and other accessories and services necessary to complete the said construction, in accordance with the conditions and prices stated in the Proposal attached hereto, and in accordance with the Notice to Contractors, General and Special Conditions of Agreement, Plans and other drawings and printed or written explanatory matter thereof, and the Specifications and addenda therefor, as prepared by **BW2 Engineers, Inc., 1919 S. Shiloh Rd., Suite 500, Garland, Texas 75042** herein entitled the ENGINEER, each of which has been identified by the CONTRACTOR and the ENGINEER, together with the CONTRACTOR'S written Proposal, and the General Conditions of the Agreement hereto attached; all of which are made a part hereof and collectively evidence and constitute the entire contract.

The CONTRACTOR hereby agrees to commence work within ten (10) days after the date written notice to do so shall have been given to him, and to substantially complete the same within **120 calendar days** after the date of the written notice to commence work, subject to such extensions of time as are provided by the General and Special Conditions.

THE OWNER agrees to pay the CONTRACTOR in current funds the price or prices shown in the proposal, which forms a part of this contract, such payments to be subject to the General and Special Conditions of the contract.

IN WITNESS WHEREOF, the parties to these presents have executed this Agreement in the year and day first above written.

CITY OF ALLEN, TEXAS
Party of the First Part (OWNER)

J.T. Dersner, Inc.
Party of the Second Part (CONTRACTOR)

By: _____
Peter H. Vargas, City Manager

By: _____

Attest: _____
Shelley B. George, City Secretary

Attest: _____

CITY COUNCIL AGENDA COMMUNICATION
--

AGENDA DATE: April 28, 2009

SUBJECT: Receive the Investment Report for the Period
Ending March 31, 2009

STAFF RESOURCE: Kevin Hammeke, Finance Director
Joanne Stoehr, Assistant Finance Director

PREVIOUS COUNCIL ACTION: None

ACTION PROPOSED: Information Item

BACKGROUND

Under the Public Funds Investment Act (the Act) the investment officer of an entity must prepare and submit to the governing body a written report of investment transactions for all funds covered by this chapter for the preceding reporting period. The report must be submitted quarterly. The attached report, for the period ending March 31, 2009, meets that requirement of the Act.

The Act requires that the following information be presented in the report: beginning market value, additions and changes to the market value during the period, ending market value for the period, book value at the beginning and end of the reporting period, the fund type invested and the maturity date.

The Act also requires that the report be prepared and signed by an authorized investment officer verifying that the information presented is accurate.

The investment report summarizes all investment types and provides a summary of total investments by fund group. Government investments are listed separately and show changes in book and market value during this period. A list of definitions of terms used in the report is also included.

BUDGETARY IMPACT

None

STAFF RECOMMENDATION

None

MOTION

None

ATTACHMENT

Certify Investment Report
Investment Report for the Period Ending March 31, 2009

CITY OF ALLEN

Quarterly Investment Report

January 1, 2009 through March 31, 2009

We certify that the information presented in the attached quarterly investment report for the period ending March 31, 2009 is correct to the best of our knowledge. We further certify that the investments are in compliance with (a) the investment strategy contained in the City's investment policy and (b) the relevant provisions in the Public Funds Investment Act.

(signature on executed copy)

Kevin Hammeke, Finance Director

(signature on executed copy)

Joanne Stoehr, Assistant Finance Director

CITY OF ALLEN
Investment Report
Jan 1, 2009 through March 31, 2009

Summary of Investments by Type

Type	Value of all Investments 12/31/08		Value of all Investments 03/31/09	
	Book	Market	Book	Market
Government Agencies	\$ 36,348,947	\$ 36,399,830	\$ 34,857,755	\$ 34,739,100
TexPool	\$ 50,921,832	\$ 50,921,832	\$ 56,904,250	\$ 56,904,250
Commercial Paper	\$ 2,976,603	\$ 2,923,530	\$ 2,998,193	\$ 2,923,530
Certificates of Deposit	\$ 41,793,387	\$ 41,231,575	\$ 41,177,283	\$ 40,620,500
TOTAL	\$ 132,040,769	\$ 131,476,768	\$ 135,937,481	\$ 135,187,381

Summary of Total Investment Book Value by Fund Group

	12/31/08	3/31/08
General Fund	\$ 21,077,814	\$ 29,881,128
Enterprise Funds	\$ 25,365,128	\$ 25,323,319
Capital Projects Funds	\$ 29,872,958	\$ 27,189,027
Debt Service Funds	\$ 5,608,180	\$ 8,566,379
Special Revenue Funds	\$ 39,049,560	\$ 32,004,734
Internal Service Funds	\$ 9,326,334	\$ 11,268,542
Trust and Agency Funds	\$ 1,740,796	\$ 1,704,352
TOTAL	\$ 132,040,769	\$ 135,937,481

Note: Addition differences due to rounding.

City of Allen
Government Agencies, Commercial Paper, and Certificates of Deposit

Maturity	Purchase Date	Type	Broker	CUSIP	Value at 12/31/08		Value at 3/31/09	
					Book	Market	Book	Market
1/4/09	4/4/08	CD	VP	200560863	\$ 2,140,966	\$ 2,102,619	\$ -	\$ -
1/5/09	6/5/08	CD	VP	200562367	\$ 5,203,693	\$ 5,118,703	\$ -	\$ -
1/5/09	11/30/08	CD	CB	791000093	\$ 5,051,330	\$ 5,042,792	\$ -	\$ -
1/20/09	2/20/08	CD	ANB	9479767	\$ 5,532,150	\$ 5,400,000	\$ -	\$ -
2/2/09	10/2/08	FHLB	FP	3133XSDC9	\$ 1,008,035	\$ 1,002,500	\$ -	\$ -
2/2/09	10/2/08	FHLB	FES	3133XSDC9	\$ 1,008,035	\$ 1,002,500	\$ -	\$ -
2/2/09	10/2/08	FHLB	BC	3133XSDC9	\$ 1,008,035	\$ 1,002,500	\$ -	\$ -
2/2/09	10/2/08	FHLB	CS	3133XSDC9	\$ 1,008,035	\$ 1,002,500	\$ -	\$ -
4/3/09	10/2/08	FHLB	CS	3133XSDK1	\$ 1,008,035	\$ 1,007,190	\$ -	\$ -
4/3/09	7/9/08	Commercial Paper	COM	36959HR33	\$ 1,488,727	\$ 1,468,530	\$ 1,016,160	\$ 1,000,000
4/6/09	7/9/08	Commercial Paper	CS	02581RR62	\$ 1,487,876	\$ 1,455,000	\$ 1,498,295	\$ 1,468,530
5/26/09	9/26/08	FHLB	FES	3133X25B	\$ 1,006,171	\$ 1,014,690	\$ 1,014,638	\$ 1,005,310
6/5/09	6/5/08	CD	ANB	9493701	\$ 3,051,162	\$ 3,000,000	\$ 3,073,515	\$ 3,000,000
6/26/09	12/26/08	CD	CB	791000131	\$ 3,501,100	\$ 3,500,000	\$ 3,520,895	\$ 3,500,000
7/2/09	10/17/08	FHLB	GS	31335HQ2	\$ 1,476,084	\$ 1,466,465	\$ 1,487,782	\$ 1,466,465
7/5/09	6/5/08	CD	VP	200562372	\$ 5,092,869	\$ 5,000,000	\$ 5,133,443	\$ 5,000,000
7/7/09	1/7/09	CD	CB	791000132	\$ -	\$ -	\$ 7,032,541	\$ 7,000,000
8/5/09	12/6/07	FHLB	CS	3133XLUW3	\$ 2,056,268	\$ 2,055,000	\$ 2,023,676	\$ 2,031,880
8/6/09	8/6/08	CD	ANB	9509738	\$ 2,025,672	\$ 2,000,000	\$ 2,041,607	\$ 2,000,000
9/4/09	8/4/08	CD	VP	200563435	\$ 5,070,287	\$ 5,000,000	\$ 5,113,320	\$ 5,000,000
9/25/09	8/25/08	CD	VP	200564223	\$ 5,124,159	\$ 5,067,462	\$ 5,164,657	\$ 5,067,462
10/2/09	10/2/08	FHLB-called	GS	3133XSC48	\$ 2,016,811	\$ 2,000,000	\$ -	\$ -
10/9/09	10/8/08	FHLB	CS	3133XMD40	\$ 2,048,805	\$ 2,060,000	\$ 2,061,906	\$ 2,037,500
1/5/10	1/5/09	CD	CB	791000093	\$ -	\$ -	\$ 5,080,421	\$ 5,053,038
1/20/10	1/20/09	CD	ANB	9529785	\$ -	\$ -	\$ 2,005,680	\$ 2,000,000
2/19/10	1/20/09	FHLB	CB	791000133	\$ -	\$ -	\$ 3,011,204	\$ 3,000,000
3/9/10	2/20/08	FHLB	GS	3128X6X76	\$ 1,517,240	\$ 1,504,335	\$ -	\$ -
4/19/10	10/8/08	FHLB	GS	3128X8QJ4	\$ -	\$ -	\$ 1,000,535	\$ 1,000,850
4/23/10	10/8/08	FHLB	GS	31359MB28	\$ 1,034,211	\$ 1,045,940	\$ 1,041,002	\$ 1,036,560
4/28/10	10/8/08	FHLB	GS	3128X7FG4	\$ 1,007,872	\$ 1,014,680	\$ 1,014,848	\$ 1,012,890
7/23/10	11/19/08	FHLB	FES	3128X7LPE	\$ 2,004,994	\$ 2,013,760	\$ 2,020,801	\$ 2,003,120
8/18/10	2/18/09	FHLB-called	GS	3128X8CF8	\$ 2,040,551	\$ 2,030,780	\$ 2,020,822	\$ 2,016,600
9/13/10	3/13/09	FHLB-called	CS	3133XTCN4	\$ -	\$ -	\$ 1,502,872	\$ 1,501,020
10/22/10	10/22/08	FHLB	FP	3133XSEV0	\$ 2,013,611	\$ 2,025,620	\$ 1,000,500	\$ 1,004,380
1/7/11	1/7/09	FHLB	GS	3133XSR59	\$ -	\$ -	\$ 2,009,205	\$ 2,000,000
2/25/11	11/19/08	FHLB	CS	3128X8CV2	\$ -	\$ -	\$ 1,506,904	\$ 1,500,135
3/16/11	3/16/09	FHLB	CS	3128X6K49	\$ 2,024,287	\$ 2,007,960	\$ -	\$ -
5/19/11	9/19/08	FHLB-called	WF	3128X8RT1	\$ -	\$ -	\$ -	\$ -
6/2/11	12/2/08	FHLB-called	GS	3133XR3P	\$ 2,007,593	\$ 2,000,620	\$ 1,000,873	\$ 1,003,140
9/23/11	9/9/11	FHLB	COM	3128X7S28	\$ 2,008,668	\$ 2,009,360	\$ -	\$ -
10/14/11	10/14/08	FHLB	CS	3136FHCH3	\$ -	\$ -	\$ 2,002,588	\$ 1,996,880
10/14/11	10/14/08	FHLB	ZB	3136FHCH3	\$ -	\$ -	\$ 1,000,500	\$ 1,005,000
3/19/12	10/14/08	FHLB	COM	31331GDE6	\$ 2,015,828	\$ 2,035,620	\$ 2,034,328	\$ 2,021,880
5/17/12	11/17/08	FHLB	WF	31331GDE6	\$ 2,015,828	\$ 2,035,620	\$ 2,034,328	\$ 2,021,880
8/10/12	11/14/08	FHLB	CS	3128X8RR5	\$ -	\$ -	\$ 1,000,875	\$ 1,004,560
		FHLB	GS	3133XSLR7	\$ 2,008,184	\$ 2,059,380	\$ 2,025,742	\$ 2,053,120
		FHLB	GS	3136F9P49	\$ 1,005,768	\$ 1,002,810	\$ 1,005,407	\$ 1,002,810
					\$ 81,118,937	\$ 80,554,935	\$ 79,033,231	\$ 78,283,130

Commercial Paper	\$ 2,976,603	\$ 2,923,530	\$ 2,998,193	\$ 2,923,530
Agencies	\$ 36,348,947	\$ 36,399,830	\$ 34,857,755	\$ 34,739,100
Certificates of Deposit	\$ 41,793,387	\$ 41,231,575	\$ 41,177,283	\$ 40,620,500

ANB	American National Bank	GS	Gilford Securities
BC	Benchmark Securities	VP	View Point Bank
BOA	Bank of America	SVS	Southwest Securities
CS	Coastal Securities	ZB	Zions Natl Bank
FES	First Empire Securities	WF	Wells Fargo
FP	First Public	CB	Cathay Bank
		COM	Comerica Securities

Note: Addition differences due to rounding.

CITY COUNCIL AGENDA COMMUNICATION
--

AGENDA DATE: April 28, 2009

SUBJECT: Financial Report for the Period Ending March 31, 2009

STAFF RESOURCE: Kevin Hammeke, Finance Director
Joanne Stoehr, Assistant Finance Director

PREVIOUS COUNCIL ACTION: None

ACTION PROPOSED: Information Item

BACKGROUND

Financial reports are prepared each quarter for the General Fund, Water and Sewer Fund and other funds for which annual budgets are prepared. Attached are copies of the reports for the period ending March 31, 2009. This report covers the second quarter of fiscal year 2008-2009. Final actual amounts for Fiscal Year (FY) 2008 have been added for comparison purposes.

General Fund

The General Fund is reflecting revenues over expenditures by \$13,956,382. Overall revenues collected were \$38,565,787 or 67% of budget and expenditures were \$24,609,405 or 43% of budget.

Property taxes received through March 31, 2009 are 97% of budget. Sales tax receipts are received two months after the month of sales. The amount in this six-month report represents October through January receipts. After recognizing sales tax for the TIF Fund, sales tax collections in the General Fund for this period were 5.78% less than budgeted. This revenue source will be monitored closely and may require a budget decrease adjustment at mid-year. Franchise taxes are collected monthly, quarterly, semi-annually and annually. The total collected for this period represents one-quarter of payments.

All departments are within an acceptable percentage range of their expenditure budget.

Debt Service Fund

Revenue for the Debt Service Fund totaled \$9,159,284 or 96% of budget. Expenditures were \$2,189,933 or 23% of budget. The remaining G.O. bond payments are approximately

\$2,833,608 due August 15 and \$4,481,821 due September 1.

Water & Sewer Fund

The Water & Sewer Fund had revenues of \$8,294,845 and operating expenditures of \$10,263,445 for a net operating loss of \$1,968,600. Non-operating expenses include \$305,616 for debt service. Interest earnings are at 28% of budget and miscellaneous non-operating revenues at 19% of budget. Miscellaneous revenues largely consist of inspection fees and convenience fees for internet payments. These line items will be adjusted at mid-year due to lower than anticipated revenues. Operating transfers include transfers in the amount of \$12,066 from the Solid Waste Fund. Service charge revenues were 65% of budget and mainly consist of pro rata fees and penalties. Overall water and sewer revenues are 33% of budget and expenditures are 42% of the budgeted amount. Additionally, the percentage of water and sewer revenue is largest during the last quarter of the year.

Solid Waste Fund

Solid Waste revenues were \$2,566,488 or 47% of budget and operating expenditures were \$2,706,149 or 50% of budget. Commercial garbage fees, recycling fees, and composting revenues for this period represent payments received from Community Waste Disposal for October through February.

Drainage Utility Fund

Revenues were \$527,381 or 47% of budget. Expenditures were \$422,500 or 39% of budget. Operating revenues consist of drainage fees at 51% and inspection fees at 6%. Due to inspection fee revenues being lower than anticipated, the budget will be revised at mid-year to reflect the decrease in revenue.

Golf Course Fund

Revenues were \$1,045,033 or 46% of budget and expenditures were \$826,882 or 36% of budget resulting in a net gain of \$218,151. Non-operating revenues consisted of a transfer in the amount of \$239,532 from the General Fund and \$160,000 from the Parks and Recreation Special Revenue Fund. Operating expenses largely consist of personnel expenses.

Economic Development Corporation

Revenues were \$1,833,268, which is 29% of budget. Expenditures total \$1,585,541, which is 32% of budget. Sales tax receipts are received two months after the month of sales. The amount in this six-month report represents receipts for October through January sales. Sales tax collections for this period were 7.29% less than budgeted. This revenue source will be monitored closely and may require a budget decrease adjustment at mid-year.

Community Development Corporation

Revenues were \$1,917,507, which is 29% of budget. Expenditures were \$1,967,612 or 13% of budget. Sales tax receipts are received two months after the month of sales. The amount in this six-month report represents receipts for October through January sales. Sales tax collections for

this period were 7.29% less than budgeted. This revenue source will be monitored closely and may require a budget decrease adjustment at mid-year. Expenditures include budgeted transfers of \$188,000 to the General Fund for administrative expenses and \$70,000 to the Park and Recreation Enterprise Fund for Allen USA.

Antenna Rental Fund

Revenues were \$233,394 or 64% of budget. Expenditures were \$159,781 or 50% of budget.

Hotel Occupancy Tax Fund

Revenues were \$234,706 or 24% of budget and expenditures were \$114,868 or 21% of budget. Hotel taxes are received one month after the month of sales. Revenues for this quarterly report represent hotel taxes remitted for October through February. Hotels are reporting lower occupancy rates as business and personal travel have been reduced as a result of the economic recession.

Parks and Recreation Special Revenue Fund

Revenues were \$1,236,988 or 46% of budget and expenditures were \$1,183,481 or 42% of budget resulting in a net gain of \$53,507. Revenue includes \$102,000 transferred in from the Antenna Rental Fund and \$70,000 transferred in from the Community Development Corporation for the Allen USA Celebration. Summer program revenues will not be recorded until the 3rd and 4th quarters.

Tax Increment Financing

Revenues were \$453,546 or 60% of budget. Interest revenue is at 211% of budget and will be revised at mid-year to reflect the increase in interest earnings. Expenditures in the amount of \$160 consisted of legal fees.

Grants and Special Revenue Fund

Revenues were \$352,125 or 18% of budget and expenditures were \$439,880 or 24% of budget. Due to accounting requirements, Library grant revenue deferred in FY 2008 was recognized as revenue in FY 2009 to match when expenditures are incurred. Solid Waste grants revenue will be adjusted at mid-year due to projects originally budgeted in FY08 being completed in FY09.

Replacement Fund

Revenues were \$2,397,173 or 156% of budget and expenditures were \$1,582,899 or 145% of budget. Revenues include a transfer for \$1,150,000 from the General Fund and \$522,935 from the Non-Bond Capital Project Fund to be allocated for replacing the Public Safety dispatch system. Expenditures include purchases for three fire engines and the Mobile Command Center which originated in fiscal year 2008, but were not completed until October 2008. The budget will be revised to cover these expenditures.

Risk Management Fund

Revenues were \$3,873,445 or 53% of budget. Expenditures were \$2,873,760 or 40% of budget. This fund reports revenues and expenditures for all insurances paid by the City. Health and dental expenditures normally require two to three months to process. This period includes claims processed through February. Workers compensation, property and liability insurance premiums are paid at the beginning of the fiscal year (October) resulting in a higher percentage of expenditures for these items.

