

AGENDA
CITY OFALLEN
PLANNING AND ZONING COMMISSION
REGULAR MEETING
TUESDAY, JUNE 18, 2013 – 7:00 P.M.
COUNCIL CHAMBERS
ALLEN CITY HALL
305 CENTURY PARKWAY
ALLEN, TEXAS 75013

#### Call to Order and Announce a Quorum is Present

#### Pledge of Allegiance

# **Director's Report**

1. Action taken on the Planning & Zoning Commission items by City Council at the June 11, 2013 regular meeting.

<u>Consent Agenda</u> (Routine P&Z business. Consent Agenda is approved by a single majority vote. Items may be removed for open discussion by a request from a Commission member or member of staff.)

- 2. Approve minutes from the June 4, 2013 regular meeting.
- 3. Consider a 60-day extension for recording the Final Plat approved for Lots 1, 2X, & 3X, Block A, Ablon at Twin Creeks, Phase I, being 15.5677± acres located north of Exchange Parkway and west of Bray Central Drive. (Ablon at Twin Creeks Phase 1) [FP-3/1/13-15]
- 4. Final Plat Consider a Final Plat for Cumberland Crossing V, City of Allen, Collin County, Texas. The property is located north of Exchange Parkway and west of Twin Creeks Drive. (Cumberland Crossing Phase V) [FP-5/20/13-37]

#### Regular Agenda

- Combination Plat Consider a Combination Plat for Lots 1 & 2, Block A, Ridgeview Village Retail Addition, City of Allen, Collin County, Texas. The property is located at the northeast corner of Watters Road and Ridgeview Drive. (Ridgeview Village Retail Addition) [FP-5/6/13-33]
- 6. Public Hearing Conduct a Public Hearing and consider a request to amend Specific Use Permit SUP No. 133 for a Gymnastics and Sports Training Facility use to expand the property subject to SUP No. 133 to include 1201 E. Main Street, Suite 230. The property is Lot 1, Block A, Allen Heights Shopping Center; and commonly known as 1201 E. Main Street, Suite 220 and 230, City of Allen, Collin County, Texas. (Crossfit Ammo SUP Amendment) [SUP-5/28/13-41]

#### **Executive Session** (As needed)

As authorized by Section 551.071(2) of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.

#### **Adjournment**

This n	otice was posted a	t Allen City	Hall, 305	<b>Century</b>	Parkway,	Allen,	Texas,	at a place	convenient	t and
readily	accessible to the	public at all	times. Sa	id notice	was poste	d on Fr	iday, Ju	ne 14, 201	3, at 5:00 j	p.m.

Shelley B. George, City Secretary

Allen City Hall is wheelchair accessible. Access to the building and special parking are available at the entrance facing Century Parkway. Requests for sign interpreters or special services must be received forty-eight (48) hours prior to the meeting time by calling the City Secretary at 214-509-4105.

#### Director's Report from 6/11/13 City Council Meeting

There were three items taken to the June 11, 2013 City Council meeting for consideration:

- A request to adopt an Ordinance granting a change in zoning for a 9.17± acre tract of land known as Lot 3, Block A, Texet Addition, located west of Greenville Avenue and north of Ridgemont Drive, from Light Industrial (LI) to Heavy Industrial (HI) was approved.
- A request to adopt an Ordinance to change the zoning of Lot 2, Block A, Auburn Springs Phase One, located east of Angel Parkway and approximately 600 feet north of Main Street, from Single Family Residential (R-7) to Community Facilities (CF) was approved.
- A request to amend various sections of Allen Land Development Code, including Section 4.10.6 "Residential Accessory Use Regulations"; adding a new Section 6.06.12 "Veterinary hospital, clinic or animal boarding facility" and making related amendments to Section 6.06; amending Section 8.13.11 "Stormwater detention facilities"; amending Appendix F "Standard Construction Details: Paving," Appendix G "Storm Drainage and TxDOT Details," and Appendix H "Water Lines and Sanitary Sewer"; amending the definition of "veterinary hospital or clinic" in Appendix A "Definitions"; and amending Section 4.20.2 "Schedule of principal uses," and Section 4.20.4 "Schedule of principal uses central business district" was approved.



