



**AGENDA  
CITY OF ALLEN  
CITY COUNCIL REGULAR MEETING  
TUESDAY, SEPTEMBER 13, 2022 – 7:00 PM  
CITY COUNCIL CHAMBERS  
ALLEN CITY HALL  
305 CENTURY PARKWAY  
ALLEN, TX 75013**

**1. Call to Order and Announce a Quorum is Present.**

**2. Pledge of Allegiance.**

**3. Public Recognition.**

3.1 Presentation of Proclamations by the Office of the Mayor.

- Presentation of a Proclamation Proclaiming September 2022 as "Childhood Cancer Awareness Month."

**4. Citizens' Comments.**

*[The City Council invites citizens to speak to the Council on any topic not on the agenda or not already scheduled for Public Hearing. Prior to the meeting, please complete a "Public Meeting Appearance Card" and present it to the City Secretary. The time limit is three minutes per speaker, not to exceed a total of fifteen minutes for all speakers.]*

**5. Consent Agenda.**

*[Routine Council business. Consent Agenda is approved by a single majority vote. Items may be removed for open discussion by a request from a Councilmember or member of staff.]*

5.1 Approve minutes of the August 19-20, 2022, City Council Budget Workshop.

5.2 Approve minutes of the August 23, 2022, Regular City Council Meeting.

5.3 Adopt a Resolution designating *The Allen American* and *The Dallas Morning News* as the official newspapers of the City of Allen for Fiscal Year 2022-2023.

5.4 Award bid and authorize the City Manager to execute an annual contract with Standard Utility Construction, Inc., for maintenance of city-owned street lights for an annual amount not to exceed \$325,000.

5.5 Award bid and authorize the City Manager to execute a contract with Infra Construction, LLC, for the construction of the Bethany Lakes Loop Trail for \$522,362.

5.6 Authorize the City Manager to execute an amendment to the existing Interlocal Agreement with the Allen Independent School District regarding the School Resource Officer Program.

- 5.7 Accept required certification from the Collin Central Appraisal District Office of the 2022 Tax Year Appraisal Roll.

**6. Regular Agenda.**

- 6.1 Conduct a Public Hearing and adopt an Ordinance to amend the development regulations of Parcel 3 of Planned Development No. 68 with a base zoning of Corridor Commercial by adding additional permitted uses relating to the development and use of Lot 3, Block 1, Allen Tech Center Addition. [Bethany Crossing]
- 6.2 Conduct a Public Hearing and adopt an Ordinance to amend the Development Regulations of Planned Development No. 73 with a base zoning of Shopping Center relating to an increase in the maximum height and adopting a Concept Plan for the property generally located south and west of Andrews Parkway. [Top Golf]
- 6.3 Conduct a Public Hearing on the Fiscal Year 2022-2023 Budget as required by Article IV, Section 4.04 of the Allen City Charter and adopt an Ordinance approving the Fiscal Year 2022-2023 Budget, amending the Fiscal Year 2021-2022 Budget, and approving the 2023-2027 Capital Improvement Program.
- 6.4 Conduct a Public Hearing regarding the Fiscal Year 2022-2023 City Tax Rate and adopt an Ordinance setting the Tax Rate for the Fiscal Year 2022-2023 Budget.

**7. Other Business.**

*[Council announcements regarding local civic and charitable events, meetings, fundraisers, and awards.]*

7.1 Calendar.

7.2 Items of Interest.

**8. Executive Session (As needed).**

*Legal, Section 551.071.*

*As authorized by Section 551.071(2) of the Texas Government Code, the Workshop Meeting and/or the Regular Agenda may be Convened into Closed Executive Session for the Purpose of Seeking Confidential Legal Advice from the City Attorney on any Agenda Item Listed Herein. (Closed to Public as Provided in the Texas Government Code.)*

8.1 Reconvene and consider action on items resulting from Executive Session.

**9. Adjournment.**

*This notice was posted at Allen City Hall, 305 Century Parkway, Allen, Texas, at a place convenient and readily accessible to the public at all times. Said notice was posted on Friday, September 9, 2022, at 5:00 p.m.*

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*Shelley B. George, City Secretary*

*Allen City Hall is wheelchair accessible. Access to the building and special parking are available at the entrance facing Century Parkway. Requests for sign interpreters or special services must be received forty-eight (48) hours prior to the meeting time by calling the City Secretary at 214.509.4105.*

<b>CITY COUNCIL REGULAR MEETING AGENDA COMMUNICATION</b>
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<b>AGENDA DATE:</b>	September 13, 2022
<b>AGENDA CAPTION:</b>	Approve minutes of the August 19-20, 2022, City Council Budget Workshop.
<b>STAFF RESOURCE:</b>	Shelley B. George, City Secretary
<b>STRATEGIC PLANNING GOAL:</b>	Financially Sound and Transparent City Government.

**ATTACHMENT(S)**

[Minutes](#)

**ALLEN CITY COUNCIL  
FY 2022-2023 BUDGET WORKSHOP  
MINUTES**

**Present:**

Kenneth M. Fulk, Mayor

**Councilmembers:**

Chris Schulmeister, Mayor Pro Tem

Daren Meis

Carl Clemencich

Dave Cornette

Chris Schulmeister

Dave Shafer

Ben Trahan

**City Staff Present:**

Eric Ellwanger, City Manager

Eric Strong, Deputy City Manager

Tim Dentler, Assistant City Manager

Rebecca Vice, Assistant City Manager

Shelley B. George, City Secretary

Pete Smith, City Attorney

Marc Kurbansade, Community Development  
Director

Lee Battle, Community Enhancement Director

Stephen Massey, Community Services Director

Ray Yarbrough, Community Services Interim  
Assistant Director

Karen Cromwell, CVB Director

Dan Bowman, Allen Economic Development  
Director

Chris Flanigan, Engineering Director

Pete Phillis, Chief Financial Officer

Chris Landrum, Assistant Financial Officer

Ryan Patterson, Financial Services Manager

Tru Nguyen, Chief Accountant

Holly Kellen, Budget Officer

Crystal Smith, Budget Analyst

Jennifer Swensen, Senior Accountant

Rene Jaime, Buyer

Jon Boyd, Fire Chief

Monika Kretschmer, Human Resources Director

Kevin Cameron, IT Assistant Director

Jeff Timbs, Library Director

Kate Meacham, Parks and Recreation Director

Kyle Benedict, Parks and Recreation Assistant  
Director

Teresa Thomason, Parks and Recreation Assistant  
Director

Brian Harvey, Police Chief

Teresa Warren, Public and Media Relations  
Director

**City Staff Present on August 19 only:**

Rocio Gonzalez, Deputy City Secretary

Hayley Angel, Planning Manager

Michael Sizemore, Building Official

David Ellis, Allen Economic Development  
Assistant Director

Joseph Cotton, Engineering Assistant Director

David Cannaday, Assistant Fire Chief

Greg Grimes, Assistant Fire Chief

Richard Vaughn, Assistant Fire Chief

Le'Anne Whitaker, HR Supervisor

Claudia Wayland, Library Assistant Director

Robert Flores, Deputy Police Chief

Ken Myers, Deputy Police Chief

Kyle Taliaferro, Deputy Police Chief

Shellie Taylor, Communications Manager

Chelsey Aprill, Communication Manager

**City Staff Present on August 20 only:**

Brian Bristow, Park Development Director

**FRIDAY, AUGUST 19, 2022**

With a quorum of the Councilmembers present, the FY 2022-2023 Budget Workshop was called to order by Mayor Fulk at 9:00 a.m. on Friday, August 19, 2022, in the Starlight I Ballroom of the Marriott Dallas Allen Hotel and Conference Center, 777 Watters Creek Boulevard, Allen, Texas.

Welcome/Introduction

- Kenneth M. Fulk, Mayor

Budget Assumptions

- Eric Ellwanger, City Manager

Overview of General Fund Revenue

- Chris Landrum, Assistant Chief Financial Officer

Ten-Year Budget Forecast

- Pete Phillis, Chief Financial Officer

Cost of Service Delivery

- Eric Strong, Deputy City Manager

Break

Department Budget Presentations

- City Secretary
  - Shelley B. George, City Secretary
- Public and Media Relations
  - Teresa Warren, Director
- Human Resources
  - Monika Kretschmer, Director

Lunch

Department Budget Presentations

- Information Technology
  - Kevin Cameron, Assistant Director
- Finance/Municipal Court/Internal Services
  - Pete Phillis, Chief Financial Officer
- Library
  - Jeff Timbs, Director
- Engineering
  - Chris Flanigan, Director
- Police
  - Brian Harvey, Chief of Police

Break

**ALLEN CITY COUNCIL  
WORKSHOP SESSION  
AUGUST 19 - 20, 2022**

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Department Budget Presentation

- Community Services
  - Steve Massey, Director
- Community Development
  - Marc Kurbansade, Director
- Parks and Recreation
  - Kate Meacham, Director
- Fire
  - Jonathan Boyd, Fire chief
- Community Enhancement
  - Lee Battle, Director

General Fund Wrap Up

- Eric Ellwanger, City Manager

The Budget Workshop was recessed at 5:35 p.m. on Friday, August 19, 2022.

**SATURDAY, AUGUST 20, 2022**

With a quorum of the Councilmembers present, the FY 2022-2023 Budget Workshop was reconvened by Mayor Fulk at 9:30 a.m. on Saturday, August 20, 2022, in the Starlight I Ballroom of the Marriott Dallas Allen Hotel and Conference Center, 777 Watters Creek Boulevard, Allen, Texas.

All Other Funds

- Rebecca Vice, Assistant City Manager

Capital Improvement Program (CIP)

- Chris Flanigan, Engineering Director

Break

Unprogrammed General Capital Projects Fund (Paygo/Non-Bond)

- Pete Phillis, Chief Financial Officer

Enterprise Funds for Solid Waste, and Drainage

- Steve Massey, Community Services Director

Lunch

Enterprise Funds for Water/Sewer

- Steve Massey, Community Services Director

Parks, Recreation, and Open Space Master Plan

- Kate Meacham, Parks and Recreation Director

Discussion Regarding Sidewalk Replacement Program

- Steve Massey, Community Development Director

Break

**ALLEN CITY COUNCIL  
WORKSHOP SESSION  
AUGUST 19 - 20, 2022**

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**Council Discussions**

- Property Tax Exemptions
  - Pete Phillis, Chief Financial Officer
- Budget Wrap Up

Council directed staff to amend the August 23<sup>rd</sup> Council Workshop agenda to add for continued discussions regarding the proposed budget.

**EXECUTIVE SESSION:** An Executive Session was not held.

**Adjourn**

Mayor Fulk adjourned the FY 2022-2023 Budget Workshop at 5:20 p.m. on Saturday, August 20, 2022, in Starlight I Ballroom of the Marriott Dallas Allen Hotel and Conference Center, 777 Watters Creek Boulevard, Allen, Texas.

These minutes approved on the 13<sup>th</sup> day of September 2022.

**APPROVED:**

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**Kenneth M. Fulk, MAYOR**

**ATTEST:**

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**Shelley B. George, CITY SECRETARY**

<b>CITY COUNCIL REGULAR MEETING AGENDA COMMUNICATION</b>
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<b>AGENDA DATE:</b>	September 13, 2022
<b>AGENDA CAPTION:</b>	Approve minutes of the August 23, 2022, Regular City Council Meeting.
<b>STAFF RESOURCE:</b>	Shelley B. George, City Secretary
<b>STRATEGIC PLANNING GOAL:</b>	Financially Sound and Transparent City Government.

**ATTACHMENT(S)**

[Minutes](#)

**ALLEN CITY COUNCIL**

**REGULAR MEETING**

**AUGUST 23, 2022**

**Present:**

Kenneth M. Fulk, Mayor

**Councilmembers:**

Chris Schulmeister, Mayor Pro Tem

Daren Meis

Carl Clemencich

Dave Cornette

Dave Shafer

Ben Trahan

**City Staff:**

Eric Ellwanger, City Manager

Eric Strong, Deputy City Manager

Tim Dentler, Assistant City Manager

Rebecca Vice, Assistant City Manager

Shelley B. George, City Secretary

Teresa Warren, Director, Public and Media Relations

Rocio Gonzalez, Deputy City Secretary

Pete Smith, City Attorney

**Workshop Session**

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**1. Call to Order and Announce a Quorum is Present**

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With a quorum of the Allen City Council present, the Workshop Session of the Allen City Council was called to order by Mayor Fulk at 6:00 p.m. on Tuesday, August 23, 2022, in the Basement Meeting Rooms of Allen City Hall, 305 Century Parkway, Allen, Texas.

**2. Items of Interest**

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**2.1 Discussion on regulations pertaining to Electric Vehicle Charging Stations.**

**2.2 Discussion of proposed Allen Land Development Code amendments.**

Mayor Fulk moved to Item 2.4.

**2.4 Committee updates from City Council Liaisons.**

**2.5 Questions on current Agenda.**

Mayor Fulk recessed the Workshop Session of the Allen City Council at 6:56 p.m. on Tuesday, August 23, 2022, after announcing that the City Council would reconvene the Workshop after the Regular Meeting adjourned.

**Regular Meeting**

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**1. Call to Order and Announce a Quorum is Present**

With a quorum of the Allen City Council present, the Regular Meeting of the Allen City Council was called to order by Mayor Fulk at 7:02 p.m. on Tuesday, August 23, 2022, in the City Council Chambers of Allen City Hall, 305 Century Parkway, Allen, Texas.

**2. Pledge of Allegiance**

**3. Citizens' Comments**

The following individuals express their support for the No New Revenue Tax Rate for FY 2022-2023 Budget.

- Dave Scott, 852 Emporio Drive, Allen;
- John Stuffbeam 803 Meadow Park Drive, Allen;
- Melissa Spence, 2030 Londonderry Drive, Allen;
- Michelle Bishop, 757 David's Way, Allen;
- Humzah Ahmad, 2215 Loring Drive, Allen;
- Karla Gant, 1917 Country Brook Lane, Allen;
- Paula Cheek, 903 Glen Rose Drive, Allen;
- Ann Mellon-Campbell 205 Whisenant Drive, Allen;
- Joyce Voss, 964 Beverly Lane, Allen; and,
- Chuck Daniels, 711 Featherbrook Court, Allen.

The following individuals express their support for the City Manager's proposed Tax Rate for FY 2022-2023 Budget.

- Ken Cook, 1160 Montgomery Boulevard, Allen; and,
- Victoria Sublette, 1227 Palo Duro Drive, Allen.

**4. Consent Agenda**

**MOTION:** Upon a motion made by Councilmember Clemencich and a second by Councilmember Cornette, the Council voted seven (7) for and none (0) opposed to approve all items on the Consent Agenda as follows:

**4.1 Approve minutes of the August 9, 2022, Regular City Council Meeting.**

**4.2 Adopt an Ordinance approving a negotiated settlement between Atmos Cities Steering Committee and Atmos Energy Corporation, Mid-Tex Division regarding the company's 2021 Rate Review Mechanism (RRM) Filing.**

**ORDINANCE NO. 3936-8-22:** AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ALLEN TEXAS, APPROVING A NEGOTIATED SETTLEMENT BETWEEN THE ATMOS CITIES STEERING COMMITTEE ("ACSC") AND ATMOS ENERGY CORP., MID-TEX DIVISION REGARDING THE COMPANY'S 2022 RATE REVIEW MECHANISM FILING; DECLARING EXISTING RATES TO BE UNREASONABLE;

ADOPTING TARIFFS THAT REFLECT RATE ADJUSTMENTS CONSISTENT WITH THE NEGOTIATED SETTLEMENT; FINDING THE RATES TO BE SET BY THE ATTACHED SETTLEMENT TARIFFS TO BE JUST AND REASONABLE AND IN THE PUBLIC INTEREST; APPROVING AN ATTACHMENT ESTABLISHING A BENCHMARK FOR PENSIONS AND RETIREE MEDICAL BENEFITS; REQUIRING THE COMPANY TO REIMBURSE ACSC'S REASONABLE RATEMAKING EXPENSES; DETERMINING THAT THIS ORDINANCE WAS PASSED IN ACCORDANCE WITH THE REQUIREMENTS OF THE TEXAS OPEN MEETINGS ACT; ADOPTING A SAVINGS CLAUSE; DECLARING AN EFFECTIVE DATE; AND REQUIRING DELIVERY OF THIS ORDINANCE TO THE COMPANY AND THE ACSC'S LEGAL COUNSEL.

- 4.3 Adopt a Resolution authorizing the City Manager to apply for, accept, reject, alter or terminate a grant through the Transportation Alternatives Set-Aside Program for partial funding of the construction of the north and south sections of Rowlett Trail with federal funding administered through the North Central Texas Council of Governments.**

**RESOLUTION NO. 3937-8-22(R):** A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ALLEN, COLLIN COUNTY, TEXAS, HEREINAFTER REFERRED TO AS "APPLICANT," DESIGNATING CERTAIN OFFICIALS AS BEING RESPONSIBLE FOR, ACTING FOR, AND ON BEHALF OF THE "APPLICANT" IN DEALING WITH THE NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS AND THE TEXAS DEPARTMENT OF TRANSPORTATION, HEREINAFTER REFERRED TO AS "GRANTOR", FOR THE PURPOSE OF PARTICIPATING IN THE TRANSPORTATION ALTERNATIVES SET-ASIDE PROGRAM, HEREINAFTER REFERRED TO AS THE "PROGRAM"; CERTIFYING THAT THE "APPLICANT" IS ELIGIBLE TO RECEIVE PROGRAM ASSISTANCE; CERTIFYING THAT THE "APPLICANT" MATCHING SHARE IS READILY AVAILABLE; AND DEDICATING THE PROPOSED FACILITY FOR PERMANENT PUBLIC PARK AND PEDESTRIAN TRANSPORTATION USES; AND PROVIDING FOR AN EFFECTIVE DATE.

- 4.4 Authorize the City Manager to execute an Economic Development Agreement with HUB-WPCM RVF II Partners I, LLC.**
- 4.5 Authorize the City Manager to execute a One-Year License Agreement with the Dallas Sidekicks Professional Soccer Team of the Major Arena Soccer League (MASL) to play all home games at Credit Union of Texas Event Center for the 2022-2023 Season.**
- 4.6 Authorize the City Manager to execute the purchase of temporary communication equipment from Motorola Solutions for the Rowlett Tower Repaint for \$141,283.**

The motion carried.

**5. Regular Agenda**

**6. Other Business**

**6.1 Calendar.**

- September 13 - Public Hearing date and schedule vote regarding the Fiscal Year 2022-2023 City Budget
- September 13 – Public Hearing date and vote regarding the Fiscal Year 2022-2023 City Tax Rate

**6.2 Items of Interest.**

- Councilmember Cornette invited the public to attend the Allen Heritage Guild's meeting held on the first Wednesday of each month at 6:30 p.m. at the Train Depot.
- Councilmember Cornette announced the Allen Public Safety Recovery Fund Car Show being held at the Cottonwood Church on September 10 from 8:00 a.m. to 2:00 p.m.
- Mayor Fulk announced Leia's Kids as his charity of the month and their 'Crowns and Cowboys' event is planned for September 18 in Downtown McKinney.

**7. Adjournment**

Mayor Fulk adjourned the Regular Meeting of the Allen City Council at 7:37 p.m. on Tuesday, August 23, 2022.

**Workshop Session Continued**

Mayor Fulk reconvened the Workshop Session of the Allen City Council 7:46 p.m. in the Basement Meeting Rooms of Allen City Hall, 305 Century Parkway, Allen, Texas.

Mayor Fulk continued with Item 2.3.

**2. Items of Interest Continued**

**2.3 Discussion Regarding the proposed FY22-23 budget.**

**3. Adjourn to Regular Meeting**

With no further discussion, Mayor Fulk adjourned the Workshop Session of the Allen City Council at 9:17 p.m. on Tuesday, August 23, 2022, in the Basement Meeting Rooms of Allen City Hall, 305 Century Parkway, Allen, Texas.

These minutes were approved on the 13<sup>th</sup> day of September 2022.

**APPROVED:**

\_\_\_\_\_  
**Kenneth M. Fulk, MAYOR**

**ATTEST:**

\_\_\_\_\_  
**Shelley B. George, TRMC, CITY SECRETARY**

<b>CITY COUNCIL REGULAR MEETING AGENDA COMMUNICATION</b>
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**AGENDA DATE:** September 13, 2022

**AGENDA CAPTION:** Adopt a Resolution designating *The Allen American* and *The Dallas Morning News* as the official newspapers of the City of Allen for Fiscal Year 2022-2023.

**STAFF RESOURCE:** Shelley B. George, City Secretary

**PREVIOUS COUNCIL ACTION:** Council adopted Resolution No. 3871-10-21 designating *The Allen American* and *The Dallas Morning News* as the official newspapers for Fiscal Year 2021-2022.

**STRATEGIC PLANNING GOAL:** Financially Sound and Transparent City Government.

**BACKGROUND**

Section 2051.049 of the Texas Government Code provides that the City Council shall select one or more newspapers to publish notices. The City of Allen has contracted with *The Allen American* as its official newspaper since 1982. In 2017, the City of Allen designated *The Dallas Morning News* as its second official newspaper. The City of Allen primarily publishes legal notices, public hearing notices, and election notices in *The Allen American*, and publishes ordinances that impose a penalty, fine or forfeiture for a violation in *The Dallas Morning News*.

**STAFF RECOMMENDATION**

City Staff recommends that the City Council adopt a Resolution designating *The Allen American* and *The Dallas Morning News* as official newspapers for Fiscal Year 2022-2023 in order to meet the requirements of State Law.

**MOTION**

*I make a motion to adopt Resolution No. \_\_\_\_\_ designating The Allen American and The Dallas Morning News as official newspapers for Fiscal Year 2022-2023 in order to meet the requirements of State Law.*

**ATTACHMENT(S)**

[Resolution](#)

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ALLEN, COLLIN COUNTY, TEXAS, DESIGNATING *THE ALLEN AMERICAN* AND *THE DALLAS MORNING NEWS* AS THE OFFICIAL NEWSPAPERS OF THE CITY OF ALLEN, COLLIN COUNTY, TEXAS, FOR FISCAL YEAR 2023; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, Section 2051.049 of the Texas Government Code provides that the City Council shall select one or more newspapers to publish notices; and,

**WHEREAS**, the City Council of the City of Allen desires to officially designate the official public newspaper of the City.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ALLEN, COLLIN COUNTY, TEXAS, THAT:**

**SECTION 1.** The City Council of the City of Allen hereby designates *The Allen American* and *The Dallas Morning News*, a public newspaper in and of the City of Allen, Collin County, Texas, as the official newspapers of said City, the same to continue as such until another is selected, and shall cause to be published therein all ordinances, notices and other matters required by law or by ordinance to be published.

**SECTION 2.** The City Manager is hereby given authority to contract with *The Allen American* and *The Dallas Morning News* for said newspaper.

**SECTION 3.** This Resolution shall become effective immediately upon its passage.

**DULY PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF ALLEN, COLLIN COUNTY, TEXAS, ON THIS THE 13<sup>TH</sup> DAY OF SEPTEMBER 2022.**

**APPROVED:**

\_\_\_\_\_  
**Kenneth M. Fulk, MAYOR**

**ATTEST:**

\_\_\_\_\_  
**Shelley B. George, CITY SECRETARY**

## CITY COUNCIL REGULAR MEETING AGENDA COMMUNICATION

<b>AGENDA DATE:</b>	September 13, 2022
<b>AGENDA CAPTION:</b>	Award bid and authorize the City Manager to execute an annual contract with Standard Utility Construction, Inc., for maintenance of city-owned street lights for an annual amount not to exceed \$325,000.
<b>STAFF RESOURCE:</b>	Chris Flanigan, Director of Engineering
<b>STRATEGIC PLANNING GOAL:</b>	Financially Sound and Transparent City Government.

### **BACKGROUND**

The City of Allen hires a contractor to undertake repairs to streetlights in the community that are not maintained by HOAs or the utility company. The current streetlight maintenance contract (Seimens Mobility, Inc.) has reached the end of its term and requires rebidding.

The contract consists of two components: 1) a monthly audit of streetlight operation and routine maintenance for any discovered outages for 3,638 streetlights (annual expense of \$202,782.12); and 2) non-routine maintenance (e.g., knock-down replacement) as those occur over time, establishing unit prices for pole replacement, labor, traffic control, and equipment.

In anticipation of the FY23 budget preparations, a request for proposal was advertised to solicit pricing for an initial term of one year with two one-year renewal options. The bid amount represents a 'hypothetical' total amount of expenditure only to establish pricing and is not indicative of expected annual expense. Two responses were received on April 14, 2022:

#### Bid 2022-3-55

<b>Contractor</b>	<b>Bid Amount</b>
Siemens Mobility, Inc.	\$482,147.30
Standard Utility Construction, Inc.	\$382,868.63

### **BUDGETARY IMPACT**

The contract is established to pay for monthly routine maintenance and non-routine/emergency repairs on an as-needed basis. While the cost of the regular maintenance and audit component of the contract is fixed (\$55.74 per streetlight per year, or \$202,782/year), the non-routine maintenance component is unknown at this time because it is difficult to predict how many of those repair incidents will occur throughout the year. Past annual trends lead us to budget \$10,000 per month for those inordinate repairs. Consequently, that estimate, plus the monthly audit and repairs, result in a rounded budget of \$325,000 for FY23. The funds for this service have been included in the FY23 Engineering Departments' operational funds budget.

### **STAFF RECOMMENDATION**

Staff recommends Council award bid and authorize the City Manager to execute an Annual Contract

with Standard Utility Construction, Inc. for Maintenance of City-owned streetlights for an annual amount not to exceed \$325,000.

**MOTION**

***I make a motion to award bid and authorize the City Manager to execute an annual contract with Standard Utility Construction, Inc., for the maintenance of city-owned streetlights for an annual amount not to exceed \$325,000.***

**ATTACHMENT(S)**

[Agreement - Standard Utility Construction](#)

STATE OF TEXAS           §  
                                     §       **AGREEMENT FOR STREETLIGHT  
  MAINTENANCE AND REPAIR**  
COUNTY OF COLLIN   §

This Agreement (“Agreement”) is made by and between the City of Allen, Texas (“City”) and **Standard Utility Construction, Inc., a Texas Corporation** (“Contractor”) (each a “Party” and collectively the “Parties”), acting by and through their authorized representatives.

**RECITALS:**

**WHEREAS**, City solicited competitive bids or proposals pursuant to Request for Proposals No. 2022-3-55 (hereinafter defined as the “RFB”); and

**WHEREAS**, Contractor submitted a response to the RFB (hereinafter defined as the “Response”), and

**WHEREAS**, City desires to engage the services of Contractor as an independent contractor, and not as an employee, to provide the goods and/or services described in the Contract Documents (hereinafter defined) on the terms and conditions set forth in this Agreement; and

**WHEREAS**, Contractor desires to provide goods and/or services, as applicable, to City described in the Contract Documents in accordance with the terms and conditions set forth in this Agreement;

**NOW THEREFORE**, in exchange for the mutual covenants set forth herein and other valuable consideration, the sufficiency and receipt of which are hereby acknowledged, the Parties agree as follows:

**Article I**  
**Term**

1.1     The term of this Agreement shall be for a period of one (1) year commencing on October 1, 2022 (the “Initial term”).

1.2     After the Initial Term City may renew the term of this Agreement under the same terms and conditions set forth herein for up to two (2) additional successive terms of one (1) year each (each a “Renewal Term”). City shall exercise a “Renewal Term” by providing written notice to Contractor prior to the expiration of the then current term.

1.3     Termination. This Agreement shall terminate upon any one or more of the following:

- (a)     upon the mutual written agreement of the Parties;

- (b) upon written notice by either Party, if the other Party defaults or breaches any of the terms or conditions of this Agreement and such breach is not cured within thirty (30) days after receipt of written notice thereof;
- (c) upon written notice by either Party, upon thirty (30) days prior written notice;
- (d) upon written notice by City, if Contractor suffers an event of "Bankruptcy or Insolvency" (for purposes of this Agreement, "Bankruptcy or Insolvency" shall mean the dissolution or termination of Contractor's existence as a going business, insolvency, appointment of a receiver for any part of Contractor's property where such appointment is not terminated within ninety (90) days after such appointment is initially made, any general assignment for the benefit of creditors, or the commencement of any proceeding under any bankruptcy or insolvency laws by or against Contractor where such proceeding is not dismissed within ninety (90) days after the filing thereof; or
- (e) upon written notice by City, if City fails to budget and appropriate funds for payment of the obligations hereunder for the then ensuing City fiscal year.

## **Article II**

### **Scope of Work**

2.1 Contractor agrees to provide the Streetlight Maintenance and Repair Services in accordance with the Contract Documents. The Contract Documents consist of:

- (a) This Agreement;
- (b) City Request for Proposal No. 2022-3-55, incorporated herein by reference and which is on file in City Purchasing Division (the "RFB"); and
- (c) Contractor's response to the RFB dated April 14, 2022, incorporated herein by reference and which is on file in City Purchasing Division (the "Response").

In the event of an inconsistency or conflict in any of the provisions of the Agreement the inconsistency or conflict shall be resolved by giving precedence first to this Agreement, then to the Contract Documents in the order in which they are listed above.

2.2 City shall have the right to immediately suspend work by Contractor if City determines in its sole discretion that Contractor has, or will fail to perform, in accordance with this Agreement. In such event, any payments due Contractor shall be suspended until Contractor has taken satisfactory corrective action.

2.3 Contractor shall devote such time as reasonably necessary for the satisfactory performance of this Agreement. Should City require additional goods or services not included under this Agreement, Contractor shall make reasonable efforts to provide such additional goods or services at mutually agreed charges or rates, and within the time schedule prescribed by City; and without decreasing the effectiveness of the performance required under this Agreement.

2.4 To the extent reasonably necessary for Contractor to provide the goods or perform the services under this Agreement, Contractor shall be authorized to engage the services of any subcontractors that Contractor may deem proper to aid or assist in the performance of this Agreement. The cost of such personnel shall be borne exclusively by Contractor.

2.5 Except as otherwise provided in the Contract Documents Contractor shall furnish the facilities, equipment and personnel necessary to perform the services required under this Agreement.

### **Article III Schedule of Work**

3.1 Contractor agrees to provide and complete the delivery of the goods or required services, as applicable in accordance with the schedule outlined in the Contract Documents.

3.2 Any delays in or failure of performance by Contractor or City, other than the payment of money, shall not constitute default hereunder if and to the extent such delays or failures of performance are caused by occurrences beyond the reasonable control of City or Contractor, as the case may be, including, but not limited to, acts of God or the public enemy; compliance with any order or request of any governmental authority; fires, floods, explosions, accidents, riots, strikes or other concerted acts of workmen, whether direct or indirect; or any causes, whether or not of the same class or kind as those specifically named above, which are not within the reasonable control of City or Contractor, respectively.

3.3 Contractor shall not proceed with any work required under this Agreement without a written Notice to Proceed from City. Any work performed or expenses incurred by Contractor prior to receipt of a written Notice to Proceed from City shall be entirely at Contractor's own risk.

### **Article IV Compensation and Method of Payment**

4.1 Contractor shall be compensated for the goods and services, including all labor, materials, equipment and supplies, in accordance with the payment schedule and amounts set forth in the Contract Documents. The total compensation to be paid to Contractor shall not exceed Three-Hundred Twenty-Five Thousand Dollars and No/100 Dollars (\$325,000.00) during the Initial Term or any Renewal Term under this Agreement. Unless otherwise provided herein, payment to Contractor shall be monthly based on Contractor's monthly itemized statement in a form reasonably acceptable to City. City shall pay such monthly statements within thirty (30) days after receipt unless otherwise provided herein. An interest charge of one and one-half percent (1½%) per month of the amount unpaid, or such lesser rate as required by law, is due and payable to Contractor on all invoices not paid in full within thirty (30) days after receipt of the monthly invoice.

4.2 Rates, charges and fees set forth in the Contract Documents shall remain in effect for the Initial Term and any Renewal Term, except as otherwise provided in the Contract Documents.

## **Article V**

### **Miscellaneous**

5.1 Entire Agreement. This Agreement constitutes the sole and only agreement between the Parties and supersedes any prior understandings written or oral agreements between the Parties with respect to this subject matter.

5.2 Assignment. Contractor may not assign this Agreement in whole or in part without the prior written consent of City. In the event of an assignment by Contractor to which City has consented, the assignee shall agree in writing with City to personally assume, perform, and be bound by all the covenants, and obligations contained in this Agreement.

5.3 Successors and Assigns. Subject to the provisions regarding assignment, this Agreement shall be binding on and inure to the benefit of the Parties to it and their respective heirs, executors, administrators, legal representatives, successors and permitted assigns.

5.4 Governing Law. The laws of the State of Texas shall govern this Agreement without regard to any choice of law rules; and exclusive venue for any action concerning this Agreement shall be in state District Court of Collin County, Texas. The Parties agree to submit to the personal and subject matter jurisdiction of said Court.

5.5 Amendments. This Agreement may be amended by the mutual written agreement of the Parties.

5.6 Severability. In the event any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provisions, and the Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in it.

5.7 Independent Contractor. It is understood and agreed by and between the Parties that Contractor, in satisfying the conditions of this Agreement, is acting independently, and that City assumes no responsibility or liabilities to any third party in connection with these actions. All services to be performed by Contractor pursuant to this Agreement shall be in the capacity of an independent Contractor, and not as an agent or employee of City. Contractor shall supervise the performance of its services and shall be entitled to control the manner and means by which its services are to be performed, subject to the terms of this Agreement.

5.8 Notice. Any notice required or permitted to be delivered hereunder shall be deemed received: (i) three (3) days after deposit into the United States Mail, postage prepaid, certified mail, addressed to the Party at the address set forth below, or (ii) on the day received if sent by courier or otherwise hand delivered:

If intended for City, to:

Attn: City Manager  
City of Allen, Texas  
3<sup>rd</sup> Floor, Allen City Hall  
305 Century Parkway  
Allen, Texas 75013

With copy to:

Attn: Peter G. Smith  
City Attorney  
Nichols, Jackson, Dillard, Hager  
& Smith, L.L.P.  
1800 Ross Tower  
500 N. Akard Street  
Dallas, Texas 75201

If intended for Contractor, to:

**Standard Utility Construction, Inc.**

Attn: Greg Pinkerton  
2630 W. Freeway Ste 200  
St. Worth, TX 76102

5.9 Counterparts. This Agreement may be executed by the Parties hereto in separate counterparts, each of which when so executed and delivered shall be an original, but all such counterparts shall together constitute one and the same instrument. Each counterpart may consist of any number of copies hereof each signed by less than all, but together signed by all of the Parties hereto.

5.10 Exhibits and Recitals. The exhibits attached hereto, and the Recitals are incorporated herein and made a part hereof for all purposes.

5.11 Insurance.

- (a) Contractor shall during the term of this Agreement obtain and maintain the insurance required as set forth in the schedules below and subject to the terms and conditions set forth in this Section.
- (b) All insurance shall be endorsed to provide the following provisions: (1) name City, its officers, and employees as additional insureds as to all applicable coverage with the exception of Workers Compensation Insurance and Professional Liability; (2) provide for a waiver of subrogation against City for injuries, including death, property damage, or any other loss to the extent the same is covered by the proceeds of insurance, except for Professional Liability Insurance. A specific endorsement needs to be added to all policies, with a copy of the endorsement provided to City that indicates the insurance company will provide to City at least a thirty (30) day prior written notice for cancellation, non-renewal, and/or material changes of the policy. In the event the companies providing the required insurance are prohibited by law to provide any such specific endorsements, the Contractor shall provide at least thirty (30) days prior written notice to City of any cancellation, non-renewal and/or material changes to any of the policies of insurance.

- (c) All insurance companies providing the required insurance shall be authorized to transact business in Texas and rated at least "A" by AM Best or other equivalent rating service. All policies must be written on a primary basis, non-contributory with any other insurance coverage and/or self-insurance maintained by City.
- (d) A certificate of insurance and copies of policy endorsements evidencing the required insurance shall be submitted to City prior to commencement of services. On every date of renewal of the required insurance policies, the Contractor shall cause a certificate of insurance and policy endorsements to be issued evidencing the required insurance herein and delivered to City. In addition, the Contractor shall, within ten (10) business days after written request, provide City with certificates of insurance and policy endorsements for the insurance required herein. The delivery of the certificates of insurance and policy endorsements to City is a condition precedent to the payment of any amounts due to Contractor by City.

### **Insurance Schedule**

#### **Contracts in the Amount of \$0-\$100,000**

<b>Type of Insurance</b>	<b>Amount of Insurance</b>	<b>Provisions</b>
1. Commercial General (Public) Liability to include coverage for: a) Premises/Operations b) Products/Completed Operations c) Independent Contractors d) Personal Liability e) Contractual Liability	\$500,000 each occurrence, \$1,000,000 general aggregate;  -or-  \$1,000,000 combined single limits	City to be listed as additional insured and provided 30-day notice of cancellation or material change in coverage.  City prefers that insurer be rated A or higher by A.M. Best or equivalent. Waiver of Subrogation to apply.
2. Business Auto Liability	\$500,000 combined single limit	Owned, non-owned, and hired vehicles
3. Workers' Comp & Employers' Liability	Statutory Limits \$1,000,000 each accident	Waiver of subrogation
4. a) Professional Liability b) E & O coverage	1,000,000 per occurrence	If Applicable

#### **Contracts in the Amount of \$100,000-\$1,000,000**

<b>Type of Insurance</b>	<b>Amount of Insurance</b>	<b>Provisions</b>
1. Commercial General (Public) Liability to include coverage for: f) Premises/Operations g) Products/Completed Operations	\$1,000,000 each occurrence  \$2,000,000 general aggregate  \$2,000,000 Umbrella/ Excess Liability	City to be listed as additional insured and provided 30-day notice of cancellation or material change in coverage.

h) Independent Contractors i) Personal Liability j) Contractual Liability		City requires that insurer be rated A or higher by A.M. Best or equivalent. Waiver of subrogation
2. Business Auto Liability	<ul style="list-style-type: none"> <li>\$1,000,000 per occurrence</li> <li>\$1,000,000 aggregate or;</li> <li>\$1,000,000 combined single limits</li> </ul>	City to be named as a additional insured
3. Workers' Comp & Employers' Liability	Statutory Limits \$1,000,000 each accident	Waiver of subrogation
4. Builders Risk Policy	100% of construction total	If Applicable
5. a) Professional Liability b) E & O coverage	1,000,000 per occurrence	If Applicable

**Contracts in the Amount of \$1,000,000-\$8,000,000**

<b>Type of Insurance</b>	<b>Amount of Insurance</b>	<b>Provisions</b>
1. Broad Form Commercial General Liability to include coverage for: k) Premises/Operations l) Products/Completed Operations m) Independent Contractors n) Personal Liability o) Contractual Liability	\$2,000,000 each occurrence, \$4,000,000 general aggregate; \$4,000,000 umbrella	City to be listed as additional insured and provided 30-day notice of cancellation or material change in coverage.  City requires that insurer be rated A or higher by A.M. Best or equivalent. Waiver of Subrogation
2. Business Auto Liability	<ul style="list-style-type: none"> <li>\$1,000,000 per occurrence</li> <li>\$2,000,000 aggregate or;</li> <li>\$2,000,000 combined single limits</li> </ul>	City to be named as additional insured
3. Workers' Comp & Employers' Liability	Statutory Limits \$1,000,000 each accident	City to be provided a waiver of subrogation
4. Builders Risk Policy	100% of construction total	If Applicable
5. a) Professional Liability b) E & O coverage	1,000,000 per occurrence	If Applicable

5.12 Indemnification. Contractor shall release, defend, indemnify and hold harmless City, its council, officers, agents and employees from and against all damages, injuries (including death), claims, property damages (including loss of use), losses, demands, suits, judgments and

costs, including reasonable attorney's fees and expenses, in any way arising out of, related to, or resulting from the goods or services provided by Contractor to the extent caused by the negligent act or omission or intentional wrongful act or omission of Contractor, its officers, agents, employees, subcontractors, licensees or any other third parties for whom Contractor is legally responsible (hereinafter "Claims"). Contractor is expressly required to defend City against all such Claims.

In its sole discretion, City shall have the right to select or to approve defense counsel to be retained by Contractor in fulfilling its obligation hereunder to defend and indemnify City, unless such right is expressly waived by City in writing. City reserves the right to provide a portion or all of its own defense; however, City is under no obligation to do so. Any such action by City is not to be construed as a waiver of Contractor's obligation to defend City or as a waiver of Contractor's obligation to indemnify City pursuant to this Contract. Contractor shall retain City approved defense counsel within seven (7) business days of City's written notice that City is invoking its right to indemnification under this Agreement. If Contractor fails to retain Counsel within such time period, City shall have the right to retain defense counsel on its own behalf, and Contractor shall be liable for all costs incurred by City.

5.13 Audits and Records. Contractor agrees that during the term hereof, City and its representatives may, during normal business hours and as often as deemed necessary, inspect, audit, examine and reproduce any and all of Contractor's records relating to the goods or services provided pursuant to this Agreement for a period of one (1) year following the date of completion of services as determined by City or date of termination, if sooner.

5.14 Conflicts of Interests. Contractor represents that no official or employee of City has any direct or indirect pecuniary interest in this Agreement.

5.15 Boycott Israel; Boycott Energy Companies; and Prohibition of Discrimination against Firearm Entities and Firearm Trade Associations.

- (a) Contractor verifies that it does not Boycott Israel and agrees that during the term of the Agreement will not Boycott Israel as that term is defined in Texas Government Code Section 808.001, as amended.
- (b) Contractor verifies that it does not Boycott Energy Companies and agrees that during the term of this Agreement will not Boycott Energy Companies as that term is defined in Texas Government Code Section 809.001, as amended.
- (c) Contractor verifies that it (i) does not have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association as those terms are defined in Texas Government Code Section 2274.001, as amended; and (ii) will not discriminate during the term of this Agreement against a firearm entity or firearm trade association.
- (d) This section does not apply if Contractor is a sole proprietor, a non-profit entity, or a governmental entity; and only applies if: (i) Contractor has ten (10) or more fulltime employees and (ii) this Agreement has a value of \$100,000.00 or more to be paid under the terms of this Agreement.

5.16 Under the Authority of the Clean Water Act, the Environmental Protection Agency (EPA), City has endeavored to reduce / improve storm water quality per direction of the Texas Commission of Environmental Quality (TCEQ). City has developed standard operating procedures (SOP's) for City Storm Water Management Program (SWMP). By signing this Agreement Contractor agrees to follow City SOP's of City SWMP. Follow the link for City SOP's <http://www.cityofallen.org/933/Storm-Water-Management>.

5.17 Warranty. Contractor warrants to City that all labor furnished to perform the work under this Agreement will be competent to perform the tasks undertaken, that the product of such labor will yield only first-class results, that the work will be performed in a good and workmanlike manner and at least in accordance with industry standards, and that the work will be of good quality, free from faults and defects and in strict conformance with this contract. All work not conforming to these requirements may be considered defective.

5.18 Uniforms. Contractor shall provide and require its employees to wear a uniform that bears Contractor name, logo, and the employee's name. Uniforms are not to be dirty, stained, or torn. Uniforms shall be worn at all times while on the job. Contractor shall provide and ensure the wearing of protective clothing, masks, eye protection, etc., as required by laws, regulation, ordinances, and/or manufacturer's instruction for material and equipment. All employees of Contractor working in City rights-of-ways must utilize personal protective equipment such as safety vests to insure visibility to drivers.

5.19 Warning Devices and Barricades. Contractor shall furnish and maintain such warning devices, barricades, lights, signs, and other devices as may be necessary or appropriate or required by City to protect persons or property in, near or adjacent to the jobsite. Contractor shall comply with all applicable Federal, State, and Local Laws regarding occupational safety and health, as well as providing protection of the environment. This shall include, but not be limited to, compliance with U.S. Department of Labor-Occupational Safety and Health Administration (OSHA), and U.S. Environmental Protection Agency (EPA) guidelines and regulations. No separate compensation shall be paid to Contractor for such measures.

5.20 Protection of Utilities. Contractor shall use best efforts to leave undisturbed and uninterrupted all irrigation systems, utilities, and utility services provided to the job site, or which presently exist at, above, or beneath the location where the work is to be performed. In the event that any irrigation system, utility, or utility service is disturbed or damaged during the progress of the work, Contractor shall forthwith repair, remedy or restore the utility at Contractor's sole expense. Contractor is responsible for an inspection of the site prior to commencing work on site to ensure that no damage is existing or will not occur when maintenance begins. If damage is noted or if probable damage will occur, then it is Contractor's responsibility to notify City of Allen representative so that City of Allen can take action to correct and document the problem(s). Contractor is responsible for the replacement of all irrigation heads that are damaged by mowing with like equipment approved by City.

*(signature page to follow)*

EXECUTED this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

CITY OF ALLEN, TEXAS

By: \_\_\_\_\_  
Eric Ellwanger, City Manager

ATTEST

\_\_\_\_\_  
Shelley B. George, City Secretary

EXECUTED this 23 day of August, 2022.

Standard Utility Construction, Inc.

By:   
(Signature of Authorized Officer)

Name: Greg Pinkerton  
(Print Name)

Title: V.P. Operations

<b>CITY COUNCIL REGULAR MEETING AGENDA COMMUNICATION</b>
--

<b>AGENDA DATE:</b>	September 13, 2022
<b>AGENDA CAPTION:</b>	Award bid and authorize the City Manager to execute a contract with Infra Construction, LLC, for the construction of the Bethany Lakes Loop Trail for \$522,362.
<b>STAFF RESOURCE:</b>	Kate Meacham, Director of Parks and Recreation Krishan Patel, Trail System Planner
<b>PREVIOUS COUNCIL ACTION:</b>	On June 22, 2021, Allen City Council adopted Resolution No. 3835-6-21 authorizing the City Manager to apply for Collin County Parks and Open Space Funding Assistance toward the construction of the Bethany Lakes Loop Trail project.
<b>STRATEGIC PLANNING GOAL:</b>	Engaged and Connected Allen Community.

#### **BACKGROUND**

The City of Allen engages in active and passive recreation facilities for its residents. Public parks like Bethany Lakes are a valuable component of healthy cities because they enhance property values, provide recreational use to people of all ages, and encourage healthy and active lifestyles thereby reducing medical costs.

Loop trails are identified as a major plan recommendation in the City of Allen Trails & Bikeways Master Plan, and the Bethany Lakes Loop Trail is a much-needed addition to the park which is home to the Joe Farmer Recreation Center, Veterans Memorial, and Lakeside Pavilion. The addition of a new loop trail at Bethany Lakes will accommodate two-way pedestrian and bicycle traffic for residents in close proximity to the trail. Furthermore, the trail will meet ADA standards, therefore more residents will have accessibility to navigating the park. Bethany Lakes Park facilitates passive recreational activities such as fishing, picnicking, and now with the loop trail walking, running, and bicycling. Loop trails also encourage trail-based workout regimens by allowing citizens to track their distance by the number of rounds they take on the trail.

With this addition, 0.8mi of concrete trail will be constructed totaling 1.13mi for the overall loop. The completed loop will allow for views through and across the park. This provides an added benefit for law enforcement to patrol the entire park premises during events and other social gatherings. In addition, maintenance vehicles will be able to use the all-weather trail for repeated trips to set up for city events.

#### **BUDGETARY IMPACT**

CIP Project PR2206 (Bethany Lakes Loop Trail) project budget below:

<b>Project Cost Estimate</b>
------------------------------

Construction Contract	\$522,362.80
Contingency & Incidentals	\$13,088.30
<b>Total</b>	<b>\$535,451.10</b>

<b>Existing Project Funding</b>	
Allen Community Development Corporation	\$535,451.10
<b>Total</b>	<b>\$535,451.10</b>

*Reimbursable grant funds from the <b>Collin County Parks and Open Space</b>	\$134,176
Allen Community Development Corporation actual funds spent after reimbursement	<b>\$401,275.10</b>

The Bethany Lakes Loop Trail project was selected for funding assistance in the amount of \$134,176 through the Collin County Parks and Open Space Funding Assistance Program. These are reimbursable funds. Reimbursement of CDC funds will be requested from the County as construction progresses, not to exceed \$134,176.

#### **STAFF RECOMMENDATION**

Staff recommends the City Council award bid and authorize the City Manager to execute a contract with Infra Construction, LLC, for the construction of the Bethany Lakes Loop Trail for \$522,362.

#### **MOTION**

***I make a motion to award bid and authorize the City Manager to execute a contract with Infra Construction, LLC, for the construction of the Bethany Lakes Loop Trail for \$522,362.***

#### **ATTACHMENT(S)**

[Contract - Bethany Lakes Loop Trail](#)  
[Bid Tab](#)  
[Final Plans](#)  
[Map](#)



**CITY OF ALLEN, TEXAS**

**STANDARD FIXED PRICE  
CONTRACT**

City of Allen  
Purchasing Department  
305 Century Parkway  
Allen, Texas 75013

## City of Allen, Texas

This Contract is made by and between the City of Allen, Texas, a home-rule municipality (hereinafter referred to as the "Owner") and Infra Construction, LLC, a Texas Corporation, Limited Partnership (hereinafter referred to as the "Contractor") for construction of, (hereinafter referred to as the "Project"), the Owner and the Contractor hereby agreeing as follows:

### ARTICLE I

#### THE CONTRACT AND THE CONTRACT DOCUMENTS

##### 1.1 THE CONTRACT

1.1.1 The Contract between the Owner and the Contractor, of which this Contract is a part, consists of the Contract Documents. It shall be effective on the date this Agreement is executed by the last party to execute it.

##### 1.2. THE CONTRACT DOCUMENTS

1.2.1 The Contract Documents consist of this Agreement, the Requirements and Instructions to Bidders, the Specifications, the Drawings, all Change Orders and Field Orders issued hereafter, any other amendments hereto executed by the parties hereafter, together with the following (if any):

Documents not enumerated in this Paragraph 1.2.1 are not Contract Documents and do not form part of this Contract.

##### 1.3 ENTIRE AGREEMENT

1.3.1 This Contract, together with the Contractor's performance and payment bonds for the Project, all General Conditions, Special Conditions, Plans and Specifications, and Addenda attached thereto, constitute the entire and exclusive agreement between the Owner and the Contractor regarding the Project. Specifically, but without limitation, this Contract supersedes any bid documents and all prior written or oral communications, representations and negotiations, if any, between the Owner and Contractor not expressly made a part hereof.

##### 1.4 NO PRIVACY WITH OTHERS

1.4.1 Nothing contained in this Contract shall create, or be interpreted to create, privity or any other contractual agreement between the Owner and any person or entity other than the Contractor.

##### 1.5 INTENT AND INTERPRETATION

1.5.1 The intent of this Contract is to require complete, correct and timely execution of the Work. Any Work that may be required, implied or inferred by the Contract Documents, or any one or more of them, as necessary to produce the intended result shall be provided by the Contractor for the Contract Price.

1.5.2 This Contract is intended to be an integral whole and shall be interpreted as internally consistent. What is required by any one Contract Document shall be considered as required by the Contract.

1.5.3 When a word, term or phrase is used in this Contract, it shall be interpreted or construed, first, as defined herein; second, if not defined, per its generally accepted meaning in the construction industry; and third, if there is no generally accepted meaning in the construction industry, per its common and customary usage.

1.5.4 The words "include", "includes", or "including", as used in this Contract, shall be deemed to be followed by the phrase, "without limitation".

1.5.5 The specification herein of any act, failure, refusal, omission, event, occurrence or condition as constituting a material breach of this Contract shall not imply that any other, non-specified act, failure, refusal, omission, event, occurrence or condition shall be deemed not to constitute a material breach of this Contract.

1.5.6 Words or terms used as nouns in this Contract shall be inclusive of their singular and plural forms, unless the context of their usage clearly requires a contrary meaning.

1.5.7 The Contractor shall have a continuing duty to read, carefully study and compare each of the Contract Documents, the Shop Drawings, the Product Data, and any Plans and Specifications, and shall give written notice to the Owner of any inconsistency, ambiguity, error or omission which the Contractor

may discover with respect to these documents before proceeding with the affected Work. The issuance, or the express or implied approval by the Owner or the Architect of the Contract Documents, Shop Drawings or Product Data shall not relieve the Contractor of the continuing duties imposed hereby, nor shall any such approval be evidence of the Contractor's compliance with this Contract. The Owner has requested the Architect to only prepare documents for the Project, including the Drawings and Specifications for the Project, which are accurate, adequate, consistent, coordinated and sufficient for construction. HOWEVER, THE OWNER MAKES NO REPRESENTATION OR WARRANTY OF ANY NATURE WHATSOEVER TO THE CONTRACTOR CONCERNING SUCH DOCUMENTS. By the execution hereof, the Contractor acknowledges and represents that it has received, reviewed and carefully examined such documents, has found them to be complete, accurate, adequate, consistent, coordinated and sufficient for construction, and that the Contractor has not, does not, and will not rely upon any representation or warranties by the Owner concerning such documents as no such representation or warranties have been or are hereby made. Further, the Contractor represents and warrants that it has had a sufficient opportunity to inspect the Project site and assumes all responsibility for inadequacies or ambiguities in the plans, drawings or specifications as well as for latent conditions of the site where the work is to be performed.

1.5.8 As between numbers and scaled measurements on the Drawings and in the Design, the numbers shall govern, as between larger scale and smaller scale drawings, the larger scale shall govern.

1.5.9 Neither the organization of any of the Contract Documents into divisions, sections, paragraphs, articles, (or other categories), nor the organization or arrangement of the Design, shall control the Contractor in dividing the Work or in establishing the extent or scope of the Work to be performed by Subcontractors.

## **1.6 OWNERSHIP OF**

### **CONTRACT DOCUMENTS**

1.6.1 The Contract Documents, and each of them, shall remain the property of the Owner. The Contractor shall have the right to keep one record set of the Contract Documents upon completion of the Project; provided, however, that in no event shall Contractor use, or permit to be used, any or all such

Contract Documents on other projects without the Owner's prior written authorization.

## **ARTICLE II**

### **THE WORK**

2.1 The Contractor shall perform all the Work required, implied or reasonably inferable from, this Contract.

#### **2.2 WORK**

2.2.1 The term "Work" shall mean whatever is done by or required of the Contractor to perform and complete its duties under this Contract, including the following: construction of the whole or a designated part of the Project; furnishing of any required surety bonds and insurance, and the provision or furnishing of labor, supervision, services, materials, supplies, equipment, fixtures, appliances, facilities, tools, transportation, storage, power, permits and licenses required of the Contractor, fuel, heat, light, cooling and all other utilities as required by this Contract. The Work to be performed by the Contractor is generally described as Bethany Lakes Loop Trail brief description of work to be done:

*[Detailed Work to be Performed will be attached at Exhibit A. This will include the bid specification and scope of work and the vendors response.]*

2.2.2 The Contractor shall be responsible for paying for and procuring all materials and labor and furnishing all services necessary or appropriate for the full performance of the Work and the for the full completion of the Project. All materials shall be new and materials and workmanship shall be of good quality. Upon request, the Contractor shall furnish

satisfactory proof of the type, kind, and quality of materials.

### **ARTICLE III**

#### **CONTRACT TIME**

##### **3.1 TIME AND LIQUIDATED DAMAGES**

3.1.1 The Contractor shall commence the Work within 10 days of receipt of a written Notice to Proceed, and shall achieve Substantial Completion of the Work no later than 90 calendar days from the date specified in the Notice to Proceed. The parties acknowledge that time is of the essence in the performance of the terms of this Contract. The term "calendar days" shall mean all days of the week or month, no days being excepted. It is contemplated by the parties that the progress of the Work may be delayed by certain conditions beyond the control of the parties; these delays have been contemplated by the parties and considered in the time allotted for performance specified herein and includes, but is not limited to delays occasioned on account of adverse weather, temporary unavailability of materials, shipment delays, and the presence and potential interference of other contractors who may be performing work at the Project site unrelated to this Contract.

The number of calendar days from the date on which the Work is permitted to proceed, through the date set forth for Substantial Completion, shall constitute the "Contract Time".

3.1.2 The Contractor shall pay the Owner the sum of \$240 per day for each and every calendar day of unexcused delay in achieving Substantial Completion beyond the date set forth herein for Substantial Completion of the Work. Any sums due and payable hereunder by the Contractor shall be payable, not as a penalty, but as liquidated damages representing an estimate of delay damages likely to be sustained by the Owner, estimated at or before the time of executing this Contract. When the Owner reasonably believes that Substantial Completion will be inexcusably delayed, the Owner shall be entitled, but not required, to withhold from any amounts otherwise due the Contractor an amount then believed by the Owner to be adequate to recover liquidated damages applicable to such delays. If and when the Contractor overcomes the delay in achieving Substantial Completion, or any part thereof, for which the Owner has withheld payment, the Owner shall

promptly release to the Contractor those funds withheld, but no longer applicable, as liquidated damages.

3.1.3 No claim shall be made by the Contractor to the Owner, and no damages, costs or extra compensation shall be allowed or paid by the Owner to the Contractor for any delay or hindrance from any cause in the progress or completion of the Work or this Contract. The Contractor's sole remedy in the event of any delay or hindrance shall be to request time extensions by written change orders as provided for hereinafter. Should the Contractor be delayed by an act of the Owner, or should the Owner order a stoppage of the Work for sufficient cause, an extension of time shall be granted by the Owner by written authorization upon written application, which extension shall not be unreasonably denied, to compensate for the delay.

3.1.4 The Owner shall have the authority to suspend the Work wholly or in part for such period or periods of time as it may deem appropriate due to unsuitable conditions considered unfavorable for the proper prosecution of the Work or for the failure of the Contractor to carry out instructions from the Owner or Owner's representative. During any period in which the Work is stopped or during which any of the Work is not actively in progress for any reason, Contractor shall properly protect the site and the Work from damage, loss or harm.

##### **3.2 SUBSTANTIAL COMPLETION**

3.2.1 "Substantial Completion" shall mean that stage in the progression of the Work when the Work is sufficiently complete in accordance with this Contract that the Owner can enjoy beneficial use or occupancy of the Work and can utilize the Work for its intended purpose, even though minor miscellaneous work and/or adjustment may be required.

##### **3.3 TIME IS OF THE ESSENCE**

3.3.1 All limitations of time set forth in the Contract Documents are of the essence of this Contract.

## ARTICLE IV

### CONTRACT PRICE

#### 4.1 THE CONTRACT PRICE

4.1.1 The Owner shall pay, and the Contractor shall accept, as full and complete payment for all the Work required herein, the fixed sum of \$522,362.80.

The sum set forth in this Paragraph 4.1 shall constitute the Contract Price which shall not be modified except by written Change Order as provided in this Contract.

## ARTICLE V

### PAYMENT OF THE CONTRACT PRICE

#### 5.1 SCHEDULE OF VALUES

5.1.1 Within ten (10) calendar days of the effective date hereof, the Contractor shall submit to the Owner and to the Architect a Schedule of Values allocating the Contract Price to the various portions of the Work. The Contractor's Schedule of Values shall be prepared in such form, with such detail, and supported by such data as the Architect or the Owner may require to substantiate its accuracy. The Contractor shall not imbalance its Schedule of Values nor artificially inflate any element thereof. The violation of this provision by the Contractor shall constitute a material breach of this Contract. The Schedule of Values shall be used only as a basis for the Contractor's Applications for Payment and shall only constitute such basis after it has been acknowledged and accepted in writing by the Architect and the Owner.

#### 5.2 PAYMENT PROCEDURE

5.2.1 The Owner shall pay the Contract Price to the Contractor as provided below.

5.2.2 **PROGRESS PAYMENTS** - Based upon the Contractor's Applications for Payment submitted to the Architect and upon Certificates for Payment subsequently issued to the Owner by the Architect, the Owner shall make progress payments to the Contractor on account of the Contract Price.

5.2.3 On or before the 25th day of each month after commencement of the Work, the Contractor shall

submit an Application for Payment for the period ending the 15th day of the month to the Architect in such form and manner, and with such supporting data and content, as the Owner or the Architect may require. Therein, the Contractor may request payment for ninety percent (95%) of that portion of the Contract Price properly allocable to Contract requirements properly provided, labor, materials and equipment properly incorporated in the Work, less the total amount of previous payments received from the Owner. Such Application for Payment shall be signed by the Contractor and shall constitute the Contractor's representation that the Work has progressed to the level for which payment is requested in accordance with the Schedule of Values, that the Work has been properly installed or performed in full compliance with this Contract, and that the Contractor knows of no reason why payment should not be made as requested. Thereafter, the Architect will review the Application for Payment and may also review the Work at the Project site or elsewhere to determine whether the quantity and quality of the Work is as represented in the Application for Payment and is as required by this Contract. The Architect shall determine and certify to the Owner the amount properly owing to the Contractor. The Owner shall make partial payments on account of the Contract Price to the Contractor within thirty (30) days following the Architect's receipt and approval of each Application for Payment. The amount of each partial payment shall be the amount certified for payment by the Architect less such amounts, if any, otherwise owing by the Contractor to the Owner or which the Owner shall have the right to withhold as authorized by this Contract. The Architect's certification of the Contractor's Application for Payment shall not preclude the Owner from the exercise of any of its rights as set forth in Paragraph 5.3 hereinbelow.

5.2.4 The Contractor warrants that title to all Work covered by an Application for Payment will pass to the Owner no later than the time of payment. The Contractor further warrants that upon submittal of an Application for Payment, all Work for which payments have been received from the Owner shall be free and clear of liens, claims, security interest or other encumbrances in favor of the Contractor or any other person or entity whatsoever.

5.2.5 The Contractor shall promptly pay each Subcontractor out of the amount paid to the Contractor on account of such Subcontractor's Work, the amount to which such Subcontractor is entitled. In the event the Owner becomes informed that the Contractor has not paid a Subcontractor as herein provided, the Owner shall have the right, but not the duty, to issue

future checks in payment to the Contractor of amounts otherwise due hereunder naming the Contractor and such Subcontractor as joint payees. Such joint check procedure, if employed by the Owner, shall create no rights in favor of any person or entity beyond the right of the named payees to payment of the check and shall not be deemed to commit the Owner to repeat the procedure in the future.

5.2.6 No progress payment, nor any use or occupancy of the Project by the owner, shall be interpreted to constitute an acceptance of any Work not in strict accordance with this Contract.

### **5.3 WITHHELD PAYMENT**

5.3.1 The Owner may decline to make payment, may withhold funds, and, if necessary, may demand the return of some or all of the amounts previously paid to the Contractor, to protect the Owner from loss because of:

- (a) defective Work not remedied by the Contractor nor, in the opinion of the Owner, likely to be remedied by the Contractor;
- (b) claims of third parties against the Owner or the Owner's property;
- (c) failure by the Contractor to pay Subcontractors or others in a prompt and proper fashion;
- (d) evidence that the balance of the Work cannot be completed in accordance with the Contract for the unpaid balance of the Contract Price,
- (e) evidence that the Work will not be completed in the time required for substantial or final completion;
- (f) persistent failure to carry out the Work in accordance with the Contract;
- (g) damage to the Owner or a third party to whom the Owner is, or may be, liable.

In the event that the Owner makes written demand upon the Contractor for amounts previously paid by the Owner as contemplated in this Subparagraph 5.3.1, the Contractor shall promptly comply with such demand. The Owner shall have no duty to third parties to withhold payment to the

Contractor and shall incur no liability for a failure to withhold funds.

### **5.4 UNEXCUSED FAILURE TO PAY**

5.4.1 If within fifteen (15) days after the date established herein for payment to the Contractor by the Owner, the Owner, without cause or basis hereunder, fails to pay the Contractor any amount then due and payable to the Contractor, then the Contractor may after ten (10) additional days' written notice to the Owner and the Architect, and without prejudice to any other available rights or remedies it may have, stop the Work until payment of those amounts due from the Owner have been received. Late payments shall not accrue interest or other late charges.

### **5.5 SUBSTANTIAL COMPLETION**

5.5.1 When the Contractor believes that the Work is substantially complete, the Contractor shall submit to the Architect a list of items to be completed or corrected. When the Architect on the basis of an inspection determines that the Work is in fact substantially complete, it will prepare a Certificate of Substantial Completion which shall establish the date of Substantial Completion, shall state the responsibilities of the Owner and the Contractor for Project security, maintenance, heat, utilities, damage to the Work, and insurance, and shall fix the time within which the Contractor shall complete the items listed therein. Guarantees required by the Contract shall commence on the date of Substantial Completion of the Work. The Certificate of Substantial Completion shall be submitted to the Owner and the Contractor for their written acceptance of the responsibilities assigned to them in such certificate.

Upon Substantial Completion of the Work, and execution by both the Owner and the Contractor of the Certificate of Substantial Completion, the Owner shall pay the Contractor an amount sufficient to increase total payments to the Contractor to one hundred percent (100%) of the Contract Price less three hundred percent (300%) of the reasonable cost as determined by the Owner and the Architect for completing all incomplete Work, correcting and bringing into conformance all defective and nonconforming Work, and handling all unsettled claims.

### **5.6 COMPLETION AND FINAL PAYMENT**

5.6.1 When all of the Work is finally complete and the Contractor is ready for a final inspection, it shall notify the Owner and the Architect thereof in

writing. Thereupon, the Architect will make final inspection of the Work and, if the Work is complete in full accordance with this Contract and this Contract has been fully performed, the Architect will promptly issue a final Certificate for Payment certifying to the Owner that the Project is complete and the Contractor is entitled to the remainder of the unpaid Contract Price, less any amount withheld pursuant to this Contract. If the Architect is unable to issue its final Certificate for Payment and is required to repeat its final inspection of the Work, the Contractor shall bear the cost of such repeat final inspection(s) which cost may be deducted by the Owner from the Contractor's final payment.

5.6.1.1 If the Contractor fails to achieve final completion within the time fixed therefor by the Architect in its Certificate of Substantial Completion, the Contractor shall pay the Owner the sum set forth hereinabove as liquidated damages per day for each and every calendar day of unexcused delay in achieving final completion beyond the date set forth herein for final completion of the Work. Any sums due and payable hereunder by the Contractor shall be payable, not as a penalty, but as liquidated damages representing an estimate of delay damages likely to be sustained by the Owner, estimated at or before the time of executing this Contract. When the Owner reasonably believes that final completion will be inexcusably delayed, the Owner shall be entitled, but not required, to withhold from any amounts otherwise due the Contractor an amount then believed by the Owner to be adequate to recover liquidated damages applicable to such delays. If and when the Contractor overcomes the delay in achieving final completion, or any part thereof, for which the Owner has withheld payment, the Owner shall promptly release to the Contractor those funds withheld, but no longer applicable, as liquidated damages.

5.6.2 The Contractor shall not be entitled to final payment unless and until it submits to the Architect its affidavit that all payrolls, invoices for materials and equipment, and other liabilities connected with the Work for which the Owner, or the Owner's property might be responsible, have been fully paid or otherwise satisfied; releases and waivers of lien from all Subcontractors of the Contractor and of any and all other parties required by the Architect or the Owner; consent of Surety, if any, to final payment. If any third party fails or refuses to provide a release of claim or waiver of lien as required by the Owner, the Contractor shall furnish a bond satisfactory to the Owner to discharge any such lien or indemnify the Owner from liability.

5.6.3 The Owner shall make final payment of all sums due the Contractor within ten (10) days of the Architect's execution of a final Certificate for Payment.

5.6.4 Acceptance of final payment shall constitute a waiver of all claims against the Owner by the Contractor except for those claims previously made in writing against the Owner by the Contractor, pending at the time of final payment, and identified in writing by the Contractor as unsettled at the time of its request for final payment.

5.6.5 Under no circumstance shall Contractor be entitled to receive interest on any payments or monies due Contractor by the Owner, whether the amount on which the interest may accrue is timely, late, wrongfully withheld, or an assessment of damages of any kind.

## **ARTICLE VI**

### **THE OWNER**

#### **6.1 INFORMATION, SERVICES AND THINGS**

##### **REQUIRED FROM OWNER**

6.1.1 The Owner shall furnish to the Contractor, at the time of executing this Contract, all written and tangible material in its possession concerning conditions below ground at the site of the Project.

Such written and tangible material is furnished to the Contractor only in order to make complete disclosure of such material and for no other purpose. By furnishing such material, the Owner does not represent, warrant, or guarantee its accuracy either in whole, in part, implicitly or explicitly, or at all, and shall have no liability therefor. The Owner shall also furnish surveys, legal limitations and utility locations (if known), and a legal description of the Project site.

6.1.2 Excluding permits and fees normally the responsibility of the Contractor, the Owner shall obtain all approvals, easements, and the like required for construction and shall pay for necessary assessments and charges required for construction, use or occupancy of permanent structures or for permanent changes in existing facilities.

6.1.3 The Owner shall furnish the Contractor, free of charge, one copy of the Contract Documents for execution of the Work.

## **6.2 RIGHT TO STOP WORK**

6.2.1 If the Contractor persistently fails or refuses to perform the Work in accordance with this Contract, or if the best interests of the public health, safety or welfare so require, the Owner may order the Contractor to stop the Work, or any described portion thereof, until the cause for stoppage has been corrected, no longer exists, or the Owner orders that Work be resumed. In such event, the Contractor shall immediately obey such order.

## **6.3 OWNER'S RIGHT TO PERFORM WORK**

6.3.1 If the Contractor's Work is stopped by the Owner under Paragraph 6.2, and the Contractor fails within seven (7) days of such stoppage to provide adequate assurance to the Owner that the cause of such stoppage will be eliminated or corrected, then the Owner may, without prejudice to any other rights or remedies the Owner may have against the Contractor, proceed to carry out the subject Work. In such a situation, an appropriate Change Order shall be issued deducting from the Contract Price the cost of correcting the subject deficiencies, plus compensation for the Architect's additional services and expenses necessitated thereby, if any. If the unpaid portion of the Contract Price is insufficient to cover the amount due the Owner, the Contractor shall pay the difference to the Owner.

# **ARTICLE VII**

## **THE CONTRACTOR**

7.1 The Contractor is again reminded of its continuing duty set forth in Subparagraph 1.5.7. The Contractor shall perform no part of the Work at any time without adequate Contract Documents or, as appropriate, approved Shop Drawings, Product Data or Samples for such portion of the Work. If the Contractor performs any of the Work knowing it involves a recognized error, inconsistency or omission in the Contract Documents without such notice to the Architect, the Contractor shall bear responsibility for such performance and shall bear the cost of correction.

7.2 The Contractor shall perform the Work strictly in accordance with this Contract.

7.3 The Contractor shall supervise and direct the Work using the Contractor's best skill, effort and attention. The Contractor shall be responsible to the Owner for any and all acts or omissions of the Contractor, its employees and others engaged in the Work on behalf of the Contractor.

7.3.1 The Contractor shall give adequate attention to the faithful prosecution of the Work and the timely completion of this Contract, with authority to determine the manner and means of performing such Work, so long as such methods insure timely completion and proper performance.

7.3.2 The Contractor shall exercise all appropriate means and measures to insure a safe and secure jobsite in order to avoid and prevent injury, damage or loss to persons or property.

## **7.4 WARRANTY**

7.4.1 The Contractor warrants to the Owner that all labor furnished to progress the Work under this Contract will be competent to perform the tasks undertaken, that the product of such labor will yield only first-class results, that materials and equipment furnished will be of good quality and new unless otherwise permitted by this Contract, and that the Work will be of good quality, free from faults and defects and in strict conformance with this Contract. All Work not conforming to these requirements may be considered defective.

7.5 The Contractor shall obtain and pay for all permits, fees and licenses necessary and ordinary for the Work. The Contractor shall comply with all lawful requirements applicable to the Work and shall give and maintain any and all notices required by applicable law pertaining to the Work.

## **7.6 SUPERVISION**

7.6.1 The Contractor shall employ and maintain at the Project site only competent supervisory personnel. Absent written instruction from the Contractor to the contrary, the superintendent shall be deemed the Contractor's authorized representative at the site and shall be authorized to receive and accept any and all communications from the Owner or the Architect.

7.6.2 Key supervisory personnel assigned by the Contractor to this Project are as follows:

NAME	FUNCTION
Rohit Singla	President
_____	_____
_____	_____
_____	_____
_____	_____

So long as the individuals named above remain actively employed or retained by the Contractor, they shall perform the functions indicated next to their names unless the Owner agrees to the contrary in writing. In the event one or more individuals not listed above subsequently assume one or more of those functions listed above, the Contractor shall be bound by the provisions of this Subparagraph 7.6.2 as though such individuals had been listed above.

**7.7** The Contractor, within fifteen (15) days of commencing the Work, shall submit to the Owner and the Architect for their information, the Contractor's schedule for completing the Work. The Contractor's schedule shall be revised no less frequently than monthly (unless the parties otherwise agree in writing) and shall be revised to reflect conditions encountered from time to time and shall be related to the entire Project. Each such revision shall be furnished to the Owner and the Architect. Failure by the Contractor to strictly comply with the provisions of this Paragraph 7.7 shall constitute a material breach of this Contract.

**7.8** The Contractor shall continuously maintain at the site, for the benefit of the owner and the Architect, one record copy of this Contract marked to record on a current basis changes, selections and modifications made during construction. Additionally, the Contractor shall maintain at the site for the Owner and Architect the approved Shop Drawings, Product Data, Samples and other similar required submittals. Upon final completion of the Work, all of these record documents shall be delivered to the Owner.

## **7.9 SHOP DRAWINGS, PRODUCT**

### **DATA AND SAMPLES**

**7.9.1** Shop Drawings, Product Data, Samples and other submittals from the Contractor do not constitute Contract Documents. Their purpose is merely to demonstrate the manner in which the

Contractor intends to implement the Work in conformance with information received from the Contract Documents.

**7.9.2** The Contractor shall not perform any portion of the Work requiring submittal and review of Shop Drawings, Product Data or Samples unless and until such submittal shall have been approved by the Architect. Approval by the Architect, however, shall not be evidence that Work installed pursuant thereto conforms with the requirements of this Contract.

## **7.10 CLEANING THE SITE**

### **AND THE PROJECT**

**7.10.1** The Contractor shall keep the site reasonably clean during performance of the Work. Upon final completion of the Work, the Contractor shall clean the site and the Project and remove all waste, rubbish, temporary structures, and other materials together with all of the Contractor's property therefrom. Contractor shall dispose of all refuse at a Texas Natural Resource Conservation Commission approved landfill. The Contractor shall further restore all property damaged during the prosecution of the Work and shall leave the site in a clean and presentable condition. No additional payment shall be made by the Owner for this work, the compensation having been considered and included in the contract price.

## **7.11 ACCESS TO WORK AND INSPECTIONS**

**7.11.1** The Owner and the Architect shall have access to the Work at all times from commencement of the Work through final completion. The Contractor shall take whatever steps necessary to provide access when requested. When reasonably requested by the Owner or the Architect, the Contractor shall perform or cause to be performed such testing as may be necessary or appropriate to insure suitability of the jobsite or the Work's compliance with the Contract requirements.

## **7.12 INDEMNITY AND DISCLAIMER**

**7.12.1** OWNER SHALL NOT BE LIABLE OR RESPONSIBLE FOR, AND SHALL BE INDEMNIFIED, HELD HARMLESS AND RELEASED BY CONTRACTOR FROM AND AGAINST ANY AND ALL SUITS, ACTIONS, LOSSES, DAMAGES, CLAIMS, OR LIABILITY OF ANY CHARACTER, TYPE, OR DESC-

RIPTION, INCLUDING ALL EXPENSES OF LITIGATION, COURT COSTS, AND ATTORNEY'S FEES FOR INJURY OR DEATH TO ANY PERSON, OR INJURY OR LOSS TO ANY PROPERTY, RECEIVED OR SUSTAINED BY ANY PERSON OR PERSONS, INCLUDING THE CONTRACTOR, OR PROPERTY, ARISING OUT OF, OR OCCASIONED BY, DIRECTLY OR INDIRECTLY, THE PERFORMANCE OF CONTRACTOR UNDER THIS CONTRACT, INCLUDING CLAIMS AND DAMAGES ARISING IN WHOLE OR IN PART FROM THE NEGLIGENCE OF OWNER, WITHOUT, HOWEVER, WAIVING ANY GOVERNMENTAL IMMUNITY AVAILABLE TO THE OWNER UNDER TEXAS LAW AND WITHOUT WAIVING ANY DEFENSES OF THE PARTIES UNDER TEXAS LAW. THE PROVISIONS OF THIS INDEMNIFICATION ARE SOLELY FOR THE BENEFIT OF THE PARTIES HERETO AND NOT INTENDED TO CREATE OR GRANT ANY RIGHTS, CONTRACTUAL OR OTHERWISE, TO ANY OTHER PERSON OR ENTITY. IT IS THE EXPRESSED INTENT OF THE PARTIES TO THIS CONTRACT THAT THE INDEMNITY PROVIDED FOR IN THIS CONTRACT IS AN INDEMNITY EXTENDED BY CONTRACTOR TO INDEMNIFY AND PROTECT OWNER FROM THE CONSEQUENCES OF THE CONTRACTOR'S AS WELL AS THE OWNER'S NEGLIGENCE, WHETHER SUCH NEGLIGENCE IS THE SOLE OR PARTIAL CAUSE OF ANY SUCH INJURY, DEATH, OR DAMAGE.

7.12.2 The Contractor will secure and maintain Contractual Liability insurance to cover this indemnification agreement that will be primary and non-contributory as to any insurance maintained by the Owner for its own benefit, including self-insurance. In addition, Contractor shall obtain and file with Owner a Certificate of Insurance and copies of

policy endorsements evidencing the required coverage.

7.12.3 In claims against any person or entity indemnified under this Paragraph 7.12 by an employee of the Contractor, a Subcontractor, anyone directly or indirectly employed by them or anyone for whose acts they may be liable, the indemnification obligation under this Paragraph 7.12 shall not be limited by a limitation on amount or type of damages, compensation or benefits payable by or for the Contractor or a Subcontractor under workers' compensation acts, disability benefit acts or other employee benefit acts.

### **7.13 NONDISCRIMINATION**

7.13.1 The Contractor shall not discriminate in any way against any person, employee or job applicant on the basis of race, color, creed, national origin, religion, age, sex, or disability where reasonable accommodations can be effected to enable the person to perform the essential functions of the job. The Contractor shall further insure that the foregoing nondiscrimination requirement shall be made a part and requirement of each subcontract on this Project.

### **7.14 PREVAILING WAGE RATES**

7.14.1 The Contractor shall comply in all respects with all requirements imposed by any laws, ordinances or resolutions applicable to the Project with regard to the minimum prevailing wage rates for all classes of employees, laborers, subcontractors, mechanics, workmen and persons furnishing labor and services to the Project. The Owner has adopted a Prevailing Wage Rate Schedule, available to the Contractor by request, which specifies the classes and wage rates to be paid to all persons. The Contractor shall pay not less than the minimum wage rates established thereby for each class, craft or type of labor, workman, or mechanic employed in the execution of this Contract. The failure of the Contractor to comply with this requirement shall result in the forfeiture to the Owner of a sum of not less than Sixty Dollars (\$60.00) for each person per day, or portion thereof, that such person is paid less than the prevailing rate. Upon request by the Owner, Contractor shall make available for inspection and copying its books and records, including but not limited to its payroll records, account information and other documents as may be required by the Owner to insure compliance with this provision.

## **7.15 JOB SITE SAFETY PRECAUTIONS**

7.15.1 The Contractor shall at all times exercise reasonable precautions for the safety of its employees, laborers, subcontractors, mechanics, workmen and others on and near the jobsite and shall comply with all laws, ordinances, regulations, and standards of federal, state and local safety laws and regulations. The Contractor shall provide such machinery guards, safe walkways, ladders, bridges, and other safety devices as may be necessary or appropriate to ensure a safe and secure jobsite and shall require its subcontractors to comply with this requirement. The Contractor shall immediately comply with any and all safety requirements imposed by the Architect during the progress of the Work.

## **7.16 WARNING DEVICES AND BARRICADES**

7.16.1 The Contractor shall furnish and maintain such warning devices, barricades, lights, signs, pavement markings, and other devices as may be necessary or appropriate or required by the Architect to protect persons or property in, near or adjacent to the jobsite. No separate compensation shall be paid to the Contractor for such measures. Where the Work is being conducted in, upon or near streets, alleys, sidewalks, or other rights-of-way, the Contractor shall ensure the placement, maintenance and operation of any and all such warning devices as may be required by the Owner and shall do so until no longer required by the Owner. Such devices shall be in compliance with and conform to the manual and specifications for the uniform system of traffic control devices adopted by the Texas Department of Transportation.

## **7.17 PROTECTION OF UTILITIES**

### **AND OTHER CONTRACTORS**

7.17.1 The Contractor shall use best efforts to leave undisturbed and uninterrupted all utilities and utility services provided to the jobsite or which presently exists at, above or beneath the location where the Work is to be performed. In the event that any utility or utility service is disturbed or damaged during the progress of the Work, the Contractor shall forthwith repair, remedy or restore the utility at Contractor's sole expense.

7.17.2 The Contractor understands and acknowledges that other contractors of the Owner or of other entities may be present at the jobsite performing other work unrelated to the Project. The Contractor shall use best efforts to work around other contractors without impeding the work of others while

still adhering to the completion date established herein. In the event that the Contractor's work is or may be delayed by any other person, the Contractor shall immediately give notice thereof to the Architect and shall request a written Change Order in accordance with the procedures set forth by this Contract. The Contractor's failure to provide such notice and to request such Change Order shall constitute a waiver of any and all claims associated therewith.

## **ARTICLE VIII**

### **CONTRACT ADMINISTRATION**

#### **8.1 THE ARCHITECT**

8.1.1 When used in this Contract the term "Architect" does not necessarily denote a duly licensed, trained or certified architect; as used herein, the term shall be used interchangeably and shall mean a designated Architect, Engineer, or Contract Administrator (who may not be an architect or engineer) for the Owner, said person to be designated or redesignated by the Owner prior to or at any time during the Work hereunder. The Architect may be an employee of the Owner or may be retained by the Owner as an independent contractor but, in either event, the Architect's duties and authority shall be as set forth hereinafter. The Contractor understands and agrees that it shall abide by the decisions and instructions of the Architect notwithstanding the contractual relationship between the Owner and Architect. All the Owner's instructions to the Contractor shall be through the Architect.

In the event the Owner should find it necessary or convenient to replace the Architect, the Owner shall retain a replacement Architect and the status of the replacement Architect shall be that of the former Architect.

#### **8.2 ARCHITECT'S ADMINISTRATION**

8.2.1 The Architect, unless otherwise directed by the Owner in writing, will perform those duties and discharge those responsibilities allocated to the Architect as set forth in this Contract. The Architect shall be the Owner's representative from the effective date of this Contract until final payment has been made.

8.2.2 The Owner and the Contractor shall communicate with each other in the first instance through the Architect.

8.2.3 The Architect shall be the initial interpreter of the requirements of the drawings and specifications and the judge of the performance thereunder by the Contractor. The Architect shall render written or graphic interpretations necessary for the proper execution or progress of the Work with reasonable promptness on request of the Contractor.

8.2.4 The Architect will review the Contractor's Applications for Payment and will certify to the Owner for payment to the Contractor, those amounts then due the Contractor as provided in this Contract.

8.2.5 The Architect shall have authority to reject Work which is defective or does not conform to the requirements of this Contract. If the Architect deems it necessary or advisable, the Architect shall have authority to require additional inspection or testing of the Work for compliance with Contract requirements.

8.2.6 The Architect will review and approve, or take other appropriate action as necessary, concerning the Contractor's submittals including Shop Drawings, Product Data and Samples. Such review, approval or other action shall be for the sole purpose of determining conformance with the design concept and information given through the Contract Documents.

8.2.7 The Architect will prepare Change Orders and may authorize minor changes in the Work by Field Order as provided elsewhere herein.

8.2.8 The Architect shall, upon written request from the Contractor, conduct inspections to determine the date of Substantial Completion and the date of final completion, will receive and forward to the Owner for the Owner's review and records, written warranties and related documents required by this Contract and will issue a final Certificate for Payment upon compliance with the requirements of this Contract.

8.2.9 The Architect's decisions in matters relating to aesthetic effect shall be final if consistent with the intent of this Contract.

### **8.3 CLAIMS BY THE CONTRACTOR**

8.3.1 The Architect shall determine all claims and matters in dispute between the Contractor and

Owner with regard to the execution, progress, or sufficiency of the Work or the interpretation of the Contract Documents, including but not limited to the plans and specifications. Any dispute shall be submitted in writing to the Architect within seven (7) days of the event or occurrence or the first appearance of the condition giving rise to the claim or dispute who shall render a written decision within a reasonable time thereafter. The Architect's decisions shall be final and binding on the parties. In the event that either party objects to the Architect's determination as to any submitted dispute, that party shall submit a written objection to the Architect and the opposing party within ten (10) days of receipt of the Architect's written determination in order to preserve the objection. Failure to so object shall constitute a waiver of the objection for all purposes.

8.3.2 Pending final resolution of any claim of the Contractor, the Contractor shall diligently proceed with performance of this Contract and the Owner shall continue to make payments to the Contractor in accordance with this Contract.

8.3.3 ***CLAIMS FOR CONCEALED, LATENT OR UNKNOWN CONDITIONS*** - The Contractor expressly represents that it has been provided with an adequate opportunity to inspect the Project site and thoroughly review the Contract Documents and plans and specifications prior to submission of its bid and the Owner's acceptance of the bid. Subject to the conditions hereof, Contractor assumes full responsibility and risk for any concealed, latent or unknown condition which may affect the Work. No claims for extra work or additional compensation shall be made by Contractor in connection with concealed, latent or unknown conditions except as expressly provided herein. Should concealed, latent or unknown conditions encountered in the performance of the Work (a) below the surface of the ground or (b) in an existing structure be at variance with the conditions indicated by this Contract, or should unknown conditions of an unusual nature differing materially from those ordinarily encountered in the area and generally recognized as inherent in Work of the character provided for in this Contract, be encountered, the Contract Price shall be equitably adjusted by Change Order upon the written notice and claim by either party made within seven (7) days after the first observance of the condition. As a condition precedent to the Owner having any liability to the Contractor for concealed or unknown conditions, the Contractor must give the Owner and the Architect written notice of, and an opportunity to observe, the condition prior to disturbing it. The failure by the Contractor to make the written notice and claim as

provided in this Subparagraph shall constitute a waiver by the Contractor of any claim arising out of or relating to such concealed, latent or unknown condition and the Contractor thereby assumes all risks and additional costs associated therewith.

8.3.4 **CLAIMS FOR ADDITIONAL COSTS** - If the Contractor wishes to make a claim for an increase in the Contract Price, as a condition precedent to any liability of the Owner therefor, the Contractor shall give the Architect written notice of such claim within seven (7) days after the occurrence of the event, or the first appearance of the condition, giving rise to such claim. Such notice shall be given by the Contractor before proceeding to execute any additional or changed Work. The failure by the Contractor to give such notice and to give such notice prior to executing the Work shall constitute a waiver of any claim for additional compensation.

8.3.4.1 In connection with any claim by the Contractor against the Owner for compensation in excess of the Contract Price, any liability of the Owner for the Contractor's costs shall be strictly limited to direct costs incurred by the Contractor and shall in no event include indirect costs or consequential damages of the Contractor. The Owner shall not be liable to the Contractor for claims of third parties, including Subcontractors. The Owner shall not be liable to the Contractor for any claims based upon delay to the Contractor for any reason whatsoever including any act or neglect on the part of the Owner.

8.3.5 **CLAIMS FOR ADDITIONAL TIME** - If the Contractor is delayed in progressing any task which at the time of the delay is then critical or which during the delay becomes critical, as the sole result of any act or neglect to act by the Owner or someone acting in the Owner's behalf, or by changes ordered in the Work, unusual delay in transportation, unusually adverse weather conditions not reasonably anticipated, fire or any causes beyond the Contractor's control, then the date for achieving Substantial Completion of the Work shall be extended upon the written notice and claim of the Contractor to the Owner and the Architect, for such reasonable time as the Architect may determine. Any notice and claim for an extension of time by the Contractor shall be made not more than seven (7) days after the occurrence of the event or the first appearance of the condition giving rise to the claim and shall set forth in detail the Contractor's basis for requiring additional time in which to complete the Project. In the event the delay to the Contractor is a continuing one, only one notice and claim for additional time shall be necessary. If the Contractor fails to make such

claim as required in this Subparagraph, any claim for an extension of time shall be waived.

#### **8.4 FIELD ORDERS**

8.4.1 The Architect shall have authority to order minor changes in the Work not involving a change in the Contract Price or in Contract Time and not inconsistent with the intent of the Contract. Such changes shall be effected by Field Order and shall be binding upon the Contractor. The Contractor shall carry out such Field Orders promptly.

#### **8.5 MEDIATION**

8.5.1 In the event that a dispute arises under the terms of this Contract, following an adverse determination by the Architect and proper preservation of the issue as required herein, the parties agree to submit to mediation. In such event, the parties shall agree to a designated person to serve as mediator and each party shall be responsible for payment of one-half of the total mediation fees. The parties shall submit the dispute to mediation as soon as practical and in no event later than one (1) year after the Architect's written decision on the matter. At least one designated representative of each party must attend and participate in good faith in an effort to resolve the matters in dispute. Mediation shall not be the exclusive remedy available to the Parties.

8.5.2 In no event shall the foregoing provision justify or authorize any delay in the progress of the Work; the parties shall abide by the decision of the Architect in accomplishing the timely completion of the Project.

### **ARTICLE IX**

#### **SUBCONTRACTORS**

##### **9.1 DEFINITION**

9.1.1 A Subcontractor is an entity which has a direct contract with the Contractor to perform a portion of the Work. No Subcontractor shall be in privity with the Owner.

##### **9.2 AWARD OF SUBCONTRACTS**

9.2.1 Upon execution of the Contract, the Contractor shall furnish the Owner, in writing, the names of persons or entities proposed by the

Contractor to act as a Subcontractor on the Project. The Owner shall promptly reply to the Contractor, in writing, stating any objections the Owner may have to such proposed Subcontractor. The Contractor shall not enter a subcontract with a proposed Subcontractor with reference to whom the Owner has made timely objection. The Contractor shall not be required to subcontract with any party to whom the Contractor has objection.

9.2.2 All subcontracts shall afford the Contractor rights against the Subcontractor which correspond to those rights afforded to the Owner against the Contractor herein, including those rights afforded to the Owner by Subparagraph 12.2.1 below. All subcontracts shall incorporate by reference the provisions hereof and shall provide that no claims, causes or demands shall be made by any Subcontractor against the Owner.

9.2.3 The Contractor shall indemnify, defend and hold harmless the Owner from and against any and all claims, demands, causes of action, damage, and liability asserted or made against the Owner by or on behalf of any Subcontractor.

## **ARTICLE X**

### **CHANGES IN THE WORK**

#### **10.1 CHANGES PERMITTED**

10.1.1 Changes in the Work within the general scope of this Contract, consisting of additions, deletions, revisions, or any combination thereof, may be ordered without invalidating this Contract, by Change Order or by Field Order.

10.1.2 Changes in the Work shall be performed under applicable provisions of this Contract and the Contractor shall proceed promptly with such changes.

#### **10.2 CHANGE ORDER DEFINED**

10.2.1 Change Order shall mean a written order to the Contractor executed by the Owner and the Architect, issued after execution of this Contract, authorizing and directing a change in the Work or an adjustment in the Contract Price or the Contract Time, or any combination thereof. The Contract Price and the Contract Time may be changed only by written Change Order.

#### **10.3 CHANGES IN THE CONTRACT PRICE**

10.3.1 Any change in the Contract Price resulting from a Change Order shall be determined as follows: (a) by mutual agreement between the Owner and the Contractor as evidenced by (1) the change in the Contract Price being set forth in the Change Order, (2) such change in the Contract Price, together with any conditions or requirements related thereto, being initialed by both parties and (3) the Contractor's execution of the Change Order, or (b) if no mutual agreement occurs between the Owner and the Contractor, then, as provided in Subparagraph 10.3.2 below.

