

AGENDA
CITY OFALLEN
PLANNING AND ZONING COMMISSION
REGULAR MEETING – 7:00 P.M.
TUESDAY, OCTOBER 16, 2012
COUNCIL CHAMBERS
ALLEN CITY HALL
305 CENTURY PARKWAY
ALLEN, TEXAS 75013

#### Call to Order and Announce a Quorum is Present

#### **Pledge of Allegiance**

#### **Director's Report**

1. Action taken on the Planning & Zoning Commission items by City Council at the October 9, 2012 regular meeting.

#### **Election of Officers**

2. Elect a Chair, Vice Chair and Second Vice Chair.

<u>Consent Agenda</u> (Routine P&Z business. Consent Agenda is approved by a single majority vote. Items may be removed for open discussion by a request from a Commission member or member of staff.)

- 3. Approve minutes from the October 2, 2012 regular meeting.
- 4. Determine that no Update of Land Use Assumptions, Capital Improvements Plan, or Impact Fees is Needed.
- 5. Final Plat Consider a request for a Final Plat for Starcreek Phase Six; being 39.376± acres located north of Stacy Road and east of Watters Road. (FP-9/12/12-64) [Starcreek Phase Six]

#### Regular Agenda

#### **Executive Session** (As needed)

As authorized by Section 551.071(2) of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.

#### **Adjournment**

This notice was posted at Allen City Hall, 305 Century Parkway, Allen, Texas, at a place convenient and readily accessible to the public at all times. Said notice was posted on Friday, October 12, 2012, at 5:00 p.m.

Shelley B. George, City Secretary

Allen City Hall is wheelchair accessible. Access to the building and special parking are available at the entrance facing Century Parkway. Requests for sign interpreters or special services must be received forty-eight (48) hours prior to the meeting time by calling the City Secretary at 214-509-4105.

# Director's Report from 10/9/12 City Council Meeting

There was one item taken to the October 9, 2012 City Council meeting for consideration:

• A request to change the zoning from Planned Development No. 106 for Shopping Center "SC" with a car wash use to Planned Development No. 106 for Shopping Center "SC" with a fueling station use, located north of Hedgcoxe Road and east of Custer Road, was approved.

# PLANNING & ZONING COMMISSION AGENDA COMMUNICATION

AGENDA DATE: October 16, 2012

Election of Officers - Elect a Chair, Vice Chair, and Second

Vice Chair.

STAFF RESOURCE: Ogden "Bo" Bass, AICP

Director of Community Development

PREVIOUS COMMISSION/COUNCIL

ACTION: None

# **BACKGROUND**

The Commission should elect a Chair, Vice Chair, and Second Vice Chair.

# **STAFF RECOMMENDATION**

Elect officers



# PLANNING AND ZONING COMMISSION

Regular Meeting October 2, 2012

# **ATTENDANCE:**

#### **Commissioners Present:**

Robert Wendland, Chairman Jeff Cocking, 1<sup>st</sup> Vice Chair Shirley Mangrum, 2<sup>nd</sup> Vice Chair John Ogrizovich Steven Platt, Jr. Ben Trahan

#### **City Staff Present:**

Ogden "Bo" Bass, AICP, Director of Community Development Chris Flanigan, PE, Director of Engineering Shawn Poe, PE, Assistant Director of Engineering Tiffany McLeod, Senior Planner Shelby Griffin, Planner Kevin Laughlin, City Attorney

#### Call to Order and Announce a Quorum is Present:

With a quorum of the Commissioners present, Chairman Wendland called the meeting to order at 7:00 p.m. in the City Hall Council Chambers at Allen City Hall, 305 Century Parkway.

#### **Director's Report**

1. Action taken on the Planning & Zoning Commission items by City Council at the September 25, 2012 regular meeting.

### **Consent Agenda**

- 2. Approve minutes from the September 18, 2012 regular meeting.
- 3. Final Plat Consider a request for a Final Plat for Greenville Center Addition, Lot 11, Block A; being 0.9724± acres located south of Stacy Road and west of Greenville Avenue. (FP-9/17/12-65) [Christian Brother's Automotive]

Motion: Upon a motion by Commissioner Platt, and a second by Commissioner Ogrizovich, the Commission voted 6 IN FAVOR, and 0

**OPPOSED** to approve the Consent Agenda.

The motion carried.

