

AGENDA
CITY OFALLEN
PLANNING AND ZONING COMMISSION
REGULAR MEETING
TUESDAY, MARCH 4, 2014 – 7:00 P.M.
CITY COUNCIL CHAMBERS
ALLEN CITY HALL
305 CENTURY PARKWAY
ALLEN, TEXAS 75013

#### Call to Order and Announce a Quorum is Present

#### Pledge of Allegiance

#### **Directors Report**

1. Action taken on the Planning & Zoning Commission items by City Council at the February 11, 2014 and February 25, 2014 regular meetings.

<u>Consent Agenda</u> (Routine P&Z business. Consent Agenda is approved by a single majority vote. Items may be removed for open discussion by a request from a Commission member or member of staff.)

2. Approve minutes from the February 4, 2014 regular meeting.

#### Regular Agenda

3. Public Hearing – Conduct a Public Hearing and consider a request to amend the development regulations of PD No. 108, District H to allow an Assisted Living/Memory Care use and adopt a Concept Plan, Landsacape Plan and Building Elevations. The property is 5.154± acres of land in the John Fyke Survey, Abstract No. 325, City of Allen, Collin County, Texas; located north of Exchange Parkway and east of Bossy Boots Drive. (Z-1/27/14-6) [Twin Creeks Assisted Living]

# **Executive Session** (As needed)

As authorized by Section 551.071(2) of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.

#### Adjournment

This notice was posted at Allen City Hall, 305 Century Parkway, Allen, Texas, at a place convenient and readily accessible to the public at all times. Said notice was posted on Friday, February 28, 2014, at 5:00 p.m.

Shelley B. George, City Secretary

Allen City Hall is wheelchair accessible. Access to the building and special parking are available at the entrance facing Century Parkway. Requests for sign interpreters or special services must be received forty-eight (48) hours prior to the meeting time by calling the City Secretary at 214-509-4105.

# Director's Report from 2/11/2014 City Council Meeting

- A request to change the zoning of the property described as Cottonwood Business Park, generally located east of Jupiter Road and south of Park Place Drive, from Light Industrial "LI" zoning to a Planned Development for Single Family Residential "R-7" was approved.
- Amendments to the Allen Land Development Code, including: amending the Zoning Regulations by amending Article VII, Section 7.09.4 (6), "Prohibited Signs" and Section 7.09.7.1, "Political Signs," were approved.

# Director's Report from 2/25/2014 City Council Meeting

• There were no actions taken to the 2/25/2014 City Council Meeting.



# PLANNING AND ZONING COMMISSION

Regular Meeting February 4, 2014

### **ATTENDANCE:**

# **Commissioners Present:**

Jeff Cocking, 1<sup>st</sup> Vice Chair Shirley Mangrum, 2<sup>nd</sup> Vice Chair Barbara McNutt John Ogrizovich Stephen Platt, Jr. Ben Trahan

#### **Absent:**

None

#### **City Staff Present:**

Ogden "Bo" Bass, AICP, Director of Community Development Patrick Blaydes, Planner Kevin Laughlin, City Attorney

#### Call to Order and Announce a Quorum is Present:

With a quorum of the Commissioners present, 1<sup>st</sup> Vice Chair Cocking called the meeting to order at 7:00 p.m. in the City Hall Council Conference Room at Allen City Hall, 305 Century Parkway.

#### **Director's Report**

1. Action taken on the Planning & Zoning Commission items by City Council at the January 14, 2014 and January 28, 2014 regular meetings.

#### **Election of Officers**

2. Elect a Chair, Vice Chair and Second Vice Chair.

 $1^{\rm st}$  Vice Chair Cocking opened the floor for nominations for the Planning and Zoning Commission Chairman position.

Motion: Upon a motion by 2<sup>nd</sup> Vice Chair Mangrum, and a second by

Commissioner Trahan, the Commission voted 6 IN FAVOR, and 0 OPPOSED to appoint Mr. Jeff Cocking to the Planning and Zoning

**Commission Chair position.** 

The motion carried.

