AGENDA<br>CITY OF ALLEN<br>PLANNING AND ZONING COMMISSION<br>REGULAR MEETING<br>OCTOBER 6, 2020 - 7:00 PM<br>CONDUCTED VIA CONFERENCE

This City of Allen Planning and Zoning Commission meeting will be conducted with the members of the Commission and City staff participating via video conference. The facility will not be open to the public.

Members of the public are entitled to participate remotely via broadcast by webinar. To speak remotely at the Planning and Zoning Commission Meeting, speakers must:

- Submit the online registration form found at: PZ Speaker Registration not later than 3 p.m. on Tuesday, October 6, 2020.
- Once the registration form is received, registered speakers will receive either an email or phone call providing the telephone number to call on the date of the meeting.
- Speakers must call not later than 6:45 p.m. on the date of the meeting in order to be allowed to speak. Late callers will not be accepted and will not be allowed to speak.
- Handouts or other information that a member of the public desires to provide to the Commission must be emailed to planningsubmittals@cityofallen.org by 3 p.m. on October 6, 2020, to ensure the information is able to be provided to the Commissioners in advance of the meeting.

The meeting will be live streamed on Allen City TV at www.cityofallen.org/982/ACTV for those wanting to watch the meeting but not address the Commission.

## Call to Order and Announce a Quorum is Present

## Pledge of Allegiance

## Director's Report

1. Action Taken on the Planning and Zoning Commission Items by City Council at the September 22, 2020, Regular Meeting.

## Election of Officers

2. Elect a Chair, First Vice-Chair and SecondVice-Chair.

## Consent Agenda

(Routine P\&Z business. Consent Agenda is approved by a single majority vote. Items may be removed for open discussion by a request from a Commission member or member ofstaff.)
3. Approve Minutes from the September 15, 2020, Planning and Zoning Commission Regular Meeting.
4. Final Plat-Consider a Request for a Final Plat for Myers Estate, Block A, Lot 1, Being $1.88 \pm$ Acres Situated in the William Snider Survey, Abstract No. 821; Generally Located at the Northeastern Corner of the Intersection of Malone Road and Highpoint Drive. (PL-091120-0014) [Myers Estate]

## Regular Agenda

5. Combination Plat-Consider a Request for a Combination Plat for Lot 1, Block A, Dalcor Allen Addition, Being 7.367土 Acres Situated in the Francis Dosser Survey, Abstract No 280 and Lot 13, Block B, Starcreek Commercial; Generally Located Directly North of Ridgeview Drive and East of Watters Road. (PL-091120-0016) [Dalcor Urban Residential]
6. Final Plat - Consider a Request for a Final Plat for Lot 1, Block A, Davis at Montgomery Ridge, Phase 2, Being $4.040 \pm$ Acres Located in the Thomas G. Kennedy Survey, Abstract No 500; Generally Located at the Northeast Corner of Montgomery Boulevard and Marian Drive. (PL-080720-0012) [Davis at Montgomery Ridge PH2]

## Executive Session (As needed)

As authorized by Section 551.071 (2) of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.

## Adjournment

This notice was posted at Allen City Hall, 305 Century Parkway, Allen, Texas, at a place convenient and readily accessible to the public at all times. Said notice was posted on Friday, October 2, 2020 at 5:00P.M.

Shelley B. George, City Secretary

Allen City Hall is wheelchair accessible. Access to the building and special parking are available at the entrance facing Century Parkway. Requests for sign interpreters or special services must be received forty-eight (48) hours prior to the meeting time by calling the City Secretary at214-509-4105.

## PLANNING AND ZONING COMMISSION AGENDA COMMUNICATION

AGENDA DATE:
SUBJECT:

STAFF RESOURCE:

October 6, 2020
Action Taken on the Planning and Zoning Commission Items by City Council at the September 22, 2020, Regular Meeting.

Marc Kurbansade, AICP
Director of Community Development

## BACKGROUND

- The City Council approved the request to amend Planned Development PD No. 92 Corridor Commercial for Watters Ridge Allen.


## PLANNING AND ZONING COMMISSION AGENDA COMMUNICATION

## AGENDA DATE: <br> SUBJECT: <br> STAFF RESOURCE: <br> October 6, 2020 <br> Elect a Chair, First Vice-Chair and Second ViceChair. <br> Marc Kurbansade, AICP <br> Director of Community Development <br> PREVIOUS COMMISSION/COUNCIL ACTION: <br> None

## BACKGROUND

The Commission should elect a Chair, First Vice-Chair, and Second Vice-Chair.