BUDGETARY IMPACT

None

STAFF RECOMMENDATION

This report should be placed on the Council agenda as an information item. No action is necessary.

MOTION

None-Information item only.

ATTACHMENT

Financial Report for the Period Ending March 31, 2009

CITY OF ALLEN
FINANCIAL REPORT
For the Period Ending
March 31, 2009
(Unaudited)

CITY OF ALLEN
Revenues & Expenditures
For the Period Ending
March 31, 2009
(Unaudited)

	Actual at 3/31/2009
General Fund	
Revenues	\$ 38,565,787
Expenditures	<u>24,609,405</u>
Revenues Over (Under) Expenditures	\$ 13,956,382
Debt Service Fund	
Revenues	\$ 9,159,284
Expenditures	<u>2,189,933</u>
Revenues Over (Under) Expenditures	\$ 6,969,351
Water & Sewer Fund	
Revenues	\$ 8,294,845
Expenses: Operating	<u>10,263,445</u>
Net Operating Gain (Loss)	\$ (1,968,600)
Expenses: Capital Projects	-
Debt Service	<u>305,616</u>
Revenues Over (Under) Expenditures	\$ (2,274,216)
Solid Waste	
Revenues	\$ 2,566,488
Expenses	<u>2,706,149</u>
Revenues Over (Under) Expenditures	\$ (139,661)
Drainage Utility	
Revenues	\$ 527,381
Expenses	<u>422,500</u>
Revenues Over (Under) Expenditures	\$ 104,881
Golf Course	
Revenues	\$ 1,045,033
Expenses	<u>826,882</u>
Revenues Over (Under) Expenditures	\$ 218,151
Economic Development Corporation Fund	
Revenues	\$ 1,833,268
Expenditures	<u>1,585,541</u>
Revenues Over (Under) Expenditures	\$ 247,727
Community Development Corporation Fund	
Revenues	\$ 1,917,507
Expenditures	<u>1,967,612</u>
Revenues Over (Under) Expenditures	\$ (50,105)
Antenna Rental Fund	
Revenues	\$ 233,394
Expenditures	<u>159,781</u>
Revenues Over (Under) Expenditures	\$ 73,613

CITY OF ALLEN
Revenues & Expenditures
For the Period Ending
March 31, 2009
(Unaudited)

	Actual at 3/31/2009
Hotel Occupancy Tax Fund	
Revenues	\$ 234,706
Expenditures	<u>114,868</u>
Revenues Over (Under) Expenditures	\$ 119,838
Parks & Recreation Special Revenue Fund	
Revenues	\$ 1,236,988
Expenditures	<u>1,183,481</u>
Revenues Over (Under) Expenditures	\$ 53,507
Tax Increment Financing	
Revenues	\$ 453,546
Expenditures	<u>\$160</u>
Revenues Over (Under) Expenditures	\$ 453,386
Grant & Special Revenue Fund	
Revenues	\$ 352,125
Expenditures	<u>439,880</u>
Revenues Over (Under) Expenditures	\$ (87,755)
Replacement Fund	
Revenues	\$ 2,397,173
Expenditures	<u>1,582,899</u>
Revenues Over (Under) Expenditures	\$ 814,274
Risk Management Fund	
Revenues	\$ 3,873,445
Expenditures	<u>2,873,760</u>
Revenues Over (Under) Expenditures	\$ 999,685

CITY OF ALLEN
 General Fund
 For the Period Ending
 March 31, 2009

REVENUE				
Revenue Source	FY2008 Actual	Original FY2009 Budget	YTD Actual as of 3/31/09	Percent of Budget
Property Taxes	\$28,616,988	\$29,943,621	\$28,959,980	97%
Sales Tax	9,940,619	12,207,748	3,593,676	29%
Franchise Tax	5,458,370	5,849,411	1,339,630	23%
Permits & Licenses	1,736,906	1,424,250	461,428	32%
Charges for Services	1,653,712	1,423,567	808,402	57%
Fines	1,713,351	1,868,300	840,326	45%
Miscellaneous	807,771	828,985	163,361	20%
Reimbursements	167,471	129,185	75,259	58%
Other Financing Sources	3,701,415	4,073,342	2,323,725	57%
TOTAL	\$53,796,603	\$57,748,409	\$38,565,787	67%

Note: Sales Tax receipts are received two months after the month of sales.
 Sales Tax revenue also includes Mixed Drink Tax which is received quarterly.

EXPENDITURES				
Department	FY2008 Actual	Original FY2009 Budget	YTD Actual as of 3/31/09	Percent of Budget
City Secretary	\$300,735	\$313,001	\$141,430	45%
Municipal Court	598,198	682,132	276,596	41%
City Administration	988,371	1,126,495	477,616	42%
Information Technology	2,000,324	2,920,162	1,871,038	64%
Human Resources	674,223	711,160	360,412	51%
Internal Services	7,428,719	7,936,730	2,773,172	35%
Police	13,363,269	13,996,156	6,209,103	44%
Parks & Recreation	8,044,648	8,612,503	3,228,788	37%
Library	2,333,545	2,513,319	1,123,914	45%
Fire	9,565,355	10,153,611	4,497,065	44%
Building & Code Compl.	1,342,004	1,458,944	618,737	42%
Planning	912,885	1,017,922	345,632	34%
Community Services	2,180,834	2,306,702	975,576	42%
Finance	1,306,400	1,401,113	588,407	42%
Engineering	2,298,949	2,559,600	1,121,919	44%
	\$53,338,459	\$57,709,550	\$24,609,405	43%

CITY OF ALLEN
Debt Service Fund
For the Period Ending
March 31, 2009

REVENUE	FY2008 Actual	Original FY2009 Budget	YTD Actual as of 3/31/09	Percent of Budget
Taxes	\$8,838,673	\$9,348,425	\$9,136,265	98%
Interest Earnings	150,821	150,000	23,019	15%
TOTAL Revenues	\$8,989,494	\$9,498,425	\$9,159,284	96%

EXPENDITURES	FY2008 Actual	Original FY2009 Budget	YTD Actual as of 3/31/09	Percent of Budget
Principal	\$4,775,000	\$5,200,000		
Interest & Fees	3,986,572	4,361,097	2,189,933	54%
TOTAL Expenditures	\$8,761,572	\$9,561,097	\$2,189,933	23%

CITY OF ALLEN
 Water and Sewer Fund
 For the Period Ending
 March 31, 2009

REVENUE	FY2008 Actual	Original FY2009 Budget	YTD Actual as of 3/31/09	Percent of Budget
Water Sales	\$14,458,505	\$15,000,000	\$4,476,001	30%
Sewer Charges	8,226,315	9,100,000	3,372,646	37%
Connections	224,610	150,000	59,750	40%
Service Charges	839,532	378,500	244,204	65%
Subtotal	\$23,748,962	\$24,628,500	\$8,152,601	33%
Interest	\$329,354	\$325,000	\$92,131	28%
Miscellaneous	464,396	200,350	38,047	19%
Operating Transfer In	160,477	24,126	12,066	50%
Subtotal	954,227	549,476	142,244	26%
TOTAL Revenues	\$24,703,189	\$25,177,976	\$8,294,845	33%

EXPENSES	FY2008 Actual	Original FY2009 Budget	YTD Actual as of 3/31/09	Percent of Budget
Department				
Debt Service	\$2,774,195	\$1,754,212	\$305,616	17%
Water & Sewer	19,866,105	22,377,148	9,999,680	45%
Utility Collections	549,970	780,814	263,765	34%
TOTAL Expenses	\$23,190,270	\$24,912,174	\$10,569,061	42%

CITY OF ALLEN
 Solid Waste
 For the Period Ending
 March 31, 2009

REVENUE	FY2008 Actual	Original FY2009 Budget	YTD Actual as of 3/31/09	Percent of Budget
Operating Revenues				
Garbage Fees	\$3,845,869	\$4,227,020	\$2,110,827	50%
Commercial Garbage	839,795	900,000	310,240	34%
Recycling Revenues	50,051	43,500	31,325	72%
Household Haz Waste	145,300	164,000	81,286	50%
Composting Revenue	50,543	32,000	10,672	33%
Subtotal	\$4,931,558	\$5,366,520	\$2,544,350	47%
Non-Operating Revenues				
Interest	\$69,118	\$60,000	\$14,546	24%
Miscellaneous	44,036	47,000	7,592	16%
Subtotal	\$113,154	\$107,000	\$22,138	21%
TOTAL Revenues	\$5,044,712	\$5,473,520	\$2,566,488	47%

EXPENSES	FY2008 Actual	Original FY2009 Budget	YTD Actual as of 3/31/09	Percent of Budget
TOTAL Expenses	\$4,826,296	\$5,460,738	\$2,706,149	50%

CITY OF ALLEN
Drainage Utility
For the Period Ending
March 31, 2009

REVENUE	FY2008 Actual	Original FY2009 Budget	YTD Actual as of 3/31/09	Percent of Budget
Operating Revenues				
Inspection Fees	\$66,258	\$40,000	\$2,426	6%
Drainage Fees	949,950	1,020,614	518,272	51%
Subtotal	\$1,016,208	\$1,060,614	\$520,698	49%
Non-Operating Revenues				
Interest	\$37,080	\$50,000	\$6,683	13%
Miscellaneous		3,000		
Subtotal	\$37,080	\$53,000	\$6,683	13%
TOTAL Revenues	\$1,053,288	\$1,113,614	\$527,381	47%

EXPENSES	FY2008 Actual	Original FY2009 Budget	YTD Actual as of 3/31/09	Percent of Budget
TOTAL Expenses	\$1,203,308	\$1,094,617	\$422,500	39%

CITY OF ALLEN
 Golf Course Fund
 For the Period Ending
 March 31, 2009

REVENUE	FY2008 Actual	Original FY2009 Budget	YTD Actual as of 3/31/09	Percent of Budget
Operating Revenues				
Retail Pro Shop	\$81,400	\$100,000	\$31,348	31%
Alcohol/Beer Sales	\$104,776	\$93,300	\$38,081	41%
Concession Sales	\$120,862	\$146,112	\$37,879	26%
Class Fees	\$21,621	\$20,500	\$4,235	21%
Facility Rental	\$21,659	\$23,040	\$4,550	20%
Green Fees	1,197,117	1,498,000	528,400	35%
Subtotal	\$1,547,435	\$1,880,952	\$644,493	34%
Non-Operating Revenues				
Other Reimbursements	\$2,172		\$925	
Miscellaneous	\$5,054	\$1,000	\$83	8%
Operating Transfer In	754,155	399,532	399,532	100%
Subtotal	\$761,381	\$400,532	\$400,540	100%
TOTAL Revenues	\$2,308,816	\$2,281,484	\$1,045,033	46%

EXPENSES	FY2008 Actual	Original FY2009 Budget	YTD Actual as of 3/31/09	Percent of Budget
TOTAL Expenses	\$1,964,366	\$2,276,533	\$826,882	36%

CITY OF ALLEN
Economic Development Corporation
For the Period Ending
March 31, 2009

REVENUE	FY2008 Actual	Original FY2009 Budget	YTD Actual as of 3/31/09	Percent of Budget
Sales Tax	\$4,968,133	\$6,240,633	\$1,818,181	29%
Interest on Investments	69,311	80,000	15,087	19%
Miscellaneous/Donations	2,000			
Other Reimbursements	87,491			
Loan Reimbursement	30,000			
TOTAL Revenues	\$5,156,935	\$6,320,633	\$1,833,268	29%

Note: Sales Tax receipts are received two months after the month of sales.

EXPENDITURES	FY2008 Actual	Original FY2009 Budget	YTD Actual as of 3/31/09	Percent of Budget
TOTAL Expenditures	\$5,590,723	\$5,005,198	\$1,585,541	32%

CITY OF ALLEN
Community Development Corporation Fund
For the Period Ending
March 31, 2009

REVENUE	FY2008 Actual	Original FY2009 Budget	YTD Actual as of 3/31/09	Percent of Budget
Sales Tax	\$4,968,133	\$6,240,633	\$1,818,181	29%
Interest on Investments	335,820	342,000	99,326	29%
Subtotal	\$5,303,953	\$6,582,633	\$1,917,507	29%
Bond Proceeds	1,615,000		-	
Loan Reimbursement	136,030		-	
TOTAL Revenues	\$7,054,983	\$6,582,633	\$1,917,507	29%

Note: Sales Tax receipts are received two months after the month of sales.

EXPENDITURES	FY2008 Actual	Original FY2009 Budget	YTD Actual as of 3/31/09	Percent of Budget
Operating Expenditures	5,252,480	\$15,304,955	1,967,612	13%
Loan-Event Center Expenditures	136,030		-	
Bond Refunding Expenditures	1,624,748		-	
TOTAL Expenditures	\$ 7,013,258	\$15,304,955	1,967,612	13%

CITY OF ALLEN
 Antenna Rental Fund
 For the Period Ending
 March 31, 2009

REVENUE	FY2008 Actual	Original FY2009 Budget	YTD Actual as of 3/31/09	Percent of Budget
Water Tower Rental Fees	\$326,741	\$354,152	\$229,925	65%
Interest on Investments	10,730	12,000	3,469	29%
TOTAL Revenues	\$337,471	\$366,152	\$233,394	64%

EXPENDITURES	FY2008 Actual	Original FY2009 Budget	YTD Actual as of 3/31/09	Percent of Budget
TOTAL Expenditures	\$262,950	\$319,960	\$159,781	50%

CITY OF ALLEN
Hotel Occupancy Tax Fund
For the Period Ending
March 31, 2009

REVENUE	FY2008 Actual	Original FY2009 Budget	YTD Actual as of 3/31/09	Percent of Budget
Hotel Occupancy Tax	\$719,039	\$947,950	\$224,646	24%
Interest on Investments	19,679	18,000	10,060	56%
TOTAL Revenues	\$738,718	\$965,950	\$234,706	24%

EXPENDITURES	FY2008 Actual	Original FY2009 Budget	YTD Actual as of 3/31/09	Percent of Budget
TOTAL Expenditures	\$274,019	\$537,665	\$114,868	21%

CITY OF ALLEN
 Parks and Recreation Special Revenue Fund
 For the Period Ending
 March 31, 2009

REVENUE	FY2008 Actual	Original FY2009 Budget	YTD Actual as of 3/31/09	Percent of Budget
Concessions	\$92,159	\$100,649	\$41,388	41%
Special Events	102,144	224,820	76,269	34%
Ballfield Rentals	57,959	42,000	23,905	57%
Athletic Programs	292,868	291,842	136,015	47%
Pool/Facility Rental	175,973	154,200	103,038	67%
Pool Admissions	253,895	293,420	89,868	31%
Learn to Swim Fees	231,554	201,600	69,502	34%
Swim Team (COAST)	18,332	10,400	305	3%
Membership Fees	542,006	504,075	301,256	60%
Retail Sales	9,046	17,930	2,043	11%
Class Fees	479,505	473,542	160,121	34%
Subtotal	\$2,255,441	\$2,314,478	\$1,003,710	43%
Non-Operating Revenues				
Interest	\$17,345	\$16,000	\$7,992	50%
Donations/Other Reimb	149,942	73,166	53,286	73%
Operating Transfer In	280,600	274,000	172,000	63%
Subtotal	\$447,887	\$363,166	\$233,278	64%
TOTAL Revenues	\$2,703,328	\$2,677,644	\$1,236,988	46%

EXPENDITURES	FY2008 Actual	Original FY2009 Budget	YTD Actual as of 3/31/09	Percent of Budget Expended
TOTAL Expenditures	\$2,386,349	\$2,786,665	\$1,183,481	42%

CITY OF ALLEN
Tax Increment Financing
For the Period Ending
March 31, 2009

REVENUE	FY2008 Actual	Original FY2009 Budget	YTD Actual as of 3/31/09	Percent of Budget
Current Taxes	\$68,780	\$299,314	\$288,635	96%
Sales Tax	\$105,915	\$379,917	\$84,820	22%
Intergovernmental Revenue	\$18,385	\$79,850	\$79,036	99%
Interest on Investments	\$590	500	1,055	211%
TOTAL Revenues	\$193,670	\$759,581	\$453,546	60%

EXPENDITURES	FY2008 Actual	Original FY2009 Budget	YTD Actual as of 3/31/09	Percent of Budget
TOTAL Expenditures	\$863	\$829,226	\$160	0%

CITY OF ALLEN
Grant & Special Revenue Fund
For the Period Ending
March 31, 2009

REVENUE	FY2008 Actual	Original FY2009 Budget	YTD Actual as of 3/31/09	Percent of Budget
Grant Revenue				
CDBG	\$234,977	\$349,958	\$7,477	2%
Police	\$132,988	\$497,257	\$34,316	7%
Parks	\$25,634	\$276,200	\$12,642	5%
Library	\$46,003	\$124,719	\$105,239	84%
Fire	\$77,647	\$62,627	\$34,220	55%
Solid Waste	\$18,487	\$9,440	\$13,600	144%
Engineering	\$71,904	\$65,000	\$35,833	55%
Subtotal	\$607,640	\$1,385,201	\$243,327	18%
Special Revenue				
Public Ed. Gov Access	\$72,362	\$68,000	\$19,766	29%
Court Technology	\$62,927	\$66,428	\$27,095	41%
Court Security	\$47,181	\$49,535	\$20,322	41%
Juvenile Case Mgr	\$76,622	\$79,236	\$33,699	43%
Photo Red Light Enforcement	\$396		\$5,759	
Subtotal	\$259,488	\$263,199	\$106,641	41%
Non-Operating Revenues				
Interest	\$10,585	\$9,000	\$2,157	24%
Operating Transfer In	284,504	274,013		
Subtotal	\$295,089	\$283,013	\$2,157	1%
TOTAL Revenues	\$1,162,217	\$1,931,413	\$352,125	18%

EXPENDITURES	FY2008 Actual	Original FY2009 Budget	YTD Actual as of 3/31/09	Percent of Budget Expended
TOTAL Expenditures	\$1,047,016	1,846,326	\$439,880	24%

CITY OF ALLEN
Replacement Fund
For the Period Ending
March 31, 2009

REVENUE	FY2008 Actual	Original FY2009 Budget	YTD Actual as of 3/31/09	Percent of Budget
Charges for Services:				
General Fund	1,168,500	\$1,106,541	549,222	50%
Water & Sewer Fund	132,252	150,230	75,114	50%
Solid Waste Fund	19,140	17,499	8,748	50%
Drainage Fund	54,804	57,727	28,866	50%
Subtotal	\$1,374,696	\$1,331,997	\$661,950	50%
Non-Operating Revenues				
Interest	\$192,129	\$180,000	\$62,288	35%
Operating Transfer In			1,672,935	
Other Reimbursements	11,470			
Auction Revenue	4,545	28,000		
Subtotal	\$208,144	\$208,000	\$1,735,223	834%
TOTAL Revenues	\$1,582,840	\$1,539,997	\$2,397,173	156%

EXPENDITURES	FY2008 Actual	Original FY2009 Budget	YTD Actual as of 3/31/09	Percent of Budget
TOTAL Expenditures	\$964,000	\$1,089,734	\$1,582,899	145%

Charges for Services represent the amounts transferred into the Replacement Fund from the funds shown.