Chairman Cocking opened the floor for nominations for the Planning and Zoning Commission 1<sup>st</sup> Vice Chair position.

Motion: Upon a motion by Commissioner McNutt, the Commission voted 6 IN

FAVOR, and 0 OPPOSED to appoint Ms. Shirley Mangrum to the Planning

and Zoning Commission 1st Vice Chair position.

The motion carried.

Chairman Cocking opened the floor for nominations for the Planning and Zoning Commission 2<sup>nd</sup> Vice Chair position.

Motion: Upon a motion by Commissioner Ogrizovich, the Commission voted 6 IN

FAVOR, and 0 OPPOSED to appoint Mr. Ben Trahan to the Planning and

**Zoning Commission 2<sup>nd</sup> Vice Chair position.** 

The motion carried.

# **Consent Agenda**

3. Approve minutes from the January 7, 2014 regular meeting and January 21, 2014 workshop meeting.

4. Capital Improvement Program (CIP) Status Report.

Motion: Upon a motion by 2<sup>nd</sup> Vice Chair Trahan, and a second by

Commissioner McNutt, the Commission voted 6 IN FAVOR, and 0

**OPPOSED** to approve the Consent Agenda.

The motion carried.

# Regular Agenda

5. Conduct a Public Hearing and receive public comment on proposed amendments to the Allen Land Development Code, including: amending the Zoning Regulations by amending Article VII, Section 7.09.4 (6), "Prohibited Signs" and Section 7.09.7.1, "Political Signs."

Mr. Patrick Blaydes, Planner, presented to the Commission. He explained that recent changes in state law required that the City make certain changes to the <u>ALDC</u>.

Chairman Cocking opened the Public Hearing.

With no one coming forward the Public Hearing was closed.

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Upon a motion by  $2^{nd}$  Vice Chair Trahan, and a second by Commissioner McNutt, the Commission voted 6 IN FAVOR, and 0 OPPOSED to recommend approval of the proposed amendments to the <u>Allen Land Development Code</u>.

The motion carried.

Adi	ou	ırn	m	en	t

Uponacclamation, the meeting adjourned at 7:15p.m.	
These minutes approved thisday of	2014.
Jeff Cocking, Chairman	Patrick Blaydes, Planner

# Director's Report from 12/24/13 City Council Meeting

There was no City Council meeting held on December 24, 2013.

# PLANNING & ZONING COMMISSION AGENDA COMMUNICATION

AGENDA DATE: March 4, 2014

**SUBJECT:** Conduct a Public Hearing and consider a request to amend

the development regulations of PD No. 108, District H to allow an Assisted Living/Memory Care use and adopt a Concept Plan, Landscape Plan and Building Elevations. The property is 5.154± acres of land in the John Fyke Survey, Abstract No. 325, City of Allen, Collin County, Texas; located north of Exchange Parkway and east of Bossy Boots

Drive. (Z-1/27/14-6) [Twin Creeks Assisted Living]

STAFF RESOURCE: Tiffany McLeod

Senior Planner

PREVIOUS COMMISSION/COUNCIL

**ACTION:** PD 108 Approved – 10/25/11

PD 108 Amended - 7/24/12

**LEGAL NOTICES:** Public Hearing Sign – Installed February 21, 2014

Public Hearing Notices - Mailed February 21, 2014

**ANTICIPATED COUNCIL DATE:** March 25, 2014

#### **BACKGROUND**

The property is located north of Exchange Parkway and east of Bossy Boots Drive. The property to the north is zoned Multi-family Residential (MF-18). The property to the eastis zoned Planned Development PD No. 54 for Industrial Technology (IT) use. The properties to the south and west are zoned Planned Development PD No. 108 for Mixed Use (MIX).