10.3.2 If no mutual agreement occurs between the Owner and the Contractor as contemplated in Subparagraph 10.3.1 above, the change in the Contract Price, if any, shall then be determined by the Architect on the basis of the reasonable expenditures or savings of those performing, deleting or revising the Work attributable to the change, including, in the case of an increase or decrease in the Contract Price, a reasonable allowance for direct job site overhead and profit. In such case, the Contractor shall present, in such form and with such content as the Owner or the Architect requires, an itemized accounting of such expenditures or savings, plus appropriate supporting data for inclusion in a Change Order. Reasonable expenditures or savings shall be limited to the following: reasonable costs of materials, supplies, or equipment including delivery costs, reasonable costs of labor, including social security, old age and unemployment insurance, fringe benefits required by agreement or custom, and workers' compensation insurance, reasonable rental costs of machinery and equipment exclusive of hand tools whether rented from the Contractor or others, reasonable costs of premiums for all bonds and insurance, permit fees, and sales, use or other taxes related to the Work, and reasonable cost of direct supervision and jobsite field office overhead directly attributable to the change. In no event, shall any expenditure or savings associated with the Contractor's home office or other non-jobsite overhead expense be included in any change in the Contract Price. Pending final determination of reasonable expenditures or savings to the Owner, payments on account shall be made to the Contractor on the Architect's Certificate for Payment.

10.3.3 If unit prices are provided in the Contract, and if the quantities contemplated are so changed in a proposed Change Order that application of such unit prices to the quantities of Work proposed will cause substantial inequity to the Owner or to the

Contractor, the applicable unit prices shall be equitably adjusted.

#### **10.4 MINOR CHANGES**

10.4.1 The Architect shall have authority to order minor changes in the Work not involving a change in the Contract Price or an extension of the Contract Time and not inconsistent with the intent of this Contract. Such minor changes shall be made by written Field Order, and shall be binding upon the owner and the Contractor. The Contractor shall promptly carry out such written Field Orders.

#### **10.5 EFFECT OF EXECUTED**

##### **CHANGE ORDER**

10.5.1 The execution of a Change Order by the Contractor shall constitute conclusive evidence of the Contractor's agreement to the ordered changes in the Work, this Contract as thus amended, the Contract Price and the Contract Time. The Contractor, by executing the Change Order, waives and forever releases any claim against the Owner for additional time or compensation for matters relating to or arising out of or resulting from the Work included within or affected by the executed Change Order.

#### **10.6 NOTICE TO SURETY; CONSENT**

10.6.1 The Contractor shall notify and obtain the consent and approval of the Contractor's surety with reference to all Change Orders if such notice, consent or approval are required by the Contractor's surety or by law. The Contractor's execution of the Change Order shall constitute the Contractor's warranty to the Owner that the surety has been notified of and consents to, such Change Order and the surety shall be conclusively deemed to have been notified of such Change Order and to have expressly consented thereto.

### **ARTICLE XI**

#### **UNCOVERING AND CORRECTING WORK**

##### **11.1 UNCOVERING WORK**

11.1.1 If any of the Work is covered contrary to the Architect's request or to any provisions of this Contract, it shall, if required by the Architect or the Owner, be uncovered for the Architect's inspection and shall be properly replaced at the Contractor's expense without change in the Contract Time.

11.1.2 If any of the Work is covered in a manner not inconsistent with Subparagraph 11.1.1 above, it shall, if required by the Architect or Owner, be uncovered for the Architect's inspection. If such Work conforms strictly with this Contract, costs of uncovering and proper replacement shall by Change Order be charged to the Owner. If such Work does not strictly conform with this Contract, the Contractor shall pay the costs of uncovering and proper replacement.

##### **11.2 CORRECTING WORK**

11.2.1 The Contractor shall immediately proceed to correct Work rejected by the Architect as defective or failing to conform to this Contract. The Contractor shall pay all costs and expenses associated with correcting such rejected Work, including any additional testing and inspections, and reimbursement to the Owner for the Architect's services and expenses made necessary thereby.

11.2.2 If within one (1) year after Substantial Completion of the Work any of the Work is found to be defective or not in accordance with this Contract, the Contractor shall correct it promptly upon receipt of written notice from the Owner. This obligation shall survive final payment by the Owner and termination of this Contract. With respect to Work first performed and completed after Substantial Completion, this one year obligation to specifically correct defective and nonconforming Work shall be extended by the period of time which elapses between Substantial Completion and completion of the subject Work.

11.2.3 Nothing contained in this Paragraph 11.2 shall establish any period of limitation with respect to other obligations which the Contractor has under this Contract. Establishment of the one year time period in Subparagraph 11.2.2 relates only to the duty of the Contractor to specifically correct the Work.

##### **11.3 OWNER MAY ACCEPT DEFECTIVE**

##### **OR NONCONFORMING WORK**

11.3.1 If the Owner chooses to accept defective or nonconforming Work, the Owner may do so. In such event, the Contract Price shall be reduced by the greater of (a) the reasonable cost of removing and correcting the defective or nonconforming Work, and (b) the difference between the fair market value of the Project as constructed and the fair market value of the Project had it not been constructed in such a manner as to include defective or nonconforming Work. If the remaining portion of the unpaid Contract Price, if any,

is insufficient to compensate the Owner for its acceptance of defective or nonconforming Work, the Contractor shall, upon written demand from the Owner, pay the Owner such remaining compensation for accepting defective or nonconforming Work.

## **ARTICLE XII**

### **CONTRACT TERMINATION**

#### **12.1 TERMINATION BY THE CONTRACTOR**

12.1.1 If the Work is stopped for a period of ninety (90) days by an order of any court or other public authority, or as a result of an act of the Government, through no fault of the Contractor or any person or entity working directly or indirectly for the Contractor, the Contractor may, upon ten (10) days' written notice to the Owner and the Architect, terminate performance under this Contract and recover from the Owner payment for the actual reasonable expenditures of the Contractor (as limited in Subparagraph 10.3.2 above) for all Work executed and for materials, equipment, tools, construction equipment and machinery actually purchased or rented solely for the Work, less any salvage value of any such items.

12.1.2 If the Owner shall persistently or repeatedly fail to perform any material obligation to the Contractor for a period of fifteen (15) days after receiving written notice from the Contractor of its intent to terminate hereunder, the Contractor may terminate performance under this Contract by written notice to the Architect and the Owner. In such event, the Contractor shall be entitled to recover from the Owner as though the Owner had terminated the Contractor's performance under this Contract for convenience pursuant to Subparagraph 12.2.1 hereunder.

#### **12.2 TERMINATION BY THE OWNER**

##### **12.2.1 *FOR CONVENIENCE***

12.2.1.1 The Owner may for any reason whatsoever terminate performance under this Contract by the Contractor for convenience. The Owner shall give written notice of such termination to the Contractor specifying when termination becomes effective.

12.2.1.2 The Contractor shall incur no further obligations in connection with the Work and the Contractor shall stop Work when such termination

becomes effective. The Contractor shall also terminate outstanding orders and subcontracts. The Contractor shall settle the liabilities and claims arising out of the termination of subcontracts and orders. The Owner may direct the Contractor to assign the Contractor's right, title and interest under terminated orders or subcontracts to the Owner or its designee.

12.2.1.3 The Contractor shall transfer title and deliver to the Owner such completed or partially completed Work and materials, equipment, parts, fixtures, information and Contract rights as the Contractor has.

12.2.1.4 (a) The Contractor shall submit a termination claim to the Owner and the Architect specifying the amounts due because of the termination for convenience together with costs, pricing or other data required by the Architect. If the Contractor fails to file a termination claim within one (1) year from the effective date of termination, the Owner shall pay the Contractor, an amount derived in accordance with subparagraph (c) below.

(b) The Owner and the Contractor may agree to the compensation, if any, due to the Contractor hereunder.

(c) Absent agreement to the amount due to the Contractor, the Owner shall pay the Contractor the following amounts:

(i) Contract prices for labor, materials, equipment and other services accepted under this Contract;

(ii) Reasonable costs incurred in preparing to perform and in performing the terminated portion of the Work, and in terminating the Contractor's performance, plus a fair and reasonable allowance for overhead and profit thereon (such profit shall not include anticipated profit or consequential damages), provided however, that if it appears that the Contractor would have not profited or would have sustained a loss if the entire Contract would have been completed, no profit shall be allowed or included and the amount of compensation shall be reduced to

reflect the anticipated rate of loss, if any;

- (iii) Reasonable costs of settling and paying claims arising out of the termination of subcontracts or orders pursuant to Subparagraph 12.2.1.2 of this Paragraph. These costs shall not include amounts paid in accordance with other provisions hereof.

The total sum to be paid the Contractor under this Subparagraph 12.2.1 shall not exceed the total Contract Price, as properly adjusted, reduced by the amount of payments otherwise made, and shall in no event include duplication of payment.

#### **12.2.2 FOR CAUSE**

12.2.2.1 If the Contractor persistently or repeatedly refuses or fails to prosecute the Work in a timely manner, abandons the jobsite and fails to resume work within five (5) days of written notice thereof by the Owner, fails to grant or allow access to the jobsite by the Owner or Architect, fails to supply enough properly skilled workers, supervisory personnel or proper equipment or materials, fails to make prompt payment to Subcontractors or for materials or labor, persistently disregards laws, ordinances, rules, regulations or orders of any public authority having jurisdiction, or otherwise is guilty of a violation of a material provision of this Contract, then the Owner may by written notice to the Contractor, without prejudice to any other right or remedy, terminate the employment of the Contractor and take possession of the site and of all materials, equipment, tools, construction equipment and machinery thereon owned by the Contractor and may finish the Work by whatever methods it may deem expedient. In such case, the Contractor shall not be entitled to receive any further payment until the Work is finished.

12.2.2.2 If the unpaid balance of the Contract Price does not exceed the cost of finishing the work, including compensation for the Architect's additional services and expenses made necessary thereby, such difference shall be paid by the Contractor to the Owner. This obligation for payment shall survive the termination of the Contract.

12.2.2.3 In the event the employment of the Contractor is terminated by the Owner for cause pursuant to Subparagraph 12.2.2 and it is subsequently determined by a Court of competent jurisdiction that such termination was without cause, such termination

shall thereupon be deemed a Termination for Convenience under Subparagraph 12.2.1 and the provisions of Subparagraph 12.2.1 shall apply.

## **ARTICLE XIII**

### **INSURANCE**

#### **13.1 CONTRACTOR SHALL MAINTAIN INSURANCE**

13.1.1 The Contractor at his own expense shall purchase, maintain and keep in force during the life of this contract, adequate insurance that will protect the Contractor and/or any Additional Insured from claims which may arise out of or result from operations under this contract. The insurance required shall provide adequate protections from all claims, whether such operations be by the Contractor or by any Additional Insured or by any Subcontractor or by anyone directly or indirectly employed by any of them, or by anyone whose acts of any of them may be liable and from any special hazards, such as blasting, which may be encountered in the performance of this contract in the amounts as shown below in Paragraph 13.2.1.

13.1.2 The Contractor shall not commence work until the Contractor has obtained all the insurance required under this paragraph and such insurance has been approved by the Owner.

#### **13.2 TYPES AND AMOUNTS OF CONTRACTOR'S INSURANCE**

13.2.1. The Contractor shall furnish and maintain during the term of the Contract Worker's Compensation and Commercial General Liability (Public) Insurance in such amounts as follows:

<b><u>Type of Insurance</u></b>	<b><u>Amount</u></b>
Worker's Compensation	as set forth in the Worker's Compensation Act and shall include bodily injury, occupational illness or disease coverage with minimum Employer's Liability limits of not less than \$500,000/\$500,000/\$500,000.
Commercial General Liability Policy	covering bodily injury, death and property damage including the property of the Owner, its officers, contractors agents and employees insuring against all claims, demands or actions relating to the work and services provided pursuant to this Agreement with minimum limits on a

per project basis of not less than One Million Dollars (\$1,000,000) combined single limit and Two Million Dollars (\$2,000,000) aggregate including products and completed operations coverage and Personal and Advertising Injury with a minimum per occurrence limit of One Million Dollars (\$1,000,000). This policy shall be primary to any policy or policies carried by or available to the Owner.

Automobile Liability Policy covering all operations of the Contractor pursuant to this Contract involving the use of motor vehicles, including all owned, non-owned and hired vehicles with minimum limits of not less than One Million Dollars (\$1,000,000) combined single limit for bodily injury, death and property damage liability.

Excess Liability Insurance Policy with a limit of not less than \$2,000,000. Such insurance shall be excess of the commercial general liability insurance, business auto liability insurance and employer's liability insurance. This insurance will apply as primary insurance with respect to any other insurance or self-insurance programs maintained by the Owner and shall be provided on a "following form basis". Contractor waives all rights against the Owner for recovery of damages pursuant to this Contract. Continuing commercial umbrella coverage, if any, shall include liability coverage for damage to the Contractor's completed work, including its sub-contractors, consultants and employees.

Property/Builders Risk Insurance Policy with "all-risk" coverage on the entire Work with replacement cost basis to include the interest of the Owner, Contractor and sub-contractors in the Work and materials in transit and stored off the Project site destined for incorporation.

Contractor Professional Liability Insurance (if applicable) with limit of not less than \$2,000,000 for all negligent acts, errors, and omissions by the Contractor, its sub-contractors, consultants and employees, that arise out of the performance of this Agreement.

### **13.3 ADDITIONAL INSURED**

The Owner shall be an additional insured on all insurance policies required under this Contract except for Workers Compensation and Professional Liability Insurance furnished by the Contractor.

### **13.4 WRITTEN NOTIFICATION**

Each insurance policy shall be endorsed to contain a provision requiring that thirty (30) days prior to expiration, cancellation, non-renewal or any material change in coverage, a notice thereof shall be given by certified mail to the Division of Purchasing, City of Allen, 305 Century Parkway, Allen, Texas, 75013. In the event the insurance company providing insurance is unable to contain such endorsement Contractor shall provide written notice to Owner of any expiration, cancellation, non-renewal or any material change in coverage.

### **13.5 PREMIUMS AND ASSESSMENTS**

Companies issuing the insurance policies shall have no recourse against the Owner for payment of any premiums or assessments for any deductibles which are at the sole responsibility and risk of the Contractor.

### **13.6 CERTIFICATE OF INSURANCE**

Proof that the insurance is in force shall be furnished to the City on City of Allen Standard Certificate of Insurance Forms. In the event, any insurance policy shown on the Certificate of Insurance has an expiration date that is prior to the completion and final acceptance of the Project by the Owner, the Contractor shall furnish the Owner proof of identical continued coverage no later than thirty (30) days prior to the expiration date shown on the Certificate of Insurance.

### **13.7 PRIMARY COVERAGE**

The coverages provided herein shall be primary and noncontributory with any other insurance maintained by the Owner for its benefit, including self insurance.

### **13.8 WORKER'S COMPENSATION INSURANCE COVERAGE**

13.8.1 The Contractor shall:

- (1) provide coverage for its employees providing services on a project, for the duration of the project based on proper reporting of classification codes and payroll amounts and filing of any coverage agreements;
- (2) provide a certificate of coverage showing workers' compensation coverage to the governmental entity prior to beginning work on the project;

- (3) provide the governmental entity prior to the end of the coverage period, a new certificate of coverage showing extension of coverage, if the coverage period shown on the contractor's current certificate of coverage ends during the duration of the project;
- (4) obtain from each person providing services on a Project, and provide to the governmental entity:
  - (A) a certificate of coverage, prior to that person beginning work on the project, so the governmental entity will have on file certificates of coverage showing coverage for all persons providing services on the project; and
  - (B) no later than seven days after receipt by the contractor, a new certificate of coverage showing extension of coverage, if the coverage period shown on the current certificate of coverage ends during the duration of the project;
- (5) retain all required certificates of coverage on file for the duration of the project and for one year thereafter;
- (6) notify the governmental entity in writing by certified mail or personal delivery, within 10 days after the contractor knew or should have known, of any change that materially affects the provision of coverage of any person providing services on the project;
- (7) post a notice on each project site informing all persons providing services on the project that they are required to be covered, and stating how a person may verify current coverage and report failure to provide coverage. This notice does not satisfy other posting requirements imposed by the Act or other commission rules. This notice must be printed with a title in at least 30-point bold type and text in at least 19-point normal type, and shall be in both English and Spanish and any other language common to the worker population. The text for the notices shall be the following text provided by the Texas Worker's Compensation Commission on the sample notice, without any additional words or changes:

#### *REQUIRED WORKERS' COMPENSATION COVERAGE*

*"The law requires that each person working on this site or providing services related to this construction project must be covered by workers' compensation insurance. This includes persons providing, hauling, or delivering equipment or materials, or providing labor or transportation or other service related to the project, regardless of the identity of their employer or status as an employee."*

*"Call the Texas Workers' Compensation Commission at 512-440-3789 to receive information on the legal requirement for coverage, to verify whether your employer has provided the required coverage, or to report an employer's failure to provide coverage."*

and

- (8) contractually require each person with whom it contracts to provide services on a project, to:
  - (A) provide coverage based on proper reporting of classification codes and payroll amounts and filing of any coverage agreements for all its employees providing services on the project, for the duration of the project;
  - (B) provide a certificate of coverage to the contractor prior to that person beginning work on the project;
  - (C) include in all contracts to provide services on the project the language in subsection (e)(3) of this rule;
  - (D) provide the Contractor, prior to the end of the coverage period, a new certificate of coverage showing extension of coverage, if the coverage period shown on the current certificate of coverage ends during the duration of the project;
  - (E) obtain from each other person with whom it contracts, and provide to the Contractor:
    - (i) a certificate of coverage, prior to the other person

beginning work on the project; and

- (ii) prior to the end of the coverage period, a new certificate of coverage showing extension of the coverage period, if the coverage period shown on the current certificate of coverage ends during the duration of the project;

- (F) retain all required certificates of coverage on file for the duration of the project and for one year thereafter;
- (G) notify the governmental entity in writing by certified mail or personal delivery, within 10 days after the person knew or should have known, of any change that materially affects the provision of coverage of any person providing services on the project; and
- (H) contractually require each other person with whom it contracts, to perform as required by subparagraphs (A) - (H) of this paragraph, with the certificate of coverage to be provided to the person for whom they are providing services.

## **ARTICLE XIV**

### **MISCELLANEOUS**

#### **14.1 LAWS AND ORDINANCES**

14.1.1 The Contractor shall always and in all respects, observe and comply with all federal, state and local laws, ordinances, and regulations applicable to the Project and Work. The Contractor shall further insure that all Subcontractors observe and comply with said laws, ordinances and regulations.

#### **14.2 GOVERNING LAW**

14.2.1 The Contract shall be governed by the laws of the State of Texas. Venue for any causes of action arising under the terms or provisions of this

Contract or the Work to be performed hereunder shall be in the courts of Collin County, Texas.

#### **14.3 SUCCESSORS AND ASSIGNS**

14.3.1 The Owner and Contractor bind themselves, their respective successors, assigns and legal representatives to the other party hereto and to successors, assigns and legal representatives of such other party in respect to covenants, agreements and obligations contained in this Contract. The Contractor shall not assign this Contract without written consent of the Owner.

#### **14.4 SURETY BONDS**

14.4.1 If the Contract Price exceeds the sum of \$25,000.00, the Contractor shall furnish separate performance and payment bonds to the Owner, per the requirements set out in the bid documents and state statutes to guaranty full and faithful performance of the Contract and the full and final payment of all persons supplying labor or materials to the Project. Each bond required by the bid documents or state statute shall set forth a penal sum in an amount not less than the Contract Price. Each bond furnished by the Contractor shall incorporate by reference the terms of this Contract as fully as though they were set forth verbatim in such bonds. In the event the Contract Price is adjusted by Change Order executed by the Contractor, the penal sum of both the performance bond and the payment bond shall be deemed increased by like amount. The performance and payment bonds furnished by the Contractor shall be in form suitable to the Owner and shall be executed by a surety, or sureties, reasonably suitable to the Owner and authorized to do business in the State of Texas by the State Board of Insurance.

14.4.2 If the Contract Price exceeds the sum of \$25,000.00, the Contractor, upon execution of the Contract and prior to commencement of the Work, shall furnish to the Owner a maintenance bond in the amount of one hundred percent (100%) of the Contract Price covering the guaranty and maintenance prescribed herein, written by an approved surety authorized and duly licensed to conduct business in the State of Texas. The cost of said maintenance bond shall be included in the Contractor's unit bid prices and shall be paid by the Contractor.

#### **14.5 SEVERABILITY**

14.5.1 The provisions of this Contract are herein declared to be severable; if any term, provision or part hereof is determined to be invalid, void or unenforceable, such determination shall not affect the validity or enforceability of the remaining terms, provisions and parts, and this Contract shall be read as if the invalid, void or unenforceable portion had not been included herein.

#### **14.6 AMENDMENTS**

14.6.1 This Contract may be amended by the parties only by a written agreement duly executed by both parties. The failure of the Owner to object to any nonperformance or nonconforming work or to enforce any provision hereof shall in no event be regarded as or construed to be a waiver, release or modification of any term or provision in this Contract, nor shall such failure to object or enforce estop the Owner from insisting on strict compliance with this Contract or from recovering damages, costs or expenses arising because of such nonperformance or nonconforming work.

#### **14.7 NOTICES**

14.7.1 All notices required by this Contract shall be presumed received when deposited in the mail properly addressed to the other party or Architect at the address set forth herein or set forth in a written designation of change of address delivered to all parties and the Architect.

#### **14.8 PROHIBITIONS**

14.8.1 PROHIBITION OF BOYCOTT ISRAEL: Company verifies that it does not Boycott Israel, and agrees that during the term of this Contract will not Boycott Israel as that term is defined in Texas Government Code Section 808.001, as amended. Effective September 1, 2019, this section

does not apply if the Vendor is a sole proprietor, a non-profit entity or a governmental entity; and only applies if: (i) the Vendor has ten (10) or more fulltime employees and (ii) this Contract has a value of \$100,000.00 or more to be paid under the terms of this Contract.

14.8.2 Prohibition of Boycott of Energy Companies. By accepting this purchase order, Vendor verifies that is does not Boycott Energy Companies and agrees that during the term of this Agreement will not Boycott Energy Companies as that term is defined in Texas Government Code Section 809.001, as amended. This section does not apply if Professional (or Contractor) is a sole proprietor, a non-profit entity, or a governmental entity; and only applies if: (i) Professional (or Contractor) has ten (10) or more fulltime employees and (ii) this Agreement has a value of \$100,000.00 or more to be paid under the terms of this Agreement.

14.8.3 Prohibition of Discrimination Against Firearm Entities and Firearm Trade Associations. By accepting this purchase order, Vendor verifies that is does not have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association; and (ii) will not discriminate during the term of the contract against a firearm entity or firearm trade association. This section only applies if: (i) Professional (or Contractor) has ten (10) or more fulltime employees and (ii) this Agreement has a value of \$100,000.00 or more to be paid under the terms of this Agreement; and does not apply: (i) if Professional (or Contractor) is a sole proprietor, a non-profit entity, or a governmental entity; (ii) to a contract with a sole-source provider; or (iii) to a contract for which none of the bids from a company were able to provide the required certification.

### Contracts in the Amount of \$0-\$100,000

Type of Insurance	Amount of Insurance	Provisions
1. Commercial General (Public) Liability to include coverage for: a) Premises/Operations b) Products/Completed Operations c) Independent Contractors d) Personal Liability e) Contractual Liability	\$500,000 each occurrence, \$1,000,000 general aggregate;  or  \$1,000,000 combined single limits	City to be listed as additional insured and provided 30-day notice of cancellation or material change in coverage.  City prefers that insurer be rated A or higher by A.M. Best or equivalent. Waiver of Subrogation to apply
2. Business Auto Liability	\$500,000 combined single limit	Owned, non-owned, and hired vehicles
3. Workers' Comp & Employers' Liability	Statutory Limits \$1,000,000 each accident	Waiver of subrogation
4. a) Professional Liability b) E & O coverage	1,000,000 per occurrence	If Applicable

### Contracts in the Amount of \$100,000-\$1,000,000

Type of Insurance	Amount of Insurance	Provisions
1. Commercial General (Public) Liability to include coverage for: f) Premises/Operations g) Products/Completed Operations h) Independent Contractors i) Personal Liability j) Contractual Liability	\$1,000,000 each occurrence  \$2,000,000 general aggregate  \$2,000,000 Umbrella/ Excess Liability	City to be listed as additional insured and provided 30-day notice of cancellation or material change in coverage.  City requires that insurer be rated A or higher by A.M. Best or equivalent. Waiver of subrogation
2. Business Auto Liability	<ul style="list-style-type: none"> <li>\$1,000,000 per occurrence</li> </ul>	City to be named as a additional insured

	<ul style="list-style-type: none"> <li>• \$1,000,000 aggregate or;</li> <li>• \$1,000,000 combined single limits</li> </ul>	
3. Workers' Comp & Employers' Liability	Statutory Limits \$1,000,000 each accident	Waiver of subrogation
4. Builders Risk Policy	100% of construction total	If Applicable
5.a) Professional Liability b) E & O coverage	1,000,000 per occurrence	If Applicable

### **Contracts in the Amount of \$1,000,000-\$8,000,000**

<b>Type of Insurance</b>	<b>Amount of Insurance</b>	<b>Provisions</b>
1. Broad Form Commercial General Liability to include coverage for: k) Premises/Operations l) Products/Completed Operations m) Independent Contractors n) Personal Liability o) Contractual Liability	\$2,000,000 each occurrence, \$4,000,000 general aggregate; \$4,000,000 umbrella	City to be listed as additional insured and provided 30-day notice of cancellation or material change in coverage.  City requires that insurer be rated A or higher by A.M. Best or equivalent. Waiver of Subrogation
2. Business Auto Liability	<ul style="list-style-type: none"> <li>• \$1,000,000 per occurrence</li> <li>• \$2,000,000 aggregate or;</li> <li>• \$2,000,000 combined single limits</li> </ul>	City to be named as additional insured
3. Workers' Comp & Employers' Liability	Statutory Limits \$1,000,000 each accident	City to be provided a waiver of subrogation
4. Builders Risk Policy	100% of construction total	If Applicable
5. a) Professional Liability b) E & O coverage	1,000,000 per occurrence	If Applicable

**All Contracts over \$8,000,000 must contact Risk Management for insurance specifications**

**All Certificates of Insurance need to reference job or contract number in comments section.**

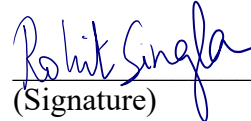
**EXECUTED** in single or multiple originals, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

CITY OF ALLEN

CONTRACTOR:

APPROVED:

\_\_\_\_\_  
Eric Ellwanger, City Manager

  
\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
Rohit Singla and President  
(Type/Print Name and Title):  
\_\_\_\_\_  
539 W. Commerce St #1685  
(Street Address)  
\_\_\_\_\_  
Dallas, TX 75208  
(City/State/Zip)

ATTEST:

\_\_\_\_\_  
Shelley B. George, City Secretary

APPROVED AS TO FORM:

By: \_\_\_\_\_  
Peter G. Smith, City Attorney



REVISED BID SHEET - IFB# 2022-5-84 BETHANY LAKES LOOP TRAIL

Vendor: 2L Construction LLC

Vendor: 308 Construction

Vendor: A S Con Inc.

Vendor: FNN Construction LLC

Vendor: Infra Construction, LLC

Vendor: Jeske Construction

Vendor: L. J. Design & Construction

Vendor: North Rock Construction LLC

Vendor: Ratliff Hardscape, Ltd

Item #	Item & Description	Unit	Estimated QTY	Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount
BASE BID SECTION A:																					
1	Mobilization	L.S.	1	\$20,000.00	\$20,000.00	\$21,000.00	\$21,000.00	\$5,000.00	\$5,000.00	\$25,000.00	\$25,000.00	\$16,000.00	\$16,000.00	\$11,500.00	\$11,500.00	\$9,000.00	\$9,000.00	\$14,091.07	\$14,091.07	\$19,875.00	\$19,875.00
2	Provide all Materials Testing and Laboratory Services for the project, including soil density testing, concrete strength testing, etc. per NCTCOG standards, complete and in place for	L.S.	1	\$8,000.00	\$8,000.00	\$3,675.00	\$3,675.00	\$3,750.00	\$3,750.00	\$10,000.00	\$10,000.00	\$1,000.00	\$1,000.00	\$6,000.00	\$6,000.00	\$3,200.00	\$3,200.00	\$4,600.00	\$4,600.00	\$8,390.00	\$8,390.00
3	Clearing and Grubbing	L.S.	1	\$4,000.00	\$4,000.00	\$7,616.00	\$7,616.00	\$9,420.00	\$9,420.00	\$15,000.00	\$15,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$6,435.00	\$6,435.00	\$17,419.86	\$17,419.86	\$9,600.00	\$9,600.00
4	Demolition of Specified BFR and Existing Sidewalk	S.F.	1,000	\$4.50	\$4,500.00	\$14.70	\$14,700.00	\$3.25	\$3,250.00	\$2.50	\$2,500.00	\$2.50	\$2,500.00	\$4.00	\$4,000.00	\$5.85	\$5,850.00	\$3.22	\$3,220.00	\$7.20	\$7,200.00
5	Installation of Proposed Directional Ramp	Each	1	\$2,200.00	\$2,200.00	\$3,850.00	\$3,850.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$3,000.00	\$3,000.00	\$4,000.00	\$4,000.00	\$1,600.00	\$1,600.00	\$4,491.82	\$4,491.82	\$2,640.00	\$2,640.00
6	Rough Grading/Topsoil/Finish Grading	L.S.	1	\$38,000.00	\$38,000.00	\$14,175.00	\$14,175.00	\$23,550.00	\$23,550.00	\$25,000.00	\$25,000.00	\$17,000.00	\$17,000.00	\$10,500.00	\$10,500.00	\$17,550.00	\$17,550.00	\$32,233.73	\$32,233.73	\$18,000.00	\$18,000.00
7	8'-0" Width Concrete Trail	S.F.	15,072	\$8.40	\$126,604.80	\$9.90	\$149,212.80	\$8.75	\$131,880.00	\$8.25	\$124,344.00	\$10.00	\$150,720.00	\$10.00	\$150,720.00	\$9.10	\$137,155.20	\$9.21	\$138,813.12	\$7.00	\$105,504.00
8	Provide and Install Standard COA Bench	Each	3	\$3,000.00	\$9,000.00	\$2,878.30	\$8,634.90	\$2,160.00	\$6,480.00	\$5,000.00	\$15,000.00	\$3,000.00	\$9,000.00	\$3,600.00	\$10,800.00	\$3,403.40	\$10,210.20	\$3,300.24	\$9,900.72	\$3,360.00	\$10,080.00
9	Provide and Install Standard COA Trash Receptacle	Each	3	\$2,600.00	\$7,800.00	\$2,503.80	\$7,511.40	\$2,160.00	\$6,480.00	\$5,000.00	\$15,000.00	\$1,300.00	\$3,900.00	\$3,200.00	\$9,600.00	\$6,690.00	\$20,070.00	\$2,901.19	\$8,703.57	\$3,060.00	\$9,180.00
10	Common Bermuda Solid Sod	S.F.	18,840	\$0.65	\$12,246.00	\$0.61	\$11,492.40	\$3.00	\$56,520.00	\$1.20	\$22,608.00	\$0.60	\$11,304.00	\$1.00	\$18,840.00	\$0.75	\$14,130.00	\$0.69	\$12,999.60	\$0.65	\$12,246.00
11	Temporary Watering of all Sodded Areas until establishment	L.S.	1	\$5,600.00	\$5,600.00	\$10,088.82	\$10,088.82	\$3,750.00	\$3,750.00	\$15,000.00	\$15,000.00	\$2,200.00	\$2,200.00	\$6,000.00	\$6,000.00	\$12,409.92	\$12,409.92	\$7,643.19	\$7,643.19	\$9,000.00	\$9,000.00
12	Days to complete work: The Contractor agrees to complete the work within the following calendar days from the Notice to Proceed	Calendar Days		50		90		90		90		90		70		45		50		45	
BASE BID SECTION A:				\$237,950.80		\$251,956.32		\$252,580.00		\$271,952.00		\$218,624.00		\$233,960.00		\$237,610.32		\$254,116.68		\$211,715.00	
BASE BID SECTION B:																					
1	Mobilization	L.S.	1	\$15,500.00	\$15,500.00	\$21,000.00	\$21,000.00	\$2,500.00	\$2,500.00	\$17,500.00	\$17,500.00	\$9,500.00	\$9,500.00	\$6,500.00	\$6,500.00	\$5,300.00	\$5,300.00	\$13,144.96	\$13,144.96	\$18,425.00	\$18,425.00
2	Provide all Materials Testing and Laboratory Services for the project, including soil density testing, concrete strength testing, etc. per NCTCOG standards, complete and in place for	L.S.	1	\$5,500.00	\$5,500.00	\$3,675.00	\$3,675.00	\$3,600.00	\$3,600.00	\$8,500.00	\$8,500.00	\$500.00	\$500.00	\$5,000.00	\$5,000.00	\$3,200.00	\$3,200.00	\$4,600.00	\$4,600.00	\$5,838.00	\$5,838.00
3	Clearing and Grubbing	L.S.	1	\$2,600.00	\$2,600.00	\$4,928.00	\$4,928.00	\$6,120.00	\$6,120.00	\$15,000.00	\$15,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$4,095.00	\$4,095.00	\$12,290.67	\$12,290.67	\$9,600.00	\$9,600.00
4	Demolition of Specified BFR/ Portion of Existing Trail	S.F.	300	\$4.50	\$1,350.00	\$14.70	\$4,410.00	\$3.25	\$975.00	\$5.00	\$1,500.00	\$2.50	\$750.00	\$5.00	\$1,500.00	\$5.85	\$1,755.00	\$5.23	\$1,569.00	\$7.20	\$2,160.00
5	Installation of Proposed Directional Ramp	Each	1	\$2,200.00	\$2,200.00	\$3,850.00	\$3,850.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$3,000.00	\$3,000.00	\$4,000.00	\$4,000.00	\$1,600.00	\$1,600.00	\$4,491.82	\$4,491.82	\$2,640.00	\$2,640.00
6	Rough Grading/Topsoil/Finish Grading	L.S.	1	\$22,000.00	\$22,000.00	\$10,835.00	\$10,835.00	\$15,312.00	\$15,312.00	\$20,000.00	\$20,000.00	\$12,000.00	\$12,000.00	\$7,000.00	\$7,000.00	\$12,805.00	\$12,805.00	\$37,279.40	\$37,279.40	\$18,000.00	\$18,000.00
7	8'-0" Width Concrete Trail	S.F.	9,800	\$8.40	\$82,320.00	\$9.90	\$97,020.00	\$8.75	\$85,750.00	\$8.25	\$80,850.00	\$10.00	\$98,000.00	\$9.10	\$89,180.00	\$9.21	\$90,180.00	\$8.36	\$81,558.00	\$7.00	\$68,600.00
8	Common Bermuda Solid Sod	S.F.	12,250	\$0.65	\$7,962.50	\$0.64	\$7,840.00	\$3.00	\$36,750.00	\$1.20	\$14,700.00	\$0.60	\$7,350.00	\$1.00	\$12,250.00	\$0.76	\$9,310.00	\$0.69	\$8,452.50	\$0.65	\$7,962.50
9	Temporary Watering of all Sodded Areas until Establishment	L.S.	1	\$3,600.00	\$3,600.00	\$6,684.83	\$6,684.83	\$3,750.00	\$3,750.00	\$15,000.00	\$15,000.00	\$2,200.00	\$2,200.00	\$2,000.00	\$2,000.00	\$8,121.75	\$8,121.75	\$6,239.04	\$6,239.04	\$6,000.00	\$6,000.00
10	Days to complete work: The Contractor agrees to complete the work within the following calendar days from the Notice to Proceed	Calendar Days		60		90		90		90		60		45		45		30		45	
BASE BID SECTION B:				\$143,032.50		\$160,242.83		\$157,257.00		\$175,550.00		\$135,300.00		\$134,330.00		\$135,366.75		\$169,995.39		\$139,225.50	
ADD ALTERNATE 1:																					
1	Mobilization	L.S.	1	\$18,500.00	\$18,500.00	\$31,500.00	\$31,500.00	\$2,000.00	\$2,000.00	\$20,000.00	\$20,000.00	\$11,500.00	\$11,500.00	\$12,000.00	\$12,000.00	\$5,300.00	\$5,300.00	\$13,144.96	\$13,144.96	\$20,495.00	\$20,495.00
2	Provide all Materials Testing and Laboratory Services for the project, including soil density testing, concrete strength testing, etc. per NCTCOG standards, complete and in place for	L.S.	1	\$11,000.00	\$11,000.00	\$3,675.00	\$3,675.00	\$3,750.00	\$3,750.00	\$10,000.00	\$10,000.00	\$500.00	\$500.00	\$4,000.00	\$4,000.00	\$3,200.00	\$3,200.00	\$4,600.00	\$4,600.00	\$11,670.00	\$11,670.00
3	Clearing and Grubbing	L.S.	1	\$3,000.00	\$3,000.00	\$2,800.00	\$2,800.00	\$6,760.00	\$6,760.00	\$15,000.00	\$15,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$4,745.00	\$4,745.00	\$12,055.38	\$12,055.38	\$9,600.00	\$9,600.00
4	Demolition of Existing Sidewalk	S.F.	5,476	\$4.50	\$24,642.00	\$14.70	\$80,497.20	\$3.25	\$17,797.00	\$2.50	\$13,690.00	\$1.80	\$9,858.00	\$3.00	\$16,428.00	\$5.85	\$32,034.60	\$2.00	\$10,952.00	\$7.20	\$39,427.20
5	Demolition of Existing Sidewalk (Over 24" Dia. Water Mainline by controlled saw cuts and light machinery)	S.F.	1,270	\$12.00	\$15,240.00	\$16.80	\$21,336.00	\$6.50	\$8,255.00	\$5.00	\$6,350.00	\$3.00	\$3,810.00	\$5.00	\$6,350.00	\$7.80	\$9,906.00	\$2.39	\$3,035.30	\$18.00	\$22,860.00
6	Rough Grading/Topsoil/Finish Grading	L.S.	1	\$25,000.00	\$25,000.00	\$11,077.50	\$11,077.50	\$16,900.00	\$16,900.00	\$15,000.00	\$15,000.00	\$10,000.00	\$10,000.00	\$7,800.00	\$7,800.00	\$13,715.00	\$13,715.00	\$25,867.92	\$25,867.92	\$18,000.00	\$18,000.00
7	Relocation of Pedestrian Rail	L.S.	1	\$3,000.00	\$3,000.00	\$4,280.00	\$4,280.00	\$3,750.00	\$3,750.00	\$12,500.00	\$12,500.00	\$8,000.00	\$8,000.00	\$10,600.00	\$10,600.00	\$1,872.00	\$1,872.00	\$5,230.72	\$5,230.72	\$3,600.00	\$3,600.00
8	8'-0" Width Concrete Trail	S.F.	10,816	\$8.40	\$90,854.40	\$9.90	\$107,078.40	\$8.75	\$94,840.00	\$8.25	\$89,232.00	\$10.00	\$108,160.00	\$9.10	\$98,426.60	\$9.21	\$101,070.72	\$8.42	\$91,772.00	\$7.00	\$75,712.00
9	Provide and Install Standard COA	Each	1	\$3,000.00	\$3,000.00	\$3,148.94	\$3,148.94	\$2,160.00	\$2,160.00	\$5,000.00	\$5,000.00	\$3,000.00	\$3,000.00	\$3,500.00	\$3,500.00	\$3,403.40	\$3,562.87	\$3,562.87	\$3,562.87	\$3,360.00	\$3,360.00
10	Provide and Install Standard COA Trash Receptacle	Each	1	\$2,600.00	\$2,600.00	\$2,569.24	\$2,569.24	\$2,160.00	\$2,160.00	\$5,000.00	\$5,000.00	\$1,300.00	\$1,300.00	\$3,100.00	\$3,100.00	\$6,690.60	\$6,690.60	\$3,163.82	\$3,163.82	\$3,060.00	\$3,060.00
11	Common Bermuda Solid Sod	S.F.	13,520	\$0.65	\$8,788.00	\$0.64	\$8,652.80	\$3.00	\$40,560.00	\$1.20	\$16,224.00	\$0.60	\$8,112.00	\$1.00	\$13,520.00	\$0.76	\$10,275.20	\$0.69	\$9,328.80	\$0.65	\$8,788.00
12	Temporary Watering of all Sodded Areas until Establishment	L.S.	1	\$4,000.00	\$4,000.00	\$7,239.96	\$7,239.96	\$3,750.00	\$3,750.00	\$15,000.00	\$15,000.00	\$2,200.00	\$2,200.00	\$2,200.00	\$2,200.00	\$8,963.76	\$8,963.76	\$6,239.04	\$6,239.04	\$6,000.00	\$6,000.00
13	Days to complete work: The Contractor agrees to complete the work within the following calendar days from the Notice to Proceed	Calendar Days		90		120		90		90		75		55		45		40		45	
ADD ALTERNATE 1				\$209,624.40		\$283,855.04		\$202,482.00		\$222,996.00		\$168,438.80		\$192,902.80		\$198,531.16		\$188,251.53		\$222,572.20	
Total Bid for Bethany Lakes Loop Trail				\$590,607.70		\$696,054.19		\$612,319.00		\$670,498.00		\$522,362.80		\$561,192.80		\$571,508.23		\$612,363.60		\$573,512.70	

GENERAL CONSTRUCTION NOTES

1. THE CONTRACTOR IS TO VERIFY ALL EXISTING CONDITIONS PRIOR TO DEMOLITION AND CONSTRUCTION.CITY OF ALLEN TO APPROVE ALL FINAL LOCATIONS OF BENCHES AND TRASH RECEPTACLES.ALL CONCRETE PAVEMENT TO HAVE A MAX. OF 1% CROSS SLOPE AND MAX. OF 5% LONGITUDINAL SLOPE FOR ACCESSIBILITY STANDARDS.
2. IT IS NOT THE INTENT OF THESE CONSTRUCTION NOTES TO COVER ALL DETAILS AND/OR SPECIFICATION REQUIREMENTS OF THE CITY OF ALLEN. ALL WORK AND MATERIALS SHALL BE IN ACCORDANCE WITH THE CITY OF ALLEN'S STANDARD SPECIFICATIONS, GENERAL DESIGN STANDARDS, ORDINANCES, RULES, POLICIES, REQUIREMENTS AND REGULATIONS, AS WELL AS ANY OTHER APPLICABLE STATE AND/OR FEDERAL RULES, REGULATIONS AND/OR REQUIREMENTS, AS THEY EXIST OR MAY BE AMENDED. ENGINEERING DRAWINGS SHALL GOVERN FOR CONSTRUCTION OF ALL CIVIL IMPROVEMENTS.
3. THE EXISTENCE AND LOCATIONS OF ALL UNDERGROUND UTILITIES SHOWN (MAIN LINES, NO LATERAL OR SERVICES SHOWN) ON THE DRAWINGS WERE OBTAINED FROM AVAILABLE RECORDS AND ARE APPROXIMATE. NEITHER THE OWNER NOR THE LANDSCAPE ARCHITECT ASSUMES ANY RESPONSIBILITY FOR UTILITIES NOT SHOWN OR NOT IN THE LOCATION SHOWN. THE CONTRACTOR SHALL DETERMINE THE DEPTH AND LOCATION OF EXISTING UNDERGROUND UTILITIES PRIOR TO TRENCHING AND SHALL BE REQUIRED TO TAKE ANY PRECAUTIONARY MEASURES TO PROTECT ALL LINES SHOWN AND / OR ANY OTHER UNDERGROUND UTILITIES NOT OF RECORD OR NOT SHOWN ON THE PLANS. CONTRACTOR SHALL BE RESPONSIBLE FOR CONTACTING ALL FRANCHISE AND CITY OF ALLEN UTILITIES PRIOR TO CONSTRUCTION.
4. ANY CONTRACTOR / SUBCONTRACTOR PERFORMING WORK ON THIS PROJECT SHALL FAMILIARIZE HIMSELF WITH THE SITE AND SHALL BE SOLELY RESPONSIBLE FOR ANY DAMAGE TO EXISTING FACILITIES RESULTING DIRECTLY OR INDIRECTLY FROM HIS OPERATIONS. SAID EXISTING IMPROVEMENTS SHALL INCLUDE BUT NOT BE LIMITED TO BERMS, DITCHES, FENCES, AND PLANTS. ANY REMOVAL OR DAMAGE TO EXISTING IMPROVEMENTS SHALL BE REPLACED OR REPAIRED BY THE CONTRACTOR AT HIS EXPENSE AND SHALL BE APPROVED BY THE CITY OF ALLEN.
5. ALL CONSTRUCTION, TESTING, AND MATERIALS SHALL MEET OR EXCEED ALL REQUIREMENTS OF THE CITY OF ALLEN. ALL SUBMITTALS MUST BE ORIGINALS WITH SIGNATURES WHERE APPLICABLE; FACSIMILES OR EMAILS SHALL BE FOLLOWED UP WITH ORIGINALS.
6. THE DEVELOPER OR HIS/HER DESIGNEE SHALL BE RESPONSIBLE FOR FURNISHING AND INSTALLING ALL TEMPORARY AND PERMANENT TRAFFIC CONTROL IN ACCORDANCE WITH THE MINIMUM REQUIREMENTS OF THE LATEST REVISION OF THE TEXAS MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES HANDBOOK. ALL REFERENCE FOR USING TEXAS DEPARTMENT OF TRANSPORTATION (TXDOT) STANDARDS AND CONSTRUCTION DETAILS SHALL BE THE LATEST REVISIONS AND/OR AMENDMENTS THEREOF. STANDARD DETAILS FOR TRAFFIC CONTROL ARE AVAILABLE ONLINE ON THE CITY OF ALLEN WEBPAGE UNDER ENGINEERING DEPARTMENT. THE CITY OF ALLEN USES THERMOPLASTIC MARKINGS IN LIEU OF PAINT. THE MINIMUM SIGN SIZE SHALL BE THE STANDARD SIZE IN THE MANUAL. DETAILS ARE AVAILABLE UPON REQUEST FOR THE POSTS AND CONNECTIONS REQUIRED FOR THE SIGNS.
7. THE CONTRACTOR SHALL MAKE EVERY EFFORT NOT TO IMPEDE TRAFFIC ON EXISTING STREETS, ALLEYS, OR FIRELANES OPEN TO THE PUBLIC. IN THE EVENT THE CONSTRUCTION WORK REQUIRES THE CLOSURE OF AN EXISTING STREET, ALLEY, OR FIRELANE, THE CONTRACTOR SHALL REQUEST THE ROAD CLOSURE THROUGH THE CITY OF ALLEN. IF THE CLOSURE ELIMINATES THE SECOND POINT OF ACCESS TO EXISTING BUILDINGS WITH A CERTIFICATE OF OCCUPANCY, THEN THE ACCESS MAY NOT BE CLOSED FOR MORE THAN FORTY-EIGHT (48) HOURS AND WILL REQUIRE FIRE MARSHAL APPROVAL IN EITHER CASE. UNLESS OTHERWISE SPECIFIED BY THE CITY OF ALLEN, ALL OTHER STREETS OR ALLEYS MAY NOT BE CLOSED FOR MORE THAN SEVENTY-TWO (72) HOURS. LANE CLOSURES CAN ONLY OCCUR BETWEEN 9 A.M. AND 3 P.M.

# CONSTRUCTION PLANS

## ~BETHANY LAKES LOOP TRAIL~

CITY OF ALLEN  
COLLIN COUNTY, TEXAS



MAYOR

KENNETH M. FULK

CITY COUNCIL

BAINE BROOKS      DAREN MEIS  
CARL CLEMENCICH    CHRIS SCHULMEISTER  
BEN TRAHAN         DAVE SHAFER

CITY MANAGER

ERIC ELLWANGER

DIRECTOR OF PARKS AND RECREATION

KATE MEACHAM, CPRE

PARK PLANNING AND  
DEVELOPMENT MANAGER

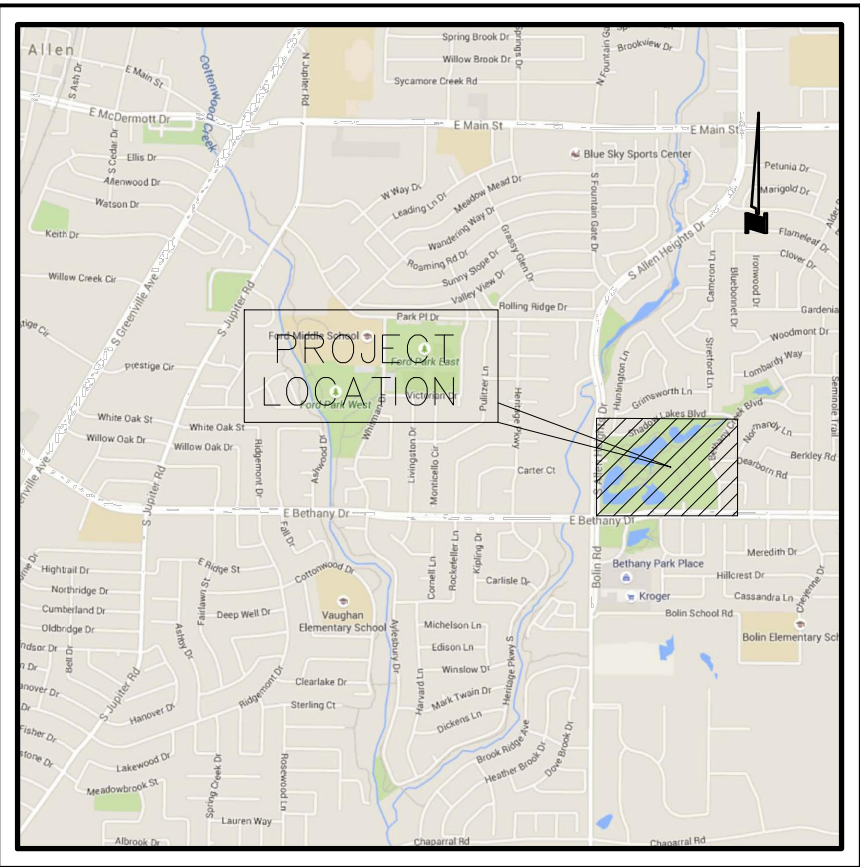
MATT MCCOMB, RLA, ASLA, CA

PROJECT MANAGER

KRISHAN PATEL

BID #

2022-5-84



LOCATION MAP  
NOT TO SCALE

SHEET INDEX

HS1	OVERALL LAYOUT
HS2	TRAIL ALIGNMENT AND HS PLAN
HS3	TRAIL ALIGNMENT AND HS PLAN
HS4	TRAIL ALIGNMENT AND HS PLAN
HS5	HARDSCAPE DETAILS
HS6	UTILITY PLAN FOR REFERENCE
HS7	TXDOT DETAIL

OWNER :    CITY OF ALLEN  
              301 Century Pkwy  
              ALLEN, TEXAS 75013

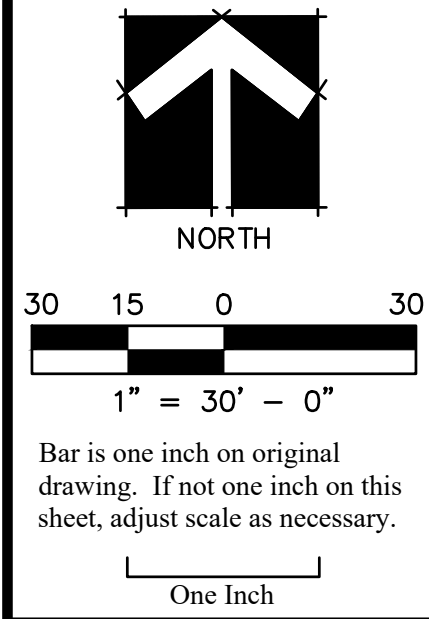
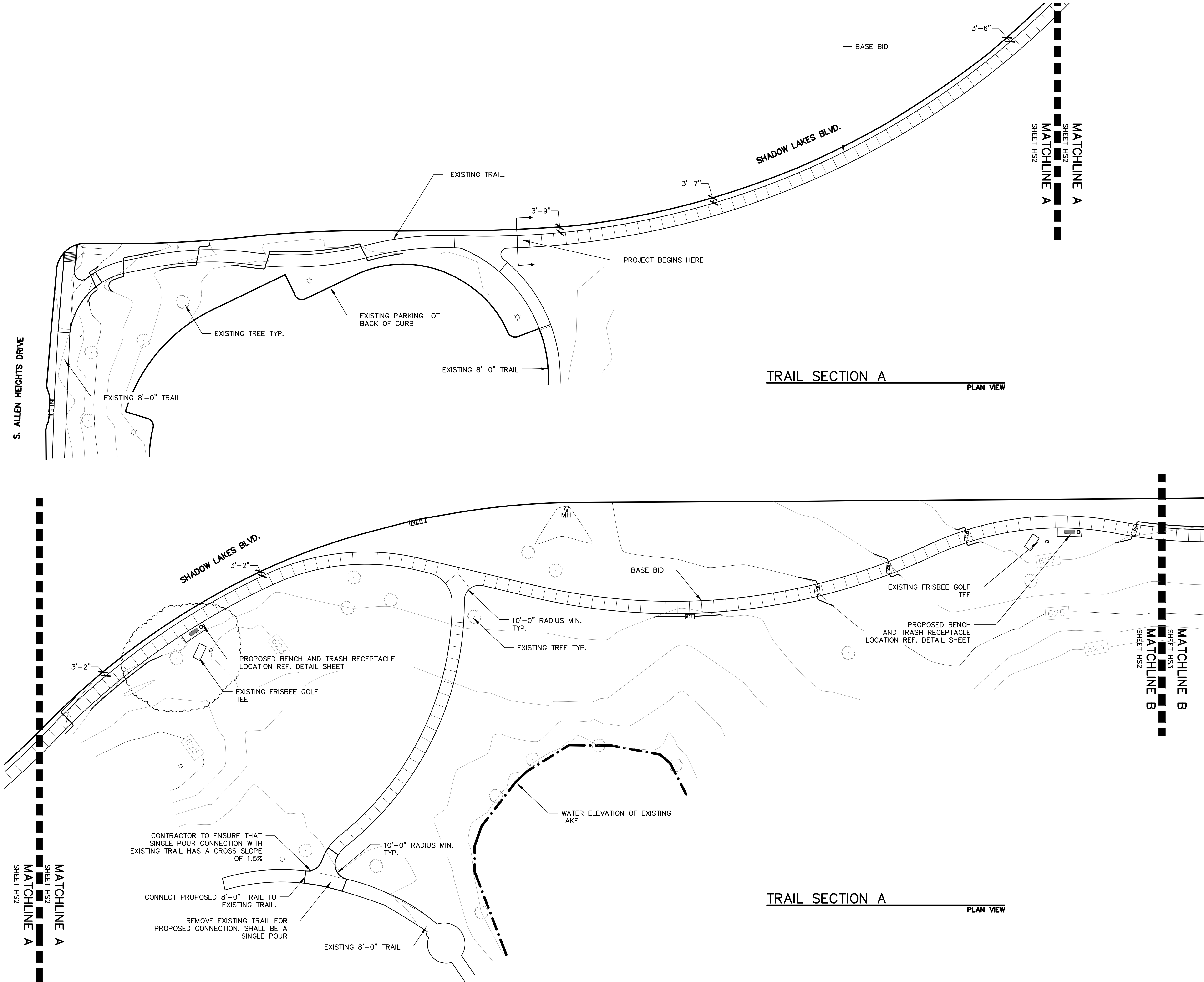
LANDSCAPE    STUDIO 13 DESIGN GROUP, PLLC.  
ARCHITECT:    386 W. MAIN STREET  
                    LEWISVILLE, TEXAS 75057  
                    PH. (469) 635-1900  
                    CONTACT: LEONARD REEVES, ASLA, RLA, LI

LANDSCAPE NOTES:

1. NO PLANTING AREAS SHALL EXCEED 3:1 SLOPE. 3' HORIZONTAL TO 1' VERTICAL.
2. EARTHEN BERMS SHALL NOT INCLUDE CONSTRUCTION DEBRIS. CONTRACTOR MUST CORRECT SLIPPAGE OR DAMAGE TO THE SMOOTH FINISH GRADE OF THE BERM PRIOR TO ACCEPTANCE.
3. ALL WALKWAYS SHALL MEET A.A.S.H.T.O. STANDARDS.
4. ALL DISTURBED AREAS TO BE SODDED WITH SOLID SOD TO MATCH EXISTING TURF.
5. WATER ALL SOD UNTIL ESTABLISHED.
6. ALL IRRIGATION DAMAGE TO BE REPAIRED USING THE COA IRRIGATION SPECIFICATIONS. FOR IRRIGATION LOCATES CALL ROBERT FERRON 469-247-6023 OR TREY LEE 214-208-2362
7. ALL INQUIRIES SHOULD BE DIRECTED TO THE PROJECT MANAGER IN WRITING VIA EMAIL TO:  
KRISHAN PATEL-TRAIL SYSTEM PLANNER, CITY OF ALLEN  
KPATEL@CITYOFALLEN.ORG  
PHONE: (214) 509-3314

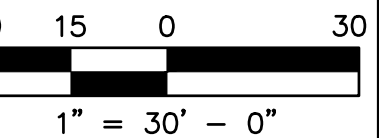
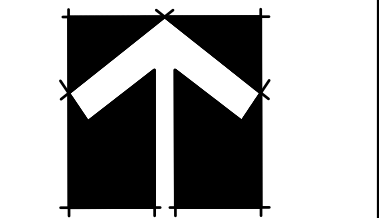
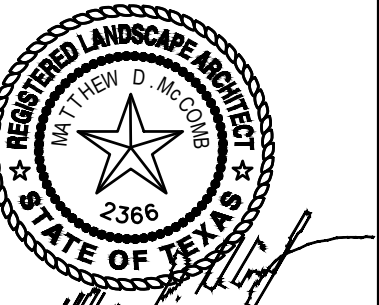
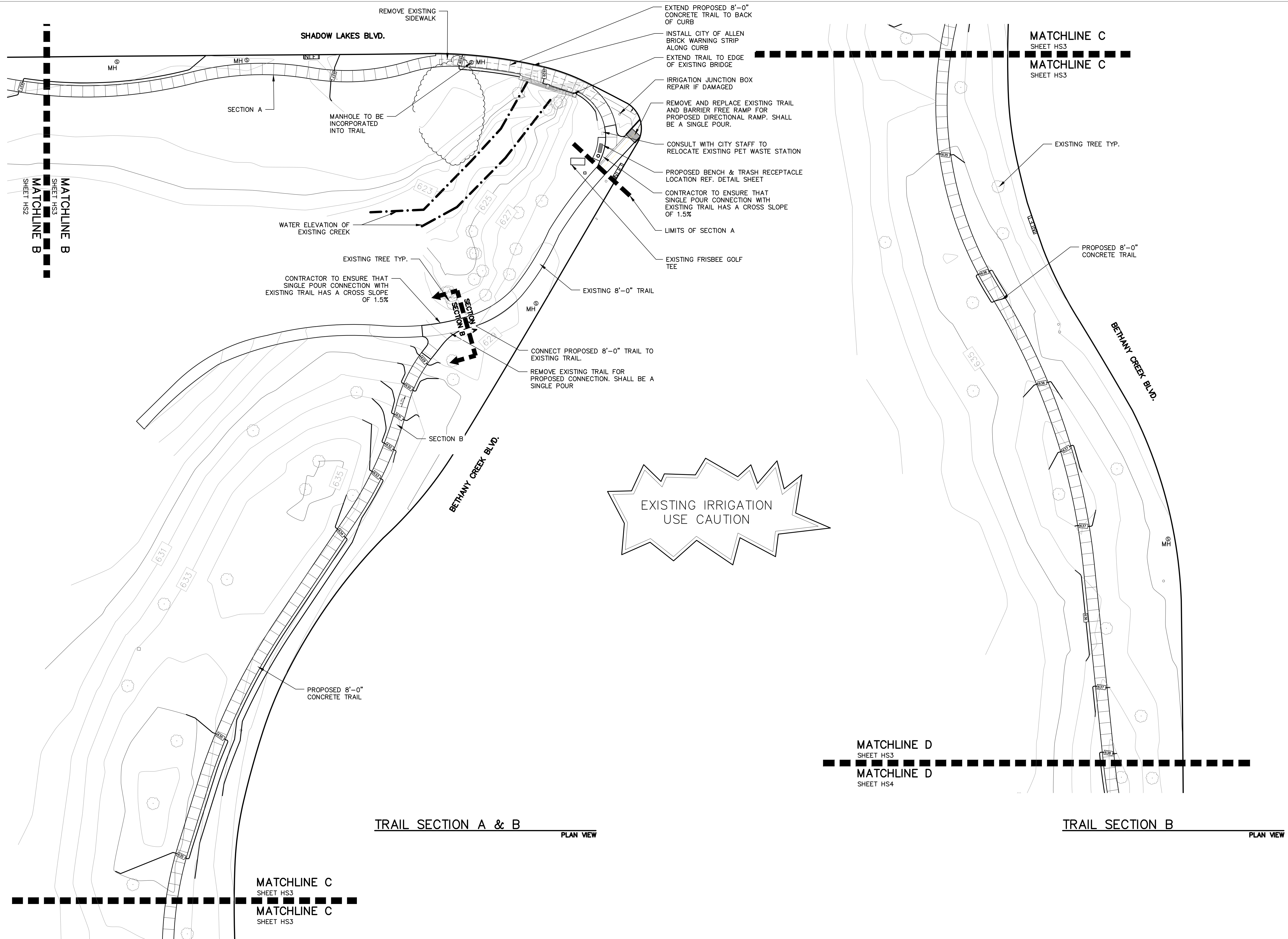


Drawing: N:\Parks & Recreation\Allen Parks and Trails\COA Hike and Bike Trails\Trail Projects\Bethany Lakes Trail\Bethany Lakes Loop Trail Consultant\City of Allen - Standard\City of Allen\_Updated 2022.dwg Saved By: kpatel Plot Date: 6/14/2022 8:37 AM  
Plotted by: kpatel Plot Date: 6/14/2022 8:34 AM



LANDSCAPE AND SCREENING	
Hardscape Layout	
Bethany Lakes Loop Trail	
City of Allen, Collin County, Texas	

PLAN REVIEW/REVISIONS	BY	DATE	#
			0
PROJECT			COA003
SHEET			HS2 of 7



bar is one inch on original  
drawing. If not one inch on this  
sheet, adjust scale as necessary.

ne Inch

## LANDSCAPE AND SCREENING

## Hardware Layout

## Bethany Lakes Loop Trail

City of Allen, Collin County, Texas

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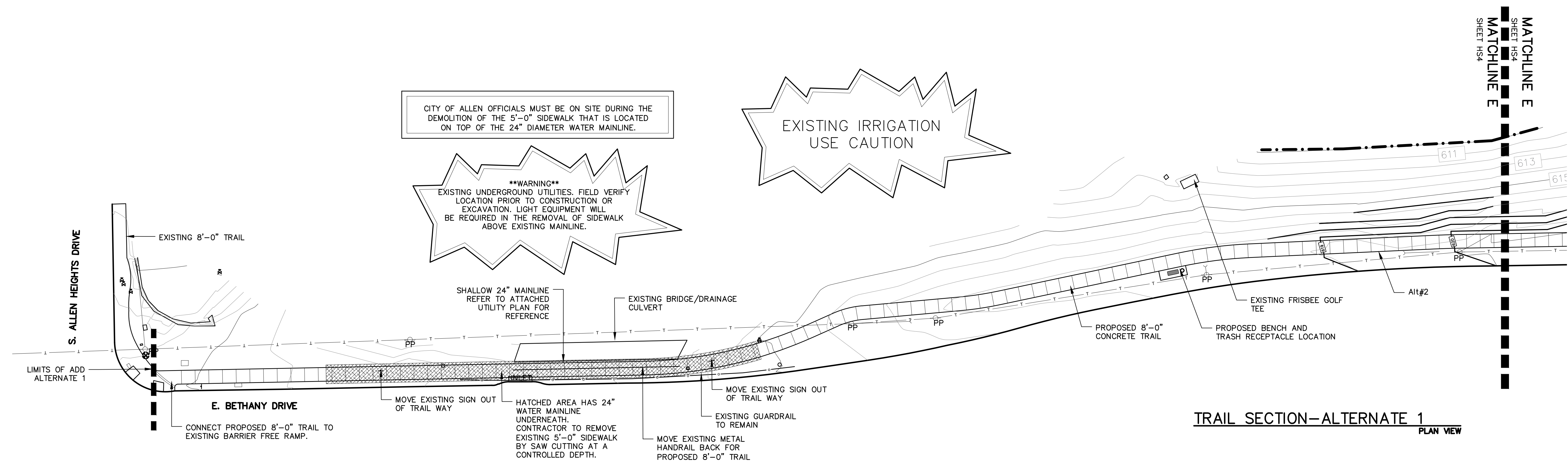
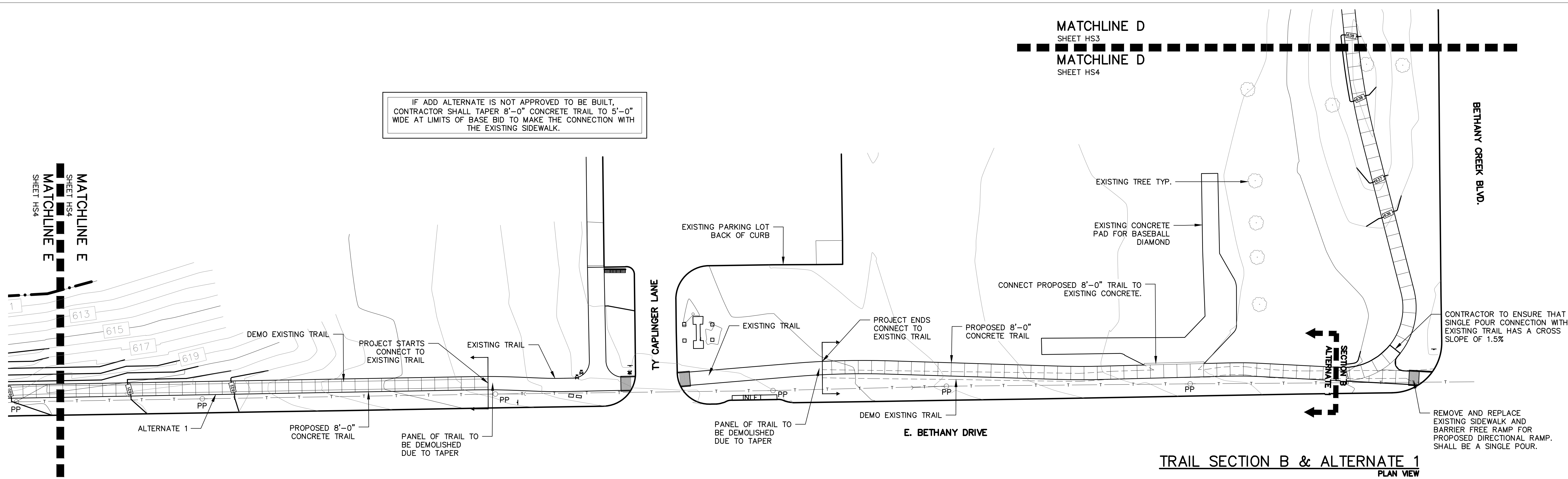
PROJECT

COA003

SHEET

HS3 of 7

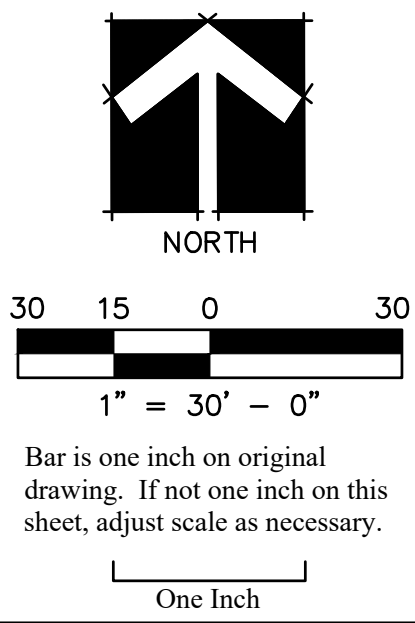
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Plotted By: kpatel Plot Date: 6/14/2022 8:34 AM



EQUIPMENT SCHEDULE

EQUIPMENT ITEM	QUANTITY	MANUFACTURER	DESCRIPTION	PRODUCT REPRESENTATIVE
6' BENCH W/BACK	BASE BID SECTION A: 3 ADD ALTERNATE 1: 1	VICTOR STANLEY	MODEL CR-12 SUPPORT: ANCHOR TO CONCRETE/ SURFACE MOUNTED COLOR: SELECTED BY OWNER	VICTOR STANLEY RUDY WORCH PHONE: 1-800-368-2573
36 GAL. TRASH RECEPTACLE	BASE BID SECTION A: 3 ADD ALTERNATE 1: 1	VICTOR STANLEY	MODEL S-424 SUPPORT: ANCHOR TO CONCRETE/ SURFACE MOUNTED COLOR: GREY	VICTOR STANLEY RUDY WORCH PHONE: 1-800-368-2573

**\*\*ATTENTION\*\***  
VERIFY WITH THE CITY OF ALLEN ABOUT BENCH AND TRASH RECEPTACLE COLOR/SPECIFICATIONS. BENCH AND TRASH RECEPTACLE COLORS TO MATCH.

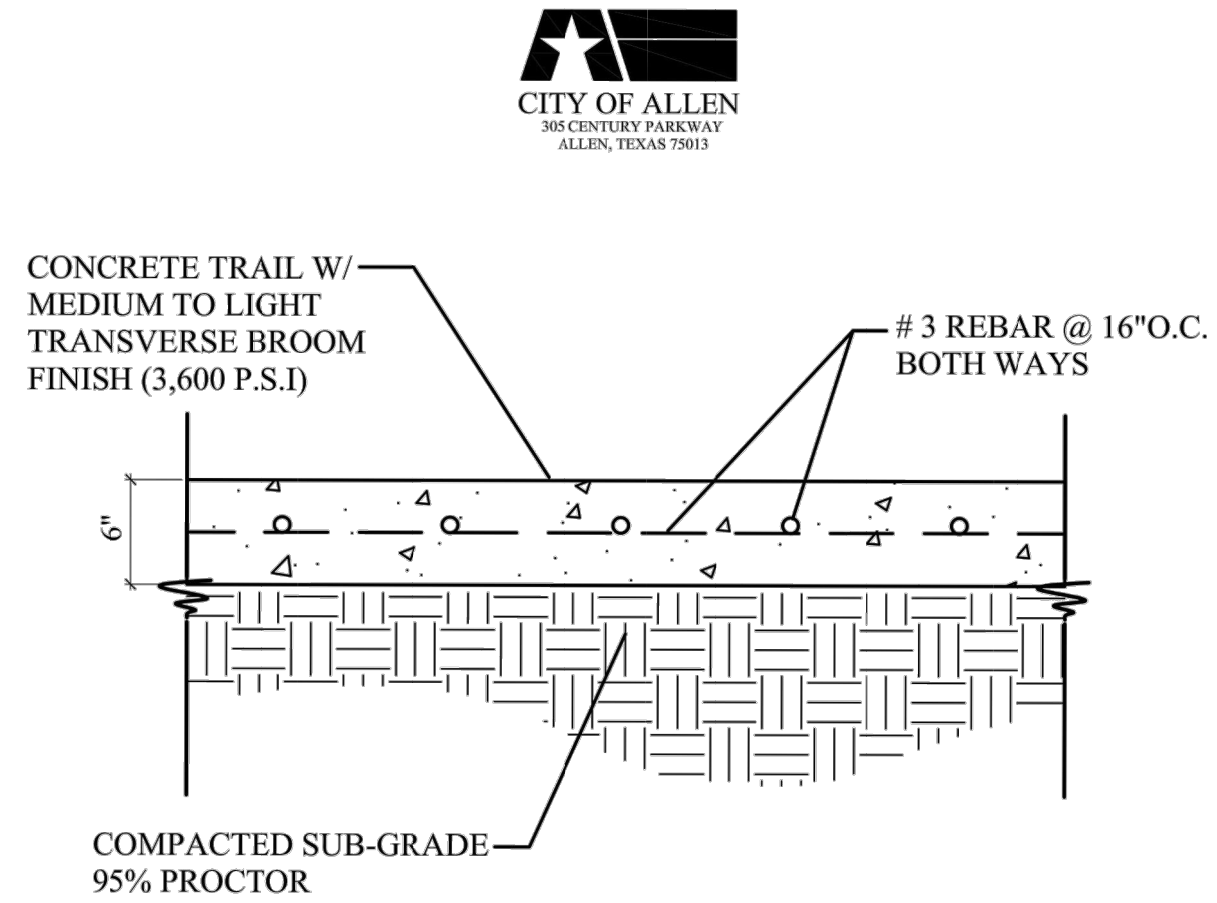


LANDSCAPE AND SCREENING

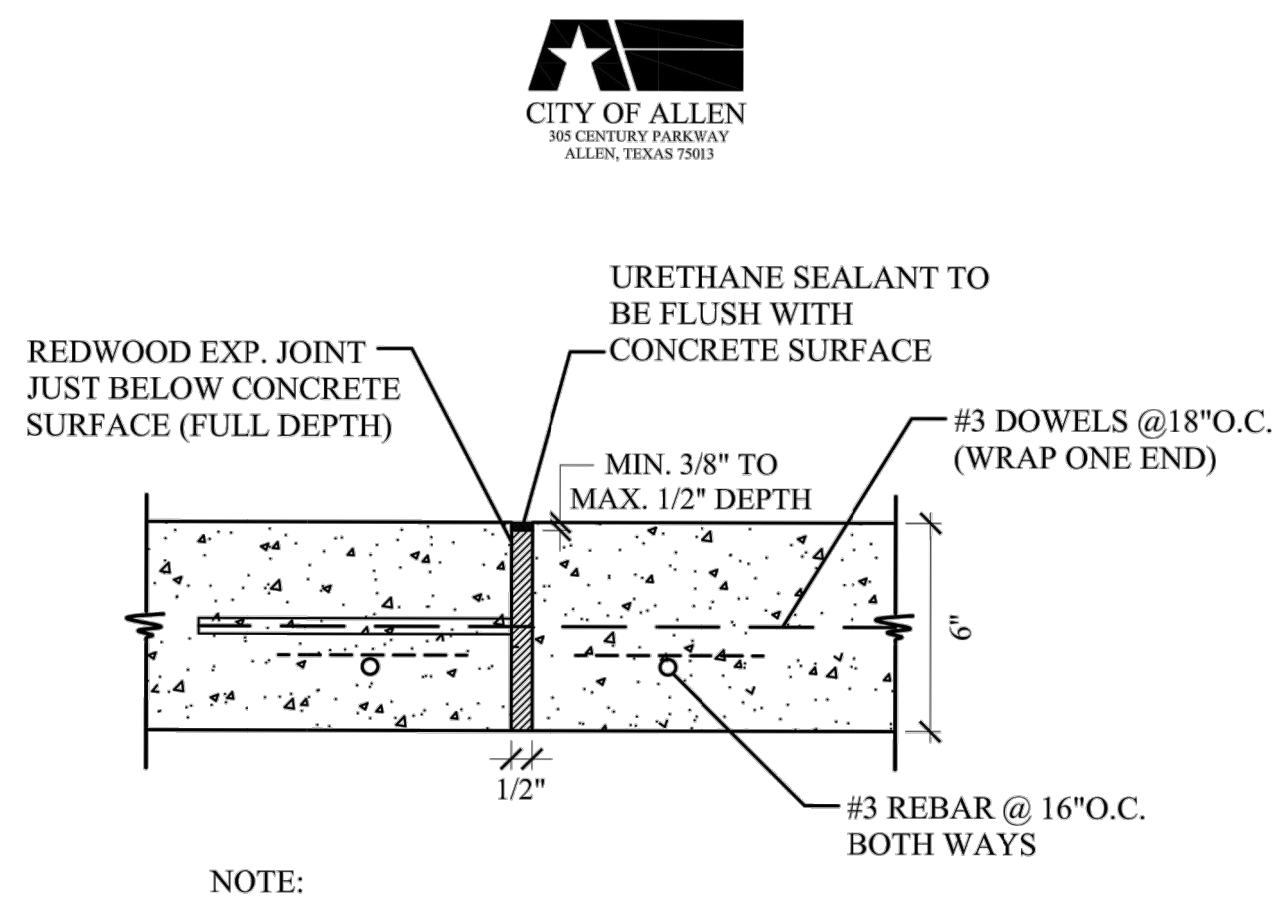
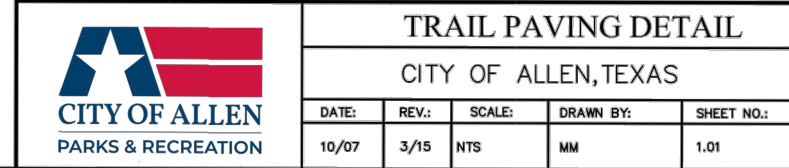
Hardscape Layout
Bethany Lakes Loop Trail
City of Allen, Collin County, Texas

PLAN REVIEW/REVISIONS	BY	DATE

PROJECT	COA003
SHEET	HS4 of 7

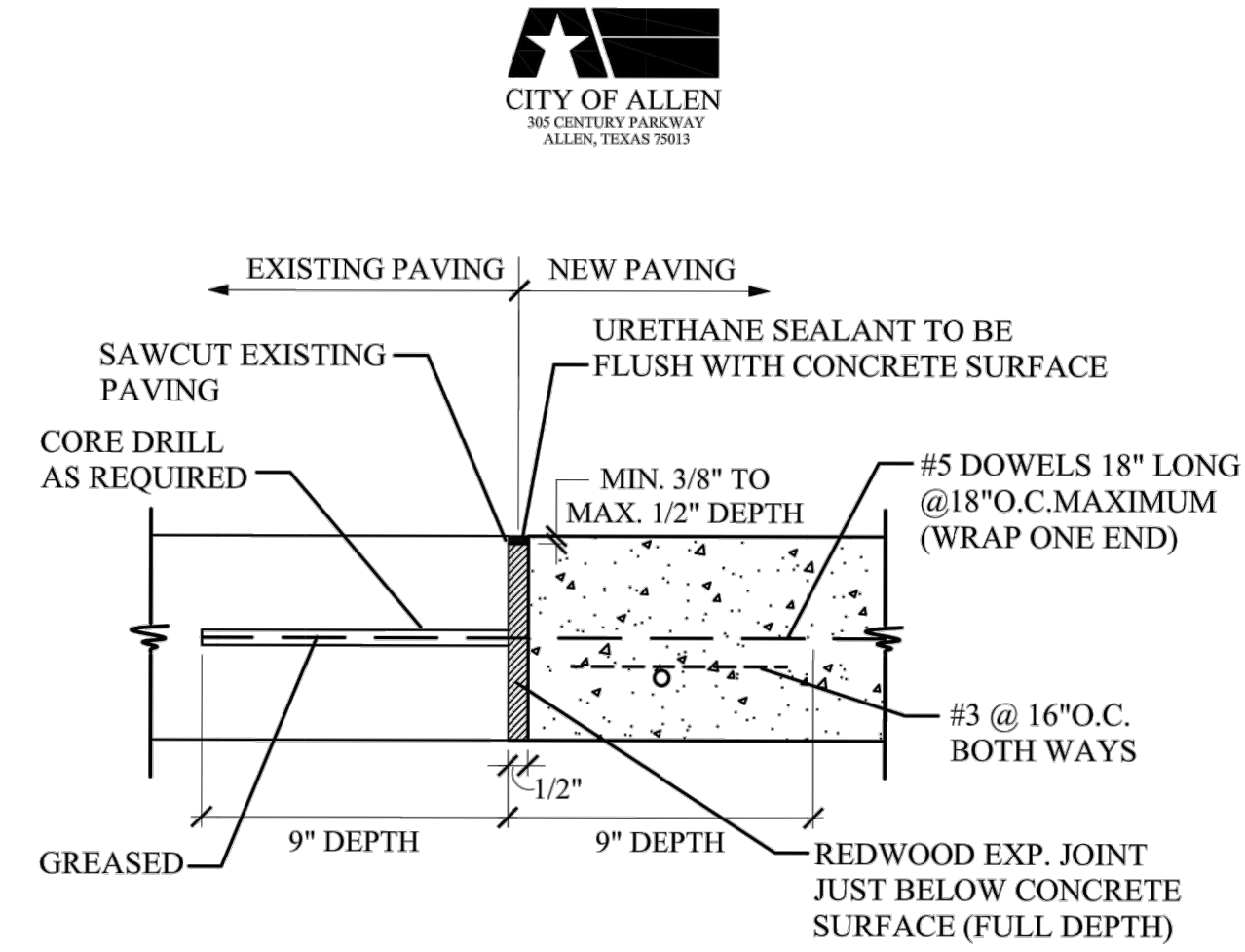
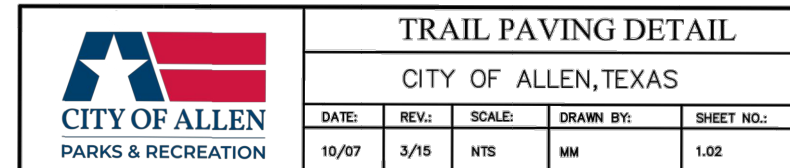


# **A** **CONCRETE PEDESTRIAN PAVING**

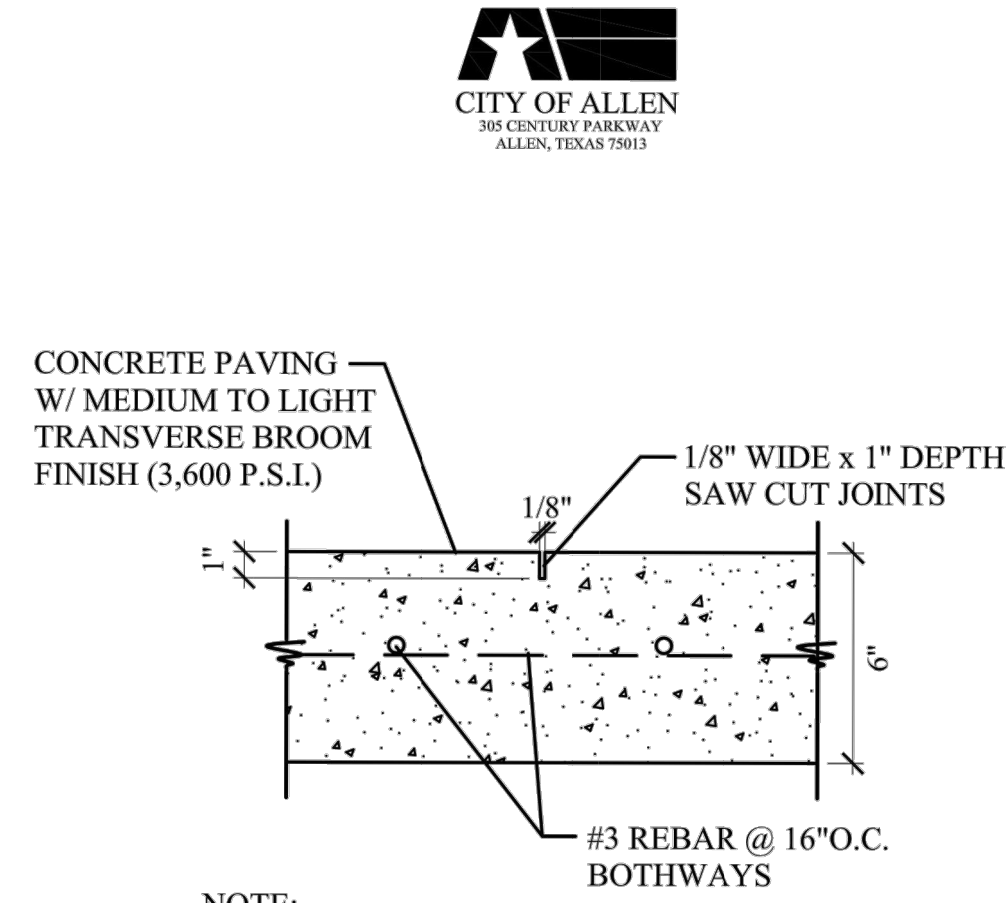
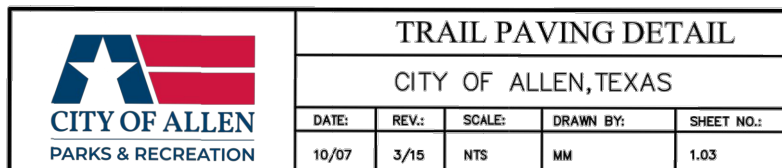


- NOTE:
1. JOINT LAYOUT ILLUSTRATED ON PLANS
  2. THIS DETAIL APPLIES TO ALL CAST-IN-PLACE CONCRETE PAVING
  3. EXPANSION JOINTS TO BE PERPENDICULAR TO CONCRETE TRAIL EDGE
  4. EXPANSION JOINTS TO BE SPACED ON INTERVALS OF MULTIPLE SAW CUT PANELS EQUALING THE WIDTH OF THE TRAIL OR PEDESTRIAN PAVING, VARIES PER FIELD CONDITIONS CONTACT CITY OF ALLEN LANDSCAPE ARCHITECT.