CITY OF ALLEN
Risk Management Fund
For the Period Ending
March 31, 2009

REVENUE	FY2008 Actual	Original FY2009 Budget	YTD Actual as of 3/31/09	Percent of Budget
Operating Revenues:				
Charges for:				
Medical & Dental	\$6,031,611	\$6,034,744	\$3,021,014	50%
Workers Comp.	\$367,846	\$411,898	\$177,954	43%
Property/Liability	\$566,386	\$504,105	\$504,105	100%
Post Emp Funding	\$40,068	\$40,068	\$0	0%
Subtotal	\$7,005,911	\$6,990,815	\$3,703,073	53%
Non-Operating Revenues				
Interest	\$85,784	\$85,000	\$38,553	45%
Other Reimbursements	\$590,573	\$58,275	\$15,443	27%
Operating Transfer In	\$210,338	\$232,757	\$116,376	50%
Subtotal	\$886,695	\$376,032	\$170,372	45%
TOTAL Revenues	\$7,892,606	\$7,366,847	\$3,873,445	53%

EXPENDITURES	FY2008 Actual	Original FY2009 Budget	YTD Actual as of 3/31/09	Percent of Budget
Administration	\$191,471	\$231,782	\$126,624	55%
Medical & Dental Insurance	6,059,879	6,004,695	2,152,284	36%
Workers Comp Insurance	324,853	411,898	202,795	49%
Property & Liability Insurance	433,573	504,105	392,057	78%
TOTAL Expenditures	\$7,009,776	\$7,152,480	\$2,873,760	40%

Kenneth L Maun
Tax Assessor/Collector
Collin County
P O Box 8046
McKinney Tx 75070

Page 1

Monthly Collection Status Report
March 2009

City of Allen #06

	Collections Month of March	Cumulative Total 10/1/08 thru 3/31/09	% of Collections
Current Tax Year Collections			
Base M&O	\$299,295.27	29,014,763.48	98.85%
Base I&S	93,459.62	9,060,284.55	
Base I&S Bond			
P&I M&O	22,515.84	43,569.75	
P&I I&S	7,031.22	13,605.50	
P&I I&S Bond			
Attorney Fee	532.96	1,535.86	
Subtotal	<u>\$422,834.91</u>	<u>\$38,133,759.14</u>	99.01%
Delinquent TaxYears Collections			
Base M&O	\$3,527.28	216,833.23	
Base I&S	1,134.15	70,262.68	
Base I&S Bond			
P&I M&O	1,390.50	25,564.40	
P&I I&S	432.75	8,404.64	
P&I I&S Bond			
Attorney Fee	1,713.41	33,281.70	
Other>	0.00	0.00	
Subtotal	<u>\$8,198.09</u>	<u>\$354,346.65</u>	0.92%
Combined Current & Delinquent:			
Base M&O	\$302,822.55	\$29,231,596.71	
Base I&S	\$94,593.77	\$9,130,547.23	
Base I&S Bond			
P&I M&O	23,906.34	69,134.15	
P&I I&S	7,463.97	22,010.14	
P&I I&S Bond			
Attorney Fee	2,246.37	34,817.56	
Other>	0.00	0.00	
Total Collections	<u><u>\$431,033.00</u></u>	<u><u>\$38,488,105.79</u></u>	99.93%
			100.00%
Original 2008 Tax Levy		<u><u>\$38,516,734.63</u></u>	

Kenneth L. Maun
Tax Assessor/Collector
Collin County
P O Box 8046
McKinney Tx 75070

Page 2

Cumulative Comparative Collection Status Report
March 2009

City of Allen #06

	Collections thru March 2009	% Collections	Collections thru March 2008	% Collections
Current Tax Year Collections				
Base M&O + I&S	\$38,075,048.03	98.85%	\$35,606,451.55	96.48%
P&I M&O + I&S	57,175.25		50,193.95	
Attorney Fee	1,535.86		3,141.30	
Subtotal	<u>\$38,133,759.14</u>	99.01%	<u>\$35,659,786.80</u>	96.62%
Delinquent Tax Years Collections				
Base M&O + I&S	\$287,095.91		\$438,118.08	
P&I M&O + I&S	33,969.04		88,776.99	
Attorney Fee	33,281.70		57,154.25	
Other>	0.00		0.00	
Subtotal	<u>\$354,346.65</u>	0.92%	<u>\$584,049.32</u>	1.58%
Combined Current & Delinquent:				
Base M&O + I&S	\$38,362,143.94		\$36,044,569.63	
P&I M&O + I&S	91,144.29		138,970.94	
Attorney Fee	34,817.56		60,295.55	
Other	0.00		0.00	
Total Collections	<u>\$38,488,105.79</u>	99.93%	<u>\$36,243,836.12</u>	98.21%
Adjusted 2007 Tax Levy			<u>\$36,905,892.90</u>	100.00%
Original 2008 Tax Levy	<u>\$38,516,734.63</u>	100.00%		

Kenneth L Maun
Tax Assessor/Collector
Collin County
P O Box 8046
McKinney Tx 75070

Page 3

Levy Outstanding Status Report
March 2009

City of Allen #06

	Current Tax Year	Delinquent Tax Years
Current Month:		
Tax Levy Remaining as of 2/27/09	\$1,509,503.67	\$308,488.68
Base M&O Collections	392,754.89	4,661.43
Supplement/Adjustments	-44,702.68	-982.93
Write-off	0.00	0.00
Remaining Levy as of 3/31/09	<u>\$1,072,046.10</u>	<u>\$302,844.32</u>
Cumulative (From 10/01/08 thru 3/31/09)		
Original 2008 Tax Levy (as of 10/01/08)	\$38,516,734.63	\$466,141.10
Base M&O + I&S Collections	38,075,048.03	287,095.91
Supplement/Adjustments	630,359.50	123,799.13
Write-off	0.00	0.00
Remaining Levy as of 3/31/09	<u>\$1,072,046.10</u>	<u>\$302,844.32</u>

Kenneth L Maun
Tax Assessor/Collector
Collin County
P O Box 8046
McKinney Tx 75070

Monthly Distribution Report
March 2009

City of Allen #06

	Distribution Month of March	Distribution 10/1/08 thru 3/31/09
Weekly Remittances:		
Week Ending 3/6/09	\$153,395.16	\$6,909,101.50
Week Ending 3/13/09	96,754.13	\$3,651,790.23
Week Ending 3/20/09	24,795.99	\$9,473,786.13
Week Ending 3/27/09	\$86,135.36	\$7,904,868.27
Week Ending 3/31/09	67,669.16	\$10,513,002.37
Total Weekly Remittances	<u>\$428,749.80</u>	<u>\$38,452,548.50</u>
Overpayment from Prior Month	\$0.00	\$0.00
Manual Adjustment Refund	\$0.00	\$0.00
Commission Paid Delinquent Attorney	\$2,246.37	\$34,817.56
Entity Collection Fee	\$0.00	\$0.00
Judgement Interest	0.00	\$0.00
5% CAD Rendition Penalty	36.83	\$739.73
Total Disbursements	<u><u>\$431,033.00</u></u>	<u><u>\$38,488,105.79</u></u>
Carryover to Next Month	\$0.00	\$0.00



CAPITAL IMPROVEMENT PROJECTS

Prepared by Finance Department

Active Status

Date: 4/20/2009

Project Number	Project Description	Funding Sources	Completion Date	Project Estimate	Total Encumbrance & Expenditures	Percent Expended
CD0201	HERITAGE GLD HISTORIC VLG	NON-BONDS, CDC, GRANT	9/30/2009	\$1,202,284	\$1,184,645	98.4%
DR0801	BUCKINGHAM DRAINAGE REHAB	NON-BONDS	9/30/2009	\$23,003	\$17,373	75.5%
DR0802	RIDGEVIEW DRIVE DBSI	NON-BONDS	9/30/2009	\$101,448	\$0	0.0%
DR0803	FOUNTAIN GATE ALLEY DRAIN	NON-BONDS	9/30/2009	\$98,141	\$67,378	68.7%
EC0801	EVENT CENTER BUILDING	CDC BONDS	10/29/2009	\$27,600,000	\$27,206,082	98.6%
EC0802	EVENT CTR PARKING GARAGE	CDC BONDS	2/20/2010	\$7,000,000	\$7,000,000	100.0%
EC0803	EVENT CTR INFRASTRUCTURE	EDC BONDS	2/20/2010	\$13,095,545	\$13,095,545	100.0%
IT0701	PS DISPATCH & RECORDS SYS	NON-BONDS	9/30/2009	\$1,672,935	\$0	0.0%
IT0801	IT PUBLIC SAFETY WIRELESS	GO BONDS, NON BONDS	9/30/2010	\$569,951	\$560,821	98.4%
LB0601	LIBRARY DONOR WALL	GO BONDS, NON-BONDS	9/30/2009	\$143,000	\$130,000	90.9%
PR0202	HILLSIDE PARK	CDC, GO BOND, NON-BOND	9/30/2009	\$569,064	\$15,831	2.8%
PR0204	TREE FARM	CDC	12/31/2009	\$48,000	\$5,341	11.1%
PR0302	JUPITER PARK	GO BOND	9/30/2009	\$785,156	\$20,990	2.7%
PR0305	ENTRY & MONUMENT SIGNAGE	CDC, GO BOND	9/30/2009	\$75,304	\$6,039	8.0%
PR0402	DAYSRING NATURE PRESERVE	CDC, PARK DEDICATION FEES	9/30/2009	\$300,330	\$11,787	3.9%
PR0405	TRAILS CONSTRUCTION, PH 3	CDC, GO BOND, NON-BONDS	9/30/2010	\$651,890	\$342,198	52.5%
PR0408	PUBLIC ART	NON-BONDS	9/30/2009	\$1,127	\$0	0.0%
PR0418	HERITAGE VILLAGE LANDSCAP	NON-BONDS	9/30/2009	\$25,000	\$0	0.0%
PR0504	ALLEN BARK PARK	CDC	9/30/2009	\$247,000	\$25,830	10.5%
PR0508	FOX HOLLOW RECREATION A.	CDC	9/30/2009	\$72,000	\$0	0.0%
PR0509	FORD POOL REDEVLPMNT PLAN	CDC	6/30/2009	\$100,000	\$74,500	74.5%
PR0514	6 CITIES TRL CONNECTION 8	CDC,GO BOND,NON-BONDS,GR	9/30/2009	\$930,422	\$76,300	8.2%
PR0604	COUNTRY MEADOW PARK IMP#2	CDC, PARKLAND, BOND,NON B	6/30/2009	\$226,515	\$213,777	94.4%
PR0609	BETHANY LAKES VETERAN'S	CDC	5/30/2010	\$375,000	\$25,000	6.7%
PR0611	PARKS & REC MASTER PLAN	BONDS	9/30/2009	\$30,000	\$0	0.0%
PR0615	CHASE OAKS IMPROVEMENT II	CDC	9/30/2010	\$1,135,392	\$250,923	22.1%
PR0701	PARK LAND ACQUISITION #3	GO BONDS	9/30/2010	\$3,244,288	\$1,043	0.0%
PR0702	WINDRIDGE NEIGHBORHOOD PK	PARKLAND FEE	12/31/2009	\$160,000	\$144,320	90.2%
PR0703	SHADOW LAKES GREENBELT	CDC	12/31/2009	\$150,000	\$7,500	5.0%
PR0705	PARK COMP SECURITY SYSTEM	CDC	9/30/2009	\$150,000	\$0	0.0%
PR0706	MOLSEN FARM MASTER PLAN	CDC	7/31/2009	\$25,000	\$25,000	100.0%
PR0707	SHADE STRUC @ BALLFIELDS	CDC	9/30/2009	\$236,802	\$215,512	91.0%
PR0709	ASP II BRIDGE DECK	GO BOND, GRANT, CDC	6/30/2009	\$36,381	\$36,360	99.9%
PR0710	YOUTH CENTER CUST COUNTER	NON-BONDS	9/30/2009	\$6,500	\$0	0.0%
PR0711	WATER FORD PARK PH 5 NP	GO BONDS,PARK DEDICATION	9/30/2010	\$745,350	\$745,349	100.0%
PR0801	SHADE @ CELEBRATION PARK	CDC	9/30/2009	\$100,000	\$0	0.0%
PR0804	MOLSEN FARM DRIVE	CDC	5/30/2009	\$150,000	\$0	0.0%
PR0805	BETHANY LAKES PIER	CDC	9/30/2009	\$85,000	\$385	0.5%
PR0806	RAIL/DAM ARCHEOLOGICAL	CDC	9/30/2009	\$30,000	\$0	0.0%
PR0809	SHELLEY FARM NEIGHBH PARK	PARKLAND	12/31/2010	\$6,000	\$6,000	100.0%
PR0810	CELEBRATION PASS PED TRL	CDC,GRANT	12/31/2009	\$91,224	\$48,000	52.6%
PR0812	WATTERS BRANCH BRIDGE	CDC	9/30/2009	\$50,000	\$37,200	74.4%
PR0813	CANCER WALK OF HOPE	NON-BOND	5/30/2009	\$40,000	\$1,200	3.0%
PR0814	PUBLIC ART BONDS FUND	BONDS	9/30/2010	\$88,501	\$0	0.0%



CAPITAL IMPROVEMENT PROJECTS

Prepared by Finance Department

Active Status

Date: 4/20/2009

Project Number	Project Description	Funding Sources	Completion Date	Project Estimate	Total Encumbrance & Expenditures	Percent Expended
PR0815	CELEBRATION PARK PHASE II	GO-BOND,CDC	12/31/2009	\$682,352	\$272,325	39.9%
PR0901	PATIENT MOBILE TRANSPORT	CDC	9/30/2009	\$25,000	\$23,841	95.4%
PR0902	IRRIGATION CONTROL	CDC	9/30/2009	\$70,000	\$69,968	100.0%
PR0903	GRAFFITI REMOVAL MACHINE	CDC	9/30/2009	\$54,000	\$0	0.0%
PR0904	SCOREBOARDS (ASP/BOLIN)	CDC	9/30/2009	\$49,500	\$35,753	72.2%
PR0905	STORAGE SHED	CDC	9/30/2009	\$45,000	\$0	0.0%
PR0906	TREE SPADE	CDC	9/30/2009	\$30,000	\$0	0.0%
PR0907	STACY RD - VILLAGES TRAIL	CDC	9/30/2009	\$70,680	\$0	0.0%
PR0909	WALDEN PARK RENOVATION	PARKLAND	9/30/2009	\$80,000	\$0	0.0%
PS0601	FIRE STATION #5	NON-BONDS, GO BONDS	9/30/2010	\$3,743,726	\$574,770	15.4%
PS0701	SERVICE CENTER	NON-BONDS, GO BONDS	9/30/2011	\$2,356,461	\$1,372,423	58.2%
PS0801	JAIL EXPANSION	GO BONDS	9/30/2009	\$746,407	\$742,530	99.5%
PS0802	ANIMAL SHELTER EXPANSION	GO BONDS	2/28/2010	\$147,719	\$18,070	12.2%
PS0803	FIRE STATION #6	GO BONDS	9/30/2012	\$196,501	\$58,899	30.0%
PS0901	PS COMMUNICATION SYSTEMS	GO BONDS	9/30/2011	\$196,502	\$0	0.0%
ST0110	SH5, EXCHANGE-STACY	GO BOND & NON-BOND	9/30/2009	\$1,470,518	\$1,336,726	90.9%
ST0312	SIGNAL UPGRADE/COM.SYSTEM	GO BOND & NON-BOND	9/30/2009	\$1,134,131	\$1,016,706	89.6%
ST0316	FM 2551	FACILITY AGREEMENT	9/30/2010	\$553,080	\$0	0.0%
ST0317	N BETHANY LAKES-WALL PRJ	FACILITY AGREEMENT	9/30/2009	\$100,000	\$66,000	66.0%
ST0501	EXCHANGE,WATTERS-W.BRANCH	FACILITY AGRMNT,NON-BONDS	9/30/2009	\$2,450,000	\$2,377,549	97.0%
ST0503	EXCHANGE PK,TWN CRK-SH121	FACILITY AGRM,NON-BONDS	9/30/2010	\$4,416,500	\$4,392,354	99.5%
ST0603	STACY RD-US 75 TO GREENVI	NON-BONDS, FCLTY AG	9/30/2009	\$2,875,652	\$2,780,560	96.7%
ST0610	ANGEL PARKWAY, PH III	GO BONDS,NON-BOND,FAC AGR	9/30/2009	\$860,564	\$803,964	93.4%
ST0704	STACY PII-GREENV TO ANGEL	NON-BONDS	10/31/2011	\$52,500	\$0	0.0%
ST0709	COUNTRY BROOK LANE	NON-BONDS	9/30/2009	\$535,000	\$478,024	89.4%
ST0710	RIDGEVIEW- ALMA TO STACY	ROADWAY IMPACT FEES	9/30/2009	\$84,000	\$44,800	53.3%
ST0713	STREET LIGHTS PHASE II	NON-BONDS	9/30/2009	\$17,752	\$0	0.0%
ST0714	EXCHANGE/STACY RAMP REVER	EDC BONDS	2/20/2010	\$1,905,481	\$1,875,482	98.4%
ST0801	RIDGEVIEW-CUSTER TO ALMA	GO BONDS	3/30/2010	\$7,053,279	\$2,634,726	37.4%
ST0802	WATTERS RD BOSSY TO RIDGE	NON-BONDS	9/30/2010	\$502,141	\$224,363	44.7%
ST0806	ALMA IMP ROWLETT/TATUM	NON-BONDS	9/30/2009	\$253,404	\$4,985	2.0%
ST0810	ALMA/HEDGCOXE TRAFFIC SIG	NON-BONDS	9/30/2009	\$43,740	\$33,097	75.7%
ST0811	2009 TRAFFIC SIGNALS	NON-BONDS	12/31/2009	\$660,644	\$123,876	18.8%
ST0812	FY09 STREET& ALLEY REPAIR	NON-BONDS	9/30/2009	\$429,938	\$352,964	82.1%
ST0813	SHALLOWATER DRIVE	GO BONDS	9/30/2009	\$35,000	\$33,685	96.2%
ST0902	RIDGEVIEW ALIGNMENT STUDY	GO BONDS	12/30/2009	\$100,000	\$0	0.0%
ST9904	CHAPARRAL BRIDGE	GO BOND,NON-BONDS,FCLTY	9/30/2010	\$1,572,025	\$414,212	26.3%
WA0118	ALLENWOOD SANITARY SEWER	NON-BONDS	9/30/2009	\$1,128,234	\$1,098,732	97.4%
WA0240	CUSTER RD PMP STA#3 EXPNS	W&S BOND,NON-BONDS,IMPACT	6/30/2009	\$5,853,821	\$5,777,958	98.7%
WA0305	OVERSIZING W/S	NON-BONDS, IMPACT FEES	9/30/2010	\$250,000	\$131,109	52.4%
WA0335	WESTSIDE WATERLINE	W&S BOND,NON-BONDS,IMPACT	9/30/2009	\$3,427,459	\$3,377,426	98.5%
WA0401	US75 LIFT STA +12"FRC MN	NON-BONDS	9/30/2011	\$450,054	\$0	0.0%
WA0602	EXCHANGE PARKWAY WATERLIN	NON-BONDS	9/30/2009	\$84,000	\$71,545	85.2%
WA0704	CUSTER ROAD WATERLINE	NON-BONDS	8/31/2009	\$400,000	\$347,213	86.8%