# PLANNING AND ZONING COMMISSION

Regular Meeting June 4, 2013

# **ATTENDANCE:**

#### **Commissioners Present:**

Robert Wendland, Chairman Jeff Cocking, 1<sup>st</sup> Vice Chair Barbara McNutt John Ogrizovich Steven Platt, Jr.

#### **Commissioners Absent:**

Shirley Mangrum, 2<sup>nd</sup> Vice Chair Ben Trahan

#### **City Staff Present:**

Ogden "Bo" Bass, AICP, Director of Community Development Lee Battle, AICP, Assistant Director of Community Development Shawn Poe, PE, Assistant Director of Engineering Tiffany McLeod, Senior Planner Patrick Blaydes, Planner Shelby Griffin, Planner Kevin Laughlin, City Attorney

#### **Workshop Meeting**

Staff held a workshop meeting about home occupation regulations at 6:00 p.m. in the Council Conference Room.

#### **Call to Order and Announce a Quorum is Present:**

With a quorum of the Commissioners present, Chairman Wendland called the meeting to order at 7:00 p.m. in the City Hall Council Chambers at Allen City Hall, 305 Century Parkway.

#### **Director's Report**

1. Action taken on the Planning & Zoning Commission items by City Council at the May 28, 2013 regular meeting.

## **Consent Agenda**

- 2. Approve minutes from the May 21, 2013 regular meeting.
- 3. Receive the Capital Improvement Program (CIP) Status Report.

Motion: Upon a motion by Commissioner Platt, and a second by

Commissioner Ogrizovich, the Commission voted 5 IN FAVOR, and 0

OPPOSED to approve the Consent Agenda.

The motion carried.

#### Regular Agenda

Commissioner Ogrizovich recused himself from the dais.

**Agenda Item #4** Replat/Public Hearing – Conduct a Public Hearing and consider a request

for a Replat for Bray Central One Addition, Lot 5, Block E, being 7.005  $\pm$  acres of land located east of Watters Road and south of Raintree Circle.

[Bray Central One Addn. Lot 5, IVF/ASC] (FP-4/26/13-28)

Ms. Shelby Griffin, Planner, presented to the Commission. The subject property is located east of Watters Road, south of Raintree Circle and is zoned Planned Development PD No. 54 for Industrial Technology (IT).

The replat is for Lot 5, Block E of Bray Central One Addition. Lot 5 is 7.005± acres and will be replatted into two lots, Lot 5R-1 and 5R-2. The purpose of this replat is for the development of Lot 5R-1. The replat shows various drainage, landscape, and utility easements.

The replat has been reviewed by the Technical Review Committee and meets the standards of the ALDC.

Chairman Wendland opened the Public Hearing.

With no one choosing to come forward, the Public Hearing was closed.

Motion: Upon a motion by 1st Vice Chair Cocking, and a second by

Commissioner McNutt, the Commission voted 4 IN FAVOR, and 0 OPPOSED to approve the Replat for Bray Central One Addition, Lot 5,

Block E.

The motion carried.

Commissioner Ogrizovich returned to the dais.

Agenda Item #5 Public Hearing – Conduct a Public Hearing and consider a change in

zoning of Lot 2, Block A, Auburn Springs Phase One, City of Allen, Collin County, Texas from Single Family Residential "R-7" to Community Facilities "CF". The property is owned by the City of Allen and is located east of Angel Parkway and approximately 600 feet north of Main Street. (City Initiated Rezoning from R-7 to CF) [Z-5/22/13-38]

Tiffany McLeod, Senior Planner, presented to the Commission. The subject property is located east of Angel Parkway and approximately 600 feet north of Main Street.

The subject property is owned by the City of Allen and is designated for open space and drainage purposes. A portion of the property is located within the City's corporate limits and is zoned Single

Family Residential (R-7). This rezoning will change the zoning district for this portion of the property to Community Facilities (CF); which is the zoning consistent with other City owned property reserved for open space and/or drainage.

She stated that staff recommends approval.

Chairman Wendland opened the Public Hearing.

With no one coming forward the Public Hearing was closed.

**Motion:** 

Upon a motion by Commissioner McNutt, and a second by Platt, the Commission voted 5 IN FAVOR, and 0 OPPOSED to recommend approval of the request to change the zoning of the portion of Lot 2, Block A, Auburn Springs Phase One located within the City's corporate limits from Single Family Residential "R-7" to Community Facilities "CF".