## **B** EXPANSION JOINT

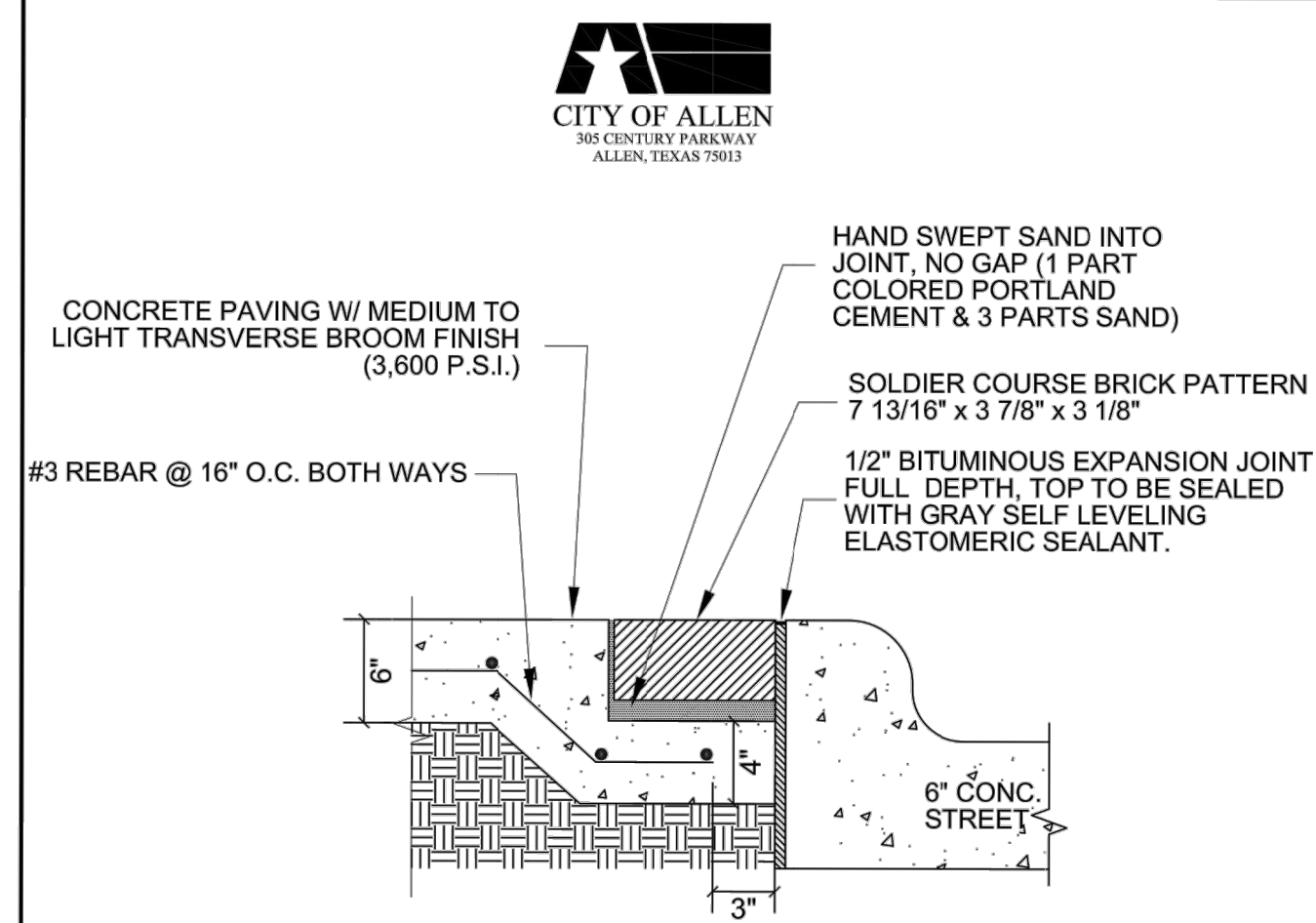
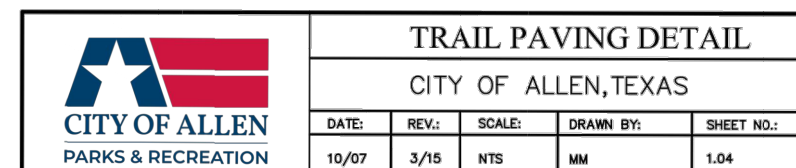


**C DOWEL JOINT**  
NTS

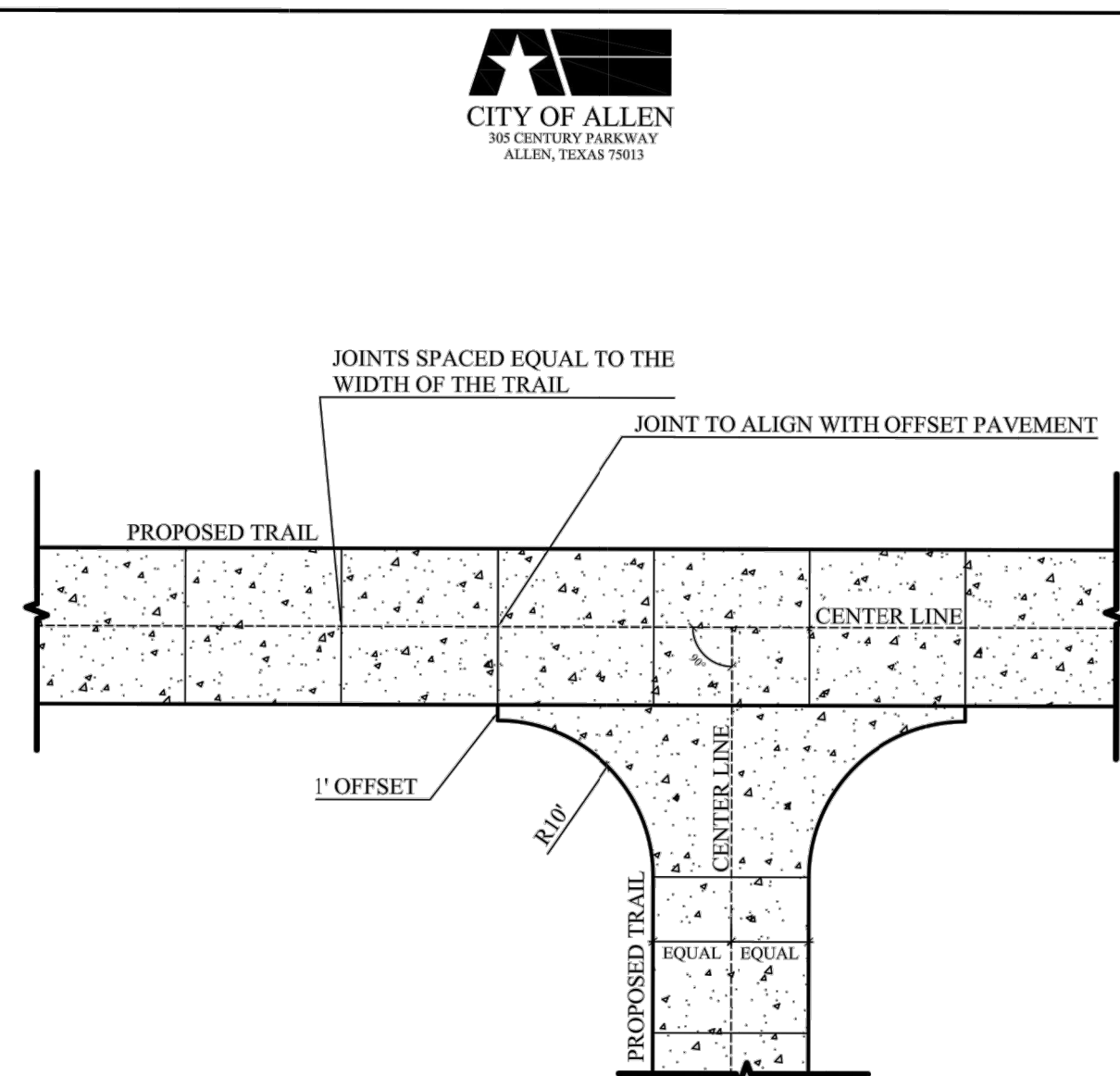
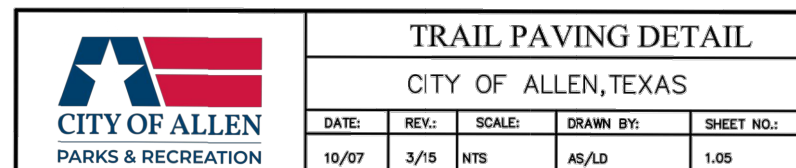


- NOTE:
1. JOINT LAYOUT ILLUSTRATED ON PLANS
  2. THIS DETAIL APPLIES TO ALL CAST-IN-PLACE CONCRETE PAVING
  3. SAW CUTS TO BE PERPENDICULAR TO CONCRETE TRAIL EDGE AND A CONSISTENT STRAIGHT LINE AND DEPTH
  4. SAW CUTS TO BE SPACED ON-CENTERS EQUAL TO THE WIDTH OF THE TRAIL OR PEDESTRIAN PAVING

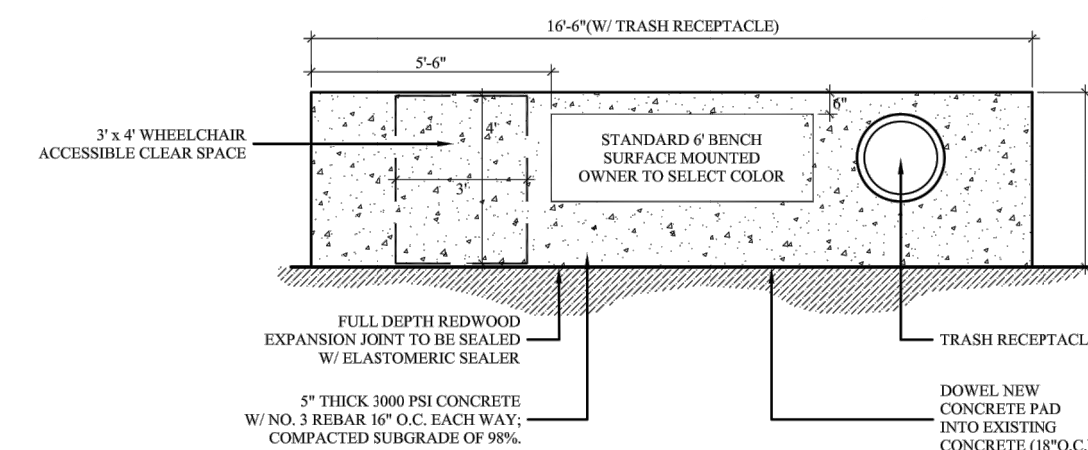
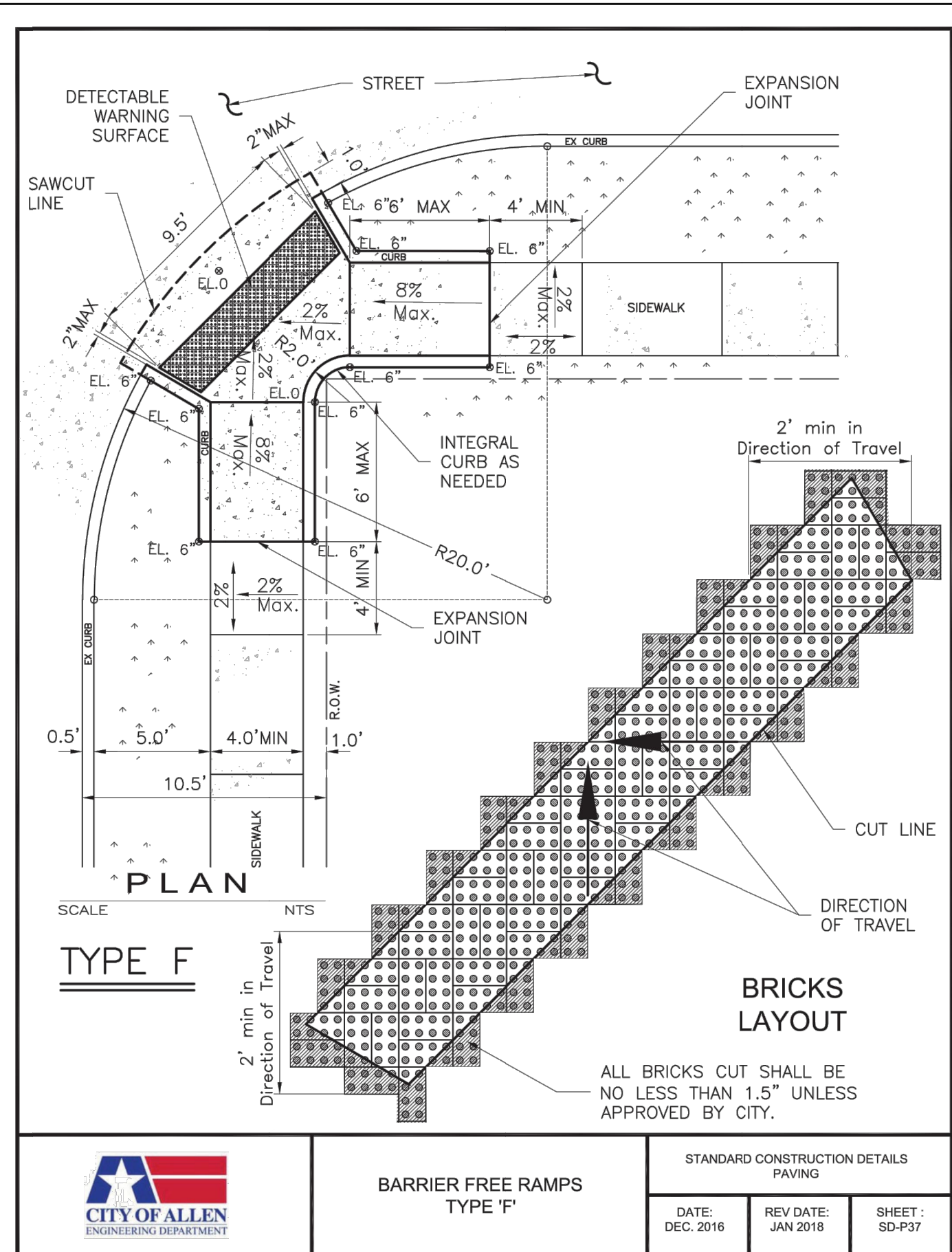
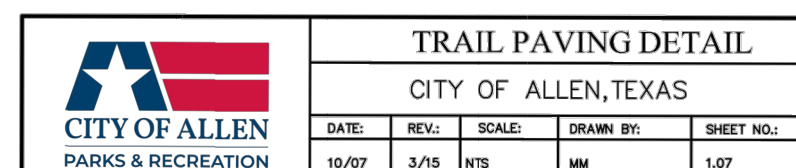
## D CONTROL JOINT



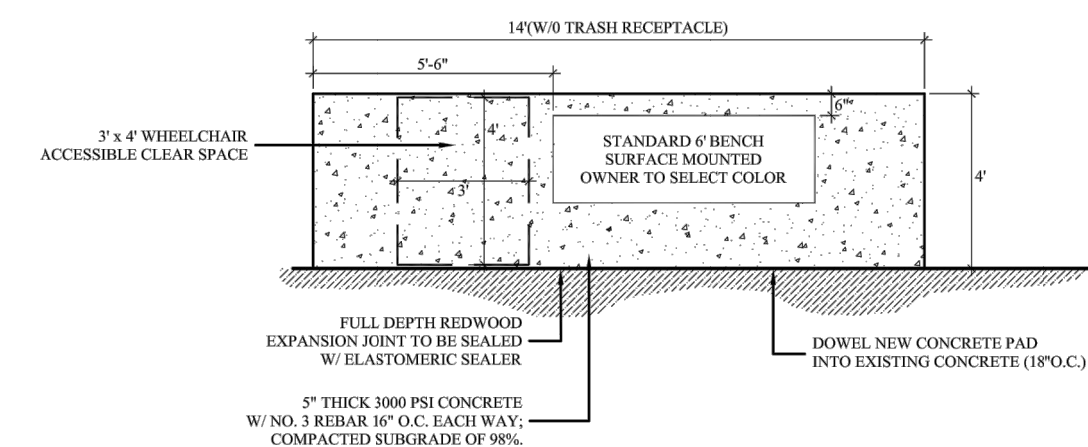
## **(E) SIDEWALK/TRAIL WARNING BAND**



## **TRAIL CONNECTION**

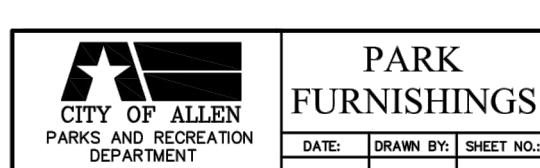


**A STANDARD BENCH LAYOUT**  
WHEELCHAIR ACCESSIBLE  
SPOT MUST BE PROVIDED



**STANDARD BENCH LAYOUT W/O TRASH**  
WHEELCHAIR ACCESSIBLE  
SPOT MUST BE PROVIDED

NOTE	
<p>DROP-IN ANCHORS- GRAINGER INDUSTRIAL SUPPLY <math>\frac{3}{4}</math>" DIA.  ANCHOR MIN.2" DEEP IN CONCRETE. CONTRACTOR TO  VACUUM DRILL HOLES PRIOR TO PLACEMENT OF THE DROP IN  ANCHOR MIN.2" DEEP IN CONCRETE.</p>	



Bar is one inch on original  
drawing. If not one inch on this  
sheet, adjust scale as necessary.

## LANDSCAPE AND SCREENING

## Hardscape Details

## Bethany Lakes Loop Trail

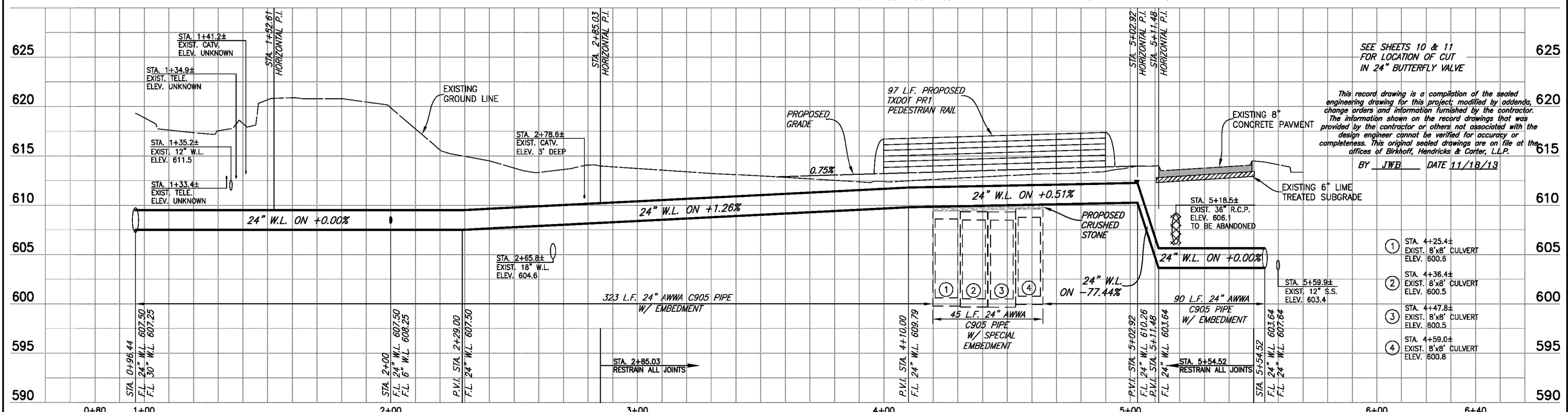
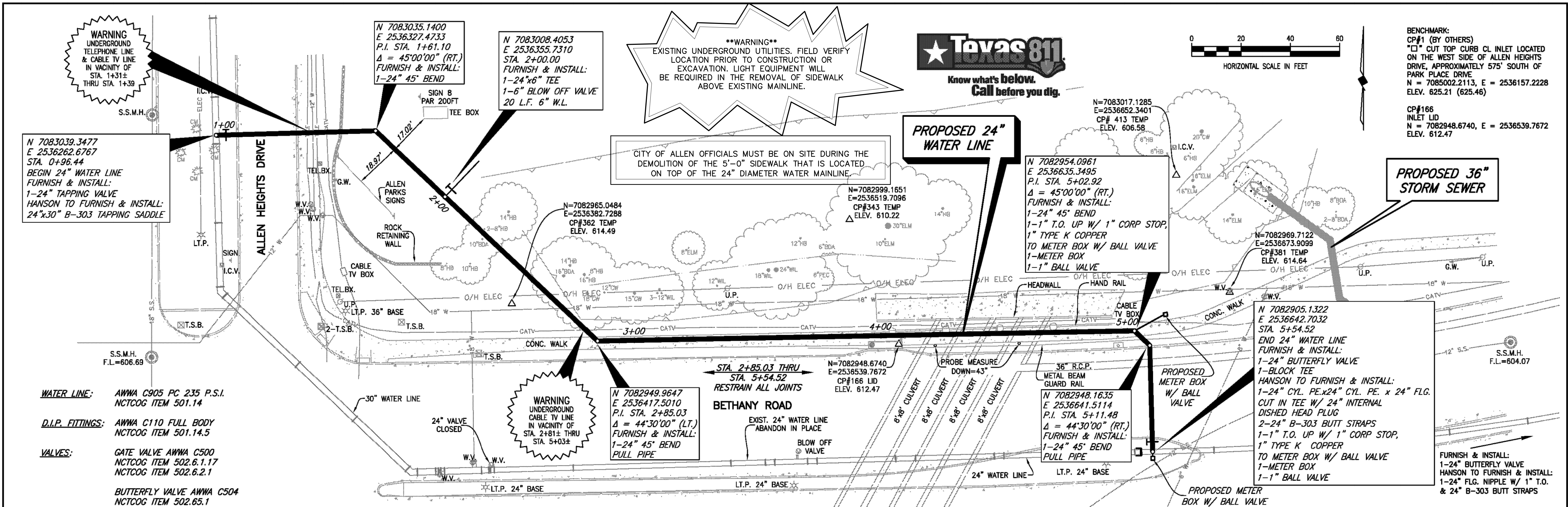
City of Allen, Collin County, Texas

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PROJECT  
COA003

SHEET  
HS5 of 7

Drawing: N:\Parks & Recreation\Allen Parks and Trails\COA Hike and Bike Trails\Trail Projects\Bethany Lakes Trail\Bethany Lakes Loop  
Trail Consultant\City of Allen - Standard\City of Allen\_Updated 2022.dwg Saved By: kpatel Date: 6/14/2022 8:31 AM  
Plotted By: kpatel Plot Date: 6/14/2022 8:34 AM



<p>These plans and related specifications were prepared for construction of this specific project only. Reuse of these documents is not permitted without written authorization of Birkhoff, Hendricks &amp; Carter, L.L.P. If this drawing is converted to an electronic file, if any discrepancy occurs between the electronic file and the Birkhoff, Hendricks &amp; Carter, L.L.P. original document, the original document will govern in all cases.</p>		<p><b>BIRKHOFF, HENDRICKS &amp; CARTER, L.L.P.</b> PROFESSIONAL ENGINEERS Texas Firm #526 11910 Greenville Ave., Suite 600 Dallas, Texas 75243 (214) 361-7900</p>		<p><b>STATE OF TEXAS</b> JOHN W. BIRKHOFF REGISTERED PROFESSIONAL ENGINEER 54137</p>		<p><i>John W. Birkhoff</i> 6/7/13</p>		<p><b>CITY OF ALLEN, TEXAS</b> BETHANY WATER LINE REPAIR PROPOSED WATER LINE PLAN &amp; PROFILE</p>		<p>PROJECT NO. 2013-112 June 2013</p>		<p>SHEET NO. <b>1</b></p>	
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LANDSCAPE AND SCREENING

UTILITY PLAN FOR REFERENCE

Bethany Lakes Loop Trail

City of Allen, Collin County, Texas

PLAN REVIEW REVISIONS	BY	DATE





# BETHANY LAKES LOOP TRAIL

SCALE: NTS



12/22/16

<b>CITY COUNCIL REGULAR MEETING AGENDA COMMUNICATION</b>
--

<b>AGENDA DATE:</b>	September 13, 2022
<b>AGENDA CAPTION:</b>	Authorize the City Manager to execute an amendment to the existing Interlocal Agreement with the Allen Independent School District regarding the School Resource Officer Program.
<b>STAFF RESOURCE:</b>	Brian E. Harvey, Chief of Police Kyle Taliaferro, Deputy Chief of Police
<b>PREVIOUS COUNCIL ACTION:</b>	On July 24, 2018, City Council approved Resolution No. 3595-7-18 approving the terms and conditions of an Interlocal Agreement with Allen Independent School District establishing guidelines, policies, and procedures regarding the School Resource Officer Program.
<b>STRATEGIC PLANNING GOAL:</b>	Safe and Livable Community for All.

**BACKGROUND**

For more than twenty-five years, the Allen Police Department has provided School Resource Officers to the Allen Independent School District. During this time, the program and number of officers have grown to meet the needs of the district, calls for service/incidents at the school, and address changes in the laws. The cost of the program has been historically shared between the two entities following terms outlined in a yearly Memorandum of Understanding. As the needs and wants of the Allen Independent School District have increased, the City and School District desired to establish a more formal and long-term agreement which resulted in the creation of an Interlocal Cooperation Agreement outlining the terms of the School Resource Officer Program for the next five years.

The Interlocal Agreement clearly defines each entity's role in the agreement, expectations of service to be provided, current and future staffing levels, funding responsibilities, and other terms of service. It was proposed that the police department will increase school resource officer staffing by five officers over the next five years with increased funding from the school district. However, in 2020 the Allen Independent School District requested an amendment to the Interlocal Agreement to limit the number of School Resource Officers to 13 due to COVID-19 and the hybrid-attendance policy of the district. The city approved this request.

In July 2022, the City of Allen and the Allen Independent School District met to discuss security concerns entering the 2022-2023 school year. The district and the city mutually agreed to add two officers to the School Resource Officer program bringing the total to 15 officers. This addition to personnel is outlined in the second amendment to the original Interlocal Agreement and brings staffing in line with the original agreement. The Allen Independent School District has already executed its version of this amendment.

**BUDGETARY IMPACT**

The City and the School District have agreed to each fully fund one of the two officers being added. The school district will reimburse the City for one salary and partial other expenses.

**STAFF RECOMMENDATION**

Staff recommends that the City Council authorize the City Manager to execute an amendment to the existing Interlocal Agreement between the City of Allen and the Allen Independent School District relating to the School Resource Officer Program.

**MOTION**

*I make a motion authorizing the City Manager to execute an amendment to the existing Interlocal Agreement with the Allen Independent School District relating to the School Resource Officer Program.*

**ATTACHMENT(S)**

[ILA - AISD](#)

STATE OF TEXAS           §       **SECOND AMENDED AND RESTATED**  
                                     §       **INTERLOCAL COOPERATION**  
COUNTY OF COLLIN   §       **FOR SRO PROGRAM**

**SECOND AMENDED AND RESTATED INTERLOCAL COOPERATION  
AGREEMENT  
FOR SCHOOL RESOURCE OFFICERS PROGRAM**

This Second Amended and Restated Interlocal Cooperation Agreement for School Resource Officers Program (“Agreement”) is made by and between the City of Allen, Texas (“City”) and Allen Independent School District (“AISD”), (individually as the “Party” or collectively as the “Parties”), acting by and through their authorized representatives.

**RECITALS:**

**WHEREAS**, the Parties previously entered into that certain Interlocal Cooperation Agreement for School Resource Officers Program on July 25, 2018 (“Original Interlocal”); and

**WHEREAS**, the Parties previously entered into that certain First Amended and Restated Interlocal Cooperation Agreement on May 13, 2021; and

**WHEREAS**, the Parties desire to amend and restate the Original Interlocal to increase the number of full-time officers for the 2022-2023 school year to 15; and

**WHEREAS**, Chapter 791 of the Texas Government Code, as amended, provides authorization for units of local government to enter into Second Amended and Restated Interlocal Cooperation Agreements to perform governmental functions and services; and

**WHEREAS**, the City of Allen Police Department (“Department”) presently provides peace officers as designated school resource officers (“SROs”) to AISD through the School Resource Officer Program (“SROP”); and

**WHEREAS**, AISD desires to continue to use Department peace officers at AISD campuses and facilities for the SROP; and

**WHEREAS**, the City and AISD desire for a proactive police presence to be visible throughout campuses, near entrances, in hallways, and in other areas where students congregate, particularly during arrival, dismissal, during passing periods, and during lunch time for the safety of students; and

**WHEREAS**, the Parties desire to enter into this Agreement to set forth the Parties respective rights and obligations concerning the SROP.

**NOW THEREFORE**, in consideration of the mutual promises and benefits contained herein and for other valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

## **Article I Purpose**

The purpose of the SROP is to bring the Parties together in a cooperative effort to reduce and prevent school-related violence and crimes committed by juveniles and young-adults. The SROP will operate in conjunction with AISD to maintain safe, secure and orderly learning environments for students, teachers and staff. The SROs will not be school officials for any purpose under this Agreement but may provide informal counseling for students and parents concerning problems they face as well as providing information on community resources available to them. To this end, the Parties have adopted the following primary objectives of the SROP:

- (a) Provide enhanced safety for students, faculty, staff, and others;
- (b) Reduce incidents of school violence;
- (c) Reduce criminal offenses committed by juveniles and young adults;
- (d) Establish rapport with students;
- (e) Establish rapport with parents, faculty, staff, administrators, and others;
- (f) Create, start, and expand programs with vision and creativity to increase student participation, which will benefit the students, school district, police department, and the community.

## **Article II Term**

2.1 Term. The Term of this Agreement is for one (1) year, commencing on the Effective Date of this Agreement (“Term”), and shall automatically extend for up to five (5) successive one (1) year renewal terms unless either Party provides written notice to the other of its intent not to renew this Agreement at least sixty (60) days prior to the expiration of the then current Term.

2.2 Termination. Either Party may terminate this Agreement, with or without cause, by giving the other Party sixty (60) days prior written notice thereof. Any unpaid Program Fees incurred by AISD through the date of termination shall be paid in full to City within thirty (30) calendar days after AISD’s receipt of a final invoice from City.

## **Article III The School Resource Officer Program**

3.1 Number and Rank of Officers. The SROP presently consists of thirteen (13) full time Department peace officers certified in the State of Texas including two supervisors with the rank of Sergeant (or higher). The Parties agree that the number of SROs will increase to at least 15 full-time officers total for the 2022-2023 school year. The timeline for SRO staffing shall be as follows:

- (a) Two additional officers by the 2022-2023 school year for a total of fifteen (15) officers.

Unless otherwise mutually agreed by the Parties, “full time” as used herein shall be considered an officer working four (4) 10-hour days per week at AISD facilities, with scheduling staggered to ensure proper coverage. The City agrees to schedule full time staffing in a manner which maximizes coverage during 4-day school work weeks.

3.2 Laws Governing SRO Conduct. The SROs shall be governed by the laws, policies, and procedures applicable to all other sworn Department peace officers and each may use his/her discretionary power while engaged in the SROP to enforcing any local, state and/or federal law, including but not limited to all applicable laws contained in the Texas Education Code, the Family Educational Rights and Privacy Act, the Family Code, Health and Safety Code and the Penal Code.

3.3 SROs Enforcement of School Rules. SROs will generally enforce only criminal matters and will not engage in enforcement of non-criminal matters that are considered school and/or house rules at the respective AISD facilities. SROs shall not act in any manner as school disciplinarians under this Agreement.

3.4 Triad Concept. The Parties will work to utilize the SRO Triad concept for the SROP in the manner set forth by the National Association of School Resource Officers (NASRO); provided, that the SROs’ primary role shall at all times be to serve as a certified peace officer for the Department.

3.5 SROs as Instructors. SROs may serve as an instructor resource to students, faculty, staff and/or other persons involved with AISD. SROs may use classroom environment type instruction as a means to build rapport between the students and the staff. SROs may also provide instruction a variety of subjects for the benefit of students and staff on relevant topics, including alcohol and drug education and other subjects related to law enforcement.

3.6 SROP Operational Supervision. The day-to-day operation and administrative control of the SROP will be the responsibility of the City of Allen Police Department. The City’s Chief of Police, or his/her designee, (hereinafter the “Chief”) shall meet and confer with designated AISD personnel annually to discuss SRO staff performance, and to establish mutually agreeable operational policies for the SROP; provided, nothing in this Agreement shall affect the right and responsibility of the Chief to assign, reassign, replace, discipline or otherwise supervise the activities of any individual SRO. Further, nothing in this Agreement shall require the City to provide an SRO or other police presence at any school activities or events outside of regular school hours. The SROs will at all times remain responsible for carrying out all duties and responsibilities of a certified peace police officer for the State of Texas and remain under the primary control and supervision of the Department.

3.7 Daily Supervision; SRO Supervisor. While on duty at AISD facility premises, communication regarding daily operational matters of the SROP such as daily routines and other general matters will occur directly between the SRO and the principal and/or vice principal of the

AISD facility; provided, SROs may correspond directly with AISD superintendent's office personnel when required. The SROs will report to their assigned supervisor who will report to the Lieutenant over the Department's Support Services Division and/or the Chief. The SRO Supervisor's responsibilities will generally include, without limitation, the following:

- (a) Serve as the liaison between AISD personnel and the Department;
- (b) Manage work assignments of the SROs between various campuses;
- (c) Manage scheduling and work hours of the SROs, including all regular scheduling duties such as requests for leave, modifications to work schedules, extra assignments and overtime requests;
- (d) Review and approval of reports written by the SROs for school related criminal offenses;
- (e) Manage all SRO conduct and/or disciplinary matters concerning violation of the Department's General Orders, policies, rules, regulations and/or directives;
- (f) Coordinate reasonable and timely notification with the AISD Director of Safe and Secure Schools, or in the absence of the AISD Director, coordination will be with the AISD Assistant Superintendent of Operations; and
- (g) Engage and/or coordinate official law enforcement action on any criminal matter when appropriate.

3.8 SRO Assignment. Campus and staffing assignments shall be determined jointly between the Parties. When any SRO position becomes available, interested persons shall submit a memorandum to the office of the Chief, or his/her designee. The officer will then be interviewed by a board consisting of two (2) Department employees and one (1) school district employee with the final selection being made by the Chief. Selection criteria will include but will not be limited to:

- (a) Oral Presentation
- (b) Performance Reports
- (c) Experience
- (d) Interpersonal skills

3.9 SRO Duties and Responsibilities. The general duties and responsibilities of the SROs include the following:

- (a) Officers will provide a proactive presence on campus, outside the offices provided, during arrival, dismissal, passing periods and lunch time, as well as a proactive presence in hallways, common areas, and in the cafeteria during the school day;
- (b) education of teachers and students regarding the law, investigation of criminal activity on school grounds, drug prevention, and crisis intervention;

- (c) interaction with the student body, faculty, and visitors by providing the following upon request by AISD:
  - (i) education in crime prevention;
  - (ii) student awareness of drugs and crimes, and
  - (iii) an enhanced communication between the police and the student body.
- (d) assist in security efforts to provide a safe and secure environment on all assigned school facilities and take enforcement action on criminal matters when appropriate;
- (e) handle initial police offense reports of crimes committed on campus;
- (f) develop contacts with all principals on all AISD campuses and assist in providing proactive responses to any school crime problems;
- (g) provide law enforcement services to include, but not limited to, the investigation, detection and enforcement of State and local criminal laws at AISD campuses and facilities;
- (h) provide assistance for the general safety of student(s) and faculty when AISD personnel are engaged in the intervention of students for certain school rules violations, such as student intervention for failure to attend school;
- (i) provide assistance, but not perform, student or administrative searches of AISD facilities, students or personnel. Notwithstanding the foregoing, SROs may search any person in connection with his/her official law enforcement duties;
- (j) assist with traffic direction on school facilities at locations determined and agreed by the Parties to be necessary for public safety;
- (k) provide informal counseling on a limited basis to students, staff, and faculty;
- (l) wear an approved police uniform at all times or other apparel approved by the Allen Police Department;
- (m) attend school special events during school hours (or at other times approved by the SRO Supervisor), when requested and available;
- (n) attend school special events that occur outside of normal school hours such as field days and/or designated educational and/or athletic events, when requested and available;

- (o) assist on various campuses in the event the designated SRO on that AISD campus is unable to fulfill his/her duties and/or if the designated SRO request assistance; and
- (p) SROs will reasonably assist the campus with Tip411/Campus Crime Stopper program; provided an SRO Supervisor shall be immediately notified if the matter is related to Allen Police Department and/or AISD personnel. SROs will not discuss AISD personnel matters received through the Tip411/Campus Crime Stopper program.

3.10 Temporary Reassignment for Public Emergencies. The Parties understand that the City retains the right to temporarily reassign any SRO, immediately and without notice to any person, when the Department makes a determination that the SRO(s) services are required in responding to a city-wide or other major emergency, provided, however, the SRO supervisor shall notify the Director of Safe and Secure Schools as soon as reasonably practical. The Department will notify AISD as soon as reasonably practicable should the SROs need to be reassigned to patrol under this Section 3.10. AISD will further be advised of any temporary non-emergency reassignments.

3.11 Information Sharing. The Parties desire to openly share any and all information relevant to the SROP or the official law enforcement duties of the SROs during the Term of this Agreement. Accordingly, the Parties expressly agree that:

- (a) the Department will share with AISD all information to the extent permitted by law related to any party for whose safety Department knows AISD is responsible, and all information pertinent to investigation; provided, however, Department shall not be required to share information which, in the sole judgment and discretion of the Chief of Police, may impede an on-going investigation, the apprehension of suspects or suspects, or the ability to obtain an indictment or conviction of a suspect or defendant, or which, if shared, would itself result in endangering person or property. Any information shared by the Department with AISD shall be treated as confidential and, except for release to other necessary law enforcement entities, released to third parties only when required by law (including, but not limited to, pursuant to requests made pursuant to the Texas Public Information Act) or when authorized in writing by the Chief of Police; and

- (b) AISD will share all information to the extent permitted by law that is needed to assist the Department in furthering an investigation of suspected or known criminal activity. In the event that educational records or personally identifiable information (as defined by the Family Education Rights and Privacy Act [FERPA] 20 USC 1232g, et seq.), is provided to an SRO, the Department agrees not to disclose such information to any other party, other than necessary law enforcement entities, without prior consent of the parent, or as otherwise required by law. If a student is involved in illegal activity regardless whether school is in session, AISD and the SRO, and vice versa, will, to the greatest extent permitted by law, share this information.
- (c) AISD will provide City inter-operability to the AISD radio communications system. AISD will be solely responsible for all costs associated with the City's access to AISD's radio communications system, including any patch(es), hardware and/or software required for the City's inter-operability to the AISD radio communications system. City shall be responsible for all other costs associated with any radio equipment owned by the City that will be used to access AISD's radio system.
- (d) AISD will further provide Department personnel unrestricted shared access to AISD's entire security camera system through the APD dispatch center and/or Department vehicles, to the extent such technology is reasonably available for vehicles: (1) with prior AISD consent during large student events (e.g., football games); and, (2) without prior AISD notification or consent in the event of an emergency situation involving an active shooter or disaster, in which the Department has determined immediate action by law enforcement is necessary to protect and/or respond to a threat of imminent harm or injury to any person on AISD property. AISD will provide formal training annually for Department personnel covering access, use and operation of the security camera system.
- (e) The Parties shall meet twice annually, once during the fall semester and once during the spring semester to review and revise communication procedures.

3.12 Office Space and Supplies. AISD shall furnish and be solely responsible for the cost associated with suitable office space and equipment that includes a telephone, AISD computer, internet connection, AISD cellular phone and a physical location for files, records and/or tangible things which can properly be locked and secured for the use by the SRO. All office space and equipment provided by AISD for the SROP shall be sufficient to meet all applicable CIJS standards (e.g., a key controlled office accessible only by authorized personnel).

3.13 The District will permit SROs assigned under this Agreement to request an inter-district transfer for their children to attend the District's schools pursuant to District Board of Trustees' ("Board") Policy FDA (LOCAL). Any SRO submitting a request under this provision

will be required to independently acknowledge he/she is a City of Allen employee and not a full-time employee of the District, and enrollment of their student is permitted only during the time the SRO is assigned to the District under this Agreement. For non-resident / out-of-district students of SROs under this provision, the provisions in Board Policy FDA (LOCAL) regarding transfers to other campuses within the District, application timelines, placement, continued enrollment, availability of space and instructional space, the student's disciplinary history and attendance records, revocation of transfer, and appeals will apply.

## **Article IV**

### **Financial Obligations**

4.1 Joint Funding. City and AISD agree to jointly fund the SROP Program Fee in accordance with the terms set forth in this Article IV. Each Party represents and covenants that its respective financial obligations and liability hereunder shall constitute operating expenses of such Party payable from funds annually budgeted and appropriated therefore, and that such expenses shall be paid only from current revenues legally available.

4.2 SROP Program Fee. Program Fee shall consist of the salary and all other City employee benefits (excluding overtime and secondary employment as those terms are defined in this Article IV), plus one (1) vehicle, for each full-time police officer assigned duties as an SRO pursuant to this Agreement (collectively the "Program Fee"). The Parties shall share the cost of funding the Program Fee as follows:

- (a) positions 1-10; Program Fee to be divided equally between the City and AISD;
- (b) position 11-14; Program Fee to be fully funded by AISD; and
- (c) position 15; Program Fee to be fully funded by the City.

The salary, benefits and vehicle cost for SROs shall be determined in the City's sole discretion and subject to adjustment at any time during the Term of this Agreement, provided, however, that the Program Fee shall not be increased after July 1<sup>st</sup> of each year. The Parties agree that the City will make a reasonable effort to provide AISD a preliminary budget for the Program Fee in April of each year.

4.3 SRO Absences and Leave. The Parties agree that AISD shall not be relieved of its obligation to pay its portion of the Program Fee in the event an SRO is absent due to leave, including, without limitation, FMLA or other federally protected leave, leave for training, court appearance, subpoena. Further, each SRO shall be permitted to take up to 120 hours of voluntary leave during school days per school year. The Parties agree that the Department will not routinely approve voluntary SRO leave in excess of five (5) consecutive days during the school year. If the total voluntary leave hours accumulated during a school year exceeds the aggregate total voluntary leave hours for all SROs (calculated by multiplying the total number of SROs by 120 voluntary leave hours or the pro-rated number of voluntary leave hours for any SRO(s) serving for less than the entire school year), AISD shall be entitled to a Program Fee refund at the end of the current school year equivalent to AISD's proportionate actual cost for the total hours exceeding the

aggregate total voluntary leave hours for all SROs during the school year, calculated as provided in this section. Duties other than SRO duties will not be the responsibility of AISD.

4.4 Secondary (off-duty) Employment and Overtime. Secondary employment is defined herein as employment offered by AISD directly to Department personnel for voluntary, off-duty, work assignments. AISD shall be responsible for entering into a separate, off-duty, job agreements with the City's personnel for all secondary employment. The City shall not incur any costs nor be responsible for any part of such secondary employment. Overtime employment is defined herein as employment of five (5) or more Department officers by AISD for an off-duty assignment at a single location or other work outside of regular school hours. The Parties agree that routine traffic duty shall be paid as off-duty Employment (excludes graduation and football games). The Parties agree that an authorized employee of AISD will provide the Department prior written notice of any overtime employment which shall include, at a minimum, the date(s), time(s), location and total number of officers requested for each overtime assignment. The City will provide AISD an invoice for the overtime employment detailing the names of the officers, dates and overtime hours worked, purpose or activity, and the name of the AISD administrator authorizing the overtime employment. within sixty (60) days of the date the overtime was worked by the officers. AISD shall remit full payment for all overtime charges invoiced by the City pursuant to the Texas Prompt Payment Act. Notwithstanding the foregoing, off-duty law enforcement matters involving public safety, emergencies or law enforcement duties such as late calls, arrests, and reports will be compensated solely by the City.

4.5 Payment Schedule. The Program Fee shall be determined on an annual basis by the City prior to June 1<sup>st</sup> of each AISD academic school year. AISD shall remit payment of its equal portion of the Program Fee in two (2) equal installments, the initial installment being payable on or before November 1<sup>st</sup> of the current AISD academic year and the second being payable on or before February 1<sup>st</sup> of the current academic year. The City Manager, or his/her designee, and the AISD Superintendent, or his/her designee, are authorized to establish the amount of the Program Fee for each academic year prior to June 1, subject to City Council's and AISD School Board's appropriation of the program funding, and is further authorized to coordinate the assessment and collection of the Program Fee with duly authorized AISD personnel during the Term of this Agreement.

4.6 Training and Other Expenses. Basic training required for the SROs to maintain their qualification as a certified peace officer shall be paid by the City; provided, that AISD and the City shall share the responsibility for SRO training and AISD shall reimburse the City for seventy-five percent (75%) of all costs associated with SRO training (including associated travel costs), as mutually agreed upon, , that specifically relates to the SRO's duties or obligations under the SROP. Except as otherwise provided in this Agreement, each Party will be solely responsible for all their own expenses in performing under this Agreement. All property and equipment furnished exclusively by the City for use by the SROs in carrying out the duties set forth under this Agreement shall be owned and maintained by the City. Except as otherwise provided herein, all medical expenses, wages and disability payments, pension payments, damage to equipment and clothing, expenses of travel, food and lodging shall be borne by the City.

## **Article V**

### **Mutual Hold Harmless**

5.1 To the extent allowed by law, AISD does hereby agree to waive all claims against, release, and hold harmless the City and all of its officials, officers, agents, employees, in both their public and private capacities, from any and all liability, claims, suits, demands, losses, damages, attorneys' fees, including all expenses of litigation or settlement, or causes of action which may arise by reason of injury to or death of any person or for loss of, damage to, or loss of use of any property arising out of or in connection with this Agreement.

5.2 To the extent allowed by law, the City does hereby agree to waive all claims against, release, and hold harmless AISD and all of its officials, officers, agents, employees, in both their public and private capacities, from any and all liability, claims, suits, demands, losses, damages, attorneys' fees, including all expenses of litigation or settlement, or causes of action which may arise by reason of injury to or death of any person or for loss of, damage to, or loss of use of any property arising out of or in connection with this Agreement.

5.3 It is the intention of both Parties that this mutual hold harmless clause shall be interpreted to mean each Party shall be responsible for the actions of each Party's own employees, officials, officers, and agents. The Parties expressly agree that nothing in this Agreement shall be construed as a waiver by the Parties of any rights, privileges, defenses, remedies or immunities available to the Parties as governmental entities.

5.4 Nothing in this Agreement shall be construed as conferring any rights or benefits to any third party who is not a Party to this Agreement.

## **Article VI**

### **Dispute Resolution**

Should a dispute arise between the Parties regarding this Agreement or the terms contained herein, the Parties shall first attempt to resolve the dispute through direct discussions in a spirit of mutual cooperation. If such discussions fail to resolve the dispute, the Parties agree they shall submit such dispute to non-binding mediation with a mutually agreeable mediator. Said mediation shall be conducted within thirty (30) days following written notice of a demand for mediation by either Party, unless the Parties agree to a shorter or longer period, and the costs of such mediation shall be borne by the Parties equally. The purpose of this section is to reasonably ensure that the City and AISD in good faith utilize mediation before pursuing litigation. The Parties' participation in, or the results of any mediation under this section shall not be construed as a waiver by the Parties of any rights, privileges, defenses, remedies or immunities available to the Parties as governmental entities, nor waiver of any termination provisions, expiration dates or deadlines set forth in this Agreement.

## **Article VII Miscellaneous**

7.1 Notice. Any notice, demand or request required or permitted to be delivered hereunder shall be deemed received when delivered in person or sent by United States mail, postage prepaid, certified mail, addressed to the Party at the address set forth below:

To AISD: Dr. Robin Bullock  
Superintendent of Schools  
Allen ISD  
612 E. Bethany Dr.  
Allen, Texas 75002

To City: Attn: Eric Ellwanger  
City Manager  
City of Allen  
305 Century Pkwy  
Allen, Texas 75013

With Copy to: Peter G. Smith  
Nichols, Jackson, Dillard, Hagar & Smith, L.L.P.  
500 N. Akard, Suite 1800  
Dallas, Texas 75201

Any Party may, at any time, by written notice to the other Party, designate different or additional persons or different addresses for the getting of notices hereunder.

7.2 Legal Construction. No amendment, modification or alteration of the terms hereof shall be binding unless the same be in writing, dated subsequent to the date of this Agreement and duly executed by both Parties.

7.3 Governing Law. The obligation and undertakings of each of the Parties to this Agreement are and shall be performed in Collin County, Texas. The validity of this Agreement and any of its terms and provisions, as well as the right and duties of the Parties, shall be governed by the laws of the State of the Texas; and any venue for any action concerning this Agreement shall be in Collin County, Texas.

7.4 Entire Agreement. This Agreement embodies the complete understanding of the Parties hereto, superseding all oral or written previous and contemporaneous agreements between the Parties and relating to the matters in this Agreement.

7.5 Severability. In the event any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect the other provisions, and the Agreement shall be construed as if valid, illegal, or unenforceable provision had never been contained in this agreement.

7.6 Execution. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original and constitute one and the same instrument.

7.7 Immunity. Nothing in this agreement, or any other attachment, shall be construed to affect, alter, or modify the immunity of either Party under the Texas Civil Practice and Remedies Code.

7.8 Third Parties. This Agreement does not create any third-party beneficiaries. Nothing in this Agreement, or in the Administrative Regulations, or any other attachment shall be construed to create, expand, or form a basis for liability to any third-party under any theory of law against either City or AISD unless such a basis exists independent of this Agreement under State and Federal Law.

7.9 Waiver. No waiver of a breach or any provision of the Agreement by either Party shall constitute a waiver of any subsequent breach of such provision. Failure of either Party to enforce at any time, or from time to time, any provision of this Agreement shall not be construed as a waiver thereof.

7.10 Effective Date. The effective date of this Agreement shall be the date of last execution hereof.

*(signature page to follow)*

**EXECUTED** this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

**CITY OF ALLEN, TEXAS**

By: \_\_\_\_\_  
Eric Ellwanger, City Manager

**ATTEST:**

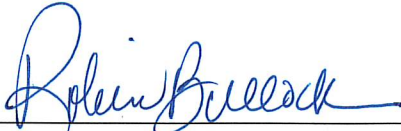
By: \_\_\_\_\_  
Shelley B. George, City Secretary

**APPROVED AS TO FORM:**

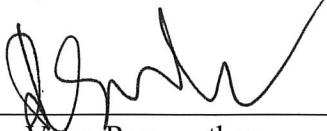
By: \_\_\_\_\_  
Peter G. Smith, City Attorney  
(05-19-2022:TM 129677)

**EXECUTED** this 25 day of July, 2022.

**ALLEN INDEPENDENT SCHOOL DISTRICT**

By:   
Dr. Robin Bullock  
Superintendent of Schools

**ATTEST:**

By:   
Vatsa Ramanathan  
Secretary, Allen ISD Board of Trustees

<b>CITY COUNCIL REGULAR MEETING AGENDA COMMUNICATION</b>
--

**AGENDA DATE:** September 13, 2022

**AGENDA CAPTION:** Accept required certification from the Collin Central Appraisal District Office of the 2022 Tax Year Appraisal Roll.

**STAFF RESOURCE:** Pete Phillis, Chief Financial Officer  
Chris Landrum, Assistant Chief Financial Officer

**STRATEGIC PLANNING GOAL:** Financially Sound and Transparent City Government.

**BACKGROUND**

Acceptance of the attached certifications related to the Tax Year 2022 Appraisal Roll are required by the Truth-in-Taxation Law.

**BUDGETARY IMPACT**

Information regarding budgetary impact is reflected in the City's 2022-2023 budget document.

**STAFF RECOMMENDATION**

Staff recommends the City Council accept the Tax Year 2022 Appraisal Roll.

**MOTION**

*I make a motion to accept the 2022 Tax Year Appraisal Roll.*

**ATTACHMENT(S)**

[2022 Certified Totals - CCAD](#)

**2022 CERTIFIED TOTALS**

Property Count: 36,196

CAL - ALLEN CITY  
ARB Approved Totals

7/14/2022

2:03:13PM

Land		Value			
Homesite:		3,395,683,980			
Non Homesite:		1,362,728,921			
Ag Market:		203,258,641			
Timber Market:		0	<b>Total Land</b>	(+)	4,961,671,542
Improvement		Value			
Homesite:		10,726,242,872			
Non Homesite:		4,237,950,204	<b>Total Improvements</b>	(+)	14,964,193,076
Non Real		Count	Value		
Personal Property:	3,397		1,190,582,866		
Mineral Property:	0		0		
Autos:	0		0	<b>Total Non Real</b>	(+) 1,190,582,866
			<b>Market Value</b>	=	21,116,447,484
Ag	Non Exempt	Exempt			
Total Productivity Market:	203,258,641	0			
Ag Use:	167,944	0	<b>Productivity Loss</b>	(-)	203,090,697
Timber Use:	0	0	<b>Appraised Value</b>	=	20,913,356,787
Productivity Loss:	203,090,697	0	<b>Homestead Cap</b>	(-)	1,562,254,616
			<b>Assessed Value</b>	=	19,351,102,171
			<b>Total Exemptions Amount (Breakdown on Next Page)</b>	(-)	1,868,809,205
			<b>Net Taxable</b>	=	17,482,292,966

APPROXIMATE TOTAL LEVY = NET TAXABLE \* (TAX RATE / 100)  
82,166,776.94 = 17,482,292,966 \* (0.470000 / 100)

Calculated Estimate of Market Value: 21,116,447,484  
Calculated Estimate of Taxable Value: 17,482,292,966

**2022 CERTIFIED TOTALS**

Property Count: 36,196

CAL - ALLEN CITY  
ARB Approved Totals

7/14/2022

2:03:27PM

**Exemption Breakdown**

Exemption	Count	Local	State	Total
AB	4	19,722,158	0	19,722,158
DP	360	8,354,000	0	8,354,000
DV1	90	0	638,000	638,000
DV1S	3	0	15,000	15,000
DV2	85	0	703,500	703,500
DV2S	1	0	7,500	7,500
DV3	61	0	498,000	498,000
DV3S	2	0	20,000	20,000
DV4	200	0	1,596,000	1,596,000
DV4S	20	0	124,080	124,080
DVHS	190	0	83,925,257	83,925,257
DVHSS	12	0	4,413,396	4,413,396
EX-XG	1	0	221,454	221,454
EX-XI	1	0	38,500	38,500
EX-XJ	2	0	51,380	51,380
EX-XL	3	0	625,461	625,461
EX-XV	942	0	1,287,093,208	1,287,093,208
EX-XV (Prorated)	2	0	76,853	76,853
EX366	747	0	656,842	656,842
FR	19	126,016,319	0	126,016,319
LVE	64	84,162,368	0	84,162,368
MASSS	1	0	461,778	461,778
OV65	5,077	246,649,500	0	246,649,500
OV65S	24	1,140,000	0	1,140,000
PC	12	486,677	0	486,677
PPV	2	43,881	0	43,881
SO	49	1,068,093	0	1,068,093
<b>Totals</b>		<b>487,642,996</b>	<b>1,381,166,209</b>	<b>1,868,809,205</b>

**2022 CERTIFIED TOTALS**

Property Count: 1,654

CAL - ALLEN CITY  
Under ARB Review Totals

7/14/2022

2:03:13PM

Land		Value			
Homesite:		195,965,770			
Non Homesite:		1,646,161			
Ag Market:		0			
Timber Market:		0	<b>Total Land</b>	(+)	197,611,931
Improvement		Value			
Homesite:		641,383,109			
Non Homesite:		582,791	<b>Total Improvements</b>	(+)	641,965,900
Non Real		Count	Value		
Personal Property:	14		3,559,056		
Mineral Property:	0		0		
Autos:	0		0	<b>Total Non Real</b>	(+) 3,559,056
			<b>Market Value</b>	=	843,136,887
Ag		Non Exempt	Exempt		
Total Productivity Market:	0		0		
Ag Use:	0		0	<b>Productivity Loss</b>	(-) 0
Timber Use:	0		0	<b>Appraised Value</b>	= 843,136,887
Productivity Loss:	0		0	<b>Homestead Cap</b>	(-) 83,147,929
				<b>Assessed Value</b>	= 759,988,958
				<b>Total Exemptions Amount (Breakdown on Next Page)</b>	(-) 8,314,684
				<b>Net Taxable</b>	= 751,674,274

APPROXIMATE TOTAL LEVY = NET TAXABLE \* (TAX RATE / 100)  
 3,532,869.09 = 751,674,274 \* (0.470000 / 100)

Calculated Estimate of Market Value: 648,981,380  
 Calculated Estimate of Taxable Value: 638,988,214

**2022 CERTIFIED TOTALS**

Property Count: 1,654

CAL - ALLEN CITY  
Under ARB Review Totals

7/14/2022

2:03:27PM

**Exemption Breakdown**

Exemption	Count	Local	State	Total
DP	10	250,000	0	250,000
DV1	5	0	39,000	39,000
DV2	2	0	19,500	19,500
DV4	6	0	72,000	72,000
OV65	162	7,883,000	0	7,883,000
SO	2	51,184	0	51,184
Totals		8,184,184	130,500	8,314,684

**2022 CERTIFIED TOTALS**

Property Count: 37,850

CAL - ALLEN CITY  
Grand Totals

7/14/2022

2:03:13PM

Land		Value			
Homesite:		3,591,649,750			
Non Homesite:		1,364,375,082			
Ag Market:		203,258,641			
Timber Market:		0	<b>Total Land</b>	(+)	5,159,283,473
Improvement		Value			
Homesite:		11,367,625,981			
Non Homesite:		4,238,532,995	<b>Total Improvements</b>	(+)	15,606,158,976
Non Real		Count	Value		
Personal Property:	3,411		1,194,141,922		
Mineral Property:	0		0		
Autos:	0		0	<b>Total Non Real</b>	(+)
			<b>Market Value</b>	=	1,194,141,922
					21,959,584,371
Ag		Non Exempt	Exempt		
Total Productivity Market:	203,258,641		0		
Ag Use:	167,944		0	<b>Productivity Loss</b>	(-)
Timber Use:	0		0	<b>Appraised Value</b>	=
Productivity Loss:	203,090,697		0		21,756,493,674
				<b>Homestead Cap</b>	(-)
					1,645,402,545
				<b>Assessed Value</b>	=
					20,111,091,129
				<b>Total Exemptions Amount</b>	(-)
				<b>(Breakdown on Next Page)</b>	1,877,123,889
				<b>Net Taxable</b>	=
					18,233,967,240

APPROXIMATE TOTAL LEVY = NET TAXABLE \* (TAX RATE / 100)  
85,699,646.03 = 18,233,967,240 \* (0.470000 / 100)

Calculated Estimate of Market Value: 21,765,428,864  
Calculated Estimate of Taxable Value: 18,121,281,180

**2022 CERTIFIED TOTALS**

Property Count: 37,850

CAL - ALLEN CITY  
Grand Totals

7/14/2022

2:03:27PM

**Exemption Breakdown**

Exemption	Count	Local	State	Total
AB	4	19,722,158	0	19,722,158
DP	370	8,604,000	0	8,604,000
DV1	95	0	677,000	677,000
DV1S	3	0	15,000	15,000
DV2	87	0	723,000	723,000
DV2S	1	0	7,500	7,500
DV3	61	0	498,000	498,000
DV3S	2	0	20,000	20,000
DV4	206	0	1,668,000	1,668,000
DV4S	20	0	124,080	124,080
DVHS	190	0	83,925,257	83,925,257
DVHSS	12	0	4,413,396	4,413,396
EX-XG	1	0	221,454	221,454
EX-XI	1	0	38,500	38,500
EX-XJ	2	0	51,380	51,380
EX-XL	3	0	625,461	625,461
EX-XV	942	0	1,287,093,208	1,287,093,208
EX-XV (Prorated)	2	0	76,853	76,853
EX366	747	0	656,842	656,842
FR	19	126,016,319	0	126,016,319
LVE	64	84,162,368	0	84,162,368
MASSS	1	0	461,778	461,778
OV65	5,239	254,532,500	0	254,532,500
OV65S	24	1,140,000	0	1,140,000
PC	12	486,677	0	486,677
PPV	2	43,881	0	43,881
SO	51	1,119,277	0	1,119,277
<b>Totals</b>		<b>495,827,180</b>	<b>1,381,296,709</b>	<b>1,877,123,889</b>

**2022 CERTIFIED TOTALS**

Property Count: 36,196

CAL - ALLEN CITY  
ARB Approved Totals

7/14/2022 2:03:27PM

**State Category Breakdown**

State Code Description		Count	Acres	New Value	Market Value	Taxable Value
A	Single-Family Residential	29,809	1,670.7651	\$161,757,796	\$13,942,353,022	\$12,033,439,868
B	Multi-Family Residential	184	37.1103	\$147,089,920	\$1,386,977,517	\$1,384,853,661
C1	Vacant Lots and Tracts	525	691.6366	\$0	\$207,004,333	\$207,004,333
D1	Qualified Open-Space Land	52	1,083.6679	\$0	\$203,258,641	\$167,944
D2	Improvements on Qualified Open-Spa	2		\$0	\$15,937	\$15,937
E	Rural Land, Non Qualified Open-Spac	10	59.5670	\$0	\$16,300,678	\$16,185,662
F1	Commercial Real Property	831	2,127.1852	\$41,522,676	\$2,681,987,882	\$2,663,987,344
F2	Industrial and Manufacturing Real Prop	12	26.0570	\$277,114	\$80,860,536	\$79,070,024
J2	Gas Distribution Systems	7	0.1073	\$0	\$34,331,955	\$34,331,955
J3	Electric Companies and Co-Ops	9	5.2117	\$0	\$70,593,593	\$70,593,593
J4	Telephone Companies and Co-Ops	33	2.4790	\$0	\$35,955,038	\$35,955,038
J5	Railroads	1		\$0	\$248,978	\$248,978
J7	Cable Television Companies	4		\$0	\$547,614	\$547,614
L1	Commercial Personal Property	2,532		\$998,976	\$814,807,725	\$687,820,436
L2	Industrial and Manufacturing Personal	17		\$0	\$151,617,752	\$151,454,243
O	Residential Real Property Inventory	758	54.5047	\$43,512,323	\$113,392,198	\$113,392,198
S	Special Personal Property Inventory	10		\$0	\$3,224,138	\$3,224,138
X	Totally Exempt Property	1,762	3,097.4137	\$15,629,723	\$1,372,969,947	\$0
<b>Totals</b>			8,855.7055	\$410,788,528	\$21,116,447,484	\$17,482,292,966

**2022 CERTIFIED TOTALS**

Property Count: 1,654

CAL - ALLEN CITY  
Under ARB Review Totals

7/14/2022 2:03:27PM

**State Category Breakdown**

State Code Description		Count	Acres	New Value	Market Value	Taxable Value
A	Single-Family Residential	1,629	53.1827	\$17,143,511	\$836,011,001	\$744,575,298
B	Multi-Family Residential	2	0.1631	\$0	\$675,363	\$648,453
C1	Vacant Lots and Tracts	5	6.4070	\$0	\$1,487,431	\$1,487,431
F1	Commercial Real Property	2	9.1190	\$0	\$690,000	\$690,000
J4	Telephone Companies and Co-Ops	1		\$0	\$125,524	\$125,524
L1	Commercial Personal Property	13		\$0	\$3,433,532	\$3,433,532
O	Residential Real Property Inventory	2	0.1400	\$507,291	\$714,036	\$714,036
<b>Totals</b>			69.0118	\$17,650,802	\$843,136,887	\$751,674,274

**2022 CERTIFIED TOTALS**

Property Count: 37,850

CAL - ALLEN CITY  
Grand Totals

7/14/2022 2:03:27PM

**State Category Breakdown**

State Code Description		Count	Acres	New Value	Market Value	Taxable Value
A	Single-Family Residential	31,438	1,723.9478	\$178,901,307	\$14,778,364,023	\$12,778,015,166
B	Multi-Family Residential	186	37.2734	\$147,089,920	\$1,387,652,880	\$1,385,502,114
C1	Vacant Lots and Tracts	530	698.0436	\$0	\$208,491,764	\$208,491,764
D1	Qualified Open-Space Land	52	1,083.6679	\$0	\$203,258,641	\$167,944
D2	Improvements on Qualified Open-Spa	2		\$0	\$15,937	\$15,937
E	Rural Land, Non Qualified Open-Spac	10	59.5670	\$0	\$16,300,678	\$16,185,662
F1	Commercial Real Property	833	2,136.3042	\$41,522,676	\$2,682,677,882	\$2,664,677,344
F2	Industrial and Manufacturing Real Prop	12	26.0570	\$277,114	\$80,860,536	\$79,070,024
J2	Gas Distribution Systems	7	0.1073	\$0	\$34,331,955	\$34,331,955
J3	Electric Companies and Co-Ops	9	5.2117	\$0	\$70,593,593	\$70,593,593
J4	Telephone Companies and Co-Ops	34	2.4790	\$0	\$36,080,562	\$36,080,562
J5	Railroads	1		\$0	\$248,978	\$248,978
J7	Cable Television Companies	4		\$0	\$547,614	\$547,614
L1	Commercial Personal Property	2,545		\$998,976	\$818,241,257	\$691,253,968
L2	Industrial and Manufacturing Personal	17		\$0	\$151,617,752	\$151,454,243
O	Residential Real Property Inventory	760	54.6447	\$44,019,614	\$114,106,234	\$114,106,234
S	Special Personal Property Inventory	10		\$0	\$3,224,138	\$3,224,138
X	Totally Exempt Property	1,762	3,097.4137	\$15,629,723	\$1,372,969,947	\$0
<b>Totals</b>			8,924.7173	\$428,439,330	\$21,959,584,371	\$18,233,967,240

**2022 CERTIFIED TOTALS**

Property Count: 37,850

CAL - ALLEN CITY  
Effective Rate Assumption

7/14/2022

2:03:27PM

**New Value**

<b>TOTAL NEW VALUE MARKET:</b>	<b>\$428,439,330</b>
<b>TOTAL NEW VALUE TAXABLE:</b>	<b>\$390,321,328</b>

**New Exemptions**

Exemption	Description	Count		
EX-XV	Other Exemptions (public, religious, charitable,	12	2021 Market Value	\$486,777
EX366	House Bill 366 - Under \$500	654	2021 Market Value	\$604,763

**ABSOLUTE EXEMPTIONS VALUE LOSS****\$1,091,540**

Exemption	Description	Count	Exemption Amount
DP	Disabled Person	11	\$237,500
DV1	Disabled Veteran 10% - 29%	6	\$37,000
DV2	Disabled Veteran 30% - 49%	7	\$66,000
DV3	Disabled Veteran 50% - 69%	9	\$92,000
DV4	Disabled Veteran 70% - 100%	20	\$192,000
DVHS	100% Disabled Veteran Homestead	13	\$6,169,019
OV65	Age 65 or Older	453	\$22,041,000

**PARTIAL EXEMPTIONS VALUE LOSS****\$28,834,519****NEW EXEMPTIONS VALUE LOSS**  
**\$29,926,059****Increased Exemptions**

Exemption	Description	Count	Increased Exemption Amount
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**INCREASED EXEMPTIONS VALUE LOSS****TOTAL EXEMPTIONS VALUE LOSS**  
**\$29,926,059****New Ag / Timber Exemptions****New Annexations****New Deannexations****Average Homestead Value****Category A and E**

Count of HS Residences	Average Market	Average HS Exemption	Average Taxable
23,048	\$505,309	\$71,327	\$433,982

**Category A Only**

Count of HS Residences	Average Market	Average HS Exemption	Average Taxable
23,047	\$505,299	\$71,327	\$433,972

**Lower Value Used**

Count of Protested Properties	Total Market Value	Total Value Used
1,654	\$843,136,887.00	\$638,988,214

## CITY COUNCIL REGULAR MEETING AGENDA COMMUNICATION

<b>AGENDA DATE:</b>	September 13, 2022
<b>AGENDA CAPTION:</b>	Conduct a Public Hearing and adopt an Ordinance to amend the development regulations of Parcel 3 of Planned Development No. 68 with a base zoning of Corridor Commercial by adding additional permitted uses relating to the development and use of Lot 3, Block 1, Allen Tech Center Addition. [Bethany Crossing]
<b>STAFF RESOURCE:</b>	Hayley Angel, Planning Manager
<b>BOARD/COMMISSION ACTION:</b>	<p>The request has been reviewed by the Technical Review Committee.</p> <p>On August 2, 2022, the Planning and Zoning Commission recommended approval of the request.</p>
<b>PREVIOUS COUNCIL ACTION:</b>	July 16, 1998 - Planned Development No. 68 Approved - Ordinance No. 1615-7-98
<b>STRATEGIC PLANNING GOAL:</b>	Vibrant Community with Lively Destinations and Successful Commercial Centers.

### **BACKGROUND**

The subject property is generally located directly north of Bethany Drive and east of U.S Highway 75. The zoning designations of surrounding properties are as follows:

- West and North: Planned Development No. 68 (PD-68) with a base zoning district of Corridor Commercial (CC)
- East: Planned Development No. 134 with a base zoning district of Light Industrial (LI)
- South (across Bethany Drive): LI

The subject property is zoned PD-68 with a base zoning district of CC. The site is already developed and has an existing 22,000± square foot building with multiple suites. The applicant is requesting to add uses from the CC zoning district that are similar to those in the current development regulations.

PD-68 was approved in July 1998 and included a limited number of commercial uses that are allowed on the subject site. At the request of the applicant, the proposed amendment would expand the list of uses allowed by right to include the following:

- Drug Store or Pharmacy
- Fabrics or Needlework Shop
- Personal Service Business
- Retail Store

No physical changes to the site are being proposed with this amendment.

This request has been reviewed by staff, is in general conformance with the future land use map in the adopted Comprehensive Plan, and is compatible with the surrounding uses.

### **LEGAL NOTICES**

Public Hearing Letters - July 22, 2022

Property Sign - July 22, 2022

Newspaper Notice - August 28, 2022

### **STAFF RECOMMENDATION**

Staff recommends approval.

### **MOTION**

*I make a motion to adopt Ordinance No. \_\_\_\_\_ to amend Planned Development No. 68 with a base zoning of Corridor Commercial to add additional permitted uses, as presented.*

### **ATTACHMENT(S)**

[Ordinance](#)

[Minutes of the August 2, 2022 P&Z Meeting](#)

[Property Notification Map](#)

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ALLEN, COLLIN COUNTY, TEXAS, AMENDING THE ALLEN LAND DEVELOPMENT CODE AND ZONING MAP, AS PREVIOUSLY AMENDED, BY AMENDING THE REGULATIONS OF PARCEL 3 OF PLANNED DEVELOPMENT PD NO. 68 WITH A BASE ZONING OF CORRIDOR COMMERCIAL “CC” BY ADDING ADDITIONAL PERMITTED USES RELATING TO THE DEVELOPMENT AND USE OF LOT 3, BLOCK 1, ALLEN TECH CENTER ADDITION; PROVIDING FOR A CONFLICTS RESOLUTION CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000) FOR EACH OFFENSE; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the Planning and Zoning Commission and the governing body of the City of Allen, Texas, in compliance with the laws of the State of Texas and the ordinances of the City of Allen, Texas, have given the requisite notices by publication and otherwise, and after holding due hearings and affording a full and fair hearing to all the property owners generally and to all persons interested and situated in the affected area, and in the vicinity thereof, and in the exercise of its legislative discretion, have concluded that Allen Land Development Code Zoning Regulations and Zoning Map of the City of Allen, Texas, as previously amended, should be amended.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ALLEN, COLLIN COUNTY, TEXAS, THAT:**

**SECTION 1.** The Allen Land Development Code Zoning Regulations and the Zoning Map of the City of Allen, Collin County, Texas, as previously amended, be further amended by amending the development regulations of Parcel 3 of Planned Development “PD” No. 68 with a base zoning of Corridor Commercial “CC,” as amended, relating to the development and use of Lot 3, Block 1, Allen Tech Center Addition, an addition to the City of Allen, Collin County, Texas, according to the plat thereof recorded in Cabinet N, Page 141, Map Records, Collin County, Texas (“the Property”) by authorizing the Property to be developed and used for the following purposes in addition to the uses for which the Property may otherwise be used and developed:

- A.** Drug Store or Pharmacy
- B.** Fabrics or Needlework Shop
- C.** Personal Service Business
- D.** Retail Store

**SECTION 2.** To the extent of any irreconcilable conflict with the provisions of this Ordinance and other ordinances of the City of Allen governing the use and development of the Property and which are not expressly amended by this Ordinance, the provisions of this Ordinance shall be controlling.

**SECTION 3.** Should any word, sentence, paragraph, subdivision, clause, phrase, or section of this Ordinance, or the Allen Land Development Code Zoning Regulations, as amended hereby, be adjudged or held to be void or unconstitutional, the same shall not affect the validity of the remaining portions of the said ordinance or the Allen Land Development Code Zoning Regulations, as amended hereby, which shall remain in full force and effect.

**SECTION 4.** An offense committed before the effective date of this Ordinance is governed by prior law and the provisions of the Allen Land Development Code Zoning Regulations, as amended, in effect when the offense was committed, and the former law is continued in effect for this purpose.

**SECTION 5.** Any person, firm, or corporation violating any of the provisions or terms of this Ordinance shall be subject to the same penalty as provided for in Allen Land Development Code Zoning Regulations of the City of Allen, as previously amended, and upon conviction shall be punished by a fine not to exceed the sum of Two Thousand Dollars (\$2,000) for each offense.

**SECTION 6.** This Ordinance shall take effect immediately from and after its passage and publication in accordance with the provisions of the Charter of the City of Allen, and it is accordingly so ordained.

**DULY PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF ALLEN, COLLIN COUNTY, TEXAS, ON THIS THE 13<sup>TH</sup> DAY OF SEPTEMBER 2022.**

**APPROVED:**

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**Kenneth M. Fulk, MAYOR**

**APPROVED AS TO FORM:**

**ATTEST:**

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**Peter G. Smith, CITY ATTORNEY**  
(kbl:7/19/2022:130637)

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**Shelley B. George, TRMC, CITY SECRETARY**

**August 2, 2022 Planning and Zoning Commission Meeting Minutes**

Conduct a Public Hearing and consider a request to amend the development regulations of Parcel 3 of Planned Development No. 68 with a base zoning of Corridor Commercial by adding additional permitted uses relating to the development and use of Lot 3, Block 1, Allen Tech Center Addition; generally located north of Bethany Drive and approximately 440 feet east of Central Expressway, (and commonly known as 604 Bethany Dr.) [ZN-070122-0013] (Bethany Crossing)

Mr. Caudle presented the item to the Commission and stated that staff recommends approval of the item.

1<sup>st</sup> Vice-Chair Smiddy opened the public hearing.

With no one speaking, 1<sup>st</sup> Vice-Chair Smiddy closed the public hearing.

**Motion:** Upon a motion by Commissioner Shaikh, and a second by Commissioner Berg, the Commission voted 6 IN FAVOR and 0 OPPOSED to recommend approval of an ordinance to amend the development regulations of Parcel 3 of PD-68 with a base zoning of CC for Lot 3, Block 1, Allen Tech Center Addition as presented. The motion carried.

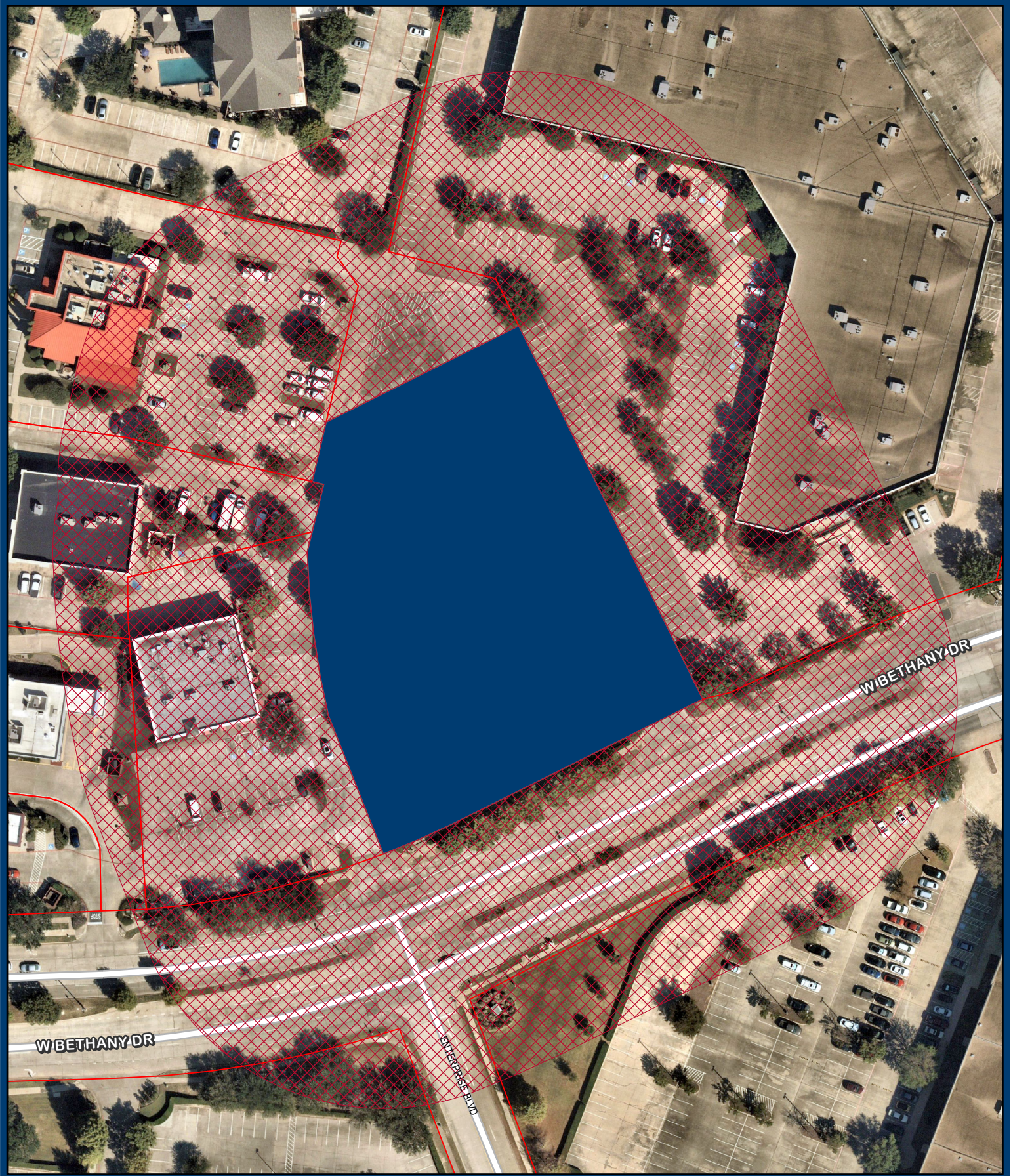
**ATTENDANCE:**

**Commissioners Present:**

Michael Smiddy, 1<sup>st</sup> Vice-Chair  
Kenneth Cook, 2<sup>nd</sup> Vice-Chair  
Elias Shaikh  
Brent Berg  
Gary Stocker  
Jason Wright

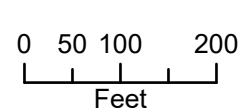
**Commissioners Absent:**

Dan Metevier, Chair



### Legend

- Subject\_Parcel
- 200' Buffer
- Collin CAD Parcels



## CITY COUNCIL REGULAR MEETING AGENDA COMMUNICATION

<b>AGENDA DATE:</b>	September 13, 2022
<b>AGENDA CAPTION:</b>	Conduct a Public Hearing and adopt an Ordinance to amend the Development Regulations of Planned Development No. 73 with a base zoning of Shopping Center relating to an increase in the maximum height and adopting a Concept Plan for the property generally located south and west of Andrews Parkway. [Top Golf]
<b>STAFF RESOURCE:</b>	Jessica Johnsen, Planner
<b>BOARD/COMMISSION ACTION:</b>	<p>The request has been reviewed by the Technical Review Committee.</p> <p>On August 16, 2022, the Planning and Zoning Commission recommended approval of the request.</p>
<b>PREVIOUS COUNCIL ACTION:</b>	<p>November 28, 2006 - Planned Development No. 73 Approved – Ordinance No. 2577-11-06</p> <p>July 13, 2010 - Planned Development No. 73 Approved – Ordinance No. 2930-7-10</p> <p>September 28, 2010 - Specific Use Permit Approved – Ordinance No. 2955-9-10</p>
<b>STRATEGIC PLANNING GOAL:</b>	Vibrant Community with Lively Destinations and Successful Commercial Centers.

### **BACKGROUND**

The subject property is approximately 13.80 acres, generally located directly south and east of Andrews Parkway. The surrounding properties are zoned as follows:

- North: Planned Development No.73 (PD-73) with a base zoning of Shopping Center (SC)
- South: Planned Development No. 58 with a base zoning of Multi-Family 18 (MF-18)
- East: PD-73 with a base zoning of Single Family Residential (R-7)
- West: PD-73 with a base zoning of SC

The subject property is zoned PD-73 with a base zoning of SC. The applicant is requesting to amend the development regulations of PD-73 by increasing the maximum permitted height of the netting poles by 10 feet and adopting the related Concept Plan.

The Concept Plan shows the subject property with the exterior netting poles located on the north, east, and south portions of the property. The current maximum height in the zoning district is 12 stories and/or 160 feet. An increase in maximum height is being requested to install taller netting.

The existing poles that are proposed to be altered are 90 feet in height and constructed on a berm that is approximately 20-feet-tall. This results in an approximate existing height of 110 feet. The proposed

poles range in height from 130 feet to 170 feet as shown in the attached Height Reference Exhibit. The exhibit provides a chart that summarizes the following information:

- "Lower Deck" reference is 677 feet, and this is the Finished Floor Elevation of the lower deck of the building itself. This is the base for determining height.
- "Height from Grade to Lower Deck" is the height of the berm or the berm grade elevation minus the lower deck elevation.
- "Length Exposure" is the height of the pole from the top of the berm to the top of the pole.
- "Top Elev. of Pole" is the elevation of the pole.
- "Delta to Lower Dk" is the difference between the "Top Elev of Pole" and "Lower Deck". This is the measurement that determines the height of the pole.

As a result, the applicant is requesting to increase the maximum height of the zoning district an additional 10 feet from 160 feet to 170 feet to allow these net poles to be installed as described above.

### **LEGAL NOTICES**

Public Hearing Letters – August 5, 2022

Property Sign - August 5, 2022

Newspaper Notice - August 28, 2022

### **STAFF RECOMMENDATION**

Staff recommends approval.

### **MOTION**

*I make a motion to adopt Ordinance No. \_\_\_\_\_ to amend the development regulations of PD-73 with a base zoning of Shopping Center to increase the maximum authorized height of certain structures.*

### **ATTACHMENT(S)**

[Ordinance](#)

[Minutes of the August 16, 2022 P&Z Meeting](#)

[Height Reference Exhibit \(Informational Only\)](#)

[Property Notification Map](#)

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ALLEN, COLLIN COUNTY, TEXAS, AMENDING THE ALLEN LAND DEVELOPMENT CODE AND ZONING MAP AS PREVIOUSLY AMENDED, BY AMENDING THE REGULATIONS RELATING TO THE DEVELOPMENT AND USE OF LOT 2RA, BLOCK 9, SAINT ANDREWS PARK ADDITION, CURRENTLY ZONED PLANNED DEVELOPMENT 73 WITH A BASE ZONING OF SHOPPING CENTER “SC” AND SUBJECT TO SPECIFIC USE PERMIT NO. 112 TO INCREASE THE AUTHORIZED MAXIMUM HEIGHT OF CERTAIN STRUCTURES ON SAID PROPERTY AND ADOPTING A FENCING EXHIBIT; PROVIDING A CONFLICTS RESOLUTION CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000) FOR EACH OFFENSE; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the Planning and Zoning Commission and the governing body of the City of Allen, Texas, in compliance with the laws of the State of Texas and the Ordinances of the City of Allen, Texas, have given the requisite notices by publication and otherwise, and after holding due hearings and affording a full and fair hearing to all property owners generally and to all persons interested and situated in the affected area, and in the vicinity thereof, and in the exercise of its legislative discretion, the City Council has concluded that the Allen Land Development Code Zoning Regulations and Zoning Map of the City of Allen, Texas, as previously amended, should be further amended as follows:

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ALLEN, COLLIN COUNTY, TEXAS, THAT:**

**SECTION 1.** The Allen Land Development Code Zoning Regulations and Zoning Map of the City of Allen, Texas, as amended, be further amended by amending the regulations of Planned Development “PD” No. 73 as set forth in Ordinance No. 2930-7-10 (the “PD-73 Regulations”) relating to the development and use of Lot 2RA, Block B, Saint Andrews Park Addition, Collin County, Texas, according to the plat thereof recorded in Volume 2009, Page 76, Plat Records, Collin County, Texas (“the Property”) by authorizing the pole structures holding the safety nets located on the Property to be (i) 170 feet in height notwithstanding Section 2.C of the PD 73 Regulations and (ii) generally located as set forth in the Fencing Exhibit attached hereto as Exhibit “A” and incorporated herein by reference.

**SECTION 2.** To the extent of any irreconcilable conflict with the provisions of this Ordinance and other ordinances of the City of Allen governing the use and development of the Property and which are not expressly amended by this Ordinance, the provisions of this Ordinance shall be controlling.

**SECTION 3.** Should any word, sentence, paragraph, subdivision, clause, phrase, or section of this Ordinance, or the Allen Land Development Code, as amended hereby, be adjudged or held to be void or unconstitutional, the same shall not affect the validity of the remaining portions of said Ordinance or the Allen Land Development Code, as amended hereby, which shall remain in full force and effect.

**SECTION 4.** An offense committed before the effective date of this Ordinance is governed by prior law and the provisions of the Allen Land Development Code Zoning Regulations, as amended, in effect when the offense was committed, and the former law is continued in effect for this purpose.

**SECTION 5.** Any person, firm, or corporation violating any of the provisions or terms of this Ordinance shall be subject to the same penalty as provided for in Allen Land Development Code Zoning Regulations as previously

amended, and upon conviction shall be punished by a fine not to exceed the sum of Two Thousand Dollars (\$2,000) for each offense.

**SECTION 6.** This Ordinance shall take effect immediately from and after its passage and publication of the caption in accordance with the provisions of the Charter of the City of Allen, and it is accordingly so ordained.

**DULY PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF ALLEN, COLLIN COUNTY, TEXAS, ON THIS THE 13<sup>TH</sup> DAY OF SEPTEMBER 2022.**

**APPROVED:**

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**Kenneth M. Fulk, MAYOR**

**APPROVED AS TO FORM:**

**ATTEST:**

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**Peter G. Smith, CITY ATTORNEY**  
(kbl:8/4/2022:130886)

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**Shelley B. George, CITY SECRETARY**

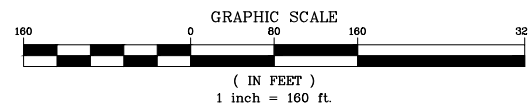
EXHIBIT "A"  
FENCING EXHIBIT

SITE SUMMARY TABLE (PART OF LOT 2A, BLOCK "B")		
TOTAL LOT SIZE: (LOT 2A, BLOCK "B")		1,657,376 SF 38.048 ACRES
LEASED AREA: (PART OF LOT 2A, BLOCK "B")		578,975 SF 13.291 ACRES
BUILDINGS		
BUILDING HEIGHT:		3 STORIES 52'-3"
BUILDING GROSS FLOOR AREA:		
FLOOR 1		24,881 SF
FLOOR 2		25,352 SF
FLOOR 3		20,842 SF
TOTALS		71,075 SF
FLOOR AREA RATIO (F.A.R.) (71,075 S.F.-TOTAL FLOOR AREA) (RATIO BASED ON LEASED AREA)		0.04:1
*OPEN SPACE	SQUARE FOOTAGE	350,139 SF
	PERCENTAGE OF TOTAL SITE AREA	21.1%
PARKING PROVIDED		
REGULAR SPACES		316
HANDICAP SPACES		7
TOTAL SPACES		323

POLE ID	HEIGHT	TOP ELEVATION
	(ft)	(ft)
14.5	170	847.00
15.5	170	847.00
16.5	170	847.00
17.5	170	847.00
18.5	170	847.00
19.5	170	847.00
20.5	170	847.00
21.5	170	847.00
22.5	170	847.00
23.5	170	847.00
24.5	170	847.00
25.5	170	847.00
26.5	170	847.00
27.5	150	827.00
28.5	130	807.00

DATUM:	NAD83
EXISTING GRADE	
ANDREWS PKWY	677.00

SITE DATA TABLE		
	Required / Existing	Proposed
Base Zoning	PD-73 SC	PD-73 SC
Permitted Uses	Commercial Golf Entertainment	Commercial Golf Entertainment
Minimum Setbacks		
Front Yard	None	>0 feet
Side Yard	0 feet	>0 feet
Rear Yard	0 feet	>0 feet
Minimum Lot Width	None	>0 feet
Minimum Lot Depth	None	>0 feet
Minimum Lot Area	None	>0 feet
Maximum Height	160 feet	170 feet



**ARCO**  
**MURRAY**  
DESIGN BUILD



TOPGOLF - ALLEN		
1500 ANDREWS PKWY, ALLEN, TEXAS 75002		
CONCEPTUAL SITE PLAN		
DRAWN BY:	DATE:	SCALE:
MAA	7/14/2022	1"=160'

**August 16, 2022 Planning and Zoning Commission Meeting Minutes**

Conduct a Public Hearing and consider a request to amend the Development Regulations of PD-73 relating to the development and use of the Property to increase the maximum height of certain structures (net poles) allowed from 160 feet to 170 feet and adopt the related Concept Plan relating to the development and use of Lot 2RA, Block B, Saint Andrews Park Addition located at 1500 Andrews Parkway. [ZN-052722-0010] (Top Golf)

Ms. Johnsen presented the item to the Commission and stated that staff recommends approval of the item.

Chair Metevier opened the public hearing.

With no one speaking, Chair Metevier closed the public hearing.

**Motion:** Upon a motion by Commissioner Wright, and a second by Commissioner Smiddy, the Commission voted 7 IN FAVOR and 0 OPPOSED to recommend approval of the request to amend the development regulations of PD-73 with a base zoning of SC for Lot 2RA, Block B, Saint Andrews Park Addition, as presented. The motion carried.

**ATTENDANCE:**

**Commissioners Present:**

Dan Metevier, Chair  
Michael Smiddy, 1st Vice-Chair  
Kenneth Cook, 2nd Vice-Chair  
Elias Shaikh  
Brent Berg  
Gary Stocker  
Jason Wright

**Absent:**

None

File: p:\Topgolf\28453 - allen tx - pole addition\Drawings\28453S1.dwg, User: j245331, Date: 5/3/2022 2:15 PM

GENERAL NOTES

2018 INTERNATIONAL BUILDING CODE GOVERNS DESIGN AND CONSTRUCTION. THESE GENERAL NOTES SHALL APPLY TO ALL SHEETS IN THIS SET OF PLANS.

SAFETY REGULATIONS – ADMIN. CODE, GENERAL SAFETY ORDERS (“OSHA”) IS APPLICABLE TO THE CONSTRUCTION OF THIS PROJECT AND PROVISIONS THEREOF MUST BE FOLLOWED. ENGEL & COMPANY ENGINEERS IS NOT RESPONSIBLE FOR THE MEANS AND METHODS OF CONSTRUCTION, NOR FOR SAFETY ON THE JOBSITE. THESE RESPONSIBILITIES ARE INTENDED TO BE AND TO REMAIN SOLELY THOSE OF THE BUILDER.

ALL DIMENSIONS WHICH ARE DEPENDENT ON EXISTING CONDITIONS SHALL BE FIELD VERIFIED PRIOR TO THE COMMENCEMENT OF CONSTRUCTION.

FOUNDATION DESIGN IS BASED ON THE SOILS REPORT PREPARED BY REED ENGINEERING, INC. PROJECT NO. 17095, DATED DECEMBER 14, 2010. THE SITE SHALL BE PREPARED IN ACCORDANCE WITH THE RECOMMENDATIONS FOUND IN THE SOILS REPORT. ALLOWABLE LATERAL BEARING PRESSURE = 250 PCF

CONCRETE SHALL HAVE A COMPRESSIVE STRENGTH OF 3000 PSI MINIMUM IN 28 DAYS. USE NO MORE THAN 6.6 GALLONS OF WATER PER SACK OF CEMENT. (DESIGN IS BASED ON A COMPRESSIVE STRENGTH OF 2500 PSI IN 28 DAYS. THEREFORE SPECIAL INSPECTION IS NOT REQUIRED.)

WELDING SHALL BE DONE BY A CERTIFIED WELDER USING THE SHIELDED ARC PROCESS AND E80 SERIES ELECTRODES. WELDS SHALL BE FULL SECTION, FULL PENETRATION AND SHALL DEVELOP THE FULL STRENGTH OF THE SMALLER OF THE PARTS JOINED UNLESS THE PLANS SHOW OTHERWISE. ALL SHOP WELDING SHALL BE DONE USING THE SHIELDED ELECTRIC ARC PROCESS BY CERTIFIED WELDERS USING APPROVED ELECTRODES. NO FIELD WELDING WITHOUT SPECIAL INSPECTION. ALL WELDING PER AWS D1.1, USE E8018 ELECTRODES. NO FIELD WELDING IS EXPECTED TO BE PART OF THIS PROJECT.

STRUCTURAL STEEL –

ALL FLAT PLATES AND SHAPES SHALL CONFORM TO THE REQUIREMENTS OF ASTM A36.

16" DIAMETER AND SMALLER PIPE SHALL BE DUAL CERTIFIED API 5L X50 (50 KSI MIN. YIELD) AND ASTM 572 GRADE 50. ALTERNATE FOR 16" DIAMETER AND SMALLER PIPE: PIPE SHALL BE ASTM A252 PROVIDED THAT THE STEEL CERTIFICATIONS ASSOCIATED WITH THE PIPE ARE AVAILABLE AND SHOW THE STEEL TO HAVE A MINIMUM YIELD STRENGTH OF 50 KSI.

24", 30", 36", 42" DIAMETER PIPE (EXCEPT 24", 30", 36" & 42" AT SPLICE PIPES AND EXCEPT 42"x6.00" THICK WALL PIPE, 42"x6.500" THICK WALL PIPE, 36"x6.618" THICK WALL PIPE AND 36"x6.515" THICK WALL PIPE) SHALL BE ASTM A252 PROVIDED THAT THE STEEL CERTIFICATIONS ASSOCIATED WITH THE PIPE ARE AVAILABLE AND SHOW THE STEEL TO HAVE A MINIMUM YIELD STRENGTH OF 65 KSI.

42"x6.00" THICK WALL PIPE, 42"x6.500" THICK WALL PIPE, 36"x6.618" THICK WALL PIPE AND 36"x6.515" THICK WALL PIPE SHALL BE ASTM A252 PROVIDED THAT THE STEEL CERTIFICATIONS ASSOCIATED WITH THE PIPE ARE AVAILABLE AND SHOW THE STEEL TO HAVE A MINIMUM YIELD STRENGTH OF 70 KSI.

24", 30", 36", 42" DIAMETER WALL PIPE AT SPLICE PIPE SHALL BE ASTM A252 PROVIDED THAT THE STEEL CERTIFICATIONS ASSOCIATED WITH THE PIPE ARE AVAILABLE AND SHOW THE STEEL TO HAVE A MINIMUM YIELD STRENGTH OF 50 KSI. BOLTS SHALL BE ASTM A307 UNLESS THE PLANS SHOW OTHERWISE. BOLT HOLES SHALL BE 1/16" LARGER IN DIAMETER THAN THE BOLT.

CABLE AND WIRE ROPE SHALL BE 7 X 19 GALVANIZED WIRE ROPE FOR TOP, BOTTOM AND VERTICAL CABLES AND 6 X 19 GALVANIZED WIRE ROPE FOR GUY CABLES WITH THE FOLLOWING MINIMUM BREAKING STRENGTHS:

7X19 GALVANIZED WIRE ROPE:  
5/16" NOMINAL DIAMETER: 9,800 LBS.  
3/8" NOMINAL DIAMETER: 14,400 LBS.

6X19 GALVANIZED IWRC WIRE ROPE:  
1/2" NOMINAL DIAMETER: 23,000 LBS

FOR INTERMEDIATE CABLES USE 1X7 GALVANIZED STRAND WITH THE FOLLOWING MINIMUM BREAKING STRENGTHS.

3/8" NOMINAL DIAMETER: 15,400 LBS.

NETTING AND ITS ATTACHMENT IS BY OTHERS. NET SHALL HAVE NO MORE THAN 8X EQUIVALENT SOLID WIND DRAG. THE ATTACHMENT OF THE NET SHALL BE SUCH THAT IN WEATHER CONDITIONS WHICH RESULT IN HEAVY ICE BUILDUP ON THE NET (AND/OR HEAVY ICE BUILDUP AND STRONG WINDS), THE NETTING CONNECTION SHALL RELEASE OR "BREAK AWAY" SO AS TO PREVENT ANY DAMAGE TO THE STEEL CABLES, STEEL POLES AND/OR FOUNDATIONS.

WIRE ROPE FITTINGS SHALL DEVELOP THE BREAK STRENGTH OF THE CABLE PER THE MANUFACTURER (CROSBY OR EQUAL).

PAINT/COATING SYSTEM SHALL BE WASSER COATING SYSTEM AND SHALL BE APPLIED PER THE MANUFACTURES RECOMMENDATIONS AS FOLLOWS:

SURFACE PREPARATION: SSPC SP-6 COMMERCIAL BLAST AT 1.5 TO 3 MIL PROFILE.

PRIME: APPLY A FULL, EVEN AND CONTINUOUS COAT OF WASSER MC-MOIZINC 100 PRIMER AT A RATE OF 3 TO 5 MILS DFT.

INTERMEDIATE: APPLY A FULL, EVEN AND CONTINUOUS COAT OF WASSER MC-UNIVERSAL PRIMER 100 AT A RATE OF 3 TO 4 MILS DFT.