CAPITAL IMPROVEMENT PROJECTS

Prepared by Finance Department

Active Status

Date: 4/20/2009

Project Number	Project Description	Funding Sources	Completion Date	Project Estimate	Total Encumbrance & Expenditures	Percent Expended
WA0803	LIFT STATION IMPROVEMENTS	NON-BONDS	9/30/2009	\$40,000	\$23,197	58.0%
WA0804	PUMP STATION IMPROVEMENTS	NON-BONDS	9/30/2009	\$50,000	\$36,419	72.8%
WA0805	HILLSIDE WATER TOWER	IMPACT FEES	6/30/2010	\$4,764,581	\$233,200	4.9%
WA0807	HIGH MEADOWS SEWER LINE	NON-BONDS	9/30/2009	\$150,000	\$82,017	54.7%
WA0808	WATERLINE REPLACEMENT	NON-BONDS	9/30/2009	\$750,000	\$0	0.0%
WA0809	PUMP STATION REHABILITATI	NON-BONDS	9/30/2009	\$25,000	\$0	0.0%
WA0810	LIFT STATION REHABILITATI	NON-BONDS	9/30/2009	\$15,000	\$0	0.0%
WA0901	ROWLETT WATER TOWER FENCE	NON BONDS	9/30/2009	\$140,000	\$117,812	84.2%



CAPITAL IMPROVEMENT PROJECTS

Prepared by Finance Department

Closed to Fixed Assets

Date: 4/20/2009

Project Number	Fixed Assets #	Project Description	Completion Date	Project Estimate	Project Total Costs
CD0102	88	FIRE & WEATHER SAFETY TRL	9/30/2001	\$39,722	\$39,722
CD0401	628	HISTORICAL VLG LAND	9/30/2004	\$126,549	\$126,549
DR0311	742	TWIN CREEKS DRAINAGE	9/30/2005	\$703,849	\$703,847
DR0401	703	DRAINAGE REPLACEMENTS	9/30/2005	\$72,991	\$72,991
DR0601	1096	FOREST GROVE	9/12/2008	\$18,993	\$18,992
DR0602	1188	BOWLING ALLEY DRAINAGE	4/16/2009	\$439,863	\$439,863
DR0701	1100	ROWLETT CREEK FLOODPLAIN	9/18/2008	\$30,133	\$30,132
DR9301	576	MUSTANG CREEK	9/30/2003	\$1,123,034	\$1,123,034
DR9905	445	HILLSIDE DRAINAGE	9/30/2004	\$252,944	\$252,944
DR9906	339	HISTORIC DAM	9/30/2003	\$333,226	\$333,226
ED0201	322	MILLENIUM TECH	9/30/2002	\$963,788	\$963,588
ED0301	318	MILLENIUM TECH, PH 2	6/7/2006	\$1,017,817	\$1,017,817
ED0302	628	CENTURY @ BUTLER LAND	6/7/2006	\$597,488	\$587,361
ED8900	862	RIDGEMONT	9/30/2006	\$547,613	\$547,613
ED8910	768	MILLENIUM CORPORATE CNTR	6/7/2006	\$3,277,340	\$3,277,340
G05011	697	SW GRAPPLE TRUCK	9/30/2005	\$89,473	\$89,410
IS0305	313	IT CONDUIT/PHONE SYS,PH1	9/30/2005	\$80,240	\$80,240
IS0306	998	IT CONDUIT/PHONE SYS,PH2	12/20/2007	\$83,225	\$83,225
IS0406	388	CIVIC BLDGS IMPRV, PH3	9/30/2005	\$52,666	\$52,666
IS0501	866	SERVICE CTR LAND ACQUISIT	8/31/2006	\$2,451,091	\$2,451,091
IS0503	850	PUMP STATION PWR FACTOR C	9/7/2006	\$27,666	\$27,666
IS0504	313	CITY HALL BLDG IMPROVEMNT	2/28/2006	\$18,802	\$18,800
IS0505	545	NATATORIUM POWER FACTOR C	3/22/2006	\$30,000	\$30,000
IS0601	877	CITY HALL REMODEL 2006	6/20/2007	\$29,700	\$29,700
IS0602	387	CITY HALL ANNEX RMDL 2006	3/22/2007	\$19,722	\$19,720
IS0702	377	FIRE STATION #2 ROOF	9/21/2007	\$50,038	\$50,038
IS0703	1121	IT DATA CENTER @CITY HALL	9/30/2008	\$506,061	\$506,060
IS0704	984	FIRE STATION #1 CARPET	9/21/2007	\$14,535	\$14,534
IS0705	984	FIRE STATION #1 WRK ROOM	9/21/2007	\$2,301	\$2,301
LB0101	693	MAIN LIBRARY	8/31/2006	\$11,855,075	\$11,855,075
LB0401	848	LIBRARY-ADAPTIVE RE-USE	9/30/2007	\$1,162,673	\$1,162,672
LB0501	863	LIBRARY BOOKS	8/25/2006	\$100,000	\$99,999
LB0701	885	MAIN LIBRARY PHASE II	9/6/2007	\$7,533	\$7,532
PR0002	575	NATATORIUM	9/30/2003	\$9,983,369	\$9,983,369
PR0003	357	BETHANY LAKES AMEN.BLDG.	9/30/2003	\$355,158	\$355,146
PR0004	580	CELEBRATION PARK	9/30/2003	\$6,797,817	\$6,797,814
PR0005	743	TRAILS CONSTRUCTION	11/4/2005	\$606,464	\$606,464
PR0006	334	MEDIAN BEAUTIFICATION	9/30/2002	\$131,333	\$131,333
PR0007	561	ALLEN STA PRK PH.1B	9/30/2003	\$640,777	\$640,777

Report: N:\Finance\Accounting Division\Project Accounting\Report Masters\CIP Completed Projects.imr



CAPITAL IMPROVEMENT PROJECTS

Prepared by Finance Department

Closed to Fixed Assets

Date: 4/20/2009

Project Number	Fixed Assets #	Project Description	Completion Date	Project Estimate	Project Total Costs
PR0008	420	GLNDVR,BETHNY,TWNCRK	9/30/2003	\$803,452	\$803,452
PR0009	233	BOLIN/SUNCREEK PRK	9/30/2002	\$866,922	\$866,922
PR0011	227	CITY HALL LANDSCAPE PH2	9/30/2002	\$455,665	\$455,665
PR0101	233	BOLIN PARK FENCE	9/30/2002	\$85,408	\$85,408
PR0102	746	ALLEN STATION PARK, PH 2	6/4/2007	\$6,571,744	\$6,545,273
PR0103	456	HERITAGE HOUSE TRAINDEPOT	9/30/2003	\$605,706	\$605,706
PR0104	864	CIVIC CENTER PLAZA	8/18/2006	\$1,709,740	\$1,701,446
PR0105	987	SPRING MEADOWS PARK	1/2/2008	\$574,240	\$574,238
PR0106	764	COM. PARK ACQUISITION #1	3/30/2006	\$2,860,834	\$2,860,834
PR0107	368	LOST CREEK PARK	9/30/2003	\$310,140	\$310,140
PR0109	566	FORD EAST PARK RENOVATION	9/30/2005	\$232,147	\$232,147
PR0110	566	FORD WEST PLAYGROUND	9/30/2003	\$47,937	\$47,937
PR0111	570	CTTNWOOD BEND PLAYGROUND	9/30/2003	\$58,629	\$58,007
PR0112	432	REED PARK PLAYGROUND	9/30/2003	\$65,847	\$65,846
PR0113	369	CELEBRATION PLAYGROUND	9/30/2003	\$206,276	\$206,277
PR0114	391	PARK ACQUISITION #2	9/30/2003	\$587,080	\$587,080
PR0115	711	STACY RIDGE PARK	9/30/2005	\$557,444	\$557,444
PR0116	359	MAIN ST LANDSCAPING	9/30/2003	\$205,907	\$205,907
PR0117	577	VALCON SYSTEM	9/30/2003	\$130,207	\$130,207
PR0201	896	COLLIN SQUARE GREENBELT	12/14/2006	\$4,700	\$4,700
PR0203	716	STORY PARK	9/30/2005	\$609,312	\$609,312
PR0206	376	FIRE STA #1 REMODEL	9/30/2004	\$123,736	\$123,736
PR0207	336	SIX CITIES TRAIL	9/30/2002	\$7,500	\$7,500
PR0211	301	BLUFF @ LOST CREEK PH 2	9/30/2002	\$300,000	\$300,000
PR0303	1011	PARK SIGNAGE	1/15/2008	\$56,336	\$56,336
PR0304	696	WATTERS CREEK TRAIL	9/30/2005	\$231,979	\$231,979
PR0306	233	BOLIN/SUNCREEK PARK PH2	9/30/2003	\$3,927	\$3,927
PR0307	389	FORD POOL RENOVATION	9/30/2003	\$83,753	\$83,317
PR0308	840	SENIOR CITIZENS CENTER	9/7/2007	\$4,807,328	\$4,804,321
PR0309	660	TWN CRK 3, IRRIGATION	9/30/2004	\$39,723	\$39,723
PR0401	820	LOST CREEK, PH 3	12/30/2005	\$340,000	\$340,000
PR0403	865	CELEBRATION ADDITIONS #1	8/18/2006	\$483,282	\$400,404
PR0406	763	ALLENWOOD PARK DEVELOPMNT	4/14/2009	\$1,031,507	\$1,031,506
PR0407	432	REED PARK, PH 2	9/30/2005	\$10,900	\$10,320
PR0409	904	NATATORIUM PH 1B	1/2/2007	\$5,000	\$4,850
PR0410	456	HERITAGE CNTR,PH1B	9/30/2004	\$21	\$21
PR0412	817	GLENDOVER NP, PH2	12/31/2005	\$277,024	\$277,024
PR0413	818	BETHANY RIDGE NP, PH2	12/31/2005	\$173,514	\$173,514
PR0414	819	DAYSPRING NP (TWN CRK)	12/31/2005	\$39,208	\$39,208

Report: N:\Finance\Accounting Division\Project Accounting\Report Masters\CIP Completed Projects.imr



CAPITAL IMPROVEMENT PROJECTS

Prepared by Finance Department

Closed to Fixed Assets

Date: 4/20/2009

Project Number	Fixed Assets #	Project Description	Completion Date	Project Estimate	Project Total Costs
PR0415	740	QUAIL RUN PARK	8/16/2006	\$403,664	\$403,664
PR0419	937	JUPITER RD STORAGE FAC	6/22/2007	\$36,331	\$36,331
PR0420	748	GOLF COURSE-TAX EXEMPT	7/3/2007	\$5,350,272	\$5,350,268
PR0422	765	GOLF COURSE-TAXABLE	9/30/2006	\$919,887	\$919,883
PR0503	821	BETHANY LAKES PLAYGROUND	12/31/2005	\$114,201	\$114,201
PR0505	911	HERITAGE PARK BRIDGE	3/14/2007	\$184,255	\$184,255
PR0507	1012	BRIDGEWATER CROSSING R.A.	1/17/2008	\$120,653	\$120,652
PR0511	390	FORD PARK EAST IMPRVMENTS	9/30/2005	\$2,505	\$2,505
PR0512	383	J FARMER RCQTBL CT REPLCM	9/30/2005	\$51,899	\$51,899
PR0513	744	COTTONWOOD PARK PH 1B	9/30/2005	\$4,750	\$4,750
PR0602	1116	CMPTN CNTRL/IRRIG+LIGHTS	9/30/2008	\$143,995	\$143,995
PR0603	1135	CELEBRATION #2 SPRAYGRD	12/11/2008	\$125,545	\$125,545
PR0605	870	BETHANY LAKES DISCGOLF EQ	9/7/2006	\$21,071	\$21,070
PR0607	849	CHASE OAKS CLUBHOUSE IMP	12/31/2007	\$175,619	\$175,618
PR0608	859	FORD PARK WEST-HOCKY WALL	8/30/2006	\$24,980	\$24,980
PR0610	1079	HOCKEY STORAGE FACILITY	8/19/2008	\$5,000	\$5,000
PR0612	871	RESERVATION MESSAGE BOARD	9/7/2006	\$4,880	\$4,880
PR0613	1003	CHASE OAKS PAVILION ENCLO	12/14/2007	\$210,800	\$210,799
PR0704	1136	JFRC RENOVATION PHASE 1	12/17/2008	\$22,170	\$22,169
PR0708	989	EX EQUIPMENT @ JFRC & DRN	6/2/2008	\$275,790	\$275,790
PR0722	986	GOLF COURSE-TAXABLE PH 2	12/26/2007	\$19,811	\$19,811
PR0802	1077	FORD SOFTBALL IMPROVEMENT	8/12/2008	\$59,366	\$59,366
PR0803	1047	DRN UV H2O TREATMENT PKG	3/31/2008	\$60,650	\$60,650
PR0807	1076	TWIN CREEK NP	8/7/2008	\$485,000	\$465,190
PR0808	1137	POLICE MONUMENT SIGN	12/11/2008	\$33,750	\$33,750
PR0811	1043	BOLIN PARK ACCESSIBILITY	3/25/2008	\$12,178	\$12,178
PR0816	1132	OUTDOOR CINEMA SYSTEM	1/28/2009	\$19,902	\$19,902
PR3S03	0	SUMMER SOUNDS CONCERT SER	9/22/2004	\$105,257	\$117,692
PS0001	388	POLICE BLDG EXPANSION	9/30/2003	\$4,628,393	\$4,628,393
PS0004	546	CENTRAL FIRE STATION	9/30/2003	\$4,300,041	\$4,300,041
PS0201	730	FIRE STA APPARATUS	9/30/2005	\$349,981	\$349,981
PS0301	629	EMERGENCY MGMT WARNG SYST	9/30/2005	\$294,713	\$294,713
PS0302	374	EXHST SYS STA3&4	9/30/2003	\$17,110	\$17,110
PS0304	546	CNTRL FIRE ST GARAGE	9/30/2004	\$143,452	\$143,452
PS0305	630	CNTRL FIRE STA RENOVATION	9/30/2004	\$31,902	\$31,902
PS0306	691	FIRE STA 2 3&4 RENOVATION	9/30/2005	\$37,700	\$36,975
PS0401	388	POLICE STA ADDITIONS	9/30/2004	\$60,867	\$60,867
PS0402	927	PARKING LOT EXPNSN-POLICE	4/16/2007	\$245,443	\$245,442
PS0403	546	FIRE STATION IMPRVMENT	9/30/2005	\$11,980	\$11,980

Report: N:\Finance\Accounting Division\Project Accounting\Report Masters\CIP Completed Projects.imr



CAPITAL IMPROVEMENT PROJECTS

Prepared by Finance Department

Closed to Fixed Assets

Date: 4/20/2009

Project Number	Fixed Assets #	Project Description	Completion Date	Project Estimate	Project Total Costs
ST0035	574	ANGEL PKWY & MALONE	9/30/2003	\$3,290,404	\$3,290,404
ST0036	574	ANGEL PKWY,BY DVLPR	9/30/2003	\$131,042	\$131,042
ST0101	728	ALLEN HTS,BTHNY-PRKMEDIAN	9/30/2005	\$345,000	\$333,385
ST0111	761	FM2170E, ALLEN HTS-FM2551	9/12/2007	\$7,014,185	\$7,014,185
ST0113	854	BETHANY E, US75-ALLEN HTS	5/8/2006	\$3,915,419	\$3,915,419
ST0123	671	E EXCHANGE,SH5-1378	9/30/2004	\$3,014,641	\$3,014,641
ST0127	367	SGNL LT-CNTRY@MCDRM	9/30/2003	\$445,783	\$445,783
ST0136	672	ALMA DR,TATUM-BELAIR	9/30/2004	\$1,181,982	\$1,181,982
ST0137	330	WATTERS RD, PH I	9/30/2002	\$351,626	\$351,626
ST0141	395	ASPHALT PAVEMENT,PH I	9/30/2003	\$361,382	\$361,381
ST0142	556	CONCRETE ALLEY REPLCMNT	9/30/2003	\$672,824	\$672,823
ST0146	195	MAIN/MALONE INTERSECTION	9/30/2002	\$150,000	\$148,279
ST0148	231	101 S BUTLER,ASBSTS	9/30/2002	\$14,086	\$14,086
ST0201	396	SH 5 SIDEWALKS, PH2	9/30/2003	\$314,059	\$314,059
ST0202	876	ALLEN DRIVE	9/27/2006	\$3,036,182	\$3,036,182
ST0203	674	ST MARY'S DRIVE	9/30/2004	\$550,731	\$550,729
ST0204	360	STREET LIGHT INSTALLATION	9/30/2003	\$425,933	\$425,933
ST0205	361	ASH DRIVE	9/30/2003	\$320,736	\$320,735
ST0206	193	TEN OAKS	9/30/2002	\$58,880	\$58,880
ST0207	670	BETHANY SIGNAL	9/30/2004	\$151,140	\$151,140
ST0249	1089	ALLEN CENTRAL DRIVE	9/10/2008	\$48,116	\$48,116
ST0301	731	RIDGEMONT DRIVE	9/30/2005	\$824,510	\$824,510
ST0302	652	ASPHLT RPLCMNT PH2	9/30/2004	\$648,681	\$648,681
ST0304	364	RIDGEVIEW, US75-STACY RD	9/30/2004	\$228,000	\$227,250
ST0306	895	ANGEL PKWY, LANDSCAPE& LT	11/20/2006	\$418,831	\$418,830
ST0309	664	CONCRETE ALLEY PH 11	9/30/2004	\$476,646	\$476,035
ST0310	766	ALLEN DRIVE, PHASE 2	9/7/2006	\$674,124	\$674,124
ST0311	1058	INTERSECTION IMPROVEMENTS	4/30/2008	\$95,194	\$95,193
ST0313	628	BEL AIR DR ROW	9/30/2004	\$186,099	\$186,099
ST0315	767	BETHANY DRIVE EAST	12/8/2006	\$1,825,519	\$1,825,519
ST0318	351	BTHNY @AYLSBY SGNL	9/30/2004	\$74,840	\$74,840
ST0319	373	RDGVIEW/RWLT CR BRG	9/30/2003	\$74,376	\$74,375
ST0320	673	EXCHNGE PKWY@RVRCST	9/30/2004	\$92,298	\$92,298
ST0321	657	TRAFFIC SIGNALS	9/30/2004	\$130,700	\$130,700
ST0338	703	CONCRETE REPLACEMENTS	9/30/2005	\$835,525	\$835,525
ST0403	812	ST. MARY DRIVE, PH 2	2/10/2006	\$617,417	\$617,417
ST0404	853	HEDGCOXE RD,DCHSS-LNGWOOD	5/2/2006	\$144,283	\$144,282
ST0406	672	BEL AIR - ALMA SIGNAL	9/30/2005	\$106,916	\$106,916
ST0407	739	TWIN CREEKS 7A1 AND 7A2	9/30/2005	\$133,380	\$133,380

Report: N:\Finance\Accounting Division\Project Accounting\Report Masters\CIP Completed Projects.imr