## PLANNING AND ZONING COMMISSION AGENDA COMMUNICATION

## AGENDA DATE: <br> SUBJECT: <br> STAFF RESOURCE: <br> October 6, 2020 <br> Approve Minutes from the September 15, 2020, Planning and Zoning Commission Regular Meeting. <br> Rolandrea Russell <br> Planner

## ATTACHMENTS:

Minutes from the September 15, 2020 Regular Meeting

## ATTENDANCE:

## Commissioners Present:

Ben Trahan, Chair
Michael Orr, $2^{\text {nd }}$ Vice-Chair
Gene Autrey
Dan Metevier
John Ogrizovich
Elias Shaikh

## Commissioners Absent

Stephen Platt, Jr., 1st Vice-Chair

## City Staff Present:

Marc Kurbansade, AICP, Director of Community Development
Shelley George, City Secretary
Hayley Angel, AICP, Senior Planner
Rolandrea Russell, Planner
Jordan Caudle, Planning Technician
Courtney Morris, City Attorney

## Call to Order and Announce a Quorum is Present:

With a quorum of the Commissioners present, Chair Trahan called the meeting to order at 7:00 p.m. via Video Conference.

## Directors Report

1. The Director of Community Development discussed the action taken on the Planning \& Zoning Commission items by City Council at the September 8, 2020, Regular Meeting.

Consent Agenda (Routine P\&Z business: Consent Agenda is approved by a single majority vote. Items may be removed for open discussion by a request from a Commission member or member of staff.)
2. Capital Improvement Plan (CIP) Status Report.
3. Approve minutes from the September 1, 2020, regular meeting.
4. Final Plat - Consider a Request for a Final Plat for New World Academy, Block A, Lot 1, Being 0.528 $\pm$ Acres Situated in the McBain Jameson Survey, Abstract No. 491 and the Rufus Sewell Survey, Abstract No. 875; Generally Located Directly North of Ridgemont Drive and Approximately $288 \pm$ Feet East of Greenville Avenue. (PL- 071020-0010) [New World Academy]

## Motion: Upon a motion by Commissioner Metevier, and a second by Commissioner Autrey, the Commission voted 6 IN FAVOR, and 0 OPPOSED to approve the Consent Agenda.

The motion carried.

## Regular Agenda

5. Consider a Request for a Final Plat for Lot 1, Block A, Davis at Montgomery Ridge, Phase 2, Being $4.040 \pm$ Acres Located in the Thomas G. Kennedy Survey, Abstract No 500; Generally Located at the Northeast Corner of Montgomery Boulevard and Marian Drive. (PL-080720-0012) [Davis at Montgomery Ridge PH2]

Ms. Russell, Planner, presented the item to the Commission.
Ms. Russell stated that the applicant has requested to change the location of a water easement after the review of the Final Plat. The Technical Review Committee has not reviewed the location of this new easement.

Ms. Russell noted that staff is recommending the agenda item to be approved with the condition that the new easement location is reviewed by the Technical Review Committee pursuant to Section 8.03.1.4 of the Allen Land Development Code.

The Commission clarified that the plat would return to Planning and Zoning Commission for review and that the new easement would be the only item subject to review at the that meeting.

Motion: Upon a motion by Commissioner Autrey, and a second by Commissioner Shaikh, the Commission voted 6 IN FAVOR, and 0 OPPOSED to recommend approval with conditions of the Final Plat for Lot 1, Block A, Davis at Montgomery Ridge, Phase 2 as presented.

## The motion carried.

## Executive Session (As Needed)

The Executive Session was not held.

## Adjournment

The meeting adjourned at 7:10 p.m.

These minutes approved this $\qquad$ day of $\qquad$ 2020.

## PLANNING AND ZONING COMMISSION AGENDA COMMUNICATION

## AGENDA DATE:

October 6, 2020

## SUBJECT:

Consider a Request for a Final Plat for Myers Estate, Block A, Lot 1, Being 1.88土 Acres Situated in the William Snider Survey, Abstract No. 821; Generally Located at the Northeastern Corner of the Intersection of Malone Road and Highpoint Drive. (PL-0911200014) [Myers Estate]

STAFF RESOURCE:
Hayley Angel, AICP
Senior Planner

## LEGAL NOTICES:

ANTICIPATED COUNCIL DATE:
None.
None.

## BACKGROUND

The subject property is generally located at the northeastern corner of the intersection of Malone Road and High Point Drive. The properties to the north, east, and south (across High Point Drive) are zoned Agricultural-Open Space AO. The property to the west (across Malone Drive) is zoned Planned Development PD No. 2 Community Facilities CF.

The property is zoned Agricultural-Open Space AO. The property has been functionally recognized as part of the City since 1985; though through an error in the initial annexation ordinance, it was formally recognized as part of the City of Allen in 2019.

The property has an existing single-family residential home on the property. The applicant is proposing to construct an accessory building. Pursuant to Section 8.02.1.5 of the Allen Land Development Code, the applicant is required to plat the property prior to applying for a building permit.

The Final Plat shows one lot at a total of $1.88 \pm$ acres. The property has an existing driveway on each Malone Drive and High Point Drive. The plat also shows various easements required for development of the property.

The Final Plat has been reviewed by the Technical Review Committee and meets the requirements of the Allen Land Development Code.