The property is currently zoned PD No. 108 - Twin Creeks Urban Center Planned Development for Mixed Use (MIX) and is located within the tract designated as District H of the PD. In 2012, a Concept Plan for this district was adopted by the City Council. This Concept Plan shows the subject property reserved for a senior living use. The applicant is proposing to develop the property into an assisted living/memory care facility and is requesting to amend the District H regulations, as well as adopt a Concept Plan, Landscape Plan and Building Elevations for the development.

The attached Concept Plan shows a 61,000 square foot building on approximately 5.15 acres of land. The building will contain 69 bedroom units; with 27 units reserved for memory care and 42 units reserved for assisted living. There are 69 parking spaces provided; which meets the parking standards of the <u>Allen Land Development Code</u> ALDC. The majority of these spaces are located along the rear of the building (on the east side of the property). One row of parking is provided along the front end of the building.

There are three (3) access points for the development. There is one access point on Stockton Drive. The remaining two access points are located on Baumgartner Way. A series of roadway improvements (shown on page 2 of the Concept Plan) are included in this project. Four lanes (4) lanes of Stockton Drive, from the existing endpoint of Stockton Drive to Baumgartner Way, will be constructed. Stockton Drive will then taper to two lanes, south of Baumgartner Way, and connect to Bossy Boots Drive. In addition, a portion of Baumgartner Way and a traffic circle at the intersection of Stockton Drive and Baumgartner Way will be constructed with this project.

Planning & Zoning Commission March 4, 2014 Twin Creeks Assisted Living Page 2

The attached Building Elevations show a one story building with architectural features that complement the urban character of District H. The primary exterior building materials are brick and stucco.

The PD request has been reviewed by the Technical Review Committee

# **STAFF RECOMMENDATION**

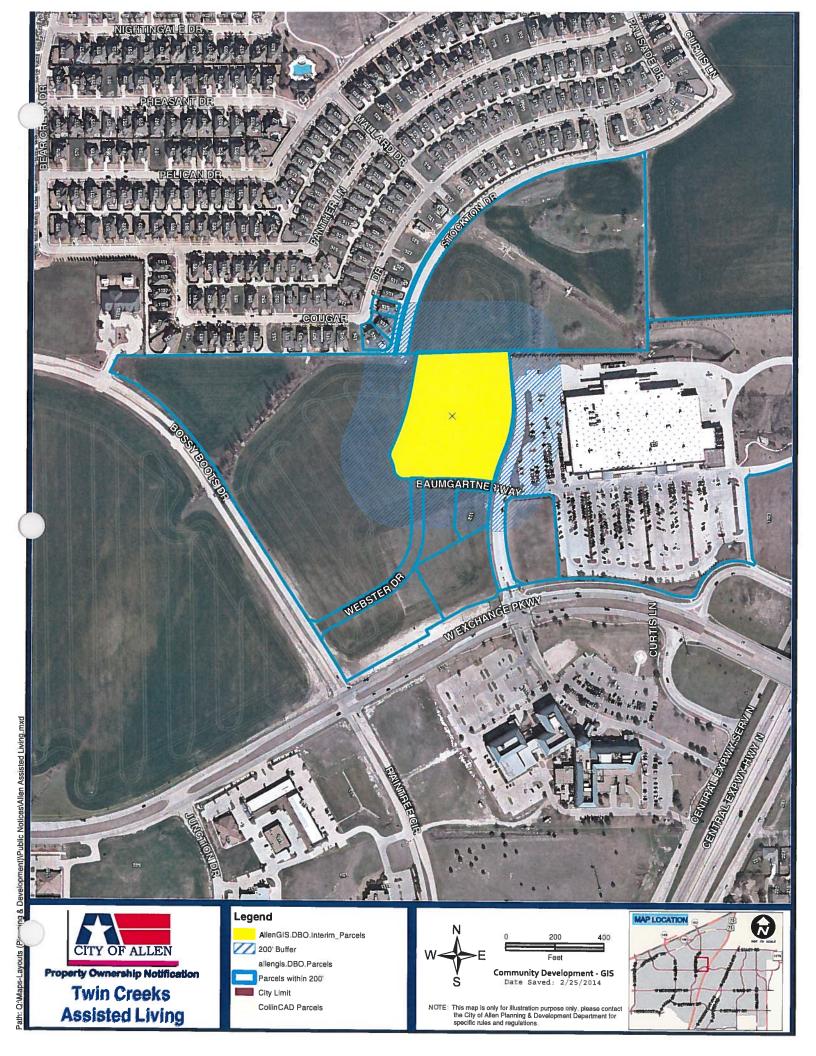
Staff recommends approval.