The motion carried.

Chairman Wendland recused himself from the dais.

Agenda Item #6

Public Hearing – Conduct a Public Hearing and consider a change in zoning for a 9.17± acre tract of land, Lot 3, Block A, Texet Addition, City of Allen, Collin County, Texas, from Light Industrial "LI" to Heavy Industrial "HI". (City Initiated Rezoning from LI to HI) [Z-5/22/13-39]

Ogden "Bo" Bass, AICP, Director of Community Development, presented to the Commission. The subject property is located west of Greenville Avenue and north of Ridgemont Drive. The subject property and surrounding properties are zoned Light Industrial (LI).

The <u>Allen Land Development Code</u> ALDC establishes and defines the Heavy Industrial (HI) zoning district as a district to accommodate distribution, processing and manufacturing uses. Currently, there is no land within the City of Allen that possesses this zoning district designation.

This rezoning will provide Heavy Industrial (HI) zoned property within the City that is in a location well suited for heavy industrial uses; while minimally impacting surrounding properties.

1<sup>st</sup> Vice Chair Cocking opened the Public Hearing.

With no one coming forward the Public Hearing was closed.

**Motion:** 

Upon a motion by Commissioner Ogrizovich, and a second by Platt, the Commission voted 4 IN FAVOR, and 0 OPPOSED to recommend approval of the request to change the zoning of a 9.17± acre tract of land, known as Lot 3, Block A, Texet Addition, from Light Industrial "LI" to Heavy Industrial "HI".

The motion carried.

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Agenda Item #7 Discussion of Board Evaluation to Provide Feedback to the Council Nominating Committee.

Chairman Wendland announced that board evaluations are due to him by June 15, 2013. He will submit all comments to the City Secretary.

# **Adjournment**

Upon acclamation, the meeting adjourned at 7:24	p.m.
These minutes approved thisday of	2013.
Robert Wendland, Chairman	Shelby Griffin, Planner

# Director's Report from 5/28/13 City Council Meeting

There were two items taken to the May 28, 2013 City Council meeting for consideration:

- A request to adopt an Ordinance for a Specific Use Permit No. 135 for a Minor Automotive Repairs use for Lot 1 and 4, Mark VII Equipment of Texas, Inc.; and commonly known as 811 and 813 S. Greenville Avenue for Waterfalls Carwash and Lube was withdrawn by the applicant.
- A request to adopt an Ordinance to amend a portion of Planned Development No. 54 to allow mini-warehouses as a permitted use and adopt a Concept Plan, Development Regulations and Building Elevations for a 5.36± acre tract of land, located at the southeast corner of Exchange Parkway and Alma Drive for Assured Self Storage, was approved.

#### PLANNING & ZONING COMMISSION AGENDA COMMUNICATION

**AGENDA DATE:** June 18, 2013

**SUBJECT:** Consider a 60-day extension for recording the Final Plat

approved for Lots 1, 2X, & 3X, Block A, Ablon at Twin Creeks, Phase I, being 15.5677± acres located north of Exchange Parkway and west of Bray Central Drive. (Ablon

at Twin Creeks Phase 1) [FP-3/1/13-15]

STAFF RESOURCE: Tiffany McLeod

Senior Planner

PREVIOUS COMMISSION/COUNCIL

**ACTION:** 

PD 54 approved – May, 1993, (Tract 18 for MF). PD 108 approved – October, 2011 (District A) PD 108 Amendment approved – June, 2012 Preliminary Plat approved – December, 2012

Final Plat approved – April, 2013

#### **BACKGROUND**

The <u>Allen Land Development Code</u>, Section 8.03.4, paragraph 5, states that a Final Plat shall expire if not filed of record within 90 days of approval. However the Planning & Zoning Commission, at its discretion, may grant an extension of time not to exceed sixty (60) days.

The Final Plat for Ablon at Twin Creeks, Phase 1 was approved on April 2, 2013 and is set to expire on July 1, 2013. The applicant has submitted a request for a 60-day extension of approval to allow more time to finalize the Plat for recording purposes. With this extension the Final Plat would expire on August 30, 2013.