CAPITAL IMPROVEMENT PROJECTS

Prepared by Finance Department

Closed to Fixed Assets

Date: 4/20/2009

Project Number	Fixed Assets #	Project Description	Completion Date	Project Estimate	Project Total Costs
ST0415	720	WATTERS RD,TWN CRK-WTRAIL	9/30/2005	\$244,935	\$244,935
ST0416	940	HILLSIDE/WNDRDGE ST.LIGHT	7/5/2007	\$7,248	\$7,248
ST0504	855	LED SIGNAL LIGHTS	5/11/2006	\$42,027	\$42,026
ST0505	979	RIDGEVIEW/CUSTER INTR SCTN	8/31/2007	\$153,014	\$153,014
ST0506	739	TEN OAKS LANDSCAPE	9/30/2005	\$25,000	\$24,210
ST0507	1090	ST. MARY DRIVE, PH 3	9/10/2008	\$2,007,891	\$2,007,890
ST0508	856	MCDERMOTT/75 INTERSECTION	5/11/2006	\$158,835	\$158,835
ST0509	822	McDRMTT@ALLEN DR INTR SCTN	2/20/2006	\$132,508	\$132,508
ST0601	1101	FIRE STA 2&3 EMERG SIGNAL	9/18/2008	\$130,870	\$130,871
ST0604	935	DUCHESS AND HEDGCOXE	6/21/2007	\$120,958	\$120,958
ST0606	941	CUMBERLAND CROSSING	7/5/2007	\$43,954	\$43,953
ST0607	939	SHALLOWATER BRIDGE	7/2/2007	\$180,000	\$180,000
ST0608	1117	STACY-WATTERS TRAFFIC SIG	9/30/2008	\$146,318	\$140,317
ST0697	892	SIDEWALK	9/30/2006	\$17,308	\$17,308
ST0701	1113	ALLEN DRIVE, PHASE 3	9/30/2008	\$361,098	\$361,098
ST0702	1120	EXCHANGE PKWY SIGNALS	9/30/2008	\$141,638	\$141,638
ST0703	923	WINDRIDGE EXCHANGE PKWY	3/22/2007	\$78,432	\$78,431
ST0705	1091	ALMA/HEDGCOXE	9/9/2008	\$480,000	\$410,322
ST0706	1083	JUPITER RD REPLACEMENT	9/5/2008	\$193,810	\$193,809
ST0707	954	US 75/SH 121 ROW	9/9/2008	\$150,000	\$150,000
ST0708	980	MCDERMOTT TURN LANE	9/12/2007	\$25,044	\$25,044
ST0711	1154	MAIN STREET LANDSCAPING	1/19/2009	\$289,681	\$289,681
ST0712	1092	2551/MAIN ST SIDEWALKS	9/12/2008	\$19,613	\$19,612
ST0715	1093	HEDGCOXE ROAD	9/10/2008	\$400,000	\$370,051
ST0717	1094	MCDERMOTT PAVEMENT REHABI	9/10/2008	\$348,729	\$348,728
ST0805	1167	STREET & ALLEY REPAIR	2/12/2009	\$297,649	\$297,648
ST0809	1119	BETHANY TRAFFIC SIGNALS	9/30/2008	\$8,750	\$8,750
ST9508	719	SH5 MEDIANS,CHP-XCH	9/30/2005	\$1,367,605	\$1,367,605
ST9512	229	MCDERMOTT,CUSTER-US75	9/30/2002	\$11,638,037	\$11,638,037
ST9809	572	COLLECTOR SIDEWALKS	9/30/2003	\$559,631	\$559,225
ST9828	230	ALMA DR, EXCHANGE-SH121	9/30/2002	\$3,566,608	\$3,566,608
ST9829	538	STACY RD,US75-SH121	9/30/2003	\$9,672,319	\$9,672,319
ST9903	541	BETHANY WEST	9/30/2003	\$5,671,564	\$5,671,564
ST9918	366	WATTERS,BETHANY-MCDERMOTT	9/30/2003	\$1,689,394	\$1,689,394
WA0009	228	LOST CREEK LIFT STATION	9/30/2001	\$88,000	\$87,879
WA0016	87	HIGHPOINT WATER LINE	9/30/2001	\$57,271	\$57,271
WA0027	560	ALLEN HTS IMPROVEMENTS	9/30/2003	\$1,170,306	\$1,170,302
WA0030	537	ALLEN HTS,PH II WATERLINE	9/30/2003	\$1,205,493	\$1,205,491
WA0036	579	STACY RD PUMP STA#2	9/30/2003	\$5,130,942	\$5,130,942

Report: N:\Finance\Accounting Division\Project Accounting\Report Masters\CIP Completed Projects.imr



CAPITAL IMPROVEMENT PROJECTS

Prepared by Finance Department

Closed to Fixed Assets

Date: 4/20/2009

Project Number	Fixed Assets #	Project Description	Completion Date	Project Estimate	Project Total Costs
WA0112	872	PRESTIGE CIR WATER TOWER	9/12/2006	\$4,165,604	\$4,165,604
WA0120	632	LOST CREEK RANCH PH2A	9/30/2004	\$348,230	\$348,230
WA0132	557	S.C.A.D.A.	9/30/2003	\$352,456	\$352,456
WA0133	356	HEDGCOXE WATERLINE	9/30/2003	\$255,881	\$255,881
WA0134	356	OVERSIZING W&S	9/30/2003	\$14,654	\$14,654
WA0214	392	WATERLINE REPLACEMENT	9/30/2003	\$124,375	\$124,375
WA0215	677	OLA SEWER/LIFT STA.	9/30/2004	\$936,723	\$936,720
WA0216	578	COTTONWOOD CREEK SEWER	9/30/2003	\$835,838	\$835,838
WA0217	731	RIDGEMONT SEWERLINE	9/30/2005	\$225,000	\$225,000
WA0218	308	STACY RIDGE LIFT STATION	9/30/2002	\$218,550	\$218,550
WA0219	358	BETHANY RIDGE LIFTSTATION	9/30/2003	\$113,616	\$113,616
WA0301	1122	TWN CREEKS 36" WTRLINE 6B	9/30/2008	\$734,100	\$734,099
WA0302	735	WATER TOWER SECURITYLIGHT	9/30/2005	\$423,572	\$423,572
WA0303	676	FAIRVIEW WSTWTR INTR	9/30/2004	\$104,682	\$104,682
WA0402	698	36" WATERLINE TC6A	9/30/2005	\$211,242	\$211,242
WA0403	811	ST. MARY DRIVE, PH 2	2/9/2006	\$83,000	\$82,798
WA0407	739	TWIN CREEKS 7A1 AND 7A2	9/30/2005	\$237,435	\$237,435
WA0415	720	WATTERS RD-QUAIL RUN	9/30/2005	\$29,470	\$29,470
WA0507	936	ST MARY DR PH III WATER	6/20/2007	\$57,000	\$57,000
WA0511	932	EAST MAIN WATER LINE	6/12/2007	\$1,554,666	\$1,554,666
WA0601	950	JUPITER RD SEWER REPLACEM	1/19/2009	\$488,201	\$488,200
WA0701	579	STACY RD GROUND STORAGE	9/12/2007	\$555,816	\$555,816
WA0702	1095	COUNTRY CLUB WATERLINE	9/9/2008	\$97,442	\$96,121
WA0703	1189	BEACON HILL/MCDERMOTT W/L	4/16/2009	\$53,399	\$53,399
WA0801	1084	ALLEN DRIVE PHASE III	9/5/2008	\$161,198	\$161,198
WA0802	1156	FAIR MEADOW SANITARY SEWE	1/19/2009	\$123,876	\$123,876
WA0806	1190	STACY TANK CATHODIC PROTE	4/16/2009	\$9,813	\$9,813
WA9822	226	PUMP STA #3 & 2 TNK	9/30/2002	\$9,552	\$9,552
WA9923	224	LNDSCP 2 ELEV TANK	9/30/2002	\$6,645	\$6,645
WA9925	225	CUSTER PMP ST3 LDSC	9/30/2002	\$89,488	\$89,488
WA9931	636	ALMA,TATUM-BELAIR	9/30/2004	\$20,921	\$20,920
Total Expenditures:				\$183,103,151	

CITY COUNCIL AGENDA COMMUNICATION
--

AGENDA DATE:	April 28, 2009
SUBJECT:	Adopt an Ordinance Amending PD Planned Development No. 54, Tract 30 from CF/SF Community Facilities/Single Family to Single-family Residential R-5 and Modify the Front Yard and Side Yard Setbacks for Lots 1-12, Block E in the Waterford Parks Phase IV Subdivision on 2.8± Acres of Property in the Michael See Survey, Abstract 544, Collin County, Allen, Texas, Located East of Bray Central Drive and South of Everglades Drive
STAFF RESOURCE:	Lee Battle, Assistant Director of Planning and Development
PREVIOUS COUNCIL ACTION:	None
BOARD/COMMISSION ACTION:	A Public Hearing was held at the April 7, 2009, Planning and Zoning Commission meeting and a recommendation was made.
ACTION PROPOSED:	Conduct a Public Hearing and Adopt an Ordinance Amending PD Planned Development No. 54, Tract 30 from CF/SF Community Facilities/Single Family to Single-family Residential R-5 and Modify the Front Yard and Side Yard Setbacks for Lots 1-12, Block E in the Waterford Parks Phase IV Subdivision

BACKGROUND

The property is located east of Bray Central Drive and south of Everglades Drive. The property to the north and west is zoned PD Planned Development No. 77 for R-5 Residential, the property to the east is zoned PD Planned Development No. 54 for IT Industrial Technology and the property to the south is zoned PD Planned Development No. 54 for CF Community Facilities – the future Beverly Cheatham Elementary.

This zoning modification applies to the single row of houses to be constructed south of Everglades Drive and north of the future Cheatham Elementary School (see attached

exhibit). These houses will be on Blanco Drive, which will be constructed with the school. These will be front-entry homes since there is no alley access. The road will be built as a collector with a 60 ft. ROW to accommodate school traffic and on-street parking for the school and front-entry homes.

The Allen ISD and the developer Christopher Jackson have been working through issues related to the design of the school and construction of the road. They approached the City with a proposal that shifts the street pavement south within the 60 ft. ROW and provides additional depth to the residential lots to accommodate the houses being constructed. This will allow these houses to have front yards similar in depth to other houses in the neighborhood, and will insure that the entire street can be constructed with the school. Because a larger portion of the front yard will actually be parkway (ROW), the setbacks which are measured from the property line need to be modified. A zoning amendment is the only way to modify setbacks.

The attached graphics show a typical lot with a 25 ft. front setback and the proposed design. The proposed design has a 10 ft. front building setback, but a larger parkway. The result is a shallower lot, but with the additional parkway the distance from the street pavement to the house will be similar to other houses and yards in the neighborhood. This zoning also “resets” the base zoning to R-5 and establishes a 6 ft. side yard setback, which clarifies the requirements and makes the zoning 'cleaner'.

This is a good example of the school district and developer working together to resolve an issue with creativity and flexibility. Staff believes this proposal is a “win – win” solution.

This item was discussed at the April 7, 2009, Planning and Zoning Commission meeting and a public hearing was held. The Planning Commission recommended approval of the zoning amendment at that meeting.

PUBLIC NOTICE

Notices mailed to property owners within 200 ft. - March 27, 2009

Newspaper notice published - April 9, 2009

Public hearing sign installed - March 27, 2009

STAFF RECOMMENDATION

Staff concurs with the recommendation of the Planning and Zoning Commission.

MOTION

I make a motion to adopt Ordinance No. _____ amending PD Planned Development No. 54, Tract 30 from CF/SF Community Facilities/Single Family to Single-family Residential R-5 and modifying the front yard and side yard setbacks for Lots 1-12, Block E in the Waterford Parks Phase IV Subdivision.

ATTACHMENT

Street Layout Graphic

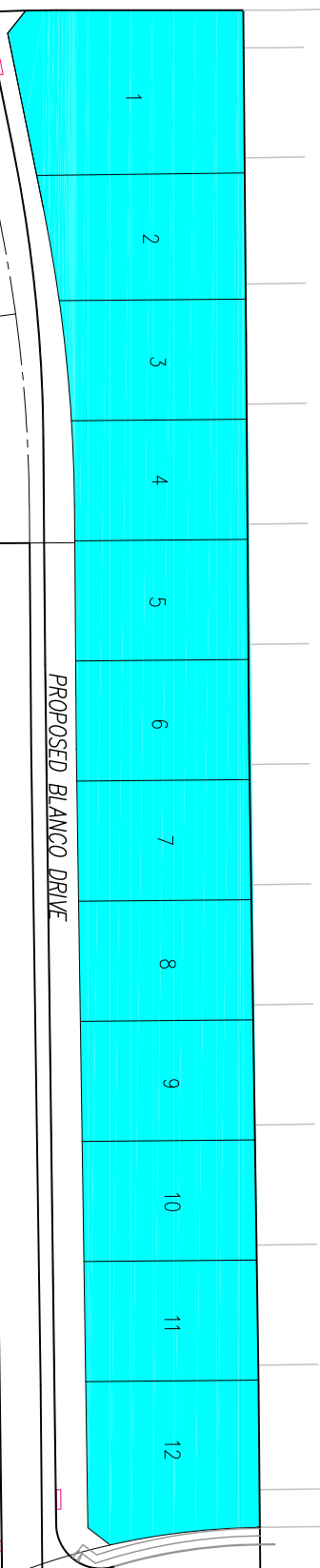
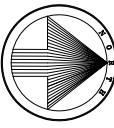
Street Cross-Section Graphic

Lot Exhibit

Draft Minutes - 4/7/09 P&Z Meeting

Ordinance

WATERFORD PARKS PH. 4

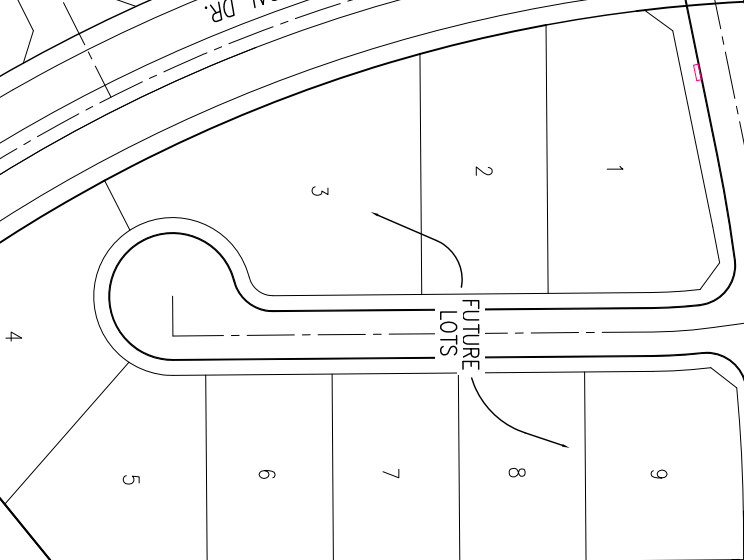


PROPOSED BLANCO DRIVE

HOPWELL DRIVE

BRAY CENTRAL DR.

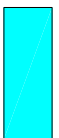
FUTURE
LOTS



PROPOSED
CHEATHAM
ELEMENTARY
SCHOOL

EXHIBIT 'A'
 LOTS RELATING TO SETBACK CHANGE

WATERFORD PARKS
 ALLEN, TEXAS



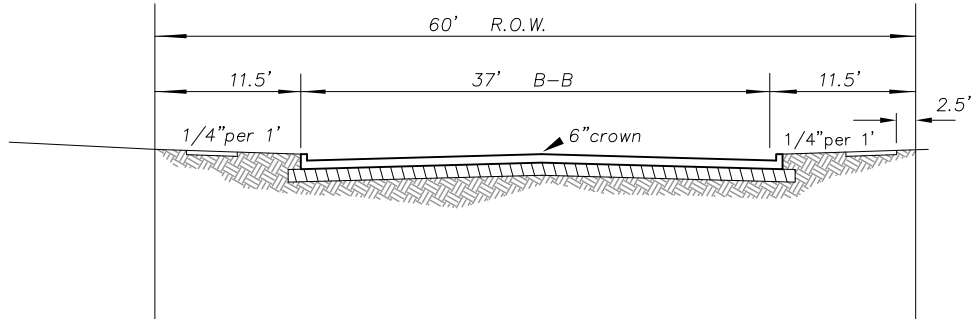
LOTS RELATED TO SETBACK
 REDUCTION REQUEST.



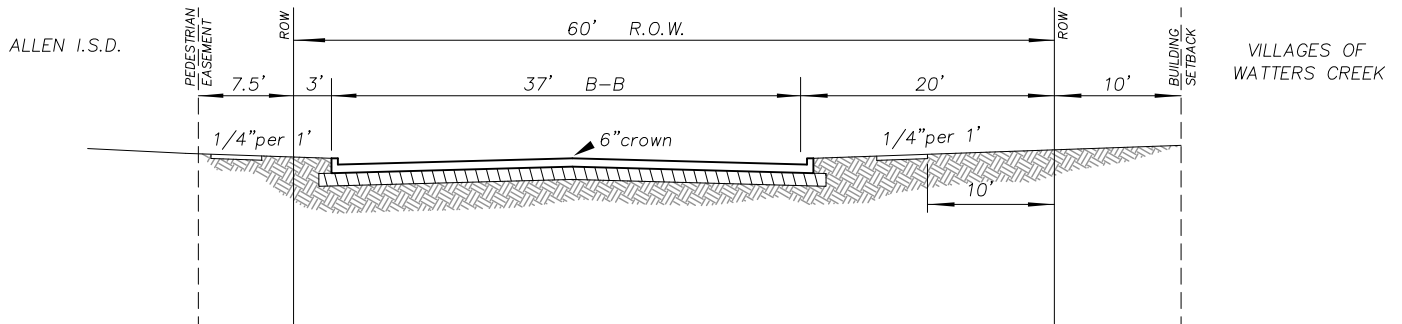
C&P ENGINEERING, LTD.

1801 Gateway Blvd.
 Richardson, Texas 75080
 972.644.2800
 Fax 972.644.2817
 www.c-p-engineering.com

Scale:	NTS	Date:	February 26, 2009
Job No.:	08081	Dwg. File:	08081-Exhibit.dwg



Typical 37' B-B Paving Section
N.T.S.



A-Typical 37' B-B Paving Section
N.T.S.