TOPCOAT: APPLY A FULL, EVEN AND CONTINUOUS COAT OF WASSER MC-LUSTER 100 TOPGOLF NEUTRAL GRAY TOPCOAT OVER THE FERROX B 100 AT A RATE OF 2 TO 4 MILS DFT.

GENERAL CONTRACTOR SHALL VERIFY AND BE RESPONSIBLE FOR ALL DIMENSIONS AND CONDITIONS AT THE JOB SITE. THE CONTRACTOR SHALL BE RESPONSIBLE FOR BRACING AND SHORING ALL EXCAVATIONS, TEMPORARY STRUCTURES, AND PARTIALLY COMPLETED PORTIONS OF THE WORK.

ENGEL & COMPANY IS NOT RESPONSIBLE FOR ONSITE INSPECTION TO ASSURE COMPLIANCE WITH MATERIALS AND/OR WORKMANSHIP SPECIFIED HEREIN. ENGEL & COMPANY IS NOT RESPONSIBLE FOR ANY CHANGES IN THE PLANS OR SPECIFICATIONS UNLESS APPROVAL IS AUTHORIZED IN WRITING. WORKMANSHIP IS TO BE OF THE HIGHEST QUALITY AND IN ALL CASES TO FOLLOW ACCEPTED CONSTRUCTION PRACTICES AND CITY/COUNTY STANDARDS. PLEASE REVIEW ALL PLANS AND SPECS PRIOR TO CONSTRUCTION.

WIND LOADING INFORMATION

OCCUPANCY CATEGORY: II  
BASIC WIND SPEED: 115 MPH, NET DENSITY = 8%  
EXPOSURE: C

Allen, TX Pole Schedule

Upper Deck Elev	705.00
Middle Deck Elev	691.00
Lower Deck Elev	677.00

POLE	POLE TYPE	PROPOSED GRADE @	Height from Grade to Lower Deck	LENGTH EXPOSURE	TOP ELEV OF POLE	DELTA TO LOWER DK	TOTAL FTNG EMBEDMENT	ELEV. AT FTNG BASE	TOTAL POLE LENGTH	POLE
14.5	A	685.00	8.00	162.00	847.00	170.00	25.00	660.00	187.00	14.5
15.5	A	690.00	13.00	157.00	847.00	170.00	25.00	665.00	182.00	15.5
16.5	A	690.00	13.00	157.00	847.00	170.00	25.00	665.00	182.00	16.5
17.5	A	685.00	8.00	162.00	847.00	170.00	25.00	660.00	187.00	17.5
18.5	A	689.00	12.00	158.00	847.00	170.00	25.00	664.00	183.00	18.5
19.5	B	691.50	14.50	155.50	847.00	170.00	24.00	667.50	179.50	19.5
20.5	B	693.00	16.00	154.00	847.00	170.00	24.00	669.00	178.00	20.5
21.5	B	693.00	16.00	154.00	847.00	170.00	24.00	669.00	178.00	21.5
22.5	B	692.50	15.50	154.50	847.00	170.00	24.00	668.50	178.50	22.5
23.5	B	692.20	15.20	154.80	847.00	170.00	24.00	668.20	178.80	23.5
24.5	B	692.00	15.00	155.00	847.00	170.00	24.00	668.00	179.00	24.5
25.5	B	692.00	15.00	155.00	847.00	170.00	24.00	668.00	179.00	25.5
26.5	B	692.00	15.00	155.00	847.00	170.00	24.00	668.00	179.00	26.5
27.5	C	691.20	14.20	135.80	827.00	150.00	23.00	668.20	158.80	27.5
28.5	D	687.50	10.50	119.50	807.00	130.00	22.00	665.50	141.50	28.5

-SCHEDULE SHOWN IS BASED ON CIVIL DRAWINGS PREPARED BY OTHERS AND IS PROVIDED FOR REFERENCE ONLY. IT IS THE RESPONSIBILITY OF THE CONTRACTOR AND FABRICATOR TO VERIFY THE ELEVATIONS AND POLE HEIGHTS SHOWN PRIOR TO COMMENCEMENT OF FABRICATION AND CONSTRUCTION

POLE AND FOUNDATION SCHEDULE							
POLE TYPE	MAX. POLE SPACING	* SPLICE HEIGHT	POLE SIZE			FOUNDATION	
			DIAMETER	WALL THICKNESS	*S	DIAMETER	EMBEDMENT
D	55'	16'	16"	3/15"	—	4'-0"	18'-6"
		20'	24"	500"	3/15"		
		30'	30"	500"	500"		
C	55'	43'	16"	3/15"	3/15"	4'-0"	22'-6"
		61'	24"	3/15"	3/15"		
		30"	30"	500"	500"		
		21"	36"	515"	500"		
B	55'	113'	16"	3/15"	3/15"	5'-0"	25'-0"
		83'	24"	3/15"	3/15"		
		36"	36"	515"	515"		
		25'	42"	500"	515"		
A	55'	120'	16"	3/15"	3/15"	5'-0"	26'-0"
		71'	24"	500"	500"		
		36"	36"	618"	618"		
		19'	42"	600"	618"		

- \* SPLICE HEIGHTS INDICATED ARE DISTANCES ABOVE THE +677' DATUM

- POLE SPACING IN SCHEDULE IS MAXIMUM, SEE PLAN

- "S" INDICATES SOCKET OR SPLICE PIPE WALL THICKNESS

- WALL THICKNESSES SHOWN ARE NOMINAL, STRUCTURAL DESIGN IS BASED ON A WALL THICKNESS WHICH IS A MAXIMUM OF 5% THINNER THAN THAT SHOWN.

- FOR FOUNDATION DETAIL SEE 2/512



POLE LAYOUT PLAN

THIS DRAWING WAS PREPARED BY OTHERS AND PROVIDED BY THE OWNER FOR THIS USE. THIS PLAN PROVIDES APPROXIMATE POLE LOCATIONS. EXACT POLE LOCATIONS SHALL BE VERIFIED PRIOR TO COMMENCEMENT OF CONSTRUCTION.

1" = 5'-0" - XREF



8750 N. Central Expressway Suite 1200  
Dallas, TX 75231  
P: 214-377-0615

		<b>ENGEL &amp; COMPANY</b> <i>Engineers</i> <b>4000 UNION AVENUE</b> <b>BAKERSFIELD, CA 93306</b>  <b>www.engelengineers.com</b> <b>(805) 327-7025</b>	DRAWN RAG	<b>Pole Layout Plan, Schedule &amp; Notes</b>  Pole Additions to Golf Barrier System  <b>Topgolf Allen</b> 1500 Allen Station Parkway Allen, Texas	SHEET NO.  <b>S11</b>  1 of 4
			DATE 5/3/2022		
			CHECKED JCE		
DATE	ISSUED FOR		APPROVED .		



### Legend

- Collin CAD Parcels
- Subject\_Parcel
- 200' Buffer

## CITY COUNCIL REGULAR MEETING AGENDA COMMUNICATION

<b>AGENDA DATE:</b>	September 13, 2022
<b>AGENDA CAPTION:</b>	Conduct a Public Hearing on the Fiscal Year 2022-2023 Budget as required by Article IV, Section 4.04 of the Allen City Charter and adopt an Ordinance approving the Fiscal Year 2022-2023 Budget, amending the Fiscal Year 2021-2022 Budget, and approving the 2023-2027 Capital Improvement Program.
<b>STAFF RESOURCE:</b>	Pete Phillis, Chief Financial Officer Chris Landrum, Assistant Chief Financial Officer
<b>PREVIOUS COUNCIL ACTION:</b>	August 9, 2022, City Council set Tuesday, September 13, 2022, as the Public Hearing Date Regarding the City Budget.
<b>STRATEGIC PLANNING GOAL:</b>	Financially Sound and Transparent City Government.

### **BACKGROUND**

The budget process for the City of Allen begins in January and culminates in the action by the City Council to adopt the budget and set the tax rate. This process includes the City Council Strategic Planning Session held in February and the City Council Budget Workshop that was held on August 19-20, among other scheduled meetings.

The City Charter requires that the City Council set and conduct a Public Hearing on the Budget. September 13, 2022, is the date City Council set for the public hearing on the budget. The City Charter mandates that no other business may be conducted at the hearing. As stated in the City Charter, a Notice of Public Hearing on the Budget must be published 5-15 days prior to the hearing. The notice of the public hearing was published on September 4, 2022; in *The Allen American* newspaper. Before the tax rate is adopted, an Ordinance approving the budget and setting the appropriations must be adopted. The Ordinance approving the budget sets the appropriations for Fiscal Year 2022-2023, amends the existing Fiscal Year 2021-2022 budget, accepts the 2023-2027 Capital Improvement Program (CIP) and authorizes the City Manager to make adjustments as specified in the Ordinance.

Local Government Code Chapter 102.007 (c) requires an additional motion. Beginning September 1, 2007, adoption of a budget that requires raising more revenue from property taxes than in the previous year also requires a separate vote of the government body to ratify the property tax increase reflected in the budget. This separate vote is in addition to the vote to adopt the budget and the vote to set the tax rate.

### **BUDGETARY IMPACT**

The FY2022-2023 Proposed Expenditure Budget totals \$302,238,119 for all funds. The FY2022-2023 Proposed Revenue Estimate plus beginning Fund Balance totals \$513,594,563 for all funds. Please refer to the attached Combined Budget Summary for further details.

Following the public hearing, a record vote will set the Fiscal Year 2022-2023 budget and amends the existing Fiscal year 2021-2022 budget.

### **STAFF RECOMMENDATION**

Staff recommends that the Allen City Council conduct a public hearing and adopt an Ordinance approving the Fiscal Year 2022-2023 budget, amending the Fiscal Year 2021-2022 budget, accepting the 2023-2027 Capital Improvement Program, and authorizing the City Manager to make adjustments as specified. The 2023-2027 Capital Improvement Program was previously distributed at the August 9, 2022, regular City Council meeting.

### **MOTION**

*The City Council will need to make 2 separate motions and take 2 separate votes:*

*Motion for first vote:*

*I make a motion to adopt Ordinance No. \_\_\_\_\_ approving the Fiscal Year 2022-2023 budget, amending the Fiscal Year 2021-2022 budget, and approving the 2023-2027 Capital Improvement Program.*

*AND, Motion for second vote:*

*I make a motion to ratify the increase in property tax revenues reflected in the Fiscal Year 2022-2023 budget.*

### **ATTACHMENT(S)**

[Ordinance  
FY2022-2023 Proposed Budget \(9.6.22\)  
2023-2027 Capital Improvement Program \(9.6.22\).pdf](#)

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ALLEN, COLLIN COUNTY, TEXAS, APPROVING AND ADOPTING A BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2022, AND ENDING SEPTEMBER 30, 2023; PROVIDING THAT EXPENDITURES FOR SAID FISCAL YEAR SHALL BE MADE IN ACCORDANCE WITH SAID BUDGET; APPROPRIATING AND SETTING ASIDE THE NECESSARY FUNDS OUT OF THE GENERAL AND OTHER REVENUES FOR SAID FISCAL YEAR FOR THE MAINTENANCE AND OPERATION OF THE VARIOUS DEPARTMENTS AND FOR VARIOUS ACTIVITIES AND IMPROVEMENTS OF THE CITY; APPROPRIATING THE VARIOUS AMOUNTS REQUIRED FOR SUCH BUDGET; PROVIDING FOR RECORDING OF THE ORDINANCE; PROVIDING FOR A REPEALING CLAUSE; PROVIDING FOR A SEVERABILITY CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the City Manager of the City of Allen, Collin County, Texas, has submitted to the City Council a proposed budget of the revenues and expenditures of conducting the affairs of the City and providing a complete financial plan for 2022-2023; and,

**WHEREAS**, the City Council has received the City Manager's proposed budget and a copy of the proposed budget, and all supporting schedules have been filed with the City Secretary of the City of Allen, Collin County, Texas; and,

**WHEREAS**, the City Council has conducted the necessary public hearings as required by law.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ALLEN, COLLIN COUNTY, TEXAS, THAT:**

**SECTION 1.** The proposed budget of the revenue and expenditures necessary for conducting the affairs of the City of Allen, Collin County, Texas, said budget being in the amount of \$302,238,119, providing a complete financial plan for the ensuing fiscal year beginning October 1, 2022, and ending September 30, 2023, as submitted to the City Council by the City Manager, be, and the same is hereby, in all things adopted and approved as the budget of the City of Allen, Collin County, Texas, for the fiscal year beginning October 1, 2022, and ending September 30, 2023.

**SECTION 2.** The sum of \$302,238,119 is hereby appropriated for the payment of the expenditures established in the approved budget for the fiscal year beginning October 1, 2022, and ending September 30, 2023, a copy of which has been filed with the City Secretary and is made a part hereof for all purposes.

**SECTION 3.** The expenditures during the fiscal year beginning October 1, 2022, and ending September 30, 2023, shall be made in accordance with the budget approved by this Ordinance unless otherwise authorized by a duly enacted ordinance of the City of Allen, Texas.

**SECTION 4.** All budget amendments and transfers of appropriations budgeted from one account or activity to another within any individual activity for the fiscal year 2021-2022 are hereby ratified, and the budget ordinance for fiscal year 2021-2022, heretofore enacted by the City Council, be and the same is hereby, amended to the extent of such transfers and amendments for all purposes.

**SECTION 5.** Specific authority is given to the City Manager to make the following adjustments:

1. Transfer of appropriations budgeted from one account classification to another account classification within the same department.
2. Transfer of appropriations from designated appropriation from one department or activity to another department or activity within the same fund.
3. Transfers from the General Fund and all other Funds of unexpended appropriations and excess revenues for the fiscal year 2021-2022 are hereby ratified.

**SECTION 6.** The City Council hereby approves the Capital Improvement Program for 2023-2027, as a plan describing and scheduling capital improvement projects for the City of Allen and authorizes the City Manager to use the funding sources reflected in the plan.

**SECTION 7.** All notices and public hearings required by law have been duly completed. The City Secretary is directed to provide a certified copy of the budget to the County Clerk of Collin County for recording after final passage hereof.

**SECTION 8.** Should any word, sentence, paragraph, subdivision, clause, phrase, or section of this Ordinance, be adjudged or held to be void or unconstitutional, the same shall not affect the validity of the remaining portions of said Ordinance, as amended hereby, which shall remain in full force and effect.

**SECTION 9.** All ordinances of the City of Allen, Collin County, Texas, in conflict with the provisions of this Ordinance be, and the same are hereby, repealed; provided, however that all other provisions of said ordinances not in conflict with the provisions of this Ordinance shall remain in full force and effect.

**SECTION 10.** This Ordinance shall take effect immediately from and after its passage as the law and charter in such cases provide.

**DULY PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF ALLEN, COLLIN COUNTY, TEXAS, ON THIS THE 13<sup>TH</sup> DAY OF SEPTEMBER 2022.**

**APPROVED:**

---

**Kenneth M. Fulk, MAYOR**

**APPROVED AS TO FORM:**

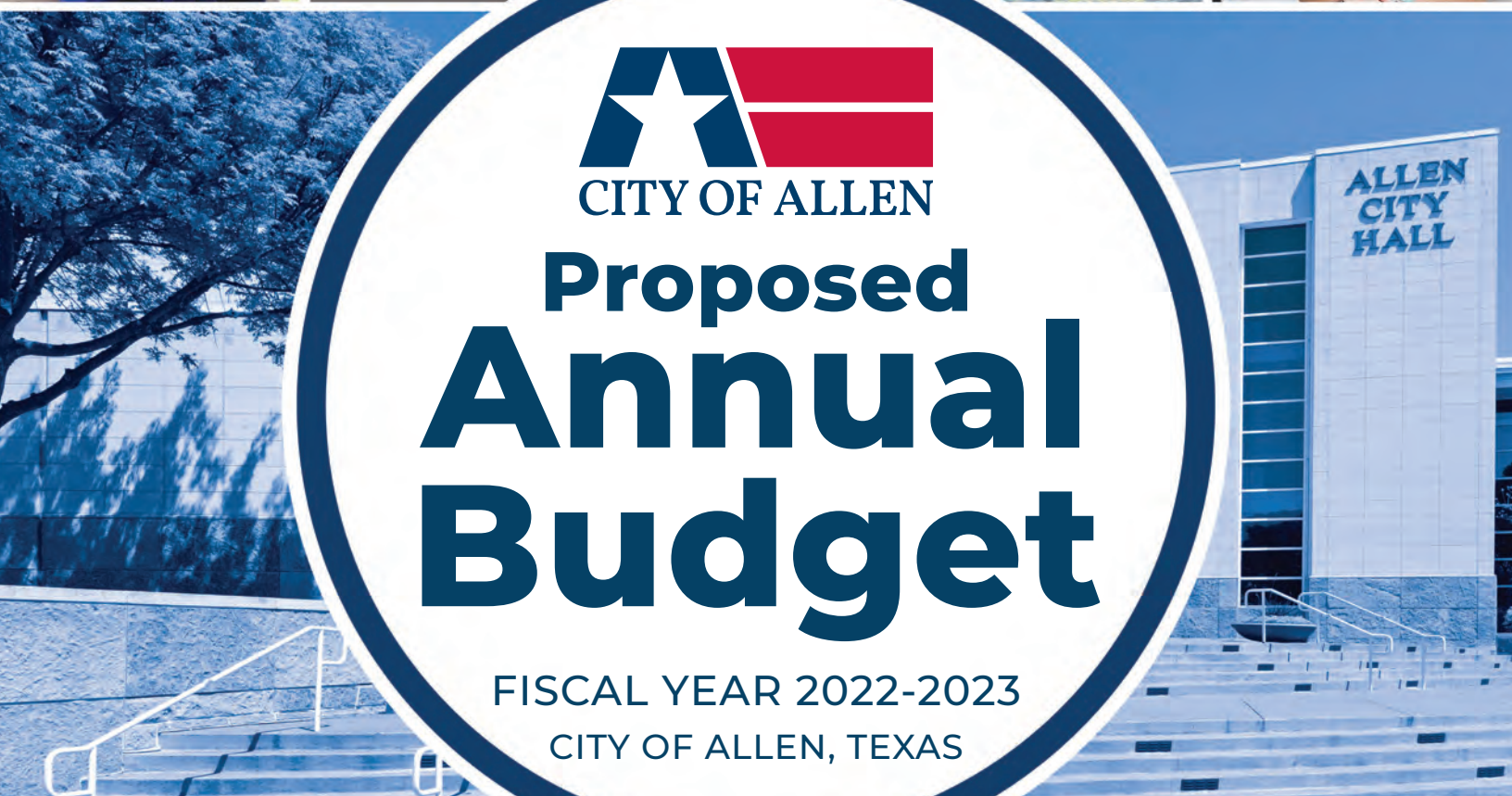
**ATTEST:**

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**Peter G. Smith, CITY ATTORNEY**  
(PGS:9-6-22 TM 131351)

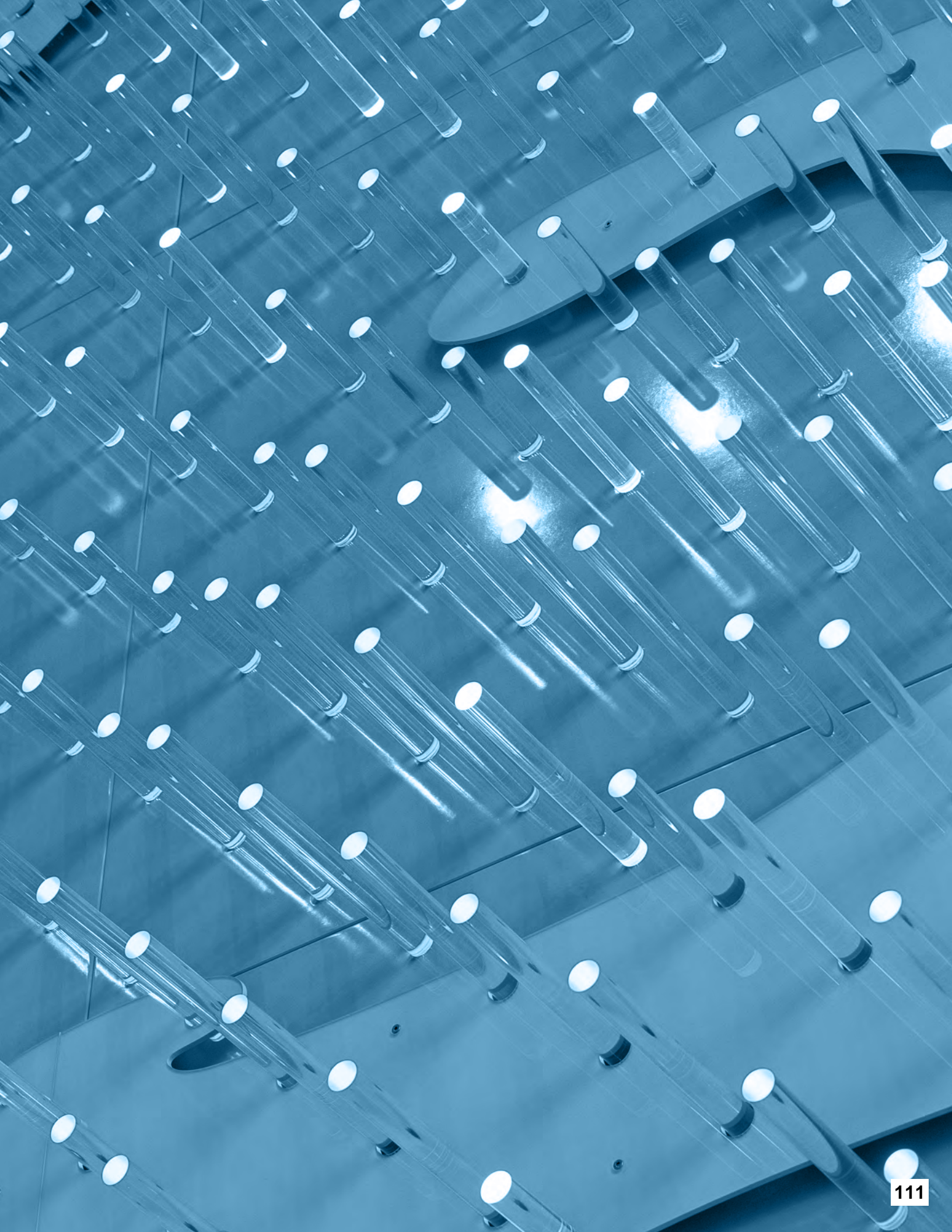
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**Shelley B. George, CITY SECRETARY**





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# Proposed Annual Budget

FISCAL YEAR 2022-2023

Presented to Allen City Council  
August 9, 2022

## Councilmembers

Kenneth M. Fulk  
Chris Schulmeister  
Daren Meis  
Carl Clemencich  
Dave Cornette  
Dave Shafer  
Ben Trahan

Mayor  
Mayor Pro Tem, Place No. 4  
Place No. 1  
Place No. 2  
Place No. 3  
Place No. 5  
Place No. 6

## Management Staff

Eric Ellwanger  
Pete Phillis  
Chris Landrum

City Manager  
Chief Financial Officer  
Assistant Chief Financial Officer



## Our Mission

The Allen City Government Mission is to provide best in class municipal services, be financially responsible and sound, plan and invest in Allen's future, engage our community, provide fair and equitable community services and city government, preserve and enhance our Allen community character and stimulate economic growth and business investment.

## Our Pledge

### **To fulfill our mission in a way that:**

- Respects and values citizens and employees
- Nurtures community involvement
- Demonstrates the highest ethical standards
- Improves effective communication
- Models safety
- Exemplifies professionalism
- Promotes teamwork
- Demonstrates stewardship
- Rewards meritorious performance
- Maximizes the use of technology
- Encourages flexibility, innovation and creativity
- Utilizes effective planning
- Provides opportunities for personal and professional growth for all personnel
- Assigns appropriate responsibility and accountability



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of Allen  
Texas**

For the Fiscal Year Beginning

**October 01, 2021**

*Christopher P. Morill*  
Executive Director

Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to City of Allen, Texas, for its Annual Budget for the fiscal year beginning October 1, 2021. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as a financial plan, as an operations guide, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

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ALLEN  
CITY  
HALL

# ! BUDGET OVERVIEW

# TRANSMITTAL LETTER

## FISCAL YEAR 2022-2023



October 1, 2022

The Honorable Mayor and Members of the Allen City Council  
City of Allen, Texas

Whether created by executives in a boardroom or a family gathered around the kitchen table, budgets of all sizes seek to answer the same question: *What matters most to us?*

The 2022-2023 City of Allen Budget for Municipal Services is no different. It not only represents the projected revenues and anticipated expenses for the upcoming fiscal year (October 1, 2022 to September 30, 2023), but also reveals our City's priorities, faithfully guided by the strategic directives and fiscally conservative practices of the Allen City Council.

Before answering the question of *what matters most*, it is important to consider *what we do*. Unlike private companies, Allen's city government does not exist to turn a profit. Instead, it provides a service—or, more accurately, *many* services—used by citizens every day. From investigating identity theft to inspecting restaurant kitchens, mowing medians to building and repairing streets, City services provide citizens with the scaffolding for a safe, comfortable, and enjoyable life.

Each of those services comes with a price tag—and in this inflationary economy, costs are going up. Fueling fire trucks and patrol cars costs more today than it did a year ago. So does pouring a sidewalk, removing a dead tree and repairing a roof. Wages, too, have risen significantly, requiring employers of all kinds to increase compensation to remain competitive. Meanwhile, our growing population is placing additional demand on existing resources: creating more wear-and-tear on city roadways, generating more 911 calls, checking out more library materials, increasing attendance at City events and so on.

This budget recognizes that, without adjusting to these market forces, the City will see decreasing service levels. Sensible responses to current market realities, like adding dispatchers to respond to ever-increasing call volumes, will allow the City of Allen to maintain its reliable, citizen-focused approach that meets the high expectation of our residents.

It's also important to recognize that, while Allen is still a growing city, it is also an aging city. This budget prioritizes repair and replacement of aging and outdated infrastructure as a responsible steward of City resources. This echoes the proactive and strategic focus of Allen City Council on behalf of the citizens of Allen.

These considerations result in a FY2023 total combined budget of \$302,238,119. These expenses account for the implementation of Meet and Confer agreements with Allen Fire and Allen Police Associations, adjustments to general schedule employees to remain competitive with the market, and funding to address and plan for aging infrastructure—including City facilities, streets, neighborhoods and public safety radio replacements.

## Strategic Planning

Each year, Allen City Council provides City staff with a strategic plan to convey the community's highest priorities. This vision helps City staff properly align budgets and programs with citizen's needs and expectations. The goals for the upcoming fiscal year, as articulated by the City Council, are listed below.

Strategic Goals for the City of Allen	
<b>Goal 1</b>	Financially Sound and Transparent City Government
<b>Goal 2</b>	Safe and Livable Community for All
<b>Goal 3</b>	Vibrant Community with Lively Destinations and Successful Commercial Centers
<b>Goal 4</b>	High-performing City Team Providing Resident-Focused Services
<b>Goal 5</b>	Engaged and connected Allen community

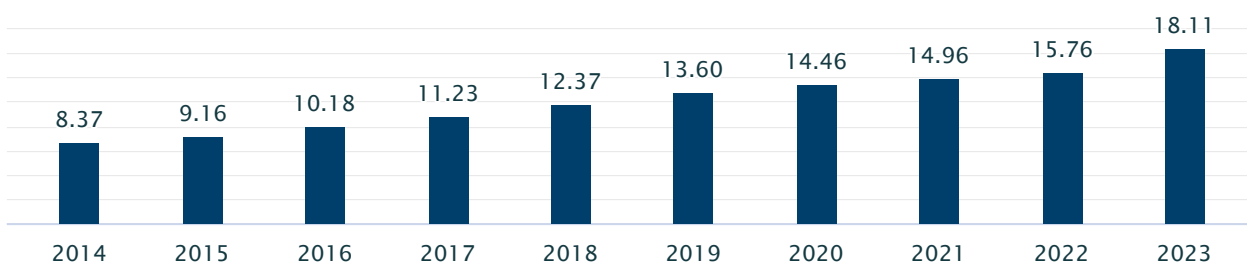
## Property Values

Property tax revenue funds much of the City of Allen General Fund budget. The total amount of tax collected is determined by two factors. The first is *property values*, set by the Collin Central Appraisal District. The second is the *tax rate*, set by individual taxing entities such as the City of Allen.

The total assessed property value for FY2022-2023 equals \$18.11 billion, which equates to an overall increase of approximately \$2.35 billion (14.92%) from the previous year. Of this increase, \$390,321,328 comes from new properties which were not on the tax rolls in FY2021-2022.

The average single-family residential home taxable value in Allen is currently \$433,972, a significant increase from the previous year average value of \$389,455.

### Assessed Property Valuation (in Billions)



## Tax Rate

While the City of Allen does not control assessed values of properties, City Council does have the ability to adjust the annual tax rate. This budget proposes a decrease in the City's tax rate to \$0.418914, a reduction of \$0.051 from the previous year's budget. At a property tax rate of 0.418914, the municipal tax paid on the average single-family residential home will be \$1,818, a decrease of approximately \$12 from the amount of tax paid on the average home value last year.

Home Value	NNR Tax Rate*	Proposed Tax rate	Tax on Property at NNR Rate	Tax on Property at Proposed Rate	Proposed Tax Increase from NNR
\$100,000	\$0.418914	\$0.418914	\$419	\$419	\$-
\$433,972 (2022 avg.)	\$0.418914	\$0.418914	\$1,818	\$1,818	\$-
\$389,455 (2021 avg.)	\$0.470163	\$0.470000	\$1,831	\$1,830	\$(1)
\$369,743 (2020 avg.)	\$0.484052	\$0.485000	\$1,790	\$1,793	\$4
\$367,638 (2019 avg.)	\$0.486618	\$0.489000	\$1,789	\$1,798	\$9
\$354,535 (2018 avg.)	\$0.479279	\$0.498000	\$1,699	\$1,766	\$66
\$332,887 (2017 avg.)	\$0.483572	\$0.510000	\$1,610	\$1,698	\$88

\*No New Revenue Tax Rate (NNR) began in 2020 in prior years it was the Effective Tax Rate.

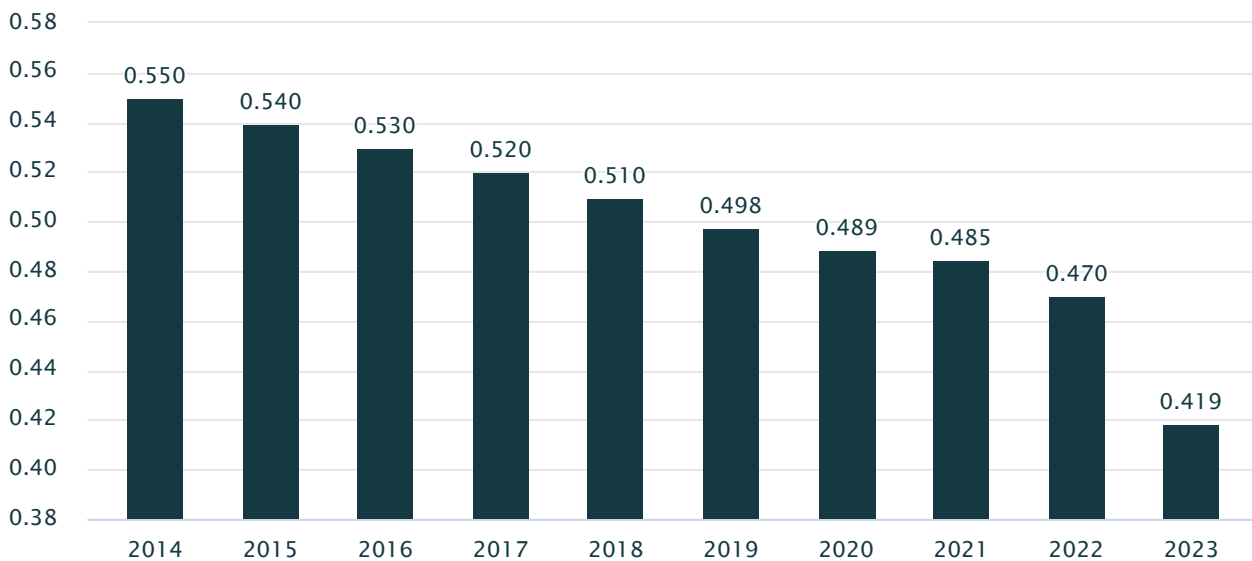
Of the total tax rate, \$0.328417 is dedicated to operations and maintenance (O&M) in the General Fund, and \$0.090497 is dedicated to general obligation debt service. The portion of the tax rate dedicated to debt service is 21.54% of the overall tax rate. This rate is consistent with the City's current policy to maintain the debt service portion below 35%.

Recent legislative changes modified the tax rate calculation process and added new terminology which include the "No New Revenue Tax Rate (NNR)" and the "Voter Approved Tax Rate (VAR)". The NNR is the rate that keeps tax collection revenues from existing properties on the tax roll the same as the previous year. The NNR rate for FY2023 is 0.418914. The VAR is the rate that allows for a 3.5% increase in tax revenue and is the highest amount that council may adopt without voter approval. The VAR for FY2023 is 0.461959.

Cities may "bank" any portion of the unused voter approved rate (VAR) for up to three years. For example, since the Allen City Council approved tax rates below the VAR for the last two years, then technically the City Council can approve up to a \$0.461959 tax rate without voter approval this year.

The tax rate for this budget is \$0.418914, which would allow the City Council to "bank" another estimated \$0.043045 for future years if necessary.

### Historical Tax Rate



**Debt Service**

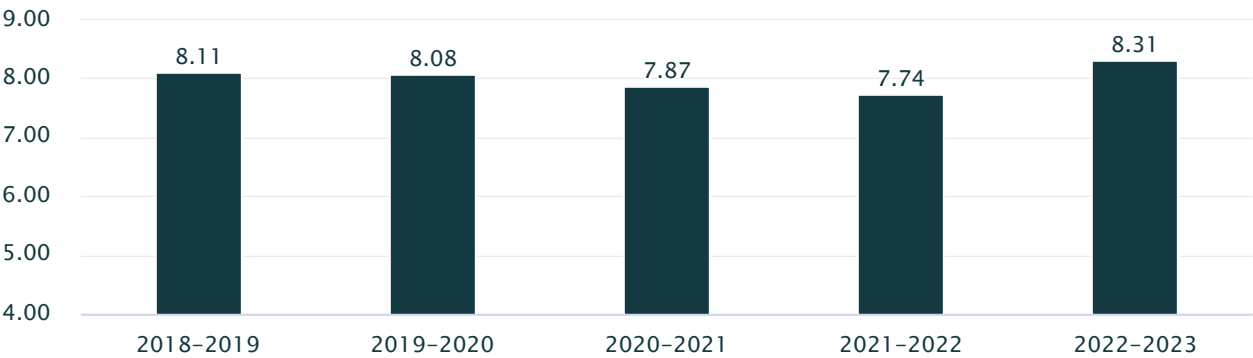
A portion of the City’s property tax rate is assigned to the debt service fund to pay for the General Obligation (G.O.) Bonds, Tax Notes and Capital Leases that have been issued for the acquisition of public land or construction of public infrastructure and facilities. In June 2022, the ratings on the City’s General Obligation debt were reaffirmed at AAA by Standard and Poor’s and Aaa by Moody’s - the highest ratings possible. This designation reflects the financial strength of our community, with special attention given to the stability of the local economy and strength of the City’s fiscal management. At the beginning of fiscal year 2023 the total outstanding debt balance will be \$119.955 million, and the debt service payments on this outstanding balance will be \$16.327 million (\$11.165M principal payment; \$5.150M interest payment; \$11,250 agent fee payment) for the year.

**Programs and Staffing Levels**

The City currently supports a staff of 858.69 full-time equivalent employees allocated among the operating departments. The budget includes an increase of 78.48 full-time equivalent (FTE) positions, setting the total employment level for FY2023 at 937.17. Notably, 59.48 of the FTEs proposed is to accommodate staffing for the new Stephen G. Terrell Recreation Center slated to open late Summer 2023. Most STRC staff are part-time with no benefits and will not be added until 3-4 months prior to the facility opening.

The graph reflects the number of employees per thousand citizens for the past five years.

**Employees per Thousand Citizens**



## Conclusion

This budget has been prepared in conformance with the requirements of Article IV of the City Charter, City financial policies and state law. It will be brought before citizens and City Council for a public hearing and adoption of the budget and tax rate on September 13, 2022.

It is appropriate to once again thank the department directors who have put much time and expertise into the development of the budget. The development of this budget would not have been possible without the hard work of our Finance Department including Pete Phillis, Chris Landrum, Holly Kellen and Crystal Smith. In addition, I would like to give special thanks to all City employees who continue the important work of providing quality services to our citizens.

Respectfully submitted,

Eric Ellwanger  
City Manager

# BUDGET CALENDAR

## FISCAL YEAR 2022-2023

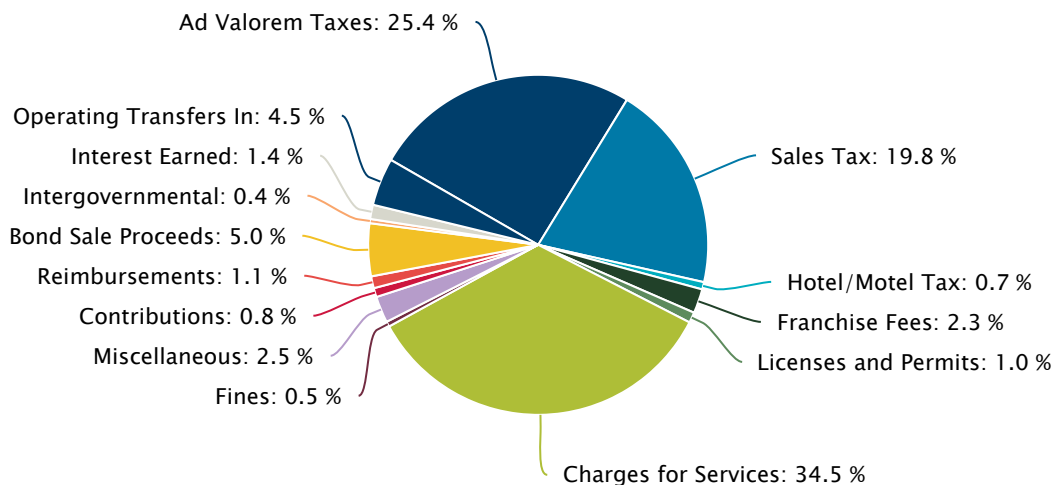
February 19, 2022	Strategic Planning with Council
March 1	Budget Kickoff (10am)
March 3	Budget training March 3 at 2pm
March 17	Preliminary meeting - Risk fund (Finance & HR)
March 14 - March 18	Budget Open Lab
March 18	Budget input deadline Level - Department (roll on 3/21) & Overtime Requests Due
March 15	CIP/Bond meeting with City Manager
March 15	Risk fund meeting with City Manager (Finance & HR)
April 11 - April 15	Budget Open Lab
April 15	Budget input deadline Level - Director & Ranking Sheets due for all departments & Org Charts due to HR (roll on 4/18)
April 15	Capital Projects (CIP) information due to Engineering department
April 18 - May 13	Finance reviews departmental submittals; meets with departments as needed
May 2 - May 6	Staff review of Hotel Tax Grant applications
May 10	Committee Meetings; Technology, Facility, Vehicle, Personnel
May 31 - June 10	City Manager/department head budget review (Memorial Day holiday is Monday, May 30)
July 11	Department Summary & Performance Measures Due to Finance
July 11	Org charts to Finance from Human Resources
July 13	Briefing to department heads on proposed budget
July 25	Deadline for chief appraiser to certify rolls to taxing units
July 26	Calculation of no-new-revenue and voter-approval tax rates (County publishes in 9/4 paper)
August 2	CIP document to Planning & Zoning Commission
August 7	Deadline for chief appraiser to deliver tax estimates to Property Owners
August 9	Deliver Proposed Budget to City Council; Council sets public hearing date for budget & tax rate; Council takes record vote to place on the agenda of a future meeting and proposal to adopt the tax rate
August 19 - August 20	Council budget workshop
September 4 (Sun)	County publishes Notice of 2022 Tax Year Property Tax Rates (at least 5 days before public hearing); post on City website and cable channel until 9/9 (or day after last public hearing)
September 4 (Sun)	City publishes notice of public hearing on budget (5 to 15 days before public hearing)
September 13	Public hearing for budget and tax rate; and vote on budget and tax rate
October 21	Final document published (to CM office for 10/25 Council meeting)

# COMBINED BUDGET SUMMARY

## FISCAL YEAR 2022-2023

	Enterprise Funds										Special Rev.
	General Fund	Debt Service	TIF Fund	G.O. Bond	General CIP	Water & Sewer	Solid Waste	Drainage Utility	Golf Course	Event Center	Hotel Occup. Tax
<b>BEGINNING BALANCE</b>	\$ 29,242,193	\$ 146,661	\$ 9,820,376	\$ 12,097,559	\$ 46,900,205	\$ 15,505,136	\$ 2,813,159	\$ 818,918	\$ 1,779,393	\$ -	\$ 1,811,887
<b>REVENUES</b>											
Ad Valorem Taxes	57,887,206	16,171,085	2,407,848	-	-	-	-	-	-	-	-
Sales Tax	29,742,582	-	213,085	-	-	-	-	-	-	-	-
Hotel/Motel Tax	-	-	-	-	-	-	-	-	-	-	2,118,156
Franchise Fees	6,812,426	-	-	-	-	-	-	-	-	-	-
Licenses and Permits	2,989,565	-	-	-	-	-	-	-	-	-	-
Charges for Services	5,626,046	-	-	-	655,000	61,021,437	7,803,542	2,291,269	4,139,988	5,154,969	-
Fines	1,349,588	-	-	-	-	-	-	-	-	-	-
Miscellaneous	360,606	-	-	-	50,000	10,000	36,500	-	221,488	497,999	-
Contributions	2,515,596	-	-	-	-	-	-	-	-	-	-
Reimbursements	1,904,356	-	-	-	50,000	295,000	-	5,000	-	589,150	-
Bond Sale Proceeds	-	-	-	15,062,060	-	-	-	-	-	-	-
Intergovernmental	111,826	-	190,660	-	882,000	-	-	-	-	-	-
Interest Earned	1,157,956	21,282	138,959	741,598	800,460	111,660	35,935	14,056	-	-	29,879
Transfers In	7,189,554	-	-	-	300,000	3,052,804	-	-	-	2,022,487	-
<b>TOTAL REVENUES</b>	<b>117,647,307</b>	<b>16,192,367</b>	<b>2,950,552</b>	<b>15,803,658</b>	<b>2,737,460</b>	<b>64,490,901</b>	<b>7,875,977</b>	<b>2,310,325</b>	<b>4,361,476</b>	<b>8,264,605</b>	<b>2,148,035</b>
<b>TOTAL AVAILABLE</b>	<b>\$146,889,500</b>	<b>\$16,339,028</b>	<b>\$12,770,928</b>	<b>\$27,901,217</b>	<b>\$49,637,665</b>	<b>\$79,996,037</b>	<b>\$10,689,136</b>	<b>\$3,129,243</b>	<b>\$6,140,869</b>	<b>\$8,264,605</b>	<b>\$3,959,922</b>
<b>EXPENDITURES</b>											
General Government	24,600,587	-	789,760	250,000	-	-	-	-	-	-	-
Public Safety	56,069,670	-	-	-	-	-	-	-	-	-	-
Public Works	7,222,572	-	-	-	-	46,278,787	7,866,216	1,951,314	-	-	-
Culture & Recreation	23,124,569	-	-	8,891,000	3,649,363	-	-	-	3,909,862	1,607,128	2,415,872
Community Development	4,598,605	-	-	-	-	-	-	-	-	-	-
Transfers Out	2,031,304	-	-	329,475	-	7,747,277	333,105	441,757	-	-	354,025
Debt Service	-	16,326,525	-	-	-	2,601,866	-	-	-	-	-
Capital Projects	-	-	-	-	-	7,293,500	300,000	-	-	-	-
Depreciation	-	-	-	-	-	-	-	-	160,000	-	-
Event Center	-	-	-	-	-	-	-	-	-	6,657,477	-
<b>TOTAL EXPENDITURES</b>	<b>117,647,307</b>	<b>16,326,525</b>	<b>789,760</b>	<b>9,470,475</b>	<b>3,649,363</b>	<b>63,921,430</b>	<b>8,499,321</b>	<b>2,393,071</b>	<b>4,069,862</b>	<b>8,264,605</b>	<b>2,769,897</b>
<b>ENDING BALANCE</b>	<b>\$ 29,242,194</b>	<b>\$ 12,503</b>	<b>\$ 11,981,168</b>	<b>\$18,430,742</b>	<b>\$45,988,302</b>	<b>\$16,074,607</b>	<b>\$2,189,815</b>	<b>\$736,172</b>	<b>\$2,071,007</b>	<b>\$ -</b>	<b>\$1,190,025</b>

### DISTRIBUTION OF REVENUES – ALL FUNDS

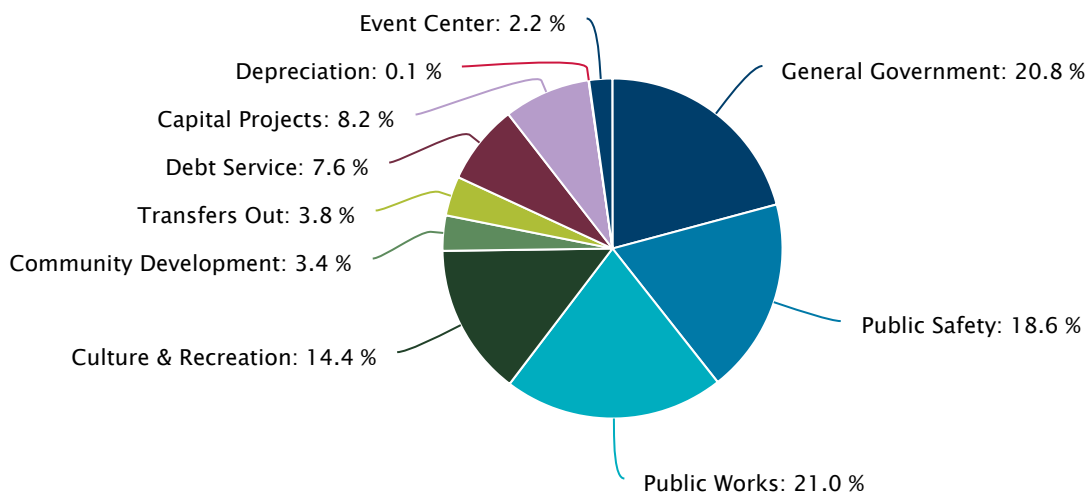


# COMBINED BUDGET SUMMARY

## FISCAL YEAR 2022-2023

Special Revenue Funds				Internal Service Funds			Component Units		Total
Asset Forfeiture	Special Revenue	Permanent Fund	Grant Fund	Replacement Fund	Facility Maintenance	Risk Management	Economic Development	Community Development	All Funds 2022-2023
\$ 196,211	\$ 1,525,900	\$ 393,184	\$ 220,800	\$ 18,491,307	\$ 1,134,046	\$ 10,553,223	\$ 31,271,734	\$ 27,944,705	\$ 212,666,597
-	-	-	-	-	-	-	-	-	76,466,139
-	-	-	-	-	-	-	14,800,195	14,800,195	59,556,057
-	-	-	-	-	-	-	-	-	2,118,156
-	138,560	-	-	-	-	-	-	-	6,950,986
-	-	-	-	-	-	-	-	-	2,989,565
-	-	-	-	2,825,109	-	14,267,906	-	-	103,785,266
-	129,829	-	-	-	-	-	-	-	1,479,417
190,000	-	-	5,615,278	587,951	-	-	20,100	-	7,589,922
-	-	-	-	-	-	-	42,068	-	2,557,664
-	-	-	-	100,000	-	501,000	-	-	3,444,506
-	-	-	-	-	-	-	-	-	15,062,060
-	-	-	-	-	-	-	-	-	1,184,486
2,685	30,468	4,225	-	300,776	18,000	140,000	146,467	373,935	4,068,341
-	-	-	4,500	-	481,097	624,959	-	-	13,675,401
192,685	298,857	4,225	5,619,778	3,813,836	499,097	15,533,865	15,008,830	15,174,130	300,927,966
\$ 388,896	\$ 1,824,757	\$ 397,409	\$ 5,840,578	\$ 22,305,143	\$ 1,633,143	\$ 26,087,088	\$ 46,280,564	\$ 43,118,835	\$ 513,594,563
-	716,520	-	-	5,684,504	94,686	15,013,812	10,607,358	5,180,578	62,937,805
32,687	-	-	23,474	-	-	-	-	-	56,125,831
-	-	-	-	-	-	-	-	-	63,318,889
-	-	-	28,870	-	-	-	-	-	43,626,664
-	-	-	5,567,434	-	-	-	-	-	10,166,039
-	99,179	-	-	-	-	-	-	-	11,336,122
-	-	-	-	-	-	-	1,684,443	2,417,211	23,030,045
-	-	-	-	-	-	-	-	17,285,747	24,879,247
-	-	-	-	-	-	-	-	-	160,000
-	-	-	-	-	-	-	-	-	6,657,477
32,687	815,699	-	5,619,778	5,684,504	94,686	15,013,812	12,291,801	24,883,536	302,238,119
\$ 356,209	\$ 1,009,058	\$ 397,409	\$ 220,800	\$ 16,620,639	\$ 1,538,457	\$ 11,073,276	\$ 33,988,763	\$ 18,235,299	\$ 211,356,445

### DISTRIBUTION OF EXPENDITURES – ALL FUNDS



# COMBINED BUDGET SUMMARY

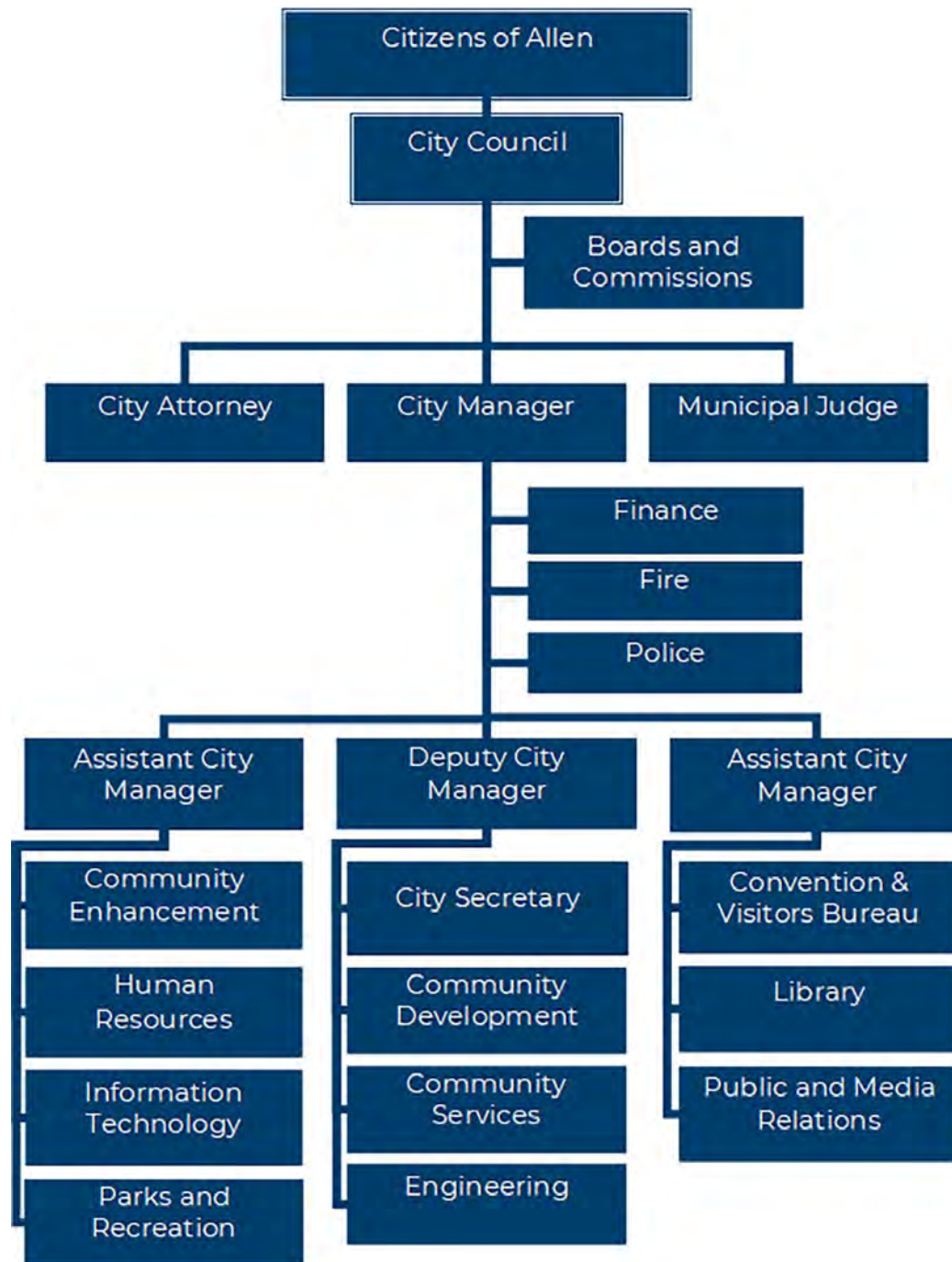
## FISCAL YEAR 2022-2023

The following table indicates the reasons for projected changes in fund balances/retained earnings of \$1,310,153:

Fund	2021-2022 Year End Estimate	2022-2023 Year End Projection	Difference	Explanation
General Fund	\$29,242,193	\$29,242,194	\$0	The fund is within fund balance policy of 60-90 days of operational expenses.
Debt Service	\$146,661	\$12,503	\$(134,158)	The fund balance is restricted to servicing debt.
TIF	\$9,820,376	\$11,981,168	\$2,160,792	Property and sales tax have been collected in TIF #2. TIF #1 grants are paid annually.
Capital Projects Funds	\$58,997,764	\$64,419,044	\$5,421,280	Restricted revenues are accumulated in the fund and are expended as allowed.
Utility Enterprise Funds (Water & Sewer, Solid Waste, and Drainage Utility)	\$19,137,213	\$19,000,594	\$(136,619)	These funds are within fund balance policy of 90-120 days.
Event Center	\$-	\$-	\$-	This fund is new for FY2023
Golf Course	\$1,779,393	\$2,071,007	\$291,614	If required, this fund receives transfers from the General Fund to ensure positive net position.
Hotel Occupancy Tax	\$1,811,887	\$1,190,025	\$(621,862)	Fund balance is restricted by state law.
Asset Forfeiture	\$196,211	\$356,209	\$159,998	Funds collected in the current year may be appropriated in subsequent years as allowed by law.
Special Revenue	\$1,525,900	\$1,009,058	\$(516,842)	Restricted revenues are accumulated in the fund and are expended as allowed.
Permanent Fund	\$393,184	\$397,409	\$4,225	The fund tracks use of funds from substantial gifts.
Grants	\$220,800	\$220,800	\$-	Funds carried over from prior years are appropriated for allowable expenditures. Expenditures are only for those goods or services as allowed by law, or as approved by the agencies awarding the grants.
Replacement Fund	\$18,491,307	\$16,620,639	\$(1,870,668)	Reserves in the fund are used for scheduled replacements of vehicles, technology and equipment. Revenues are received based on the useful life of existing assets, while expenses are based on a set replacement schedule, which is subject to annual management review.
Facility Maintenance	\$1,134,046	\$1,538,457	\$404,411	Revenues are accumulated in the fund to accommodate the needs of large-scale projects for replacing components of aging facilities.
Risk Management	\$10,553,223	\$11,073,276	\$520,053	The working capital is within targeted levels.
Economic Development	\$31,271,734	\$33,988,763	\$2,717,029	Reserves in the fund are used towards economic development incentives, as they arise.
Community Development	\$27,944,705	\$18,235,299	\$(9,709,406)	Changes in fund balance are influenced by the timing, size and ability to complete capital projects.
<b>Totals</b>	<b>\$212,666,597</b>	<b>\$211,356,445</b>	<b>\$(1,310,153)</b>	

# CITY OF ALLEN

## ORGANIZATIONAL CHART



# STAFFING SUMMARY

## FISCAL YEAR 2022-2023

	ACTUAL 2020-2021	ORIGINAL 2021-2022	REVISED 2021-2022	PROPOSED 2022-2023	Increase (Decrease) FY2022R to FY2023
<b>General Fund</b>					
City Secretary	5.50	5.50	5.75	5.75	-
Municipal Court	10.00	10.00	10.00	10.00	-
City Administration	4.50	4.50	4.50	4.50	-
Public & Media Relations	10.00	10.00	10.00	10.00	-
Information Technology	19.48	21.48	21.48	21.48	-
Human Resources	6.50	6.50	6.50	7.00	0.50
Police	202.00	204.00	204.00	211.00	7.00
Parks & Recreation	142.83	142.83	142.83	202.31	59.48
Allen Event Center	42.70	42.70	42.70	0.00	(42.70)
Library	37.79	37.79	37.79	37.79	-
Fire	118.00	122.00	122.00	126.00	4.00
Community Development	20.00	20.00	20.00	21.00	1.00
Community Enhancement	14.00	15.00	15.00	16.00	1.00
Community Services	29.00	29.00	29.00	29.00	-
Finance	21.00	21.00	21.00	22.00	1.00
Engineering	16.00	16.00	16.00	16.00	-
<b>Total General Fund</b>	<b>699.30</b>	<b>708.30</b>	<b>708.55</b>	<b>739.83</b>	<b>31.28</b>
Water & Sewer Fund	80.00	82.00	83.00	85.50	2.50
Solid Waste Fund	8.50	8.50	8.50	9.00	0.50
Drainage Fund	10.00	10.00	9.00	9.00	-
Golf Course Fund	32.14	32.14	32.14	32.14	-
Allen Event Center Fund	0.00	0.00	0.00	42.70	42.70
Hotel Fund	5.50	5.50	5.50	6.50	1.00
Risk Management Fund	4.50	4.50	4.50	5.00	0.50
Economic Development Fund	7.50	7.50	7.50	7.50	-
<b>Total City of Allen Employees, All Funds</b>	<b>847.44</b>	<b>858.44</b>	<b>858.69</b>	<b>937.17</b>	<b>78.48</b>

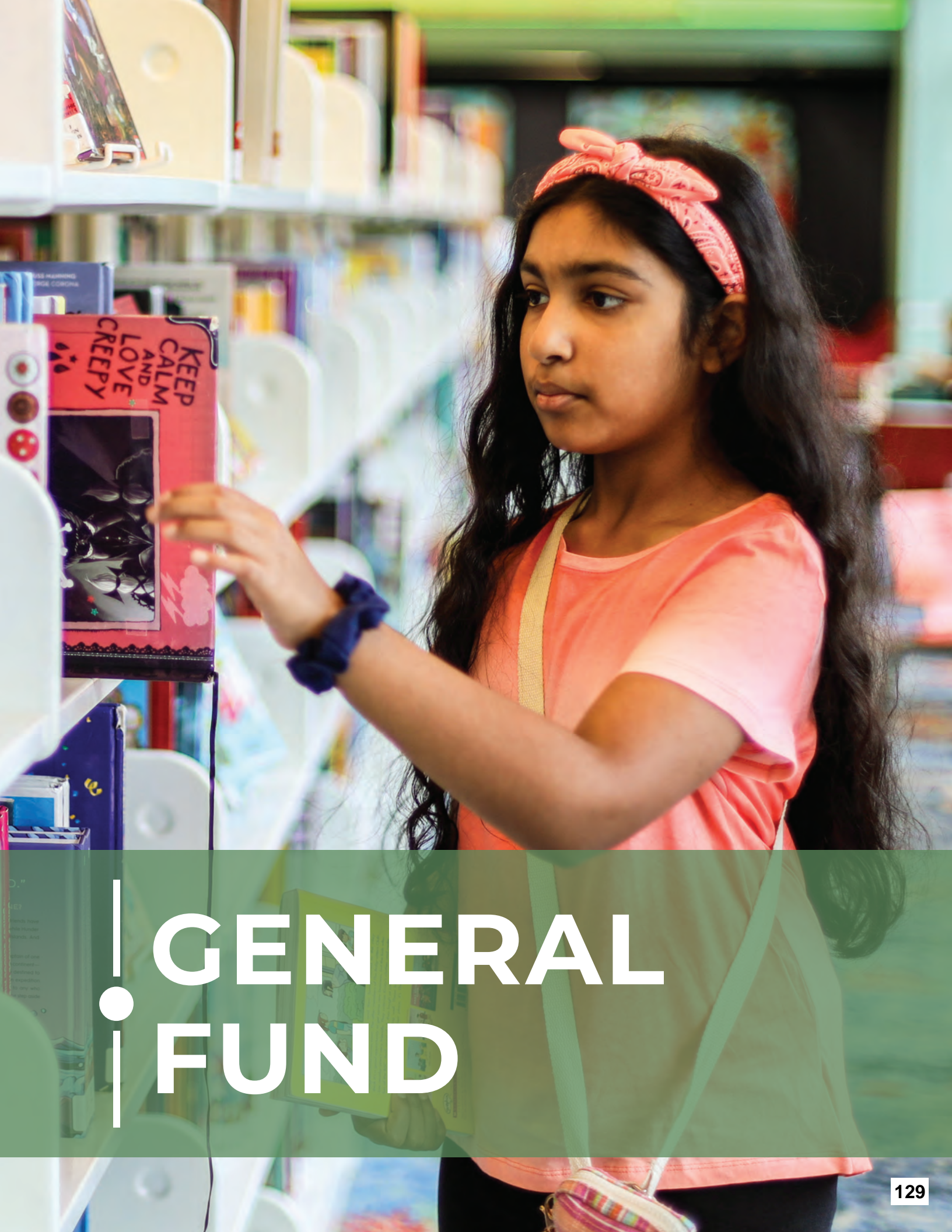
All positions are shown as full-time equivalents (FTE).

### Revised 2021-2022

- Add .25 FTE in City Secretary for an increase in hours for two (2) Administrative Assistants
- Transfer 1.0 FTE to the the Water & Sewer Fund from the Drainage Fund for a Graduate Engineer
- Transfer 42.70 from the Allen Event Center General Fund to the Allen Event Center Enterprise Fund

### Proposed 2022-2023

- Add 1.0 FTE split between Human Resources and the Risk Fund for a Human Resources Generalist
- Add 7.0 FTE in Police for three (3) EMS Dispatchers, one (1) Victim Advocate, three (3) Police Officers
- Add 59.48 FTE in Parks and Recreation for staffing at the Stephen Terrell Recreation Center
- Add 4.0 FTE in Fire for four (4) Firefighter Paramedics.
- Add 1.0 FTE in Community Development for a Senior Planner
- Add 1.0 FTE in Community Enhancement for a Senior Environmental Health Specialist
- Add 1.0 FTE in Finance for a Senior Accounting Technician
- Add 3.0 FTE in W&S for a Superintendent, a Sr Code Compliance Officer, and an Environmental Health Specialist
- Transfer .50 FTE from W&S to Solid Waste for a Code Compliance position previously split between the funds
- Transfer 42.70 FTE from the Allen Event Center General Fund to the Allen Event Center Enterprise Fund
- Add 1.0 FTE in the Hotel Fund for a CVB Social Media and Content Coordinator



# ! GENERAL i FUND

# REVENUE & EXPENDITURE SUMMARY

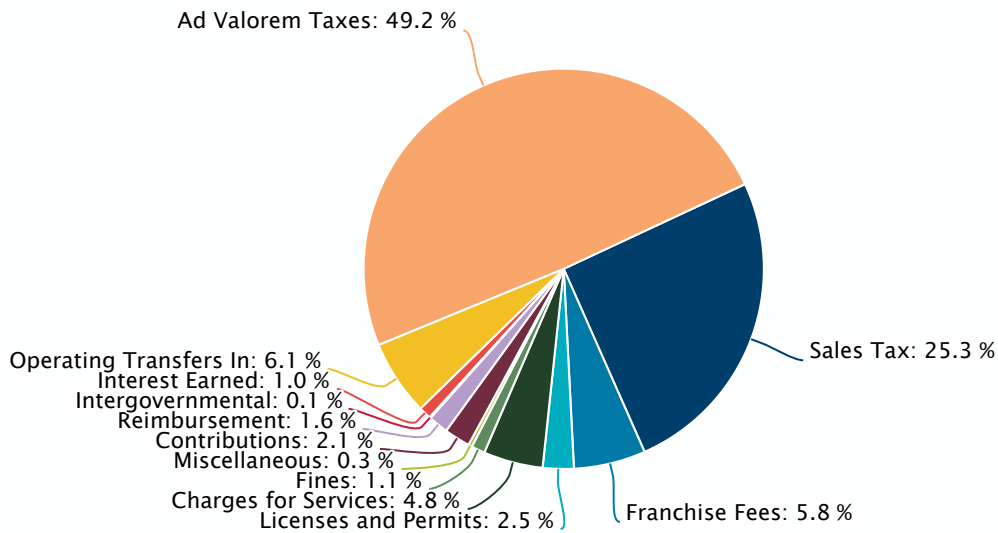
## GENERAL FUND

	% CHANGE				
	2020-2021	2021-2022	2021-2022	2022-2023	vs. FY22
	ACTUAL	BUDGET	AMENDED	BUDGET	AMENDED
UNASSIGNED FUND BALANCE	26,316,204	25,952,103	27,699,947	29,242,193	6%
TOTAL BEGINNING FUND BALANCE	\$ 26,316,204	\$ 25,952,103	\$ 27,699,947	\$ 29,242,193	6%
REVENUES					
Ad Valorem Taxes	56,379,891	56,742,452	56,885,649	57,887,206	2%
Sales Tax	25,344,374	22,644,387	28,156,146	29,742,582	6%
Franchise Fees	6,669,763	6,899,740	6,744,698	6,812,426	1%
Licenses and Permits	3,805,695	3,092,600	3,151,600	2,989,565	-5%
Charges for Services	7,512,855	10,803,425	13,286,169	5,626,046	-58%
Fines	1,076,468	834,577	1,204,869	1,349,588	12%
Miscellaneous	450,202	125,260	239,186	360,606	51%
Contributions	674,476	2,483,797	2,496,997	2,515,596	1%
Reimbursements	1,529,763	1,575,615	1,735,365	1,904,356	10%
Intergovernmental	4,163,392	123,652	151,467	111,826	-26%
Interest Earned	604,194	593,751	872,811	1,157,956	33%
Operating Transfers In	5,119,962	6,261,414	6,095,044	7,189,554	18%
TOTAL OPERATING REVENUES	\$ 113,331,035	\$ 112,180,670	\$ 121,020,001	\$ 117,647,307	-3%
	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE
	ACTUAL	BUDGET	AMENDED	BUDGET	vs. FY22
					AMENDED
EXPENDITURES					
General Government	20,744,905	22,598,579	23,559,912	24,600,587	4%
Public Safety	50,010,972	49,708,787	53,229,022	56,069,670	5%
Public Works	6,664,683	6,863,481	7,214,243	7,222,572	0%
Culture & Recreation	24,027,209	27,514,154	29,400,421	23,124,569	-21%
Community Development	3,590,155	4,128,976	4,306,008	4,598,605	7%
TOTAL OPERATING EXPENDITURES	\$ 105,037,924	\$ 110,813,977	\$ 117,709,607	\$ 115,616,003	-2%
Transfers Out	6,909,368	1,366,693	1,768,148	2,031,304	15%
TOTAL GENERAL FUND EXPENDITURES	\$ 111,947,292	\$ 112,180,670	\$ 119,477,755	\$ 117,647,307	-2%
UNASSIGNED FUND BALANCE	27,699,947	25,952,103	29,242,193	29,242,194	0%
TOTAL ENDING FUND BALANCE	\$ 27,699,947	\$ 25,952,103	\$ 29,242,193	\$ 29,242,194	0%
DAYS UNRESTRICTED OPERATIONAL EXPENDITURES IN RESERVE				90.7	
60 days of operational expenditure				\$ 19,339,283	
Fund Balance Required: 60 to 90 days operational expenditure					

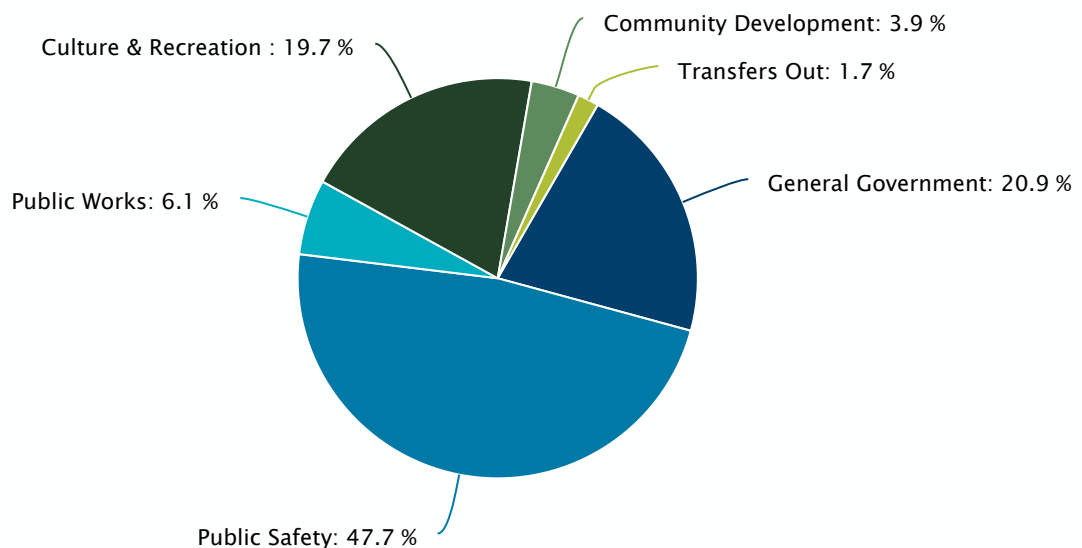
# REVENUE & EXPENDITURE CHARTS

## GENERAL FUND

### GENERAL FUND REVENUES



### GENERAL FUND EXPENDITURES BY FUNCTION



# REVENUE

## GENERAL FUND

REVENUE - DETAIL	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE
	ACTUAL	BUDGET	AMENDED	BUDGET	vs. FY22
<b>PROPERTY TAXES</b>					<b>AMENDED</b>
Current	56,282,580	56,511,577	56,511,577	57,598,374	2%
Delinquent	(104,812)	74,763	174,763	32,000	-82%
Penalty & Interest	199,356	155,612	198,809	256,332	29%
Miscellaneous Tax Revenue	2,767	500	500	500	0%
<b>SUBTOTAL</b>	<b>\$ 56,379,891</b>	<b>\$ 56,742,452</b>	<b>\$ 56,885,649</b>	<b>\$ 57,887,206</b>	<b>2%</b>
<b>SALES TAX</b>					
Mixed Drink Tax	465,864	441,600	470,150	484,255	3%
Municipal Sales Tax	24,878,510	22,202,787	27,685,996	29,258,327	6%
<b>SUBTOTAL</b>	<b>\$ 25,344,374</b>	<b>\$ 22,644,387</b>	<b>\$ 28,156,146</b>	<b>\$ 29,742,582</b>	<b>6%</b>
<b>FRANCHISE FEES</b>					
Electric	3,666,204	3,723,350	3,956,232	4,076,208	3%
Gas	1,231,445	974,025	1,403,372	1,379,190	-2%
Cable	477,440	488,740	459,927	439,251	-4%
Solid Waste	764,037	798,625	790,217	795,969	1%
Access Line Fees	530,637	915,000	134,950	121,808	-10%
<b>SUBTOTAL</b>	<b>\$ 6,669,763</b>	<b>\$ 6,899,740</b>	<b>\$ 6,744,698</b>	<b>\$ 6,812,426</b>	<b>1%</b>
<b>LICENSES &amp; PERMITS</b>					
Permits	59,935	14,800	8,800	10,800	23%
Licenses & Registrations	540,649	505,000	505,000	499,000	-1%
Single Family Permits	1,174,083	902,500	902,500	820,240	-9%
Multi-Family Permits	680,625	200,000	200,000	182,250	-9%
Commercial Permits	538,328	600,000	600,000	700,000	17%
Building Permits-Other	539,942	610,000	610,000	456,000	-25%
Health Code Permits	143,525	125,000	130,000	130,000	0%
Other Permits	30,810	35,300	35,300	31,275	-11%
Fire Code Permits	97,798	100,000	160,000	160,000	0%
<b>SUBTOTAL</b>	<b>\$ 3,805,695</b>	<b>\$ 3,092,600</b>	<b>\$ 3,151,600</b>	<b>\$ 2,989,565</b>	<b>-5%</b>
<b>CHARGES FOR SERVICE</b>					
Charges for Service	2,150,523	2,739,734	2,825,379	2,904,816	3%
Membership/Admission Revenue	276,950	783,935	568,530	1,104,248	94%
Allen USA Revenue	85,144	129,600	129,600	104,000	-20%
COAST Revenue	34,312	54,300	51,586	54,300	5%
Rental	262,456	365,206	358,487	421,385	18%
Special Activities	52,323	288,540	197,482	491,227	149%
Concession Sales	22,077	37,981	29,178	45,299	55%
Antenna Rentals	589,943	498,027	576,698	500,771	-13%
Event Center Revenue	4,039,127	5,906,102	8,549,229	-	-100%
<b>SUBTOTAL</b>	<b>\$ 7,512,855</b>	<b>\$ 10,803,425</b>	<b>\$ 13,286,169</b>	<b>\$ 5,626,046</b>	<b>-58%</b>
<b>FINES &amp; FORFEITURES</b>					
Fines	1,076,468	834,577	1,204,869	1,349,588	12%
<b>SUBTOTAL</b>	<b>\$ 1,076,468</b>	<b>\$ 834,577</b>	<b>\$ 1,204,869</b>	<b>\$ 1,349,588</b>	<b>12%</b>
<b>MISCELLANEOUS</b>					
Retail Store Sales	4,715	6,000	6,000	6,628	10%
Miscellaneous	383,713	109,260	111,260	115,000	3%
Sale of Assets	23,451	10,000	32,926	10,000	-70%
Abandoned Property Revenue	20,389	-	10,000	-	-100%
Grant Revenue*	17,934	-	79,000	228,978	190%
<b>SUBTOTAL</b>	<b>\$ 450,202</b>	<b>\$ 125,260</b>	<b>\$ 239,186</b>	<b>\$ 360,606</b>	<b>51%</b>

\*Revenue and expenditure for grant funded positions are recognized in the General Fund.

# REVENUE

## GENERAL FUND

		2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE
		<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	vs. FY22 <u>AMENDED</u>
<b><u>CONTRIBUTIONS</u></b>						
Donations/Sponsorships		674,476	2,483,797	2,496,997	2,515,596	1%
<b>SUBTOTAL</b>	<b>\$</b>	<b>674,476</b>	<b>\$ 2,483,797</b>	<b>\$ 2,496,997</b>	<b>\$ 2,515,596</b>	<b>1%</b>
<b><u>REIMBURSEMENTS</u></b>						
Reimbursements		1,529,763	1,575,615	1,735,365	1,904,356	10%
<b>SUBTOTAL</b>	<b>\$</b>	<b>1,529,763</b>	<b>\$ 1,575,615</b>	<b>\$ 1,735,365</b>	<b>\$ 1,904,356</b>	<b>10%</b>
<b><u>INTERGOVERNMENTAL</u></b>						
Intergovernmental		4,163,392	123,652	151,467	111,826	-26%
<b>SUBTOTAL</b>	<b>\$</b>	<b>4,163,392</b>	<b>\$ 123,652</b>	<b>\$ 151,467</b>	<b>\$ 111,826</b>	<b>-26%</b>
<b><u>INTEREST EARNED</u></b>						
Interest on Investments		604,194	593,751	872,811	1,157,956	33%
<b>SUBTOTAL</b>	<b>\$</b>	<b>604,194</b>	<b>\$ 593,751</b>	<b>\$ 872,811</b>	<b>\$ 1,157,956</b>	<b>33%</b>
<b><u>TRANSFERS IN</u></b>						
Operating Transfers In		5,119,962	6,261,414	6,095,044	7,189,554	18%
<b>SUBTOTAL</b>	<b>\$</b>	<b>5,119,962</b>	<b>\$ 6,261,414</b>	<b>\$ 6,095,044</b>	<b>\$ 7,189,554</b>	<b>18%</b>
<b>TOTAL OPERATING REVENUE</b>	<b>\$</b>	<b>113,331,035</b>	<b>\$ 112,180,670</b>	<b>\$ 121,020,001</b>	<b>\$ 117,647,307</b>	<b>-3%</b>

# TAX STRUCTURE

## GENERAL FUND

ASSESSED VALUE - Projected 2022 Tax Year	\$	18,112,966,496
REVENUE AT \$0.418914 PER \$100 VALUATION	\$	75,877,752
CONTRIBUTION TO DEBT SERVICE	\$	16,391,691
CONTRIBUTION TO GENERAL FUND		
100.00% COLLECTION RATE	\$	59,486,061

	RATE	PERCENT		AMOUNT
GENERAL FUND	0.328417	78.40%	\$	59,486,061
DEBT SERVICE FUND	0.090497	21.60%		16,391,691
	<b>0.418914</b>	<b>100.00%</b>	<b>\$</b>	<b>75,877,752 (A)</b>

(A) Approximately \$1,887,687 of the General Fund property taxes and \$520,161 of the Debt Service Fund property taxes will be allocated to the TIF Fund as property tax increment for TIF Zones #1 and #2.

# BUDGET ASSUMPTIONS

## GENERAL FUND

### Assumptions used for projecting 2022-2023 revenues and expenditures.

1. Tax rate used = 0.418914
  - Based upon Projected 2022 tax year appraised value of \$18,112,966,496 (14.92% Increase)
  - FY2022 final assessed value = \$15,761,357,720
  - Property tax incentive for Watters Creek is 50% and The Village at Allen is 90%
  - The growth in property taxes comes from an increase of \$390 million in new real property, and an increase of \$1.9 billion in single family & other reappraisals.
2. Growth in municipal sales tax revenue is budgeted at 5.78% more than FY2022 revised budget
  - FY2022 revised sales tax is estimated to increase 11.28% over FY2021 actual.
  - The Village at Allen is projected to be reimbursed at 90%.
  - FY2023 sales tax includes increase the impact of mixed use developments along the US 121 corridor.
  - For both FY2022 revised and FY2023 proposed, the sales tax projection method was updated to reflect a more aggressive growth rate.
3. Overall City growth
  - FY2023 residential growth projected at 192 new permits.
  - FY2023 commercial permits are projected to increase by \$100,000 from FY2022 revised.
  - Multi-family permits are revised to \$200,000 for FY2022 revised. FY2023 is expected at \$182,250.
4. Population - FY2023 estimate: 112,796
5. Franchise fees
  - The annual impact of S.B 1152 is approximately \$1 million. S.B. 1152 was passed by the State of Texas 86th Legislative session. In July 2022, the 53rd State District Court in Travis County ruled the bill violates the Texas Constitution Article III, Section 52 on "public gifting." No changes were made in this budget reflecting as this ruling is expected to be appealed.
  - Electric: Oncor kilowatt hour usage is expected to increase 1.54% due to increased demand from a growing population. CoServ franchise revenue is expected to increase with expected development along the US 121 corridor. and GCEC Electric franchise revenue projected to increase by 2.00% over FY2022 revised.
  - Gas: Atmos gas franchise is projected to decrease from the revised FY2022 budget by 3.00%. FY2023 budget assumes historical average temperatures. FY2022 revised budget estimate increased 41.7% based on the commodity price of natural gas.  
CoServ gas franchise is projected to increase by 1.64%.
  - Telephone: Access line fees are projected to remain flat from FY2022 revised budget.
  - Cable: Cable franchise fees projected to decrease by 4.50% from revised FY2022. Revenues continue to decrease as customers seek alternatives to traditional cable products.
6. Other
  - Ambulance: FY2023 revenues are projected to remain flat as compared to FY2022 revised.
  - Investments: Earnings were projected based on a cash-flow model and the benchmark average of the overall portfolio.
  - Gasoline: Used an average rate of \$3.50 per gallon for FY2023 and \$3.00 for Revised FY2022. The quantity of fuel budgeted per department was updated to reflect recent trends.
7. Event Center and The Village at Allen
  - An enterprise fund was created for the FY2023 proposed budget for the Event Center. The reimbursement to the developer budgeted at 75% of the ticket fee revenue and 100% of sports team facility fee is budgeted in the new enterprise fund.
  - The property tax and sales tax reimbursement to the developer is budgeted at 90%.

# EXPENDITURE BY FUNCTION

## GENERAL FUND

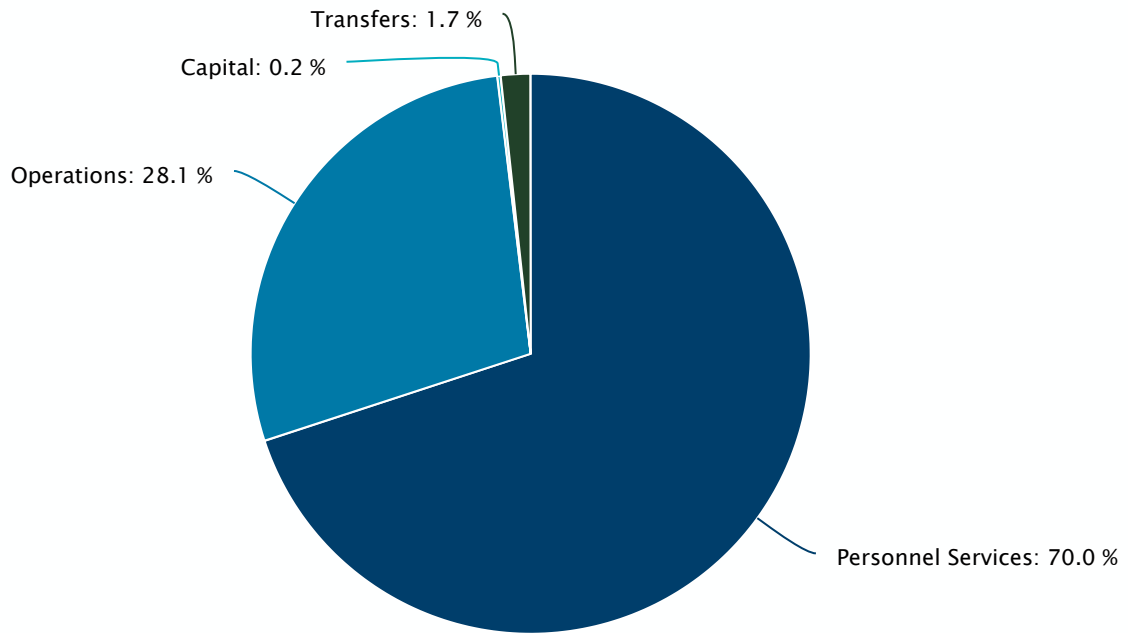
	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE
	ACTUAL	BUDGET	AMENDED	BUDGET	vs. FY22
					AMENDED
<b><u>GENERAL GOVERNMENT</u></b>					
City Administration	1,445,575	1,184,800	1,227,584	1,303,647	6%
City Secretary	896,940	898,404	1,056,106	1,031,674	-2%
Public & Media Relations	1,301,815	1,419,438	1,522,476	1,602,973	5%
Information Technology	4,850,778	5,827,530	5,891,903	6,316,113	7%
Human Resources	1,162,229	1,129,593	1,141,205	1,274,593	12%
Internal Services	5,271,219	5,829,990	6,160,877	6,326,240	3%
Finance	3,447,071	3,807,270	4,005,257	4,086,829	2%
Municipal Court	898,363	1,005,879	1,023,627	1,053,132	3%
Building Maintenance	1,308,587	1,328,262	1,357,149	1,431,647	5%
Service Center	162,328	167,413	173,728	173,739	0%
<b>SUBTOTAL</b>	<b>\$ 20,744,905</b>	<b>\$ 22,598,579</b>	<b>\$ 23,559,912</b>	<b>\$ 24,600,587</b>	<b>4%</b>
<b><u>PUBLIC SAFETY</u></b>					
Fire	20,479,592	20,027,686	22,601,180	23,233,861	3%
Police	29,531,380	29,681,101	30,627,842	32,835,809	7%
<b>SUBTOTAL</b>	<b>\$ 50,010,972</b>	<b>\$ 49,708,787</b>	<b>\$ 53,229,022</b>	<b>\$ 56,069,670</b>	<b>5%</b>
<b><u>PUBLIC WORKS</u></b>					
Community Services Administration	1,084,802	817,055	850,590	763,928	-10%
Streets	2,339,536	2,501,871	2,537,851	2,563,948	1%
Engineering	3,240,345	3,544,555	3,825,802	3,894,696	2%
<b>SUBTOTAL</b>	<b>\$ 6,664,683</b>	<b>\$ 6,863,481</b>	<b>\$ 7,214,243</b>	<b>\$ 7,222,572</b>	<b>0%</b>
<b><u>CULTURE &amp; RECREATION</u></b>					
Library	3,187,928	3,555,742	3,655,978	3,878,983	6%
Parks & Recreation	14,352,759	16,607,432	17,080,934	19,245,586	13%
Event Center	6,486,522	7,350,980	8,663,509	-	-100%
<b>SUBTOTAL</b>	<b>\$ 24,027,209</b>	<b>\$ 27,514,154</b>	<b>\$ 29,400,421</b>	<b>\$ 23,124,569</b>	<b>-21%</b>
<b><u>Community Development</u></b>					
Community Development	2,006,386	2,284,399	2,342,450	2,475,487	6%
Community Enhancement	1,583,769	1,844,577	1,963,558	2,123,118	8%
<b>SUBTOTAL</b>	<b>\$ 3,590,155</b>	<b>\$ 4,128,976</b>	<b>\$ 4,306,008</b>	<b>\$ 4,598,605</b>	<b>7%</b>
<b>TOTAL OPERATING EXPENDITURES</b>	<b>\$ 105,037,924</b>	<b>\$ 110,813,977</b>	<b>\$ 117,709,607</b>	<b>\$ 115,616,003</b>	<b>-2%</b>
Total Transfers Out	6,909,368	1,366,693	1,768,148	2,031,304	15%
<b>TOTAL EXPENDITURES</b>	<b>\$ 111,947,292</b>	<b>\$ 112,180,670</b>	<b>\$ 119,477,755</b>	<b>\$ 117,647,307</b>	<b>-2%</b>

# EXPENDITURE BY CLASSIFICATION

## GENERAL FUND

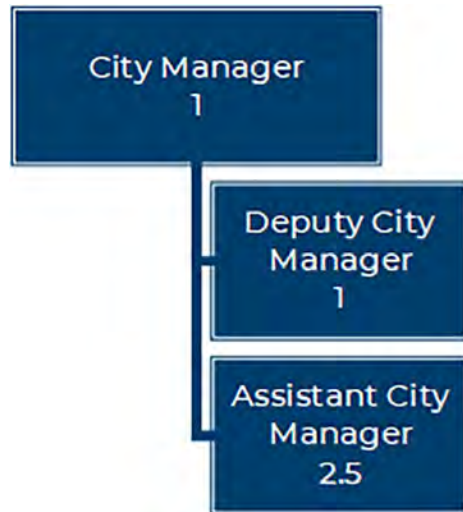
CLASSIFICATION	2020-2021 ACTUAL	% OF ACTUAL	2021-2022 REVISED	% OF REVISED	2022-2023 BUDGET	% OF BUDGET
Personnel Services	\$ 72,456,967	64.7%	\$ 77,807,455	65.1%	\$ 82,263,006	69.9%
Operations	32,330,164	28.9%	38,529,229	32.2%	33,090,997	28.1%
Capital	250,793	0.2%	1,372,923	1.1%	262,000	0.2%
Transfers	6,909,368	6.2%	1,768,148	1.5%	2,031,304	1.7%
<b>TOTAL</b>	<b>\$ 111,947,292</b>		<b>\$ 119,477,755</b>		<b>\$ 117,647,307</b>	

### GENERAL FUND EXPENDITURES BY CLASSIFICATION



# CITY ADMINISTRATION

## GENERAL FUND



# CITY ADMINISTRATION

## GENERAL FUND

The City Manager serves under the policy direction of the City Council and is responsible for making recommendations to the Council concerning policies, programs and developing methods to ensure the efficient operation of City services. The office of the City Manager coordinates and administers the implementation of ordinances, policies and procedures that will provide for the orderly, positive, and planned growth and development of the City of Allen.

### ACCOMPLISHMENTS IN FY2022

#### Goal 1. Financially sound and transparent City government

- Issued \$25.5 million as a result of the 2016 G.O. Bond Election. From that issuance, \$8.14 million is for Construction of Fire Station #6, \$13.6 million is for Library Phase II, \$3 million for park land acquisition and \$762,000 for various street improvements.
- City received a perfect audit for the 13th consecutive year for the 2019-2020 Comprehensive Annual Financial Report.
- Provided Council with a 10 year financial plan.
- Established new policies around the Unprogrammed General Capital Projects Fund.
- Developed a City Council Dashboard with performance metrics.
- Maintained highest possible bond rating for G.O. debt, Aaa by Moody's and AAA by Standard and Poor's.

#### Goal 2. Safe and livable community for all

- Provided guidance to the Library Expansion Project and Stephen G. Terrel Recreation Center Project.
- Negotiated Meet and Confer agreements with Police and Fire to improve retention and recruitment.
- Continued implementation of the Community Enhancement Master Plan.
- Proposed funding for targeted neighborhood revitalization efforts.

#### Goal 3. Vibrant community with lively destinations and successful commercial centers

- Monitored and reported on the status of Hotel and Convention Center.
- Incentivized development activities on 121 to create new mixed use entertainment and retail centers.
- Coordinated and provided staff support to the Allen Downtown Steering Committee.

#### Goal 4. High-performing City team providing resident-focused services

- Developed a City Council Dashboard with performance metrics.
- Continued implementation of new 5-year IT Master Plan.
- Provided a staffing model and leadership to the construction of Fire Station #6.
- Advocated Allen's position on state legislative issues.
- Continued to build and strengthen relationships with members of the County Commissioners Court and legislative delegation.
- Expanded employee professional growth and development opportunities and outlets to celebrate organizational successes.
- Facilitated Police Parking Area Fence project
- Reviewed and enhanced Paid Leave Policy to boost recruitment and retention.
- Institutionalized the new 2026 Strategic Plan.

**Goal 5. Engaged and Connected Allen Community**

- Coordinated and provided staff support to the Ad Hoc Committee on Diversity, Equity and Inclusion.
- Implemented recommendations of Ad Hoc Committee's Final Report, including the establishment of a new Community Engagement Board.

**OBJECTIVES FOR FY2023****Goal 1. Financially sound and transparent City government**

- Have adequate resources to support the services and service levels as defined in the Annual Budget.
- Maintain fiscally responsible policies and procedures to continue to operate the City in a cost efficient-manner.
- Continue to review maintenance and operation costs related to both capital investment and the provision of services so that City operations are able to continue to achieve strategic priorities in a sustainable manner.
- Provide Council with an update to the long range financial plan.
- Facilitate and refine policy regarding the Unprogrammed General Capital Projects Fund.
- Complete a comprehensive compensation and classification analysis.

**Goal 2. Safe and livable community for all**

- Provide guidance to the Library expansion project.
- Begin construction on Fire Station #6
- Open the SGTRC and Allen Heritage Village.
- Continue to implement the Community Enhancement Master Plan.
- Facilitate a strategy and policy discussion regarding Neighborhood Stabilization and Enhancement.