#### STAFF RECOMMENDATION

Staff recommends approval of the 60-day extension of the Final Plat to August 30, 2013.

#### **MOTION**

I make a motion to approve the 60-day extension for recording the Final Plat approved for Lots 1, 2X, & 3X, Block A, Ablon at Twin Creeks, Phase I.

#### **ATTACHMENTS**

Extension Request – letter from applicant

Corporate Office 8222 Douglas Avenue, Suite 450 Dallas, Texas 75225 [p] 214.420.8093 [f] 214.871.2799



June 7, 2013

VIA EMAIL (tmcleod@cityofallen.org)

Planning & Development Department City of Allen Attn.: Ms. Tiffany McLeod 305 Century Parkway Allen, TX 75013

RE: Final Plat - Lots 1, 2X & 3X, Block A, Ablon at Twin Creeks

Dear Tiffany:

We are herein requesting an extension of the Final Plat of Lots 1, 2X & 3X, Block A, Ablon at Twin Creeks. At this point, we need more time to resolve various issues before we can record the final plat.

Sincerely,

Jorg Mast

**Managing Director** 

C: Mike Ablon Steve Brookshire

#### PLANNING & ZONING COMMISSIONAGENDA COMMUNICATION

AGENDA DATE: June 18, 2013

**SUBJECT:** Consider a Final Plat for Cumberland Crossing V, City of

Allen, Collin County, Texas. The property is located north of Exchange Parkway and west of Twin Creeks Drive.

(Cumberland Crossing Phase V) [FP-5/20/13-37]

STAFF RESOURCE: Tiffany McLeod

Senior Planner

PREVIOUS COMMISSION/COUNCIL PD 105 approved – June, 2012

**ACTION:** Preliminary Plat approved – November, 2012

## **BACKGROUND**

The property is generally located north of Exchange Parkway and west of Twin Creeks Drive. The property to the north is zoned Planned Development No. 98 Single Family Residential (R-4). The property to the east is zoned Planned Development No. 98 Single Family Residential (R-4) and Community Facilities (CF). The property to the south, across Exchange Parkway, is zoned Planned Development No. 54 Community Facilities (CF) and Planned Development No. 54 Single Family Residential (SF). The property to the west is zoned Agriculture-Open Space (AO).

The property is zoned Planned Development No. 105 Single Family Residential (R-5). The Final Plat is the last step in the development process. The Final Plat is approximately 18.909± acres and shows 37 residential lots. There are two (2) access points shown into the site; both being accessed through Cumberland Crossing Phase IV. The first access point is located on Bentley Drive and the second access point is located on Prism Drive.

Lot 21, Block J will be dedicated to the City of Allen and maintained by the Home Owners Association (HOA). All other open space lots within Cumberland Crossing Phase V will be dedicated to and maintained by the HOA.

Lot 8, Block B, located along the northern property line, provides a ten (10) foot landscape buffer as required by the Planned Development PD ordinance. A five (5) foot wall maintenance easement is located along the eastern property line and along the southern end of the residential lots adjacent to Exchange Parkway. The Final Plat also shows various utility, drainage, water and sewer easements.

The Final Plat has been reviewed by the Technical Review Committee, meets the standards of the *Allen Land Development Code* and is consistent with the approved PD Concept Plan and Preliminary Plat.