# **MOTION**

I make a motion to recommend approval of the request to amend the development regulations of PD No. 108, District H to allow an Assisted Living/Memory Care use and adopt a Concept Plan, Landscape Plan and Building Elevations for Twin Creeks Assisted Living.

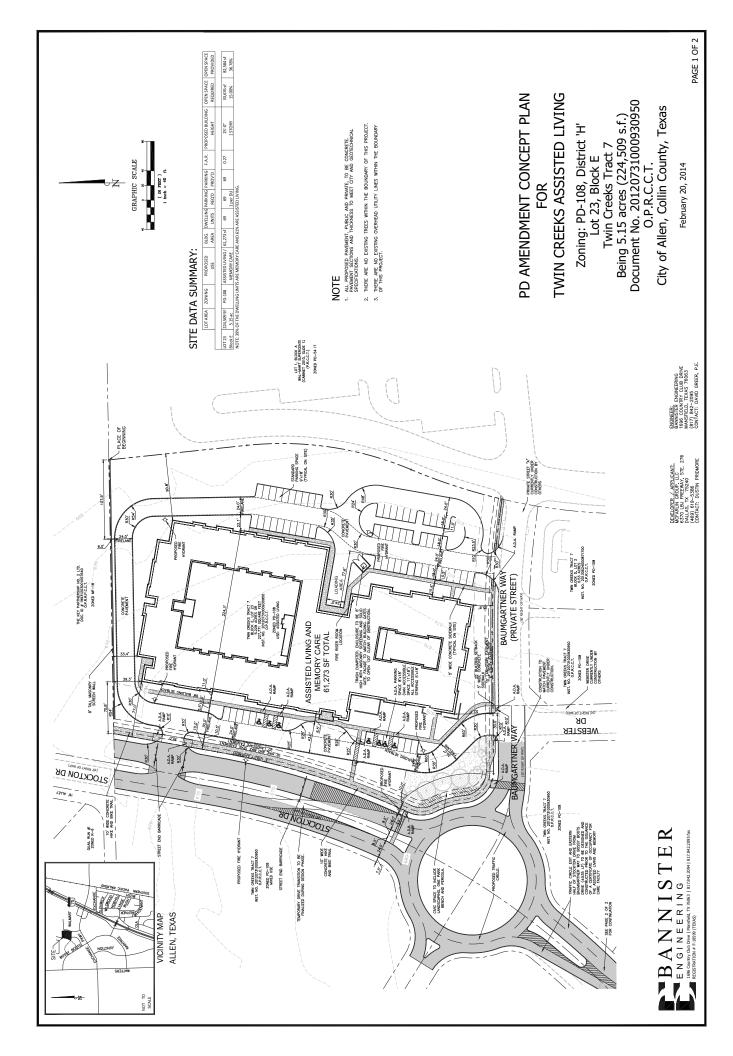
# **ATTACHMENTS**

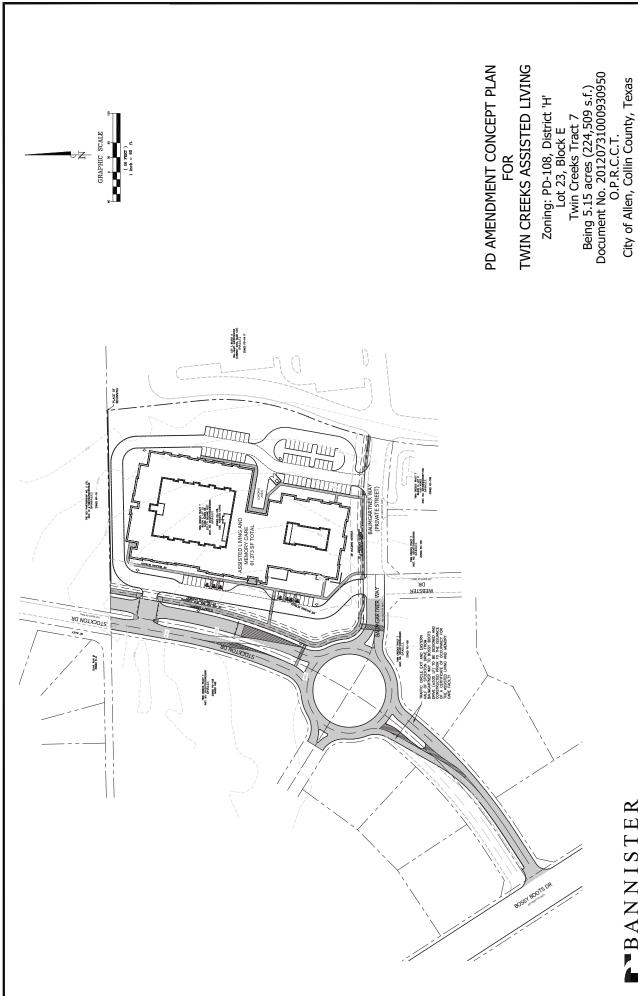
Property Notification Map Development Regulations Concept Plan Landscape Plan Building Elevations



# <u>DRAFT OF PROPOSED DEVELOPMENT REGULATIONS</u> FOR TWIN CREEKS ASSISTED LIVING

- **A. BASE ZONING DISTRICT**: The Property shall be developed and used only in accordance with the development regulations within District H of the Twin Creeks Urban Center Planned Development ordinance and the standards of the <u>Allen Land Development Code</u> ("ALDC"), except as otherwise provided herein.
- **B. PERMITTED USES.** Notwithstanding Table 1 of the Twin Creeks Urban Center Planned Development ordinance as amended, the Property shall be developed and used only for an Assisted Living/Memory Care Facility.
- **C. CONCEPT PLAN**: The Property shall be developed in general conformance with the Concept Plan attached hereto as Exhibit \_\_, and incorporated herein by reference. Minor modifications to streets that do not alter the general alignment shown on the Concept Plan may be made at the time of Site Plan approval.
- **D. LANDSCAPE PLAN**: The Property shall be developed in general conformance with the Landscape Plan attached hereto as Exhibit \_\_\_, and incorporated herein by reference.
- **E. BUILDING ELEVATIONS**: The Property shall be developed in general conformance with the Building Elevations attached hereto as Exhibit \_\_\_\_\_, and incorporated herein by reference.
- **F. BUILDING SETBACKS**: The building setback along Stockton Drive shall be 68 feet. The building setback along Baumgartner Way shall be 25 feet.
- **G. BUILDING HEIGHT**: The building shall be one story with a maximum height of 25 feet.