#### Regular Agenda

Agenda Item #4

Consider a revision to an  $8.934\pm$  acre portion of the General Development Plan for Kids R Kids; located north of Exchange Parkway and west of Alma Drive. (GDP-8/20/12-59) [Legacy ER]

Shelby Griffin, Planner, presented to the Commission. The property is located north of Exchange Parkway and west of Alma Drive and is currently zoned Planned Development No. 53 with a base zoning of Shopping Center "SC".

Ms. Griffin stated the purpose of a General Development Plan (GDP). She explained the revisions being made to the existing GDP for the site. The existing Lot 1 is being divided into three lots and there are also slight modifications to the layout of the buildings. She reminded the Commission that all of the parking, setback, and use regulations for the site are consistent with the Allen Land Development Code (ALDC) and Planned Development No. 53.

The revised GDP has been reviewed by the Technical Review Committee and meets the standards of the ALDC and Planned Development No. 53.

Motion:

Upon a motion by Commissioner Trahan, and a second by Commissioner Platt, the Commission voted 6 IN FAVOR, and 0 OPPOSED to approve the revision to an  $8.934\pm$  acre portion of the General Development Plan for Kids R Kids; located north of Exchange Parkway and west of Alma Drive.

The motion carried.

#### Adjournment

Upon acclamation, the meeting adjourned at 7:10 p.m.									
These minutes approved this	day of	2012.							
Robert Wendland, Chairman		Shelby Griffin, Planner							

# Director's Report from 9/25/12 City Council Meeting

Th	ere were no i	items ta	ken to	the S	Septeml	ber 25	5, 20	)12	City	Counci	l meeting	for o	consideration	1.
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#### PLANNING & ZONING COMMISSION AGENDA COMMUNICATION

AGENDA DATE: October 16, 2012

**SUBJECT:** Determine that no Update of Land Use Assumptions, Capital

Improvements Plan, or Impact Fees is Needed.

STAFF RESOURCE: Chris Flanigan, PE, Director of Engineering

Ogden "Bo" Bass, AICP, Director of Community

Development

PREVIOUS COMMISSION/COUNCIL

**ACTION:** 

A study by Birkhoff, Hendricks, and Conway, L.L.P.

Consulting Engineers was performed in May 2002 for the

period 2002-2012.

On September 25, 2007, City Council approved maintaining

the current Impact Fee Schedule.

On October 9, 2012, City Council approved maintaining the

current Impact Fee Schedule.

#### **BACKGROUND**

The Planning & Zoning Commission acts as the capital improvements advisory committee relating to impact fees per Chapter 395 of the Texas Local Government Code. In this role the Commission provides comments on any proposed changes to impact fees, or amendments to the associated land use assumptions and capital improvements plan.

Collection of impact fees has been a proven funding mechanism in the City of Allen to offset and recoup costs for capital improvements or facility expansions necessitated by and attributed to new development. The concept is such that each development pays an equitable and commensurate share for its "impact" onto the transportation and utility network, as the community grows. As a result, there are water impact fees, wastewater impact fees, and transportation impact fees that are collected and used for specific capital improvements.

The amount of the proportionate fee for each development and use is determined by a detailed study (citywide), which makes assumptions about future land use and infrastructure (capital improvements) needed over time. Such a study is required by Chapter 395 of the Texas Local Government Code, in order to legitimize the impact fee structure that the city implements. Furthermore, the code requires that the city re-examine this structure every five years, and revise if necessary. There is a provision in the code allowing for a determination that no change is necessary.

At this point in time, staff believes that the current impact fee structure is appropriate, as there is no need for revision to the capital improvement plan or land use assumptions. Following adoption of a resolution to this effect by the City Council, notice of this determination will be published in the Allen American and establish a public comment period for 60 days. If, at the conclusion of the 60-day notice period, there are no written comments for revision to the impact fee assumptions, the current fee structure will remain in effect, until such time as revision is necessary (or another five years, whichever occurs first). On October 9, 2012, City Council adopted a resolution to maintain the current Impact Fee Schedule, establishing a public comment period that will expire on December 24, 2012. If no comment or objection is received during that time, no further action by the city is required.

Planning & Zoning Commission October 16, 2012 Impact Fee Resolution Page 2

# **STAFF RECOMMENDATION**

Staff recommends that the Commission determines that no update to the land use assumptions, CIP, or impact fee structure is needed.

# **RECOMMENDED MOTION**

I make a motion to determine that no update to the land use assumptions, CIP, or impact fee structure is needed.