# **STAFF RECOMMENDATION**

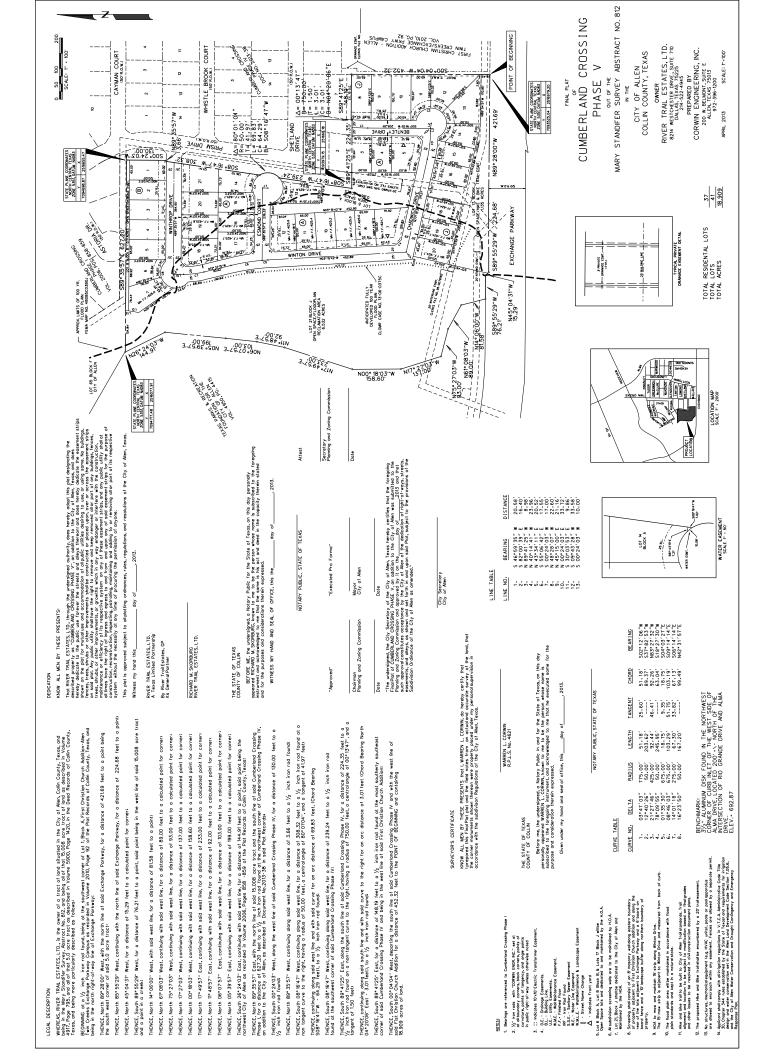
Approval

#### **MOTION**

I make a motion to approve the Final Plat for Cumberland Crossing Phase V.

#### **ATTACHMENTS**

Final Plat



#### PLANNING & ZONING COMMISSIONAGENDA COMMUNICATION

**AGENDA DATE:** June 18, 2013

SUBJECT: Consider a Combination Plat for Lots 1 & 2, Block A,

Ridgeview Village Retail Addition, City of Allen, Collin County, Texas. The property is located at the northeast corner of Watters Road and Ridgeview Drive. (Ridgeview

Village Retail Addition) [FP-5/6/13-33]

STAFF RESOURCE: Tiffany McLeod

Senior Planner

PREVIOUS COMMISSION/COUNCIL

**ACTION:** 

Zoning approved - March, 2004

#### **BACKGROUND**

The property is located east of Watters Road and north of Ridgeview Drive. The surrounding properties are zoned Planned Development No. 92 for Shopping Center (SC).

The Combination Plat is  $4.32\pm$  acres and is zoned Planned Development No. 92 Shopping Center (SC). The plat shows two (2) lots. Platting is the last step in the development process for the development of Lot 1.

There are two access points into the site and are both located on Watters Road. A deceleration lane will be constructed at the southern access point with the development of Lot 1. The plat also shows various firelane, drainage, sewer, and utility easements.

The Combination Plat has been reviewed by the Technical Review Committee and meets the combined Preliminary and Final Plat standardsof the <u>Allen Land Development Code</u>.