**Goal 3. Vibrant community with lively destinations and successful commercial centers**

- Continue to monitor and report on the status of the Hotel and Conference Center.
- Support implementation of Downtown Development Plan.
- Continue to seek development opportunities along 121.
- Work with new owners of Watters Creek to evaluate redevelopment opportunities.

**Goal 4. High-performing City team providing resident-focused services**

- Continue implementation of 5-year IT Master Plan.
- Coordinate the 2023 State Legislative Agenda and continue advocating Allen's position on state legislative issues.
- Continue to build and strengthen relationships with members of the County Commissioners Court and legislative delegation.
- Continue to offer employees professional growth and development opportunities while identifying outlets to celebrate organizational successes.
- Encourage creativity, flexibility, and accessibility in responding to customers' requests.
- Continue to refine Personnel Policy Manual.

**Goal 5. Engaged and Connected Allen Community**

- Provide staff support to the new Community Engagement Board.
- Develop a Community Engagement Strategy.
- Elevate Council participation and representation in regional and statewide organizations.
- Evaluate 3rd party citizen survey and focus group opportunities as part of a Community Engagement strategy.
- Establish quarterly city staff meetings to synergize outreach, education and programming efforts.

# CITY ADMINISTRATION

## GENERAL FUND

## EXPENDITURE SUMMARY

<u>CLASSIFICATION</u>	2020-2021 <u>ACTUAL</u>	2021-2022 <u>BUDGET</u>	2021-2022 <u>AMENDED</u>	2022-2023 <u>BUDGET</u>	% CHANGE vs. FY22 <u>AMENDED</u>
Personnel Services	1,078,716	1,107,505	1,124,639	1,221,569	9%
Operations	59,559	42,295	44,995	47,078	5%
Supplies	17,063	-	-	-	
Professional Services	290,237	35,000	57,950	35,000	-40%
<b>DEPARTMENT TOTAL</b>	<b>\$ 1,445,575</b>	<b>\$ 1,184,800</b>	<b>\$ 1,227,584</b>	<b>\$ 1,303,647</b>	<b>6%</b>

## PERSONNEL SUMMARY

<u>FULL TIME</u>	2020-2021 <u>ACTUAL</u>	2021-2022 <u>BUDGET</u>	2021-2022 <u>AMENDED</u>	2022-2023 <u>BUDGET</u>	<u>CHANGE</u>
City Manager	1	1	1	1	0
Deputy City Manager	1	1	1	1	0
Assistant City Manager	2	2	2	2	0
<b>TOTAL FULL TIME</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>0</b>
<u>PART TIME</u>					
Temporary Assistant City Manager	0.5	0.5	0.5	0.5	0
<b>TOTAL PART TIME</b>	<b>0.5</b>	<b>0.5</b>	<b>0.5</b>	<b>0.5</b>	<b>0</b>
<b>TOTAL FULL-TIME-EQUIVALENT</b>	<b>4.5</b>	<b>4.5</b>	<b>4.5</b>	<b>4.5</b>	<b>0</b>

## EXPENDITURE DETAIL

<u>PERSONNEL SERVICES</u>	2020-2021 <u>ACTUAL</u>	2021-2022 <u>BUDGET</u>	2021-2022 <u>AMENDED</u>	2022-2023 <u>BUDGET</u>	% CHANGE vs. FY22 <u>AMENDED</u>
Salaries	828,263	855,411	863,692	939,629	9%
Longevity	2,008	2,248	2,248	2,440	9%
Overtime	386	-	-	-	
Deferred Compensation	3,673	5,000	5,000	5,000	0%
FICA	48,713	48,338	48,973	50,692	4%
TMRS	122,855	130,300	131,543	151,480	15%
Worker's Compensation	1,755	1,799	1,826	1,608	-12%
Health Insurance	53,826	47,721	54,669	54,671	0%
Health Savings	5,976	5,414	5,414	5,174	-4%
Dental Insurance	3,433	3,288	3,288	3,288	0%
Long-term Disability	786	840	840	600	-29%
Life Insurance	892	1,032	1,032	873	-15%
Flexible Spending	114	114	114	114	0%
Car Allowance	6,036	6,000	6,000	6,000	0%
<b>SUBTOTAL</b>	<b>\$ 1,078,716</b>	<b>\$ 1,107,505</b>	<b>\$ 1,124,639</b>	<b>\$ 1,221,569</b>	<b>9%</b>
<u>OPERATIONS</u>					
Phone/ Data Connectivity	1,746	1,700	1,700	1,700	0%
Copier Lease	3,847	4,100	4,200	4,200	0%
Copier Usage	-	-	4,000	4,000	0%
Technology Maintenance	19,634	3,000	3,000	6,000	100%
Travel & Training	3,308	12,300	12,300	12,300	0%
Dues & Subscriptions	23,717	7,245	7,245	7,245	0%
Postage & Freight	26	7,000	600	600	0%
Meetings & Receptions	3,525	2,700	7,700	6,750	-12%
Insurance	3,756	4,250	4,250	4,283	1%
<b>SUBTOTAL</b>	<b>\$ 59,559</b>	<b>\$ 42,295</b>	<b>\$ 44,995</b>	<b>\$ 47,078</b>	<b>5%</b>

# CITY ADMINISTRATION

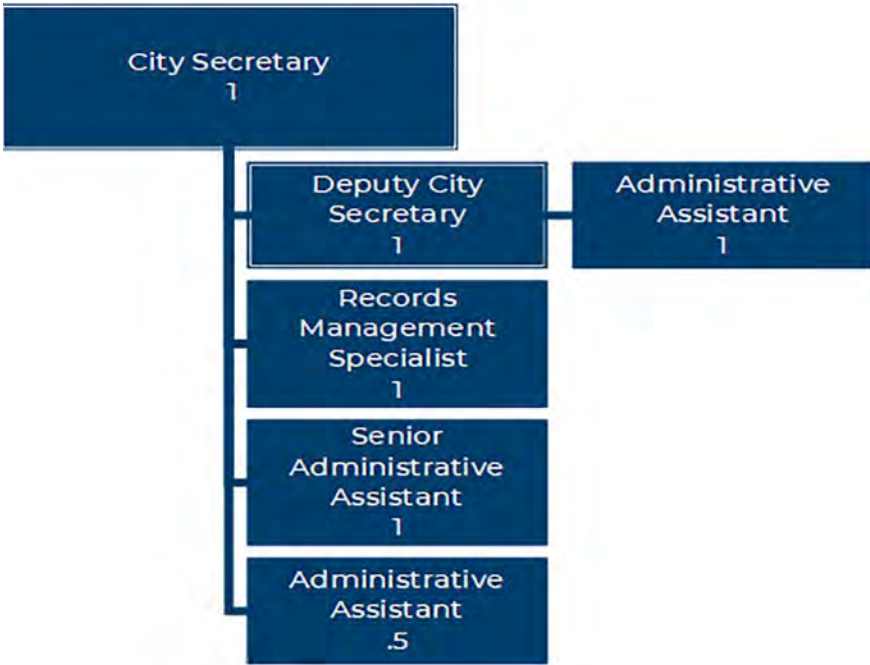
## GENERAL FUND

## EXPENDITURE DETAIL - CONTINUED

	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	vs. FY22 <u>AMENDED</u>
<u>SUPPLIES</u>					
IT- Small Equipment	15,958	-	-	-	
General Supplies	1,105	-	-	-	
<b>SUBTOTAL</b>	<b>\$ 17,063</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
<u>PROFESSIONAL SERVICES</u>					
Contractual Services	218,750	-	22,950	-	-100%
Strategic Planning Exp.	71,487	35,000	35,000	35,000	0%
<b>SUBTOTAL</b>	<b>\$ 290,237</b>	<b>\$ 35,000</b>	<b>\$ 57,950</b>	<b>\$ 35,000</b>	<b>-40%</b>
<b>DEPARTMENT TOTALS</b>	<b>\$ 1,445,575</b>	<b>\$ 1,184,800</b>	<b>\$ 1,227,584</b>	<b>\$ 1,303,647</b>	<b>6%</b>

# CITY SECRETARY

## GENERAL FUND



# CITY SECRETARY

## GENERAL FUND

The City Secretary's Office is responsible for the administration of City elections, the citywide Records Management Program, the agenda management system, the Municipal Records Centers, as well as responding to Public Information Requests. The department also coordinates the City Council's boards and commissions appointment process and maintains the records relating to these appointments. The department is responsible for the publication of official notice requirements, posting of all meeting notice requirements, and for updating and distribution of the City's Code of Ordinances and Land Development Code.

### ACCOMPLISHMENTS IN FY2022

#### Goal 1: Financially sound and transparent City government

- Successfully conducted the special called Charter election in November 2021 and the general election in May 2022 as ordered by the Allen City Council.
- Implemented EasyCampaignFinance software to enhance access to campaign finance reports filed with the City Secretary by candidates and officeholders.

#### Goal 4: High-performing City team providing resident-focused services

- Implemented a new Records Management Inventory system to enhance efficiencies in tracking archived documents to ensure compliance with managing the lifecycle in accordance with the City's adopted Record Retention Schedule.
- Continued preservation of City's permanent records by digitizing City Council and board meeting minutes, ordinances and resolutions to provide online access to City records. Completed the integration of data held in EnerGov into Laserfiche.
- Completed the destruction of City records in accordance with the Texas State Library requirements.

#### Goal 5: Engaged and connected Allen community

- Processed 59 applicants for consideration of appointment to fill 37 positions during the Annual Board Appointment Process. Conducted the Annual Board Orientation.

### OBJECTIVES FOR FY2023

#### Goal 1: Financially sound and transparent City government

- Administer City elections in collaboration with Collin County and Allen Independent School District to ensure unbiased and ethical conduct in the process.

#### Goal 4: High-performing City team providing resident-focused services

- Provide access to City information to promote transparency and increase efficiencies in the delivery of services.
- Provide support and training for city employees to ensure compliance with the Records Management Program, Public Information Act and Open Meetings Act.

#### Goal 5: Engaged and connected Allen community

- Conduct the Annual Board Appointment Process.

# CITY SECRETARY

## GENERAL FUND

## EXPENDITURE SUMMARY

CLASSIFICATION	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 AMENDED	2022-2023 BUDGET	% CHANGE vs. FY22 AMENDED
Personnel Services	497,112	554,645	571,220	610,468	7%
Operations	205,641	204,819	247,366	318,216	29%
Supplies	18,089	15,125	15,125	14,735	-3%
Professional Services	176,098	123,815	222,395	88,255	-60%
<b>DEPARTMENT TOTAL</b>	<b>\$ 896,940</b>	<b>\$ 898,404</b>	<b>\$ 1,056,106</b>	<b>\$ 1,031,674</b>	<b>-2%</b>

## PERSONNEL SUMMARY

FULL TIME	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 AMENDED	2022-2023 BUDGET	CHANGE
City Secretary	1	1	1	1	0
Deputy City Secretary	1	1	1	1	0
Records Management Specialist	1	1	1	1	0
Senior Administrative Assistant	1	1	1	1	0
<b>TOTAL FULL TIME</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>0</b>
<b>PART-TIME</b>					
Administrative Assistant	1.5	1.5	1.75	1.75	0
<b>TOTAL PART TIME</b>	<b>1.5</b>	<b>1.5</b>	<b>1.75</b>	<b>1.75</b>	<b>0</b>
<b>TOTAL FULL-TIME-EQUIVALENT</b>	<b>5.5</b>	<b>5.5</b>	<b>5.75</b>	<b>5.75</b>	<b>0</b>

## EXPENDITURE DETAIL

PERSONNEL SERVICES	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 AMENDED	2022-2023 BUDGET	% CHANGE vs. FY22 AMENDED
Salaries	337,298	383,207	393,327	423,988	8%
Council Salaries	34,956	34,500	34,875	35,500	2%
Longevity	1,746	1,858	1,858	2,046	10%
Overtime	402	700	3,000	3,000	0%
FICA	25,620	29,015	29,791	32,250	8%
TMRS	50,866	57,868	59,388	63,113	6%
Worker's Compensation	668	868	897	765	-15%
Health Insurance	39,864	41,194	42,649	42,652	0%
Health Savings Account	2,453	1,298	1,298	4,174	222%
Dental Insurance	2,538	3,288	3,288	2,191	-33%
Long-term Disability	339	417	417	390	-6%
Life Insurance	281	375	375	342	-9%
Flexible Spending	81	57	57	57	0%
<b>SUBTOTAL</b>	<b>\$ 497,112</b>	<b>\$ 554,645</b>	<b>\$ 571,220</b>	<b>\$ 610,468</b>	<b>7%</b>
<b>OPERATIONS</b>					
Phone/ Data Connectivity	582	570	570	570	0%
Technology Maintenance	66,213	41,030	53,495	74,609	39%
Travel & Training	14,288	22,700	22,700	28,000	23%
Dues & Subscriptions	51,328	67,475	72,557	91,197	26%
Postage & Freight	202	500	1,500	1,500	0%
Outside Printing	1,306	8,350	8,350	10,975	31%
Meeting & Receptions	62,663	52,140	76,140	100,140	32%

# CITY SECRETARY

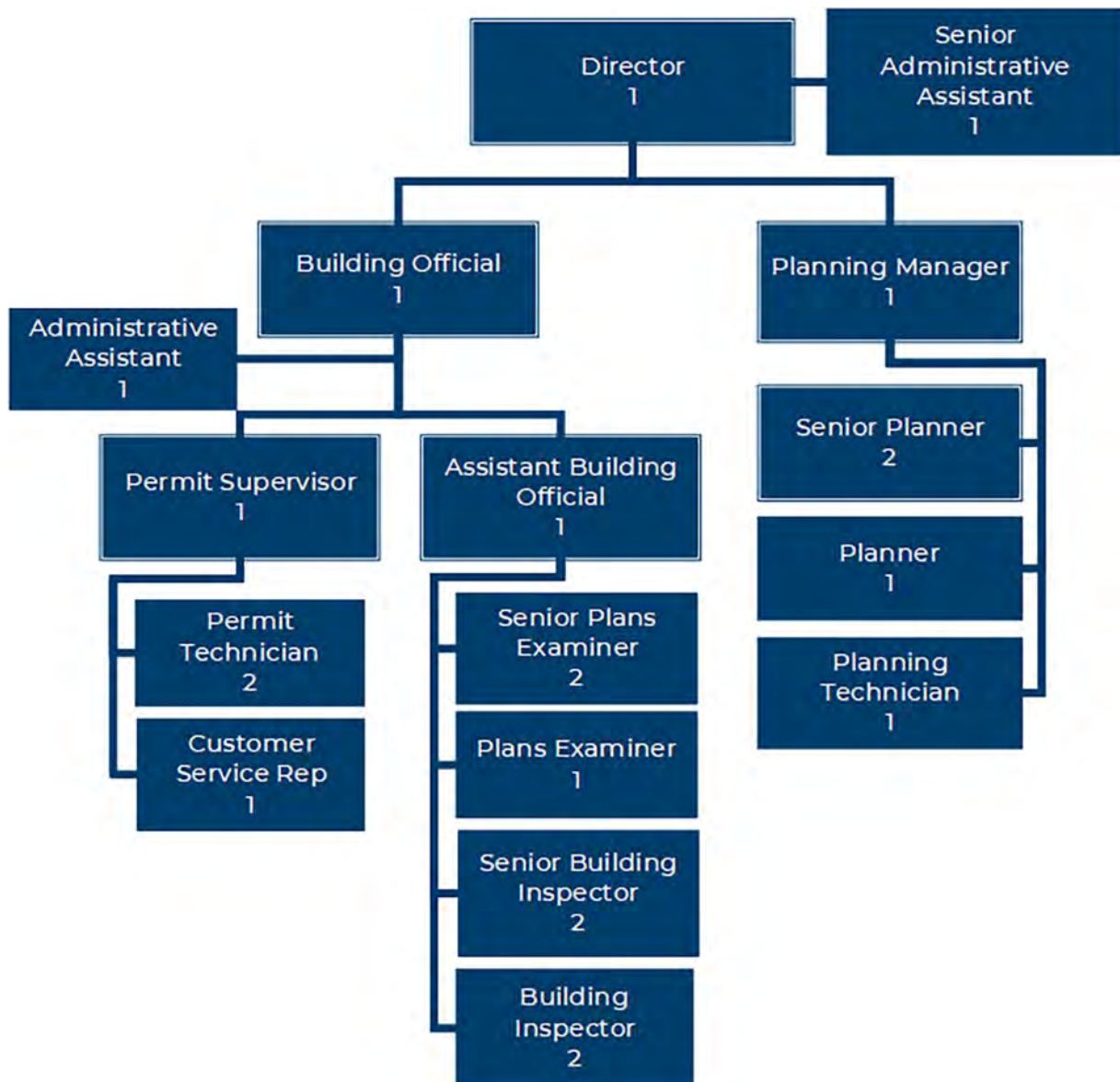
## GENERAL FUND

## EXPENDITURE DETAIL - CONTINUED

	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE
	ACTUAL	BUDGET	AMENDED	BUDGET	vs. FY22
					AMENDED
<u>OPERATIONS - CONTINUED</u>					
Insurance	2,389	2,704	2,704	2,725	1%
Notices Required by Law	6,670	9,350	9,350	8,500	-9%
<b>SUBTOTAL</b>	<b>\$ 205,641</b>	<b>\$ 204,819</b>	<b>\$ 247,366</b>	<b>\$ 318,216</b>	<b>29%</b>
<u>SUPPLIES</u>					
General Supplies	18,089	15,125	15,125	14,735	-3%
<b>SUBTOTAL</b>	<b>\$ 18,089</b>	<b>\$ 15,125</b>	<b>\$ 15,125</b>	<b>\$ 14,735</b>	<b>-3%</b>
<u>PROFESSIONAL SERVICES</u>					
Contractual Services	23,177	33,765	33,765	34,365	2%
Lease Agreements	-	-	3,840	3,840	0%
Professional Services	8,507	8,050	8,050	8,050	0%
Elections	144,414	82,000	176,740	42,000	-76%
<b>SUBTOTAL</b>	<b>\$ 176,098</b>	<b>\$ 123,815</b>	<b>\$ 222,395</b>	<b>\$ 88,255</b>	<b>-60%</b>
<b>DEPARTMENT TOTALS</b>	<b>\$ 896,940</b>	<b>\$ 898,404</b>	<b>\$ 1,056,106</b>	<b>\$ 1,031,674</b>	<b>-2%</b>

# COMMUNITY DEVELOPMENT

## GENERAL FUND



# COMMUNITY DEVELOPMENT

## GENERAL FUND

The Community Development Department includes the Planning and Zoning, Building Inspections and Permitting Divisions. The Planning and Zoning division is responsible for land use and transportation planning, zoning administration, development coordination and providing staff support for the Planning & Zoning Commission, the Board of Adjustment, the Sign Control Board, and the Allen City Council. The Building Inspections and Permitting divisions are responsible for managing permits processing, plan review, building inspections, and compliance of building codes.

### ACCOMPLISHMENTS IN FY2022

#### Goal 1. Financially sound and transparent city government

- Utilize contracts with 3rd party building inspections companies to handle inspection workload in excess of staff capacity in lieu of additional full-time employees.

#### Goal 2. Safe and livable community for all

- Adopted the 2021 International Codes and 2020 National Electric Code, which are the most recent industry-standard Codes.

#### Goal 3. Vibrant community centers with lively destinations and successful commercial centers

- Through the leadership of a citizen-lead task force, completed the Downtown Revitalization Plan.
- Continued to facilitate the development of the Watters Creek district, including the completion of the initial phases for The Montgomery Urban Residential, and the final completion for Mutt's Cantina restaurant/dog park.
- Continued to implement the development of Twin Creek, with a focus on mixed use developments. This includes two senior independent living facilities and a mixed-use community at the corner of Exchange Parkway and Watters Road.
- Partnered with landowners and developers to facilitate high quality developments along the Highway 121 corridor including the continued construction for The Farm, including both the HUB restaurant/entertainment venue and Alta urban residential. The Highway 121 corridor has also seen the commencement of construction for Allen Gateway and The Avenue.
- Through the work of the citizen-led Downtown Steering Committee, the Downtown Revitalization Plan was adopted by the City Council.
- Continued implementation of the Tyler Technologies Software with an emphasis on designing and implementing the Citizen Self Service (CSS) online portal.

### OBJECTIVES FOR FY2022

#### Goal 3. Vibrant community with lively destinations and successful commercial centers

- Complete Phase 3 of the Downtown Revitalization Plan to include the adoption of amendments to the Allen Land Development Code.

## GENERAL FUND

- Continue to partner with landowners and developers to facilitate high quality developments along the Highway 121 corridor. With zoning and entitlements largely in place already, continue to work with landowners and developers for site plans and plat approvals leading to commencement of construction on initial and secondary phases of these mixed-use developments.
- Continue to buildout of the Watters Creek district to include projects that commenced construction in FY2022.
- Continue to facilitate quality mixed-use development within Twin Creeks and throughout the City that will enhance the City from a fiscal sustainability standpoint.

**Goal 4. High-performing City team providing resident-focused services**

- Continue to implement the Tyler Technologies Software with an emphasis on designing and implementing the Citizen Self Service (CSS) online portal and eReviews system to eventually move our permitting and plan review operations to be entirely paperless.

# COMMUNITY DEVELOPMENT

## GENERAL FUND

## EXPENDITURE SUMMARY

	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE
CLASSIFICATION	ACTUAL	BUDGET	AMENDED	BUDGET	vs. FY22 AMENDED
Personnel Services	1,772,600	1,907,717	1,960,694	2,143,090	9%
Operations	104,633	134,022	122,896	89,737	-27%
Supplies	45,373	20,335	20,335	20,335	0%
Maintenance	7,637	5,400	5,400	5,400	0%
Professional Services	76,143	216,925	233,125	216,925	-7%
<b>DEPARTMENT TOTAL</b>	<b>\$ 2,006,386</b>	<b>\$ 2,284,399</b>	<b>\$ 2,342,450</b>	<b>\$ 2,475,487</b>	<b>6%</b>

## PERSONNEL SUMMARY

	2020-2021	2021-2022	2021-2022	2022-2023	
FULL TIME	ACTUAL	BUDGET	AMENDED	BUDGET	CHANGE
Director	1	1	1	1	0
Building Official	1	1	1	1	0
Planning Manager	1	1	1	1	0
Assistant Building Official	1	1	1	1	0
Permit Supervisor	1	1	1	1	0
Senior Planner	1	1	1	2	1
Senior Plans Examiner	1	1	2	2	0
Planner	1	1	1	1	0
Plans Examiner	2	2	1	1	0
Sr. Building Inspector	1	1	2	2	0
Building Inspector	3	3	2	2	0
Planning Technician	1	1	1	1	0
Senior Administrative Assistant	1	1	1	1	0
Permit Technician	2	2	2	2	0
Customer Service Representative	1	1	1	1	0
Administrative Assistant	1	1	1	1	0
<b>TOTAL FULL TIME</b>	<b>20</b>	<b>20</b>	<b>20</b>	<b>21</b>	<b>1</b>
<b>TOTAL FULL-TIME-EQUIVALENT</b>	<b>20</b>	<b>20</b>	<b>20</b>	<b>21</b>	<b>1</b>

# COMMUNITY DEVELOPMENT

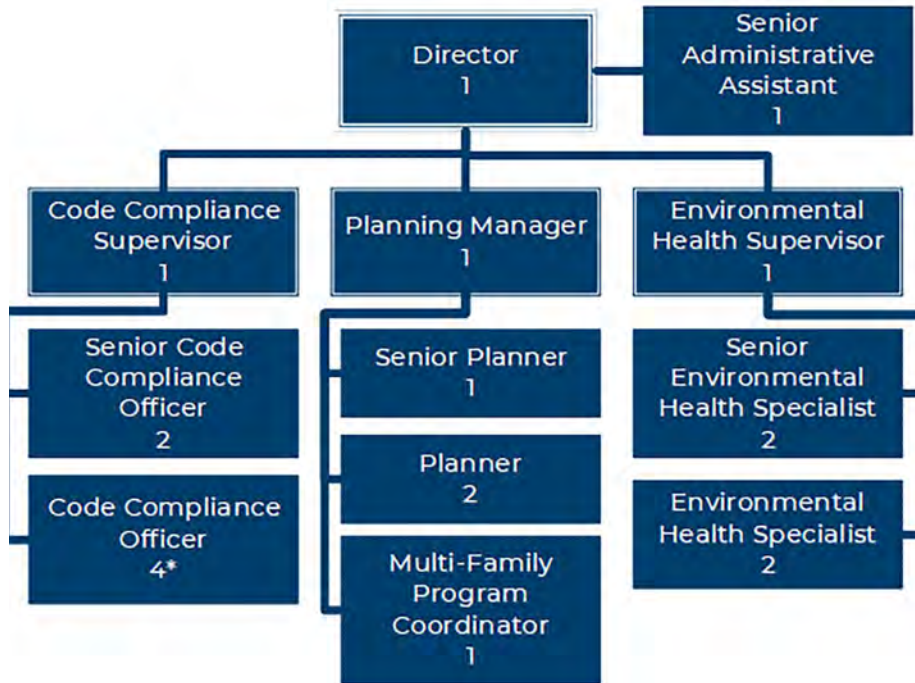
## GENERAL FUND

## EXPENDITURE DETAIL

	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE vs. FY22
	ACTUAL	BUDGET	AMENDED	BUDGET	AMENDED
<u>PERSONNEL SERVICES</u>					
Salaries	1,268,390	1,361,024	1,397,827	1,535,795	10%
Longevity	2,672	3,120	3,120	2,644	-15%
Overtime	17,122	21,000	21,000	18,837	-10%
FICA	94,727	100,664	103,482	111,847	8%
TMRS	192,942	207,782	213,302	229,086	7%
Worker's Compensation	4,490	4,454	4,363	4,161	-5%
Health Insurance	166,523	181,200	189,127	209,216	11%
Health Savings Account	10,421	10,606	10,606	13,522	27%
Dental Insurance	12,976	14,900	14,900	15,123	1%
Long-term Disability	1,387	1,681	1,681	1,767	5%
Life Insurance	845	1,172	1,172	1,035	-12%
Flexible Spending	105	114	114	57	-50%
<b>SUBTOTAL</b>	<b>\$ 1,772,600</b>	<b>\$ 1,907,717</b>	<b>\$ 1,960,694</b>	<b>\$ 2,143,090</b>	<b>9%</b>
<u>OPERATIONS</u>					
Phone/ Data Connectivity	8,662	8,758	8,758	8,758	0%
Fuel	9,274	14,746	10,620	7,624	-28%
Copier Lease	7,122	10,800	2,500	2,500	0%
Copier Usage	-	-	1,300	1,300	0%
Technology Maintenance	6,154	2,094	2,094	2,094	0%
Rolling Stock Replacement	33,399	30,616	30,616	-	-100%
Travel & Training	12,990	28,995	28,995	32,702	13%
Dues & Subscriptions	3,851	6,264	6,264	6,604	5%
Uniforms	1,710	3,410	3,410	3,410	0%
Postage	2,705	1,600	1,600	500	-69%
Outside Printing	390	900	900	900	0%
Meetings & Receptions	874	1,775	1,775	1,775	0%
Insurance	17,259	23,764	23,764	21,270	-10%
Notices Required by Law	243	300	300	300	0%
<b>SUBTOTAL</b>	<b>\$ 104,633</b>	<b>\$ 134,022</b>	<b>\$ 122,896</b>	<b>\$ 89,737</b>	<b>-27%</b>
<u>SUPPLIES</u>					
General Supplies	19,851	18,456	18,456	18,456	0%
IT-Small Equipment	25,522	1,879	1,879	1,879	0%
<b>SUBTOTAL</b>	<b>\$ 45,373</b>	<b>\$ 20,335</b>	<b>\$ 20,335</b>	<b>\$ 20,335</b>	<b>0%</b>
<u>MAINTENANCE</u>					
Vehicle Maintenance	7,637	5,400	5,400	5,400	0%
<b>SUBTOTAL</b>	<b>\$ 7,637</b>	<b>\$ 5,400</b>	<b>\$ 5,400</b>	<b>\$ 5,400</b>	<b>0%</b>
<u>PROFESSIONAL SERVICES</u>					
Contractual Services	310	2,700	2,700	2,700	0%
Professional Services	75,833	214,225	230,425	214,225	-7%
<b>SUBTOTAL</b>	<b>\$ 76,143</b>	<b>\$ 216,925</b>	<b>\$ 233,125</b>	<b>\$ 216,925</b>	<b>-7%</b>
<b>DEPARTMENT TOTALS</b>	<b>\$ 2,006,386</b>	<b>\$ 2,284,399</b>	<b>\$ 2,342,450</b>	<b>\$ 2,475,487</b>	<b>6%</b>

# COMMUNITY ENHANCEMENT

## GENERAL FUND



\*Two position funded from Water/Sewer and Solid Waste Funds.

# COMMUNITY ENHANCEMENT

## GENERAL FUND

The Community Enhancement Department includes the Community Enhancement, Code Compliance and Environmental Health operations. The Community Enhancement division is responsible for implementing community development activities, CDBG grant programs and neighborhood improvement initiatives. The Code Compliance division engages with the public to maintain residential and commercial properties and address safety and nuisance issues. The Environmental Health division is responsible for food safety, pool safety, mosquito control and environmental quality and compliance activities.

### ACCOMPLISHMENTS IN FY2022

#### Goal 2. Safe and livable community for all

- Implemented 2022 CDBG Action Plan and completed 18 home repair projects and provided funding to social and public services.
- Completed neighborhood improvement pilot projects in Cottonwood Bend and Fountain Parks.
- Began implementation of screening wall, grass easement and landscape maintenance in older non-HOA neighborhoods.
- Began implementation of the Multi-Family Stabilization Program.
- Code compliance addressed over 4,000 property maintenance, nuisance and other violations.
- Implemented programs and services for year 4 of the five-year Community Enhancement Plan.
- Implemented and administered COVID assistance programs including rental, utility, food, tutoring and small business assistance.
- Update food safety ordinance in response to changes to the Texas Food Establishment Regulations.

### OBJECTIVES FOR FY2023

#### Goal 2. Safe and livable community for all

- Implement year-5 strategies of the five-year Community Enhancement Plan including multi-family stabilization.
- Administer CDBG and property improvement programs.
- Fully implement the Multi-Family Stabilization Program.
- Implement screening wall repair and maintenance strategy.
- Develop policies and strategies for neighborhood stabilization and reinvestment.
- Research and evaluate policies and strategies for human service issues including mental health and homelessness.

# COMMUNITY ENHANCEMENT GENERAL FUND

## EXPENDITURE SUMMARY

	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE
<u>CLASSIFICATION</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>vs. FY22</u>
Personnel Services	1,348,591	1,527,059	1,559,048	1,687,811	8%
Operations	81,511	119,880	121,872	82,534	-32%
Supplies	18,902	13,600	13,600	13,985	3%
Maintenance	3,171	6,050	6,050	7,300	21%
Professional Services	131,594	143,588	228,588	301,488	32%
Capital	-	34,400	34,400	30,000	-13%
<b>DEPARTMENT TOTAL</b>	<b>\$ 1,583,769</b>	<b>\$ 1,844,577</b>	<b>\$ 1,963,558</b>	<b>\$ 2,123,118</b>	<b>8%</b>

## PERSONNEL SUMMARY

	2020-2021	2021-2022	2021-2022	2022-2023	
<u>FULL TIME</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>CHANGE</u>
Director	1	1	1	1	0
Planning Manager	1	1	1	1	0
Senior Planner	1	1	1	1	0
Environmental Health Supervisor	1	1	1	1	0
Code Compliance Supervisor	1	1	1	1	0
Multi-Family Program Coordinator	0	1	1	1	0
Planner	2	2	2	2	0
Senior Code Compliance Officer	2	2	2	2	0
Senior Environmental Health Specialist	1	1	1	3	2
Code Compliance Officer	2	2	2	2	0
Environmental Health Specialist	1	1	1	0	-1
Senior Administrative Assistant	1	1	1	1	0
<b>TOTAL FULL TIME</b>	<b>14</b>	<b>15</b>	<b>15</b>	<b>16</b>	<b>1</b>
<b>TOTAL FULL-TIME-EQUIVALENT</b>	<b>14</b>	<b>15</b>	<b>15</b>	<b>16</b>	<b>1</b>

## EXPENDITURE DETAIL

	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE
<u>PERSONNEL SERVICES</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>vs. FY22</u>
Salaries	932,982	1,034,778	1,062,381	1,227,619	16%
Temporary Salaries	26,374	89,690	89,690	-	-100%
Longevity	2,376	2,876	2,876	3,416	19%
Overtime	56	2,100	2,100	2,100	0%
FICA	70,699	76,052	78,167	90,654	16%
TMRS	141,598	155,434	159,577	181,401	14%
Worker's Compensation	3,063	3,363	3,368	3,241	-4%
Health Insurance	148,250	140,241	138,364	151,817	10%
Health Savings Account	10,870	9,150	9,150	14,580	59%
Dental Insurance	10,354	11,031	11,031	10,518	-5%
Long-term Disability	1,132	1,305	1,305	1,427	9%
Life Insurance	723	925	925	924	0%
Flexible Spending	114	114	114	114	0%
<b>SUBTOTAL</b>	<b>\$ 1,348,591</b>	<b>\$ 1,527,059</b>	<b>\$ 1,559,048</b>	<b>\$ 1,687,811</b>	<b>8%</b>

# COMMUNITY ENHANCEMENT GENERAL FUND

## EXPENDITURE DETAIL - CONTINUED

	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 AMENDED	2022-2023 BUDGET	% CHANGE vs. FY22 AMENDED
<u>OPERATIONS</u>					
Phone/ Data Connectivity	11,751	12,482	12,482	12,182	-2%
Fuel	273	5,232	3,474	3,613	4%
Copier Lease	667	-	1,250	1,250	0%
Copier Usage	-	-	500	500	0%
Technology Maintenance	-	3,300	3,300	3,300	0%
Rolling Stock Replacement	31,375	36,071	36,071	-	-100%
Travel & Training	9,359	24,420	24,420	22,845	-6%
Dues & Subscriptions	2,259	4,865	4,865	5,180	6%
Uniforms	2,440	4,640	4,640	4,390	-5%
Postage	390	-	2,000	2,000	0%
Outside Printing	4,818	6,000	6,000	7,500	25%
Insurance	18,107	22,870	22,870	19,774	-14%
Notices Required by Law	72	-	-	-	
<b>SUBTOTAL</b>	<b>\$ 81,511</b>	<b>\$ 119,880</b>	<b>\$ 121,872</b>	<b>\$ 82,534</b>	<b>-32%</b>
<u>SUPPLIES</u>					
General Supplies	18,902	13,600	13,600	13,985	3%
<b>SUBTOTAL</b>	<b>\$ 18,902</b>	<b>\$ 13,600</b>	<b>\$ 13,600</b>	<b>\$ 13,985</b>	<b>3%</b>
<u>MAINTENANCE</u>					
Vehicle Maintenance	3,171	6,050	6,050	7,300	21%
<b>SUBTOTAL</b>	<b>\$ 3,171</b>	<b>\$ 6,050</b>	<b>\$ 6,050</b>	<b>\$ 7,300</b>	<b>21%</b>
<u>PROFESSIONAL SERVICES</u>					
Professional Services	38,790	47,000	132,000	204,900	55%
Donation Expense	92,804	96,588	96,588	96,588	0%
<b>SUBTOTAL</b>	<b>\$ 131,594</b>	<b>\$ 143,588</b>	<b>\$ 228,588</b>	<b>\$ 301,488</b>	<b>32%</b>
<u>CAPITAL</u>					
Vehicle	-	34,400	34,400	30,000	-13%
<b>SUBTOTAL</b>	<b>\$ -</b>	<b>\$ 34,400</b>	<b>\$ 34,400</b>	<b>\$ 30,000</b>	<b>-13%</b>
<b>DEPARTMENT TOTALS</b>	<b>\$ 1,583,769</b>	<b>\$ 1,844,577</b>	<b>\$ 1,963,558</b>	<b>\$ 2,123,118</b>	<b>8%</b>

## DONATION EXPENDITURE

	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 AMENDED	2022-2023 BUDGET	% CHANGE vs. FY22 AMENDED
<u>ORGANIZATIONS</u>					
CASA of Collin County	30,000	30,561	30,561	32,294	6%
Change the World	20,000	20,561	20,561	21,000	2%
Meals on Wheels	30,000	30,561	30,561	32,294	6%
The Family Place	12,588	14,905	14,905	11,000	-26%
Family Promise	216	-	-	-	
<b>SUBTOTAL</b>	<b>\$ 92,804</b>	<b>\$ 96,588</b>	<b>\$ 96,588</b>	<b>\$ 96,588</b>	<b>0%</b>

# COMMUNITY ENHANCEMENT

## GENERAL FUND

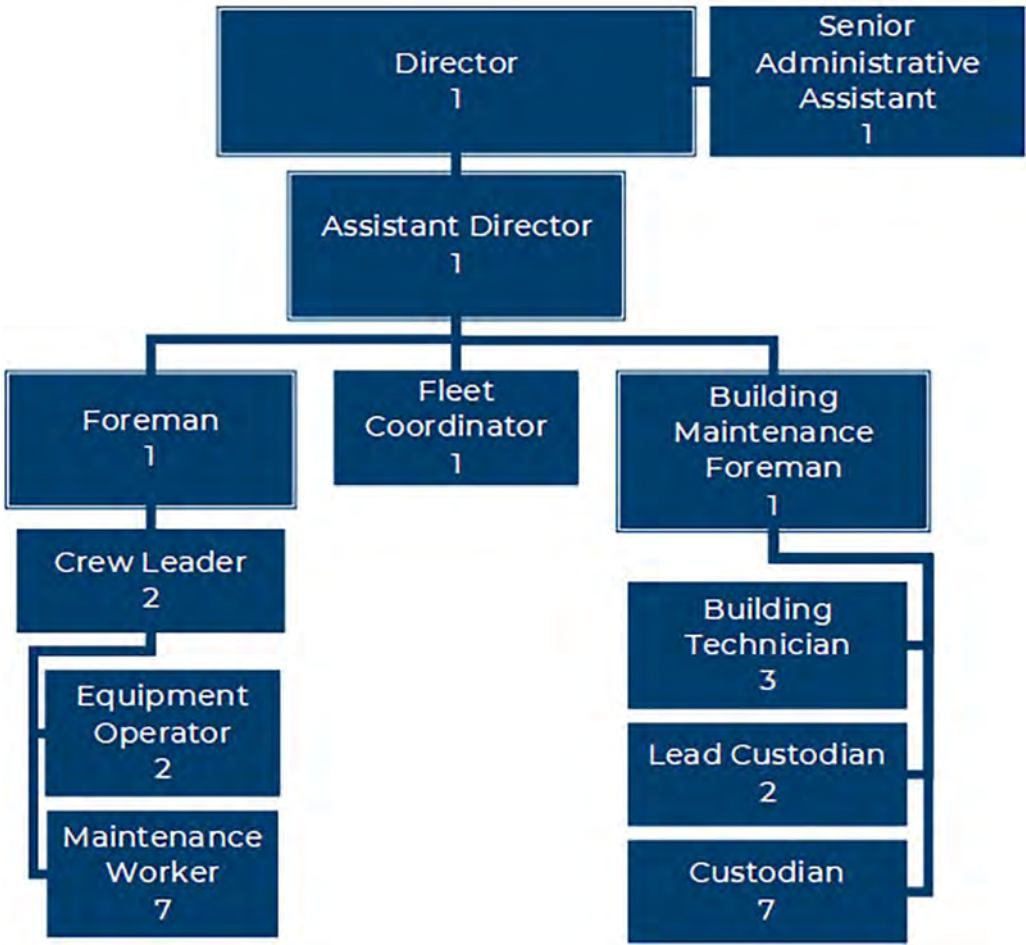
## CAPITAL EXPENDITURE LIST\*

VEHICLE	2020-2021 <u>ACTUAL</u>	2021-2022 <u>BUDGET</u>	2021-2022 <u>AMENDED</u>	2022-2023 <u>BUDGET</u>	% CHANGE vs. FY22 <u>AMENDED</u>
Ford Explorer	-	34,400	34,400	-	-100%
Ford Escape	-	-	-	30,000	
<b>SUBTOTAL</b>	<b>\$ -</b>	<b>\$ 34,400</b>	<b>\$ 34,400</b>	<b>\$ 30,000</b>	<b>-13%</b>

\*The items listed are non-recurring capital expenses based on increased service to the community.

# COMMUNITY SERVICES

## GENERAL FUND



# COMMUNITY SERVICES

## GENERAL FUND

Community Services is responsible for the efficient and effective administration and direction of the following areas: Administration, Streets, Drainage, Building Maintenance, Service Center Administration, Fleet Coordination, Waste Services, Water & Sewer, and Utility Collections.

### ACCOMPLISHMENTS IN FY2022

#### Goal 5. Engaged and connected Allen community

- Director continued as Board Chair to the NCTCOG Resource Conservation Council.
- Participated in the planning of City buildings for energy efficiency through the Engineering Departments Major Facility Maintenance Program.
- Continued membership with Metroplex Facility Managers Association.
- Continued communication forum with private sector facility managers, including BOMA focus group, and HVAC talk forum.
- Continued participation in several groups through LinkedIn; Facility Maintenance Group, Building Owners and Managers Group, Code Officials of America, Maintenance Technology and the Maintenance Excellence Institute.

#### Goal 4. High-performing City team providing resident-focused services

- Continued automated building maintenance request system with assistance from the IT department.
- Quickly and completely responded to citizen requests for assistance and information.
- Developed the 12th annual budget for the Municipal Service Center.
- Helped develop electricity and natural gas budget estimates for all City funds.
- Assisted in set up and break down at numerous City sponsored events.
- Continued response to the COVID 19 Pandemic by ordering disinfectants, sprayers and foggers, hand sanitizers with individual bottles and distributing them to departments as well as extra disinfection of the building maintained by Community Services.
- Continued to manage annual preventive maintenance contracts for City Hall, Municipal Service Center, Municipal Annex, Courts Facility, Library, Police Station, and Animal Shelter.
- Oversaw operations of Municipal Service Center (MSC) including; administration building and shop building.
- Managed operations budget for Service Center for FY 21-22 including calculating all fuel costs included in the individual departments in FY2022.
- Continued a self-initiated Stormwater inspection in the same manner as the TCEQ for the entire MSC site.
- Continued the limited operations of fleet services building.
- Managed the automated vehicle fueling and vehicle wash facilities including the necessary accounting and state reporting requirements associated with these services.
- Fleet Coordinator position continued to manage fuel system, non-public safety vehicle GPS system, vehicle registrations associated with the new "Texas Two Step" program, assist in fleet replacements, fleet auction, fleet acquisition, and consolidation of vehicle records including maintenance records awaiting a maintenance system to be fielded.
- Performed routine concrete and asphalt street maintenance to extend the life of the City's roadways.

## GENERAL FUND

- Managed the City/ Resident cost-share sidewalk replacement program and continued to stay caught up to avoid substantial backlog.
- Developed and oversaw annual street and alley repair projects in coordination with the Engineering Department.
- Reconstructed several asphalt streets.
- Updated the bi-annual street and alley rating system integrated into the GIS system.
- Utilized the concrete truck to help facilitate delivery reliability and increase Streets, Drainage, and Water and Sewer efficiency.
- Rapidly and professionally repaired potholes utilizing the new pothole patching truck.

**Goal 2. Safe and livable community for all**

- Continued the 12th year of the free residential home irrigation audit program.
- Continued the 17th year of residential water conservation rebate program.

**OBJECTIVES FOR FY2023****Goal 1. Financially sound and transparent City government**

- Continue to be involved in electric deregulation through the Texas Coalition for Affordable Power (TCAP) and in the management of the City's power procurement and usage monitoring.
- Reporting of electric consumption in accordance with Senate Bill 241 compliance to reduce municipal electric use by 5% per year through FY2026.
- Pursue opportunities and work with other departments to make the best use of future ONCOR programs dedicated towards further reducing the City's energy consumption.
- Work with the new Energy Management System to better utilize the systems' ability to conserve energy.
- Develop new alliances through membership with International Facility Managers Association (IFMA).

**Goal 4. High-performing City team providing resident-focused services****Objective - Develop and maintain proactive city communications policies, strategies, and tools to inform the community**

- Respond to customer calls, e-mails, comment forms, or letters within one business day of the day of receipt.
- Provide responsible strategic planning to address long range water, sewer, drainage, and solid waste needs for the City and NTMWD capital improvements.
- Maintain a high level of maintenance and repair for City facilities the division maintains.
- Monitor the operations budget and be prepared to make mid-year adjustments for FY21-22 and develop the FY22-23 budget based on the historic costs.
- Continue to monitor the vehicle fueling and vehicle wash facilities including the necessary accounting and state reporting requirements associated with these services.
- Continue consolidation of vehicle records including maintenance records.
- Continue to assist in fleet replacements, fleet auction, fleet acquisition, manage fuel system, non-public safety vehicle GPS system, and non-public safety vehicle registrations.
- Continue input into the computerized maintenance management system (CityWorks) to formulate the division's Pavement Maintenance program.
- Manage the City/ Resident cost-shared Sidewalk Replacement program.
- Continue to perform routine concrete and asphalt street maintenance to extend the life of the City's infrastructure.
- Continue to oversee the Streets and Alley projects.
- Continue developing a rating system for City's sidewalks and integrate into the GIS system.

**Goal 2. Safe and livable community for all****Objective - Invest in maintaining and upgrading the City's infrastructure and facilities**

- Continue a free residential home irrigation audit program and the residential water conservation rebate program.
- Continue educational endeavors with AISD, scout groups, homeowner associations, garden clubs, and special educational series of workshops.
- Continue commercial irrigation audit program.

# COMMUNITY SERVICES

## GENERAL FUND

## EXPENDITURE SUMMARY

	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE
<u>CLASSIFICATION</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>vs FY22</u> <u>AMENDED</u>
Personnel Services	2,490,559	2,455,569	2,560,225	2,637,407	3%
Operations	308,691	327,850	323,356	235,568	-27%
Supplies	126,617	158,545	151,100	158,600	5%
Maintenance	1,462,527	1,605,235	1,617,235	1,634,285	1%
Professional Services	506,859	267,402	267,402	267,402	0%
<b>DEPARTMENT TOTAL</b>	<b>\$ 4,895,253</b>	<b>\$ 4,814,601</b>	<b>\$ 4,919,318</b>	<b>\$ 4,933,262</b>	<b>0%</b>

## PERSONNEL SUMMARY

	2020-2021	2021-2022	2021-2022	2022-2023	
<u>FULL TIME</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>CHANGE</u>
Director	1	1	1	1	0
Assistant Director	1	1	1	1	0
Streets/Drainage Superintendent	1	1	0	0	0
Streets/Drainage Foreman	0	0	1	1	0
Building Maintenance Foreman	1	1	1	1	0
Fleet Coordinator	1	1	1	1	0
Crew Leader	2	2	2	2	0
Senior Administrative Assistant	1	1	1	1	0
Equipment Operator	2	2	2	2	0
Building Technician	3	3	3	3	0
Lead Custodian	2	2	2	2	0
Maintenance Worker	7	7	7	7	0
Custodian	7	7	7	7	0
<b>TOTAL FULL TIME</b>	<b>29</b>	<b>29</b>	<b>29</b>	<b>29</b>	<b>0</b>
<b>TOTAL FULL-TIME-EQUIVALENT</b>	<b>29</b>	<b>29</b>	<b>29</b>	<b>29</b>	<b>0</b>

## EXPENDITURE DETAIL

	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE
<u>PERSONNEL SERVICES</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>vs. FY22</u> <u>AMENDED</u>
Salaries	1,571,807	1,574,427	1,627,790	1,693,380	4%
Longevity	15,140	14,992	14,992	15,268	2%
Overtime	131,074	111,000	111,000	110,000	-1%
FICA	121,237	119,514	123,599	127,584	3%
TMRS	252,578	255,355	263,359	267,531	2%
Worker's Compensation	47,074	44,009	45,027	35,647	-21%
Health Insurance	314,871	297,079	335,265	350,409	5%
Health Savings	11,385	11,088	11,088	11,464	3%
Dental Insurance	21,069	22,793	22,793	22,793	0%
Long-term Disability	1,668	1,890	1,890	1,862	-1%
Life Insurance	1,013	1,280	1,280	1,127	-12%
Flexible Spending	347	342	342	342	0%
Car Allowance	1,296	1,800	1,800	-	-100%
<b>SUBTOTAL</b>	<b>\$ 2,490,559</b>	<b>\$ 2,455,569</b>	<b>\$ 2,560,225</b>	<b>\$ 2,637,407</b>	<b>3%</b>

# COMMUNITY SERVICES

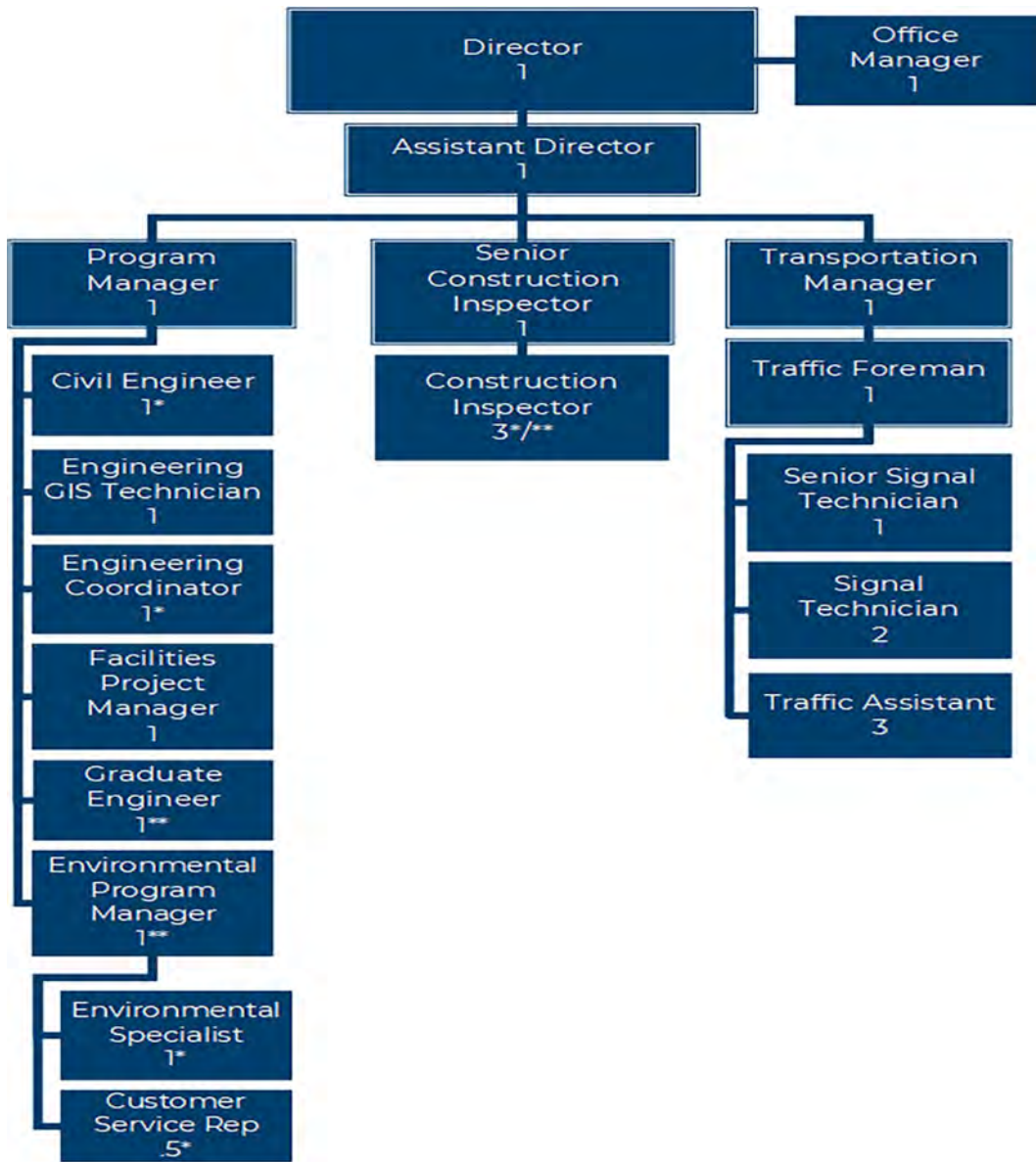
## GENERAL FUND

## EXPENDITURE DETAIL - CONTINUED

	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	vs. FY22 <u>AMENDED</u>
<u>OPERATIONS</u>					
Phone/ Data Connectivity	8,147	7,910	7,910	7,910	0%
Fuel	23,640	31,106	33,232	33,441	1%
Natural Gas	32,132	48,397	48,397	48,397	0%
Water	21,862	26,000	26,000	26,000	0%
Electricity	47,509	38,900	46,680	46,680	0%
Copier Lease	7,169	14,400	-	-	
Technology Maintenance	-	3,900	3,900	3,900	0%
Rolling Stock Replacement	93,628	85,826	85,826	-	-100%
Travel & Training	4,407	5,280	5,280	7,160	36%
Dues & Subscriptions	2,515	4,720	4,720	4,720	0%
Uniforms	21,047	15,600	15,600	16,000	3%
Rentals	688	-	-	-	
Insurance	45,947	45,661	45,661	41,210	-10%
Notices Required by Law	-	150	150	150	0%
<b>SUBTOTAL</b>	<b>\$ 308,691</b>	<b>\$ 327,850</b>	<b>\$ 323,356</b>	<b>\$ 235,568</b>	<b>-27%</b>
<u>SUPPLIES</u>					
General Supplies	111,373	122,745	116,550	124,050	6%
Small Tools & Minor Equipment	15,244	35,800	34,550	34,550	0%
<b>SUBTOTAL</b>	<b>\$ 126,617</b>	<b>\$ 158,545</b>	<b>\$ 151,100</b>	<b>\$ 158,600</b>	<b>5%</b>
<u>MAINTENANCE</u>					
Facility Maintenance	48,253	113,550	113,550	129,550	14%
Vehicle Maintenance	38,477	24,650	31,650	32,700	3%
Equipment Maintenance	37,240	16,000	21,000	21,000	0%
Street/ Sidewalk Maintenance	1,338,557	1,451,035	1,451,035	1,451,035	0%
<b>SUBTOTAL</b>	<b>\$ 1,462,527</b>	<b>\$ 1,605,235</b>	<b>\$ 1,617,235</b>	<b>\$ 1,634,285</b>	<b>1%</b>
<u>PROFESSIONAL SERVICES</u>					
Contractual Services	503,854	266,402	266,402	266,402	0%
Professional Services	3,005	1,000	1,000	1,000	0%
<b>SUBTOTAL</b>	<b>\$ 506,859</b>	<b>\$ 267,402</b>	<b>\$ 267,402</b>	<b>\$ 267,402</b>	<b>0%</b>
<b>DEPARTMENT TOTALS</b>	<b>\$ 4,895,253</b>	<b>\$ 4,814,601</b>	<b>\$ 4,919,318</b>	<b>\$ 4,933,262</b>	<b>0%</b>

# ENGINEERING

## GENERAL FUND



\*Engineering Coordinator, one Construction Inspector and one Civil Engineer are funded in Water & Sewer.

\*\*One Construction Inspector and Environmental Program Manager is funded in Drainage.

# ENGINEERING

## GENERAL FUND

The Engineering Department provides planning and engineering services for the City of Allen infrastructure and facilities, including buildings, streets, traffic signals, drainage, water, and wastewater. In addition to the implementation of the Capital Improvement Program, the department provides construction inspection and ensures that all public traffic control devices are maintained and compliant with state and federal guidelines.

### ACCOMPLISHMENTS IN FY2022

#### Goal 4. High-performing City team providing resident-focused services

- Assigned engineering department staff to remain engaged in TxDOT projects to completion – Ridgeview Overpass at US75, Conversion of HOV Lane to Peak Hour Travel Lane on US75, and FM2551 (Angel Parkway).
- Assign engineering department staff to remain engaged with franchise utilities as they start implementing a 5G network within Allen city limits.

#### Goal 2. Safe and livable community for all

- Following efforts completed with in-house resources:
  - Replaced and installed new signs at various locations throughout the City.
  - Performed traffic signal warrant analyses at four locations including traffic volume counts.
  - Citywide crash data analysis was completed to identify crash statistics at signalized intersections throughout the City and was awarded TxDOT safety grants for future improvements.
  - Upgrade 2 traffic signal cabinets and battery back-up power supply systems.
  - Installed 320 15-year LED signal lamps for general maintenance and replacement at end-of-life.
  - Installed new crosswalk, audible push buttons, and new pedestrian signal heads at the Exchange/Ridgeview and Alma/Ridgeview traffic signals.
  - Installed 11 Pan-tilt-zoom (PTZ) cameras for traffic monitoring.
  - Processed 1273 work orders and service requests using Cityworks software for traffic signals, signs, pavement markings, school zones and street light repairs (for the nine months as of writing, October 1, 2021-June 30, 2022).
  - Completed design for new traffic signal at McDermott/Watters including new ADA compliant pedestrian ramps, new audible push button and upgrade existing signal wiring.
  - Continued to use the traffic management center to remotely monitor and troubleshoot our traffic system, especially during the winter ice storm and power outages.
- Replaced existing lane lines on Stacy Road from US 75 to SH 121, Ridgeview Drive from Custer Road to Twin Creeks Drive, Bray Central Drive from Exchange to Arches Park and Jupiter Road from Bethany to Chapparral Road.
- Replaced and improved crosswalk and intersection striping at multiple locations.
- Upgraded 40 Streetlights from HPS to LED.

## GENERAL FUND

- Administered and completed the 2021 City-wide streets and alleys program, Alma and Ridgeview improvements, Right turn lane at Alma and Exchange, and new Traffic Signals at Bethany/Belair and Watters/Ridgeview Projects.
- Applied for and received a TxDOT Green Ribbon Grant for the Allen Gateway Project to implement enhanced landscape and irrigation improvements at Allen Drive/US75.
- Started construction of the 2022 Streets & Alleys repair at various locations throughout the community, as well as Allen Drive Gateway Project.

**Objective - Invest in maintaining and upgrading the City's Infrastructure and facilities**

- Completed phase 1 roof replacement of the Don Rodenbaugh Natatorium.
- Broke ground on Fire Station #6 with a completion date set for the end of FY2023.
- Replaced roofs on MCPAR and City Hall. Design for roof replacement at Joe Farmer Recreation Center, Municipal Service Center, and Senior Center are complete and shovel ready.
- Completed a roof assessment of all City facility roofs to plan for inspections, repairs and replacements over the next 5 years.
- Built two security fences with gate access around the Police Dept. Headquarters.
- Completed design and bid process for the replacement of air handlers in the Police Department Headquarters with new high-efficiency variable speed units to control humidity.
- Completed design and began construction of a new TV studio for ACTV. Project to be completed early 2023.
- Completed design and bid process for Generator replacements for Fire Stations #3 and #4.
- Completed office space renovations to Utility Billing, Planning, and Information Technology Departments.
- Finished Library drainage repairs.
- Completed external metal painting project for Police Department Headquarters and Fire Station #5.
- Upgraded Security Systems at the Municipal Service Center Admin. building.
- Completed Fire Station #3 & #4 window replacement.
- Finished Police Department Headquarters holding facility repaint and renovation.
- Completed Credit Union of Texas Event Center parking lot lighting replacement and upgrade.
- Completed cubicle expansion at the Municipal Service Center.
- Finalized schematic design for Library Expansion.
- Completed construction of Sloan Creek Trunk Sewer, Custer Tank No. 1 and Tower Repaint, and US75/Ridgeview Water and Sewer Relocate projects in advance of interchange reconstruction by TxDOT.
- Began Detailed Plan (Engineering Design) Preparation of Heritage Parkway Sewer Main Rehabilitation, Custer Tank No. 2 and Rowlett Tower Repaint, Maxwell Creek Lift Station Rehabilitation, Allenwood and Timbercreek Water Rehabilitation Projects.
- Completed design and started construction of Phase 2 of the Windridge Water and Sanitary Sewer Replacement Project.
- Started Construction of the Advanced Meter Infrastructure/Advance Meter Reader, 24" Sloan Creek Waterline, Manhole Rehabilitation, and Watters and Cottonwood Creek Bank Stabilization Projects.
- Assigned engineering department staff to remain engaged with the NTMWD sewer projects and the Fairview-Allen-NTMWD Sloan Creek Regional Lift Station.

## OBJECTIVES FOR FY2023

### Goal 2. Safe and livable community for all

#### Objective - Invest in maintaining and upgrading the City's Infrastructure and facilities

- Continue partnering with Collin County and TxDOT to advance roadway projects such as: Ridgeview Drive, Ridgeview Overpass at US75, Conversion of HOV Lane to Peak Hour Travel Lane on US75, and FM2551 (Angel Parkway).
- Explore partnership opportunities with Collin County and the City of Parker to widen Allen Heights Drive.
- Begin the design and construction of 2023 Streets and Alley Replacement Program.
- Begin Construction of Heritage/ Allen Heights Sewer Main rehabilitation, Maxwell Creek lift station, Allen Drive Gateway green ribbon projects.
- Continue to replace street signs and refresh pavement markings throughout the City.
- Continue to evaluate intersections and construct new traffic signals, where warranted by engineering standards and criteria.
- Continue to evaluate signalized intersections where operations/other physical improvement is needed.
- Continue to work with AISD to monitor and improve traffic operations near schools.
- Continue replacing the existing video detection cameras with advanced video detection cameras for enhanced responsiveness and signal performance.
- Utilize signal performance measures software to proactively diagnose and optimize signal operation.
- Continue upgrading school flasher modems to improve communications.
- Continue installing new pan tilt zoom cameras for remote monitoring.
- Finish construction of Windridge Water and Sanitary Sewer Sanitary Sewer Rehabilitation Ph. 2 Project, and US75 Ridgeview Water and Sewer Relocate.
- Begin and finish construction of 24" Sloan Creek Waterline.
- Begin construction of Stacy Pump Station Rehabilitation/Upgrade.
- Begin Detail Design of Heritage/Allen Heights Sewer Main Rehabilitation.

### Goal 1. Financially sound and transparent city government

#### Objective - Invest regularly in the maintenance and upgrade on City infrastructure and facilities

- Continue to administer facility renovation projects in accordance with the approved budget for ongoing facility reinvestment, such as:
  - Install generator replacement for Fire Station #3 and #4 with an installation date of September 2023.
  - Complete Phase 2 HVAC & Roof Replacement for Don Rodenbaugh Natatorium.
  - Design and bid out generator replacement for City Hall and Police Dept. Headquarters to install in early 2024.
  - Complete construction of new ACTV studio and Municipal Courts modifications.
  - Finish design for Library expansion and begin construction.
  - Design and bid out roof replacements for The Courses at Watters Creek, Joe Farmer Recreation Center, and the Municipal Service Center Service Building.
  - Seal leaks and repair building envelope as well as metal painting for Don Rodenbaugh Natatorium.
  - Finalize schematic design for new Police Department Headquarters.
  - Refinish Police Department locker rooms.

## GENERAL FUND

- Develop plan for reconfiguration of Existing Police Department Headquarters.
- Complete workspace reconfiguration to 2nd floor of City Hall for Finance and IT Departments.
- Complete workspace renovation to 1st floor Building Permits area.
- Complete City-wide HVAC and mechanical system investigation and develop 10-year CIP plan.
- Complete City-wide Electrical system investigation and develop 10-year CIP plan.

# ENGINEERING

## GENERAL FUND

## EXPENDITURE SUMMARY

	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE vs. FY22
<u>CLASSIFICATION</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>AMENDED</u>
Personnel Services	1,650,268	1,730,224	1,761,957	1,874,533	6%
Operations	920,201	1,006,674	1,161,688	1,090,256	-6%
Supplies	10,477	7,696	7,696	7,696	0%
Maintenance	531,219	630,621	725,121	752,871	4%
Professional Services	128,180	169,340	169,340	169,340	0%
<b>DEPARTMENT TOTAL</b>	<b>\$ 3,240,345</b>	<b>\$ 3,544,555</b>	<b>\$ 3,825,802</b>	<b>\$ 3,894,696</b>	<b>2%</b>

## PERSONNEL SUMMARY

	2020-2021	2021-2022	2021-2022	2022-2023	CHANGE
<u>FULL TIME</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	
Director	1	1	1	1	0
Assistant Director	1	1	1	1	0
Program Manager	1	1	1	1	0
Traffic Engineer	1	1	0	0	0
Transportation Manager	0	0	1	1	0
Facility Projects Manager	1	1	1	1	0
Traffic Signal Foreman	1	1	1	1	0
Traffic Supervisor	1	1	0	0	0
Engineering Technician	1	1	1	1	0
Senior Signal Technician	0	0	1	1	0
Construction Inspector	2	2	2	2	0
Office Manager	1	1	1	1	0
Traffic Signal Technician	2	2	2	2	0
Signs and Markings Technician	1	1	1	1	0
Traffic Signal Assistant	2	2	2	2	0
<b>TOTAL FULL TIME</b>	<b>16</b>	<b>16</b>	<b>16</b>	<b>16</b>	<b>0</b>
<b>TOTAL FULL-TIME-EQUIVALENT</b>	<b>16</b>	<b>16</b>	<b>16</b>	<b>16</b>	<b>0</b>

## EXPENDITURE DETAIL

	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE vs. FY22
<u>PERSONNEL SERVICES</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>AMENDED</u>
Salaries	1,151,056	1,210,305	1,239,747	1,337,816	8%
Longevity	5,756	5,512	5,512	4,944	-10%
Overtime	15,081	16,000	16,000	16,000	0%
FICA	83,551	87,047	89,301	96,924	9%
TMRS	173,008	185,050	189,466	200,145	6%
Worker's Compensation	15,069	15,286	13,987	12,218	-13%
Health Insurance	179,814	182,814	179,734	180,234	0%
Health Savings Account	12,313	12,188	12,188	12,406	2%
Dental Insurance	10,335	11,398	11,398	9,424	-17%
Long Term Disability	1,320	1,460	1,460	1,486	2%
Life Insurance	959	1,193	1,193	1,079	-10%
Flexible Spending	195	171	171	57	-67%
Car Allowance	1,811	1,800	1,800	1,800	0%
<b>SUBTOTAL</b>	<b>\$ 1,650,268</b>	<b>\$ 1,730,224</b>	<b>\$ 1,761,957</b>	<b>\$ 1,874,533</b>	<b>6%</b>

# ENGINEERING

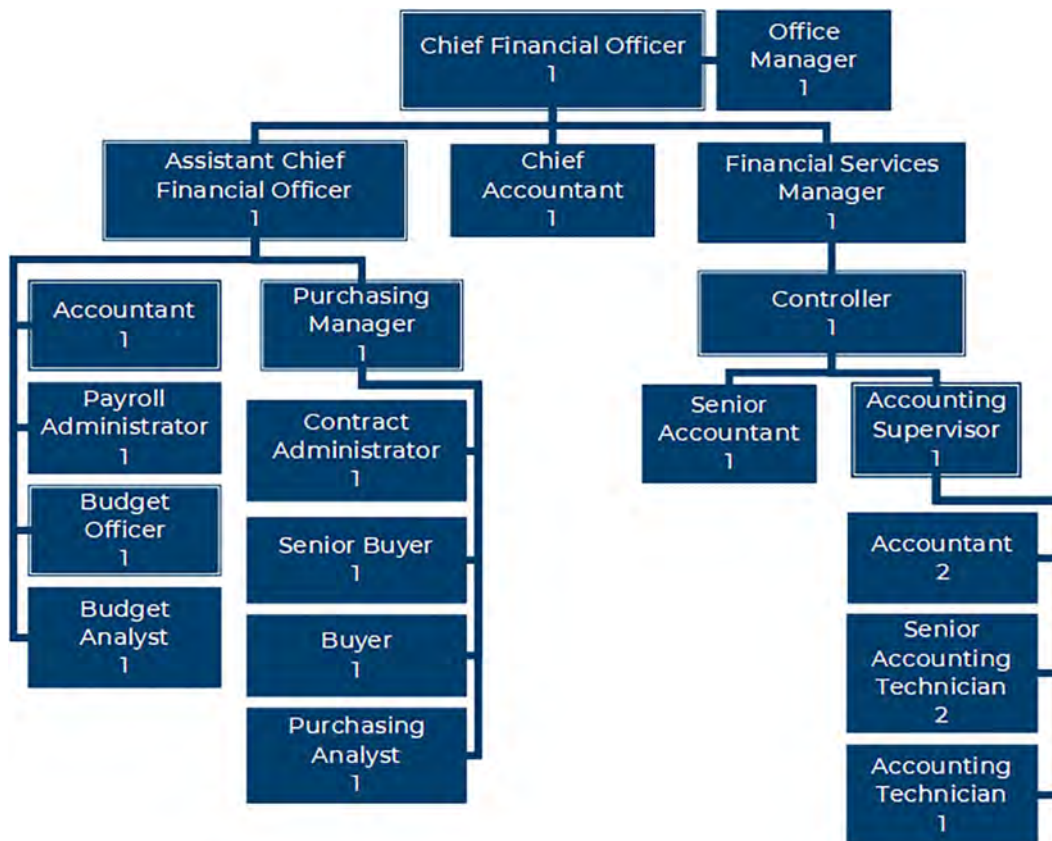
## GENERAL FUND

## EXPENDITURE DETAIL - CONTINUED

	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	vs. FY22 <u>AMENDED</u>
<u>OPERATIONS</u>					
Phone/ Data Connectivity	11,871	12,130	12,130	12,130	0%
Fuel	13,800	24,109	16,783	17,454	4%
Electricity	762,970	812,800	975,360	975,360	0%
Copier Lease	2,805	3,600	1,700	1,700	0%
Copier Usage	-	-	1,800	1,800	0%
Technology Maintenance	11,509	33,990	33,990	36,990	9%
Travel & Training	5,000	7,595	7,595	9,595	26%
Dues & Subscriptions	3,184	4,230	4,230	4,270	1%
Uniforms	7,003	7,582	7,582	9,200	21%
Postage	79	500	380	430	13%
Rolling Stock Replacement	82,611	75,727	75,727	-	-100%
Insurance	19,369	24,411	24,411	21,327	-13%
<b>SUBTOTAL</b>	<b>\$ 920,201</b>	<b>\$ 1,006,674</b>	<b>\$ 1,161,688</b>	<b>\$ 1,090,256</b>	<b>-6%</b>
<u>SUPPLIES</u>					
General Supplies	10,477	7,696	7,696	7,696	0%
<b>SUBTOTAL</b>	<b>\$ 10,477</b>	<b>\$ 7,696</b>	<b>\$ 7,696</b>	<b>\$ 7,696</b>	<b>0%</b>
<u>MAINTENANCE</u>					
Vehicle Maintenance	7,436	9,350	9,350	11,600	24%
Equipment Maintenance	350,873	366,271	460,771	486,271	6%
Street/ Sidewalk Maintenance	172,910	255,000	255,000	255,000	0%
<b>SUBTOTAL</b>	<b>\$ 531,219</b>	<b>\$ 630,621</b>	<b>\$ 725,121</b>	<b>\$ 752,871</b>	<b>4%</b>
<u>PROFESSIONAL SERVICES</u>					
Contractual Services	164	1,200	1,200	1,200	0%
Professional Services	128,016	168,140	168,140	168,140	0%
<b>SUBTOTAL</b>	<b>\$ 128,180</b>	<b>\$ 169,340</b>	<b>\$ 169,340</b>	<b>\$ 169,340</b>	<b>0%</b>
<b>DEPARTMENT TOTALS</b>	<b>\$ 3,240,345</b>	<b>\$ 3,544,555</b>	<b>\$ 3,825,802</b>	<b>\$ 3,894,696</b>	<b>2%</b>

# FINANCE

## GENERAL FUND



# FINANCE

## GENERAL FUND

The Finance department's purpose is to provide responsive and accurate technical staff support to the City Manager and all operating departments and to plan, manage and maintain the financial affairs of the City.

### ACCOMPLISHMENTS IN FY2022

#### Goal 4. High-performing City team providing resident-focused services

- Continued to receive professional awards and recognition:
  - Received the 23rd Certificate of Achievement for Excellence in Financial Reporting from the National Government Finance Officers Association (GFOA).
  - Received the 23rd Distinguished Budget Presentation Award from GFOA.
  - Received the 22nd Achievement of Excellence in Procurement Award from the National Purchasing Institute (NPI).
- The City maintained its bond ratings as follows: Standard and Poor's rating of AAA on G.O. Bonds and AAA on the Water and Sewer Revenue Bonds. Moody's ratings are Aaa on G.O Bonds, Aa2 on Economic Development Revenue Bonds and Aa2 on Community Development Revenue Bonds.
- Issued G.O. bonds, refunding bonds, and tax notes in the amount of \$46.51 million in June 2021.
- Continued financial reviews in various areas related to property taxes, sales taxes, hotel/motel taxes, tax increment financing (TIF) agreements, economic development agreements, franchise fees, and monitored long range financial plans for debt management and selected operating funds.
- Prepared the City's second PAFR (Popular Annual Financial Report).

### OBJECTIVES FOR FY2023

#### Goal 1. Financially sound and transparent City government

- Continue to receive professional awards and recognition from GFOA and NPI.
- Continue to monitor the impact of the economy on current financial conditions affecting the City's revenues and expenses, specifically with reviews in various areas related to property taxes, sales taxes, hotel/motel taxes, franchise fees, building permits, and economic development agreements, including TIFs.
- Continue to analyze the City's ability to implement the CIP program and the impact on the long range financial plan for debt management and selected operating funds.
- Continue to administer the Bond Program passed by the voters during FY2016.
- Continue to work on the implementation of the new administrative software, updates to organizational policies to reflect process and procedural changes.

# FINANCE

## GENERAL FUND

## EXPENDITURE SUMMARY

	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE vs. FY22
<u>CLASSIFICATION</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>AMENDED</u>
Personnel Services	2,038,520	2,306,273	2,332,378	2,504,047	7%
Operations	169,425	276,176	271,567	268,876	-1%
Supplies	31,609	32,250	32,250	34,800	8%
Professional Services	1,207,517	1,192,571	1,369,062	1,279,106	-7%
<b>DEPARTMENT TOTAL</b>	<b>\$ 3,447,071</b>	<b>\$ 3,807,270</b>	<b>\$ 4,005,257</b>	<b>\$ 4,086,829</b>	<b>2%</b>

## PERSONNEL SUMMARY

	2020-2021	2021-2022	2021-2022	2022-2023	
<u>FULL TIME</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>CHANGE</u>
Chief Financial Officer	1	1	1	1	0
Assistant Chief Financial Officer	1	1	1	1	0
Comptroller	1	1	0	0	0
Financial Services Manager	0	0	1	1	0
Controller	0	0	1	1	0
Purchasing Manager	1	1	1	1	0
Strategic Services Auditor	1	1	0	0	0
Chief Accountant	1	1	1	1	0
Accounting Supervisor	1	1	1	1	0
Budget Officer	1	1	1	1	0
Contract Administrator	1	1	1	1	0
Senior Accountant	1	1	1	1	0
Accountant	3	3	3	3	0
Budget Analyst	1	1	1	1	0
Purchasing Analyst	1	1	1	1	0
Senior Buyer	1	1	1	1	0
Office Manager	1	1	1	1	0
Payroll Administrator	1	1	1	1	0
Buyer	1	1	1	1	0
Senior Accountant Technician	1	1	1	2	1
Accounting Technician	1	1	1	1	0
<b>TOTAL FULL TIME</b>	<b>21</b>	<b>21</b>	<b>21</b>	<b>22</b>	<b>1</b>
<b>TOTAL FULL-TIME-EQUIVALENT</b>	<b>21</b>	<b>21</b>	<b>21</b>	<b>22</b>	<b>1</b>

## EXPENDITURE DETAIL

	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE vs. FY22
<u>PERSONNEL SERVICES</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>AMENDED</u>
Salaries	1,497,795	1,666,383	1,705,024	1,840,370	8%
Longevity	4,499	4,960	4,960	4,812	-3%
Overtime	5,510	6,000	6,000	6,000	0%
FICA	102,618	119,000	121,957	132,177	8%
TMRS	226,812	251,617	257,413	272,320	6%
Worker's Compensation	2,821	3,441	3,409	3,076	-10%
Health Insurance	168,008	220,033	198,776	212,224	7%

# FINANCE

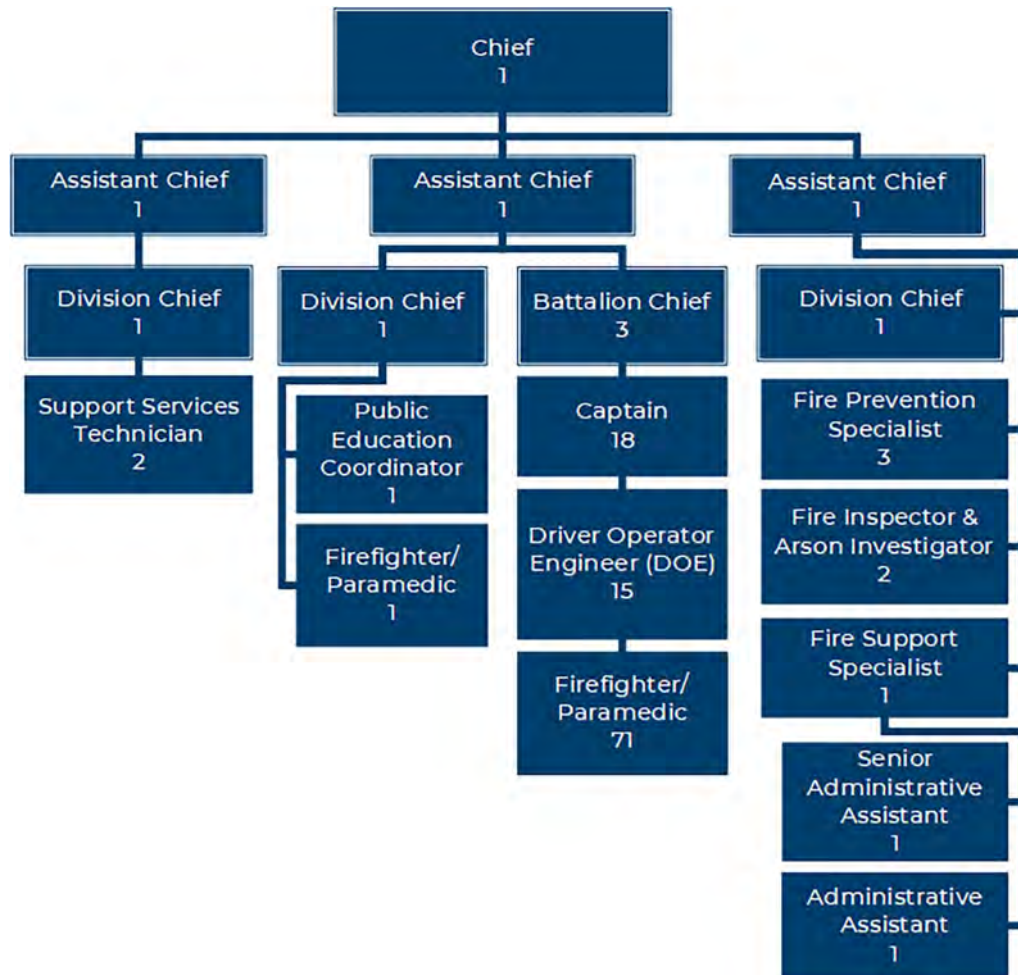
## GENERAL FUND

## EXPENDITURE DETAIL - CONTINUED

	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE vs. FY22
	ACTUAL	BUDGET	AMENDED	BUDGET	AMENDED
<u>PERSONNEL SERVICES - CONTINUED</u>					
Health Savings	16,575	15,722	15,722	14,638	-7%
Dental Insurance	10,952	15,123	15,123	14,463	-4%
Long-term Disability	1,557	2,053	2,053	2,154	5%
Life Insurance	993	1,542	1,542	1,414	-8%
Flexible Spending	380	399	399	399	0%
<b>SUBTOTAL</b>	<b>\$ 2,038,520</b>	<b>\$ 2,306,273</b>	<b>\$ 2,332,378</b>	<b>\$ 2,504,047</b>	<b>7%</b>
<u>OPERATIONS</u>					
Phone/ Data Connectivity	1,746	1,700	1,700	1,700	0%
Service Costs	61,675	58,500	59,000	59,000	0%
Copier Lease	2,762	3,600	1,700	1,700	0%
Copier Usage	-	-	1,200	1,200	0%
Technology Maintenance	63,044	148,245	143,836	141,020	-2%
Travel & Training	11,503	26,750	26,750	26,750	0%
Dues & Subscriptions	5,855	9,605	9,605	9,605	0%
Postage & Freight	4,269	10,450	10,450	10,450	0%
Insurance	14,373	16,326	16,326	16,451	1%
Notices Required by Law	4,198	1,000	1,000	1,000	0%
<b>SUBTOTAL</b>	<b>\$ 169,425</b>	<b>\$ 276,176</b>	<b>\$ 271,567</b>	<b>\$ 268,876</b>	<b>-1%</b>
<u>SUPPLIES</u>					
IT Small Equipment	600	-	-	-	
General Supplies	31,009	32,250	32,250	34,800	8%
<b>SUBTOTAL</b>	<b>\$ 31,609</b>	<b>\$ 32,250</b>	<b>\$ 32,250</b>	<b>\$ 34,800</b>	<b>8%</b>
<u>PROFESSIONAL SERVICES</u>					
Contractual Services	191,837	36,916	73,636	73,636	0%
Professional Services	552,048	586,111	586,111	586,186	0%
Credit Card Costs	280,199	201,500	341,271	368,110	8%
OPEB Trust Expense	183,433	368,044	368,044	251,174	-32%
<b>SUBTOTAL</b>	<b>\$ 1,207,517</b>	<b>\$ 1,192,571</b>	<b>\$ 1,369,062</b>	<b>\$ 1,279,106</b>	<b>-7%</b>
<b>DEPARTMENT TOTALS</b>	<b>\$ 3,447,071</b>	<b>\$ 3,807,270</b>	<b>\$ 4,005,257</b>	<b>\$ 4,086,829</b>	<b>2%</b>

# FIRE

## GENERAL FUND



# FIRE

## GENERAL FUND

The Allen Fire Department serves and protects its citizens and visitors by providing the best in Emergency Medical Services, Fire Suppression, Fire Prevention and Education, and Emergency Management.

### ACCOMPLISHMENTS IN FY2022

#### Goal 2. Safe and livable community for all

- Continued community education programs for senior living communities and increased awareness of available Emergency Medical Services.
- Increased communication with neighboring departments through joint training, policy sharing and facility placement.
- Continued working with local hospital emergency departments to increase their capabilities and working relationship with the AFD to ensure the highest level of care for our citizens transported by ambulance to their facilities.
- Conduct regular meetings with representatives from area healthcare providers about the future of healthcare delivery in Allen.

#### Objective- Invest in maintaining and upgrading the City's Infrastructure and facilities

- Design of Fire Station #6 was completed, and construction has started

### OBJECTIVES FOR FY2023

#### Goal 2. Safe and livable community for all

##### Objective - Maintain and enhance Allen as one of the safest cities in Texas

- Develop a simulation training platform to enhance communication and organization at emergency incidents.
- Enhance public education for area schools to increase community safety and provide information for careers in the Fire Service.
- Increase training with area departments related to mutual aid specific specialty rescue.
- Continue to push local hospital emergency departments to increase their capabilities and working relationship with the AFD to ensure the highest level of care for our citizens transported by ambulance to their facilities.
- Conduct regular meetings with representatives from area healthcare providers about the future of healthcare delivery in Allen.

#### Objective - Invest in maintaining and upgrading the City's infrastructure and facilities

- Monitor the progress of Station #6 construction with anticipated completion date of October 2023.

# FIRE

## GENERAL FUND

## EXPENDITURE SUMMARY

	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE vs. FY22
<u>CLASSIFICATION</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>AMENDED</u>
Personnel Services	17,613,988	17,375,569	18,263,489	19,669,570	8%
Operations	1,800,713	1,779,889	1,873,434	2,414,962	29%
Supplies	358,655	259,650	280,150	282,869	1%
Maintenance	449,992	373,198	622,198	602,662	-3%
Professional Services	222,767	239,380	280,276	263,798	-6%
Capital	33,477	-	1,281,633	-	-100%
<b>DEPARTMENT TOTAL</b>	<b>\$ 20,479,592</b>	<b>\$ 20,027,686</b>	<b>\$ 22,601,180</b>	<b>\$ 23,233,861</b>	<b>3%</b>

## PERSONNEL SUMMARY

	2020-2021	2021-2022	2021-2022	2022-2023	CHANGE
<u>FULL TIME</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	
Fire Chief	1	1	1	1	0
Assistant Fire Chief	3	3	3	3	0
Fire Division Chief	3	3	3	3	0
Battalion Chief	3	3	3	3	0
Fire Captain	18	18	18	18	0
Fire Driver Operator Engineer	15	15	15	15	0
Firefighter/ Paramedic	64	68	68	72	4
Fire Inspector/ Arson Investigator	2	2	2	2	0
Fire Prevention Specialist	3	3	3	3	0
Public Education Coordinator	1	1	1	1	0
Fire Support Specialist	1	1	1	1	0
Senior Administrative Assistant	1	1	1	1	0
Support Services Technician	2	2	2	2	0
Administrative Assistant	1	1	1	1	0
<b>TOTAL FULL TIME</b>	<b>118</b>	<b>122</b>	<b>122</b>	<b>126</b>	<b>4</b>
<b>TOTAL FULL-TIME-EQUIVALENT</b>	<b>118</b>	<b>122</b>	<b>122</b>	<b>126</b>	<b>4</b>

## EXPENDITURE DETAIL

	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE vs. FY22
<u>PERSONNEL SERVICES</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>AMENDED</u>
Salaries	11,005,660	11,607,402	11,870,808	13,014,100	10%
Longevity	73,501	72,052	72,052	68,244	-5%
Overtime	1,720,523	998,500	1,400,000	1,285,000	-8%
FICA	924,612	919,653	939,805	1,043,463	11%
TMRS	1,875,325	1,901,416	1,940,928	2,113,482	9%
Worker's Compensation	210,204	184,545	206,667	168,493	-18%
Health Insurance	1,569,092	1,453,174	1,594,402	1,728,036	8%
Health Savings Account	120,881	118,634	118,634	124,944	5%
Dental Insurance	92,256	95,644	95,644	99,302	4%
Long-term Disability	12,985	13,984	13,984	14,678	5%
Life Insurance	7,524	9,140	9,140	8,631	-6%
Flexible Spending	1,425	1,425	1,425	1,197	-16%
<b>SUBTOTAL</b>	<b>\$ 17,613,988</b>	<b>\$ 17,375,569</b>	<b>\$ 18,263,489</b>	<b>\$ 19,669,570</b>	<b>8%</b>

# FIRE

## GENERAL FUND

## EXPENDITURE DETAIL - CONTINUED

	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	vs. FY22 <u>AMENDED</u>
<u>OPERATIONS</u>					
Phone/ Data Connectivity	10,474	10,770	10,770	10,770	0%
Fuel	79,601	109,941	111,486	115,945	4%
Water	22,373	26,929	26,929	26,929	0%
Natural Gas	14,187	18,167	18,167	18,167	0%
Electricity	82,004	74,000	88,800	88,800	0%
Copier Lease	4,948	7,200	2,500	2,500	0%
Copier Usage	-	-	1,100	1,100	0%
Technology Maintenance	92,558	72,196	72,196	79,060	10%
Technology Replacement	2,686	-	-	-	
Rolling Stock Replacement	1,137,095	1,046,818	1,046,818	1,658,407	58%
Travel & Training	45,239	65,000	65,000	68,300	5%
Dues & Subscriptions	18,706	38,510	38,510	39,310	2%
Uniforms	132,232	168,000	238,000	173,815	-27%
Postage & Freight	1,160	1,250	1,250	1,250	0%
Advertising	2,012	-	-	-	
Rentals	36,374	-	-	-	
Outside Printing	3,201	3,500	6,500	3,570	-45%
Meetings & Receptions	5,500	3,200	11,000	3,200	-71%
Insurance	110,219	133,908	133,908	123,339	-8%
Notices Required by Law	144	500	500	500	0%
<b>SUBTOTAL</b>	<b>\$ 1,800,713</b>	<b>\$ 1,779,889</b>	<b>\$ 1,873,434</b>	<b>\$ 2,414,962</b>	<b>29%</b>
<u>SUPPLIES</u>					
IT Small Equipment	-	500	500	500	0%
General Supplies	65,335	19,150	27,150	19,488	-28%
Small Tools & Minor Equipment	111,305	93,000	105,500	94,949	-10%
Medical & Chemical Supply	182,015	147,000	147,000	167,932	14%
<b>SUBTOTAL</b>	<b>\$ 358,655</b>	<b>\$ 259,650</b>	<b>\$ 280,150</b>	<b>\$ 282,869</b>	<b>1%</b>
<u>MAINTENANCE</u>					
Facility Maintenance	73,350	118,000	145,000	120,360	-17%
Vehicle Maintenance	327,643	203,798	425,798	429,874	1%
Equipment Maintenance	48,999	51,400	51,400	52,428	2%
<b>SUBTOTAL</b>	<b>\$ 449,992</b>	<b>\$ 373,198</b>	<b>\$ 622,198</b>	<b>\$ 602,662</b>	<b>-3%</b>
<u>PROFESSIONAL SERVICES</u>					
Contractual Services	178,621	190,880	198,435	202,903	2%
Professional Services	42,146	39,000	72,341	51,395	-29%
Contract Mowing	2,000	9,500	9,500	9,500	0%
<b>SUBTOTAL</b>	<b>\$ 222,767</b>	<b>\$ 239,380</b>	<b>\$ 280,276</b>	<b>\$ 263,798</b>	<b>-6%</b>
<u>CAPITAL</u>					
Machinery & Equipment	33,477	-	400,000	-	-100%
Vehicles	-	-	881,633	-	-100%
<b>SUBTOTAL</b>	<b>\$ 33,477</b>	<b>\$ -</b>	<b>\$ 1,281,633</b>	<b>\$ -</b>	<b>-100%</b>
<b>DEPARTMENT TOTALS</b>	<b>\$ 20,479,592</b>	<b>\$ 20,027,686</b>	<b>\$ 22,601,180</b>	<b>\$ 23,233,861</b>	<b>3%</b>

# FIRE

## GENERAL FUND

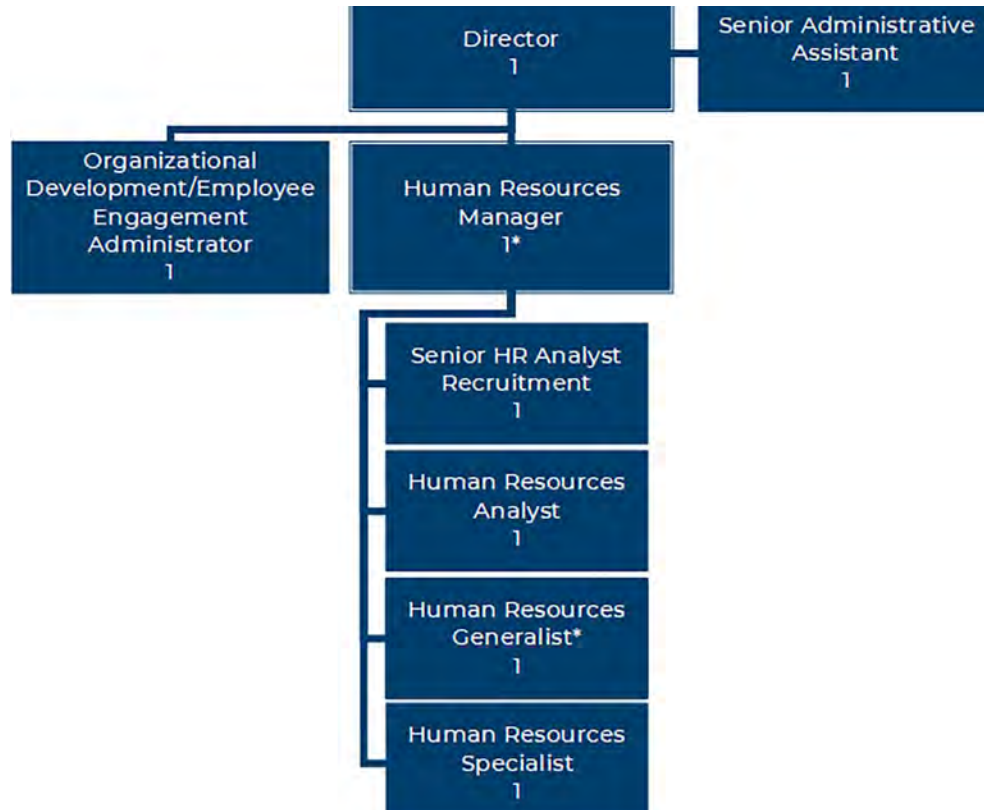
## CAPITAL EXPENDITURE LIST\*

	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE vs. FY22
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>AMENDED</u>
<u>MACHINERY &amp; EQUIPMENT</u>					
Pre-purchase equipment for Station 6 and engine 6	-	-	400,000	-	-100%
<b>SUBTOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 400,000</b>	<b>\$ -</b>	<b>-100%</b>
<u>VEHICLES</u>					
Fire Protection Equipment And Radios	33,477	-	-	-	
Pumper For Fire#6	-	-	881,633	-	
<b>SUBTOTAL</b>	<b>\$ 33,477</b>	<b>\$ -</b>	<b>\$ 881,633</b>	<b>\$ -</b>	<b>-100%</b>

\*The items listed are non-recurring capital expenses based on increased service to the community.