#### **ATTACHMENTS**

Resolution

#### **RESOLUTION NO. 3113-10-12(R)**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ALLEN, COLLIN COUNTY, TEXAS, MAKING THE DETERMINATION THAT NO UPDATE OF THE CITY'S LAND USE ASSUMPTIONS, CAPITAL IMPROVEMENTS PLAN, OR IMPACT FEES IS NEEDED; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Allen has previously adopted land use assumptions and capital improvements plan and, imposes impact fees based on said assumptions and plan, in accordance Chapter 395 of the Texas Local Government Code, as amended, pursuant to a study prepared by Birkhoff, Hendricks, and Conway, L.L.P. Consulting Engineers in May 2002 for the period 2002-2012 ("the 2002 Impact Fee Study"); and,

WHEREAS, Texas Local Government Code §395.052 requires that a city imposing an impact fee update its land use assumptions and capital improvement plan at least every five years unless, pursuant to the procedures set forth in Texas Local Government Code §395.0575, the city council determines that no such updates are necessary; and,

WHEREAS, on September 25, 2007, the City Council reviewed the 2002 Impact Fee Study and determined at that time it was not necessary to update the land use assumptions, capital improvements plan, and impact fees; and,

WHEREAS, City staff has reviewed the land use assumptions, capital improvements plan, and impact fees previously adopted as a result of the 2002 Impact Fee Study and recommends that no updates are necessary at this time; and,

WHEREAS, the City Council of the City of Allen, Texas, concurs in the foregoing recommendation.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ALLEN, **COLLIN COUNTY, TEXAS, THAT:** 

SECTION 1. Pursuant to Texas Local Government Code §395.0575(a), the City Council finds and determines that no change is necessary to the land use assumptions, capital improvements plan, or impact fees previously adopted in accordance with the 2002 Impact Fee Study.

**SECTION 2.** This Resolution shall take effect immediately upon approval, and it is accordingly so resolved.

DULY PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF ALLEN, COLLIN COUNTY, TEXAS, ON THIS THE 9<sup>TH</sup> DAY OF OCTOBER, 2012.

APPROVED:

Stephen Terrell, MAYOR

ATTEST:

Shelley B. George, CITY SECRETARY

(KBL:9/27/12:57473)

#### PLANNING & ZONING COMMISSION AGENDA COMMUNICATION

AGENDA DATE: October 16, 2012

**SUBJECT:** Final Plat – Consider a request for a Final Plat for Starcreek

Phase Six; being 39.376± acres located north of Stacy Road and east of Watters Road. (FP-9/12/12-64) [Starcreek Phase

Six]

**STAFF RESOURCE:** Shelby Griffin

Planner

PREVIOUS COMMISSION/COUNCIL Zoning approved – March, 2004

**ACTION:** Preliminary Plat approved – November, 2004

#### **BACKGROUND**

The property is located north of Stacy Road and east of Watters Road. The property to the north is zoned for Agriculture-Open Space "AO" use. The property to the east is zoned Planned Development No. 92 for Single Family Residential "R-7" use. The property to the south is zoned Planned Development No. 92 for Single Family Residential "R-5" and "R-3." The property to the east is zoned Community Facilities "CF."

The Final Plat is approximately 39.376± acres and 107 residential lots and three open space lots. There are two access points to the site. One access point is provided for by traveling through Starcreek Four using Sweetwater Lane. The second access point is provided for by traveling through Starcreek Phase Five on Waterrock Drive.

Approximately 6.58± acres of land (Lots 3X and 5X) will be dedicated to the City of Allen for drainage and recreation purposes.

The Final Plat is consistent with the approved Preliminary Plat and has been reviewed by the Technical Review Committee and meets the standards of the ALDC.