C&P

ENGINEERING, LTD.
1801 GATEWAY BLVD.
SUITE 101
RICHARDSON, TEXAS
972.644.2800
Fax 972.644.2817
www.c-pengineering.com

- Engineering
- Planning
- Surveying

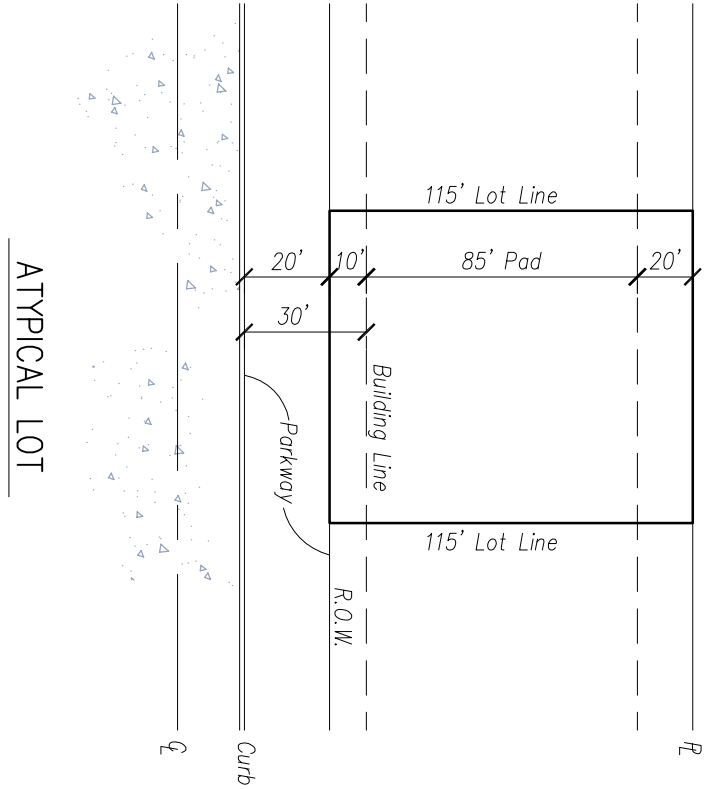
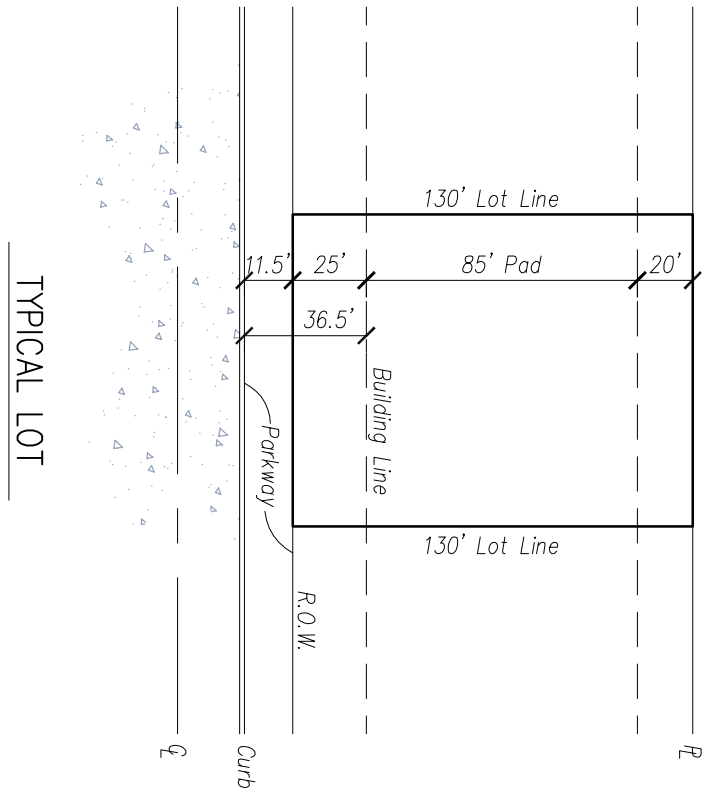
1801 GATEWAY BLVD, SUITE 101
RICHARDSON, TEXAS 75080 (972)644-2800

Scale: NTS

Date: 11/25/08

Job No.: 08081

Dwg. File: 08081-XSECTION



C&P ENGINEERING, LTD.
1801 Gateway Blvd.
Suite 101
Richardson, Texas 75080
972.644.2800
Fax 972.644.2817
www.c-pengineering.com

WATERFORD PARKS – LOT EXHIBIT
ALLEN, TEXAS

Scale:	N.T.S.	Date:	Jan. 15 2009
Job No.:	05096	Dwg. File:	Lot Exhibit.dwg

**April 7, 2009
Minutes**

Agenda Item #9: Public Hearing – Conduct a Public Hearing and consider a request for an amendment to PD Planned Development No. 54, Tract 30 from CF/SF Community Facilities/Single Family to Single-family Residential R-5 and modify the front yard and side yard setbacks for Waterford Parks. The property is 2.8± acres in the Michael See Survey, Abstract 544, Collin County, Allen, Texas; located east of Bray Central Drive, south of Everglades Drive.

Commissioner James Rushing recused himself from Item #9 and filed the appropriate documents.

Lee Battle, Assistant Director of Planning and Development, presented the item to the Commission. This zoning modification applies to the single row of houses to be constructed south of Everglades Drive and north of the future Cheatham Elementary School. The Allen ISD and the developer Christopher Jackson have been working through issues related to the design of the school and construction of the road. They approached the City with a proposal that shifts the street pavement south within the 60 ft. ROW and provides additional depth to the residential lots to accommodate the houses being constructed. This will allow these houses to have front yards similar in depth to other houses in the neighborhood, and will insure that the entire street can be constructed with the school. Because a larger portion of the front yard will actually be parkway (ROW), the setbacks which are measured from the property line need to be modified. A zoning amendment is the only way to modify setbacks. This zoning also “resets” the base zoning to R-5 and establishes a 6 ft. side yard setback, which clarifies the requirements and makes the zoning ‘cleaner’. Staff recommends approval of this item.

Chairman Wendland opened the Public Hearing.

James Pettiford, 1013 Denali Drive, Allen, Texas, President of Waterford Parks HOA, spoke in opposition to the zoning request. He is concerned that a 10 ft. setback would not allow vehicles to be parked in the driveway.

Kent Hankins, 1000 Arches Park Drive, Allen, Texas, spoke in opposition to the zoning request. He is concerned that the City would allow the property owners for the subject lots to park vehicles on the street.

Steve Houghtaln, 1021 Everglades Drive, Allen, Texas, spoke in opposition to the zoning request.

He is concerned that the setbacks are changing. He stated that there was a reason why the setbacks were established. He opposes the request because no other alternatives were discussed.

With no one else wishing to speak, Chairman Wendland closed the Public Hearing.

**April 7, 2009
Minutes**

Christopher Jackson, 600 N. Pearl, Dallas, Texas, applicant, spoke to the Commission. He stated that deed restrictions will be filed for these lots and the owners for those houses will be under the same restrictions as the rest of the subdivision. He also stated that other options were discussed with AISD; however, there were a lot of issues with those other options. He concluded by saying although the setbacks would be different, to the average homebuyer the lots would look and feel the same.

The following people submitted a written statement in support of the request:
Jim Rushing, 2000 W. Kittyhawk Drive, Allen, Texas

Motion: Upon a motion by Commissioner Dreggors, and a second by Commissioner Grimes, the Commission voted 6 IN FAVOR, 0 OPPOSED, to approve Item 9. The motion carried

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ALLEN, COLLIN COUNTY, TEXAS, AMENDING THE ALLEN LAND DEVELOPMENT CODE ZONING REGULATIONS AND ZONING MAP, AS PREVIOUSLY AMENDED, BY AMENDING (PD) PLANNED DEVELOPMENT NO. 54, ORDINANCE NO. 1172-5-93, AND SUBSEQUENT AMENDMENTS TO SAID PD-54, AS HERETOFORE AMENDED, TO REZONE A 2.8± ACRE PORTION OF TRACT 30 LOCATED IN THE MICHAEL SEE SURVEY, ABSTRACT NO. 544, CITY OF ALLEN, COLLIN COUNTY, TEXAS, FROM “CF/SF” COMMUNITY FACILITIES/SINGLE FAMILY TO “R-5” SINGLE FAMILY RESIDENTIAL AND AMENDING THE FRONT YARD AND SIDE YARD SETBACKS IN SAID 2.8± ACRE TRACT; PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000) FOR EACH OFFENSE; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Planning and Zoning Commission of the City of Allen, and the governing body of the City of Allen, in compliance with the laws of the State of Texas and the ordinances of the City of Allen, have given the requisite notices by publication and otherwise, and after holding due hearings and affording a full and fair hearing to all the property owners generally and to all persons interested and situated in the affected area, and in the vicinity thereof, and in the exercise of its legislative discretion, have concluded that the Allen Land Development Code and Zoning Map of the City of Allen, as previously amended, should be amended;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ALLEN, COLLIN COUNTY, TEXAS, THAT:

SECTION 1. The Allen Land Development Code Zoning Regulations and Zoning Map of the City of Allen, Texas, as previously amended by Ordinance No. 1172-5-93 establishing Planned Development No. 54 (“PD-54”), and by subsequent ordinances further amending PD-54, is hereby further amended by amending the development and use regulations of a 2.8± acre tract of land out of Tract 30 in PD-54 located in the Michael See Survey, Abstract No. 544, Collin County, Allen, Texas (said tract being more particularly described in Exhibit “A,” attached hereto and incorporated herein for all purpose and referred to hereafter as “the Property”), as follows:

- A. The Property shall be used and developed in accordance with standards and regulations applicable to an “R-5” Single Family Residential District, except as set forth in B. and C., below;
- B. The Property shall be developed with a setback (front yard) of not less than 10 feet; and
- C. The Property shall be developed with a setback (side yard) of not less than 6 feet.

SECTION 2. The Property shall be used only in the manner and for the purposes provided for in the Allen Land Development Code of the City of Allen, as heretofore amended, and as amended herein.

SECTION 3. All ordinances of the City of Allen in conflict with the provisions of this ordinance shall be, and the same are hereby, repealed; provided, however, that all other provisions of said ordinances not in conflict herewith shall remain in full force and effect.

SECTION 4. Should any word, sentence, paragraph, subdivision, clause, phrase or section of this ordinance, or of the Allen Land Development Code, as amended hereby, be adjudged or held to be void or unconstitutional, the same shall not affect the validity of the remaining portions of said ordinance or the Allen Land Development Code, as amended hereby, which shall remain in full force and effect.

SECTION 5. An offense committed before the effective date of this ordinance is governed by prior law and the provisions of the Allen Land Development Code, as amended, in effect when the offense was committed and the former law is continued in effect for this purpose.

SECTION 6. Any person, firm or corporation violating any of the provisions or terms of this ordinance shall be subject to the same penalty as provided for in Allen Land Development Code, Ordinance No. 1845-6-00 of the City of Allen, as previously amended, and upon conviction shall be punished by a fine not to exceed the sum of Two Thousand Dollars (\$2,000) for each offense.

SECTION 7. This ordinance shall take effect immediately from and after its passage and publication of the caption in accordance with the provisions of the Charter of the City of Allen, and it is accordingly so ordained.

DULY PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF ALLEN, COLLIN COUNTY, TEXAS, ON THIS THE 28TH DAY OF APRIL, 2009.

APPROVED:

Stephen Terrell, MAYOR

APPROVED AS TO FORM:

ATTEST:

Peter G. Smith, CITY ATTORNEY

Shelley B. George, CITY SECRETARY

EXHIBIT "A"
LOTS RELATING TO SETBACK CHANGE

A tract or parcel of land situated in the Michael See Survey, Abstract 544, and in the Henry Brandenburg Survey, Abstract 110 in the City of Allen, Collin County, Texas, being part of the called 196.965 acres tract described in the deed to Briar Ridge Investments, Inc. recorded in Instrument No. 92-0019155 in the Collin County Deed Records (CCDR), and being more particularly described as follows:

BEGINNING at a found 1/2 inch iron rod with C&P cap at the southwest corner of Lot 1 Block E of Waterford Parks, Phase 4, an addition to the City of Allen recorded in Instrument No. 20060203010000330 in the Collin County Plat Records;

THENCE Easterly along the south side of said Block E the following:

THENCE North 89°30'43" East, 215.56 feet;

THENCE North 89°34'18" East, 275.27 feet;

THENCE North 89°09'08" East, 422.83 feet;

THENCE North 89°29'32" East, 96.66 feet;

THENCE Southerly an arc distance of 101.19 feet along a non-tangent curve to the left with a radius of 480.00 feet, a central angle of 12°04'45", and the chord bears South 06°47'05" East 101.01 feet;

THENCE South 37°53'10" West, 18.63 feet;

THENCE South 89°29'32" West, 95.89 feet;

THENCE South 89°09'08" West, 422.91 feet;

THENCE South 89°34'18" West, 161.76 feet;

THENCE Westerly an arc distance of 199.41 feet along a tangent curve to the left with a radius of 1030.00 feet, a central angle of 11°05'33", and the chord bears South 84°01'32" West 199.10 feet;

THENCE South 78°28'45" West, 119.23 feet;

THENCE North 51°37'18" West, 19.32 feet;

THENCE Northerly an arc distance of 21.21 feet along a non-tangent curve to the right with a radius of 955.00 feet, a central angle of 01°16'21", and the chord bears North 00°38'10" West 21.21 feet;

THENCE North 00°00'00" East, 123.65 feet to the POINT OF BEGINNING and CONTAINING 122,082 square feet or 2.8026 acres of land, more or less.

CITY COUNCIL AGENDA COMMUNICATION
--

AGENDA DATE: April 28, 2009

SUBJECT: Amend the Allen Land Development Code by Amending 'Article V. Special Zones' to Adopt New Flood Insurance Rate Maps Issued by the Federal Emergency Management Agency, to Provide a Penalty Section, and Make General Clerical Updates to the Existing Language

STAFF RESOURCE: John Baumgartner, Director of Engineering

PREVIOUS COUNCIL ACTION: None

ACTION PROPOSED: Authorize the City Manager to Amend the Allen Land Development Code by Amending 'Article V. Special Zones' to Adopt New Flood Insurance Rate Maps Issued by the Federal Emergency Management Agency, to Provide a Penalty Section, and Make General Grammatical and Syntax Updates to the Existing Language

BACKGROUND

The City of Allen is a participating community in the National Flood Insurance Program (NFIP) which is a federal program administered by the Federal Emergency Management Agency (FEMA) that makes flood insurance available to residents of Allen. In this program, Flood Insurance Rate Maps (FIRMS) are used to delineate specific areas of flooding hazard. The current maps used in Collin County are dated January 19, 1996. As part of a nationwide effort, FIRMs are being updated. The Collin County maps have now been updated and will be effective on June 2, 2009. These maps represent a considerable improvement over the older maps in the following respect:

1. The maps have improved technical accuracy through the use of improved topography.
2. New streets and boundaries are shown, which have changed considerably since 1996.
3. The maps are now digitized and able to be incorporated into our Geographic Information System (GIS) maps, providing seamless overlays with our existing aerial maps.

The NFIP requires that the floodplain ordinance (Article V of the Allen Land Development Code) be updated to adopt the latest version of FIRMs, which is a simple date change in the text of the code. Since a revision to this Article was being contemplated, a full review of the

Article was initiated, to enhance:

1. Compliance and consistency with the Code of Federal Regulations (CFR)
2. Syntax
3. Clarity

The most substantive change in the proposed language is the addition of the last section to this Article, which relates to penalties. The section on penalties was added at the specific request of the Texas Water Development Board (TWDB), during a recent audit of our floodplain management program. The specific language was proposed by the TWDB and refined slightly by legal counsel.

BUDGETARY IMPACT

None

STAFF RECOMMENDATION

Staff recommends that the City Council authorize the City Manager to amend the Allen Land Development Code by amending 'Article V. Special Zones' to adopt new Flood Insurance Rate Maps issued by the Federal Emergency Management Agency, to provide a penalty section, and make general clerical updates to the existing language.

MOTION

I make a motion to adopt Ordinance No. _____ authorizing the City Manager to amend the Allen Land Development Code by amending 'Article V. Special Zones' to adopt new Flood Insurance Rate Maps issued by the Federal Emergency Management Agency, to provide a penalty section, and make general clerical updates to the existing language.

ATTACHMENT

Ordinance

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ALLEN, COLLIN COUNTY, TEXAS, AMENDING THE ALLEN LAND DEVELOPMENT CODE, BY AMENDING IN ITS ENTIRETY ARTICLE V “SPECIAL ZONES”; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A REPEALING CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000) FOR EACH OFFENSE; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Federal Emergency Management Agency (“FEMA”) has determined there exists within the incorporated limits of the City of Allen certain flood prone areas where damages to property or injury to people may occur during periodic rain events of certain length and intensity; and

WHEREAS, in order for property owners within a community to be eligible to purchase federally-guaranteed flood insurance for the protection of property located in flood prone areas, a community must be a participant in the National Flood Insurance Program which participation requires, among other things, the adoption of regulations regarding the development of property within such flood prone areas; and

WHEREAS, financial institutions that make federally guaranteed loans to finance the purchase and/or development of real estate are generally forbidden from making such loans with respect to properties located in flood prone areas if the community is not a participant in the National Flood Insurance Program; and

WHEREAS, the City Council of the City of Allen is presently a participant in the National Flood Insurance Program and finds it to be in the public interest to continue such participation; and

WHEREAS, the City has been advised that the FEMA Administrator has adopted new flood insurance rate maps to be effective on June 2, 2009; and

WHEREAS, to remain a participant in the National Flood Insurance Program, a community must adopt FEMA’s new flood insurance rate maps and amendments to the community’s floodplain management regulations prior to the effective date of said maps; and

WHEREAS, the City Planning and Zoning Commission and the governing body of the City of Allen, Texas, in compliance with the laws of the State of Texas and the ordinances of the City of Allen, have given requisite notice by publication and otherwise, and after holding due hearings and affording a full and fair hearing to the public, and in the exercise of its legislative discretion have concluded that the Allen Land Development Code should be amended;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ALLEN, COLLIN COUNTY, TEXAS, THAT:

SECTION 1. The Allen Land Development Code is hereby amended by amending Article V “Special Zones” to read in its entirety as set forth in Exhibit “A,” attached hereto and incorporated herein by reference.

SECTION 2. All ordinances of the City of Allen in conflict with the provisions of this Ordinance shall be, and the same are hereby, repealed; provided, however, that all other provisions of said ordinances not in conflict herewith shall remain in full force and effect.

SECTION 3. An offense committed before the effective date of this Ordinance is governed by prior law and the provisions of the Ordinances of the City, as amended, in effect when the offense was committed and the former law is continued in effect for this purpose.

SECTION 4. Should any word, sentence, paragraph, subdivision, clause, phrase or section of this Ordinance, or of the Allen Land Development Code, be adjudged or held to be void or unconstitutional, the same shall not affect the validity of the remaining portions of said ordinance or the Allen Land Development Code, as amended hereby, which shall remain in full force and effect.

SECTION 5. Any person, firm or corporation violating any of the provisions or terms of this Ordinance shall be subject to the same penalty as provided for in the Allen Land Development Code Zoning Regulations, as previously amended, and upon conviction shall be punished by a fine not to exceed the sum of two thousand dollars (\$2,000) for each offense.

SECTION 6. This Ordinance shall take effect immediately from and after its passage and publication of the caption in accordance with the provisions of the Charter of the City of Allen, and it is accordingly so ordained.

DULY PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF ALLEN, COLLIN COUNTY, TEXAS, ON THIS THE 28TH DAY OF APRIL, 2009.

APPROVED:

Stephen Terrell, MAYOR

APPROVED AS TO FORM:

ATTEST:

Peter G. Smith, CITY ATTORNEY

Shelley B. George, CITY SECRETARY

ALLEN LAND DEVELOPMENT CODE

ARTICLE V SPECIAL ZONES

Section 5.01. Floodplain Hazard.