# HUMAN RESOURCES

## GENERAL FUND



\*Position partially funded by Risk.

# HUMAN RESOURCES

## GENERAL FUND

The Human Resources Department works in partnership with departments to maximize their workforce to ensure they deliver the highest level of services to both our external and internal customers. The department provides management expertise in manpower planning, compensation and benefits planning, diversity and employee relations issues, training, long-range human resources planning, and provides support for and oversight of the City-wide employee appreciation (PRIDE) program.

### ACCOMPLISHMENTS IN FY2022

#### Goal 4. High-Performing City team providing resident-focused services

##### Objective — Maintain and enhance a City organization culture that emphasizes professionalism, results and performance accountability

- Conducted four PRIDE rallies, awarded the 19th annual Day of PRIDE awards, and presented the 18th annual Excellence in PRIDE awards.
- Assisted departments with various employee relations issues.
- Presented departmental training on leadership development, team building, and customer service.
- Conducted a one-day Hiring Event at the Senior Center.
- Gathered market data for public safety classifications to maintain the City's relative market standing with respect to the City's benchmark cities.

### OBJECTIVES FOR FY2023

#### Goal 4. High-performing City team providing resident-focused services

- Continue to develop an organization-wide diversity initiative which includes recruiting, training, employee relations, employee engagement, and diversity.
- Continue to build relationships and serve as a resource for both internal and external customers.
- Partner with departments to create practical succession plans for key staff positions including a mentoring program that develops and identifies competencies for positions to help with succession planning and development of our workforce.
- Continue to develop and facilitate training programs to reflect and promote our organizational PRIDE values.
- Enhance the City's performance appraisal procedure and documentation.
- Continue to evaluate and update new employee orientation to provide comprehensive information regarding the culture, goals, and objectives of the City of Allen.
- Review and revise Human Resources policies ensuring compliance with state and federal requirements.
- Implement updated compensation plans to maintain the City's relative market standing with respect to our total compensation strategies.
- Compile and disseminate quarterly recruitment statistics to department directors to assist in workforce decisions.

# HUMAN RESOURCES

## GENERAL FUND

## EXPENDITURE SUMMARY

	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE
<u>CLASSIFICATION</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	vs. FY22 <u>AMENDED</u>
Personnel Services	736,915	763,956	779,168	884,153	13%
Operations	168,145	223,174	219,574	237,652	8%
Supplies	9,239	5,463	5,463	7,788	43%
Professional Services	247,930	137,000	137,000	145,000	6%
<b>DEPARTMENT TOTAL</b>	<b>\$ 1,162,229</b>	<b>\$ 1,129,593</b>	<b>\$ 1,141,205</b>	<b>\$ 1,274,593</b>	<b>12%</b>

## PERSONNEL SUMMARY

	2020-2021	2021-2022	2021-2022	2022-2023	
<u>FULL TIME</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>CHANGE</u>
Director	1	1	1	1	0
Human Resources Manager*	0	0.5	0.5	0.5	0
Org. Development Administrator	1	1	1	1	0
Human Resources Supervisor*	0.5	0	0	0	0
Senior Human Resources Analyst	1	1	1	1	0
Human Resources Analyst	1	1	1	1	0
Human Resources Generalist*	0	0	0	0.5	0.5
Human Resources Specialist	1	1	1	1	0
Senior Administrative Assistant	1	1	1	1	0
<b>TOTAL FULL TIME</b>	<b>6.5</b>	<b>6.5</b>	<b>6.5</b>	<b>7</b>	<b>0.5</b>
<b>TOTAL FULL-TIME-EQUIVALENT</b>	<b>6.5</b>	<b>6.5</b>	<b>6.5</b>	<b>7</b>	<b>0.5</b>

\*Funding for these positions is split between the Risk Fund and the General Fund

## EXPENDITURE DETAIL

	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE
<u>PERSONNEL SERVICES</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	vs. FY22 <u>AMENDED</u>
Salaries	528,952	550,245	562,206	635,404	13%
Longevity	2,008	2,368	2,368	2,416	2%
Overtime	-	1,000	1,000	1,000	0%
FICA	38,649	40,093	41,009	45,271	10%
TMRS	77,608	83,047	84,841	93,972	11%
Worker's Compensation	1,290	1,117	1,307	1,060	-19%
Health Insurance	62,149	58,270	58,621	76,918	31%
Health Savings Account	1,387	1,387	1,387	1,058	-24%
Dental Insurance	5,039	5,040	5,040	5,698	13%
Long-term Disability	603	651	651	703	8%
Life Insurance	441	540	540	512	-5%
Flexible Spending	199	198	198	141	-29%
Educational Assistance	18,590	20,000	20,000	20,000	0%
<b>SUBTOTAL</b>	<b>\$ 736,915</b>	<b>\$ 763,956</b>	<b>\$ 779,168</b>	<b>\$ 884,153</b>	<b>13%</b>
<u>OPERATIONS</u>					
Phone/ Data Connectivity	1,163	1,630	1,630	1,630	0%
Copier	1,792	3,600	-	-	-
Technology Maintenance	74,644	101,352	101,352	101,352	0%
Travel & Training	5,407	11,700	11,700	12,000	3%
Dues & Subscriptions	2,555	17,780	17,780	17,720	0%

# HUMAN RESOURCES

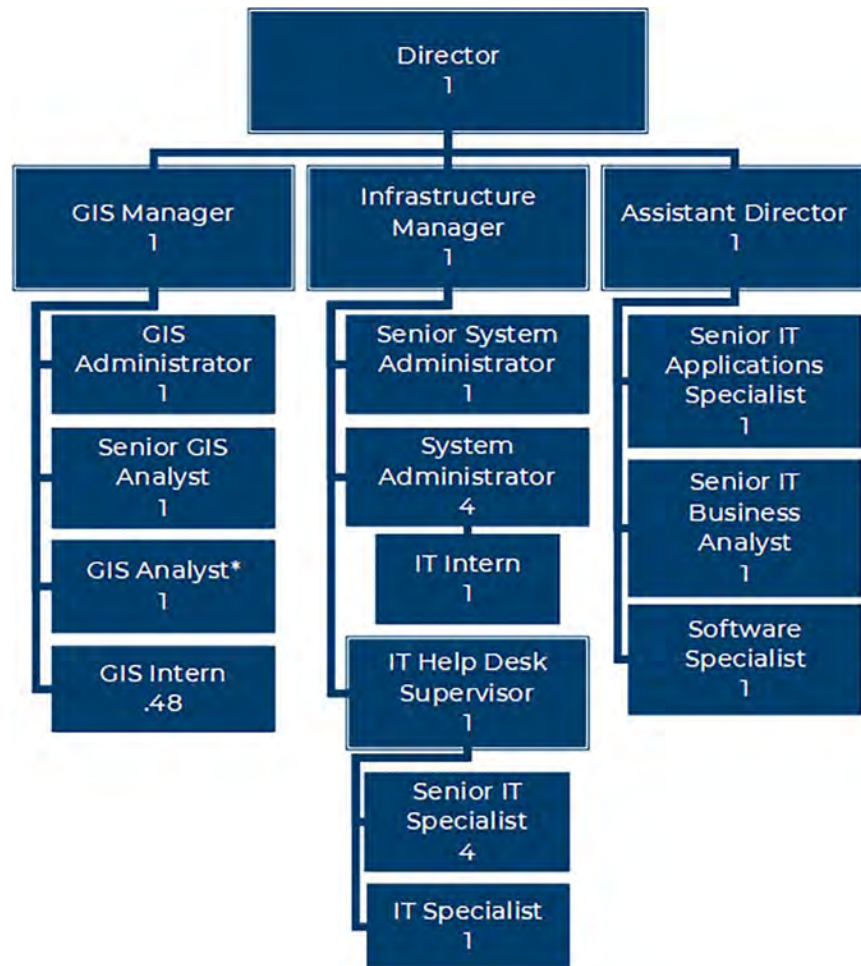
## GENERAL FUND

## EXPENDITURE DETAIL - CONTINUED

	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE vs. FY22
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>AMENDED</u>
<u>OPERATIONS - CONTINUED</u>					
Postage & Freight	150	300	300	300	0%
Advertising	20,858	24,000	24,000	35,300	47%
Meetings & Receptions	1,261	1,500	1,500	1,500	0%
Insurance	4,405	5,022	5,022	5,060	1%
Events/ Activities	55,910	56,290	56,290	62,790	12%
<b>SUBTOTAL</b>	<b>\$ 168,145</b>	<b>\$ 223,174</b>	<b>\$ 219,574</b>	<b>\$ 237,652</b>	<b>8%</b>
<u>SUPPLIES</u>					
General Supplies	8,885	4,800	4,800	7,125	48%
PRIDE Program (General Supplies)	354	663	663	663	0%
<b>SUBTOTAL</b>	<b>\$ 9,239</b>	<b>\$ 5,463</b>	<b>\$ 5,463</b>	<b>\$ 7,788</b>	<b>43%</b>
<u>PROFESSIONAL SERVICES</u>					
Professional Services	212,217	107,000	107,000	115,000	7%
Unemployment Claims	35,713	30,000	30,000	30,000	0%
<b>SUBTOTAL</b>	<b>\$ 247,930</b>	<b>\$ 137,000</b>	<b>\$ 137,000</b>	<b>\$ 145,000</b>	<b>6%</b>
<b>DEPARTMENT TOTALS</b>	<b>\$ 1,162,229</b>	<b>\$ 1,129,593</b>	<b>\$ 1,141,205</b>	<b>\$ 1,274,593</b>	<b>12%</b>

# INFORMATION TECHNOLOGY

GENERAL FUND



\*Position funded out of Water & Sewer.

# INFORMATION TECHNOLOGY

## GENERAL FUND

The Information Technology (IT) department supports City goals through the optimal use of technology. The technology division supports infrastructure, including hardware, network, and key systems. The GIS division provides mapping and analytical support for decision making. The software support division helps with managing software rollouts and ongoing support and enhancements in addition to user training and project management.

### ACCOMPLISHMENTS IN FY2022

#### Goal 4. High-performing City team providing resident-focused services

- Implemented vulnerability scanning platform to improve Cybersecurity posture.
- Testing carrier cellular data coverage in preparation for public safety vehicle router replacements.
- Investigated cloud solutions for network file data storage and enhanced disaster recovery backup options.
- Completed RMS implementation, Phase 1, with PD.
- Increased use of Teams and maintained remote work support capabilities.
- Began transition of employees from city cell phones to stipends.
- Built a Disaster Recovery plan for Tyler ERP system and added several others selected cloud DR solutions after the DR workshop project.
- Upgrading GIS server systems.
- Upgrading Tyler ERP platform.
- Completed project to automate PC deployments via MS cloud technology called Autopilot.
- Refit mobile command post with PD for easy-on solution for dispatch.
- Finished implementation of e-faxing solution for all eligible departments.
- Continued annual security awareness training for all employees.
- Implemented multi-factor authentication for all remote access.
- Won Top 10 Digital Cities award for a fourth time.
- Developed SharePoint governance roadmap to improve collaboration and adoption of SharePoint, OneDrive and Teams.
- Upgraded Cisco switch operating systems to improve cybersecurity posture.
- Continued work on layer 3 network design and deployment.
- Trained nearly 800 employees on cybersecurity and conducted quarterly phishing testing.
- Completed virtual desktop rollout for EDC and selected others, improving remote access capabilities.

### OBJECTIVES FOR FY2023

#### Goal 4. High performing City team providing resident-focused services.

- Pilot digital signature platform to improve document workflows.
- Implement Privileged Access Management system to safeguard password and system access.
- Diversify internet pathways to improve network resilience and business continuity.
- Implement SIP phone connectivity to move away from older analog trunks from AT&T and Grande.

## GENERAL FUND

- Complete Layer 3 implementation across the network.
- Add wifi to Natatorium.
- Add wifi to Animal Shelter.
- Assist in rollout of AMI for utility billing division.
- Add network and/or wifi capabilities to Heritage Village.
- Turn up technology, including public wifi and dark fiber, at STRC.
- Move older voicemail components to new hardware.
- Implement Energov Assist services to aid permitting, code, and health solutions.
- Replace end-of-life mobile routers in PD/Fire vehicles resulting in improved speed and connectivity using 5G.
- Replace end-of-life Nutanix data center hardware.
- Implement IT advisory services to formalize cybersecurity plans, perform an IT staffing study, review contracts, analyze vendor landscapes, review DR and business continuity plans, and provide higher-level training opportunities.
- Deploy Parks Sharepoint sites.
- Work with other departments to migrate network files into Sharepoint.
- Continue annual security awareness training for all employees.
- Win Top 10 Digital Cities award again.

# INFORMATION TECHNOLOGY

## GENERAL FUND

## EXPENDITURE SUMMARY

	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE
CLASSIFICATION	ACTUAL	BUDGET	AMENDED	BUDGET	vs. FY22 AMENDED
Personnel Services	2,273,446	2,548,621	2,612,059	2,868,950	10%
Operations	1,747,521	2,080,746	2,081,681	1,991,905	-4%
Supplies	26,273	51,750	51,750	47,625	-8%
Maintenance	81,098	112,879	112,879	116,593	3%
Professional Services	722,440	1,033,534	1,033,534	1,291,040	25%
<b>DEPARTMENT TOTAL</b>	<b>\$ 4,850,778</b>	<b>\$ 5,827,530</b>	<b>\$ 5,891,903</b>	<b>\$ 6,316,113</b>	<b>7%</b>

## PERSONNEL SUMMARY

	2020-2021	2021-2022	2021-2022	2022-2023	
FULL TIME	ACTUAL	BUDGET	AMENDED	BUDGET	CHANGE
Director	1	1	1	1	0
Assistant Director	0	1	1	1	0
Infrastructure Manager	1	1	1	1	0
GIS Manager	1	1	1	1	0
Enterprise Application Manager	1	0	0	0	0
Senior System Administrator	1	1	1	1	0
System Administrator	3	3	4	4	0
Help Desk Supervisor	1	1	1	1	0
GIS Administrator	1	1	1	1	0
Software Developer	1	1	0	0	0
Software Specialist	0	0	1	1	0
Senior GIS Analyst	1	1	1	1	0
Senior IT Business Analyst	1	1	1	1	0
Senior IT Specialist	1	3	3	3	0
Senior IT Applications Specialist	0	0	0	1	1
IT Applications Specialist	1	1	1	0	-1
IT Specialist	3	3	2	2	0
<b>TOTAL FULL TIME</b>	<b>18</b>	<b>20</b>	<b>20</b>	<b>20</b>	<b>0</b>
<b>PART TIME</b>					
IT Intern	1.48	1.48	1.48	1.48	0
<b>TOTAL PART TIME</b>	<b>1.48</b>	<b>1.48</b>	<b>1.48</b>	<b>1.48</b>	<b>0</b>
<b>TOTAL FULL-TIME-EQUIVALENT</b>	<b>19.48</b>	<b>21.48</b>	<b>21.48</b>	<b>21.48</b>	<b>0</b>

## EXPENDITURE DETAIL

	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE
PERSONNEL SERVICES	ACTUAL	BUDGET	AMENDED	BUDGET	vs. FY22 AMENDED
Salaries	1,608,818	1,797,980	1,848,397	2,045,939	11%
Longevity	6,516	7,284	7,284	7,980	10%
Overtime	25,808	50,000	50,000	50,000	0%
FICA	117,307	133,266	136,286	150,709	11%
TMRS	240,665	279,948	285,867	309,497	8%

# INFORMATION TECHNOLOGY

## GENERAL FUND

## EXPENDITURE DETAIL - CONTINUED

	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE vs. FY22
	ACTUAL	BUDGET	AMENDED	BUDGET	AMENDED
<u>PERSONNEL SERVICES - CONTINUED</u>					
Worker's Compensation	4,723	5,339	5,736	5,775	1%
Health Insurance	244,445	246,640	250,325	270,001	8%
Health Savings	9,280	9,440	9,440	9,348	-1%
Dental Insurance	12,655	14,833	14,833	15,563	5%
Long-term Disability	1,808	2,129	2,129	2,285	7%
Life Insurance	1,136	1,477	1,477	1,511	2%
Flexible Spending	285	285	285	342	20%
<b>SUBTOTAL</b>	<b>\$ 2,273,446</b>	<b>\$ 2,548,621</b>	<b>\$ 2,612,059</b>	<b>\$ 2,868,950</b>	<b>10%</b>
<u>OPERATIONS</u>					
Phone/ Data Connectivity	259,233	255,750	255,750	299,350	17%
Fuel	118	357	192	200	4%
Electricity	5,135	5,500	6,600	6,600	0%
Rolling Stock Replacement	490,693	490,273	490,273	485,650	-1%
Travel & Training	9,378	40,099	40,099	40,099	0%
Dues & Subscriptions	4,114	16,100	16,100	16,100	0%
Uniforms	-	2,000	2,000	2,000	0%
Postage & Freight	87	150	150	150	0%
Rentals	339	400	400	400	0%
Insurance	14,906	17,240	17,240	16,779	-3%
Software Maintenance	963,518	1,252,877	1,252,877	1,124,577	-10%
<b>SUBTOTAL</b>	<b>\$ 1,747,521</b>	<b>\$ 2,080,746</b>	<b>\$ 2,081,681</b>	<b>\$ 1,991,905</b>	<b>-4%</b>
<u>SUPPLIES</u>					
General Supplies	1,954	5,600	5,600	5,600	0%
Tools/ Small Equip	24,319	46,150	46,150	42,025	-9%
<b>SUBTOTAL</b>	<b>\$ 26,273</b>	<b>\$ 51,750</b>	<b>\$ 51,750</b>	<b>\$ 47,625</b>	<b>-8%</b>
<u>MAINTENANCE</u>					
Vehicle Maintenance	431	400	400	400	0%
Equipment Maintenance	80,667	112,479	112,479	116,193	3%
<b>SUBTOTAL</b>	<b>\$ 81,098</b>	<b>\$ 112,879</b>	<b>\$ 112,879</b>	<b>\$ 116,593</b>	<b>3%</b>
<u>PROFESSIONAL SERVICES</u>					
Contractual Services	-	163,072	163,072	150,000	-8%
Lease Agreements	366,526	471,930	471,930	512,508	9%
Professional Services	355,914	398,532	398,532	628,532	58%
<b>SUBTOTAL</b>	<b>\$ 722,440</b>	<b>\$ 1,033,534</b>	<b>\$ 1,033,534</b>	<b>\$ 1,291,040</b>	<b>25%</b>
<b>DEPARTMENT TOTALS</b>	<b>\$ 4,850,778</b>	<b>\$ 5,827,530</b>	<b>\$ 5,891,903</b>	<b>\$ 6,316,113</b>	<b>7%</b>

# INTERNAL SERVICES

## GENERAL FUND

No Personnel in this Department

The Internal Services budget, administered by the City Manager's Office, captures expenses that are shared among many departments. Highlights of some of the items included in this department are as follows:

- Economic incentive payments for projects such as The Village at Allen and Hotel/Convention Center
- Professional Services fees for the City Attorney
- Costs associated with the City of Allen strategic planning
- Transfers out for capital projects

# INTERNAL SERVICES

## GENERAL FUND

## EXPENDITURE SUMMARY

	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE vs. FY22
<u>CLASSIFICATION</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>AMENDED</u>
Operations	4,834,181	4,643,866	5,228,826	5,246,393	0%
Professional Services	437,038	1,186,124	932,051	1,079,847	16%
Transfers Out	6,909,368	1,366,693	1,768,148	2,031,304	15%
<b>DEPARTMENT TOTAL</b>	<b>\$ 12,180,587</b>	<b>\$ 7,196,683</b>	<b>\$ 7,929,025</b>	<b>\$ 8,357,544</b>	<b>5%</b>

## EXPENDITURE DETAIL

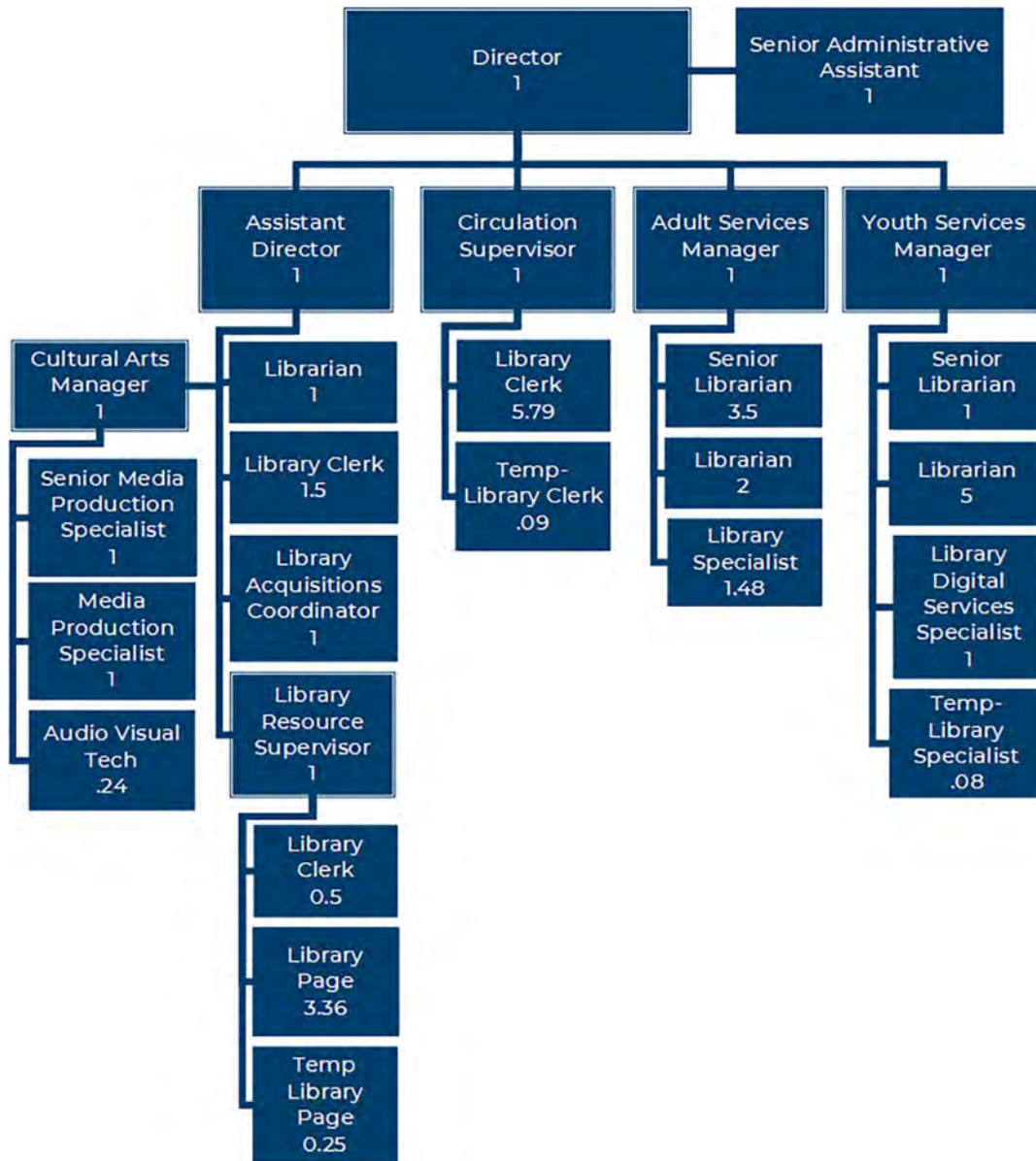
	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE vs. FY22
<u>OPERATIONS</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>AMENDED</u>
Electricity	115,707	120,000	144,000	144,000	0%
Economic Grant Expenses	4,718,474	4,523,866	5,084,826	5,102,393	0%
<b>SUBTOTAL</b>	<b>\$ 4,834,181</b>	<b>\$ 4,643,866</b>	<b>\$ 5,228,826</b>	<b>\$ 5,246,393</b>	<b>0%</b>
<u>PROFESSIONAL SERVICES</u>					
Contractual Services	-	224,905	42,068	122,468	191%
Lease Agreements	11,107	11,219	7,933	7,379	-7%
Professional Services	422,331	450,000	450,000	450,000	0%
Strategic Planning Expense	3,600	500,000	432,050	500,000	16%
<b>SUBTOTAL</b>	<b>\$ 437,038</b>	<b>\$ 1,186,124</b>	<b>\$ 932,051</b>	<b>\$ 1,079,847</b>	<b>16%</b>
<u>OTHER FINANCING USES</u>					
Transfer Out	6,909,368	1,366,693	1,768,148	2,031,304	15%
<b>SUBTOTAL</b>	<b>\$ 6,909,368</b>	<b>\$ 1,366,693</b>	<b>\$ 1,768,148</b>	<b>\$ 2,031,304</b>	<b>15%</b>
<b>DEPARTMENT TOTALS</b>	<b>12,180,587</b>	<b>7,196,683</b>	<b>7,929,025</b>	<b>8,357,544</b>	<b>5%</b>

## TRANSFERS OUT

	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE vs. FY22
<u>OPERATING TRANSFERS OUT</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>AMENDED</u>
Grant Fund	-	3,077	4,532	4,500	-1%
Facility Maintenance Fund	300,000	1,000,000	1,400,000	481,097	-66%
Risk Management Fund-Admin costs	711,886	363,616	363,616	547,382	51%
Golf Course Pension Funding	50,000	-	-	-	-
Golf Fund	177,314	-	-	-	-
Operational Support	-	-	-	998,325	-
W&S Pilot Reduction	900,000	-	-	-	-
Non-Bond Fund	1,518,075	-	-	-	-
Badge Readers	10,085	-	-	-	-
Unprogrammed Allocation	3,242,008	-	-	-	-
<b>SUBTOTAL</b>	<b>\$ 6,909,368</b>	<b>\$ 1,366,693</b>	<b>\$ 1,768,148</b>	<b>\$ 2,031,304</b>	<b>15%</b>

# LIBRARY

## GENERAL FUND



# LIBRARY

## GENERAL FUND

As “a welcoming place to inspire the mind,” the Library serves the lifelong learning, informational, and cultural needs of Allen citizens and provides a friendly environment for all ages to develop and nourish an enduring love for reading and learning to enrich their lives and the quality of community life.

### ACCOMPLISHMENTS IN FY2022

#### Goal 2. Safe and livable community for all

##### Objective – Invest in maintaining and upgrading the City’s infrastructure and facilities

- Coordinated with Hidell Associates Architects and the Mayor-appointed steering committee to elicit, review, consider, and evaluate public and staff input for Library facility expansion and complete the conceptual design process.
- Negotiated with Hidell to contract for Phase 2 architectural services to encompass schematic design, detailed design, and drawings to prepare for construction bids.

##### Objective – Maintain the reputation as a family-friendly community and a preferred place to live in the DFW metroplex

- Encouraged reading and cultural literacy for all ages through collections, services, and displays.
- Continued developing the book, media, and digital collections for children, teens, and adults.
- Encouraged reading and literacy through the Summer and Winter Reading Clubs for children, teens, and adults, with an online platform and app to track reading accomplishments and reading prizes and offer reading recommendations.
- Offered access to information outside the Library through online databases, interlibrary loans, and digital collections consisting of approximately 220,000 combined e-books and e-audiobooks, more than 7,000 digital magazine titles, and 22,000 digital graphic novels from cloudLibrary.
- Integrated all cloudLibrary content (digital books, audiobooks, magazines, and graphic novels) within a single app that also tracks the status of patron holds and checkouts.
- Received a Texas Reads Grant to augment the world language collection.
- Applied for a second TexTreasures Grant to continue the digitization of historical issues of the Allen American newspaper.
- Received Family Place Library designation during onsite visit by national program staff.
- Recognized by the Texas Municipal Library Directors Association for the eighth consecutive year for Achievement of Library Excellence, one of 59 recognized public libraries in Texas.
- Continued the convenience of an online registration option to obtain a temporary library account to check out digital books, audiobooks, and magazines.
- Provided curbside pickup service from May 2020 through August 2021, completing 21,000 pickups for approximately 94,000 library items.
- Furthered developed print and media collections to inform and entertain children, teens, and adults. Developed the STEM kit, Wonderbook and Binge Box (thematically organized DVD movies) collections. Provided Book bundle and Next Reads reading suggestions. Offered take-and-make and grab-and-go activity kits for all ages.
- Provided almost 500 virtual programs that aired on Allen City TV, Youtube and Facebook for all ages relating to books, arts, crafts, science, travel, history and music.

- Produced approximately 55 hours of original cultural arts programming for ACTV live broadcast, on demand video, and YouTube streaming presented by musicians, historians, authors, and others representing diverse musician, historical, literary, and community interests.
- Promoted Library programs and services to Allen residents through frequent websites and Facebook updates, weekly e-news, and the quarterly LIFE in Allen guide.
- Gradually expanded operating hours and amenities to return to pre-pandemic service levels. Began deliberative return to live programming.
- Coordinated with the Collin County Master Gardeners who maintained the courtyard research and demonstration gardens established in 2015.
- Applied for, received and administered CARES Act and Texas Reads grants from the Texas State Library for a document scanning station, a new information desk and a mobile checkout system for use within the Library. Received a grant from the Allen Library Endowment Fund for STEM kits, e-books, and the world language collection.
- Recognized by the Texas Municipal Library Directors Association for the seventh consecutive year for Achievement of Library Excellence, one of 56 recognized public libraries in Texas.

### **Goal 3. Vibrant community with lively destinations and successful commercial centers**

#### **Objective – Develop Allen Downtown as a major community and regional destination that has a “unique” draw that is distinctive from other regional downtowns**

- Served as a resource for the Downtown Steering Committee.
- Provided opportunities at the Library for the Downtown Steering Committee to interact with and solicit input from residents.
- Participated in a focus group to offer feedback to the Stantec consultants.

### **Goal 5. Engaged and connected Allen community**

#### **Objective – Seek varied opportunities for community involvement**

- Provided off-site opportunities for teen volunteers to earn service hours and resumed in-person service hours in May for teens to volunteer during the Summer and Winter Reading Clubs.

#### **Objective – Celebrate the cultural growth of Allen by supporting community events and festivals**

- Hosted the Holly Jolly Celebration in December and coordinated logistically with Parks and Recreation.
- Planned and implemented the Teen Anime Con in June.
- Planned and implemented the Library's September Fall Festival including participation from multiple City departments.

#### **Objective – Provide City programming responsive to the needs of the diverse Allen community**

- Provided diverse programming for all ages, interests, and cultures, inside and outside the Library, pertaining to art, crafts, science, travel, history, and music.
- Promoted more than 800 Library programs and services through print, e-news, social media, and website updates.
- Completed the transition from virtual programming back to live, and for Cultural Arts programs, hybrid programming to provide the continuing convenience of at-home viewing.
- Provided Cultural Arts programming presented by musicians, historians, and authors, representing diverse musical, historical, literary, and community interests.
- Produced 55-60 hours of subsequent original programming for ACTV broadcast, on-demand video, and YouTube streaming.

**Objective – Foster and advance collaboration and partnerships with existing institutions and businesses**

- Partnered with the Allen Philharmonic Orchestra for the popular Concerts for Young Audiences series.
- Partnered with the ALLEN Reads Committee of the Friends of the Library to coordinate activities planned for October 2022.
- Coordinated with the Collin County Master Gardeners who maintain the courtyard research and demonstration gardens that were established in 2015.
- Promoted Animal Shelter, Allen Heritage Guild, and other community activities to Library patrons.

**Objective – Promote community cohesion through engagement activities**

- Hosted VFW Post 2195 Missing Man Tables for Memorial Day and POW/MIA Remembrance Day.
- Hosted book clubs for seniors at the Senior Recreation Center.
- Conducted a food drive for All Community Outreach.
- Served as a collection point for Movers for Moms and City House supply drives.

## OBJECTIVES FOR FY2023

**Goal 2. Safe and livable community for all****Objective – Invest in maintaining and upgrading the City's infrastructure and facilities**

- Coordinate with Purchasing, Engineering, and Hidell Associates Architects to solicit and evaluate construction bids and recommend a general contractor to the City Council for Library expansion.
- Oversee purchase, installation, and implementation of Library self-service lending kiosk at the Stephen G. Terrell Recreation Center including a systematic strategy and schedule to restock the kiosk and pick up returned materials.
- Coordinate with Parks and Recreation to create a Story Trail at the Stephen G. Terrell Recreation Center.

**Objective – Maintain the reputation as a family-friendly community and a preferred place to live in the DFW metroplex**

- Encourage reading and cultural literacy for all ages through collections, services, and displays.
- Continue developing the book, media, and digital collections for children, teens, and adults.
- Encourage reading and literacy through the Summer Reading Club for children, teens, and adults, with an online platform and app to track reading accomplishments and reading prizes and offer reading recommendations.
- Offer access to information outside the library through online databases, interlibrary loans, and digital collections.
- Apply for a third TexTreasures Grant to continue the digitization of historical issues of the Allen American newspaper.
- Apply for a ninth annual Texas Municipal Library Directors Association Achievement of Library Excellence Award.

**Goal 5. Engaged and connected Allen community****Objective – Seek varied opportunities for community involvement**

- Continue the VolunTeen program for teen volunteers to earn service hours during the school year and summer.
- Recruit and oversee community volunteers to serve as facilitators to lead conversational English practice in the weekly CHAT programs.
- Invite community resource professionals to participate in Family Place Library semi-annual Parent-Child Playtime series.

**Objective – Celebrate the cultural growth of Allen by supporting community events and festivals**

- Host the Holly Jolly Celebration in December and coordinate logistically with Parks and Recreation.
- Evaluate, plan, and implement the summer Teen Anime Con.
- Plan and implement the Library's September Fall Festival including participation from multiple City departments.

**Objective – Provide City programming responsive to the needs of the diverse Allen community**

- Provide diverse programming for all ages, interests, and cultures, inside and outside the Library, pertaining to art, crafts, science, travel, history, and music.
- Promote a projected 750-800 Library programs and services through print, e-news, social media, and website updates.
- Provide Cultural Arts programming presented by musicians, historians, and authors, representing diverse musical, historical, literary, and community interests, averaging three to four programs per month.
- Produce 50-55 hours of subsequent original programming for ACTV broadcast, on-demand video, and YouTube streaming.

**Objective – Foster and advance collaboration and partnerships with existing institutions and businesses**

- Partner with the Allen Philharmonic Orchestra for the popular Concerts for Young Audiences series.
- Partner with the ALLEN Reads Committee of the Friends of the Library to coordinate activities planned for October 2022.
- Coordinate with the Collin County Master Gardeners who maintain the courtyard research and demonstration gardens that were established in 2015.
- Promote Animal Shelter, Allen Heritage Guild, and other community activities to Library patrons.

**Objective – Promote community cohesion through engagement activities**

- Host VFW Post 2195 Missing Man Tables for Memorial Day and POW/MIA Remembrance Day.
- Resume outreach activities for Allen schools and independent living centers.
- Serve as a collection point for community drives for food, clothing, and supplies.

# LIBRARY

## GENERAL FUND

## EXPENDITURE SUMMARY

	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE vs. FY22
<u>CLASSIFICATION</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>AMENDED</u>
Personnel Services	2,508,113	2,876,528	2,957,059	3,131,835	6%
Operations	363,213	369,171	401,630	404,762	1%
Supplies	273,617	276,517	261,170	271,065	4%
Maintenance	145	1,900	1,900	1,900	0%
Professional Services	42,840	31,626	34,219	34,421	1%
Capital	-	-	-	35,000	
<b>DEPARTMENT TOTAL</b>	<b>\$ 3,187,928</b>	<b>\$ 3,555,742</b>	<b>\$ 3,655,978</b>	<b>\$ 3,878,983</b>	<b>6%</b>

## PERSONNEL SUMMARY

	2020-2021	2021-2022	2021-2022	2022-2023	CHANGE
<u>FULL TIME</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	
Director	1	1	1	1	0
Assistant Library Director	0	1	1	1	0
Library Services Manager	2	1	2	2	0
Support Services Manager	1	1	0	0	0
Cultural Arts Manager	1	1	1	1	0
Senior Librarian	4	4	4	4	0
Librarian	7	7	7	7	0
Circulation Supervisor	1	1	1	1	0
Senior Media Production Specialist	1	1	1	1	0
Library Resource Supervisor	1	1	1	1	0
Senior Administrative Assistant	1	1	1	1	0
Media Production Specialist	1	1	1	1	0
Library Acquisitions Coordinator	1	1	1	1	0
Library Digital Services Specialist	0	1	1	1	0
Library Clerk	3	3	3	3	0
<b>TOTAL FULL TIME</b>	<b>25</b>	<b>26</b>	<b>26</b>	<b>26</b>	<b>0</b>
<u>PART TIME</u>					
Senior Librarian	0.5	0.5	0.5	0.5	0
Librarian	1	1	1	1	0
Library Specialist	2.48	1.48	1.48	1.48	0
Library Clerk	4.79	4.79	4.79	4.79	0
Library Page	3.36	3.36	3.36	3.36	0
<b>TOTAL PART TIME</b>	<b>12.13</b>	<b>11.13</b>	<b>11.13</b>	<b>11.13</b>	<b>0</b>
<u>TEMPORARY</u>					
Audio Visual Technician	0.24	0.24	0.24	0.24	0
Library Specialist	0.08	0.08	0.08	0.08	0
Library Clerk	0.09	0.09	0.09	0.09	0
Library Page	0.25	0.25	0.25	0.25	0
<b>TOTAL TEMPORARY</b>	<b>0.66</b>	<b>0.66</b>	<b>0.66</b>	<b>0.66</b>	<b>0</b>
<b>TOTAL FULL-TIME-EQUIVALENT</b>	<b>37.79</b>	<b>37.79</b>	<b>37.79</b>	<b>37.79</b>	<b>0</b>

# LIBRARY

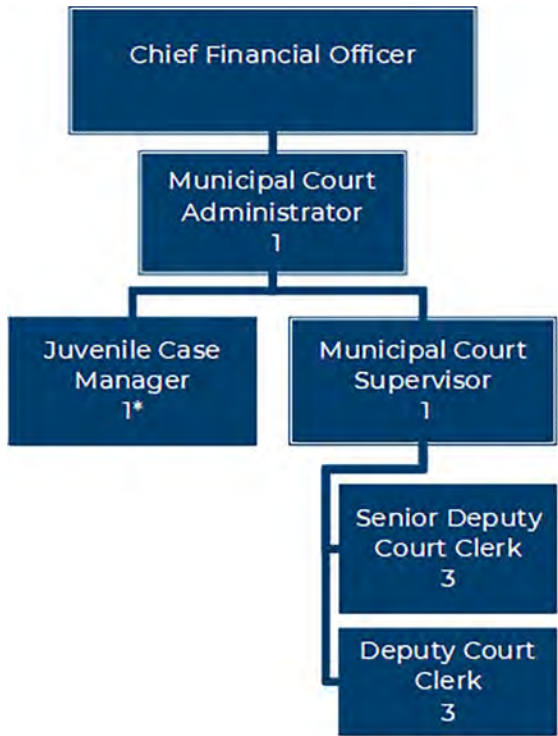
## GENERAL FUND

## EXPENDITURE DETAIL

	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE
	ACTUAL	BUDGET	AMENDED	BUDGET	vs. FY22
					AMENDED
<u>PERSONNEL SERVICES</u>					
Salaries	1,855,071	2,125,269	2,194,805	2,343,914	7%
Longevity	14,151	15,362	15,362	16,622	8%
Overtime	278	300	300	300	0%
FICA	137,397	157,136	162,458	173,775	7%
TMRS	270,491	321,181	331,612	344,655	4%
Worker's Compensation	4,593	5,113	5,142	4,706	-8%
Health Insurance	196,593	220,387	215,600	215,600	0%
Health Savings Account	11,184	10,786	10,786	11,522	7%
Dental Insurance	15,274	17,311	17,311	16,871	-3%
Long-term Disability	1,752	2,037	2,037	2,150	6%
Life Insurance	987	1,304	1,304	1,264	-3%
Flexible Spending	342	342	342	456	33%
<b>SUBTOTAL</b>	<b>\$ 2,508,113</b>	<b>\$ 2,876,528</b>	<b>\$ 2,957,059</b>	<b>\$ 3,131,835</b>	<b>6%</b>
<u>OPERATIONS</u>					
Fuel	-	-	-	500	
Water	5,272	6,732	6,732	6,732	0%
Natural Gas	17,427	17,000	17,000	17,000	0%
Electricity	139,536	125,000	150,000	150,000	0%
Copier	5,051	7,200	3,950	7,350	86%
Technology Maintenance	37,359	43,150	43,150	53,250	23%
Travel & Training	3,384	16,135	9,025	10,000	11%
Dues & Subscriptions	93,073	85,549	107,748	92,450	-14%
Postage & Freight	738	500	1,250	1,250	0%
Insurance	25,802	29,205	29,205	29,430	1%
Events/ Activities	35,571	38,700	33,570	36,800	10%
<b>SUBTOTAL</b>	<b>\$ 363,213</b>	<b>\$ 369,171</b>	<b>\$ 401,630</b>	<b>\$ 404,762</b>	<b>1%</b>
<u>SUPPLIES</u>					
General Supplies	41,634	24,675	29,478	25,065	-15%
Library Book Expense	231,983	251,842	231,692	246,000	6%
<b>SUBTOTAL</b>	<b>\$ 273,617</b>	<b>\$ 276,517</b>	<b>\$ 261,170</b>	<b>\$ 271,065</b>	<b>4%</b>
<u>MAINTENANCE</u>					
Equipment Maintenance	145	1,900	1,900	1,900	0%
<b>SUBTOTAL</b>	<b>\$ 145</b>	<b>\$ 1,900</b>	<b>\$ 1,900</b>	<b>\$ 1,900</b>	<b>0%</b>
-					
<u>PROFESSIONAL SERVICES</u>					
Contractual Services	3,960	2,760	2,760	2,760	0%
Lease Agreements	1,348	1,348	1,348	4,748	252%
Professional Services	9,696	11,518	10,911	11,913	9%
Donation Expenses	27,836	16,000	19,200	15,000	-22%
<b>SUBTOTAL</b>	<b>\$ 42,840</b>	<b>\$ 31,626</b>	<b>\$ 34,219</b>	<b>\$ 34,421</b>	<b>1%</b>
<u>CAPITAL</u>					
Vehicles	-	-	-	35,000	
<b>SUBTOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 35,000</b>	
<b>DEPARTMENT TOTALS</b>	<b>\$ 3,187,928</b>	<b>\$ 3,555,742</b>	<b>\$ 3,655,978</b>	<b>\$ 3,878,983</b>	<b>6%</b>

# MUNICIPAL COURT

## GENERAL FUND



\*Partially funded by Special Revenue.

# MUNICIPAL COURT

## GENERAL FUND

The Municipal Court is responsible for the maintenance of court records on the disposition of cases, the issuance of warrants for those individuals who do not meet their obligations to the court, and the collection of fines. The Municipal Court also provides opportunities for the youth to engage and learn about the legal system through the Teen Court Program. In addition, the court engages in initiatives to promote safety, encourage rehabilitation and prevent recidivism.

### ACCOMPLISHMENTS IN FY2022

#### Goal 2. Safe and livable community for all

- The Court provided Traffic Safety materials that promoted public awareness on road safety and the dangers of distracted or impaired driving year-round. We continued to educate the public by distributing printed Traffic Safety Awareness informational brochures, pamphlets, coloring books, and various digital materials from the Texas Department of Transportation. The Court further enhanced awareness through a Traffic Safety display located in the City Hall atrium by setting up an informational desk for visitors with increased visibility of materials.
- The Court's Teen Court Academy continues to grow and thrive with a total of 45 Allen teens graduating from the program since 2020. The eight-month specialized program focuses on educating teens and equipping them with the in-depth knowledge required of Teen Court 'Attorneys' to handle various court cases brought before the Teen Court. We have experienced a growing number of teens ranging from ages 13 to 18 wishing to participate in the program. We're proud to report an additional 205 teens are currently enrolled to participate in our Teen Court Program in Fall 2022.
- The Allen Municipal Court also offers a Specialty Court Program geared towards addressing underlying mental health and/or substance abuse issues experienced by adults as well as teens. Specialty Court Dockets are problem-solving court strategies designed to address the root causes of criminal activity by coordinating efforts of the judiciary, prosecution, defense, treatment, mental health services, and social service agencies. Together, they maintain a critical balance of authority, supervision, support, and encouragement. Unlike other dispositions offered by the Court, participants in the Specialty Dockets are required to appear each month to report to the Court their progress in services to address their individual needs. In the Allen Municipal Court, our specialized dockets support adults and juveniles with Drug and Mental Health issues as well as Veterans with similar issues.

#### Goal 4. High-performing City team providing resident-focused services

- Continue partnering with the NTCOG, through GovPay Services, to provide services which allow the City of Allen Jail an alternative method to process cash bonds for eligible detainees, and for the funds to be transferred easily to the proper agency. This process has been instrumental in eliminating the previous lengthy check processing steps and saving city resources and staff hours.
- Continue expanding the Online Case Resolution system to enable citizens to easily resolve eligible cases without requiring a physical appearance in court. This system helps minimize scheduling or transportation hurdles often experienced by citizens interacting with the Court.

## GENERAL FUND

- Ensure each member of staff continues to further their education by utilizing training resources offered by the Texas Municipal Courts Education Center to achieve Court Clerk Certification status. These certifications will ensure that each Deputy Court Clerk is thoroughly equipped with the specialized knowledge and training required to perform their assigned duties with a high level of competence.
- Ensure the timely submission of state reports and court statistical data to government agencies as required by law.
- Carefully monitor budgetary expenditures to ensure funds are utilized appropriately.
- Continue successful implementation of Virtual Court via Zoom to provide a platform for individuals to access the court and appear before the Judge without being limited by work schedules, transportation, or other concerns.

## OBJECTIVES FOR FY2023

### **Goal 4. High-performing City team providing resident-focused services**

#### **Objective - Develop and maintain proactive City communication policies, strategies, and tools to inform the community**

- Continue increased participation in the statewide Municipal Courts Week and National Night Out program, with enhanced community outreach programs for education on traffic safety and distracted driving.
- Continue to develop and expand court-based educational programs for juvenile and minor participants to ensure compliance with court orders and the timely disposition of cases.
- Strive to increase awareness of the Specialty Court Program options available to all citizens who may benefit from them.

# MUNICIPAL COURT

## GENERAL FUND

## EXPENDITURE SUMMARY

	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE
<u>CLASSIFICATION</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>vs. FY22</u>
Personnel Services	774,201	842,007	864,435	907,380	5%
Operations	94,108	122,272	119,592	106,152	-11%
Supplies	4,857	5,600	6,100	6,100	0%
Professional Services	25,197	36,000	33,500	33,500	0%
<b>DEPARTMENT TOTAL</b>	<b>\$ 898,363</b>	<b>\$ 1,005,879</b>	<b>\$ 1,023,627</b>	<b>\$ 1,053,132</b>	<b>3%</b>

## PERSONNEL SUMMARY

	2020-2021	2021-2022	2021-2022	2022-2023	
<u>FULL TIME</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>CHANGE</u>
Municipal Court Judge	1	1	1	1	0
Municipal Court Administrator	1	1	1	1	0
Municipal Court Supervisor	1	1	1	1	0
Juvenile Case Manager	1	1	1	1	0
Senior Deputy Court Clerk	3	3	3	3	0
Deputy Court Clerk	3	3	3	3	0
<b>TOTAL FULL TIME</b>	<b>10</b>	<b>10</b>	<b>10</b>	<b>10</b>	<b>0</b>
<b>TOTAL FULL-TIME-EQUIVALENT</b>	<b>10</b>	<b>10</b>	<b>10</b>	<b>10</b>	<b>0</b>

## EXPENDITURE DETAIL

	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE
<u>PERSONNEL SERVICES</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>vs. FY22</u>
Salaries	551,464	603,190	621,591	645,494	4%
Longevity	2,804	2,932	2,932	2,944	0%
Overtime	2,027	3,000	3,000	3,000	0%
FICA	40,846	44,593	46,001	46,903	2%
TMRS	82,077	91,371	94,131	95,830	2%
Worker's Compensation	1,146	1,256	1,115	1,076	-3%
Health Insurance	83,845	84,840	84,840	101,813	20%
Health Savings	1,512	1,598	1,598	1,058	-34%
Dental Insurance	7,174	7,670	7,670	7,670	0%
Long-term Disability	631	742	742	726	-2%
Life Insurance	447	587	587	524	-11%
Flexible Spending	228	228	228	342	50%
<b>SUBTOTAL</b>	<b>\$ 774,201</b>	<b>\$ 842,007</b>	<b>\$ 864,435</b>	<b>\$ 907,380</b>	<b>5%</b>
<u>OPERATIONS</u>					
Service Costs	5,066	6,600	6,600	6,600	0%
Copier Lease	4,509	7,200	1,320	1,320	0%
Copier Usage	-	-	1,200	1,200	0%
Technology Maintenance	62,896	76,770	76,770	63,270	-18%
Travel & Training	4,871	12,400	13,400	13,400	0%
Dues & Subscriptions	948	1,250	1,250	1,250	0%
Postage & Freight	5,953	5,000	5,000	5,000	0%
Outside Printing	842	1,500	2,500	2,500	0%
Insurance	6,893	7,732	7,732	7,792	1%
Juvenile Case Manager Expenses	2,130	3,820	3,820	3,820	0%
<b>SUBTOTAL</b>	<b>\$ 94,108</b>	<b>\$ 122,272</b>	<b>\$ 119,592</b>	<b>\$ 106,152</b>	<b>-11%</b>

# MUNICIPAL COURT

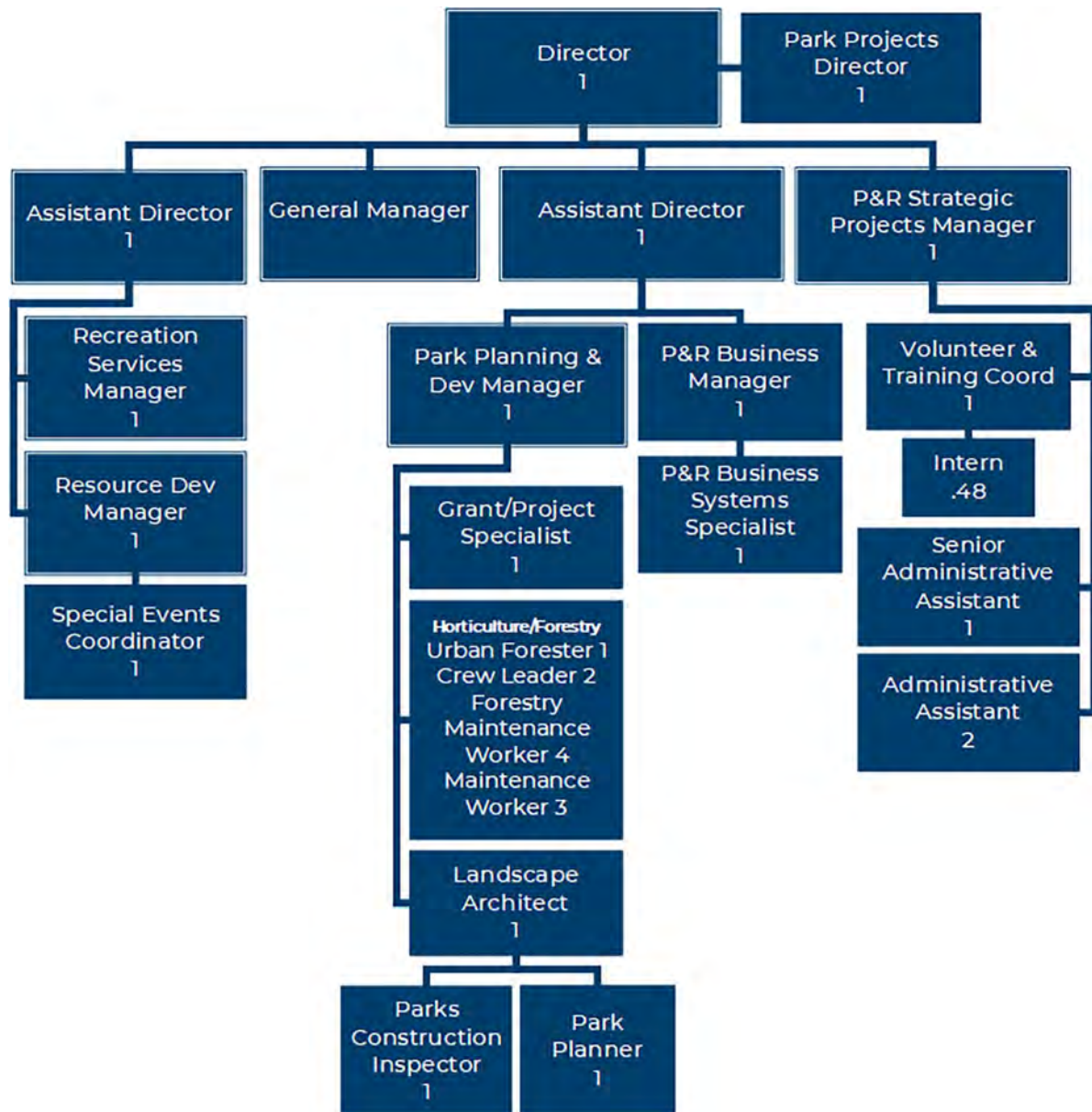
## GENERAL FUND

## EXPENDITURE DETAIL - CONTINUED

		2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE
		<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	vs. FY22
<u>SUPPLIES</u>						<u>AMENDED</u>
General Supplies		4,857	5,600	6,100	6,100	0%
<b>SUBTOTAL</b>	<b>\$</b>	<b>4,857</b>	<b>\$ 5,600</b>	<b>\$ 6,100</b>	<b>\$ 6,100</b>	<b>0%</b>
<u>PROFESSIONAL SERVICES</u>						
Contractual Services		1,895	4,000	1,500	1,500	0%
Professional Services		23,302	32,000	32,000	32,000	0%
<b>SUBTOTAL</b>	<b>\$</b>	<b>25,197</b>	<b>\$ 36,000</b>	<b>\$ 33,500</b>	<b>\$ 33,500</b>	<b>0%</b>
<b>DEPARTMENT TOTALS</b>	<b>\$</b>	<b>898,363</b>	<b>\$ 1,005,879</b>	<b>\$ 1,023,627</b>	<b>\$ 1,053,132</b>	<b>3%</b>

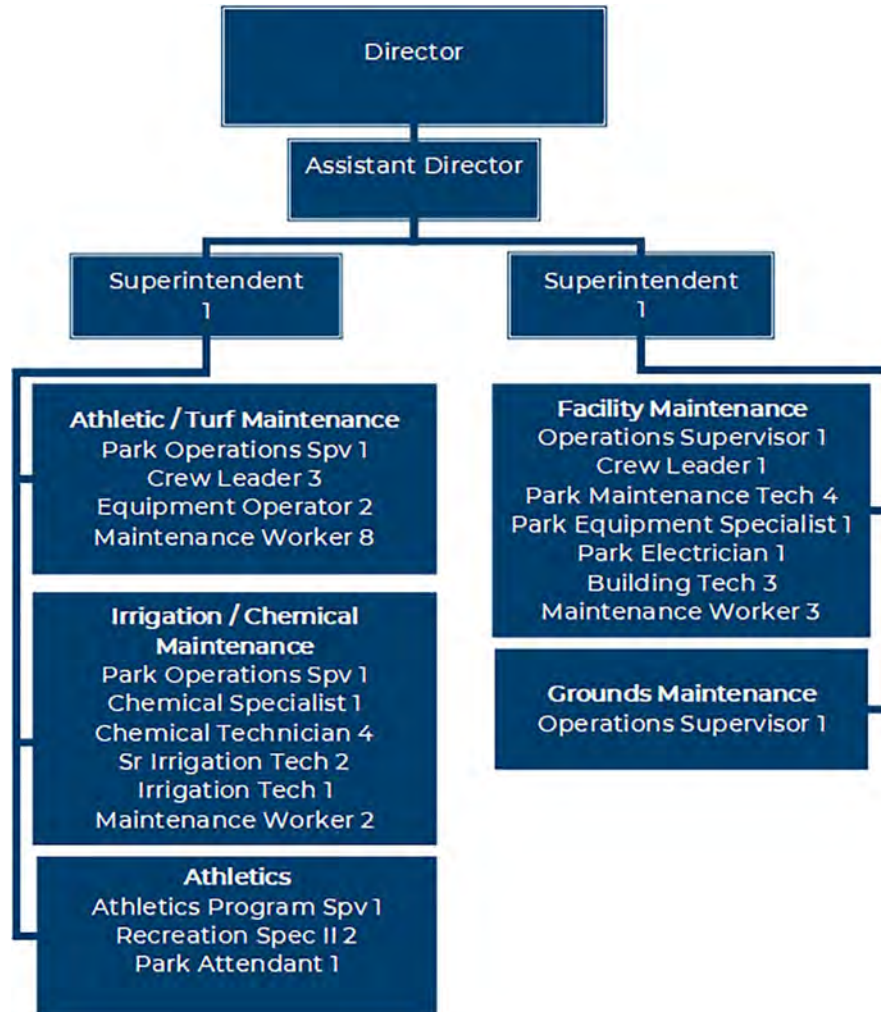
# PARKS & RECREATION: ADMINISTRATION

GENERAL FUND



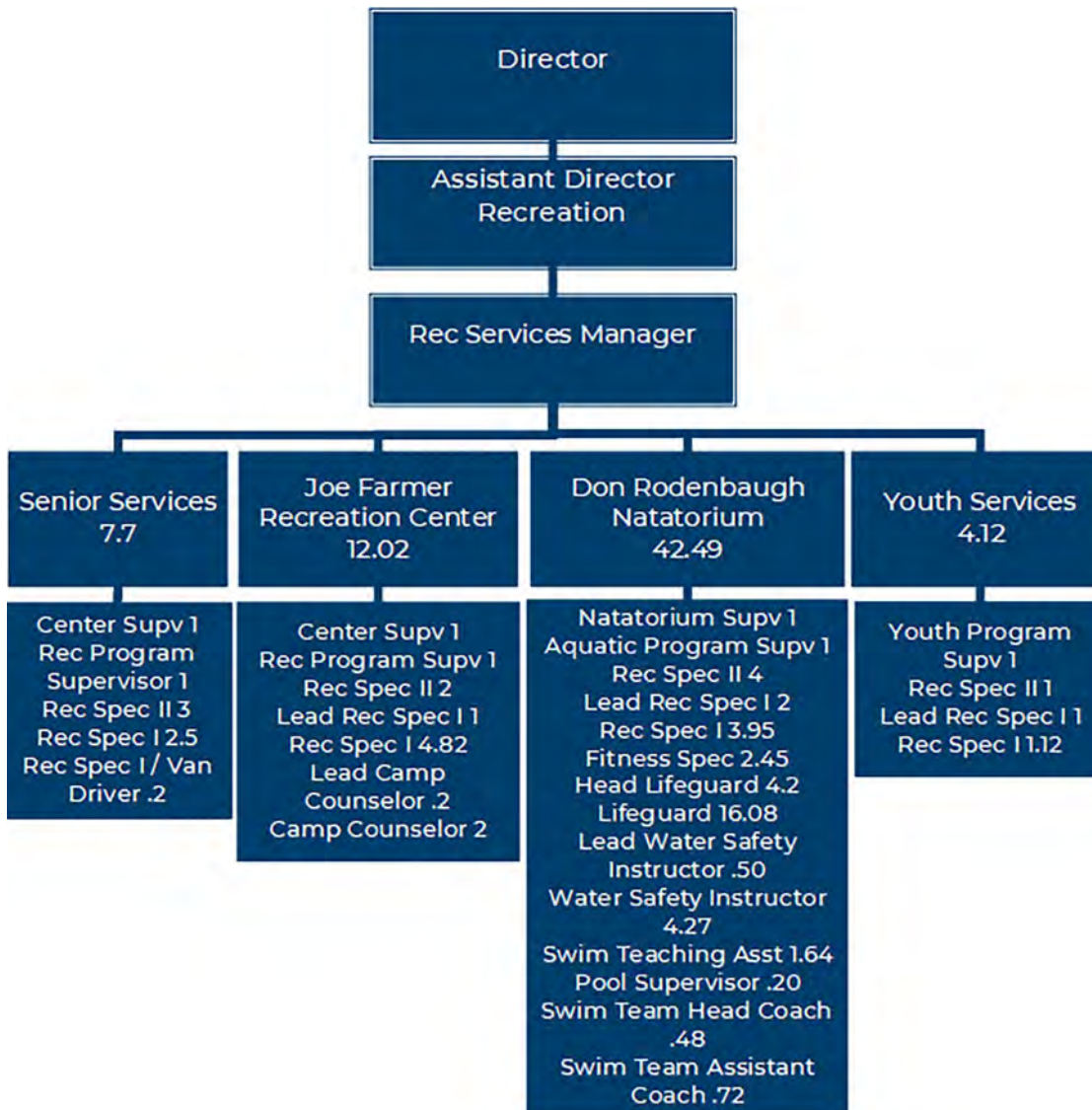
# PARKS & RECREATION: PARKS

GENERAL FUND



# PARKS & RECREATION: RECREATION

GENERAL FUND



# PARKS & RECREATION

## GENERAL FUND

The Parks and Recreation Department (PARD) strives to provide park facilities and recreation programs that enhance the aesthetic value of the City and help our citizens more fully enjoy living in Allen. The department's vision statement is: *"Deliver innovative and responsive service to create experiences which engage interests, encourage play, inspire learning, improve wellness, provide entertainment and foster economic growth for all of Allen."*

### ACCOMPLISHMENTS IN FY2022

#### Goal 1. Financially Sound and Transparent City Government

##### Objective – Deliver City services in the most cost-effective and efficient manner

- Parks and Recreation Fee Schedule was restructured and simplified and adopted by City Council.
- Initiated preparations for NRPA re-accreditation submission in FY24.
- Replaced infield clay at Ford Park softball fields with a new material to reduce cancellations and improve playability after light rain events.

##### Objective – Have diversified revenue sources for the City

- Submitted annual Grants Report to City Council.
- Awarded Texas Parks and Wildlife Department grant in the amount of \$300,000 for the construction of Rowlett Trail (seg C-4\* - C-5\*).
- Applied for a Collin County grant in the amount of \$500,000 for the purchase of additional park land.

#### Goal 2. Safe and Livable Community for All

##### Objective – Invest in maintaining and upgrading the City's infrastructure and facilities

- Completed development of the Parks, Recreation, and Open Space Master Plan and submitted to City Council for adoption.
- Completed installation of pollinator signage at Reed Park.
- Completed design and initiated construction of Rolling Hills Park Expansion.
- Initiated design of the Dog Park.
- Completed initial development of the PARD equipment replacement plan.

##### Objective – Maintain and enhance Allen community/recreation centers

- Initiated development of divisional 3-year business plans.
- Completed utility and exterior structural construction for Stephen G. Terrell Recreation Center.
- Initiated design of the replacement slide at Don Rodenbaugh Natatorium.
- Initiated the Vision 2023 process / performance improvement initiative.

##### Objective – Maintain and expand the connectivity of the Allen trail system

- Continued negotiations with Montgomery Farm regarding public trail access.
- Continued implementation of trail marker program.
- Initiated construction of the Bethany Lakes Park loop trail.
- Initiated construction of the Stephen G. Terrell Park boundary trail.
- Completed construction of the Ridgeview Drive trail connections.

**Objective – Maintain the reputation as a family-friendly community and a preferred place to live in the DFW metroplex**

- Completed restoration of the steam locomotive at the Allen Heritage Depot.
- Hosted the 2021 (October) Arbor Day celebration at Glendover Park and plan the 2022 event.

**Goal 4. High-Performing City Team providing resident-focused services**

- Coordinated with the Engineering Department and TxDOT to initiate design of the Allen Gateway decorative fence / Landscape project.
- Coordinated with the Engineering Department and TxDOT to complete the design of pedestrian access for the US75 / Ridgeview interchange.

**Goal 5. Engaged and connected Allen community**

- Established community engagement metric to gauge citizenry interaction with PARD programs and facilities.

**OBJECTIVES FOR FY2023****Goal 1. Financially Sound and Transparent City Government****Objective – Deliver City services in the most cost-effective and efficient manner**

- Complete review and revision of Parks and Recreation Ordinance and submit to City Council for adoption.
- Continue preparations for NRPA re-accreditation submission in FY24.
- Initiate department dashboard development.
- Implement development of an Urban forestry Management Plan.

**Goal 2. Safe and Livable Community for All****Objective – Invest in maintaining and upgrading the City's infrastructure and facilities**

- Complete the Heritage Village restoration project.
- Re-bid the Allen Station Playground replacement project.
- Initiate the master plan process for the redevelopment of Ford Park.
- Submit Molsen Farm Master Plan to City Council for adoption.
- Complete Rolling Hills Park expansion.
- Secure consultant to conduct system wide erosion management study.
- Complete construction of Dog Park.
- Continue refining the PARD equipment replacement plan and implement operation in Cityworks software.

**Objective – Maintain and enhance Allen community/recreation centers**

- Review and revise the Recreation Services Plan and submit to City Council for adoption and inclusion into the Parks, Recreation, and Open Space Master Plan.
- Complete construction of Stephen G. Terrell Community Center and begin operations.
- Complete replacement of the slide at Don Rodenbaugh Natatorium.
- Conduct a security camera feasibility study for various PARD locations.

**Objective – Maintain and expand the connectivity of the Allen trail system**

- Conclude negotiations with Montgomery Farm and implement agreement regarding public trail access.
- Complete construction of Molsen Farm Trailhead.
- Continue implementation of trail marker program.

## GENERAL FUND

- Complete construction of Bethany Lakes Park loop trail.

**Objective – Maintain the reputation as a family-friendly community and a preferred place to live in the DFW metroplex**

- Host the 2022 (October) Arbor Day celebration as part of maintaining Tree City USA status and plan the 2023 event.

**Objective - Maintain and expand the connectivity of the Allen trail system**

- Complete construction of the Stephen G. Terrell Park boundary trail.

**Goal 4. High-performing City team providing resident-focused services**

- Coordinate with the Engineering Department and TxDOT to initiate construction of the Allen Gateway decorative fence / Landscape project.
- Coordinated with the Engineering Department and TxDOT to initiate construction of pedestrian access for the US75 / Ridgeview interchange.

# PARKS & RECREATION

## GENERAL FUND

## EXPENDITURE SUMMARY

	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE
<u>CLASSIFICATION</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>vs. FY22</u>
Personnel Services	8,467,451	9,610,620	9,977,152	11,768,859	18%
Operations	2,967,454	3,657,557	3,738,377	3,774,525	1%
Supplies	342,201	551,261	585,261	387,882	-34%
Maintenance	817,922	800,966	762,151	879,948	15%
Professional Services	1,687,370	1,987,028	1,983,428	2,434,372	23%
Capital	70,361	-	34,565	-	-100%
<b>DEPARTMENT TOTAL</b>	<b>\$ 14,352,759</b>	<b>\$ 16,607,432</b>	<b>\$ 17,080,934</b>	<b>\$ 19,245,586</b>	<b>13%</b>

## PERSONNEL SUMMARY

	2020-2021	2021-2022	2021-2022	2022-2023	
<u>FULL TIME</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>CHANGE</u>
Director	1	1	1	1	0
Assistant Director	2	2	2	2	0
Director Parks Projects	0	0	1	1	0
Parks Planning and Dev. Manager	1	1	1	1	0
Recreation Services Manager	1	1	1	1	0
Superintendent	2	2	2	2	0
Landscape Architect	1	1	1	1	0
Parks & Rec. Business Manager	1	1	1	1	0
Resource Development Manager	1	1	1	1	0
SGT Facilities Manager	0	0	1	1	0
Natatorium Supervisor I	1	1	1	1	0
Assistant Facility Manager	0	0	0	1	1
Building Operations Supervisor	0	0	0	1	1
Center Supervisor	2	2	2	2	0
Parks Operation Supervisor	4	4	4	4	0
Urban Forester	1	1	1	1	0
Park Planner	1	1	1	1	0
Aquatic Program Supervisor	1	1	1	1	0
Athletic Program Supervisor	1	1	1	1	0
Asst Customer Service Supervisor	0	0	0	1	1
Asst Recreation Supervisor - Fitness	0	0	0	1	1
Asst Recreation Supervisor - Programs	0	0	0	1	1
Business Development Supervisor	0	0	0	1	1
Parks & Rec Strategic Projects Manager	1	1	1	1	0
Recreation Program Supervisor	2	2	2	3	1
Special Events Coordinator	1	1	1	1	0
Youth Program Supervisor	1	1	1	1	0
Grant/Project Specialist	1	1	1	1	0
Parks Construction Inspector	1	1	1	1	0
Volunteer and Training Coordinator	1	1	1	1	0
Customer Service Supervisor	0	0	0	1	1
Chemical Specialist	1	1	1	1	0
Crew Leader	6	6	6	6	0
Parks Specialist	1	1	0	0	0
Parks Electrician	0	0	1	1	0
Recreation Specialist II	12	12	12	12	0
Senior Administrative Assistant	1	1	1	1	0
Accounting Technician	0	0	0	1	1

## GENERAL FUND

## PERSONNEL SUMMARY

	2020-2021	2021-2022	2021-2022	2022-2023	
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>CHANGE</u>
Chemical Technician	4	4	4	4	0
Equipment Operator	2	2	2	2	0
Senior Irrigation Technician	2	2	2	2	0
Building Technician	3	3	3	3	0
Irrigation Technician	1	1	1	1	0
Parks & Rec Business Systems Specialist	1	1	1	1	0
Parks Equipment Specialist	1	1	1	1	0
Parks Maintenance Technician	4	4	4	4	0
Forestry Maintenance Worker	4	4	4	4	0
Administrative Assistant	2	2	2	3	1
Maintenance Worker	16	16	16	16	0
Head Lifeguard	4	4	3	3	0
Lead Recreation Specialist I	4	4	4	4	0
<b>TOTAL FULL TIME</b>	<b>98</b>	<b>98</b>	<b>99</b>	<b>109</b>	<b>10</b>
<u>PART TIME</u>					
Customer Service Lead	0	0	0	3.08	3.08
Fitness Specialist	2.45	2.45	2.45	8.61	6.16
Intern	0.5	0.5	0.5	0.5	0
Lead Water Safety Instructor	0.5	0.5	0.5	0.5	0
Recreation Specialist I CDL	0.7	0.7	0.2	0.2	0
Aquatic Program Supervisor	10.47	10.47	10.97	10.97	0
Customer Service Representative	0	0	0	9.26	9.26
Park Attendant	1	1	1	1	0
Group Exercise Coordinator	0	0	0	0.48	0.48
Personal Trainer	0	0	0	2.25	2.25
Lead Child Watch Supervisor	0	0	0	1.63	1.63
Child Watch Team Member	0	0	0	12.41	12.41
Party Host	0	0	0	2.88	2.88
Concession Stand Attendant	0	0	0	4.8	4.8
<b>TOTAL PART TIME</b>	<b>15.62</b>	<b>15.62</b>	<b>15.62</b>	<b>58.57</b>	<b>42.95</b>
<u>SEASONAL / TEMPORARY</u>					
Seasonal - Pool Supervisor	0.2	0.2	0.2	0.2	0
Seasonal - Head Lifeguard	0.2	0.2	1.2	1.2	0
Seasonal - Swim Team Head Coach	0.48	0.48	0.48	0.48	0
Seasonal - Water Safety Instructor	5.63	5.63	4.27	4.27	0
Seasonal - Lifeguard	16.08	16.08	16.08	16.08	0
Seasonal - Swim Team Assistant Coach	0.72	0.72	0.72	0.72	0
Seasonal - Swim Teaching Assistant	2.28	2.28	1.64	1.64	0
Temp - Recreation Specialist I	1.42	1.42	1.42	1.42	0
Temp - Lead Camp Counselor	0.2	0.2	0.2	0.5	0.3
Temp - Camp Counselor	2	2	2	8.23	6.23
<b>TOTAL SEASONAL / TEMPORARY</b>	<b>29.21</b>	<b>29.21</b>	<b>28.21</b>	<b>34.74</b>	<b>6.53</b>
<b>TOTAL FULL-TIME-EQUIVALENT</b>	<b>142.83</b>	<b>142.83</b>	<b>142.83</b>	<b>202.31</b>	<b>59.48</b>

## EXPENDITURE DETAIL

	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	vs. FY22
<u>PERSONNEL SERVICES</u>					<u>AMENDED</u>
Salaries	5,820,239	6,625,908	6,888,686	8,219,598	19%
Longevity	41,094	42,281	42,281	41,297	-2%
Overtime	135,709	187,713	187,713	196,618	5%

# PARKS & RECREATION

## GENERAL FUND

## EXPENDITURE DETAIL - CONTINUED

	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE
	ACTUAL	BUDGET	AMENDED	BUDGET	vs. FY22
					AMENDED
<b>PERSONNEL SERVICES - CONTINUED</b>					
FICA	437,724	501,185	521,309	617,468	18%
TMRS	863,164	1,027,737	1,067,164	1,244,260	17%
Worker's Compensation	100,761	116,094	103,488	117,027	13%
Health Insurance	965,094	996,343	1,053,152	1,213,870	15%
Health Savings	30,866	32,621	32,621	28,043	-14%
Dental Insurance	62,397	68,156	68,156	77,590	14%
Long-term Disability	5,888	6,869	6,869	7,468	9%
Life Insurance	3,474	4,630	4,630	4,309	-7%
Flexible Spending	1,041	1,083	1,083	1,311	21%
<b>SUBTOTAL</b>	<b>\$ 8,467,451</b>	<b>\$ 9,610,620</b>	<b>\$ 9,977,152</b>	<b>\$ 11,768,859</b>	<b>18%</b>
<b>OPERATIONS</b>					
Phone/ Data Connectivity	52,971	50,620	50,620	50,620	0%
Fuel	64,312	110,984	76,081	79,625	5%
Water	1,052,983	1,100,000	1,100,000	1,136,000	3%
Natural Gas	60,457	89,924	89,924	89,924	0%
Electricity	522,218	539,800	647,760	647,760	0%
Service Costs	14,999	17,000	17,200	17,000	-1%
Copier Lease	15,948	21,218	6,820	6,820	0%
Copier Usage	-	-	7,400	7,400	0%
Technology Maintenance	46,592	50,023	50,023	50,023	0%
Rolling Stock Replacement	168,492	179,416	179,416	-	-100%
Travel & Training	45,095	114,124	108,619	133,414	23%
Dues & Subscriptions	40,050	52,967	53,519	60,967	14%
Uniforms	38,524	63,103	65,203	77,501	19%
Postage & Freight	1,356	2,000	1,850	1,850	0%
Advertising	34,364	30,000	30,000	30,000	0%
Rentals	18,963	13,064	13,064	13,064	0%
Outside Printing	1,517	2,250	3,000	2,250	-25%
Meetings & Receptions	6,098	2,888	5,888	5,888	0%
Insurance	203,585	242,552	242,552	221,948	-8%
Notices Required by Law	1,581	1,029	1,029	1,029	0%
Class & Day Camp Expenditures	243,805	365,716	412,112	390,612	-5%
Special Events	82,410	262,480	251,217	409,580	63%
Purchase - Concessions	11,849	39,393	18,074	26,974	49%
Purchase - Retail	2,738	2,032	2,032	2,032	0%
Cemetery Expenditures	10,472	18,351	18,351	18,351	0%
Marketing Expenditures	5,757	7,163	7,163	42,433	492%
Allen USA Expenses	220,318	279,460	279,460	251,460	-10%
<b>SUBTOTAL</b>	<b>\$ 2,967,454</b>	<b>\$ 3,657,557</b>	<b>\$ 3,738,377</b>	<b>\$ 3,774,525</b>	<b>1%</b>
<b>SUPPLIES</b>					
IT - Small Equipment	1,256	4,300	4,300	4,300	0%
General Supplies	250,596	385,081	355,581	177,241	-50%
Small Tools & Minor Equipment	42,580	89,077	157,577	132,916	-16%
Medical & Chemical Supply	28,870	48,023	48,023	52,195	9%
COAST Expense	18,899	24,780	19,780	21,230	7%
<b>SUBTOTAL</b>	<b>\$ 342,201</b>	<b>\$ 551,261</b>	<b>\$ 585,261</b>	<b>\$ 387,882</b>	<b>-34%</b>

# PARKS & RECREATION

## GENERAL FUND

## EXPENDITURE DETAIL - CONTINUED

	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE vs. FY22
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>AMENDED</u>
<u>MAINTENANCE</u>					
Facility Maintenance	685,315	622,824	599,009	719,793	20%
Vehicle Maintenance	62,783	53,651	53,651	53,651	0%
Equipment Maintenance	69,791	124,491	109,491	106,504	-3%
Small Repairs & Maintenance	33	-	-	-	
<b>SUBTOTAL</b>	<b>\$ 817,922</b>	<b>\$ 800,966</b>	<b>\$ 762,151</b>	<b>\$ 879,948</b>	<b>15%</b>
<u>PROFESSIONAL SERVICES</u>					
Contractual Services	702,644	821,168	819,668	1,203,292	47%
Lease Agreements	3,014	-	-	-	
Professional Services	27,316	67,538	65,438	110,792	69%
Contract Mowing	954,396	1,098,322	1,098,322	1,120,288	2%
<b>SUBTOTAL</b>	<b>\$ 1,687,370</b>	<b>\$ 1,987,028</b>	<b>\$ 1,983,428</b>	<b>\$ 2,434,372</b>	<b>23%</b>
<u>CAPITAL</u>					
Machinery & Equipment	70,361	-	34,565	-	-100%
<b>SUBTOTAL</b>	<b>\$ 70,361</b>	<b>\$ -</b>	<b>\$ 34,565</b>	<b>\$ -</b>	<b>-100%</b>
<b>DEPARTMENT TOTALS</b>	<b>\$ 14,352,759</b>	<b>\$ 16,607,432</b>	<b>\$ 17,080,934</b>	<b>\$ 19,245,586</b>	<b>13%</b>

## ACCOUNT DETAIL

	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE vs. FY22
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>AMENDED</u>
<b>Items here are funded by antenna revenue:</b>					
Cultural Arts Programs - Arts Alliance	38,500	70,000	70,000	70,000	0%
Allen USA Celebration	220,318	279,460	279,460	251,460	-10%
Philharmonic Symphony	75,000	75,000	75,000	75,000	0%
Summer Sounds	4,955	21,475	21,475	21,475	0%
Public Art Projects	105	13,000	13,000	13,000	0%
<b>TOTAL</b>	<b>\$ 338,878</b>	<b>\$ 458,935</b>	<b>\$ 458,935</b>	<b>\$ 430,935</b>	<b>-6%</b>

## CAPITAL EXPENDITURE LIST\*

	2020-2021	2021-2022	2021-2022	2022-2023	vs. FY22
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>AMENDED</u>
<u>MACHINERY &amp; EQUIPMENT</u>					
Christmas Tree Replacement	70,361	-	-	-	
Trailer for Scissor Lift	-	-	18,815	-	-100%
Forestry Trailer	-	-	7,510	-	-100%
Trailer	-	-	8,240	-	-100%
<b>SUBTOTAL</b>	<b>\$ 70,361</b>	<b>\$ -</b>	<b>\$ 34,565</b>	<b>\$ -</b>	<b>-100%</b>

\*The items listed are non-recurring capital expenses based on increased service to the community.

# ALLEN EVENT CENTER

## GENERAL FUND



# ALLEN EVENT CENTER

## GENERAL FUND

The Allen Event Center consists of the main arena and support facilities, the Allen Community Ice Rink, the south parking structure, and shared ownership of the north parking structure with The Village at Allen. The Center hosts a variety of events ranging from professional and amateur athletics, concerts and family shows, trade shows, graduation ceremonies and even private events. These functions are estimated to have an economic impact of over \$12,000,000 annually.

### ACCOMPLISHMENTS IN FY2022

#### Goal 2. Safe and livable community for all

##### Objective - Invest in maintaining and upgrading the City's infrastructure and facilities

- Initiated review of the center's mechanical systems.
- Completed replacement of the arena's east end retractable seating.
- Hosted two CUTX Event Center/ Marriott crossover events.
- Created promotional video to draw additional third-party events.

#### Goal 5. Engaged and connected Allen community

##### Objective- Celebrate the cultural growth of Allen by supporting community events and festivals

- Hosted a six-day South Asian cultural event.

### OBJECTIVES FOR FY2023

#### Goal 1. Financially Sound and Transparent City Government

##### Objective - Deliver City services in the most cost-effective and efficient manner

- Complete replacement of food and beverage point of sale system.

#### Goal 2. Safe and livable community for all

##### Objective- Invest in maintaining and upgrading the City's infrastructure and facilities

- Initiate implementation of the findings of the Center's mechanical systems review.
- Initiate the planning process for the replacement of the arena's bowl retractable seating.

#### Goal 3. Vibrant community with lively destinations and successful commercial centers

##### Objective - Maintain and enhance CUTX Event Center as a successful asset contributing to our Allen community

- Integrate the CUTX Event Center budget into the Allen Community Development Corporation.
- Partner with the Marriott to book three fiscally feasible crossover events.
- Market CUTX Event Center through industry trade groups and agencies to attract shows and corporate events.
- Research non-traditional off-ice programming with the intent of creating new and diversified revenue sources.

#### Goal 5. Engaged and connected Allen community

##### Objective - Celebrate the cultural growth of Allen by supporting community events and festivals

- Continue to seek out and book cultural events that are fiscally feasible.

# ALLEN EVENT CENTER

## GENERAL FUND

## EXPENDITURE SUMMARY

CLASSIFICATION	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE
	ACTUAL	BUDGET	AMENDED	BUDGET	vs. FY22 AMENDED
Personnel	2,551,030	2,934,638	2,868,252	-	-100%
Operations	1,750,967	2,115,344	2,021,934	-	-100%
Supplies	161,178	146,962	153,083	-	-100%
Maintenance	430,777	388,227	1,325,733	-	-100%
Professional Services	1,586,570	1,765,809	2,294,507	-	-100%
Capital	6,000	-	-	-	-
<b>DEPARTMENT TOTAL</b>	<b>\$ 6,486,522</b>	<b>\$ 7,350,980</b>	<b>\$ 8,663,509</b>	<b>\$ -</b>	<b>-100%</b>

## PERSONNEL SUMMARY

FULL TIME	2020-2021	2021-2022	2021-2022	2022-2023
	ACTUAL	BUDGET	AMENDED	BUDGET
General Manager	1	1	1	0
Assistant General Manager	2	2	2	0
Booking and Events Director	1	1	1	0
Center Supervisor	1	1	1	0
Food & Beverage Director	1	1	1	0
Food & Beverage Manager	1	1	1	0
Ice Rink Program Supervisor	1	1	1	0
Technical Services Manager	1	1	1	0
AEC Analyst	1	1	1	0
Senior Marketing Coordinator	1	1	1	0
Box Office Supervisor	1	1	1	0
Executive Chef	1	1	1	0
Audio/Visual Specialist	1	1	1	0
Guest Services Supervisor	1	1	1	0
Crew Leader	1	1	1	0
Event Specialist	1	1	1	0
Recreation Specialist II	3	3	3	0
Ice Operations Coordinator	1	1	1	0
Building Technician	2	2	2	0
Conversion Specialist	1	1	0	0
Operations Specialist	0	0	1	0
Business Support Specialist	1	1	1	0
Lead Box Office Attendant	1	1	1	0
Administrative Assistant	1	1	1	0
Premium Level Specialist	0	0	1	0
Premium Level Coordinator	1	1	0	0
Food & Beverage Coordinator	2	2	2	0
Sous Chef	1	1	1	0
Lead Event Attendant	2	2	2	0
<b>TOTAL FULL TIME</b>	<b>33</b>	<b>33</b>	<b>33</b>	<b>0</b>

# ALLEN EVENT CENTER

## GENERAL FUND

## PERSONNEL SUMMARY - CONTINUED

	2020-2021	2021-2022	2021-2022	2022-2023	
<u>FULL TIME</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>CHANGE</u>
Lead Cash Room Attendant	0.5	0.5	0.5	0	-0.5
Production Technician	0.5	0.5	0.5	0	-0.5
Lead Recreation Specialist I	1.44	1.44	1.44	0	-1.44
Box Office Attendant	0.02	0.02	0.02	0	-0.02
Recreation Specialist I	2.37	2.37	2.37	0	-2.37
Lead Event Attendant	0.5	0.5	0.5	0	-0.5
Receptionist	0.45	0.45	0.45	0	-0.45
Cash Room Attendant	0.57	0.57	0.57	0	-0.57
Lead Concession/Merchandise	0.69	0.69	0.69	0	-0.69
Food & Beverage Specialist	0.86	0.86	0.86	0	-0.86
Ice Rink Attendant	1.8	1.8	1.8	0	-1.8
<b>TOTAL PART TIME</b>	<b>9.7</b>	<b>9.7</b>	<b>9.7</b>	<b>0</b>	<b>-9.7</b>
<b>TOTAL FULL-TIME-EQUIVALENT</b>	<b>42.7</b>	<b>42.7</b>	<b>42.7</b>	<b>0</b>	<b>-42.7</b>

## EXPENDITURE DETAIL

	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	vs. FY22 <u>AMENDED</u>
<u>PERSONNEL SERVICES</u>					
Salaries	1,770,830	2,004,681	1,994,523	-	-100%
Longevity	9,061	9,292	9,292	-	-100%
Overtime	13,163	83,000	48,000	-	-100%
FICA	130,541	153,681	150,909	-	-100%
TMRS	267,943	314,587	307,288	-	-100%
Worker's Compensation	33,664	35,061	33,844	-	-100%
Health Insurance	291,882	300,512	290,572	-	-100%
Health Savings Account	10,559	7,912	7,912	-	-100%
Dental Insurance	19,980	21,916	21,916	-	-100%
Long-term Disability	1,952	2,219	2,219	-	-100%
Life Insurance	1,056	1,378	1,378	-	-100%
Flexible Spending	399	399	399	-	-100%
<b>SUBTOTAL</b>	<b>2,551,030</b>	<b>2,934,638</b>	<b>2,868,252</b>	<b>-</b>	<b>-100%</b>
<u>OPERATIONS</u>					
Phone/ Data Connectivity	8,147	7,910	7,910	-	-100%
Water	41,468	45,788	45,788	-	-100%
Natural Gas	196,936	197,592	197,592	-	-100%
Electricity	441,644	462,000	462,000	-	-100%
Service Costs	4,971	9,000	9,000	-	-100%
Copier Lease	5,516	7,200	2,500	-	-100%
Copier Usage	-	-	3,300	-	-100%
Technology Maintenance	21,313	26,400	26,400	-	-100%
Travel & Training	595	30,443	17,533	-	-100%
Dues & Subscriptions	13,409	47,009	51,085	-	-100%
Uniforms	5,027	14,500	13,825	-	-100%
Postage & Freight	-	150	300	-	-100%

## GENERAL FUND

## EXPENDITURE DETAIL - CONTINUED

	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE vs. FY-
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>AMENDED</u>
Advertising	2,861	2,500	4,200	-	-100%
Rentals	86,477	74,864	74,204	-	-100%
Outside Printing	79	8,350	11,275	-	-100%
Meetings & Receptions	243	250	21	-	-100%
Insurance	160,332	164,263	164,263	-	-100%
Notices Required by Law	772	650	150	-	-100%
Liquor State Tax Expenses	23,192	50,116	31,681	-	-100%
Class/ Day Camp Expenses	149,986	177,223	159,619	-	-100%
Events/ Activities	953	4,211	16,410	-	-100%
Purchase - Concessions	164,757	231,000	276,000	-	-100%
Liquor Supply Expenses	87,127	150,000	125,000	-	-100%
Purchase - Retail	41,362	17,237	25,237	-	-100%
Economic Grant Expenses	219,501	343,688	213,641	-	-100%
Marketing Expense	8,236	18,000	18,000	-	-100%
Admin Fee Expenditure	66,063	25,000	65,000	-	-100%
<b>SUBTOTAL</b>	<b>\$ 1,750,967</b>	<b>\$ 2,115,344</b>	<b>\$ 2,021,934</b>	<b>\$ -</b>	<b>-100%</b>
<u>SUPPLIES</u>					
IT-Small Equipment	3,432	9,000	9,000	-	-100%
General Supplies	105,232	60,508	57,008	-	-100%
Small Tools & Minor Equipment	52,514	77,454	87,075	-	-100%
<b>SUBTOTAL</b>	<b>\$ 161,178</b>	<b>\$ 146,962</b>	<b>\$ 153,083</b>	<b>\$ -</b>	<b>-100%</b>
<u>MAINTENANCE</u>					
Facility Maintenance	364,442	343,898	1,280,623	-	-100%
Vehicle Maintenance	26	30	110	-	-100%
Equipment Maintenance	66,309	44,299	45,000	-	-100%
<b>SUBTOTAL</b>	<b>\$ 430,777</b>	<b>\$ 388,227</b>	<b>\$ 1,325,733</b>	<b>\$ -</b>	<b>-100%</b>
<u>PROFESSIONAL SERVICES</u>					
Contractual Services	1,243,715	1,306,700	1,761,400	-	-100%
Lease Agreements	2,229	2,200	2,200	-	-100%
Professional Services	340,626	456,909	530,907	-	-100%
<b>SUBTOTAL</b>	<b>\$ 1,586,570</b>	<b>\$ 1,765,809</b>	<b>\$ 2,294,507</b>	<b>\$ -</b>	<b>-100%</b>
<u>CAPITAL</u>					
Machinery & Equipment	6,000	-	-	-	-
<b>SUBTOTAL</b>	<b>\$ 6,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>
<b>DEPARTMENT TOTALS</b>	<b>\$ 6,486,522</b>	<b>\$ 7,350,980</b>	<b>\$ 8,663,509</b>	<b>\$ -</b>	<b>-100%</b>

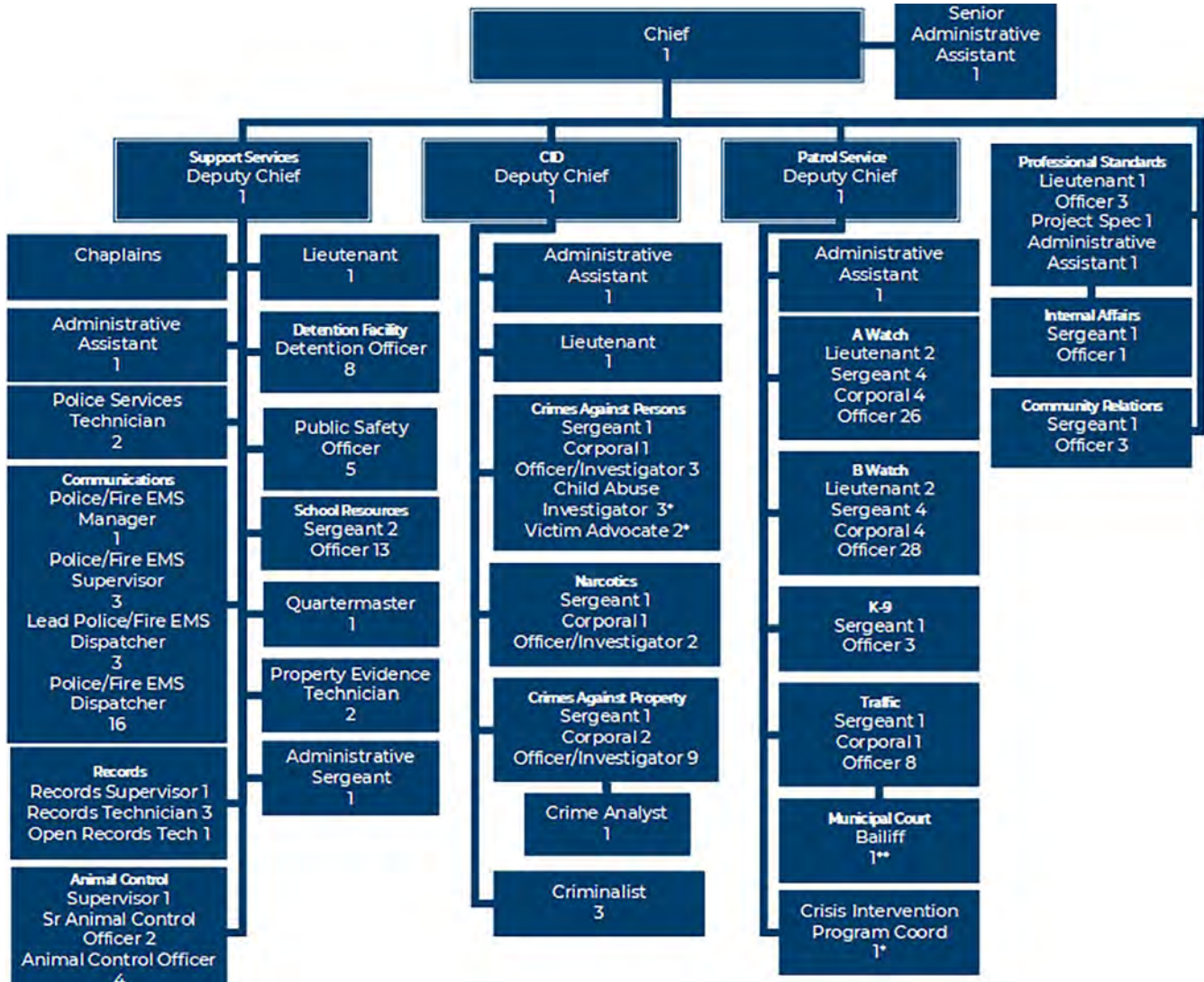
## CAPITAL EXPENDITURE LIST\*

	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE vs. FY22
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>AMENDED</u>
<u>MACHINERY &amp; EQUIPMENT</u>					
Ice Edger	6,000	-	-	-	-
<b>SUBTOTAL</b>	<b>\$ 6,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-100%</b>

\*The items listed are non-recurring capital expenses based on increased service to the community.