#### STAFF RECOMMENDATION

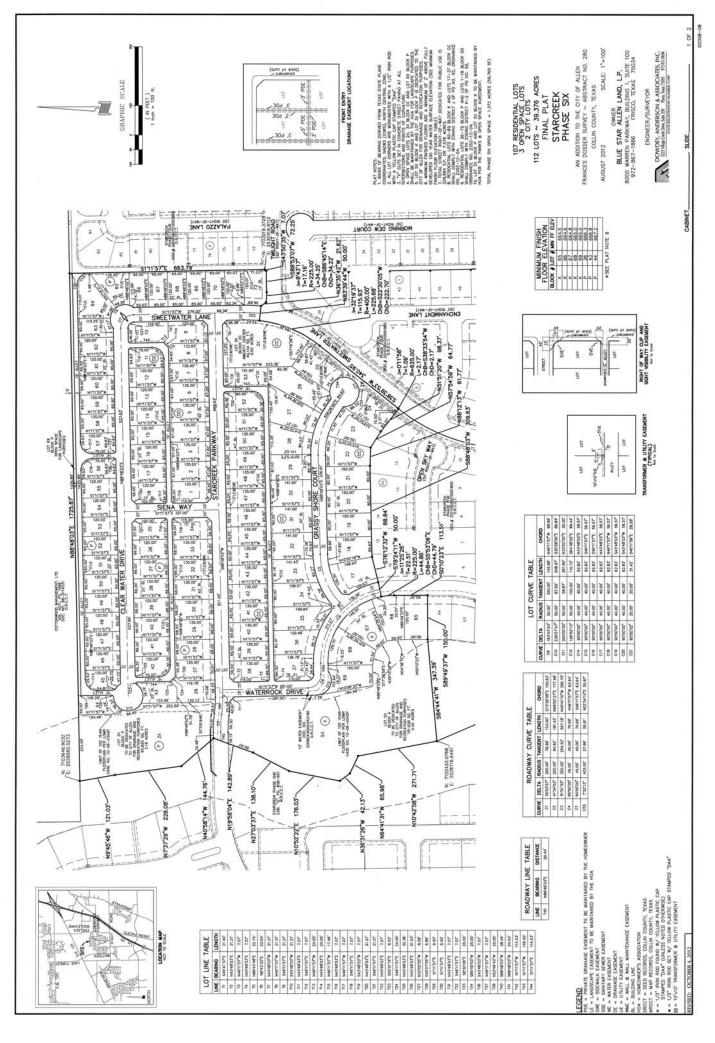
**Approval** 

#### RECOMMENDED MOTION

I make a motion to approve the Final Plat for Starcreek Phase Six.

#### **ATTACHMENTS**

Final Plat



# CAMER'S CERTIFICATE AND DEDICATION

STATE OF TEXAS \$
COUNTY OF COLLIN \$

destribution of a 1/2 for his no real this superior parties parented GAV. As found in the south fine of that force destributed in Dead to Collection of Management, Ltd., or recorded in Walmer 4771, Pops 1968, Dead Rescent, Calif. Cale the near-these long of the parented for the collection of the Cale of t

PHENCE Southwesterly, with the north line of said Addition, the following eight (8) courses and distor-

South Of degrees It minutes 27 rescords Early, lacking the decise mentioned statute line and state the et of is footisting, a collassic of the South S

South 43 degrees 50 minutes 35 seconds West, leaving sold west line and with sold corner clip, a distance of 7,07 feet to a 1/2 into iron rod with a pellow picastic cap stamped "DAA" found for the south end of sold corner clip;

With this discovers 3, member 67 seconds with, lenking and correct day and deep the above membered multi be at Targett Read, a discover 1225 feet for 157 lenk for red fall to affect plants care interest TAA\* Took of seconds Targett Read, and the second of the control of the control of the control of the control of seconds of a course to the right finally and to 100 deepers 45 minutes 14 member 3, rescords, a reduit of 22500 lest and a control despite and distores of Nethin 88 deepers 45 minutes 14 seconds West, 34.22 feet, and

weaking, continuing with sock north time and with sadd cover to the right, on arc distorce of 34.55 feet to a 1/2 inch from rold with a yation platest con alterned "DAX" found for the seath end of a corner clip at the intersection of sadd morth free with the east file of Exercising inches, a 50 feet right-of-way.

North 36 degrees 35 minutes 42 seconds West, leaving sold north the ord with sold corner clip, a distance of 21.62 feet to a 1/2 inch iron rod with a yellow ploatic cap stamped 'DAA' found for the north and of sold corner clip;

North 63 degrees 30 minutes 44 seconds West, leading add corner ofly, a distance of 50.00 feet to a 1/2 hinh hinn ned with a yelling lastic description of the west like of the documentalisms Setember Likes, said to the second behalf at the beginning of that "Likes" to be in the right having a central origin of 32 degrees 19 minutes 30 minutes of seconds west, a robust of 400.00 feet and a chard beening and distance of South 22 degrees 30 minutes 05 seconds West, 22227.0 feet;

Southwestery, with sold west line and sold curve to the right, an arc distance of 225.68 feet to a 1/2 inch iran with a yellow plastic cap stamped "DAA" found for cerner,