Section 5.01.1. Purpose

It is the purpose of this ~~section~~ [Article](#) to promote the public health, safety and general welfare and to minimize public and private losses due to flood conditions in specific areas by provisions designed to:

1. Protect human life and health;
2. Minimize expenditure of public money for costly flood control projects;
3. Minimize the need for rescue and relief efforts associated with flooding and generally undertaken at the expense of the general public;
4. Minimize prolonged business interruptions;
5. Minimize damage to public facilities and utilities such as water and gas mains, electric, telephone and sewer lines, streets and bridges located in floodplains;
6. Assist in maintaining a stable tax base by providing for the sound use and development of flood-prone areas.
7. Insure adequate notification for purchasers of property.
8. Establish floodplain limits based on proposed fully developed watershed conditions;
9. Preserve the existing conveyance capacity of the floodplain;
10. Allow no rise in the base flood elevation.
11. Prevent the alteration or channelization of Rowlett Creek and all tributaries draining 160 acres or more except where required for safety and public welfare;
12. Limit the maximum average channel velocities to prevent excessive erosion which are dependent on specific channel, bed, and bank treatments.
13. Preserve stands of trees and other environmental features within the floodplain.

Section 5.01.2. Methods of Reducing Flood Losses.

In order to accomplish its purposes, this ~~ordinance~~ [Article](#) uses the following methods:

1. Restrict or prohibit uses that are dangerous to health, safety or property in times of flood, or cause excessive increases in flood heights or velocities;
2. Require that uses vulnerable to floods, including facilities which serve such uses, be protected against flood damage at the time of initial construction;
3. Control the alteration of natural floodplains, stream channels, and natural protective barriers, which are involved in the accommodation of flood waters;
4. Control filling, grading, dredging and other development which may increase flood damage;
5. Prevent or regulate the construction of flood barriers which will unnaturally divert flood waters or which may increase flood hazards to other lands.
6. Prevents the construction of new private dwellings and regulates public and private facilities within the flood hazard area.
7. Require the platting and dedication of all land located within the ultimate 100-year floodplain.

ALLEN LAND DEVELOPMENT CODE

Section 5.01.3. Definitions.

For purposes of this ~~section~~[Article](#), the following words and phrases shall have the meaning ascribed to such words or phrases unless the context indicates otherwise.

- Alluvial Fan Flooding - flooding occurring on the surface of an alluvial fan or similar landform which originates at the apex and is characterized by high-velocity flows; active processes of erosion, sediment transport, and deposition; and unpredictable flow paths.
- Apex - point on an alluvial fan or similar landform below which the flow path of the major stream that formed the fan becomes unpredictable and alluvial fan flooding can occur.
- Area of Shallow Flooding - a designated AO, AH, [AR/AO](#), [AR/AH](#), or VO zone on a community's Flood Insurance Rate Map (FIRM) with a one percent chance or greater annual chance of flooding to an average depth of one to three feet where a clearly defined channel does not exist, ~~and~~ where the path of flooding is unpredictable, ~~and~~ where velocity flow may be evident. [Such flooding and is](#) characterized by ponding or sheet flow.
- Area of Special Flood Hazard - is the land in the floodplain subject to a one percent or greater chance of flooding in any given year. The area may be designated as Zone A on the Flood Hazard Boundary Map (FHBM)
- Base Flood - the flood having a one percent chance of being equaled or exceeded in any given year.
- Base Flood-Ultimate Development - the flood having a one percent chance of being equaled or exceeded in any given year, based on a fully developed watershed. The data to be used for design and planning should be from the *City of Allen Linear Greenbelt Study*.
- Critical Feature - an integral and readily identifiable part of a flood protection system, without which the flood protection provided by the entire system would be compromised.
- Elevated Building - ~~is~~ a building without a basement:
 - a. With a finished floor elevation or the lowest horizontal structural member elevated above the ground level by means of pilings, columns (posts and piers), or sheer walls parallel to the floor of the water; and
 - b. adequately anchored to maintain the structural integrity of the building during a 100-year flood event, and
 - c. includes a building elevated by means of fill or solid foundation perimeter walls with openings sufficient to facilitate the unimpeded movement of flood waters; or
 - d. a building where the lower area is enclosed by means of breakaway walls meeting National Flood Insurance Program standards.
- Existing Structures - structures commenced before the effective date of the FIRM or before January 1, 1975.
- [FEMA – the Federal Emergency Management Agency](#)
- Flood or Flooding - a general and temporary condition of partial or complete inundation of normally dry land areas from the overflow of inland or tidal waters or the unusual and rapid accumulation or runoff of surface waters from any source.
- Flood Insurance Rate Map ~~(or FIRM)~~ - an official map of a community, on which the [Federal Emergency Management Agency](#) ~~FEMA Administrator~~ has delineated both the areas of special flood hazards and the risk premium zones applicable to the community.

ALLEN LAND DEVELOPMENT CODE

- Flood Insurance Study - ~~the official report provided by the Federal Emergency Management Agency (FEMA)~~ an examination, evaluation, and determination of flood hazards and, if appropriate, corresponding water surface elevations, or an examination, evaluation and determination of mudslide (i.e., mudflow) and/or flood-related erosion hazards.
- Floodplain Administrator – the Director of Engineering or his/her designee
- Floodplain Management - the operation of an overall program of corrective and preventive measures for reducing flood damage, including but not limited to emergency preparedness plans, flood control works and floodplain management regulations.
- Floodplain Management Regulations - zoning ordinances, subdivision regulations, building codes, health regulations, ~~and~~ special purpose state or local regulations, and other applications of police powers which provide standards for the purpose of flood damage prevention and reduction.
- Flood Proofing - any combination of structural and non-structural additions, changes, or adjustments that reduce or eliminate flood damage to property.
- Floodway (Regulatory) - the channel of a river or watercourse and the adjacent land areas that must be reserved in order to discharge the base flood without cumulatively increasing the water surface elevation more than a designated height.
- Highest Adjacent Grade - ~~means~~ the highest natural elevation of the ground surface prior to construction next to the proposed walls of a structure.
- Historic Structure - ~~means~~ any structure that is:
 - a. Listed individually in the National Register of Historic Places (a listing maintained by the Department of Interior) or preliminarily determined by the Secretary of the Interior as meeting the requirements for individual listing on the National Register;
 - a-b. Certified or preliminarily determined by the Secretary of the Interior as contributing to the historical significance of a registered historic district or a district preliminarily determined by the Secretary to qualify as a registered historic district;
 - b-c. Individually listed on a state inventory of historic places in states with historic preservation programs which have been approved by the Secretary of Interior; or
 - e-d. Individually listed on a local inventory ~~or of~~ historic places in communities with historic preservation programs that have been certified either:
 - i. By an approved state program as determined by the Secretary of the Interior or;
 - ii. Directly by the Secretary of the Interior in states without approved programs.
- Lowest Floor - the lowest floor of the lowest enclosed area (including basement). An unfinished or flood resistant enclosure, usable solely for parking ~~or of~~ vehicles, building access or storage in an area other than a basement area is not considered a building's lowest floor; provided, that such enclosure is not built so as to render the structure in violation of the applicable non-elevation design requirements of 44 C.F.R. Sec. 60.3.
- Mean Sea Level - the National Geodetic Vertical Datum (NGVD) of 1929 or other datum, to which base flood elevations shown on a community's ~~Flood Insurance Rate Map~~ FIRM are referenced.
- New Construction - structures commenced on or after the effective date of an initial FIRM or after December 31, 1974, whichever is later.
- Recreational Vehicle - a vehicle which is:

ALLEN LAND DEVELOPMENT CODE

- a. built on a single chassis;
 - b. 400 square feet or less when measured at the largest horizontal projections;
 - c. designed to be self-propelled or permanently towable by a light duty truck; and
 - d. not designed as a permanent dwelling but as temporary living quarters for recreational, camping, travel, or seasonal use.
- Substantial Damage - damage of any origin sustained by a structure whereby the cost of restoring the structure to its before damaged condition would equal or exceed 50 percent of the market value of the structure before the damage occurred.
 - Substantial Improvement - reconstruction, rehabilitation, addition, or other improvement of a structure, the cost of which equals or exceeds 50 percent of the market value of the structure, but does not include:
 - a. improvements to correct existing violations of state or local health, sanitary, or safety code specifications; or
 - b. Any alteration of a "historic structure," provided the alteration does not preclude continued designation as a "historic structure."
 - Variance - a grant of relief to a person from the requirement of this ordinance Article when specific enforcement would result in unnecessary hardship.
 - Water Surface Elevation - means the height, in relation to the National Geodetic Vertical Datum (NGVD) of 1929 (or other datum, where specified), of floods of various magnitudes and frequencies.

Section 5.01.4. General Provisions.

1. The requirements of this section Article apply to all areas of special flood hazard within the City.
2. If any portion of a development of a drainage course, lies within 100 feet from the top of a high bank, or is identified as located within the 100-year floodplain on any Federal Insurance Rate Map (FIRM), a detailed study of the area is required. If the drainage area is 160 acres or greater, then the ultimate floodplain must be established. The Floodplain Administrator may require additional technical information prior to accepting the results of any study.
3. Floodplain areas will be platted and dedicated to the City, either separately or together with the adjacent property. The City may any decline any dedication of floodplain land, but may require the area to be maintained as private open space.
4. The areas of special flood hazard identified by FEMA in a-the current scientific and engineering report entitled, *The Flood Insurance Study (FIS) for Collin County, Texas and Incorporated Areas*, dated January June 2, 19962009, with accompanying Flood Insurance Rate Maps and Flood Boundary-Floodway Maps (FIRM and FBFM) and any revisions thereto are hereby adopted by reference and declared to be a part of this Code.
5. The planning and design of structures adjacent to the base flood elevation should be based on ultimate development.
6. No structure or land shall hereafter be located, altered, or have its use changed without full compliance with the provisions of this section Article or without securing a Development Permit.
7. In the interpretation and application of this ordinance Article, all provisions shall be:
 - a. considered as minimum requirements;

ALLEN LAND DEVELOPMENT CODE

- b. liberally construed in favor of the governing body; and
- c. deemed neither to limit nor repeal any other powers granted under State statutes.

Section 5.01.5. Administration.

1. The ~~City Engineer~~Director of Engineering is hereby appointed the Floodplain Administrator to administer and implement the provisions of this ~~Code Article~~ and ~~other~~ appropriate sections of ~~44 CFR (Title 44 of the Code of Federal Regulations relating to the local administration and enforcement of the~~ National Flood Insurance Program ~~Regulations}~~ ~~pertaining relating~~ to floodplain management.

2. The duties and responsibilities of the Floodplain Administrator include, but are not limited to, the following:

- a. Maintaining~~ing~~ and make~~ing~~ available for public inspection all records pertaining to the enforcement of this ~~section~~Article.
 - b. Reviewing~~ing~~ all ~~development~~ permit applications to determine whether any proposed building site, including the placement of a manufactured home, will be reasonably safe from flooding.
 - c. Reviewing~~ing~~, approve~~ing~~ or deny~~ing~~ applications for development permits required herein.
 - d. Reviewing~~ing~~ permits for proposed development to assure that all necessary permits have been obtained from federal, state or local governmental agencies.
 - e. Interpreting~~ing~~ the exact location of the boundaries of the areas of special flood hazards.
 - f. Notify~~ing~~ adjacent communities and the Texas Commission on Environmental Quality of any proposed alteration or relocation of a watercourse, and submit~~ing~~ evidence of such notification to the FEMA.
- ~~a-g.~~ Require~~ing~~ that the flood carrying capacity within the altered or relocated portion of any watercourse is maintained.

~~b-h.~~ When base flood elevation data has not been provided, ~~the Floodplain Administrator shall obtain~~ing, reviewing~~ing~~ and utiliz~~ing~~ data from any reasonable source to administer the provisions of this ~~section~~Article.

~~e-i.~~ When a regulatory floodway has not been designated, ~~the Floodplain Administrator must require that no~~prohibiting new construction, substantial improvements, or other development, including fill, ~~shall be permitted~~ within ~~Zones AI-30 and AE~~the Special Flood Hazard Area shown on the City's FIRM, unless it is demonstrated that the cumulative effect of the proposed development, when combined with all other existing and anticipated development, will not increase the water surface elevation of the base flood more than one foot at any point within the ~~community~~City.

~~d-i.~~ Approve~~ing~~ Ensuring that the developer of any development which increases the water surface elevation of the base flood by more than one foot or encroaches into an established floodway, ~~provided that the developer~~ secures a Conditional Letter of Map Revision (CLOMR) from FEMA prior to commencement of construction.

Section 5.01.6. Permit Procedures; Appeals; Variances.

1. Application for a Development Permit required by this Article shall be presented to the Floodplain Administrator on forms furnished by the City and may include, but not be limited to, plans in duplicate drawn to scale showing the location, dimensions, and elevation of proposed landscape alterations, existing and proposed structures, ~~(including the placement~~

ALLEN LAND DEVELOPMENT CODE

of manufactured homes), and the location of the foregoing in relation to areas of special flood hazard. Additionally, the following information is required:

- a. Elevation in relation to mean sea level of the lowest floor (including basement) of all new and substantially improved structures;
- b. Elevation in relation to mean sea level to which any non-residential structure shall be flood-proofed;
- c. Description of the extent to which any watercourse or natural drainage will be altered or relocated as a result of proposed development.

2. Approval or denial of a Development Permit by the Floodplain Administrator shall be based on all of the provisions of this ~~section~~ Article and the following relevant factors:

~~e.a.~~ a. The danger to life and property due to flooding or erosion damage;

~~f.b.~~ b. The susceptibility of the proposed facility and its contents to flood damage and the effect of such damage on the individual owner;

~~g.c.~~ c. The ~~danger potential for that~~ materials ~~may to~~ be swept onto other lands to the injury of others;

~~h.d.~~ d. The compatibility of the proposed use with existing and anticipated development;

~~i.e.~~ e. The costs of providing governmental services during and after flood conditions including maintenance and repair of streets and bridges, and public utilities and facilities such as sewer, gas, electrical and water systems;

~~j.f.~~ f. The expected heights, velocity, duration, rate of rise and sediment transport of the flood waters and the effects of wave action, if applicable, expected at the site;

~~k.g.~~ g. The necessity ~~to of~~ the facility ~~o to have~~ a waterfront location, where applicable;

~~l.h.~~ h. The availability of alternative locations, not subject to flooding or erosion damage, for the proposed use;

i. The relationship of the proposed use to the comprehensive plan for that area, and the guidelines contained in the Linear Greenbelt Study (Oct.1986).

j. Compliance with the Allen Drainage Criteria Manual;

m.k. Reasonable protection of flora and fauna, as otherwise provided in this Code.

3. Appeals.

a. The ~~Building & Standards~~ Planning & Zoning Commission shall hear and render judgment on an appeal of the denial of a Development Permit required by this Article only when it is alleged there is an error in any requirement, decision, or determination made by the Floodplain Administrator in the enforcement or administration of this ~~ordinance~~ Article.

b. Any person or persons aggrieved by the decision of the ~~Building & Standards~~ Planning & Zoning Commission may appeal such decision in the courts of competent jurisdiction.

c. The Floodplain Administrator shall maintain a record of all actions involving an appeal and shall report variances to the FEMA upon request.

4. Variances.

a. The Planning & Zoning Commission shall have the authority to grant variances from the regulations set forth in this Article as follows:

ALLEN LAND DEVELOPMENT CODE

- i. ~~Variances may be issued by the Building & Standards~~Planning & Zoning Commission for the reconstruction, rehabilitation or restoration of structures listed on the National Register of Historic Places or the State Inventory of Historic Places, without regard to the procedures set forth in the remainder of this Code.
- ii. ~~The Building & Standards~~Planning & Zoning Commission may attach such conditions to the granting of variances, as it deems necessary to further the purpose and objectives of this ~~section~~Article.
- iii. ~~Variances shall not be issued within any designated floodway if any increase in flood levels during the base flood discharge would result.~~
- iv. ~~Variances may be issued for the repair or rehabilitation of historic structures upon a determination that the proposed repair or rehabilitation will not preclude the structure's continued designation as a historic structure and the variance is the minimum necessary to preserve the historic character and design of the structure.~~
- b. Prerequisites for In order to granting a variances to this Article, the Planning & Zoning Commission must make the following findings with respect to the application:
 - i. ~~Variances shall only be issued upon a determination that t~~The requested variance is the minimum necessary, considering the flood hazard, to afford relief being sought.
 - ii. ~~Variances shall only be issued upon,~~
 - iii. ~~ii. The granting of the requested variance is for showing~~ a good and sufficient cause;
 - iv. ~~iii. a determination that~~The failure to grant the requested variance would result in exceptional hardship to the applicant, and
 - v. ~~iv. a determination that t~~The granting of ~~a the requested~~ variance will not result in increased flood elevation, additional threats to public safety, extraordinary public expense, nuisances, fraud on or victimization of the public, or conflict with existing local laws or ordinances.
- c. Any application for which a variance is granted shall be given written notice that the structure will be permitted to be built with the lowest floor elevation below the base flood elevation, and that the cost of flood insurance will be commensurate with the increased risk resulting from the reduced lowest floor elevation.

Section 5.01.7. Provisions for Flood Hazard Reduction.

1. General Standards.

All new construction and substantial improvement of structures and other improvements located in all areas of special flood hazards, must comply with the following: ~~provisions are required for all new construction and substantial improvements.~~

- a. Improvements will be designed (or modified) and adequately anchored to prevent flotation, collapse or lateral movement of the structure resulting from hydrodynamic and hydrostatic loads, including the effects of buoyancy;
- b. Improvements will be constructed by methods and practices that minimize flood damage;
- c. Improvements will be constructed with materials resistant to flood damage;
- d. Improvements will be constructed with electrical, heating, ventilation, plumbing, and air conditioning equipment and other service facilities designed and/or located to prevent water from entering or accumulating within the components during conditions of flooding.

ALLEN LAND DEVELOPMENT CODE

- e. All new and replacement water supply systems will be designed to minimize or eliminate infiltration of flood waters into the system;
- f. New and replacement wastewater collection systems will be designed to minimize or eliminate infiltration of flood waters into the system and discharge from the systems into flood waters; and,
- g. On-site waste disposal systems shall be located to avoid impairment or contamination during flooding.

2. Specific Standards.

In all areas of special flood hazards where base flood elevation data has been provided, the following is required:

- a. Residential Construction. New construction and substantial improvement of any residential structure shall have the lowest floor (including the basement) to twenty-four inches above the base flood elevation. A registered professional engineer, architect or surveyor shall certify to the base slab or lowest structural member.
- b. Nonresidential Construction. New construction and substantial improvements of any commercial, industrial or other nonresidential structure shall either have the lowest floor (including basement) elevated to eighteen inches above the base flood ~~level-elevation~~ or together with attendant utility and sanitary facilities, and be designed so that below the base flood ~~level-elevation~~ the structure is watertight with walls substantially impermeable to the passage of water and with structural components having the capability of resisting hydrostatic and hydrodynamic loads and effects of buoyancy. A registered professional engineer or architect shall develop and/or review structural design, specifications, and plans for the construction, and shall certify that the design and methods of construction are in accordance with accepted standards of practice as outlined in this subsection. A record of such certification which includes the specific elevation (in relation to mean sea level) to which such structures are flood-proofed shall be maintained by the Floodplain Administrator.
- c. Enclosures. New construction and substantial improvements, with fully enclosed areas below the lowest floor that are usable solely for parking of vehicles, building access or storage in an area other than a basement and which are subject to flooding shall be designed to automatically equalize hydrostatic flood forces on exterior walls by allowing for the entry and exit of flood-waters. Designs for meeting this requirement must either be certified by a registered professional engineer or architect or meet or exceed the following minimum criteria:
 - i. a minimum of two openings having a total net area of not less than one square inch for every square foot of enclosed area subject to flooding;
 - ii. the bottom of all openings shall be no higher than one foot above grade;
 - iii. Openings may be equipped with screens, louvers, valves, or other coverings or devices provided that they permit the automatic entry and exit of floodwaters.