# POLICE

## GENERAL FUND



\*One FTE funded by Public Safety Grant.

\*\*Position funded by Special Revenue.

# POLICE

## GENERAL FUND

The City Charter provides for the Allen Police Department to preserve order within the City limits and secure the residents from violence and property loss.

### ACCOMPLISHMENTS IN FY2022

#### Goal 2. Safe and livable community for all

##### Objective - Maintain and enhance Allen as one of the safest cities in Texas

- Implemented phase 1 of the new Records Management Section. Include additions such as Phase 2 of SPIDRTech (CID Module), citizen reporting, and crime analysis.
- Successfully obtained grants for the department to focus on personnel, crime victims' equipment and technology needs.
- Collaborated with the Allen Independent School District officials to enhance current safety programs at all campuses and to ensure effective communications between the two entities.
- Completed implementation of phase 2 of the Automated License Plate Reader Program.
- Reviewed Center for Public Safety Management (CPSM) police department study and determined the suitability and initiated an implementation plan for each recommendation.
- Continued integrated response training with police and fire departments to active shooter incidents. Continued active shooter training for all Allen Police Officers.

### OBJECTIVES FOR FY2023

#### Goal 2. Safe and livable community for all

##### Objective - Maintain and enhance Allen as one of the safest cities in Texas

- Continue implementing phase 2 & 3 of the new Records Management System (RMS). Include additions such as the Crash Report Module, Jail Management Module, Response to Aggression Module, and Pursuit Summary Module.
- Continue to enhance the Special Weapons and Tactics (SWAT) team's capabilities to meet TIER 2 team standards.
- Enhance and improve the police department's Body Worn Camera (BWC) capabilities. Increase the number of cameras to accommodate new hires and current employees who have limited access.
- Complete implementation of phases 2 and 3 of the Automated License Plate Reader Program.
- Complete implementation of phase 3 of the Automated License Plate Reader Program.

# POLICE

## GENERAL FUND

## EXPENDITURE SUMMARY

	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE vs. FY22
<u>CLASSIFICATION</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>AMENDED</u>
Personnel Services	25,625,098	25,673,629	26,530,379	29,149,618	10%
Operations	2,647,394	2,978,185	3,011,256	2,265,150	-25%
Supplies	484,860	462,310	497,860	532,720	7%
Maintenance	343,745	298,994	298,994	317,327	6%
Professional Services	289,328	256,908	267,028	373,994	40%
Capital	140,955	11,075	22,325	197,000	782%
<b>DEPARTMENT TOTAL</b>	<b>\$ 29,531,380</b>	<b>\$ 29,681,101</b>	<b>\$ 30,627,842</b>	<b>\$ 32,835,809</b>	<b>7%</b>

## PERSONNEL SUMMARY

	2020-2021	2021-2022	2021-2022	2022-2023	CHANGE
<u>FULL TIME - SWORN</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	
Police Chief	1	1	1	1	0
Deputy Police Chief	3	3	3	3	0
Police Lieutenant	7	7	7	7	0
Police Sergeant	18	18	18	18	0
Police Corporal	13	13	13	13	0
Police Officer	99	99	99	102	3
Bailiff*	1	1	1	1	0
<b>SUBTOTAL - SWORN</b>	<b>142</b>	<b>142</b>	<b>142</b>	<b>145</b>	<b>3</b>
<u>FULL TIME - NON-SWORN</u>					
Emergency Comms. Manager	1	1	1	1	0
Software and Projects Specialist	0	1	0	0	0
Police Projects Specialist	0	0	1	1	0
Animal Control Supervisor	1	1	1	1	0
Mental Health Coordinator***	0	1	1	1	0
Police/Fire Dispatch Supervisor	4	3	3	3	0
Police Records Supervisor	1	1	1	1	0
Criminalist	2	3	3	3	0
Victims Advocate**	1	1	1	2	1
Criminal Analyst	1	1	1	1	0
Lead Police/Fire Dispatcher	3	3	3	3	0
Police/Fire Dispatcher	13	13	13	16	3
Senior Animal Control Officer	2	2	2	2	0
Police Open Records Technician	1	1	1	1	0
Senior Administrative Assistant	1	1	1	1	0
Animal Control Officer	4	4	4	4	0
Detention Officer	8	8	8	8	0
Quartermaster	1	1	1	1	0
Police Services Technician	1	1	1	1	0
Property/Evidence Technician	2	2	2	2	0
Public Safety Officer	5	5	5	5	0
Administrative Assistant	4	4	4	4	0
Police Records Technician	3	3	3	3	0
<b>SUBTOTAL - NON-SWORN</b>	<b>59</b>	<b>61</b>	<b>61</b>	<b>65</b>	<b>4</b>
<b>TOTAL FULL TIME</b>	<b>201</b>	<b>203</b>	<b>203</b>	<b>210</b>	<b>7</b>

\*This position is funded by special revenue.

\*\*One position is funded by a Public Safety Grant

\*\*\*Position is funded by a Public Safety Grant

# POLICE

## GENERAL FUND

## PERSONNEL SUMMARY - CONTINUED

	2020-2021 <u>ACTUAL</u>	2021-2022 <u>BUDGET</u>	2021-2022 <u>AMENDED</u>	2022-2023 <u>BUDGET</u>	<u>CHANGE</u>
<u>PART TIME</u>					
Police Services Technician	1	1	1	1	0
<b>SUBTOTAL PART TIME</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>0</b>
<b>TOTAL FULL-TIME-EQUIVALENT</b>	<b>202</b>	<b>204</b>	<b>204</b>	<b>211</b>	<b>7</b>

## EXPENDITURE DETAIL

	2020-2021 <u>ACTUAL</u>	2021-2022 <u>BUDGET</u>	2021-2022 <u>AMENDED</u>	2022-2023 <u>BUDGET</u>	% CHANGE vs. FY22 <u>AMENDED</u>
<u>PERSONNEL SERVICES</u>					
Salaries	17,325,776	17,302,461	17,719,801	19,765,717	12%
Longevity	99,874	101,130	101,130	102,746	2%
Overtime	966,637	1,184,500	1,184,500	1,184,500	0%
FICA	1,345,506	1,360,881	1,392,812	1,539,039	10%
TMRS	2,694,114	2,793,379	2,855,982	3,102,269	9%
Worker's Compensation	358,112	321,299	363,553	289,181	-20%
Health Insurance	2,529,671	2,299,202	2,601,824	2,836,238	9%
Health Savings Account	85,243	84,788	84,788	94,136	11%
Dental Insurance	149,601	152,917	152,917	162,646	6%
Long-term Disability	19,344	20,864	20,864	22,049	6%
Life Insurance	10,960	13,358	13,358	12,304	-8%
Flexible Spending	2,860	2,850	2,850	2,793	-2%
Clothing Allowance	37,400	36,000	36,000	36,000	0%
<b>SUBTOTAL</b>	<b>\$ 25,625,098</b>	<b>\$ 25,673,629</b>	<b>\$ 26,530,379</b>	<b>\$ 29,149,618</b>	<b>10%</b>
<u>OPERATIONS</u>					
Phone/ Data Connectivity	46,214	93,610	93,610	93,310	0%
Fuel	235,596	377,024	330,670	343,897	4%
Water	16,111	15,300	15,300	15,300	0%
Natural Gas	10,130	8,400	8,400	8,400	0%
Electricity	82,017	82,000	98,400	98,400	0%
Service Costs	5,081	26,600	26,600	26,600	0%
Copier Lease	18,622	25,200	9,200	9,200	0%
Copier Usage	-	-	6,650	6,650	0%
Technology Maintenance	683,256	828,884	859,259	968,913	13%
Rolling Stock Replacement	916,037	856,721	856,721	-	-100%
Travel & Training	140,506	114,350	144,350	144,000	0%
Dues & Subscriptions	14,969	17,250	17,250	17,250	0%
Uniforms	100,373	91,250	103,250	104,150	1%
Postage & Freight	9,854	10,000	10,000	10,000	0%
Rentals	30,672	31,000	31,000	31,000	0%
Outside Printing	5,151	7,500	7,500	7,500	0%
Meetings & Receptions	13,097	12,500	12,500	12,500	0%
Insurance	301,269	356,618	356,618	339,580	-5%
Canine Maintenance	8,763	9,500	9,500	9,500	0%
Crime Prevention	3,822	7,978	7,978	10,000	25%
Notices Required by Law	27	500	500	500	0%
Narcotics Operations	5,827	6,000	6,000	8,500	42%
<b>SUBTOTAL</b>	<b>\$ 2,647,394</b>	<b>\$ 2,978,185</b>	<b>\$ 3,011,256</b>	<b>\$ 2,265,150</b>	<b>-25%</b>

# POLICE

## GENERAL FUND

## EXPENDITURE DETAIL - CONTINUED

	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE
	ACTUAL	BUDGET	AMENDED	BUDGET	vs. FY22
					AMENDED
<u>SUPPLIES</u>					
IT-Small Equipment	96,521	29,020	17,770	21,070	19%
General Supplies	80,000	83,000	83,000	87,500	5%
Small Tools & Minor Equipment	259,224	284,290	284,290	271,650	-4%
Ammunition Supplies	29,009	57,500	94,300	132,500	41%
SWAT Expenses	20,106	8,500	8,500	20,000	135%
Abandoned Property Expenses	-	-	10,000	-	-100%
<b>SUBTOTAL</b>	<b>\$ 484,860</b>	<b>\$ 462,310</b>	<b>\$ 497,860</b>	<b>\$ 532,720</b>	<b>7%</b>
<u>MAINTENANCE</u>					
Facility Maintenance	49,230	8,500	8,500	18,833	122%
Vehicle Maintenance	289,759	251,474	251,474	259,474	3%
Equipment Maintenance	4,756	39,020	39,020	39,020	0%
<b>SUBTOTAL</b>	<b>\$ 343,745</b>	<b>\$ 298,994</b>	<b>\$ 298,994</b>	<b>\$ 317,327</b>	<b>6%</b>
<u>PROFESSIONAL SERVICES</u>					
Contractual Services	102,535	95,000	95,000	105,000	11%
Lease Agreements	2,513	3,300	3,300	109,436	3216%
Professional Services	179,620	148,608	158,728	149,558	-6%
Donation Expenses	4,660	10,000	10,000	10,000	0%
<b>SUBTOTAL</b>	<b>\$ 289,328</b>	<b>\$ 256,908</b>	<b>\$ 267,028</b>	<b>\$ 373,994</b>	<b>40%</b>
<u>CAPITAL</u>					
Machinery & Equipment	40,281	11,075	22,325	50,000	124%
Vehicles	100,674	-	-	147,000	
<b>SUBTOTAL</b>	<b>\$ 140,955</b>	<b>\$ 11,075</b>	<b>\$ 22,325</b>	<b>\$ 197,000</b>	<b>782%</b>
<b>DEPARTMENT TOTALS</b>	<b>\$ 29,531,380</b>	<b>\$ 29,681,101</b>	<b>\$ 30,627,842</b>	<b>\$ 32,835,809</b>	<b>7%</b>

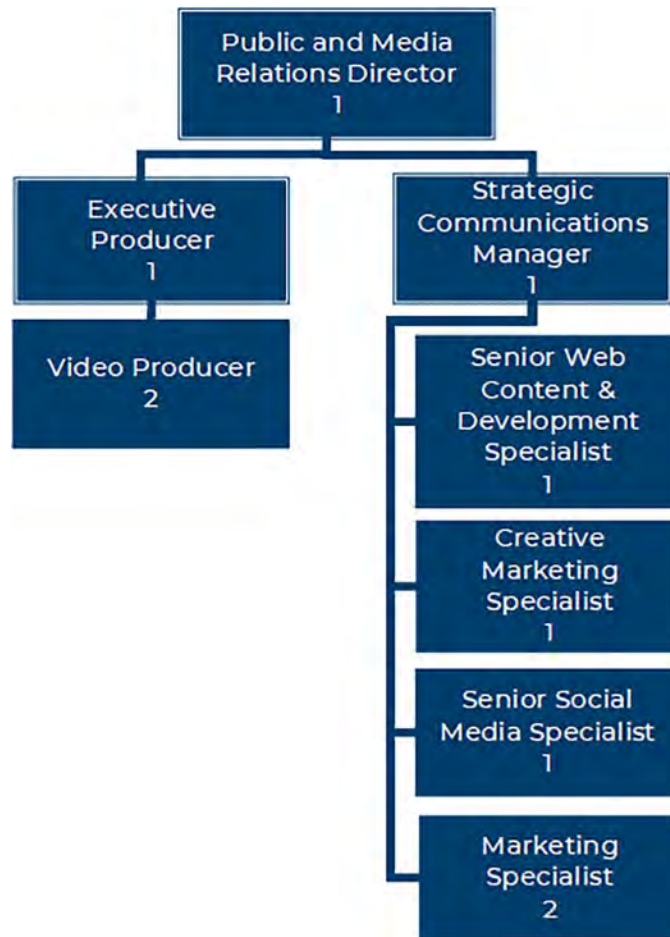
## CAPITAL EXPENDITURE LIST\*

	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE
	ACTUAL	BUDGET	AMENDED	BUDGET	vs. FY22
					AMENDED
<u>MACHINERY &amp; EQUIPMENT</u>					
Wells Cargo Trailer	20,132	-	-	-	
Forensic Work Station	20,149	-	-	-	
Motorola Solutions	-	-	11,250	-	
Speed Trailer	-	11,075	11,075	-	
Scales & Equipment	-	-	-	50,000	
<b>SUBTOTAL</b>	<b>\$ 40,281</b>	<b>\$ 11,075</b>	<b>\$ 22,325</b>	<b>\$ 50,000</b>	<b>124%</b>
<u>VEHICLES</u>					
Harley-Davidson PD3	100,674	-	-	-	
CMV Enforcement First Responder Truck	-	-	-	60,500	
F-250	-	-	-	60,500	
Ford Escape	-	-	-	26,000	
<b>SUBTOTAL</b>	<b>\$ 100,674</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 147,000</b>	

\*The items listed are non-recurring capital expenses based on increased service to the community.

# PUBLIC AND MEDIA RELATIONS

GENERAL FUND



# PUBLIC AND MEDIA RELATIONS

## GENERAL FUND

The Public and Media Relations Office (PAMRO) provides seven essential services. These include *communication/education* services to inform residents about City government, programs and services. Communication services also include support for *crisis operations*, *internal/employee messaging*, and *media response*. The office provides *marketing*, *advertising* and *promotional support* for revenue generating services and programs (like those in Parks and Recreation). And last, PAMRO assists with various types of *outreach* and *community engagement initiatives* that require volunteerism, feedback, participation, or some form of response/call to action. With these initiatives, PAMRO oversees multiple websites, social media channels, city publications, and the government access channel-ACTV (Allen City Television). PAMRO also oversees the *city's graphic identity and branding*.

### ACCOMPLISHMENTS IN FY2022

#### Goal 5. Engaged and connected Allen community

- Supported Allen CVB ongoing marketing efforts.
- Continued monthly marketing meetings with EDC to identify local coverage opportunities for economic development initiatives and developed business profile video series.
- Completed over 400 city departmental tasks for promotion, coverage, special projects, campaigns and specialty content development. Completed over 590 Parks and Recreation tasks for marketing to include the month-long 2021 July membership campaign, a new Project LIFE series, and promotion for a large-scale hiring event to fill 2022 summer positions.
- Continued to develop brand and website style guidelines to maintain internal graphic consistency. Also, implemented Canva templates for some departmental usage to keep standards consistent while redistributing workload.

#### Goal 4. High-performing City team providing resident-focused services

- Serving on a committee to support deployment of AMI.
- Serving on committee to support Utility Billing Tyler/Munis upgrade.
- Serving on a committee to review use of customer forms (paper, web and email submission).
- Serving on committee to support transition of employee intranet to Sharepoint.
- Supporting communication updates for APD's deployment of the next SPYDERTECH reporting tool.
- ACTV continued to receive state and national award recognition for quality programming including the NATOA Overall Programming Excellence for the 10th time (5 years consecutively from 2017-2021). In the 22 years of the station's existence, staff have received a total of 18 annual Overall Programming Excellence awards at either state or national level.

### OBJECTIVES FOR FY2023

#### Goal 3. Vibrant community with lively destinations and successful commercial centers

- Continue to support CVB marketing efforts and utilize city channels to promote CUTX activities and team promotion (as outlined in Allen Americans contract).
- Continue collaboration with EDC marketing initiatives.

- Continue to support efforts related to downtown development, historic restoration and heritage-related projects.
- Complete the 2022-27 Communication, Marketing and Engagement Plan.
- Implement a new strategy for story development and engagement with the news media.

**Goal 4. High-performing City team providing resident-focused services****Objective - Develop and maintain proactive communications policies, strategies, and tools to inform the community**

- Implement best practices with website content development and design.
- Continue to work with Parks and Recreation to refine marketing initiatives and implement measurements, analytics and consistent reporting to maximize revenue results.
- Launch and promote ACTV programming availability on Cablecast VOD/Live, ROKU, AppleTV and FireTV.
- Research and determine use of citizen engagement tools that may be identified as part of the new engagement board/strategy.

# PUBLIC AND MEDIA RELATIONS

## GENERAL FUND

## EXPENDITURE SUMMARY

	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE vs. FY22
<u>CLASSIFICATION</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>AMENDED</u>
Personnel Services	1,030,359	1,033,308	1,085,301	1,203,716	11%
Operations	207,186	228,880	234,925	239,967	2%
Supplies	824	2,000	2,000	3,000	50%
Maintenance	60	-	-	-	
Professional Services	63,386	155,250	200,250	156,290	-22%
<b>DEPARTMENT TOTAL</b>	<b>\$ 1,301,815</b>	<b>\$ 1,419,438</b>	<b>\$ 1,522,476</b>	<b>\$ 1,602,973</b>	<b>5%</b>

## PERSONNEL SUMMARY

	2020-2021	2021-2022	2021-2022	2022-2023	
<u>FULL TIME</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>CHANGE</u>
Public & Media Relations Director	1	1	1	1	0
Communications Manager	1	1	1	1	0
Executive Producer	1	1	1	1	0
Senior Social Media Specialist	1	1	1	1	0
Senior Web Content Specialist	1	1	1	1	0
Video Producer	2	2	2	2	0
Creative Marketing Specialist	1	1	1	1	0
Marketing Specialist	2	2	2	2	0
<b>TOTAL FULL TIME</b>	<b>10</b>	<b>10</b>	<b>10</b>	<b>10</b>	<b>0</b>
<b>TOTAL FULL-TIME-EQUIVALENT</b>	<b>10</b>	<b>10</b>	<b>10</b>	<b>10</b>	<b>0</b>

## EXPENDITURE DETAIL

	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE vs. FY22
<u>PERSONNEL SERVICES</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>AMENDED</u>
Salaries	737,905	747,613	766,014	867,709	13%
Longevity	4,060	4,340	4,340	4,448	2%
Overtime	3,398	5,200	5,200	-	-100%
FICA	54,750	55,169	56,577	63,202	12%
TMRS	108,934	113,578	116,338	128,297	10%
Worker's Compensation	1,512	1,550	1,665	1,455	-13%
Health Insurance	102,237	88,405	117,714	117,721	0%
Health Savings	9,021	8,830	8,830	11,406	29%
Dental Insurance	6,936	6,793	6,793	7,670	13%
Long-term Disability	878	953	953	1,006	6%
Life Insurance	576	706	706	688	-3%
Flexible Spending	152	171	171	114	-33%
<b>SUBTOTAL</b>	<b>\$ 1,030,359</b>	<b>\$ 1,033,308</b>	<b>\$ 1,085,301</b>	<b>\$ 1,203,716</b>	<b>11%</b>
<u>OPERATIONS</u>					
Phone/ Data Connectivity	2,328	2,260	2,260	2,260	0%
Fuel	117	201	246	256	4%
Technology Maintenance	20,843	35,580	35,580	37,780	6%

# PUBLIC AND MEDIA RELATIONS

## GENERAL FUND

## EXPENDITURE DETAIL - CONTINUED

	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE
	ACTUAL	BUDGET	AMENDED	BUDGET	vs. FY22
					AMENDED
<u>OPERATIONS - CONTINUED</u>					
Travel & Training	1,145	17,100	17,100	19,300	13%
Dues & Subscriptions	24,945	12,275	12,275	12,865	5%
Postage & Freight	27,503	21,459	27,459	27,459	0%
Advertising	25,302	20,000	20,000	20,000	0%
Printing & Reproduction	95,092	104,600	104,600	104,600	0%
Insurance	5,565	5,405	5,405	5,447	1%
Marketing Expenditures	4,346	10,000	10,000	10,000	0%
<b>SUBTOTAL</b>	<b>\$ 207,186</b>	<b>\$ 228,880</b>	<b>\$ 234,925</b>	<b>\$ 239,967</b>	<b>2%</b>
<u>SUPPLIES</u>					
General Supplies	824	2,000	2,000	3,000	50%
<b>SUBTOTAL</b>	<b>\$ 824</b>	<b>\$ 2,000</b>	<b>\$ 2,000</b>	<b>\$ 3,000</b>	<b>50%</b>
<u>MAINTENANCE</u>					
Vehicle Maintenance	60	-	-	-	
<b>SUBTOTAL</b>	<b>\$ 60</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
<u>PROFESSIONAL SERVICES</u>					
Contractual Services	33,058	34,750	34,750	36,290	4%
Professional Services	30,328	120,500	165,500	120,000	-27%
<b>SUBTOTAL</b>	<b>\$ 63,386</b>	<b>\$ 155,250</b>	<b>\$ 200,250</b>	<b>\$ 156,290</b>	<b>-22%</b>
<b>DEPARTMENT TOTALS</b>	<b>\$ 1,301,815</b>	<b>\$ 1,419,438</b>	<b>\$ 1,522,476</b>	<b>\$ 1,602,973</b>	<b>5%</b>





# ! DEBT SERVICE ! FUND

# DEBT SERVICE

## DEBT SERVICE FUND

### DEBT POLICY

The City of Allen issues general obligation bonds for a term of generally fifteen to twenty years, for the purpose of constructing major capital improvements which include municipal facilities, parks and streets. Article XI, Section 5 of the Texas Constitution, applicable to cities of more than 5,000 population states that the maximum rate shall not exceed \$2.50 per \$100.00 of assessed valuation of taxable property. The City's Charter (Article 5, Section 1) states: "In accordance with the constitution of the State of Texas, and not contrary thereto, the City of Allen shall have the power to borrow money against the credit of the city for any public purpose that is not now nor hereafter prohibited by the constitution and laws of the State of Texas". The City's debt policy, adopted by the Council in September 2011, is to keep the portion of ad valorem tax collections appropriated to the debt service fund below 35% and to maintain a fund balance between 5% and 10% of annual principal and interest payments. In addition, the debt burden ratio, calculated by total debt divided by the taxable assessed valuation must be below 2%. FY2023 debt burden ratio is 0.66%. The tax rate at October 1, 2022 is \$0.418914 per \$100.00 of assessed valuation of which \$0.090497, or 21.60%, is designated to the debt service fund. This is within the limits of the state law and is below the City's policy limit.

### BOND RATINGS

In June 2021, the ratings on the City's General Obligation debt were reaffirmed at AAA by Standard and Poor's and Aaa by Moody's.

#### FUND BALANCE PROJECTIONS

	<b>FY2022</b>	<b>FY2023</b>
PROJECTED FUND BALANCE 10/1	\$ 918,379	\$ 146,661
TOTAL PROJECTED REVENUES	15,648,885	16,192,367
TOTAL PROJECTED EXPENDITURES	(16,420,603)	(16,326,525)
<b>PROJECTED FUND BALANCE 9/30</b>	<b>\$ 146,661</b>	<b>\$ 12,503</b>
5% OF ANNUAL DEBT SERVICE*	\$ 821,030	\$ 816,326

\* Ending Fund Balance required: 5% to 10% of annual debt service.

# DEBT SERVICE

## DEBT SERVICE FUND

### DEBT SERVICE REQUIREMENT

Bond Series	Date of Issue	Amount Issued	Interest Rate	Maturity Date	Balance as of 10/1/2022	Required Principal 2022 - 2023	Required Interest 2022 - 2023	Total Required 2022 - 2023
GENERAL OBLIGATION BONDS:								
2006	07/26/06	1,595,000	4.14%	08/15/26	430,000	100,000	17,802	117,802
2013	05/01/13	5,065,000	2%-3.5%	08/15/32	2,975,000	260,000	92,900	352,900
2014	05/01/14	10,595,000	2%-4%	08/15/33	6,860,000	530,000	239,265	769,265
2015	05/19/15	32,245,000	2%-5%	08/15/34	11,700,000	1,495,000	504,081	1,999,081
2016	09/13/16	6,910,000	2%-4%	08/15/28	5,135,000	785,000	189,700	974,700
2017	07/26/17	11,845,000	2%-5%	09/30/32	8,065,000	695,000	292,688	987,688
2018	08/15/18	8,355,000	2%-5%	08/15/34	6,395,000	450,000	305,500	755,500
2019	06/10/19	8,630,000	2.5%-4%	08/15/34	5,715,000	390,000	216,750	606,750
2020	07/09/20	23,145,000	2%-4%	08/15/35	17,710,000	1,425,000	648,800	2,073,800
2021	06/29/21	10,595,000	3%-5%	08/15/36	7,900,000	1,965,000	361,100	2,326,100
2022	06/01/22	23,000,000	1.61%-3.38%	08/15/41	23,000,000	1,420,000	1,210,938	2,630,938
<b>TOTAL</b>		<b>\$141,980,000</b>			<b>\$95,885,000</b>	<b>\$9,515,000</b>	<b>\$4,079,524</b>	<b>\$13,594,524</b>
CERTIFICATES OF OBLIGATION:								
2021	6/29/21	22,945,000	4%-5%	08/15/36	21,870,000	1,130,000	982,750	2,112,750
<b>TOTAL</b>		<b>\$22,945,000</b>			<b>\$21,870,000</b>	<b>\$1,130,000</b>	<b>\$982,750</b>	<b>\$2,112,750</b>
TAX NOTES:								
2020	7/9/20	3,175,000	4%	08/15/26	2,200,000	520,000	88,000	608,000
<b>TOTAL</b>		<b>\$3,175,000</b>			<b>\$2,200,000</b>	<b>\$520,000</b>	<b>\$88,000</b>	<b>\$608,000</b>

# DEBT SERVICE

## DEBT SERVICE FUND

## AGGREGATE DEBT SERVICE REQUIREMENTS

Fiscal Year	Principal	Interest	Total Debt Service
GENERAL OBLIGATION DEBT:			
2023	9,515,000	4,079,524	13,594,524
2024	8,655,000	3,548,558	12,203,558
2025	7,790,000	3,214,736	11,004,736
2026	8,085,000	2,920,657	11,005,657
2027	8,315,000	2,567,646	10,882,646
2028	7,270,000	2,221,246	9,491,246
2029	6,525,000	1,924,281	8,449,281
2030	6,020,000	1,650,131	7,670,131
2031	6,005,000	1,393,156	7,398,156
2032	6,245,000	1,143,813	7,388,813
2033	5,165,000	890,688	6,055,688
2034	3,850,000	678,713	4,528,713
2035	2,860,000	518,900	3,378,900
2036	1,695,000	394,250	2,089,250
2037	1,455,000	315,600	1,770,600
2038	1,515,000	257,400	1,772,400
2039	1,575,000	196,800	1,771,800
2040	1,640,000	133,800	1,773,800
2041	1,705,000	68,200	1,773,200
<b>TOTAL</b>	<b>\$95,885,000</b>	<b>\$28,118,099</b>	<b>\$124,003,099</b>
CERTIFICATES OF OBLIGATION:			
2023	1,130,000	982,750	2,112,750
2024	1,190,000	926,250	2,116,250
2025	1,250,000	866,750	2,116,750
2026	1,310,000	804,250	2,114,250
2027	1,370,000	738,750	2,108,750
2028	1,445,000	670,250	2,115,250
2029	1,510,000	598,000	2,108,000
2030	1,590,000	522,500	2,112,500
2031	1,670,000	443,000	2,113,000
2032	1,735,000	376,200	2,111,200
2033	1,805,000	306,800	2,111,800
2034	1,875,000	234,600	2,109,600
2035	1,955,000	159,600	2,114,600
2036	2,035,000	81,400	2,116,400
<b>TOTAL</b>	<b>\$21,870,000</b>	<b>\$7,711,100</b>	<b>\$29,581,100</b>

# DEBT SERVICE

## DEBT SERVICE FUND

### AGGREGATE DEBT SERVICE REQUIREMENTS - CONTINUED

Fiscal Year	Principal	Interest	Total Debt Service
TAX NOTES DEBT:			
2023	520,000	88,000	608,000
2024	540,000	67,200	607,200
2025	560,000	45,600	605,600
2026	580,000	23,200	603,200
<b>TOTAL</b>	<b>\$2,200,000</b>	<b>\$224,000</b>	<b>\$2,424,000</b>





# TAX INCREMENT FINANCING FUND

# REVENUE & EXPENDITURE SUMMARY

## TAX INCREMENT FINANCING FUND

	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE vs. FY22
<b>REVENUES</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>AMENDED</b>	<b>BUDGET</b>	<b>AMENDED</b>
<u>OPERATING REVENUES</u>					
Property Tax (City Portion)	1,816,066	2,051,237	2,025,808	2,407,848	19%
Sales Tax	255,571	127,013	207,157	213,085	3%
Intergovernmental (County Portion)	147,948	190,660	157,185	190,660	21%
<b>TOTAL OPERATING REVENUES</b>	<b>\$ 2,219,585</b>	<b>\$ 2,368,910</b>	<b>\$ 2,390,150</b>	<b>\$ 2,811,593</b>	<b>18%</b>
<u>NON-OPERATING REVENUES</u>					
Interest	56,493	196,225	119,807	138,959	16%
<b>TOTAL NON-OPERATING REVENUES</b>	<b>\$ 56,493</b>	<b>\$ 196,225</b>	<b>\$ 119,807</b>	<b>\$ 138,959</b>	<b>16%</b>
<b>TOTAL REVENUES</b>	<b>\$ 2,276,078</b>	<b>\$ 2,565,135</b>	<b>\$ 2,509,957</b>	<b>\$ 2,950,552</b>	<b>18%</b>

	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE vs. FY22
<b>EXPENDITURES</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>AMENDED</b>	<b>BUDGET</b>	<b>AMENDED</b>
TIF#1 - Montgomery Farms	825,767	745,872	603,849	772,760	28%
TIF#2 - Central Business District	15,000	17,000	17,000	17,000	0%
<b>TOTAL TIF FUND EXPENDITURES</b>	<b>\$ 840,767</b>	<b>\$ 762,872</b>	<b>\$ 620,849</b>	<b>\$ 789,760</b>	<b>27%</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 840,767</b>	<b>\$ 762,872</b>	<b>\$ 620,849</b>	<b>\$ 789,760</b>	<b>27%</b>

### FUND BALANCE PROJECTIONS

PROJECTED FUND BALANCE 10/1	\$ 7,931,268	\$ 9,820,376
TOTAL PROJECTED REVENUES	2,509,957	2,950,552
TOTAL PROJECTED EXPENDITURES	(620,849)	(789,760)
<b>PROJECTED FUND BALANCE 9/30</b>	<b>\$ 9,820,376</b>	<b>\$ 11,981,168</b>

#### TIF 1

PROJECTED FUND BALANCE 10/1	\$ 51,505	\$ 50,000
TOTAL PROJECTED REVENUES	602,344	772,760
TOTAL PROJECTED EXPENDITURES	(603,849)	(772,760)
<b>PROJECTED FUND BALANCE 9/30</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>

#### TIF 2

PROJECTED FUND BALANCE 10/1	\$ 7,879,763	\$ 9,770,376
TOTAL PROJECTED REVENUES	1,907,613	2,177,792
TOTAL PROJECTED EXPENDITURES	(17,000)	(17,000)
<b>PROJECTED FUND BALANCE 9/30</b>	<b>\$ 9,770,376</b>	<b>\$ 11,931,168</b>

# TAX INCREMENT FINANCING

## TAX INCREMENT FINANCING FUND

No Personnel in this Department

The Tax Increment Financing (TIF) fund was established in Fiscal Year 2006 to track property tax and sales tax revenue, and associated expenses, for the City's Tax Increment Financing agreements. The City established its first Reinvestment Zone in December 2005. The City now has three TIFs: the Montgomery Farm "Garden District", the Central Business District (CBD) and Farm District Zone. Revenues from the TIF zones are used to pay for eligible infrastructure costs, including parking garages, U.S. 75 ramp reversals, and public streets and bridges within the defined TIF areas. The county also has an agreement with the city to contribute property taxes to the "Garden District" TIF. The Farm District Zone will not contribute to the TIF for the first 10 years.

### ACCOMPLISHMENTS IN FY2022

#### Goal 1. Financially sound and transparent City government

- Monitored compliance of the TIF agreements to ensure eligible infrastructure costs are verified prior to reimbursements.
- Maintained fund reserves of \$50,000 as required by the economic development agreement.

### OBJECTIVES FOR FY2023

#### Goal 1. Financially sound and transparent City government

- Continue to administer the financing plans for both TIFs as property tax and sales tax revenues materialize.
- Continue to monitor compliance of the TIF agreements to ensure eligible infrastructure costs are verified prior to any reimbursements.
- Continue to maintain a fund reserve of \$50,000 as required by the economic development agreement.

# TAX INCREMENT FINANCING: #1

## TAX INCREMENT FINANCING FUND

## EXPENDITURE SUMMARY

CLASSIFICATION	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 AMENDED	2022-2023 BUDGET	% CHANGE vs. FY22 AMENDED
Operations	810,767	728,872	586,849	755,760	29%
Professional Services	15,000	17,000	17,000	17,000	0%
<b>DEPARTMENT TOTAL</b>	<b>\$ 825,767</b>	<b>\$ 745,872</b>	<b>\$ 603,849</b>	<b>\$ 772,760</b>	<b>28%</b>

## EXPENDITURE DETAIL

OPERATIONS	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 AMENDED	2022-2023 BUDGET	% CHANGE vs. FY22 AMENDED
Economic Grant Expenses	810,767	728,872	586,849	755,760	29%
<b>SUBTOTAL</b>	<b>\$ 810,767</b>	<b>\$ 728,872</b>	<b>\$ 586,849</b>	<b>\$ 755,760</b>	<b>29%</b>
PROFESSIONAL SERVICES					
Administrative Expenses	15,000	15,000	15,000	15,000	0%
Legal Expenses	-	2,000	2,000	2,000	0%
<b>SUBTOTAL</b>	<b>\$ 15,000</b>	<b>\$ 17,000</b>	<b>\$ 17,000</b>	<b>\$ 17,000</b>	<b>0%</b>
<b>TOTAL EXPENDITURE</b>	<b>\$ 825,767</b>	<b>\$ 745,872</b>	<b>\$ 603,849</b>	<b>\$ 772,760</b>	<b>28%</b>

# TAX INCREMENT FINANCING: #2

## TAX INCREMENT FINANCING FUND

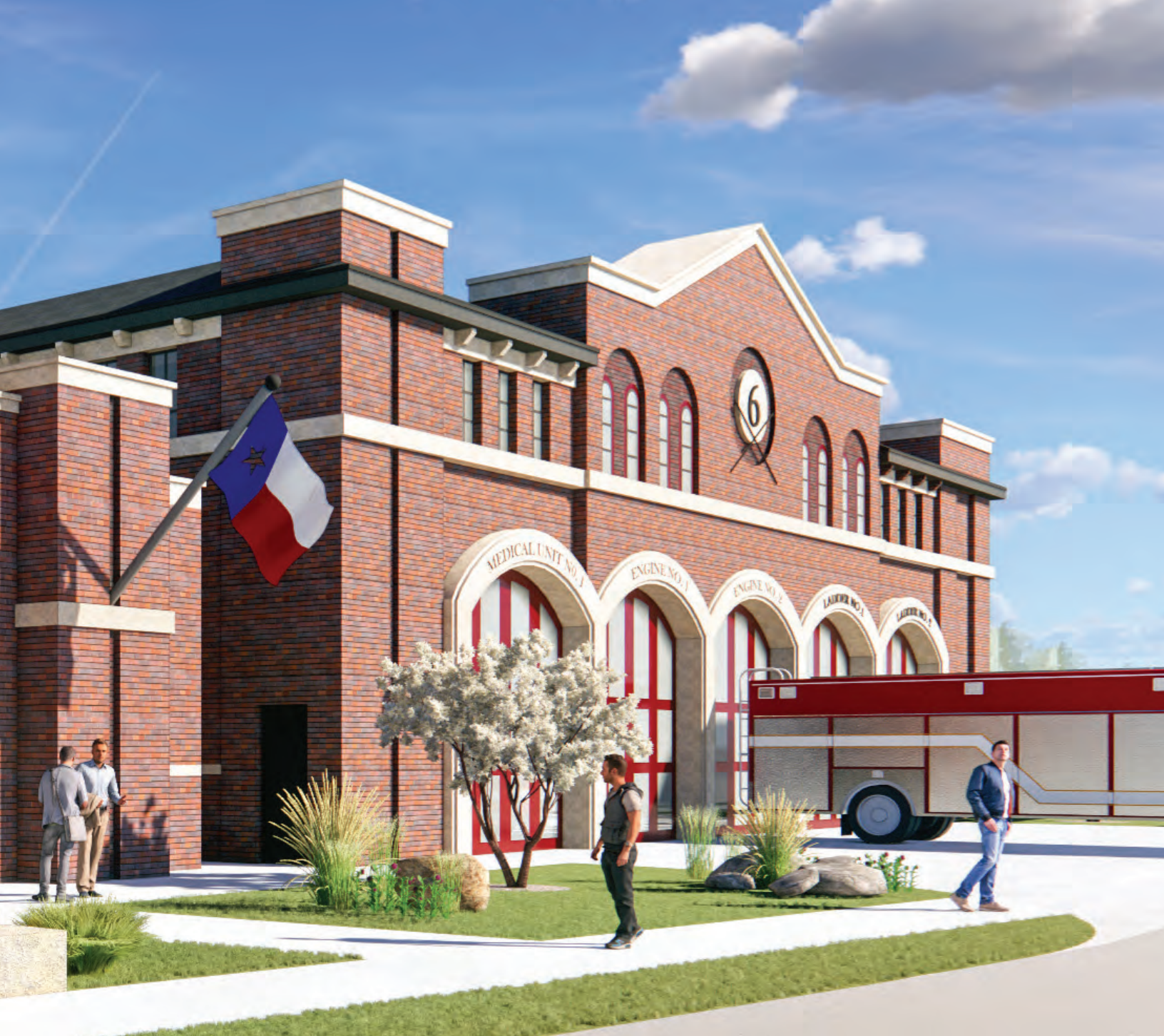
## EXPENDITURE SUMMARY

<u>CLASSIFICATION</u>	2020-2021 <u>ACTUAL</u>	2021-2022 <u>BUDGET</u>	2021-2022 <u>AMENDED</u>	2022-2023 <u>BUDGET</u>	% CHANGE vs. FY22 <u>AMENDED</u>
Professional Services	15,000	17,000	17,000	17,000	0%
<b>DEPARTMENT TOTAL</b>	<b>\$ 15,000</b>	<b>\$ 17,000</b>	<b>\$ 17,000</b>	<b>\$ 17,000</b>	<b>0%</b>

## EXPENDITURE DETAIL

<u>PROFESSIONAL SERVICES</u>	2020-2021 <u>ACTUAL</u>	2021-2022 <u>BUDGET</u>	2021-2022 <u>AMENDED</u>	2022-2023 <u>BUDGET</u>	% CHANGE vs. FY22 <u>AMENDED</u>
Administrative Expenses	15,000	15,000	15,000	15,000	0%
Legal Expenses	-	2,000	2,000	2,000	0%
<b>SUBTOTAL</b>	<b>\$ 15,000</b>	<b>\$ 17,000</b>	<b>\$ 17,000</b>	<b>\$ 17,000</b>	<b>0%</b>
<b>TOTAL EXPENDITURE</b>	<b>\$ 15,000</b>	<b>\$ 17,000</b>	<b>\$ 17,000</b>	<b>\$ 17,000</b>	<b>0%</b>





# ! CAPITAL PROJECT FUNDS



# REVENUE & EXPENDITURE SUMMARY

## GENERAL OBLIGATION BOND FUND

	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE vs. FY22
<b>REVENUES</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>AMENDED</b>	<b>BUDGET</b>	<b>AMENDED</b>
<u>OPERATING REVENUES</u>					
Bond Proceeds	27,200,000	5,974,740	5,974,740	15,062,060	152%
Net Premium	6,026,155	-	2,777,611	-	-100%
<b>TOTAL OPERATING REVENUES</b>	<b>\$ 33,226,155</b>	<b>\$ 5,974,740</b>	<b>\$ 8,752,351</b>	<b>\$ 15,062,060</b>	<b>72%</b>
<u>NON-OPERATING REVENUES</u>					
Interest	354,811	300,000	609,488	741,598	22%
<b>TOTAL NON-OPERATING REVENUES</b>	<b>\$ 354,811</b>	<b>\$ 300,000</b>	<b>\$ 609,488</b>	<b>\$ 741,598</b>	<b>22%</b>
<b>TOTAL REVENUES</b>	<b>\$ 33,580,966</b>	<b>\$ 6,274,740</b>	<b>\$ 9,361,839</b>	<b>\$ 15,803,658</b>	<b>69%</b>

	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE vs. FY22
<b>EXPENDITURES</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>AMENDED</b>	<b>BUDGET</b>	<b>AMENDED</b>
General Government	334,267	-	-	250,000	
Public Safety	619,837	100,000	100,000	-	-100%
Public Works	2,063,776	4,952,755	4,952,755	-	-100%
Culture & Recreation	4,633,716	34,947,326	34,769,516	8,891,000	-74%
<b>TOTAL OPERATING EXPENDITURES</b>	<b>\$ 7,651,596</b>	<b>\$ 40,000,081</b>	<b>\$ 39,822,271</b>	<b>\$ 9,141,000</b>	<b>-77%</b>
Transfers Out	282,486	285,391	285,391	329,475	15%
<b>TOTAL EXPENDITURES</b>	<b>\$ 7,934,082</b>	<b>\$ 40,285,472</b>	<b>\$ 40,107,662</b>	<b>\$ 9,470,475</b>	<b>-76%</b>

### FUND BALANCE PROJECTIONS

PROJECTED RESTRICTED FUND BALANCE 10/1	\$ 42,843,382	\$ 12,097,559
TOTAL PROJECTED REVENUES	9,361,839	15,803,658
TOTAL PROJECTED EXPENDITURES	(40,107,662)	(9,470,475)
<b>PROJECTED RESTRICTED FUND BALANCE 9/30</b>	<b>\$ 12,097,559</b>	<b>\$ 18,430,742</b>

# GENERAL OBLIGATION BOND

## GENERAL OBLIGATION BOND FUND

No Personnel in this Department

The General Obligation Bond Fund was established to account for the proceeds of bond sales. In 2016 citizens authorized \$93.15 million in bond sales for capital projects.

### ACCOMPLISHMENTS IN FY2022

#### Goal 1. Financially sound and transparent City government

- Implemented the 2022-2026 Capital Improvement Program document.

### OBJECTIVES FOR FY2023

#### Goal 1. Financially sound and transparent City government

- Implement the current year in the 2023-2027 Capital Improvement Program document.

# GENERAL OBLIGATION BOND

## GENERAL OBLIGATION BOND FUND

## EXPENDITURE SUMMARY

CLASSIFICATION	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 AMENDED	2022-2023 BUDGET	% CHANGE vs. FY22 AMENDED
Maintenance	148,327	-	-	-	
Professional Services	659,301	2,540,755	2,762,945	272,000	-90%
Debt Service	321,122	-	-	250,000	
Capital	6,522,846	37,459,326	37,059,326	8,619,000	-77%
Transfers Out	282,486	285,391	285,391	329,475	15%
<b>DEPARTMENT TOTAL</b>	<b>\$ 7,934,082</b>	<b>\$ 40,285,472</b>	<b>\$ 40,107,662</b>	<b>\$ 9,470,475</b>	<b>-76%</b>

## CAPITAL IMPROVEMENT PROJECTS\*

CAPITAL IMPROVEMENT PROJECTS	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 AMENDED	2022-2023 BUDGET
Ridgeview Drive Improvements	704,677	-	-	-
Ridgeview Drive Chelsea to US75		2,000,000	2,000,000	-
Traffic Management	7,410	-	-	-
Traffic Signal Upgrades	263,622	412,000	412,000	-
Street & Alley Repairs	35,323	-	-	-
Event Center Artwork	90,000	-	-	-
DRN Artwork	72,470	118,000	118,000	-
Land Acquisition	202,260	1,500,000	1,500,000	1,500,000
Cricket Field @ Spirit	116,912	-	-	-
City Hall Waterproofing	229,540	-	-	-
DRN Roof Replacement	15,534	-	-	-
Fire Station Renovations	22,117	-	-	-
Multiple Facilities Paint and Repair	17,138	-	-	-
Molsen/Environmental Discovery Center	-	22,000	22,000	-
Fire Station #6	596,548	-	-	-
Stephen G. Terrell Recreation Center	4,099,524	32,907,326	32,907,326	6,919,000
Public Art	-	400,000	-	200,000
Library Phase II Retrofit/ Expansion	49,771	100,000	100,000	-
<b>SUBTOTAL</b>	<b>\$ 6,522,846</b>	<b>\$ 37,459,326</b>	<b>\$ 37,059,326</b>	<b>\$ 8,619,000</b>

\*The items listed are non-recurring capital expenses based on increased service to the community.

## TRANSFERS OUT DETAIL

TRANSFERS OUT	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 AMENDED	2022-2023 BUDGET
General Fund	282,486	285,391	285,391	329,475
<b>SUBTOTAL</b>	<b>\$ 282,486</b>	<b>\$ 285,391</b>	<b>\$ 285,391</b>	<b>\$ 329,475</b>

# REVENUE & EXPENDITURE SUMMARY

## GENERAL CAPITAL PROJECTS FUND

	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE vs. FY22
<b>REVENUES</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>AMENDED</b>	<b>BUDGET</b>	<b>AMENDED</b>
<u>OPERATING REVENUES</u>					
Charges for Services	333,156	100,000	100,000	100,000	0%
Miscellaneous	-	100,000	100,000	50,000	-50%
Impact Fees	1,207,470	555,000	555,000	555,000	0%
Reimbursements	2,328,649	50,000	50,000	50,000	0%
Intergovernmental	2,205,061	882,000	882,000	882,000	0%
<b>TOTAL OPERATING REVENUES</b>	<b>\$ 6,074,336</b>	<b>\$ 1,687,000</b>	<b>\$ 1,687,000</b>	<b>\$ 1,637,000</b>	<b>-3%</b>
<u>NON-OPERATING REVENUES</u>					
Interest	311,460	800,460	800,460	800,460	0%
Year End Transfer In	4,760,083	-	-	-	-
Operating Transfers In	300,000	600,000	600,000	300,000	-50%
<b>TOTAL NON-OPERATING REVENUES</b>	<b>\$ 5,371,543</b>	<b>\$ 1,400,460</b>	<b>\$ 1,400,460</b>	<b>\$ 1,100,460</b>	<b>-21%</b>
<b>TOTAL REVENUES</b>	<b>\$ 11,445,879</b>	<b>\$ 3,087,460</b>	<b>\$ 3,087,460</b>	<b>\$ 2,737,460</b>	<b>-11%</b>

	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE vs. FY22
<b>EXPENDITURES</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>AMENDED</b>	<b>BUDGET</b>	<b>AMENDED</b>
General Government	162,278	700,000	4,262,980	-	-100%
Public Safety	136,911	500,000	500,000	-	-100%
Public Works	2,376,757	6,435,790	6,435,790	-	-100%
Culture & Recreation	400,442	2,522,675	2,522,675	3,649,363	45%
<b>TOTAL OPERATING EXPENDITURES</b>	<b>\$ 3,076,388</b>	<b>\$ 10,158,465</b>	<b>\$ 13,721,445</b>	<b>\$ 3,649,363</b>	<b>-73%</b>
Transfers Out	230,079	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>\$ 3,306,467</b>	<b>\$ 10,158,465</b>	<b>\$ 13,721,445</b>	<b>\$ 3,649,363</b>	<b>-73%</b>

### FUND BALANCE PROJECTIONS

PROJECTED RESTRICTED FUND BALANCE 10/1	\$ 57,534,190	\$ 46,900,205
TOTAL PROJECTED REVENUES	3,087,460	2,737,460
TOTAL PROJECTED EXPENDITURES	(13,721,445)	(3,649,363)
<b>PROJECTED RESTRICTED FUND BALANCE 9/30</b>	<b>\$ 46,900,205</b>	<b>\$ 45,988,302</b>
<b>Restricted for:</b>		
CAPITAL IMPROVEMENT PROJECTS	34,067,599	33,405,696
NON-BOND FUND	12,832,606	12,582,606
	<b>\$ 46,900,205</b>	<b>\$ 45,988,302</b>

# GENERAL CAPITAL PROJECTS

## GENERAL CAPITAL PROJECTS FUND

No Personnel in this Department

The General Capital Projects Fund is used to account for resources used for the acquisition and/or construction of capital facilities by the City, except those financed by proprietary funds and not accounted for by another capital projects fund.

# GENERAL CAPITAL PROJECTS

## GENERAL CAPITAL PROJECTS FUND

## EXPENDITURE SUMMARY

CLASSIFICATION	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 AMENDED	2022-2023 BUDGET	% CHANGE vs. FY22 AMENDED
Operations	2,025	-	-	-	
Supplies	8,107	-	-	-	
Professional Services	1,512,318	5,487,101	9,050,081	1,970,000	-78%
Capital	1,553,938	4,671,364	4,671,364	1,679,363	-64%
Transfers Out	230,079	-	-	-	
<b>DEPARTMENT TOTAL</b>	<b>\$ 3,306,467</b>	<b>\$ 10,158,465</b>	<b>\$ 13,721,445</b>	<b>\$ 3,649,363</b>	<b>-73%</b>

## CAPITAL IMPROVEMENT PROJECTS\*

CAPITAL IMPROVEMENT PROJECTS	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 AMENDED	2022-2023 BUDGET
The Farm Parking Garage	-	-	3,562,980	-
Eugene McDermott Park Trail	-	70,000	70,000	70,000
Century & Allen Heights Streetlight Replacement	-	925,000	925,000	-
Bethany Intersection Improvements	614,681	-	-	-
CBD Street Rehabilitation	263,980	-	-	-
Watters Creek Illumination	18,206	-	-	-
Steam Locomotive and Caboose	159,970	-	-	-
Cricket Field at Spirit Park	6,349	-	-	-
SGT Park & Recreation Center	42,078	2,452,675	2,452,675	3,579,363
Traffic Equipment & Signs	19,998	-	-	-
Ridgeview Dr - Chelsea to US75	-	116,737	116,737	-
F250 Super for Fire Department	45,285	-	-	-
CAD/RMS	99,266	-	-	-
Allen Drive Landscape	-	200,000	200,000	-
Allen Gateway Project	-	1,340,177	1,340,177	-
Streets and Alleys	-	1,112,876	1,112,876	-
Alma/ Ridgeview Drive Improvements	257,775	2,741,000	2,741,000	-
Alma Drive Improvements	26,350	-	-	-
Public Safety Fence	-	500,000	500,000	-
Neighborhood Revitalization	-	450,000	450,000	-
Emergency Issues	-	250,000	250,000	-
<b>SUBTOTAL</b>	<b>\$ 1,553,938</b>	<b>\$ 10,158,465</b>	<b>\$ 13,721,445</b>	<b>\$ 3,649,363</b>

\*The items listed are non-recurring capital expenses based on increased service to the community.

# GENERAL CAPITAL PROJECTS

## GENERAL CAPITAL PROJECTS FUND

### TRANSFERS OUT DETAIL

<u>TRANSFERS OUT</u>	2020-2021	2021-2022	2021-2022	2022-2023
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>
General Fund	230,079	-	-	-
<b>SUBTOTAL</b>	<b>\$ 230,079</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



# ENTERPRISE FUNDS

# REVENUE & EXPENSE SUMMARY

## WATER AND SEWER FUND

<b>REVENUES</b>	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE vs. FY22
<u>OPERATING REVENUES</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>AMENDED</u>
Water Sales	27,232,314	31,424,931	32,674,931	34,122,628	4%
Sewer Charges	21,328,641	22,753,118	22,753,118	26,121,909	15%
Connections	121,711	205,000	125,000	150,000	20%
Service Charges	416,672	626,900	626,900	626,900	0%
Miscellaneous	269,337	360,998	507,544	305,000	-40%
<b>TOTAL OPERATING REVENUES</b>	<b>\$ 49,368,675</b>	<b>\$ 55,370,947</b>	<b>\$ 56,687,493</b>	<b>\$ 61,326,437</b>	<b>8%</b>
<u>NON-OPERATING REVENUES</u>					
Interest	119,646	187,464	102,145	111,660	9%
Intergovernmental Revenue	581	-	-	-	
Operating Transfers In	2,316,189	1,415,928	1,415,928	3,052,804	116%
<b>TOTAL NON-OPERATING REVENUES</b>	<b>\$ 2,436,416</b>	<b>\$ 1,603,392</b>	<b>\$ 1,518,073</b>	<b>\$ 3,164,464</b>	<b>108%</b>
<b>TOTAL REVENUES</b>	<b>\$ 51,805,091</b>	<b>\$ 56,974,339</b>	<b>\$ 58,205,566</b>	<b>\$ 64,490,901</b>	<b>11%</b>
<b>EXPENSES</b>	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE vs. FY22
<u>GENERAL GOVERNMENT</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>AMENDED</u>
Utility Collections	1,091,712	1,554,284	1,415,090	1,514,820	7%
<b>TOTAL GENERAL GOVERNMENT</b>	<b>\$ 1,091,712</b>	<b>\$ 1,554,284</b>	<b>\$ 1,415,090</b>	<b>\$ 1,514,820</b>	<b>7%</b>
<u>PUBLIC WORKS</u>					
Water & Sewer Operating Expenses	9,230,850	9,840,028	10,229,182	10,646,686	4%
NTMWD Expenses	29,058,815	31,402,025	29,494,761	34,117,281	16%
Capital Improvement Projects	5,325,000	5,126,000	7,476,000	7,293,500	-2%
Transfers Out	4,086,044	5,096,622	5,096,622	7,747,277	52%
<b>TOTAL PUBLIC WORKS</b>	<b>\$ 47,700,709</b>	<b>\$ 51,464,675</b>	<b>\$ 52,296,565</b>	<b>\$ 59,804,744</b>	<b>14%</b>
Debt Service	\$ 2,152,691	\$ 2,603,236	\$ 2,603,236	\$ 2,601,866	0%
<b>TOTAL EXPENSES</b>	<b>\$ 50,945,112</b>	<b>\$ 55,622,195</b>	<b>\$ 56,314,891</b>	<b>\$ 63,921,430</b>	<b>14%</b>

### FUND BALANCE PROJECTIONS

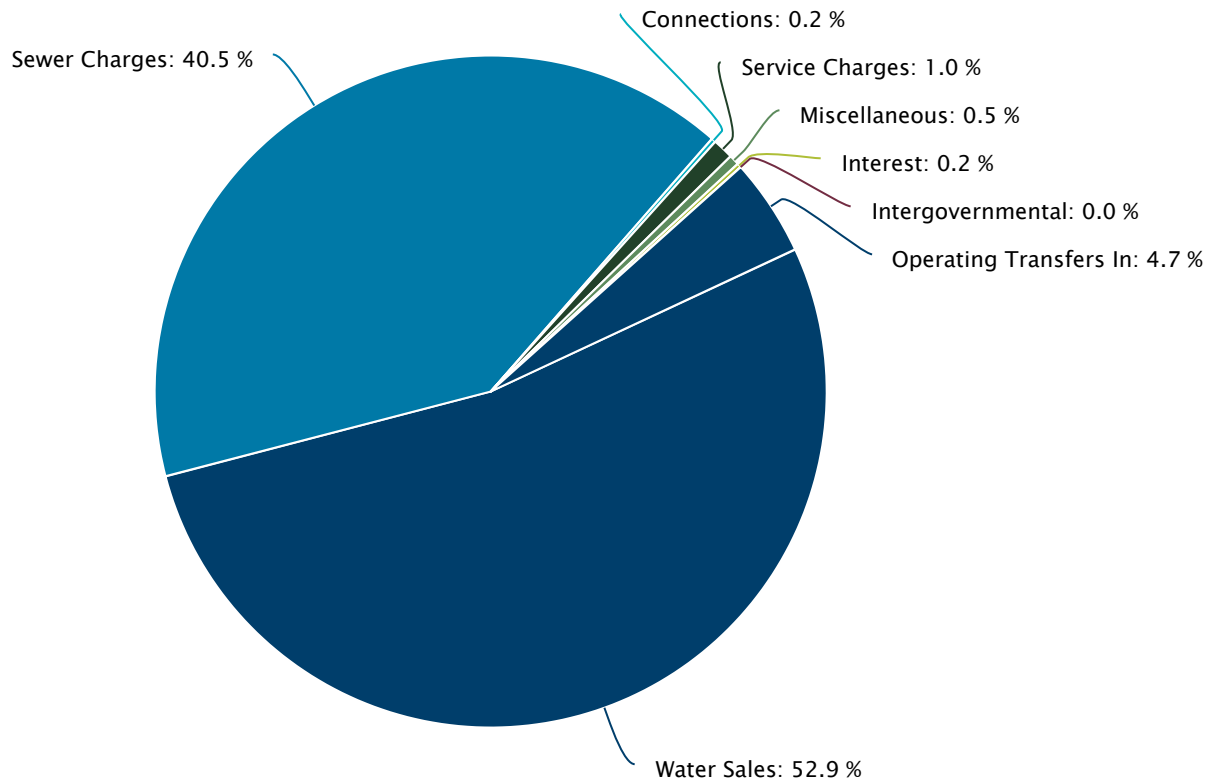
PROJECTED WORKING CAPITAL 10/1	\$ 13,614,461	\$ 15,505,136
TOTAL PROJECTED REVENUES	58,205,566	64,490,901
TOTAL PROJECTED EXPENSES	(56,314,891)	(63,921,430)
<b>PROJECTED WORKING CAPITAL 9/30</b>	<b>\$ 15,505,136</b>	<b>\$ 16,074,607</b>
DAYS OPERATIONAL EXPENSES IN RESERVE	116	104
Fund Balance Required: 90 to 120 days operational expenses		

# REVENUE

## WATER AND SEWER FUND

	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE vs. FY22
	ACTUAL	BUDGET	AMENDED	BUDGET	AMENDED
<u>OPERATING REVENUES</u>					
Water Sales	27,232,314	31,424,931	32,674,931	34,122,628	4%
Sewer Charges	21,328,641	22,753,118	22,753,118	26,121,909	15%
Penalties	368,372	500,000	500,000	500,000	0%
Connections	121,711	205,000	125,000	150,000	20%
Sewer Clean Outs	1,400	1,900	1,900	1,900	0%
Charges for Services	46,900	125,000	125,000	125,000	0%
Miscellaneous	101,964	10,000	362,544	10,000	-97%
Other Reimbursements	167,373	350,998	145,000	295,000	103%
<b>TOTAL OPERATING REVENUES</b>	<b>\$ 49,368,675</b>	<b>\$ 55,370,947</b>	<b>\$ 56,687,493</b>	<b>\$ 61,326,437</b>	<b>8%</b>
<u>NON-OPERATING REVENUES</u>					
Intergovernmental Revenue	581	-	-	-	
Interest on Investments	119,646	187,464	102,145	111,660	9%
Operating Transfers In	2,316,189	1,415,928	1,415,928	3,052,804	116%
<b>TOTAL NON-OPERATING REVENUES</b>	<b>\$ 2,436,416</b>	<b>\$ 1,603,392</b>	<b>\$ 1,518,073</b>	<b>\$ 3,164,464</b>	<b>108%</b>
<b>TOTAL REVENUES</b>	<b>\$ 51,805,091</b>	<b>\$ 56,974,339</b>	<b>\$ 58,205,566</b>	<b>\$ 64,490,901</b>	<b>11%</b>

### Water & Sewer Fund Revenues

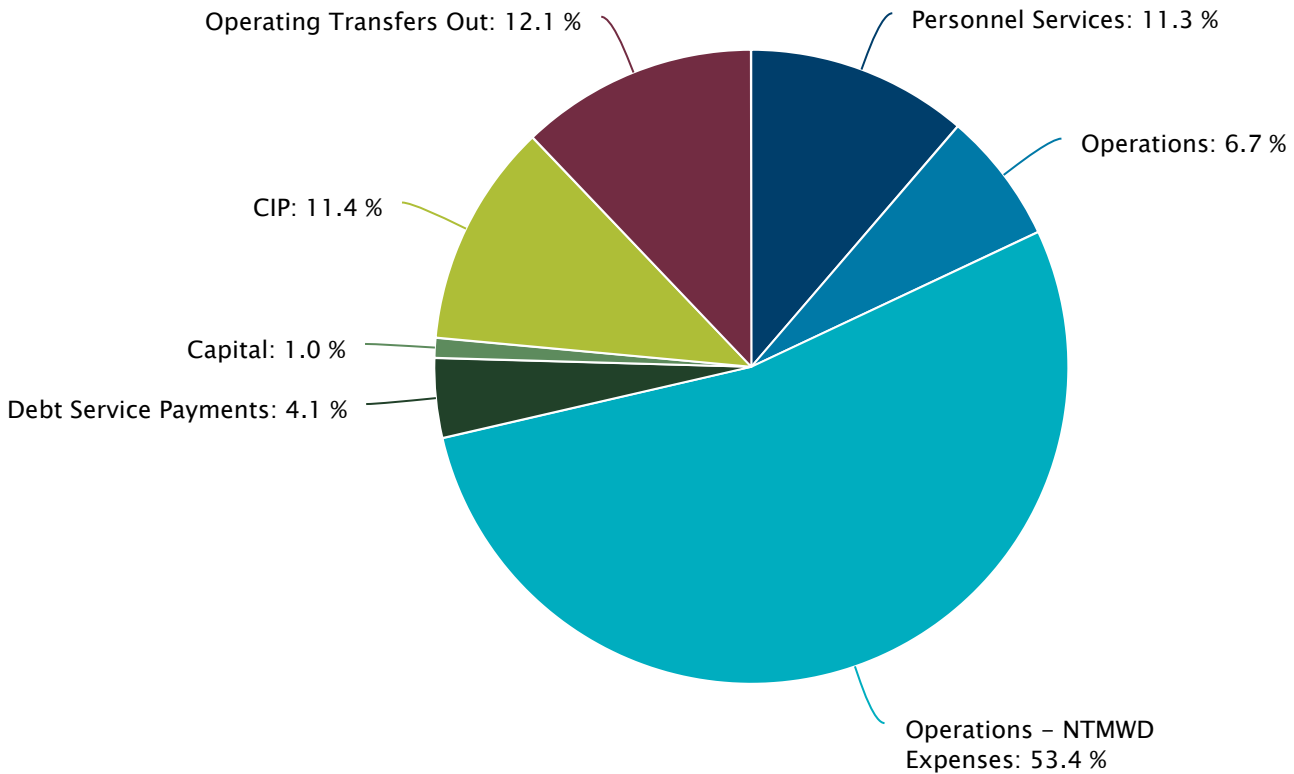


# EXPENSE BY CLASSIFICATION

## WATER AND SEWER FUND

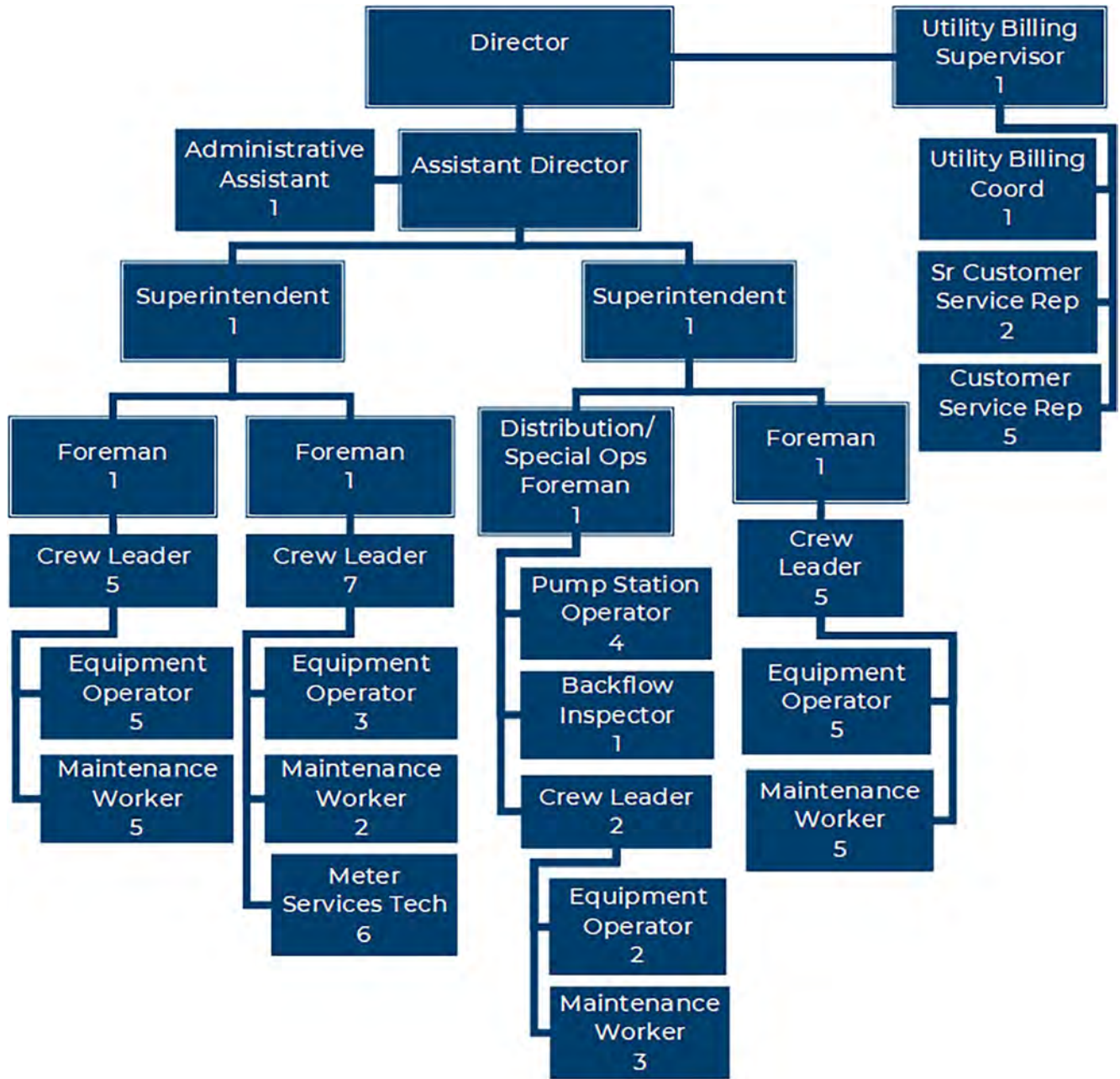
CLASSIFICATION	2020-2021 ACTUAL	% OF ACTUAL	2021-2022 REVISED	% OF REVISED	2022-2023 BUDGET	% OF BUDGET
Personnel Services	\$ 5,703,609	11.2%	\$ 6,718,724	11.9%	\$ 7,219,310	11.3%
Operations	4,228,898	8.3%	4,417,825	7.8%	4,296,216	6.7%
Operations - NTMWD Expenses	29,058,815	57.0%	29,494,761	52.4%	34,117,281	53.4%
Debt Service Payments	2,152,691	4.2%	2,603,236	4.6%	2,601,866	4.1%
Capital	390,055	0.8%	507,723	0.9%	645,980	1.0%
CIP	5,325,000	10.5%	7,476,000	13.3%	7,293,500	11.4%
Operating Transfers Out	4,086,044	8.0%	5,096,622	9.1%	7,747,277	12.1%
<b>TOTAL</b>	<b>\$ 50,945,112</b>		<b>\$ 56,314,891</b>		<b>\$ 63,921,430</b>	

### Water & Sewer Fund Expenses by Classification



# WATER AND SEWER DIVISION

## WATER AND SEWER FUND



# WATER AND SEWER DIVISION

## WATER AND SEWER FUND

The Water and Sewer division is responsible for delivering potable water purchased from the North Texas Municipal Water District (NTMWD) to Allen customers and collecting wastewater from customers and delivering it to NTMWD sewer trunk lines.

### ACCOMPLISHMENTS IN FY2022

#### Goal 4. High-performing City team providing resident-focused services

- Water System was audited by the Texas Commission on Environmental Quality (TCEQ) Compliance Evaluation Investigation for Public Water and Wastewater Systems. No operational violations were noted. Superior Water System classification retained.
- Filed Texas Water Development Board Annual Audit – Water loss reported at 9.19% for Calendar Year 2020. Additional percentage of loss contributed to flushing of the system.
- Continued to proactively address EPA's wastewater system inspection findings and support regional and local Capacity, Management, Operation and Maintenance (CMOM) plans with NTMWD.
- Completed annual update to CMOM manual.
- Continued ongoing sewer system efforts to reduce sewer system inflow and infiltration (I&I).
- Continued the Fat Oil Grease (FOG) inspections with a three person crew to monitor the program.

#### Goal 2. Safe and livable community for all

- Continued an effective water leak detection program to reduce water loss for the year.
- Completed the 14th year of the commercial irrigation inspection program and reported results to the Council.
- Continued 12th year of the residential irrigation system inspection program.
- Continued implementation and work order/inspection input into CityWorks asset management software for infrastructure condition rating and work order processing.
- Assisted Engineering with installation of water and sewer replacement in the second phase of Windridge that began in early 2022.
- Established EPA mandated risk and resiliency for the water system.
- Contracted with Aqua Backflow to provide online reporting for both commercial irrigation inspections and backflow reporting.

### OBJECTIVES FOR FY2023

#### Goal 2. Safe and livable community for all

- Maintain sanitary sewer system to minimize stoppages and back-ups; have no sewer discharges in violation of National Pollutant Discharge Elimination System (NPDES) rules; control and lessen sewer inflow and infiltration (I&I) and address 2015 EPA wastewater inspection corrective actions.
- Monitor and update the City's CMOM program and continue the Fats/Oil/Grease/Smoke (FOGS) crew, field asset management/work order software, continue PACP/MACP/LACP rating of the wastewater system.

## ENTERPRISE FUNDS

- Maintain an acceptable water loss of less than 10%.
- Continue Commercial and Residential Irrigation inspection programs.
- Continue use of CityWorks asset management/work order software.
- Continue to increase the amount of wastewater lines to be camera inspected.

# WATER AND SEWER DIVISION

## WATER AND SEWER FUND

## EXPENSE SUMMARY

	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE
CLASSIFICATION	ACTUAL	BUDGET	AMENDED	BUDGET	vs. FY22
Personnel Services	5,176,392	5,828,239	6,048,157	6,521,466	8%
Operations	31,492,530	33,253,595	31,415,567	35,957,655	14%
Supplies	388,618	529,080	529,080	579,080	9%
Maintenance	641,435	574,320	574,320	610,920	6%
Professional Services	200,635	549,096	649,096	448,866	-31%
Capital	390,055	507,723	507,723	645,980	27%
Transfers Out	9,411,044	10,222,622	12,572,622	15,040,777	20%
<b>DEPARTMENT TOTAL</b>	<b>\$ 47,700,709</b>	<b>\$ 51,464,675</b>	<b>\$ 52,296,565</b>	<b>\$ 59,804,744</b>	<b>14%</b>

## PERSONNEL SUMMARY

	2020-2021	2021-2022	2021-2022	2022-2023	CHANGE
FULL TIME	ACTUAL	BUDGET	AMENDED	BUDGET	
Civil Engineer*	1	1	1	1	0
Graduate Engineer*	0	0	1	1	0
Superintendent	1	1	1	2	1
Water Conservation Manager	1	1	0	0	0
Environmental Program Manager	0	0	1	1	0
Foreman	4	4	4	4	0
GIS Analyst***	1	1	1	1	0
Education Specialist	1	1	0	0	0
Environmental Health Specialist**	0	0	1	2	1
Engineering Coordinator*	1	1	1	1	0
Construction Inspector *	1	1	1	1	0
Backflow Inspector	1	1	1	1	0
Senior Code Compliance Officer**	0	0	0	1	1
Code Compliance Officer**	0.5	0.5	0.5	0	-0.5
Crew Leader	18	18	18	19	1
Pump Station Operator	4	4	4	4	0
Equipment Operator	14	14	14	15	1
Senior Customer Service Representative	1	1	0	0	0
Meter Services Technician	8	8	8	6	-2
Administrative Assistant	1	1	1	1	0
Maintenance Worker	14	14	15	15	0
<b>TOTAL FULL TIME</b>	<b>72.5</b>	<b>72.5</b>	<b>73.5</b>	<b>76</b>	<b>2.5</b>
PART TIME					
Customer Service Representative	0.5	0.5	0.5	0.5	0
<b>TOTAL PART-TIME</b>	<b>0.5</b>	<b>0.5</b>	<b>0.5</b>	<b>0.5</b>	<b>0</b>
<b>TOTAL FULL-TIME-EQUIVALENT</b>	<b>73</b>	<b>73</b>	<b>74</b>	<b>76.5</b>	<b>2.5</b>

\* These positions are under the supervision of the Engineering Dept.

\*\* These positions are under the supervision of the Community Enhancement Dept.

\*\*\*This position is under supervision of the Information Technology Department.

# WATER AND SEWER DIVISION

## WATER AND SEWER FUND

## EXPENSE DETAIL

	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE
	ACTUAL	BUDGET	AMENDED	BUDGET	vs. FY22
					AMENDED
<u>PERSONNEL SERVICES</u>					
Salaries	3,333,793	3,640,709	3,849,401	4,226,237	10%
Longevity	31,438	31,720	32,076	28,880	-10%
Overtime	243,560	245,000	245,000	245,000	0%
FICA	258,812	280,749	296,633	324,945	10%
TMRS	382,552	588,460	619,820	662,790	7%
Worker's Compensation	85,402	83,447	83,533	69,818	-16%
Health Insurance	765,429	876,860	839,589	879,035	5%
Health Savings Account	18,117	15,456	15,456	15,638	1%
Dental Insurance	44,409	51,506	52,163	54,793	5%
Long-term Disability	3,888	4,564	4,658	4,908	5%
Life Insurance	2,116	2,829	2,889	2,711	-6%
Flexible Spending	1,444	1,539	1,539	1,311	-15%
Car Allowance	5,432	5,400	5,400	5,400	0%
<b>SUBTOTAL</b>	<b>\$ 5,176,392</b>	<b>\$ 5,828,239</b>	<b>\$ 6,048,157</b>	<b>\$ 6,521,466</b>	<b>8%</b>
<u>OPERATIONS</u>					
Phone/ Data Connectivity	6,984	9,420	9,420	21,420	127%
Fuel	91,517	142,651	111,767	116,037	4%
Water	13,750	21,398	21,398	21,398	0%
Natural Gas	5,285	5,520	5,520	5,520	0%
Electricity	1,301,776	530,000	640,000	660,000	3%
Copier Lease	3,774	3,600	3,720	3,720	0%
Copier Usage	-	-	1,500	1,500	0%
Technology Maintenance	108,151	122,850	122,850	105,050	-14%
Rolling Stock Replacement	522,732	512,180	512,180	450,460	-12%
Training & Travel	19,922	35,125	35,125	44,785	28%
Dues & Subscriptions	111,778	148,780	148,780	114,779	-23%
Uniforms	63,827	51,750	51,750	51,750	0%
Postage & Freight	663	9,000	2,500	2,500	0%
Advertising	126	-	-	-	
Rentals	378	-	-	-	
Outside Printing	14,714	15,000	10,000	12,000	20%
Insurance	92,109	123,546	123,546	108,705	-12%
Notices Required by Law	216	-	-	-	
NTMWD-Upper E. Fork	4,383,566	5,230,995	4,449,908	5,053,246	14%
NTMWD-Regional Treatment	6,865,940	8,119,102	6,838,675	7,607,330	11%
NTMWD-Water	17,743,394	17,972,660	18,129,238	21,377,327	18%
NTMWD-Pretreatment	65,915	79,268	76,940	79,378	3%
Conservation Rebates	76,013	120,750	120,750	120,750	0%
<b>SUBTOTAL</b>	<b>\$ 31,492,530</b>	<b>\$ 33,253,595</b>	<b>\$ 31,415,567</b>	<b>\$ 35,957,655</b>	<b>14%</b>
<u>SUPPLIES</u>					
General Supplies	19,267	12,720	12,720	19,500	53%
Small Tools & Minor Equipment	30,026	27,360	27,360	30,580	12%
Water Meters	316,883	460,000	460,000	500,000	9%
Medical & Chemical Supply	22,442	29,000	29,000	29,000	0%
<b>SUBTOTAL</b>	<b>\$ 388,618</b>	<b>\$ 529,080</b>	<b>\$ 529,080</b>	<b>\$ 579,080</b>	<b>9%</b>

# WATER AND SEWER DIVISION

## WATER AND SEWER FUND

## EXPENSE DETAIL - CONTINUED

	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE
	ACTUAL	BUDGET	AMENDED	BUDGET	vs. FY22
<u>MAINTENANCE</u>					<u>AMENDED</u>
Facility Maintenance	43,295	47,900	47,900	60,100	25%
Vehicle Maintenance	74,977	82,500	82,500	82,900	0%
Equipment Maintenance	73,221	57,000	57,000	81,000	42%
Infrastructure Maintenance	183,820	120,000	120,000	120,000	0%
Meter Maintenance	25,102	28,000	28,000	28,000	0%
Water System Maintenance	110,347	119,460	119,460	119,460	0%
Sewer System Maintenance	130,673	119,460	119,460	119,460	0%
<b>SUBTOTAL</b>	<b>\$ 641,435</b>	<b>\$ 574,320</b>	<b>\$ 574,320</b>	<b>\$ 610,920</b>	<b>6%</b>
<u>PROFESSIONAL SERVICES</u>					
Contractual Services	104,180	385,407	385,407	282,177	-27%
Professional Services	39,741	105,000	205,000	105,000	-49%
Contract Mowing	30,025	32,000	32,000	35,000	9%
Post-Employment Funding Expense	26,689	26,689	26,689	26,689	0%
<b>SUBTOTAL</b>	<b>\$ 200,635</b>	<b>\$ 549,096</b>	<b>\$ 649,096</b>	<b>\$ 448,866</b>	<b>-31%</b>
<u>CAPITAL</u>					
Machinery & Equipment	23,570	507,723	507,723	615,980	21%
Vehicles	366,485	-	-	30,000	
<b>SUBTOTAL</b>	<b>\$ 390,055</b>	<b>\$ 507,723</b>	<b>\$ 507,723</b>	<b>\$ 645,980</b>	<b>27%</b>
<u>OTHER FINANCE USES</u>					
Operating Transfer Out	4,086,044	5,096,622	5,096,622	6,120,329	20%
Capital Projects Transfer Out	5,325,000	5,126,000	7,476,000	8,920,448	19%
<b>SUBTOTAL</b>	<b>\$ 9,411,044</b>	<b>\$ 10,222,622</b>	<b>\$ 12,572,622</b>	<b>\$ 15,040,777</b>	<b>20%</b>
<b>DEPARTMENT TOTALS</b>	<b>\$ 47,700,709</b>	<b>\$ 51,464,675</b>	<b>\$ 52,296,565</b>	<b>\$ 59,804,744</b>	<b>14%</b>

# WATER AND SEWER DIVISION

## WATER AND SEWER FUND

## CAPITAL EXPENSE LIST\*

	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE vs. FY22
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>AMENDED</u>
<u>MACHINERY &amp; EQUIPMENT</u>					
Monochlor, Water Quality injections system	-	-	-	600,000	
Replacement Flow Meter	-	-	-	15,980	
Replacement Enclosed Trailer	-	8,751	8,751	-	-100%
Excavator Trailer	-	9,852	9,852	-	-100%
Lateral Line Re-instater Tool	-	10,371	10,371	-	-100%
Portable Mainline Camera System	-	48,482	48,482	-	-100%
New 6" Portable Water Pump	-	37,524	37,524	-	-100%
Hach FL902 Logger and Flodar	23,570	15,980	15,980	-	-100%
Shoring Equipment	-	33,839	33,839	-	-100%
Mars Meter Test Bench	-	270,000	270,000	-	-100%
Replacement Excavator	-	72,924	72,924	-	-100%
<b>SUBTOTAL</b>	<b>\$ 23,570</b>	<b>\$ 507,723</b>	<b>\$ 507,723</b>	<b>\$ 615,980</b>	<b>21%</b>

VEHICLES

Ford Escape	-	-	-	30,000	
2021 Ford F-550 CAMERA VAN	366,485	-	-	-	
<b>SUBTOTAL</b>	<b>\$ 366,485</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 30,000</b>	

\*The items listed are non-recurring capital expenses based on increased service to the community.

## TRANSFERS OUT DETAIL

	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE vs. FY22
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>AMENDED</u>
<u>OPERATING TRANSFERS OUT</u>					
General Fund	4,024,143	5,057,282	5,057,282	6,060,317	20%
Replacement Fund	26,226	-	-	-	
Risk Fund-Administrative costs	35,675	39,340	39,340	60,012	53%
<b>SUBTOTAL</b>	<b>\$ 4,086,044</b>	<b>\$ 5,096,622</b>	<b>\$ 5,096,622</b>	<b>\$ 6,120,329</b>	<b>20%</b>
<u>CAPITAL PROJECTS TRANSFERS OUT</u>					
Sewer Lift Station Maintenance	-	75,000	150,000	150,000	0%
Pump Station Maintenance	-	125,000	125,000	125,000	0%
Unprogrammed CIP	1,500,000	1,500,000	1,500,000	1,500,000	0%
CBD Rehabilitation	-	595,000	595,000	595,000	0%
Pay-as-you-go Contribution	-	2,831,000	5,106,000	4,878,500	-4%
Manhole Maintenance	-	-	-	45,000	
CIP Funding	-	-	-	1,626,948	
Pay-as-you-go Contribution	3,825,000	-	-	-	
<b>SUBTOTAL</b>	<b>\$ 5,325,000</b>	<b>\$ 5,126,000</b>	<b>\$ 7,476,000</b>	<b>\$ 8,920,448</b>	<b>19%</b>

# UTILITY BILLING & COLLECTIONS

## WATER AND SEWER FUND

The Utility Billing and Collections (UB) division is responsible for billing and processing payments from City utilities that include water, sewer, drainage, solid waste, household hazardous waste (HHW), and recycling services. With extensive customer contact, this division places a strong emphasis on customer service.

### ACCOMPLISHMENTS IN FY2022

#### Goal 4. High-performing City team providing resident-focused services

- Worked directly with the Water Conservation division to provide residents information on conservation with their monthly water bill.
- Managed customer billing reviews for high water bills. Made account adjustments in accordance with department policy.
- Continued to expand the number of online banking customers using electronic check deposits. This allowed us to receive customer payments via the internet and deposit them electronically without credit card fees.
- Online payments and mail payments are processed via a lockbox, this process has reduced the time between processing and posting the payments to the customers' account.
- Service orders are sent electronically to Cityworks for our meter techs to complete. This expedites the time of the service order completion. Cost savings of paper and printing.
- Provided "new-comer packets" via email; replaced the packets that were being mailed to the customer. Cost savings of printing and postage.
- Saved daily reports on the department drive instead of printing, savings of time and paper.
- Continued to promote the 20% senior citizen discount for residential solid waste fees.
- Offered options for the customer to pay their bills by utilizing the City's new Customer Service Portal.
- Managed the website with safeguards to protect customer information per the recent State Legislation that further restricts public access to customer information.
- Worked directly with the Public & Media Relations Office to update our site on the COA website.
- Underwent annual financial audit without any audit deficiencies noted.
- Maintained fiscal responsibility with the UB division budget.
- Worked directly with PAMRO to provide residents information concerning their monthly water bill and rate increases.
- Completed customer service training for Utility Billing Customer Service Representatives.
- Informed the citizens of important information utilizing the "bill stuffer" program and space allocation in the utility bill as an avenue of communication with our citizens.
- Provided a high level of service to each customer with a courteous, efficient, and professional manner.

## OBJECTIVES FOR FY2023

### Goal 4. High-performing City team providing resident-focused services

#### Objective – Develop and maintain proactive City communications policies, strategies, and tools to inform the community

- Prepare to initiate the implementation of Advanced Meter Infrastructure.
- Prepare to begin using the WaterSmart customer service portal.
- Continue working with water conservation to provide residents information on conservation topics on their monthly City Utility Bill.
- Manage the utility bill “stuffer” program and space allocation to provide all City Departments access to this communications avenue with citizens.
- Consistently and equitably manage account adjustments for high water use; treating each review request individually.
- Continue to learn the new Tyler Munis Utility Billing Software reporting options for the department and Finance.
- Utility Billing Supervisor will update operating procedures as necessary to fit the new system.
- Continue to encourage online and bank drafting payment options to reduce lost revenues from credit card fees.
- Continue to educate citizens about the online credit card bill pay and bank drafting program to increase citizen acceptance and participation.