South 28 degrees 39 michaels 23 seconds these, concluding this lood sent this, distinct of Jobbs field to or 1/Z inch then not with or sides paths cap standard DAA\* found for the northeast covere of Lot IX, Blook CC of STHÖSTIGN SECT Fift, an Addition to the Clip of Art. Colin County, Teas occording to the Plot thereof recorded in Decement No. 2010/17/2010/2010/JAV Records, Colin County, Teas:

HENCE Westerly, with the north line of add STARCREEX PHASE FIVE Addition, the following ten (10) courses and distances:

North 51 degrees 51 minutes 20 seconds West, leaving the above mentioned north line of soid STABCSEEX PHASE FOUR Addition, a distance of 98.37 feet to a 1/2 that from rad with a yellow plastic cop stamped "DAA" found for corner;

North 57 degress 54 minutes 59 seconds West, a distance of 84,77 feet to a 1/2 Inch fron rad with a yellow piastic cop stamped "DAA" found for cenner;

North 88 degrees 12 minutes 13 seconds West, a distance of 61.77 feet to a 1/2 inch iron rod with a yellow plastic cap stamped DAA" found for corner,

South 88 degrees 48 minutes 0.3 seconds West, a distance of 308.83 feet to a 1/2 inch iron rad with a yellow piostic cap stamped "DAA" found for corner;

South 76 degrees 12 minutes 32 seconds West, a distance of BBB4 feet to a 1/2 hoth from rad with a yellow plantic cop stamped ANA\* found in the seat line of Mismarchic Diver, of Dot infyil-ai-way, for the northwest comer of Lail 16, Block Co Of the above mentiones STARDEEX PHASE TITE Addition:

The special of a degree 24 minutes 11 seconds studied, leving and earl time of distorce of \$50.00 feet to 1/2 but he nor rather all with or \$20.00 feet to 1/2 but he nor rather all the presence Other, and point being an early special point and or one-looping care in the rest level in or is odd Misterico Other, and point being an early special point and the presence Other, and point being the special point and special

Southerly, with said west line and said curve to the right, an arc distance of 44,86 feet to a 1/2 that it are red with yellow plostic ap stamped "DAA" faund for corner;

South 00 degrees 10 minutes 12 seconds East, contribuing with soid west line, o distance of 113.51 feet to a 1/2 inch it is not said as paties storage cap stanged TNA\* found for the northeast corner of Lot 64, Block K of said STARGEES PINSE THE Addition.

South 89 degrees 49 minutes 37 seconds West, leaving soid west line, a deforce of 150,00 feet to a 1/2 inch from rad with a yeleo positio cap stamped AAM\* found the acommon northwest corner of soid Lot 64 and northwest corner of Lot 42, Book X or soid SUAMCREX MASS FOR Addition; with a degree 44 minutes at second wate, a distorce of \$4.729 set in or 1/2 roch to not ellie o yellow points on alranged DAV found in the east line of Lot XX Block 6. of \$5000ERF PMASS OR, on Adelium to the City of "Cucin County, Tenus according to the Plot thereof recorded in Cobinel 2000s, Side 350, May Recent, Colin County, Tenus for the material of add Lot 40.

ENCE Northerly, with said east line, the following six (6) courses and distances:

North 10 degrees 42 minutes 58 seconds West, leaving the above mentioned north line of soid STARCREEX PHASE FIVE Addition, a distance of 271,71 feet to a 1/2 inch from rod with a yellow plastic cop stamped "DAA" found for conner;

North 64 degrees 41 minutes 31 seconds West, a distance of 65,98 feet to a 1/2 hich iron rad with a yellow plastic stamped "DAX" found for conner;

North 36 degrees 31 minutes 26 seconds West, a distance of 42.13 feet to a 1/2 inch iron not with a yellow plastic cap stamped "DAA" found for conner;

THAT I, SCAN PATTON, do hereby certify that I prepared this plat from an actual and accurate survey of the land and that the corner monuments shown thereon shall be properly placed, under my person supervision, in accordance with the additions regulations of City of Marie, Irans.