February 20, 2014

BANNISTER

ENGINEERING

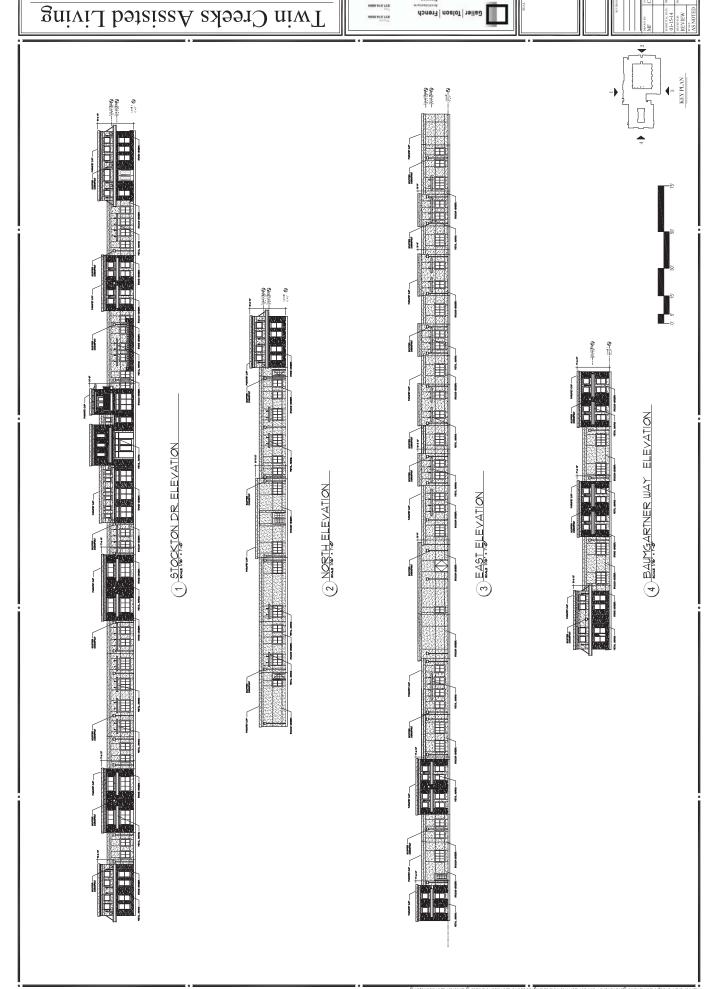
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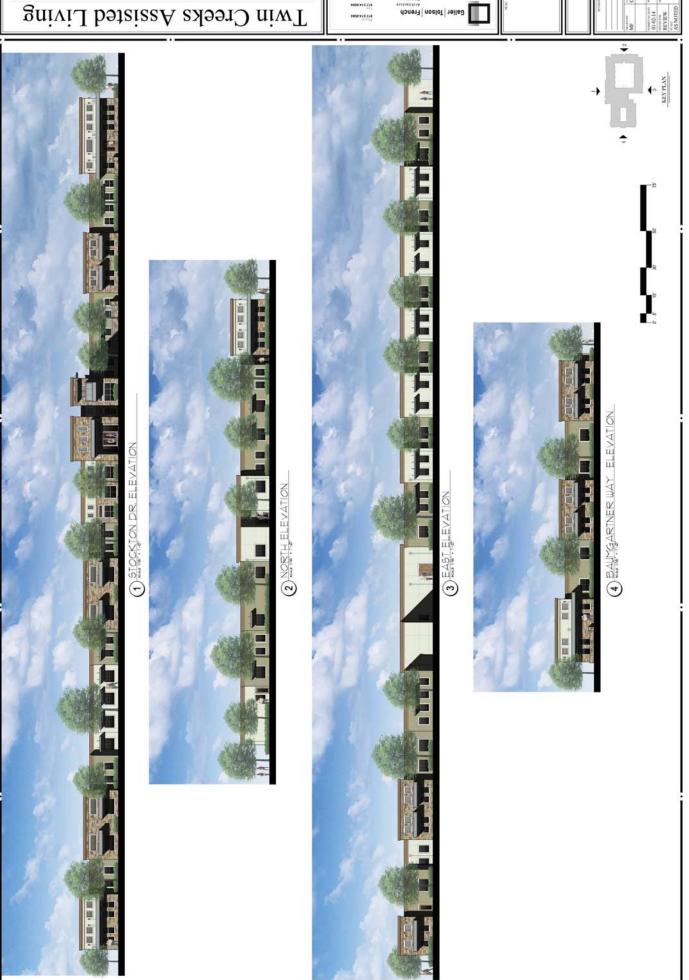
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