## STAFF RECOMMENDATION

Staff recommends approval.

## MOTION

I move to approve the Final Plat of Myers Estate, Block A, Lot 1, as presented.

## ATTACHMENTS:

Final Plat


## PLANNING AND ZONING COMMISSION AGENDA COMMUNICATION

## AGENDA DATE:

October 6, 2020

SUBJECT:<br>STAFF RESOURCE:<br>PREVIOUS COMMISSION/COUNCIL ACTION:

Consider a Request for a Combination Plat for Lot 1, Block A, Dalcor Allen Addition, Being 7.367土 Acres Situated in the Francis Dosser Survey, Abstract No 280 and Lot 13, Block B, Starcreek Commercial; Generally Located Directly North of Ridgeview Drive and East of Watters Road. (PL-091120-0016) [Dalcor Urban Residential]

Rolandrea Russell
Planner
Planned Development No. 92 - Approved March, 2004
Planned Development No. 92 - Amended November, 2005
Final Plat - Approved March, 2009
Planned Development No. 92 - Amended February, 2016
Planned Development No. 92 - Amended July, 2016
Planned Development No. 92 - Amended November, 2019

## LEGAL NOTICES: <br> None

ANTICIPATED COUNCIL DATE:
None

## BACKGROUND

The subject property is generally located directly north of Ridgeview Drive and east of Watters Road. The surrounding properties are all zoned Planned Development PD No. 92, Commercial Corridor CC.

The property is zoned Planned Development PD No. 92, Commercial Corridor CC. A site plan for the proposed Combination Plat was approved in April 2020. Platting is the last step in the development process.

A Combination Plat is submitted when a tract of land is subdivided into three lots or less, there is no change in street locations, and the requirements for both the Preliminary Plat and Final Plat are met.

The Combination Plat shows one lot at a total of $7.367 \pm$ acres, $3.868 \pm$ of which is the previously recorded Lot 13, Block B, Starcreek Commercial. There are two points of access into the development--through Ridgeview Drive and through a Fire Lane, Access, and Utility easement that directly connects to Watters Road. The site is also accessible by several internal Fire Lane, Access, and Utility easements. The plat shows various easements required for development of the property.

The Combination Plat has been reviewed by the Technical Review Committee, is generally consistent with the Site Plan and meets the requirements of the Allen Land Development Code.

## STAFF RECOMMENDATION

Staff recommends approval.

## MOTION

I move to approve the Combination Plat of Lot 1, Block A, Dalcor Allen Addition, as presented.

## ATTACHMENTS:

Combination Plat



## PLANNING AND ZONING COMMISSION AGENDA COMMUNICATION

## AGENDA DATE:

## SUBJECT:

## STAFF RESOURCE:

## PREVIOUS COMMISSION/COUNCIL ACTION:

## LEGAL NOTICES:

ANTICIPATED COUNCIL DATE:

October 6, 2020
Consider a Request for a Final Plat for Lot 1, Block A, Davis at Montgomery Ridge, Phase 2, Being $4.040 \pm$ Acres Located in the Thomas G. Kennedy Survey, Abstract No 500; Generally Located at the Northeast Corner of Montgomery Boulevard and Marian Drive. (PL-080720-0012) [Davis at Montgomery Ridge PH2]

Rolandrea Russell Planner

Planned Development No. 121 - Approved August, 2015
Preliminary Plat - Approved March, 2016
Planned Development No. 121 - Amended July 2017
None
None

## BACKGROUND

The Final Plat for Lot 1, Block A, Davis at Montgomery Ridge, Phase 2 was approved with conditions at the September 15, 2020 Planning and Zoning Commission meeting. The approval was conditional on the Technical Review Committee's review of the change in location of the water easement. The Technical Review Committee has reviewed the new location of this water easement and confirms that the Final Plat is generally consistent with the Site Plan.

The subject property is generally located at the northeast corner of Montgomery Boulevard and Marian Drive. The properties to the north are zoned Planned Development PD No. 76 Single-Family R-7. The properties to the east, south and west are zoned Planned Development PD No. 121 Mixed Use MIX.

The property is zoned Planned Development PD No. 121 Mixed Use MIX. The Concept Plan approved with the Planned Development zoning included two Urban Residential buildings within the overall development. The first Urban Residential building is currently under construction. The subject property is the second phase of the development and a Site Plan was approved in June 2020. Platting is the last step in the development process.

The Final Plat shows one lot at a total of $4.040 \pm$ acres. There are two points of access into the development-one through Montgomery Boulevard and one through Maverick Drive. The plat also shows various easements required for development of the property.
The Final Plat is generally consistent with the Site Plan and meets the requirements of the Allen Land Development Code.

## STAFF RECOMMENDATION

Staff recommends approval.

## MOTION

I move to approve the Final Plat of Lot 1, Block A, Davis at Montgomery Ridge, Phase 2, as presented.

## ATTACHMENTS:

Final Plat