KNOW ALL MEN BY THESE PRESENTS:

SURVEYORS CERTIFICATE

SEAN PATTON Registered Professional Land Surveyor State of Texas License #5660

STATE OF TEXAS \$

2000. ML, the undersigned, a Notery Polici in and for the State of Texas, on this day personally appeared SEAN PATTON, stooms to the top person whose norms is subscribed to the freedomy instrument and obscribed to for the operation of the controlled for set in the newscribed the same in the capacity threes stoods only for the purposes and considerations therein expressed.

day of

MTNESS MY HAND AND SEAL OF OFFICE, this ...

Notary Public in and for the State of Texas

North 10 degrees 52 minutes 22 seconds East, a distance of 176,03 feet to a 1/2 inch iron rad with a yellow plestle cap stamped "DAA" found for corner,

North 27 degrees 03 minutes 37 seconds East, a distance of 138,10 feet to a 1/2 inch iron rad with a yellow plastic cap stamped "DAA" found for corner, that it dispenses 50 minutes to besende that it, a dispense of 1420 Met in or 1/2 this time of with no yards particle, one storinged tuber found in the north line of Stocrate Portway, o 50 foot infinite-formation (or the southerst come of 2.2 flood to 1/2 flood to THENCE North 40 degrees 59 minutes 14 seconds West, Worling the obove mentioned east line of Lat 2X, Block X and with the east line and Lat 2X, Block P, a detance of 144.78 feet to a 1/2 inch from rod with a yellow plastic cops stamped "DAA" found for comen;

HENCK North Of degrees 37 minutes 29 seconds West, continuing with said east line of Lot 2X, Book P, a distance of 228.08 feet to 1/Z hard branchers with a yellow points cap stamped "DAX" found for corner in the above mentioned routh line of said Collowand Maniperson of the thoraction of the content in the above mentioned routh line of said Collowand Maniperson of Life Droft.

The North 88 degress 48 minutes 03 seconds East, leaving sold east line of Lot 2X, Block P and with sold south line, a 39,376 cares of land, more or less.

# KNOW ALL MEN BY THESE PRESENTS:

THAT BLUE STAR ALLOI MAN. D. or from integrating potentially in understand culturity, done herotop doubt the dedicated scale of the forest protection of the scale of the packet and forest protection of the scale of the packet and forest protection of the scale of the packet and scale of the scale of scale of the scale of scale or scale of scal

EXECUTED PRO-FORMA Moyor, City of Allen

> ions, and resolutions of the City of Allen, Texas. this plat is approved subject to all platting ordinances, rules, regula 2012. day of MITNESS MY HAND this

The undersigned, the City Secretary of the City of Allem, Teosa hereby certifies that the loregoing Final Plat of STARCHEEK THASE SN, on destion to the City of Allem was submitted to the Planning and Zoning Commission and approved by it on the Late and Joy of ... 2012.

City of Secretory, City of Allen

Secretary, Planning and Zoning Commission

Chairman, Planning and Zoning Commission

APPROVED

Dote

BLUE STAR ALLEN LAND, L.P. o Texos limited portnership

By: Blue Star Investments, Inc. a Texas corporation its Ceneral Partner

Name: Joe Hickman Title: Vice President

STATE OF TEXAS \$

BETORE WE, the undestigned culturally, on this day personally oppored ader Hiddens (Are President of Bars Star Investments, line, a fixes coprocilist, General Petrither of Star Nation Land, LTP a fixes invited potentially. Invest to the best the part for the purposes more to accordance to the foregoing institutent, and cohomological on the total in accordance part for purposes and condection there will be president on the cut and deed of Bars Star Affect Land LTL, a fixes an interest of the purpose and condection there in state.

UNDER MY HAND AND SEAL OF OFFICE this

Notary Public in and for the State of Texas

107 RESIDENTIAL LOTS
3 OPEN SPACE LOTS
2 CITY LOTS
112 LOTS ~ 39.376 ACRES
FINAL PLAT

AN ADDITION TO THE CITY OF ALLEN FRANCES DOSSER SURVEY ~ ABSTRACT NO. 280 COLLIN COUNTY, TEXAS STARCREEK PHASE SIX

SCALE: 1"=100" OWNER
BLUE STAR ALLEN LAND, L.P.
BODO WARREN PARKWAY, BULDNG 1, SUITE 10
972-867-1886 FRISCO, TEXAS 75034 AUGUST 2012

ENGINEER/SURVEYOR

DOWDEY, ANDERSON & ASSOCIATES, INC. 522 Way Cont Dis, Sat 20 Fan, Tea 7291 1731 1694 525 Way Cont Dis, Sat 2027 SAT SECTION NOMES 5099

2 OF 2