## **STAFF RECOMMENDATION**

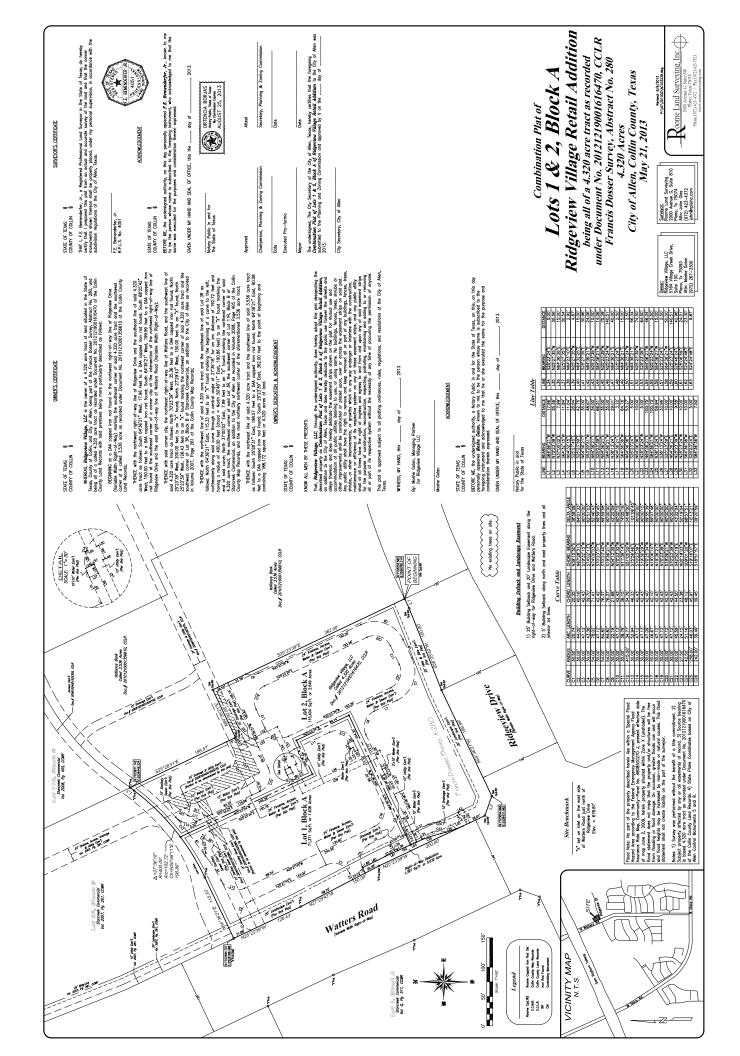
Approval

#### **MOTION**

I make a motion to approve the Combination Plat for Ridgeview Village Retail Addition, Lots 1 and 2, Block A.

#### **ATTACHMENTS**

Combination Plat



#### PLANNING & ZONING COMMISSIONAGENDA COMMUNICATION

AGENDA DATE: June 18, 2013

**SUBJECT:** Conduct a Public Hearing and consider a request to amend

Specific Use Permit SUP No. 133 for a Gymnastics and Sports Training Facility use to expand the property subject to SUP No. 133 to include 1201 E. Main Street, Suite 230. The property is Lot 1, Block A, Allen Heights Shopping Center; and commonly known as 1201 E. Main Street, Suite 220 and 230, City of Allen, Collin County, Texas. (Crossfit Ammo –

SUP Amendment) [SUP(A)-5/28/13-41]

STAFF RESOURCE: Tiffany McLeod

Senior Planner

PREVIOUS COMMISSION/COUNCIL

ACTION:

Planned Development No. 1 approved - December, 1978

Final Plat approved – July, 1998

SUP No. 133 approved – February, 2013

#### **BACKGROUND**

The property is located north of Main Street and west of Allen Heights. The property to the north is zoned Planned Development PD No. 1 for Single Family Residential (R-6). The property to the west is zoned Light Commercial (LC). The property to the south, across Main Street, is zoned Planned Development PD No. 33 Shopping Center (SC). The property to the east, across Allen Heights, is zoned Planned Development PD No.1 for Local Retail (LR).

In February of 2013, Crossfit Ammo was granted Specific Use Permit (SUP) No. 133. This SUP was for 1201 E. Main, Suite 220 and encompassed 1,870 square feet of leasable space. The applicant would like to expand their operation into Suite 230. The combined total square footage will be 3,970 square feet of leasable space. The use will continue as a Gymnastics and Sports Training Facility.

There are no proposed changes to the exterior of the building. The required parking for this use is already provided for on the site.

#### STAFF RECOMMENDATION

Approval

#### **MOTION**

I make a motion to recommend approval of the request to amend Specific Use Permit No. 133 to expand the square footage to include Suite 230 for Crossfit Ammo.

#### **ATTACHMENTS**

Public Notification Map Suite Location Map



**SUP #133 Crossfit Ammo Amendment** 

# Map Legend



Crossfit Ammo Suite Space

CollinCAD Parcels



NOTE: This map is only for illustration purpose only, please contact the City of Allen Planning & Development Department for specific rules and regulations.



# ALLEN HEIGHTS SHOPPING CENTER, ALLEN TEXAS