3. Floodways.

The following provisions apply to floodways:

- a. Encroachments are prohibited, including fill, new construction, substantial improvements and other development within the adopted regulatory floodway unless it has been demonstrated through hydrologic and hydraulic analyses performed in accordance with standard engineering practice that the proposed encroachment would not result in any

ALLEN LAND DEVELOPMENT CODE

increase in flood levels within the City during the occurrence of the base flood discharge and FEMA has approved a Conditional Letter of Map Revision (CLOMR).

- b. Any construction or substantial improvements will comply with the flood hazard reduction provisions of this ~~Section~~[Article](#).

4. Penalties for Non-Compliance

No structure or land shall hereafter be construed, located, extended, converted-, or altered without full compliance with the terms of [this](#) article and other applicable regulations. Violation of the provisions of [this](#) article by failure to comply with any of its requirements (including violations of conditions and safeguards established in connection with conditions) shall constitute a misdemeanor. Any person who violates this article or fails to comply with any of its requirements shall upon conviction be [punished by a fine not to exceed \\$2000](#) for each violation, and in addition shall pay all costs and expenses involved in the case. Nothing herein contained shall prevent the City of Allen from taking such other lawful action as is necessary to prevent or remedy any violation.

ALLEN LAND DEVELOPMENT CODE

7. Requires the platting and dedication of all land located within the ultimate 100-year floodplain.

Section 5.01.3. Definitions.

For purposes of this Article, the following words and phrases shall have the meaning ascribed to such words or phrases unless the context indicates otherwise.

- Alluvial Fan Flooding - flooding occurring on the surface of an alluvial fan or similar landform which originates at the apex and is characterized by high-velocity flows; active processes of erosion, sediment transport, and deposition; and unpredictable flow paths.
- Apex - point on an alluvial fan or similar landform below which the flow path of the major stream that formed the fan becomes unpredictable and alluvial fan flooding can occur.
- Area of Shallow Flooding - a designated AO, AH, AR/AO, AR/AH, or VO zone on a community's Flood Insurance Rate Map (FIRM) with a one percent chance or greater annual chance of flooding to an average depth of one to three feet where a clearly defined channel does not exist, where the path of flooding is unpredictable, and where velocity flow may be evident. Such flooding is characterized by ponding or sheet flow.
- Area of Special Flood Hazard - is the land in the floodplain subject to a one percent or greater chance of flooding in any given year. The area may be designated as Zone A on the Flood Hazard Boundary Map (FHBM)
- Base Flood - the flood having a one percent chance of being equaled or exceeded in any given year.
- Base Flood-Ultimate Development - the flood having a one percent chance of being equaled or exceeded in any given year, based on a fully developed watershed. The data to be used for design and planning should be from the *City of Allen Linear Greenbelt Study*.
- Critical Feature - an integral and readily identifiable part of a flood protection system, without which the flood protection provided by the entire system would be compromised.
- Elevated Building - a building without a basement:
 - a. With a finished floor elevation or the lowest horizontal structural member elevated above the ground level by means of pilings, columns (posts and piers), or sheer walls parallel to the floor of the water; and
 - b. adequately anchored to maintain the structural integrity of the building during a 100-year flood event, and
 - c. includes a building elevated by means of fill or solid foundation perimeter walls with openings sufficient to facilitate the unimpeded movement of flood waters; or
 - d. a building where the lower area is enclosed by means of breakaway walls meeting National Flood Insurance Program standards.
- Existing Structures - structures commenced before the effective date of the FIRM or before January 1, 1975.
- FEMA – the Federal Emergency Management Agency
- Flood or Flooding - a general and temporary condition of partial or complete inundation of normally dry land areas from the overflow of inland or tidal waters or the unusual and rapid accumulation or runoff of surface waters from any source.
- Flood Insurance Rate Map or FIRM - an official map of a community, on which the FEMA Administrator has delineated both the areas of special flood hazards and the risk premium zones applicable to the community.

ALLEN LAND DEVELOPMENT CODE

- Flood Insurance Study -an examination, evaluation, and determination of flood hazards and, if appropriate, corresponding water surface elevations, or an examination, evaluation and determination of mudslide (i.e., mudflow) and/or flood-related erosion hazards.
- Floodplain Administrator – the Director of Engineering or his/her designee
- Floodplain Management - the operation of an overall program of corrective and preventive measures for reducing flood damage, including but not limited to emergency preparedness plans, flood control works and floodplain management regulations.
- Floodplain Management Regulations - zoning ordinances, subdivision regulations, building codes, health regulations, special purpose state or local regulations, and other applications of police powers which provide standards for the purpose of flood damage prevention and reduction.
- Flood Proofing - any combination of structural and non-structural additions, changes, or adjustments that reduce or eliminate flood damage to property.
- Floodway (Regulatory) - the channel of a river or watercourse and the adjacent land areas that must be reserved in order to discharge the base flood without cumulatively increasing the water surface elevation more than a designated height.
- Highest Adjacent Grade - the highest natural elevation of the ground surface prior to construction next to the proposed walls of a structure.
- Historic Structure - any structure that is:
 - a. Listed individually in the National Register of Historic Places (a listing maintained by the Department of Interior) or preliminarily determined by the Secretary of the Interior as meeting the requirements for individual listing on the National Register;
 - b. Certified or preliminarily determined by the Secretary of the Interior as contributing to the historical significance of a registered historic district or a district preliminarily determined by the Secretary to qualify as a registered historic district;
 - c. Individually listed on a state inventory of historic places in states with historic preservation programs which have been approved by the Secretary of Interior; or
 - d. Individually listed on a local inventory of historic places in communities with historic preservation programs that have been certified either:
 - i. By an approved state program as determined by the Secretary of the Interior or;
 - ii. Directly by the Secretary of the Interior in states without approved programs.
- Lowest Floor - the lowest floor of the lowest enclosed area (including basement). An unfinished or flood resistant enclosure, usable solely for parking of vehicles, building access or storage in an area other than a basement area is not considered a building's lowest floor; provided, that such enclosure is not built so as to render the structure in violation of the applicable non-elevation design requirements of 44 C.F.R. Sec. 60.3.
- Mean Sea Level - the National Geodetic Vertical Datum (NGVD) of 1929 or other datum, to which base flood elevations shown on a community's FIRM are referenced.
- New Construction - structures commenced on or after the effective date of an initial FIRM or after December 31, 1974, whichever is later.
- Recreational Vehicle - a vehicle which is:
 - a. built on a single chassis;
 - b. 400 square feet or less when measured at the largest horizontal projections;

ALLEN LAND DEVELOPMENT CODE

- c. designed to be self-propelled or permanently towable by a light duty truck; and
- d. not designed as a permanent dwelling but as temporary living quarters for recreational, camping, travel, or seasonal use.
- Substantial Damage - damage of any origin sustained by a structure whereby the cost of restoring the structure to its before damaged condition would equal or exceed 50 percent of the market value of the structure before the damage occurred.
- Substantial Improvement - reconstruction, rehabilitation, addition, or other improvement of a structure, the cost of which equals or exceeds 50 percent of the market value of the structure, but does not include:
 - a. improvements to correct existing violations of state or local health, sanitary, or safety code specifications; or
 - b. Any alteration of a "historic structure," provided the alteration does not preclude continued designation as a "historic structure."
- Variance - a grant of relief to a person from the requirement of this Article when specific enforcement would result in unnecessary hardship.
- Water Surface Elevation - means the height, in relation to the National Geodetic Vertical Datum (NGVD) of 1929 (or other datum, where specified), of floods of various magnitudes and frequencies.

Section 5.01.4. General Provisions.

1. The requirements of this Article apply to all areas of special flood hazard within the City.
2. If any portion of a development of a drainage course lies within 100 feet from the top of a high bank or is identified as located within the 100-year floodplain on any FIRM, a detailed study of the area is required. If the drainage area is 160 acres or greater, then the ultimate floodplain must be established. The Floodplain Administrator may require additional technical information prior to accepting the results of any study.
3. Floodplain areas will be platted and dedicated to the City either separately or together with the adjacent property. The City may decline any dedication of floodplain land but may require the area to be maintained as private open space.
4. The areas of special flood hazard identified by FEMA in the current scientific and engineering report entitled, *The Flood Insurance Study (FIS) for Collin County, Texas and Incorporated Areas*, dated June 2, 2009, with accompanying Flood Insurance Rate Maps and Flood Boundary-Floodway Maps (FIRM and FBFM) and any revisions thereto are hereby adopted by reference and declared to be a part of this Code.
5. The planning and design of structures adjacent to the base flood elevation should be based on ultimate development.
6. No structure or land shall hereafter be located, altered, or have its use changed without full compliance with the provisions of this Article or without securing a Development Permit.
7. In the interpretation and application of this Article, all provisions shall be:
 - a. considered as minimum requirements;
 - b. liberally construed in favor of the governing body; and
 - c. deemed neither to limit nor repeal any other powers granted under State statutes.

Section 5.01.5. Administration.

ALLEN LAND DEVELOPMENT CODE

1. The Director of Engineering is hereby appointed the Floodplain Administrator to administer and implement the provisions of this Article and appropriate sections of Title 44 of the Code of Federal Regulations relating to the local administration and enforcement of the National Flood Insurance Program regulations relating to floodplain management.
2. The duties and responsibilities of the Floodplain Administrator include, but are not limited to, the following:
 - a. Maintaining and making available for public inspection all records pertaining to the enforcement of this Article.
 - b. Reviewing all development permit applications to determine whether any proposed building site, including the placement of a manufactured home, will be reasonably safe from flooding.
 - c. Reviewing, approving or denying applications for development permits required herein.
 - d. Reviewing permits for proposed development to assure that all necessary permits have been obtained from federal, state or local governmental agencies.
 - e. Interpreting the exact location of the boundaries of the areas of special flood hazards.
 - f. Notifying adjacent communities and the Texas Commission on Environmental Quality of any proposed alteration or relocation of a watercourse, and submitting evidence of such notification to the FEMA.
 - g. Requiring that the flood carrying capacity within the altered or relocated portion of any watercourse is maintained.
 - h. When base flood elevation data has not been provided, obtaining, reviewing and utilizing data from any reasonable source to administer the provisions of this Article.
 - i. When a regulatory floodway has not been designated, prohibiting new construction, substantial improvements, or other development, including fill, within the Special Flood Hazard Area shown on the City's FIRM, unless it is demonstrated that the cumulative effect of the proposed development, when combined with all other existing and anticipated development, will not increase the water surface elevation of the base flood more than one foot at any point within the City.
 - j. Ensuring that the developer of any development which increases the water surface elevation of the base flood by more than one foot or encroaches into an established floodway, secures a Conditional Letter of Map Revision (CLOMR) from FEMA prior to commencement of construction.

Section 5.01.6. Permit Procedures; Appeals; Variances.

1. Application for a Development Permit required by this Article shall be presented to the Floodplain Administrator on forms furnished by the City and may include, but not be limited to, plans in duplicate drawn to scale showing the location, dimensions, and elevation of proposed landscape alterations, existing and proposed structures (including the placement of manufactured homes), and the location of the foregoing in relation to areas of special flood hazard. Additionally, the following information is required:
 - a. Elevation in relation to mean sea level of the lowest floor (including basement) of all new and substantially improved structures;
 - b. Elevation in relation to mean sea level to which any non-residential structure shall be flood-proofed;
 - c. Description of the extent to which any watercourse or natural drainage will be altered or relocated as a result of proposed development.

ALLEN LAND DEVELOPMENT CODE

2. Approval or denial of a Development Permit by the Floodplain Administrator shall be based on all of the provisions of this Article and the following relevant factors:
 - a. The danger to life and property due to flooding or erosion damage;
 - b. The susceptibility of the proposed facility and its contents to flood damage and the effect of such damage on the individual owner;
 - c. The potential for materials to be swept onto other land to the injury of others;
 - d. The compatibility of the proposed use with existing and anticipated development;
 - e. The costs of providing governmental services during and after flood conditions including maintenance and repair of streets and bridges, and public utilities and facilities such as sewer, gas, electrical and water systems;
 - f. The expected heights, velocity, duration, rate of rise and sediment transport of the flood waters and the effects of wave action, if applicable, expected at the site;
 - g. The necessity of the facility to have a waterfront location, where applicable;
 - h. The availability of alternative locations, not subject to flooding or erosion damage, for the proposed use;
 - i. The relationship of the proposed use to the comprehensive plan for that area, and the guidelines contained in the *Linear Greenbelt Study* (Oct.1986).
 - j. Compliance with the Allen Drainage Criteria Manual;
 - k. Reasonable protection of flora and fauna, as otherwise provided in this Code.
3. Appeals.
 - a. The Planning & Zoning Commission shall hear and render judgment on an appeal of the denial of a Development Permit required by this Article only when it is alleged there is an error in any requirement, decision, or determination made by the Floodplain Administrator in the enforcement or administration of this Article.
 - b. Any person or persons aggrieved by the decision of the Planning & Zoning Commission may appeal such decision in the courts of competent jurisdiction.
 - c. The Floodplain Administrator shall maintain a record of all actions involving an appeal.
4. Variances.
 - a. The Planning & Zoning Commission shall have the authority to grant variances from the regulations set forth in this Article as follows:
 - i. Variances may be issued by for the reconstruction, rehabilitation or restoration of structures listed on the National Register of Historic Places or the State Inventory of Historic Places, without regard to the procedures set forth in the remainder of this Code.
 - ii. The Planning & Zoning Commission may attach such conditions to the granting of variances, as it deems necessary to further the purpose and objectives of this Article.
 - iii. Variances shall not be issued within any designated floodway if any increase in flood levels during the base flood discharge would result.
 - iv. Variances may be issued for the repair or rehabilitation of historic structures upon a determination that the proposed repair or rehabilitation will not preclude the structure's continued designation as a historic structure and the variance is the minimum necessary to preserve the historic character and design of the structure.

ALLEN LAND DEVELOPMENT CODE

- b. In order to grant a variance to this Article, the Planning & Zoning Commission must make the following findings with respect to the application:
 - i. The requested variance is the minimum necessary, considering the flood hazard, to afford relief being sought.
 - ii. The granting of the requested variance is for a good and sufficient cause;
 - iii. The failure to grant the requested variance would result in exceptional hardship to the applicant, and
 - iv. The granting of the requested variance will not result in increased flood elevation, additional threats to public safety, extraordinary public expense, nuisances, fraud on or victimization of the public, or conflict with existing local laws or ordinances.
- c. Any application for which a variance is granted shall be given written notice that the structure will be permitted to be built with the lowest floor elevation below the base flood elevation, and that the cost of flood insurance will be commensurate with the increased risk resulting from the reduced lowest floor elevation.

Section 5.01.7. Provisions for Flood Hazard Reduction.

1. General Standards.

All new construction and substantial improvement of structures and other improvements located in areas of special flood hazards, must comply with the following: r.

- a. Improvements will be designed (or modified) and adequately anchored to prevent flotation, collapse or lateral movement of the structure resulting from hydrodynamic and hydrostatic loads, including the effects of buoyancy;
- b. Improvements will be constructed by methods and practices that minimize flood damage;
- c. Improvements will be constructed with materials resistant to flood damage;
- d. Improvements will be constructed with electrical, heating, ventilation, plumbing, and air conditioning equipment and other service facilities designed and/or located to prevent water from entering or accumulating within the components during conditions of flooding.
- e. All new and replacement water supply systems will be designed to minimize or eliminate infiltration of flood waters into the system;
- f. New and replacement wastewater collection systems will be designed to minimize or eliminate infiltration of flood waters into the system and discharge from the systems into flood waters; and,
- g. On-site waste disposal systems shall be located to avoid impairment or contamination during flooding.

2. Specific Standards.

In all areas of special flood hazards where base flood elevation data has been provided, the following is required:

- a. Residential Construction. New construction and substantial improvement of any residential structure shall have the lowest floor (including the basement) to twenty-four inches above the base flood elevation. A registered professional engineer, architect or surveyor shall certify to the base slab or lowest structural member.
- b. Nonresidential Construction. New construction and substantial improvements of any commercial, industrial or other nonresidential structure shall either have the lowest floor (including basement) elevated to eighteen inches above the base flood elevation together with

ALLEN LAND DEVELOPMENT CODE

attendant utility and sanitary facilities and be designed so that below the base flood elevation the structure is watertight with walls substantially impermeable to the passage of water and with structural components having the capability of resisting hydrostatic and hydrodynamic loads and effects of buoyancy. A registered professional engineer or architect shall develop and/or review structural design, specifications, and plans for the construction, and shall certify that the design and methods of construction are in accordance with accepted standards of practice as outlined in this subsection. A record of such certification which includes the specific elevation (in relation to mean sea level) to which such structures are flood-proofed shall be maintained by the Floodplain Administrator.

- c. Enclosures. New construction and substantial improvements, with fully enclosed areas below the lowest floor that are usable solely for parking of vehicles, building access or storage in an area other than a basement and which are subject to flooding shall be designed to automatically equalize hydrostatic flood forces on exterior walls by allowing for the entry and exit of flood-waters. Designs for meeting this requirement must either be certified by a registered professional engineer or architect or meet or exceed the following minimum criteria:
 - i. a minimum of two openings having a total net area of not less than one square inch for every square foot of enclosed area subject to flooding;
 - ii. the bottom of all openings shall be no higher than one foot above grade;
 - iii. Openings may be equipped with screens, louvers, valves, or other coverings or devices provided that they permit the automatic entry and exit of floodwaters.

3. Floodways.

The following provisions apply to floodways:

- a. Encroachments are prohibited, including fill, new construction, substantial improvements and other development within the adopted regulatory floodway unless it has been demonstrated through hydrologic and hydraulic analyses performed in accordance with standard engineering practice that the proposed encroachment would not result in any increase in flood levels within the City during the occurrence of the base flood discharge and FEMA has approved a Conditional Letter of Map Revision (CLOMR).
- b. Any construction or substantial improvements will comply with the flood hazard reduction provisions of this Article.

4. Penalties for Non-Compliance

No structure or land shall hereafter be construed, located, extended, converted, or altered without full compliance with the terms of this article and other applicable regulations. Violation of the provisions of this article by failure to comply with any of its requirements (including violations of conditions and safeguards established in connection with conditions) shall constitute a misdemeanor. Any person who violates this article or fails to comply with any of its requirements shall upon conviction be punished by a fine not to exceed \$2000 for each violation, and in addition shall pay all costs and expenses involved in the case. Nothing herein contained shall prevent the City of Allen from taking such other lawful action as is necessary to prevent or remedy any violation.