# UTILITY BILLING & COLLECTIONS

## WATER AND SEWER FUND

## EXPENSE SUMMARY

	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE
CLASSIFICATION	ACTUAL	BUDGET	AMENDED	BUDGET	vs. FY22
Personnel Services	527,217	650,391	670,567	697,844	4%
Operations	63,926	129,713	96,213	142,166	48%
Supplies	5,395	7,345	7,345	4,345	-41%
Professional Services	495,174	766,835	640,965	670,465	5%
<b>DEPARTMENT TOTAL</b>	<b>\$ 1,091,712</b>	<b>\$ 1,554,284</b>	<b>\$ 1,415,090</b>	<b>\$ 1,514,820</b>	<b>7%</b>

## PERSONNEL SUMMARY

	2020-2021	2021-2022	2021-2022	2022-2023	
FULL TIME	ACTUAL	BUDGET	AMENDED	BUDGET	CHANGE
Utility Billing Supervisor	1	1	1	1	0
Utility Billing Coordinator	0	0	1	1	
Sr. Customer Service Representative	2	2	2	2	0
Customer Service Representative	4	6	5	5	0
<b>TOTAL FULL TIME</b>	<b>7</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>0</b>
<b>TOTAL FULL-TIME-EQUIVALENT</b>	<b>7</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>0</b>

## EXPENSE DETAIL

	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE
PERSONNEL SERVICES	ACTUAL	BUDGET	AMENDED	BUDGET	vs. FY22
Salaries	334,349	422,508	439,069	441,613	1%
Longevity	2,536	2,752	2,752	2,156	-22%
Overtime	23,542	10,000	10,000	30,000	200%
FICA	25,663	30,810	32,078	33,744	5%
TMRS	52,690	65,295	67,780	69,695	3%
Worker's Compensation	747	731	797	742	-7%
Health Insurance	81,198	109,775	109,571	109,571	0%
Health Savings	345	460	460	2,058	347%
Dental Insurance	5,469	7,161	7,161	7,453	4%
Long-term Disability	401	521	521	521	0%
Life Insurance	220	321	321	291	-9%
Flexible Spending	57	57	57	-	-100%
<b>SUBTOTAL</b>	<b>\$ 527,217</b>	<b>\$ 650,391</b>	<b>\$ 670,567</b>	<b>\$ 697,844</b>	<b>4%</b>
<b>OPERATIONS</b>					
Technology Maintenance	20,344	68,500	35,000	68,500	96%
Travel & Training	2,131	11,812	11,812	16,000	35%
Dues & Subscriptions	1,264	1,010	1,010	1,425	41%
Postage & Freight	2,157	2,000	2,000	10,000	400%
Outside Printing	2,796	10,800	10,800	10,650	-1%
Service Cost	35,234	35,591	35,591	35,591	0%
<b>SUBTOTAL</b>	<b>\$ 63,926</b>	<b>\$ 129,713</b>	<b>\$ 96,213</b>	<b>\$ 142,166</b>	<b>48%</b>

# UTILITY BILLING & COLLECTIONS

## WATER AND SEWER FUND

## EXPENSE DETAIL - CONTINUED

	2020-2021 <u>ACTUAL</u>	2021-2022 <u>BUDGET</u>	2021-2022 <u>AMENDED</u>	2022-2023 <u>BUDGET</u>	% CHANGE vs. FY22 <u>AMENDED</u>
<u>SUPPLIES</u>					
General Supplies	5,395	7,345	7,345	4,345	-41%
<b>SUBTOTAL</b>	<b>\$ 5,395</b>	<b>\$ 7,345</b>	<b>\$ 7,345</b>	<b>\$ 4,345</b>	<b>-41%</b>
<u>PROFESSIONAL SERVICES</u>					
Contractual Services	218,541	296,525	315,965	345,465	9%
Professional Services	4,918	-	-	-	
Credit Card Costs	271,715	470,310	325,000	325,000	0%
<b>SUBTOTAL</b>	<b>\$ 495,174</b>	<b>\$ 766,835</b>	<b>\$ 640,965</b>	<b>\$ 670,465</b>	<b>5%</b>
<b>DEPARTMENT TOTALS</b>	<b>\$ 1,091,712</b>	<b>\$ 1,554,284</b>	<b>\$ 1,415,090</b>	<b>\$ 1,514,820</b>	<b>7%</b>

# WATER AND SEWER: DEBT SERVICE

## WATER AND SEWER FUND

## EXPENSE SUMMARY

<u>CLASSIFICATION</u>	2020-2021 <u>ACTUAL</u>	2021-2022 <u>BUDGET</u>	2021-2022 <u>AMENDED</u>	2022-2023 <u>BUDGET</u>	% CHANGE vs. FY22 <u>AMENDED</u>
Debt Service	2,152,691	2,603,236	2,603,236	2,601,866	0%
<b>DEPARTMENT TOTAL</b>	<b>\$ 2,152,691</b>	<b>\$ 2,603,236</b>	<b>\$ 2,603,236</b>	<b>\$ 2,601,866</b>	<b>0%</b>

## EXPENSE DETAIL

<u>DEBT SERVICE</u>	2020-2021 <u>ACTUAL</u>	2021-2022 <u>BUDGET</u>	2021-2022 <u>AMENDED</u>	2022-2023 <u>BUDGET</u>	% CHANGE vs. FY22 <u>AMENDED</u>
Principal	1,170,000	1,555,000	1,555,000	1,575,000	1%
Interest Expense	819,210	1,040,736	1,040,736	1,019,366	-2%
Miscellaneous Debt Expense	3,500	7,500	7,500	7,500	0%
Debt Issuance Cost	159,981	-	-	-	
<b>SUBTOTAL</b>	<b>\$ 2,152,691</b>	<b>\$ 2,603,236</b>	<b>\$ 2,603,236</b>	<b>\$ 2,601,866</b>	<b>0%</b>

## DEBT SCHEDULE

<u>Fiscal</u> <u>Year</u>	<u>Principal</u>	<u>Interest*</u>	<u>Total</u> <u>Debt Service</u>
<b>WATER &amp; SEWER REVENUE BONDS</b>			
2023	1,575,000	1,019,366	2,594,366
2024	1,645,000	970,308	2,615,308
2025	1,420,000	929,700	2,349,700
2026	1,200,000	892,950	2,092,950
2027	1,230,000	862,950	2,092,950
2028	1,260,000	823,900	2,083,900
2029	1,305,000	780,200	2,085,200
2030	1,370,000	716,750	2,086,750
2031	1,440,000	650,100	2,090,100
2032	1,505,000	585,100	2,090,100
2033	1,565,000	522,450	2,087,450
2034	1,625,000	457,300	2,082,300
2035	1,695,000	389,600	2,084,600
2036	1,770,000	319,000	2,089,000
2037	1,835,000	251,450	2,086,450
2038	1,905,000	181,300	2,086,300
2039	1,285,000	108,400	1,393,400
2040	1,055,000	60,300	1,115,300
2041	715,000	21,450	736,450
<b>TOTAL</b>	<b>\$ 27,400,000</b>	<b>\$ 10,542,574</b>	<b>\$ 37,942,574</b>

\*Interest is not adjusted for accruals

# WATER AND SEWER: DEBT SERVICE

## WATER AND SEWER FUND

### DEBT SERVICE REQUIREMENT

Bond Series	Date of Issue	Amount Issued	Interest Rate	Maturity Date	Balance as of 10/1/2022	Required Principal 2022-2023	Required Interest* 2022-2023	Total Required 2022-2023
<b>WATER &amp; SEWER REVENUE BONDS:</b>								
2013	10/15/13	3,370,000	2%-3%	06/01/25	1,015,000	370,000	30,450	400,450
2014	05/01/14	1,280,000	2.09%	06/01/24	240,000	120,000	5,016	125,016
2018	08/15/18	9,330,000	3.36%	06/01/38	7,990,000	350,000	325,550	675,550
2019	06/10/19	3,845,000	2%-4%	06/01/39	3,385,000	155,000	119,200	274,200
2020	06/29/20	5,120,000	3%-4%	09/30/40	4,500,000	180,000	198,350	378,350
2021	06/01/21	10,675,000	2%-5%%	08/02/05	10,270,000	400,000	340,800	740,800
<b>TOTAL</b>					<b>\$27,400,000</b>	<b>\$1,575,000</b>	<b>\$1,019,366</b>	<b>\$2,594,366</b>

\*Required interest is not adjusted for accruals

### BOND RATINGS

The ratings on the City's Water & Sewer Revenue Debt were reaffirmed at AAA by Standard and Poor's in June 2021.

# REVENUE & EXPENSE SUMMARY

## SOLID WASTE FUND

<b>REVENUES</b>	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE vs. FY22
<u>OPERATING REVENUES</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>AMENDED</u>
Garbage Fees	5,533,909	5,559,733	5,559,733	6,160,816	11%
Commercial Garbage Fees	1,140,629	1,345,320	1,345,320	1,224,000	-9%
Household Hazardous Waste	200,423	201,760	201,760	225,760	12%
Recycling Revenues	68,113	88,369	88,369	92,966	5%
Composting Revenue	96,254	100,000	100,000	100,000	0%
Miscellaneous	36,845	36,500	136,500	36,500	-73%
<b>TOTAL OPERATING REVENUES</b>	<b>\$ 7,076,173</b>	<b>\$ 7,331,682</b>	<b>\$ 7,431,682</b>	<b>\$ 7,840,042</b>	<b>5%</b>
<b>NON-OPERATING REVENUES</b>					
Intergovernmental	1,957	-	-	-	
Interest	24,591	57,980	21,256	35,935	69%
<b>TOTAL NON-OPERATING REVENUES</b>	<b>\$ 24,591</b>	<b>\$ 57,980</b>	<b>\$ 21,256</b>	<b>\$ 35,935</b>	<b>69%</b>
<b>TOTAL REVENUES</b>	<b>\$ 7,102,721</b>	<b>\$ 7,389,662</b>	<b>\$ 7,452,938</b>	<b>\$ 7,875,977</b>	<b>6%</b>

<b>EXPENSES</b>	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE vs. FY22
<u>PUBLIC WORKS</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>AMENDED</u>
Solid Waste	1,157,262	1,568,159	1,334,509	1,601,203	20%
Solid Waste Services (NTMWD)	2,644,238	2,829,720	2,829,687	2,853,571	1%
Contractual Services (CWD)	3,003,785	2,850,000	3,339,201	3,411,442	2%
Capital Improvement Projects	300,000	600,000	600,000	300,000	-50%
Transfers Out	385,987	295,119	295,119	333,105	13%
<b>TOTAL EXPENSES</b>	<b>\$ 7,491,272</b>	<b>\$ 8,142,998</b>	<b>\$ 8,398,516</b>	<b>\$ 8,499,321</b>	<b>1%</b>

### FUND BALANCE PROJECTIONS

PROJECTED WORKING CAPITAL 10/1	\$ 3,758,737	\$ 2,813,159
TOTAL PROJECTED REVENUES	7,452,938	7,875,977
TOTAL PROJECTED EXPENSES	(8,398,516)	(8,499,321)

**PROJECTED WORKING CAPITAL 9/30** **\$ 2,813,159** **\$ 2,189,815**

DAYS OPERATIONAL EXPENSES IN RESERVE 132 97

Fund Balance Required: 90 to 120 days operational expenses

# SOLID WASTE

## SOLID WASTE FUND



# SOLID WASTE

## SOLID WASTE FUND

The Solid Waste Fund represents the financial activity related to solid waste collection and disposal, including recycling services and management of household hazardous waste (HHW). Seventy-nine percent of revenues are used to fund contracts with the North Texas Municipal Water District (NTMWD), the City's franchised waste disposal vendor (Community Waste Disposal), and the City's litter collection contract for parks, greenbelts, and along US75. The fund also supports employees who manage solid waste customer service; educate citizens and youth through environmental programs; run HHW education and collection programs for HHW and the Chemical Reuse Center in coordination with the Plano Reuse Center; and provides support staff to Keep Allen Beautiful.

### ACCOMPLISHMENTS IN FY2022

#### Goal 4. High-performing City team providing resident-focused services

- Collaborated with the Parks Department to promote environmental education through Parks youth camp programs.
- Continued recycling at the City's large parks and the Allen Event Center; coordinated the annual Trees for Allen community beautification program.
- Continued to provide HHW services to residents through partnership with the City of Plano. HHW payments to Plano: \$68,507.
- Continued the Community Waste Disposal (CWD) contract for solid waste collection and recycling services: \$3,339,201; and with NTMWD for transfer station and landfill activities: \$2,644,687.
- Participated in NCTCOG workshops, completed requested surveys. Began participation in the NCTCOG regional recycling survey and educational program.
- Created regional partnerships to provide environmental and natural resource education at Allen ISD, the AISD STEAM Center, private schools, civic groups, homeschools, Scouts and the general public. Continued to partner with Allen ISD schools to create or expand outdoor education through pollinator and vegetable gardens. Expanded the "Adopt-A-Roadway/Waterway/Spot" program to focus on litter and water resources.
- Met education-related standards for mandated Texas Pollutant Discharge Elimination System (TPDES) program at special events & through public education.

#### Goal 2. Safe and livable community for all

- Continued to fund the litter collection contract managed by Parks & Recreation: \$245,000.
- Assisted the Keep Allen Beautiful Board (KAB) in the successful execution of key events: Allen Recycles Day, National Planting Day and the Educator Expo. Covid-19 required cancellation of Earthfest and The Great American Cleanup.
- Prepared competitive nominations through professional organizations, which resulted in 6 winning applications.
- Received top awards from Keep America Beautiful, STAR North Texas, STAR and North Texas Corporate Recycling Association (NTCRA), and a Texas PTA Lifetime Achievement Award.
- KAB provided \$1000 in legacy scholarships through Allen Foundation for Schools. Additionally, KAB awarded 16 Waste Works Awards jointly with CWD to support AISD environmental education in schools.

## ENTERPRISE FUNDS

- Received the prestigious Governor's Community Achievement Award in the amount of \$290,000, Presented by Keep Allen Beautiful in partnership with Texas Department of Transportation (TxDOT), this top award is presented to Texas communities for their outstanding overall efforts to keep their communities beautiful.

**Goal 5. Engaged and connected Allen community****Strategy - Ensure excellent fiscal management to maintain public trust**

- Brought Allen youth forward for Council recognition through the Recycled Art Contest. Arbor Day poster contest was conducted virtually, with a virtual award ceremony.
- Continued to meet the public expectation of quality environmental services; HHW, waste, and recycling.

## OBJECTIVES FOR FY2023

**Goal 1. Financially sound and transparent City government**

- Use grant funds & enterprise fund money to promote effective environmental management programs.
- Continue to provide HHW services to residents through partnership with the City of Plano. HHW payments to Plano: \$68,507.
- Continue to provide effective environmental programs and education that impacts the region through cooperative sharing of programs, promotions and educational materials.

**Goal 2. Safe and livable community for all**

- Continue funding the City litter collection contract managed by Parks and Recreations Department: \$245,000.
- Assist the Keep Allen Beautiful Board (KAB) to organize for the successful execution of key events: Allen Recycles Day, Great American Cleanup, National Planting Day, Earth Day and the Educator Expo.
- Prepare competitive nominations for awards and City/public recognition to environmental groups such as Keep America/Keep Texas Beautiful, STAR North Texas, STAR, North Texas Corporate Recycling Association (NTCRA), and the Texas Solid Waste Association of North America (TxSWANA).

**Goal 4. High-performing City team providing resident-focused services**

- Assist the KAB Board in their efforts to support youth education, youth projects and youth recognition through the KAB/Mardy & Lisa Brown Memorial Scholarship, Waste Works Awards, and organizing a number of youth-focused environmental competitions designed to allow for City Council recognition of deserving school-aged citizens.
- Continue to meet the public expectation of quality environmental services: HHW, waste, recycling and composting.

# SOLID WASTE

## SOLID WASTE FUND

## EXPENSE SUMMARY

	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE
	ACTUAL	BUDGET	AMENDED	BUDGET	vs. FY22
CLASSIFICATION					AMENDED
Personnel Services	727,156	765,766	786,133	827,718	5%
Operations	2,599,679	2,767,912	2,763,862	2,765,318	0%
Supplies	17,325	43,080	43,080	44,780	4%
Maintenance	2,244	6,800	6,800	8,050	18%
Professional Services	3,458,881	3,664,321	3,903,522	4,220,350	8%
Transfers Out	685,987	895,119	895,119	633,105	-29%
<b>DEPARTMENT TOTAL</b>	<b>\$ 7,491,272</b>	<b>\$ 8,142,998</b>	<b>\$ 8,398,516</b>	<b>\$ 8,499,321</b>	<b>1%</b>

## PERSONNEL SUMMARY

	2020-2021	2021-2022	2021-2022	2022-2023	
	ACTUAL	BUDGET	AMENDED	BUDGET	CHANGE
FULL TIME					
Waste Services Manager	1	1	1	1	0
Education Specialist	2	2	2	2	0
Commercial Waste Services Specialist	1	1	1	1	0
Code Compliance Officer*	0.5	0.5	0.5	1	0.5
Crew Leader	0	1	1	1	0
Customer Service Representative	1	1	1	0	-1
Senior Customer Service Representative	0	0	0	1	1
HHW Maintenance Worker	3	2	2	2	0
<b>TOTAL FULL TIME</b>	<b>8.5</b>	<b>8.5</b>	<b>8.5</b>	<b>9</b>	<b>0.5</b>
<b>TOTAL FULL-TIME-EQUIVALENT</b>	<b>8.5</b>	<b>8.5</b>	<b>8.5</b>	<b>9</b>	<b>0.5</b>

\*This position is under the supervision of the Community Enhancement Department

## EXPENSE DETAIL

	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE
	ACTUAL	BUDGET	AMENDED	BUDGET	vs. FY22
PERSONNEL SERVICES					AMENDED
Salaries	510,887	525,707	541,348	564,843	4%
Longevity	5,736	6,120	6,120	5,372	-12%
Overtime	7,262	9,500	9,500	9,500	0%
FICA	37,602	39,044	40,241	41,931	4%
TMRS	56,074	81,206	83,552	85,280	2%
Worker's Compensation	10,060	9,670	10,853	9,282	-14%
Health Insurance	91,106	85,877	85,877	103,021	20%
Health Savings	505	510	510	-	-100%
Dental Insurance	6,708	6,795	6,795	7,233	6%
Long-term Disability	616	661	661	664	0%
Life Insurance	315	391	391	364	-7%
Flexible Spending	285	285	285	228	-20%
<b>SUBTOTAL</b>	<b>\$ 727,156</b>	<b>\$ 765,766</b>	<b>\$ 786,133</b>	<b>\$ 827,718</b>	<b>5%</b>
OPERATIONS					
Phone/ Data Connectivity	1,163	1,130	1,130	1,130	0%
Fuel	5,500	10,017	6,000	6,240	4%
Technology Maintenance	1,198	1,200	1,200	1,200	0%
Travel & Training	2,027	17,585	17,585	19,435	11%
Dues & Subscriptions	2,325	1,299	1,299	1,750	35%
Uniforms	2,963	2,000	2,000	2,750	38%
Postage & Freight	7,267	8,000	8,000	8,750	9%

# SOLID WASTE

## SOLID WASTE FUND

## EXPENSE DETAIL - CONTINUED

	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE
	ACTUAL	BUDGET	AMENDED	BUDGET	vs. FY22
					AMENDED
<u>OPERATIONS - CONTINUED</u>					
Rentals	755	-	-	1,000	
Outside Printing	14,333	17,000	17,000	17,000	0%
Insurance	9,994	14,235	14,235	12,262	-14%
Solid Waste Services	2,501,428	2,644,720	2,644,687	2,653,571	0%
Vehicle & Equipment Replacement	50,726	50,726	50,726	40,230	-21%
<b>SUBTOTAL</b>	<b>\$ 2,599,679</b>	<b>\$ 2,767,912</b>	<b>\$ 2,763,862</b>	<b>\$ 2,765,318</b>	<b>0%</b>
<u>SUPPLIES</u>					
General Supplies	16,253	42,330	42,330	43,030	2%
Tools/ Small Equipment	82	750	750	750	0%
Medical/ Chemical Supply	990	-	-	1,000	
<b>SUBTOTAL</b>	<b>\$ 17,325</b>	<b>\$ 43,080</b>	<b>\$ 43,080</b>	<b>\$ 44,780</b>	<b>4%</b>
<u>MAINTENANCE</u>					
Vehicle Maintenance	2,228	6,800	6,800	7,300	7%
Equipment Maintenance	16	-	-	750	
<b>SUBTOTAL</b>	<b>\$ 2,244</b>	<b>\$ 6,800</b>	<b>\$ 6,800</b>	<b>\$ 8,050</b>	<b>18%</b>
<u>PROFESSIONAL SERVICES</u>					
Contractual Services	3,358,265	3,562,000	3,801,201	4,011,778	6%
Professional Services	-	-	-	100,000	
Recycling	31,300	31,244	31,244	36,925	18%
Household Hazardous Waste	66,746	68,507	68,507	69,077	1%
OPEB Trust	2,570	2,570	2,570	2,570	0%
<b>SUBTOTAL</b>	<b>\$ 3,458,881</b>	<b>\$ 3,664,321</b>	<b>\$ 3,903,522</b>	<b>\$ 4,220,350</b>	<b>8%</b>
<u>OTHER FINANCING USES</u>					
Operating Transfer Out	385,987	295,119	295,119	333,105	13%
Capital Projects Transfer Out	300,000	600,000	600,000	300,000	-50%
<b>SUBTOTAL</b>	<b>\$ 685,987</b>	<b>\$ 895,119</b>	<b>\$ 895,119</b>	<b>\$ 633,105</b>	<b>-29%</b>
<b>TOTAL EXPENSES</b>	<b>\$ 7,491,272</b>	<b>\$ 8,142,998</b>	<b>\$ 8,398,516</b>	<b>\$ 8,499,321</b>	<b>1%</b>

## TRANSFERS OUT DETAIL

	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE
	ACTUAL	BUDGET	AMENDED	BUDGET	vs. FY22
					AMENDED
<u>OPERATING TRANSFERS OUT</u>					
Risk Management Admin Costs	3,790	4,180	4,180	6,221	49%
General Fund	227,269	236,068	236,068	261,913	11%
Water & Sewer Fund	51,072	50,811	50,811	60,739	20%
General Fund PC Lease	1,726	1,726	1,726	1,726	0%
Service Center Cost Allocation	2,130	2,334	2,334	2,506	7%
Street Repairs	100,000	-	-	-	
<b>SUBTOTAL</b>	<b>\$ 385,987</b>	<b>\$ 295,119</b>	<b>\$ 295,119</b>	<b>\$ 333,105</b>	<b>13%</b>
<u>CAPITAL PROJECTS TRANSFERS OUT</u>					
Alley Repairs	300,000	600,000	600,000	300,000	-50%
<b>SUBTOTAL</b>	<b>\$ 300,000</b>	<b>\$ 600,000</b>	<b>\$ 600,000</b>	<b>\$ 300,000</b>	<b>-50%</b>

# REVENUE & EXPENSE SUMMARY

## DRAINAGE FUND

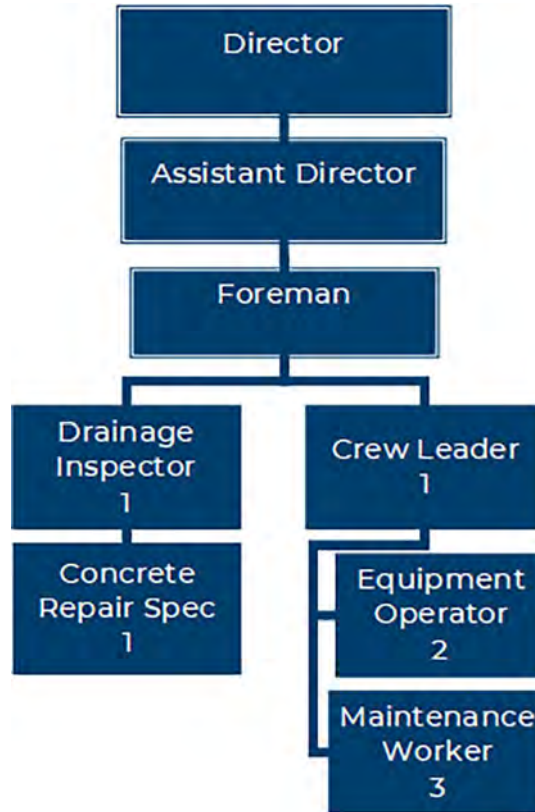
	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE vs. FY22
<b>REVENUES</b>					
<u>OPERATING REVENUES</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>AMENDED</u>
Inspection Fees	30,669	70,000	140,000	70,000	-50%
Drainage Fees	1,796,281	1,851,269	1,851,269	2,221,269	20%
<b>TOTAL OPERATING REVENUES</b>	<b>1,826,950</b>	<b>1,921,269</b>	<b>1,991,269</b>	<b>2,291,269</b>	<b>15%</b>
 <u>NON-OPERATING REVENUES</u>					
Interest	11,955	18,734	11,755	14,056	20%
Sale of Assets	2,174	-	-	-	
Other Reimbursements	1,806	5,000	22,000	5,000	-77%
<b>TOTAL NON-OPERATING REVENUES</b>	<b>15,935</b>	<b>23,734</b>	<b>33,755</b>	<b>19,056</b>	<b>-44%</b>
 <b>TOTAL REVENUES</b>	<b>\$ 1,842,885</b>	<b>\$ 1,945,003</b>	<b>\$ 2,025,024</b>	<b>\$ 2,310,325</b>	<b>14%</b>
 <b>EXPENSES</b>					
<u>PUBLIC WORKS</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>AMENDED</u>
Drainage Operating Expenses	1,414,092	1,690,533	1,628,689	1,859,544	14%
Capital Expenses	-	95,100	95,100	91,770	-4%
Transfers Out	413,691	425,047	425,047	441,757	4%
<b>TOTAL PUBLIC WORKS</b>	<b>\$ 1,827,783</b>	<b>\$ 2,210,680</b>	<b>\$ 2,148,836</b>	<b>\$ 2,393,071</b>	<b>11%</b>
 <b>TOTAL EXPENSES</b>	<b>\$ 1,827,783</b>	<b>\$ 2,210,680</b>	<b>\$ 2,148,836</b>	<b>\$ 2,393,071</b>	<b>11%</b>

### FUND BALANCE PROJECTIONS

PROJECTED WORKING CAPITAL 10/1	\$ 942,730	\$ 818,918
TOTAL PROJECTED REVENUES	2,025,024	2,310,325
TOTAL PROJECTED EXPENSES	(2,148,836)	(2,393,071)
<b>PROJECTED WORKING CAPITAL 9/30</b>	<b>\$ 818,918</b>	<b>\$ 736,172</b>
DAYS OPERATIONAL EXPENSES IN RESERVE	146	117
Fund Balance Required: 90 to 120 days operational expenses		

# DRAINAGE

## DRAINAGE FUND



# DRAINAGE

## DRAINAGE FUND

The drainage division maintains drainage inlets, storm sewers, open drainage channels and ditches to assure they remain free of vegetation and hazardous waste. Sedimentation must be controlled, and channels should carry water runoff flow as designed.

### ACCOMPLISHMENTS IN FY2022

#### Goal 2. Safe and livable community for all

- No homes and no businesses were flooded during heavy rain events.
- Maintained street sweeping frequency of twice monthly on arterial and thoroughfares and once monthly on collectors; added new roads to the sweeping plan based on funds made available by a lower cost street sweeping contract; part of Texas Pollutant Discharge Elimination System (TPDES) permit requirements.
- Maintained drainage ways with the Gradall and Mini Excavator.
- Implemented 15th year tasks in the City's TPDES permit.
- Continued the 13th year of Drainage Technician; Inspecting and verifying outfall structures and dry weather inspections utilizing GIS data collector and CityWorks asset management system as required in the City's TPDES Permit.
- Worked with Engineering to continue to meet TPDES permit requirements.
- Utilized Concrete mixer truck for delivery of concrete to Drainage, Streets, Water & Sewer, and Parks.
- Provided funding for the City's Mosquito control and testing program.

### OBJECTIVES FOR FY2023

#### Goal 2. Safe and livable community for all

- Inspect and clear all storm sewer inlets after major storm events.
- Implement 16th year tasks in the City's TPDES permit.
- Continue installation of curb inlet markers in support of the storm drain marking program.
- Maintain drainage structures or channels to prevent flooding.
- Continue to ensure the drainage system is clear of debris: Drainage Maintenance: \$218,680; Contract mowing of greenbelts: \$125,450; Contract street sweeping: \$170,000.
- Continue funding for Phase II NPDES professional services contract: \$21,000.
- Continue funding of costs of NPDES Stormwater Management Best Practices Manual from COG: \$9,000 and share of COG Stormwater Management Program: \$7,000.
- Continue to rapidly respond to citizen's calls and concerns related to drainage and stormwater.
- Continue financial support of Environmental Health's response to mosquito related issues (primarily West Nile Virus and Zika virus).

# DRAINAGE

## DRAINAGE FUND

## EXPENSE SUMMARY

	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE
CLASSIFICATION	ACTUAL	BUDGET	AMENDED	BUDGET	vs. FY22
Personnel Services	681,199	764,769	688,072	756,259	10%
Operations	234,562	249,221	241,624	244,809	1%
Supplies	87,812	50,100	56,100	57,000	2%
Maintenance	235,384	248,930	265,380	418,963	58%
Professional Services	175,135	377,513	377,513	382,513	1%
Capital	-	95,100	95,100	91,770	-4%
Transfers Out	413,691	425,047	425,047	441,757	4%
<b>DEPARTMENT TOTAL</b>	<b>\$ 1,827,783</b>	<b>\$ 2,210,680</b>	<b>\$ 2,148,836</b>	<b>\$ 2,393,071</b>	<b>11%</b>

## PERSONNEL SUMMARY

	2020-2021	2021-2022	2021-2022	2022-2023	
FULL TIME	ACTUAL	BUDGET	AMENDED	BUDGET	CHANGE
Stormwater Program Manager	1	0	0	0	0
Graduate Engineer*	0	1	0	0	0
Construction Inspector *	1	1	1	1	0
Drainage Inspector	1	1	1	1	0
Crew Leader	1	1	1	1	0
Equipment Operator	2	2	2	2	0
Concrete Repair Specialist	0	1	1	1	0
Maintenance Worker	4	3	3	3	0
<b>TOTAL FULL TIME</b>	<b>10</b>	<b>10</b>	<b>9</b>	<b>9</b>	<b>0</b>
<b>TOTAL FULL-TIME-EQUIVALENT</b>	<b>10</b>	<b>10</b>	<b>9</b>	<b>9</b>	<b>0</b>

\* These positions are under the supervision of Engineering.

## EXPENSE DETAIL

	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE
PERSONNEL SERVICES	ACTUAL	BUDGET	AMENDED	BUDGET	vs. FY22
Salaries	442,521	486,448	430,478	464,545	8%
Longevity	2,560	2,692	2,336	2,424	4%
Overtime	41,116	30,000	30,000	40,000	33%
FICA	35,624	37,789	33,590	36,350	8%
TMRS	52,054	77,876	69,426	74,579	7%
Worker's Compensation	18,262	16,658	17,370	14,180	-18%
Health Insurance	80,594	103,507	97,002	113,605	17%
Health Savings	2,526	2,596	1,478	3,116	111%
Dental Insurance	5,074	6,136	5,479	6,576	20%
Long-Term Disability	505	619	525	540	3%
Life Insurance	277	391	331	287	-13%
Flexible Spending	86	57	57	57	0%
<b>SUBTOTAL</b>	<b>\$ 681,199</b>	<b>\$ 764,769</b>	<b>\$ 688,072</b>	<b>\$ 756,259</b>	<b>10%</b>
<b>OPERATIONS</b>					
Phone/ Data Connectivity	710	570	570	570	0%
Fuel	17,103	26,088	18,991	19,751	4%
Technology Maintenance	11,096	14,550	14,550	15,550	7%
Travel & Training	8,001	2,500	2,500	4,600	84%

# DRAINAGE

## DRAINAGE FUND

## EXPENSE DETAIL - CONTINUED

	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE
	ACTUAL	BUDGET	AMENDED	BUDGET	vs. FY22
					AMENDED
<u>OPERATIONS - CONTINUED</u>					
Uniforms	5,385	7,400	7,400	8,400	14%
Postage & Freight	148	1,000	500	500	0%
Advertising	162	-	-	-	
Outside Printing	1,625	3,000	3,000	3,000	0%
Insurance	16,287	19,568	19,568	17,893	-9%
Notices Required by Law	-	500	500	500	0%
Vehicle & Equipment Replacement	174,045	174,045	174,045	174,045	0%
<b>SUBTOTAL</b>	<b>\$ 234,562</b>	<b>\$ 249,221</b>	<b>\$ 241,624</b>	<b>\$ 244,809</b>	<b>1%</b>
<u>SUPPLIES</u>					
General Supplies	44,317	11,000	17,000	17,000	0%
Tool/Small Equipment	37,175	29,100	29,100	30,000	3%
Medical & Chemical Supply	6,320	10,000	10,000	10,000	0%
<b>SUBTOTAL</b>	<b>\$ 87,812</b>	<b>\$ 50,100</b>	<b>\$ 56,100</b>	<b>\$ 57,000</b>	<b>2%</b>
<u>MAINTENANCE</u>					
Vehicle Maintenance	18,822	13,000	16,700	16,700	0%
Equipment Maintenance	51,678	17,250	30,000	30,000	0%
Infrastructure Maintenance	164,884	218,680	218,680	372,263	70%
<b>SUBTOTAL</b>	<b>\$ 235,384</b>	<b>\$ 248,930</b>	<b>\$ 265,380</b>	<b>\$ 418,963</b>	<b>58%</b>
<u>PROFESSIONAL SERVICES</u>					
Contractual Services	88,183	214,400	214,400	219,400	2%
Professional Services	17,477	34,500	34,500	34,500	0%
Contract Mowing	66,312	125,450	125,450	125,450	0%
Post-Employment Funding Expense	3,163	3,163	3,163	3,163	0%
<b>SUBTOTAL</b>	<b>\$ 175,135</b>	<b>\$ 377,513</b>	<b>\$ 377,513</b>	<b>\$ 382,513</b>	<b>1%</b>
<u>CAPITAL</u>					
Machinery & Equipment	-	95,100	95,100	91,770	-4%
<b>SUBTOTAL</b>	<b>\$ -</b>	<b>\$ 95,100</b>	<b>\$ 95,100</b>	<b>\$ 91,770</b>	<b>-4%</b>
<u>TRANSFERS OUT</u>					
Operating Transfer Out	413,691	425,047	425,047	441,757	4%
<b>SUBTOTAL</b>	<b>\$ 413,691</b>	<b>\$ 425,047</b>	<b>\$ 425,047</b>	<b>\$ 441,757</b>	<b>4%</b>
<b>TOTAL EXPENSES</b>	<b>\$ 1,827,783</b>	<b>\$ 2,210,680</b>	<b>\$ 2,148,836</b>	<b>\$ 2,393,071</b>	<b>11%</b>

## CAPITAL EXPENSE LIST\*

	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE
	ACTUAL	BUDGET	AMENDED	BUDGET	vs. FY22
					AMENDED
<u>CONSTRUCTION IN PROGRESS</u>					
<u>MACHINERY &amp; EQUIPMENT</u>					
14 Yard Sander	-	16,000	16,000	-	-100%
Arrow Board	-	6,100	6,100	-	-100%
Electronic Message Boards	-	23,000	23,000	-	-100%
Mower Trailer for Scag Mowers	-	17,000	17,000	-	
Skag Mower	-	20,000	20,000	-	
Snow Plow	-	13,000	13,000	-	
Skag Mower	-	-	-	63,000	
Snow Plow	-	-	-	28,770	
<b>SUBTOTAL</b>	<b>\$ -</b>	<b>\$ 95,100</b>	<b>\$ 95,100</b>	<b>\$ 91,770</b>	<b>-4%</b>

\*The items listed are non-recurring capital expenses based on increased service to the community.

# DRAINAGE

## DRAINAGE FUND

### TRANSFERS OUT DETAIL

	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE vs. FY22
<u>OPERATING TRANSFERS OUT</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>AMENDED</u>
Risk Management Admin Costs	4,459	4,917	4,917	7,319	49%
General Fund Admin Support	400,475	410,731	410,731	424,495	3%
Service Center Cost Allocation	6,727	7,369	7,369	7,913	7%
General Fund PC Lease	2,030	2,030	2,030	2,030	0%
<b>SUBTOTAL</b>	<b>\$ 413,691</b>	<b>\$ 425,047</b>	<b>\$ 425,047</b>	<b>\$ 441,757</b>	<b>4%</b>

# REVENUE & EXPENSE SUMMARY

## GOLF COURSE FUND

<b>REVENUES</b>	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE vs. FY22
<u>OPERATING REVENUES</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>AMENDED</u>
Greens Fees	3,203,093	2,774,480	3,218,680	3,273,980	2%
Concession Sales	439,579	430,807	445,034	461,008	4%
Retail Store	163,550	141,644	166,643	171,488	3%
Lesson Fees	387,839	435,000	390,000	395,000	1%
Facility Rentals	64,313	64,000	60,000	60,000	0%
<b>TOTAL OPERATING REVENUES</b>	<b>\$ 4,258,374</b>	<b>\$ 3,845,931</b>	<b>\$ 4,280,357</b>	<b>\$ 4,361,476</b>	<b>2%</b>

<u>NON-OPERATING REVENUES</u>					
Reimbursements and Contributions	2,147	-	-	-	
Intergovernmental	-	-	-	-	
Operating Transfer In	177,314	-	-	-	
Pension Funding Transfer	50,000	-	-	-	
Facility Improvement Transfer In	-	-	-	-	
<b>TOTAL NON-OPERATING REVENUES</b>	<b>\$ 229,461</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	
<b>TOTAL REVENUES</b>	<b>\$ 4,487,835</b>	<b>\$ 3,845,931</b>	<b>\$ 4,280,357</b>	<b>\$ 4,361,476</b>	<b>2%</b>

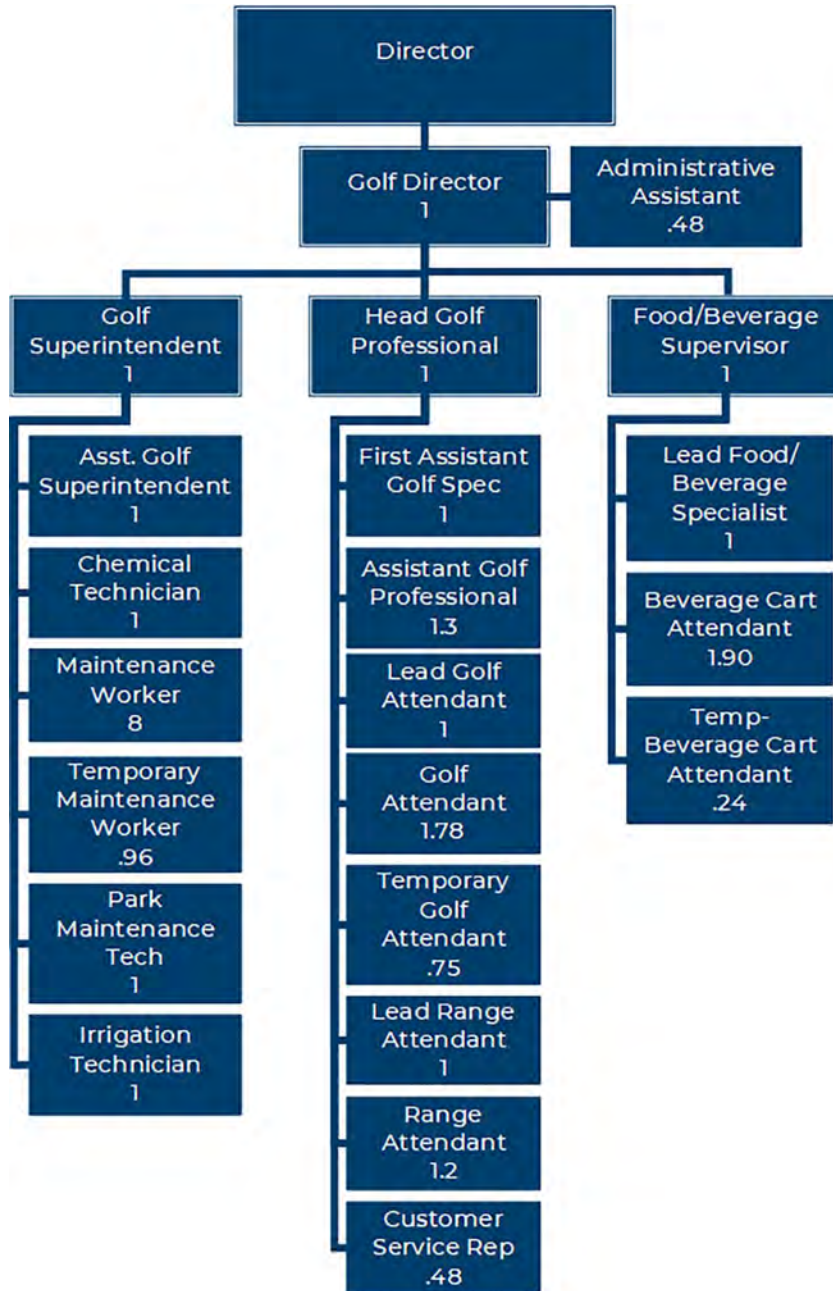
	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE
	ACTUAL	BUDGET	AMENDED	BUDGET	vs. FY22
EXPENSES					AMENDED
Personnel Services	1,706,252	1,850,404	1,929,697	2,100,991	9%
Operations	1,667,525	1,635,527	2,090,001	1,808,871	-13%
Depreciation	163,058	160,000	160,000	160,000	0%
TOTAL EXPENSES	\$ 3,536,835	\$ 3,645,931	\$ 4,179,698	\$ 4,069,862	-3%

### FUND BALANCE PROJECTIONS

PROJECTED WORKING CAPITAL 10/1	\$ 1,678,734	\$ 1,779,393
TOTAL PROJECTED REVENUES	4,280,357	4,361,476
TOTAL PROJECTED EXPENSES	(4,179,698)	(4,069,862)
<b>PROJECTED WORKING CAPITAL 9/30</b>	<b>\$ 1,779,393</b>	<b>\$ 2,071,007</b>

# GOLF COURSE

## GOLF COURSE FUND



# GOLF COURSE

## GOLF COURSE FUND

The Golf Course Fund was established to support the daily operations of the golf course in providing recreational opportunities for the Citizens of Allen and the surrounding region. The course closed in October 2011 to begin a year-long renovation to improve playability, as well as course and homeowner safety. Newly rebranded as The Courses at Watters Creek, the facility re-opened in January 2013 with a redesigned 18-hole course and driving range. The Players 9-hole course and the Futures 6-hole course opened for play in September 2013. The re-named Grill 33 received a minor remodel to enhance guests' experiences.

### ACCOMPLISHMENTS IN FY2022

#### Goal 1. Financially Sound and Transparent City Government

##### Objective – Deliver City services in the most cost-effective and efficient

- Conducted in-depth presentation for City Council reviewing golf course operations, rate structure, golf industry best practices, and future direction.

#### Goal 2. Safe and Livable Community for All

##### Objective – Invest in maintaining and upgrading the City's infrastructure and facilities

- Completed phase I of the stream bank erosion control project.
- Installed synthetic turf driving range tee.

#### Goal 4. High-Performing City Team Providing Resident-Focused Services

##### Objective – Develop and maintain proactive City communications policies, strategies, and tools to inform the community

- Installed interactive GPS system in the golf cart fleet.

### OBJECTIVES FOR FY2023

#### Goal 1. Financially Sound and Transparent City Government

##### Objective – Deliver City services in the most cost-effective and efficient manner

- Conduct an evaluation and review of the Golf Now point of sale system.

#### Goal 2. Safe and Livable Community for All

- Install additional perimeter fencing and security gates.

# GOLF COURSE

## GOLF COURSE FUND

## EXPENSE SUMMARY

	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE vs. FY22
CLASSIFICATION	ACTUAL	BUDGET	AMENDED	BUDGET	AMENDED
Personnel Services	1,706,252	1,850,404	1,929,697	2,100,991	9%
Operations	501,048	527,869	572,491	584,499	2%
Supplies	210,437	186,991	235,444	222,348	-6%
Maintenance	242,372	95,941	174,826	107,841	-38%
Professional Services	713,668	824,726	1,107,240	894,183	-19%
Depreciation	163,058	160,000	160,000	160,000	0%
<b>DEPARTMENT TOTAL</b>	<b>\$ 3,536,835</b>	<b>\$ 3,645,931</b>	<b>\$ 4,179,698</b>	<b>\$ 4,069,862</b>	<b>-3%</b>

## PERSONNEL SUMMARY

	2020-2021	2021-2022	2021-2022	2022-2023	CHANGE
FULL TIME	ACTUAL	BUDGET	AMENDED	BUDGET	
Golf Director	0	1	1	1	0
Golf Services Manager	1	0	0	0	0
Golf Superintendent	1	1	1	1	0
Food & Beverage Supervisor	1	1	1	1	0
Head Golf Pro	1	1	1	1	0
Golf Assistant Superintendent	1	1	1	1	0
Chemical Technician	1	1	1	1	0
First Assistant Golf Specialist	1	1	1	1	0
Irrigation Technician	1	1	1	1	0
Equipment Manager	0	1	0	0	0
Parks Maintenance Technician	1	0	1	1	0
Assistant Golf Professional	0	2	2	2	0
Golf Specialist	1	0	0	0	0
Lead Range Golf Attendant	1	0	0	0	0
Maintenance Worker	8	8	8	8	0
Lead Food & Beverage Specialist	1	1	1	1	0
Lead Golf Attendant	1	1	1	1	0
<b>TOTAL FULL TIME</b>	<b>21</b>	<b>21</b>	<b>21</b>	<b>21</b>	<b>0</b>
<b>PART TIME</b>					
Customer Service Representative	0.5	0.5	0.5	0.5	0
Assistant Golf Professional	0	0.3	0.3	0.3	0
Golf Specialist	0.3	0	0	0	0
Administrative Assistant	0.5	0.5	0.5	0.5	0
Range Attendant	1.2	1.2	1.2	1.2	0
Golf Attendant	1.78	1.78	1.78	1.78	0
Food & Beverage Specialist	1.9	1.9	1.9	0	-1.9
Beverage Cart Attendant	0	0	0	1.9	1.9
Maintenance Worker	3.01	3.01	3.01	3.01	0
<b>TOTAL PART TIME</b>	<b>9.19</b>	<b>9.19</b>	<b>9.19</b>	<b>9.19</b>	<b>0</b>
<b>TEMPORARY</b>					
Maintenance Worker	0.96	0.96	0.96	0.96	0
Golf Attendant	0.75	0.75	0.75	0.75	0

# GOLF COURSE

## GOLF COURSE FUND

## PERSONNEL SUMMARY - CONTINUED

<u>TEMPORARY - CONTINUED</u>	2020-2021 <u>ACTUAL</u>	2021-2022 <u>BUDGET</u>	2021-2022 <u>AMENDED</u>	2022-2023 <u>BUDGET</u>	<u>CHANGE</u>
Food & Beverage Specialist	0.24	0	0	0	0
Beverage Cart Attendant	0	0.24	0.24	0.24	0
<b>TOTAL TEMPORARY</b>	<b>1.95</b>	<b>1.95</b>	<b>1.95</b>	<b>1.95</b>	<b>0</b>
<b>TOTAL FULL-TIME-EQUIVALENT</b>	<b>32.14</b>	<b>32.14</b>	<b>32.14</b>	<b>32.14</b>	<b>0</b>

## EXPENSE DETAIL

	2020-2021 <u>ACTUAL</u>	2021-2022 <u>BUDGET</u>	2021-2022 <u>AMENDED</u>	2022-2023 <u>BUDGET</u>	% CHANGE vs. FY22 <u>AMENDED</u>
<u>PERSONNEL SERVICES</u>					
Salaries	1,172,742	1,224,457	1,277,915	1,430,385	12%
Longevity	9,936	11,032	11,032	11,878	8%
Overtime	46,333	47,891	47,891	49,776	4%
FICA	95,264	98,488	102,586	110,282	8%
TMRS	126,705	200,018	208,040	219,495	6%
Worker's Compensation	21,885	23,771	24,329	20,984	-14%
Health Insurance	214,088	225,457	238,614	238,868	0%
Health Savings	3,544	2,258	2,258	2,116	-6%
Dental Insurance	13,932	14,900	14,900	15,120	1%
Long-term Disability	1,187	1,318	1,318	1,360	3%
Life Insurance	636	814	814	727	-11%
<b>SUBTOTAL</b>	<b>\$ 1,706,252</b>	<b>\$ 1,850,404</b>	<b>\$ 1,929,697</b>	<b>\$ 2,100,991</b>	<b>9%</b>
<u>OPERATIONS</u>					
Phone/ Data Connectivity	4,809	3,530	3,530	3,530	0%
Fuel	14,679	21,810	23,445	24,383	4%
Water	93,249	114,000	116,500	116,500	0%
Electricity	93,053	100,000	120,000	120,000	0%
Service Costs	5,264	6,600	6,600	6,600	0%
Copier Lease	2,415	3,600	1,250	1,250	0%
Copier Usage	-	-	500	500	0%
Technology Maintenance	3,734	1,860	1,860	1,860	0%
Travel & Training	4,928	4,450	4,450	4,450	0%
Dues & Subscriptions	16,971	13,269	13,269	17,769	34%
Uniforms	13,786	11,300	11,312	11,300	0%
Postage & Freight	196	80	320	150	-53%
Rentals	1,781	-	-	-	-
Outside Printing	-	750	750	750	0%
Liquor State Tax Expense	14,745	12,577	14,799	15,320	4%
Purchases - Concessions	78,489	87,744	80,694	83,649	4%
Purchases - Liquor	53,154	56,312	66,265	68,595	4%
Purchases - Retail	98,420	84,987	101,947	102,893	1%
Marketing Expenses	1,375	5,000	5,000	5,000	0%
<b>SUBTOTAL</b>	<b>\$ 501,048</b>	<b>\$ 527,869</b>	<b>\$ 572,491</b>	<b>\$ 584,499</b>	<b>2%</b>
<u>SUPPLIES</u>					
General Supplies	185,017	163,410	191,663	193,467	1%
Small Tools & Minor Equipment	25,420	23,581	43,781	28,881	-34%
<b>SUBTOTAL</b>	<b>\$ 210,437</b>	<b>\$ 186,991</b>	<b>\$ 235,444</b>	<b>\$ 222,348</b>	<b>-6%</b>

# GOLF COURSE

## GOLF COURSE FUND

### EXPENSE DETAIL - CONTINUED

	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	vs. FY22
<u>MAINTENANCE</u>					
Building Maintenance	80,529	60,900	100,911	62,900	-38%
Equipment Maintenance	161,843	35,041	73,915	44,941	-39%
<b>SUBTOTAL</b>	<b>\$ 242,372</b>	<b>\$ 95,941</b>	<b>\$ 174,826</b>	<b>\$ 107,841</b>	<b>-38%</b>
<u>PROFESSIONAL SERVICES</u>					
Contractual Services	408,514	422,110	657,560	430,760	-34%
Lease Expenses	124,225	307,128	329,636	344,136	4%
Professional Services	261	-	1,639	-	-100%
Credit Card Costs	117,841	95,488	118,405	119,287	1%
Post-Employment Funding Expense	62,827	-	-	-	
<b>SUBTOTAL</b>	<b>\$ 713,668</b>	<b>\$ 824,726</b>	<b>\$ 1,107,240</b>	<b>\$ 894,183</b>	<b>-19%</b>
-					
<u>MISCELLANEOUS</u>					
Depreciation	163,058	160,000	160,000	160,000	0%
<b>SUBTOTAL</b>	<b>\$ 163,058</b>	<b>\$ 160,000</b>	<b>\$ 160,000</b>	<b>\$ 160,000</b>	<b>0%</b>
<b>TOTAL EXPENSES</b>	<b>\$ 3,536,835</b>	<b>\$ 3,645,931</b>	<b>\$ 4,179,698</b>	<b>\$ 4,069,862</b>	<b>-3%</b>

## ALLEN EVENT CENTER FUND

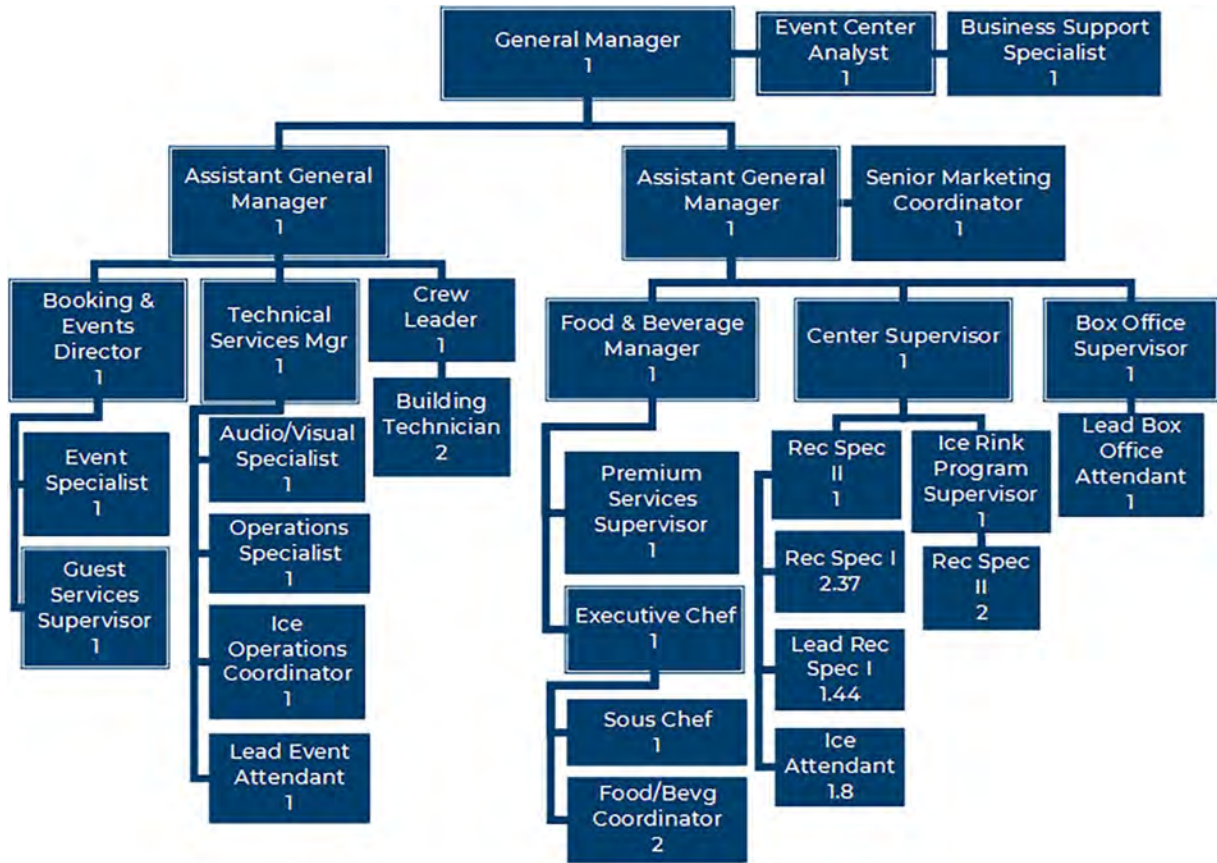
TOTAL REVENUES	\$	-	\$	-	\$	-	\$	8,264,605
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## FUND BALANCE PROJECTIONS

PROJECTED WORKING CAPITAL 10/1	\$	-	\$	-
TOTAL PROJECTED REVENUES		-		8,264,605
TOTAL PROJECTED EXPENSES		-		(8,264,605)
<b>PROJECTED WORKING CAPITAL 9/30</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>

# ALLEN EVENT CENTER

## ALLEN EVENT CENTER FUND



# ALLEN EVENT CENTER

## ALLEN EVENT CENTER FUND

The Allen Event Center consists of the main arena and support facilities, the Allen Community Ice Rink, the south parking structure, and shared ownership of the north parking structure with The Village at Allen. The Center hosts a variety of events ranging from professional and amateur athletics, concerts and family shows, trade shows, graduation ceremonies and even private events. These functions are estimated to have an economic impact of over \$12,000,000 annually.

### ACCOMPLISHMENTS IN FY2022

#### Goal 2. Safe and livable community for all

##### Objective – Invest in maintaining and upgrading the City’s infrastructure and facilities

- Initiated review of the center’s mechanical systems.
- Completed replacement of the arena’s east end retractable seating.

##### Objective – Maintain and enhance CUTX Event Center as a successful asset contributing to our Allen community

- Hosted two CUTX Event Center/ Marriott crossover events.
- Created promotional video to draw additional third-party events.

#### Goal 5. Engaged and Connected Allen Community

##### Objective – Celebrate the cultural growth of Allen by supporting community events and festivals

- Hosted six-day South Asian cultural event.

### OBJECTIVES FOR FY2023

#### Goal 1. Financially Sound and Transparent City Government

##### Objective – Deliver City services in the most cost-effective and efficient manner

- Complete replacement of food and beverage point of sale system.

#### Goal 2. Safe and livable community for all

##### Objective – Invest in maintaining and upgrading the City’s infrastructure and facilities

- Initiate implementation of the findings of the Center’s mechanical systems review.
- Initiate the planning process for the replacement of the arena’s bowl retractable seating.

#### Goal 3. Vibrant community with lively destinations and successful commercial centers

- Integrate the CUTX Event Center budget into the Allen Community Development Corporation
- Partner with the Marriott to book three fiscally feasible crossover events
- Market CUTX Event Center through industry trade groups and agencies to attract shows and corporate events
- Research non-traditional off-ice programming with the intent of creation new and diversified revenue sources

#### Goal 5. Engaged and connected Allen community

##### Objective - Celebrate the cultural growth of Allen by supporting community events and festivals

- Continue to seek out and book cultural events that are fiscally feasible

# ALLEN EVENT CENTER

## ALLEN EVENT CENTER FUND

## EXPENDITURE SUMMARY

<u>CLASSIFICATION</u>	2020-2021 <u>ACTUAL</u>	2021-2022 <u>BUDGET</u>	2021-2022 <u>AMENDED</u>	2022-2023 <u>BUDGET</u>	% <i>CHANGE</i> vs. FY22 <i>AMENDED</i>
Personnel	-	-	-	3,267,147	
Operations	-	-	-	2,297,270	
Supplies	-	-	-	156,902	
Maintenance	-	-	-	317,985	
Professional Services	-	-	-	2,225,301	
<b>TOTAL EXPENDITURES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 8,264,605</b>	

## PERSONNEL SUMMARY

<u>FULL TIME</u>	2020-2021 <u>ACTUAL</u>	2021-2022 <u>BUDGET</u>	2021-2022 <u>AMENDED</u>	2022-2023 <u>BUDGET</u>	<i>CHANGE</i>
General Manager	0	0	0	1	1
Assistant General Manager	0	0	0	2	2
Booking and Events Director	0	0	0	1	1
Center Supervisor	0	0	0	1	1
Food & Beverage Director	0	0	0	1	1
Food & Beverage Manager	0	0	0	1	1
Ice Rink Program Supervisor	0	0	0	1	1
Technical Services Manager	0	0	0	1	1
AEC Analyst	0	0	0	1	1
Senior Marketing Coordinator	0	0	0	1	1
Box Office Supervisor	0	0	0	1	1
Executive Chef	0	0	0	1	1
Audio/Visual Specialist	0	0	0	1	1
Guest Services Supervisor	0	0	0	1	1
Crew Leader	0	0	0	1	1
Event Specialist	0	0	0	1	1
Recreation Specialist II	0	0	0	3	3
Ice Operations Coordinator	0	0	0	1	1
Building Technician	0	0	0	2	2
Operations Specialist	0	0	0	1	1
Business Support Specialist	0	0	0	1	1
Lead Box Office Attendant	0	0	0	1	1
Administrative Assistant	0	0	0	1	1
Premium Level Specialist	0	0	0	1	1
Food & Beverage Coordinator	0	0	0	2	2
Sous Chef	0	0	0	1	1
Lead Event Attendant	0	0	0	2	2
<b>TOTAL FULL TIME</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>33</b>	<b>33</b>
<u>PART TIME</u>					
Lead Cash Room Attendant	0	0	0	0.5	0.5
Production Technician	0	0	0	0.5	0.5
Lead Recreation Specialist I	0	0	0	1.44	1.44
Box Office Attendant	0	0	0	0.02	0.02
Recreation Specialist I	0	0	0	2.37	2.37

# ALLEN EVENT CENTER

## ALLEN EVENT CENTER FUND

## PERSONNEL SUMMARY - CONTINUED

<u>PART TIME - CONTINUED</u>	2020-2021 <u>ACTUAL</u>	2021-2022 <u>BUDGET</u>	2021-2022 <u>AMENDED</u>	2022-2023 <u>BUDGET</u>	<u>CHANGE</u>
Cash Room Attendant	0	0	0	0.57	0.57
Lead Concession/Merchandise	0	0	0	0.69	0.69
Food & Beverage Specialist	0	0	0	0.86	0.86
Ice Rink Attendant	0	0	0	1.8	1.8
<b>TOTAL PART TIME</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>9.7</b>	<b>9.7</b>
<b>TOTAL FULL-TIME-EQUIVALENT</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>42.7</b>	<b>42.7</b>

## EXPENDITURE DETAIL

	2020-2021 <u>ACTUAL</u>	2021-2022 <u>BUDGET</u>	2021-2022 <u>AMENDED</u>	2022-2023 <u>BUDGET</u>	% CHANGE vs. FY22 <u>AMENDED</u>
<u>PERSONNEL SERVICES</u>					
Salaries	-	-	-	2,284,397	
Longevity	-	-	-	9,424	
Overtime	-	-	-	75,561	
FICA	-	-	-	175,127	
TMRS	-	-	-	348,562	
Worker's Compensation	-	-	-	32,729	
Health Insurance	-	-	-	308,960	
Health Savings Account	-	-	-	7,290	
Dental Insurance	-	-	-	21,036	
Long-term Disability	-	-	-	2,349	
Life Insurance	-	-	-	1,256	
Flexible Spending	-	-	-	456	
<b>SUBTOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,267,147</b>	
<u>OPERATIONS</u>					
Phone/ Data Connectivity	-	-	-	7,910	
Water	-	-	-	45,788	
Natural Gas	-	-	-	197,592	
Electricity	-	-	-	554,400	
Service Costs	-	-	-	9,000	
Copier Lease	-	-	-	2,500	
Copier Usage	-	-	-	3,300	
Technology Maintenance	-	-	-	26,400	
Travel & Training	-	-	-	27,000	
Dues & Subscriptions	-	-	-	40,700	
Uniforms	-	-	-	14,390	
Postage & Freight	-	-	-	300	
Advertising	-	-	-	2,500	
Rentals	-	-	-	79,540	
Outside Printing	-	-	-	8,350	
Meetings & Receptions	-	-	-	100	
Insurance	-	-	-	164,527	
Notices Required by Law	-	-	-	650	
Liquor State Tax Expenses	-	-	-	52,106	
Class/ Day Camp Expenses	-	-	-	176,020	
Events/ Activities	-	-	-	14,000	
Purchase - Concessions	-	-	-	300,000	
Liquor Supply Expenses	-	-	-	158,216	
Purchase - Retail	-	-	-	33,950	
Economic Grant Expenses	-	-	-	294,900	
Marketing Expense	-	-	-	18,131	

# ALLEN EVENT CENTER

## ALLEN EVENT CENTER FUND

## EXPENDITURE DETAIL - CONTINUED

	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE
	ACTUAL	BUDGET	AMENDED	BUDGET	vs. FY
<u>OPERATIONS - CONTINUED</u>					<u>AMENDED</u>
Admin Fee Expenditure	-	-	-	65,000	
<b>SUBTOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,297,270</b>	
<u>SUPPLIES</u>					
IT-Small Equipment	-	-	-	9,000	
General Supplies	-	-	-	56,348	
Small Tools & Minor Equipment	-	-	-	91,554	
<b>SUBTOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 156,902</b>	
<u>MAINTENANCE</u>					
Facility Maintenance	-	-	-	276,270	
Vehicle Maintenance	-	-	-	115	
Equipment Maintenance	-	-	-	41,600	
<b>SUBTOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 317,985</b>	
<u>PROFESSIONAL SERVICES</u>					
Contractual Services	-	-	-	1,677,700	
Lease Agreements	-	-	-	2,200	
Professional Services	-	-	-	545,401	
<b>SUBTOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,225,301</b>	
<b>DEPARTMENT TOTALS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 8,264,605</b>	



# SPECIAL REVENUE FUNDS



# REVENUE & EXPENDITURE SUMMARY

## HOTEL OCCUPANCY TAX FUND

	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE
<b>REVENUES</b>					vs. FY22
<u>OPERATING REVENUES</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>AMENDED</u>
Hotel Occupancy Tax	1,337,147	1,495,187	1,768,930	2,118,156	20%
<b>TOTAL OPERATING REVENUES</b>	<b>\$ 1,337,147</b>	<b>\$ 1,495,187</b>	<b>\$ 1,768,930</b>	<b>\$ 2,118,156</b>	<b>20%</b>
<u>NON-OPERATING REVENUES</u>					
Interest	30,068	45,037	26,855	29,879	11%
Intergovernmental Revenue	37,308	-	-	-	
<b>TOTAL NON-OPERATING REVENUES</b>	<b>\$ 67,376</b>	<b>\$ 45,037</b>	<b>\$ 26,855</b>	<b>\$ 29,879</b>	<b>11%</b>
<b>TOTAL REVENUES</b>	<b>\$ 1,404,523</b>	<b>\$ 1,540,224</b>	<b>\$ 1,795,785</b>	<b>\$ 2,148,035</b>	<b>20%</b>

	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE
<b>EXPENDITURES</b>					vs. FY22
<u>CULTURE &amp; RECREATION</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>AMENDED</u>
Grants	809,416	1,057,100	1,057,100	1,143,500	8%
Convention and Visitors Bureau	900,103	1,127,954	1,129,302	1,626,397	44%
<b>TOTAL EXPENDITURES</b>	<b>\$ 1,709,519</b>	<b>\$ 2,185,054</b>	<b>\$ 2,186,402</b>	<b>\$ 2,769,897</b>	<b>27%</b>

### FUND BALANCE PROJECTIONS

PROJECTED FUND BALANCE 10/1	\$ 2,202,504	\$ 1,811,887
TOTAL PROJECTED REVENUES	1,795,785	2,148,035
TOTAL PROJECTED EXPENDITURES	(2,186,402)	(2,769,897)
<b>PROJECTED FUND BALANCE 9/30</b>	<b>\$ 1,811,887</b>	<b>\$ 1,190,025</b>

# HOTEL OCCUPANCY TAX

## HOTEL OCCUPANCY TAX FUND



# HOTEL OCCUPANCY TAX

## HOTEL OCCUPANCY TAX FUND

The Hotel Occupancy Tax Fund collects revenue from a 7% tax on hotel rooms rented in Allen. The revenue is used to support various projects that enhance and promote tourism, the arts and the convention/ hotel industry in Allen, as allowed by state law.

### ACCOMPLISHMENTS IN FY2022

#### Goal 5. Engaged and connected Allen community

- Attended 2 Trade Shows, conducted 2 Sales Missions to Austin, and the sales team continued efforts with direct conversations with clients and potential clients via phone and virtual sales calls.
- Post Covid relief funding, transitioned ShopAllenTX campaign to visitor facing establishments. Due to limited staff time to grow this program it is currently in maintenance mode. We hope to increase efforts when we are able to add a second full time staff person to the marketing efforts of the CVB.
- Notable new bookings were the Regional Marine Corps JR ROTC Drill Meet, 2022 Mental Health Conference, Texas Public Safety Association 2022 Annual Conference, provided staffing support during the 2022 Annual Mary Kay Convention, Assisted the Gita Conference 2022 and Cinemark Convention with overflow hotel needs.
- Continued promoting Allen as the perfect package/steps away for meetings and visitors.
- Continued Partnerships with the Triple Crown Softball, Texas Twisters Taekwondo, and expanded marketing partnerships with Dallas Card Show, Kameha Con, Neath The Wreath. Continued assisting CUTX Event Center as hosts of US Figure Skating Nine State Championships and the Nine States Regional Competition.
- Hotel Occupancy Tax Grant assisted the following organizations: Allen Arts Alliance, Allen Civic Ballet, Allen Community Band, Allen Chamber of Commerce, Allen Heritage Guild, Allen Philharmonic Symphony, Allen Community Theater, Allen Event Center and Parks & Recreation, Connemara Conservancy, Friends of the Library's Jazz Blues Festival.
- ShopAllenTX campaign received 3,171 total sessions (down 71%), 968 current Facebook followers, and 30 active "deals". 30 active "deals" down 50%.
- VisitAllenTexas.com received 61,766 total sessions and 225,654 page views, reflecting 30.1% growth in sessions and 21.4% growth in pageviews 53,376 of the sessions were from new visitors, and 8,390 were returning visitors.
- Gained 1,021 page likes on Facebook, 47 page likes on Twitter and 68 new followers on LinkedIn, and 734 new followers on Instagram. This equals 24.6% growth on Facebook, 2.7% growth on Twitter, 38.8% growth on LinkedIn, and 70% growth on Instagram.
- Continued work with destination partners on key projects to successfully sell Allen as a destination to attract and retain meeting, conventions and sport tournaments.
- Distributed approximately 500 copies of the Visitor's Guide. Visitors are increasingly utilizing websites and social media to learn about our destination.
- Tour Texas Destination Allen page received 36,150 views, 1,925 video views and 127 hotel booking click-throughs.

## OBJECTIVES FOR FY2023

### Goal 3. Vibrant community with lively destinations and successful commercial centers

- Continue to position the City of Allen's Convention and Visitor Bureau (CVB) as the principal vehicle for attracting new tourism opportunities and marketing the City as a tourism destination.
- Continue lead generation, marketing, prospecting and database development efforts with a new tactical effort to source weekday business to assist replacing hotel occupancy due to lower demand from the corporate transient traveler.
- Continue supporting the Marriott Watters Creek Convention Center and the Steps-Away Campaign promoting conventions and sporting events at Courtyard by Marriott and CUTX Event Center.
- Continue CVB Partner Programs to engage and support partner participation.
- Continue to update the photo and video library with footage of event activities and testimonials from visitors and planners to use in engaging ways.
- Continue to increase engagement on social media, including Facebook, Twitter, Instagram and LinkedIn.
- Continue Hotel Occupancy Tax Grants to assist in funding local non-profit organizations.
- Capitalize on the Zartico Visitor Data dashboard.

# HOTEL TAX ADMINISTRATION

## HOTEL OCCUPANCY TAX FUND

## EXPENDITURE SUMMARY

	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE
CLASSIFICATION	ACTUAL	BUDGET	AMENDED	BUDGET	vs. FY22
Operations	809,416	1,055,100	1,055,100	1,109,500	5%
Professional Services	-	2,000	2,000	34,000	1600%
<b>DEPARTMENT TOTAL</b>	<b>\$ 809,416</b>	<b>\$ 1,057,100</b>	<b>\$ 1,057,100</b>	<b>\$ 1,143,500</b>	<b>8%</b>

## EXPENDITURE DETAIL

	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE
OPERATIONS	ACTUAL	BUDGET	AMENDED	BUDGET	vs. FY22
Grants					
Allen Chamber of Commerce	1,416	1,600	1,600	1,000	-38%
Allen Community Theatre	3,000	3,000	3,000	3,000	0%
Allen Heritage Guild	2,500	2,500	2,500	2,500	0%
Connemara Conservancy		3,000	3,000	3,000	0%
Allen Arts Alliance	5,000	5,000	5,000	-	-100%
Allen Civic Ballet	10,000	10,000	10,000	10,000	0%
Friends of the Library	5,000	10,000	10,000	10,000	0%
Philharmonic Symphony	30,000	30,000	30,000	30,000	0%
Allen Community Band	-	5,000	5,000	5,000	0%
Community Events P&R	2,500	60,000	60,000	60,000	0%
AEC Marketing and Advertising	-	175,000	175,000	-	-100%
Event Center	-	-	-	235,000	
Economic Grant Expense	750,000	750,000	750,000	750,000	0%
<b>SUBTOTAL</b>	<b>\$ 809,416</b>	<b>\$ 1,055,100</b>	<b>\$ 1,055,100</b>	<b>\$ 1,109,500</b>	<b>5%</b>
PROFESSIONAL SERVICES					
Contractual Services	-	-	-	32,000	0%
Legal Expenses	-	2,000	2,000	2,000	0%
<b>SUBTOTAL</b>	<b>\$ 0</b>	<b>\$ 2,000</b>	<b>\$ 2,000</b>	<b>\$ 34,000</b>	<b>1600%</b>
<b>TOTAL EXPENDITURE</b>	<b>\$ 809,416</b>	<b>\$ 1,057,100</b>	<b>\$ 1,057,100</b>	<b>\$ 1,143,500</b>	<b>8%</b>

# CONVENTION & VISITORS BUREAU

## HOTEL OCCUPANCY TAX FUND

## EXPENDITURE SUMMARY

	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE vs. FY22
CLASSIFICATION	ACTUAL	BUDGET	AMENDED	BUDGET	AMENDED
Personnel Services	452,895	526,373	531,254	670,177	26%
Operations	180,729	397,868	341,729	348,117	2%
Supplies	3,410	5,000	5,000	5,000	0%
Maintenance	129	137	137	137	0%
Professional Services	260,487	195,871	248,477	248,941	0%
Transfers Out	2,453	2,705	2,705	354,025	12988%
<b>DEPARTMENT TOTAL</b>	<b>\$ 900,103</b>	<b>\$ 1,127,954</b>	<b>\$ 1,129,302</b>	<b>\$ 1,626,397</b>	<b>44%</b>

## PERSONNEL SUMMARY

	2020-2021	2021-2022	2021-2022	2022-2023	CHANGE
FULL TIME	ACTUAL	BUDGET	AMENDED	BUDGET	
CVB Director	1	1	1	1	0
CVB Sales Manager	2	2	2	2	0
CVB Social Media and Content Coordinator	0	0	0	1	1
Senior Marketing Specialist	1	1	1	1	0
CVB Office Manager	1	1	1	1	0
<b>TOTAL FULL TIME</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>6</b>	<b>1</b>
PART TIME					
CVB Receptionist	0	0.5	0.5	0.5	0
CVB Intern	0.5	0	0	0	0
<b>TOTAL PART TIME</b>	<b>0.5</b>	<b>0.5</b>	<b>0.5</b>	<b>0.5</b>	<b>0</b>
<b>TOTAL FULL-TIME-EQUIVALENT</b>	<b>5.5</b>	<b>5.5</b>	<b>5.5</b>	<b>6.5</b>	<b>1</b>

## EXPENDITURE DETAIL

	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE vs. FY22
PERSONNEL SERVICES	ACTUAL	BUDGET	AMENDED	BUDGET	AMENDED
Salaries	309,373	356,918	367,039	466,435	27%
Longevity	792	1,088	1,088	896	-18%
Overtime	1,253	2,340	2,340	6,000	156%
FICA	22,380	25,731	26,507	34,089	29%
TMRS	47,324	54,057	55,577	69,631	25%
Worker's Compensation	700	725	511	780	53%
Health Insurance	64,229	78,165	70,843	84,291	19%
Health Savings	2,655	2,358	2,358	2,058	-13%
Dental Insurance	3,507	4,165	4,165	5,042	21%
Long-term Disability	368	438	438	537	23%
Life Insurance	200	274	274	304	11%
Flexible Spending	114	114	114	114	0%
<b>SUBTOTAL</b>	<b>\$ 452,895</b>	<b>\$ 526,373</b>	<b>\$ 531,254</b>	<b>\$ 670,177</b>	<b>26%</b>
OPERATIONS					
Phone/ Data Connectivity	3,491	14,910	14,910	17,710	19%
Fuel	174	397	464	483	4%
Copier	3,348	3,600	-	-	

# CONVENTION & VISITORS BUREAU

## HOTEL OCCUPANCY FUND

## EXPENDITURE DETAIL - CONTINUED

	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE
	ACTUAL	BUDGET	AMENDED	BUDGET	vs. FY22
OPERATIONS - CONTINUED					AMENDED
Technology Maintenance	15,115	16,615	15,422	15,422	0%
Rolling Stock Replacement	7,800	1,317	1,317	1,317	0%
Travel & Training	2,520	9,300	9,300	13,300	43%
Dues & Subscriptions	15,923	9,360	9,360	9,360	0%
Postage & Freight	494	3,800	3,800	3,800	0%
Advertising	58,816	81,172	81,172	81,172	0%
Outside Printing	4,304	20,900	15,400	15,400	0%
Meetings & Receptions	12,594	32,455	32,455	32,455	0%
Insurance Expense	5,158	4,801	4,801	4,834	1%
Special Activities	17,713	105,666	101,710	101,246	0%
Marketing Expenses	31,791	78,575	36,618	36,618	0%
Marketing Travel - EDC Only	1,488	15,000	15,000	15,000	0%
<b>SUBTOTAL</b>	<b>\$ 180,729</b>	<b>\$ 397,868</b>	<b>\$ 341,729</b>	<b>\$ 348,117</b>	<b>2%</b>
<u>SUPPLIES</u>					
IT Small Equipment	895	-	-	-	
General Supplies	2,515	5,000	5,000	5,000	0%
<b>SUBTOTAL</b>	<b>\$ 3,410</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>0%</b>
<u>MAINTENANCE</u>					
Vehicle Maintenance	129	137	137	137	0%
<b>SUBTOTAL</b>	<b>\$ 129</b>	<b>\$ 137</b>	<b>\$ 137</b>	<b>\$ 137</b>	<b>0%</b>
<u>PROFESSIONAL SERVICES</u>					
Contractual Services	8,637	7,334	59,940	60,404	1%
Professional Services	250,663	187,350	187,350	187,350	0%
Post-Employment Funding Expense	1,187	1,187	1,187	1,187	0%
<b>SUBTOTAL</b>	<b>\$ 260,487</b>	<b>\$ 195,871</b>	<b>\$ 248,477</b>	<b>\$ 248,941</b>	<b>0%</b>
<u>TRANSFERS OUT</u>					
Operating Transfers Out	2,453	2,705	2,705	354,025	12988%
<b>SUBTOTAL</b>	<b>\$ 2,453</b>	<b>\$ 2,705</b>	<b>\$ 2,705</b>	<b>\$ 354,025</b>	<b>12988%</b>
<b>TOTAL EXPENDITURE</b>	<b>\$ 900,103</b>	<b>\$ 1,127,954</b>	<b>\$ 1,129,302</b>	<b>\$ 1,626,397</b>	<b>44%</b>

## TRANSFERS OUT DETAIL

	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE
	ACTUAL	BUDGET	AMENDED	BUDGET	vs. FY22
TRANSFERS OUT					AMENDED
AEC Operational Support	-	-	-	350,000	0%
Risk Fund - Administrative Costs	2,453	2,705	2,705	4,025	49%
<b>SUBTOTAL</b>	<b>\$ 2,453</b>	<b>\$ 2,705</b>	<b>\$ 2,705</b>	<b>\$ 354,025</b>	<b>12988%</b>

# REVENUE & EXPENDITURE SUMMARY

## ASSET FORFEITURE FUND

<b>REVENUES</b>	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE
<u>OPERATING REVENUES</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>vs. FY22</u>
State Forfeiture	56,213	35,000	35,000	35,000	0%
Federal Forfeiture - Justice Funds	17,154	150,000	150,000	150,000	0%
<b>TOTAL OPERATING REVENUES</b>	<b>\$ 73,367</b>	<b>\$ 185,000</b>	<b>\$ 185,000</b>	<b>\$ 185,000</b>	<b>0%</b>

<u>NON-OPERATING REVENUES</u>					
Interest	2,345	3,910	2,200	2,685	22%
Auction Revenue	14,564	5,000	5,000	5,000	0%
<b>TOTAL NON-OPERATING REVENUES</b>	<b>\$ 16,909</b>	<b>\$ 8,910</b>	<b>\$ 7,200</b>	<b>\$ 7,685</b>	<b>7%</b>

<b>TOTAL REVENUES</b>	<b>\$ 90,276</b>	<b>\$ 193,910</b>	<b>\$ 192,200</b>	<b>\$ 192,685</b>	<b>0%</b>
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	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE
<b><u>EXPENDITURES</u></b>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>vs. FY22</u>
Public Safety	72,758	60,682	139,940	32,687	-77%
<b>TOTAL PUBLIC SAFETY</b>	<b>\$ 72,758</b>	<b>\$ 60,682</b>	<b>\$ 139,940</b>	<b>\$ 32,687</b>	<b>-77%</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 72,758</b>	<b>\$ 60,682</b>	<b>\$ 139,940</b>	<b>\$ 32,687</b>	<b>-77%</b>

### FUND BALANCE PROJECTIONS

PROJECTED FUND BALANCE 10/1	\$ 143,951	\$ 196,211
TOTAL PROJECTED REVENUES	192,200	192,685
TOTAL PROJECTED EXPENDITURES	(139,940)	(32,687)
<b>PROJECTED FUND BALANCE 9/30</b>	<b>\$ 196,211</b>	<b>\$ 356,209</b>

# ASSET FORFEITURE

## ASSET FORFEITURE FUND

No Personnel in this Department

In accordance with the Code of Criminal Procedure, Chapter 59, this fund accounts for money, property, or proceeds from the sale of property seized in connection with a crime and subsequently awarded by a court order to the law enforcement agency or agencies involved in the investigation or prosecution of that crime. These monies must be accounted for separately and may be used for law enforcement purposes.

# ASSET FORFEITURE

## ASSET FORFEITURE FUND

## EXPENDITURE SUMMARY

CLASSIFICATION	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 AMENDED	2022-2023 BUDGET	% CHANGE vs. FY22 AMENDED
Supplies (Tools/ Small Equipment)	19,000	-	86,782	-	-100%
Professional Services	42,763	60,682	33,009	32,687	-1%
Capital	10,995	-	20,149	-	-100%
<b>DEPARTMENT TOTAL</b>	<b>\$ 72,758</b>	<b>\$ 60,682</b>	<b>\$ 139,940</b>	<b>\$ 32,687</b>	<b>-77%</b>

## EXPENDITURE DETAIL

TOOLS/ SMALL EQUIPMENT	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 AMENDED	2022-2023 BUDGET	% CHANGE vs. FY22 AMENDED
State Forfeiture/ Seizure Exp	-	-	86,782	-	-100%
Federal Forfeiture Exp - Justice	19,000	-	-	-	-
<b>SUBTOTAL</b>	<b>\$ 19,000</b>	<b>\$ -</b>	<b>\$ 86,782</b>	<b>\$ -</b>	<b>-100%</b>
PROFESSIONAL SERVICES					
State Forfeiture/Seizure Exp	42,763	60,682	33,009	32,687	-1%
<b>SUBTOTAL</b>	<b>\$ 42,763</b>	<b>\$ 60,682</b>	<b>\$ 33,009</b>	<b>\$ 32,687</b>	<b>-1%</b>
CAPITAL					
Federal Forfeiture Exp - Justice	10,995	-	20,149	-	-100%
<b>SUBTOTAL</b>	<b>\$ 10,995</b>	<b>\$ -</b>	<b>\$ 20,149</b>	<b>\$ -</b>	<b>-100%</b>
<b>TOTAL EXPENDITURE</b>	<b>\$ 72,758</b>	<b>\$ 60,682</b>	<b>\$ 139,940</b>	<b>\$ 32,687</b>	<b>-77%</b>

## TOOLS/ SMALL EQUIPMENT DETAIL

STATE FORFEITURE/ SEIZURE EXP	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 AMENDED	2022-2023 BUDGET	% CHANGE vs. FY22 AMENDED
Ammunition	-	-	11,340	-	-100%
Body Cameras	-	-	31,533	-	-100%
15 Tasers, Holsters, Cartridges	-	-	43,909	-	-100%
<b>SUBTOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 86,782</b>	<b>\$ -</b>	<b>-100%</b>
FEDERAL FORFEITURE EXP - JUSTICE					
K9 Mix Chip	9,500	-	-	-	-
K9 Echo	9,500	-	-	-	-
<b>SUBTOTAL</b>	<b>\$ 19,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>

## CAPITAL DETAIL\*

FEDERAL FORFEITURE EXP - JUSTICE	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 AMENDED	2022-2023 BUDGET	vs. FY22 BUDGET
Forensic Workstation	10,995	-	-	-	-
2nd Forensic Workstation	-	-	20,149	-	-100%
<b>TOTAL CAPITAL</b>	<b>\$ 10,995</b>	<b>\$ -</b>	<b>\$ 20,149</b>	<b>\$ -</b>	<b>-100%</b>

\*The items listed are non-recurring capital expenditures based on increased service to the community.

# REVENUE & EXPENDITURE SUMMARY

## SPECIAL REVENUE FUND

	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE
	ACTUAL	BUDGET	AMENDED	BUDGET	vs. FY22
REVENUES					AMENDED
OPERATING REVENUES					
Public Education Govt Access Fees	151,975	135,235	144,405	138,560	-4%
Juvenile Case Management Fines	35,406	34,852	39,043	39,701	2%
Court Security Fines	32,169	17,613	47,157	59,478	26%
Court Technology Fines	27,335	23,489	30,221	30,650	1%
<b>TOTAL OPERATING REVENUES</b>	<b>\$ 246,885</b>	<b>\$ 211,189</b>	<b>\$ 260,826</b>	<b>\$ 268,389</b>	<b>3%</b>
NON-OPERATING REVENUES					
Interest	25,325	36,290	26,137	30,468	17%
<b>TOTAL NON-OPERATING REVENUES</b>	<b>\$ 25,325</b>	<b>\$ 36,290</b>	<b>\$ 26,137</b>	<b>\$ 30,468</b>	<b>17%</b>
<b>TOTAL REVENUES</b>	<b>\$ 272,210</b>	<b>\$ 247,479</b>	<b>\$ 286,963</b>	<b>\$ 298,857</b>	<b>4%</b>

	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE
	ACTUAL	BUDGET	AMENDED	BUDGET	vs. FY22
EXPENDITURES					AMENDED
Public Education Govt Access Fees	86,276	113,370	393,370	716,520	82%
Juvenile Case Management	32,035	33,740	45,948	39,701	-14%
Court Security	24,800	17,053	46,165	59,478	29%
Court Technology	-	65,380	63,000	-	-100%
Radio System	45,028	-	-	-	0%
<b>TOTAL EXPENDITURES</b>	<b>\$ 188,139</b>	<b>\$ 229,543</b>	<b>\$ 548,483</b>	<b>\$ 815,699</b>	<b>49%</b>

### FUND BALANCE PROJECTIONS

PROJECTED FUND BALANCE 10/1	\$ 1,787,420	\$ 1,525,900
TOTAL PROJECTED REVENUES	286,963	298,857
TOTAL PROJECTED EXPENDITURES	\$ (548,483)	(815,699)
<b>PROJECTED FUND BALANCE 9/30</b>	<b>\$ 1,525,900</b>	<b>\$ 1,009,058</b>

Restricted for:

Public Education Government Access	\$ 929,883	\$ 370,490
Juvenile Case Manager	\$ 1	\$ 1
Court Security	\$ 13,987	\$ 14,267
Court Technology	\$ 119,706	\$ 152,746
Radio System	\$ 462,324	\$ 471,555
	<b>\$ 1,525,900</b>	<b>\$ 1,009,058</b>

# SPECIAL REVENUE

## SPECIAL REVENUE FUND

No Personnel in this Department

The Special Revenue Fund is used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditures for specific purposes other than debt service or capital projects. This fund provides an enhanced level of accountability and transparency to taxpayers that the dollars will go to the intended purpose. Where required additional revenue sources may be added to supplement approved uses.

# SPECIAL REVENUE FUND

## SPECIAL REVENUE FUND

### EXPENDITURE SUMMARY

	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE
	ACTUAL	BUDGET	AMENDED	BUDGET	vs. FY22
ORGANIZATIONS					AMENDED
PEG Expenses	86,276	113,370	393,370	716,520	82%
Juvenile Case Management	32,035	33,740	45,948	39,701	-14%
Court Security	24,800	17,053	46,165	59,478	29%
Court Technology	-	65,380	63,000	-	-100%
Radio System	45,028	-	-	-	
<b>DEPARTMENT TOTAL</b>	<b>\$ 188,139</b>	<b>\$ 229,543</b>	<b>\$ 548,483</b>	<b>\$ 815,699</b>	<b>49%</b>

### EXPENDITURE DETAIL

	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE
	ACTUAL	BUDGET	AMENDED	BUDGET	vs. FY22
PEG EXPENSES					AMENDED
Technology Maintenance	17,000	28,500	28,500	17,500	-39%
Tools/Small Equip	35,341	32,070	32,070	75,020	134%
Maintenance	-	1,000	1,000	1,000	0%
Professional Services	5,409	6,800	6,800	23,000	238%
Construction In Progress	28,526	-	280,000	150,000	-46%
Machinery & Equipment	-	45,000	45,000	450,000	900%
<b>SUBTOTAL</b>	<b>\$ 86,276</b>	<b>\$ 113,370</b>	<b>\$ 393,370</b>	<b>\$ 716,520</b>	<b>82%</b>
<b>JUVENILE CASE MANAGEMENT</b>					
Personnel (Juvenile Case Manager)*	32,035	33,740	45,948	39,701	-14%
<b>SUBTOTAL</b>	<b>\$ 32,035</b>	<b>\$ 33,740</b>	<b>\$ 45,948</b>	<b>\$ 39,701</b>	<b>-14%</b>
<b>COURT SECURITY</b>					
Personnel (Court Bailiff)*	24,800	17,053	46,165	59,478	29%
<b>SUBTOTAL</b>	<b>\$ 24,800</b>	<b>\$ 17,053</b>	<b>\$ 46,165</b>	<b>\$ 59,478</b>	<b>29%</b>
<b>COURT TECHNOLOGY</b>					
Tools/Small Equip	-	65,380	63,000	-	-100%
<b>SUBTOTAL</b>	<b>\$ -</b>	<b>\$ 65,380</b>	<b>\$ 63,000</b>	<b>\$ -</b>	<b>-100%</b>
<b>RADIO SYSTEM</b>					
Equipment Maintenance	45,028	-	-	-	
<b>SUBTOTAL</b>	<b>\$ 45,028</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>TOTAL EXPENDITURE</b>	<b>\$ 188,139</b>	<b>\$ 229,543</b>	<b>\$ 548,483</b>	<b>\$ 815,699</b>	<b>49%</b>

\*These positions are budgeted in the General Fund. Expenditures for these positions represent the amount transferred to the General Fund.

# SPECIAL REVENUE FUND

## SPECIAL REVENUE FUND

### CAPITAL EXPENDITURE LIST\*

	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	vs. FY22 <u>AMENDED</u>
<u>MACHINERY &amp; EQUIPMENT</u>					
ACTV Studio Equipment	-	-	-	450,000	
Video Camera	-	45,000	45,000	-	-100%
<b>SUBTOTAL</b>	<b>\$ -</b>	<b>\$ 45,000</b>	<b>\$ 45,000</b>	<b>\$ 450,000</b>	<b>900%</b>
<u>CONSTRUCTION IN PROGRESS</u>					
Existing Studio Conversion	-	-	-	150,000	
Design Phase of Council Chamber Remodel	28,526	-	280,000	-	-100%
<b>SUBTOTAL</b>	<b>\$ 28,526</b>	<b>\$ -</b>	<b>\$ 280,000</b>	<b>\$ 150,000</b>	<b>-46%</b>

\*The items listed are non-recurring capital expenses based on increased service to the community.

# REVENUE & EXPENDITURE SUMMARY

## GIFT PERMANENT FUND

	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE
	ACTUAL	BUDGET	AMENDED	BUDGET	vs. FY22
REVENUES					AMENDED
NON-OPERATING REVENUES					
Interest	6,567	18,265	4,225	4,225	0%
<b>TOTAL NON-OPERATING REVENUES</b>	<b>\$ 6,567</b>	<b>\$ 18,265</b>	<b>\$ 4,225</b>	<b>\$ 4,225</b>	<b>0%</b>
<b>TOTAL REVENUES</b>	<b>\$ 6,567</b>	<b>\$ 18,265</b>	<b>\$ 4,225</b>	<b>\$ 4,225</b>	<b>0%</b>

	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE
	ACTUAL	BUDGET	AMENDED	BUDGET	vs. FY22
EXPENDITURES					AMENDED
Police	20,375	-	54,555	-	-100%
<b>TOTAL EXPENDITURES</b>	<b>\$ 20,375</b>	<b>\$ -</b>	<b>\$ 54,555</b>	<b>\$ -</b>	<b>-100%</b>

### FUND BALANCE PROJECTIONS

PROJECTED FUND BALANCE 10/1	\$ 443,514	\$ 393,184
TOTAL PROJECTED REVENUES	4,225	4,225
TOTAL PROJECTED EXPENDITURES	(54,555)	-
<b>PROJECTED FUND BALANCE 9/30</b>	<b>\$ 393,184</b>	<b>\$ 397,409</b>
<b>Restricted for:</b>		
Fire	39,054	39,437
Police	141,162	142,929
Library	212,968	215,043
	<b>\$ 393,184</b>	<b>\$ 397,409</b>

# GIFT PERMANENT

## GIFT PERMANENT FUND

No Personnel in this Department

The Gift Permanent Fund is used to account for and report the proceeds from substantial gifts.

# GIFT PERMANENT

## GIFT PERMANENT FUND

## EXPENDITURE SUMMARY

	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE
CLASSIFICATION	ACTUAL	BUDGET	AMENDED	BUDGET	vs. FY22
					AMENDED
Police	20,375	-	54,555	-	-100%
<b>DEPARTMENT TOTAL</b>	<b>\$ 20,375</b>	<b>\$ -</b>	<b>\$ 54,555</b>	<b>\$ -</b>	<b>-100%</b>

## EXPENDITURE DETAIL

	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE
FIRE DEPARTMENT	ACTUAL	BUDGET	AMENDED	BUDGET	vs. FY22
					AMENDED
Police					
General Supplies	1,522	-	8,958	-	-100%
Small Tools & Equipment	321	-	-	-	
Professional Services	710	-	5,008	-	-100%
IT Technology Maintenance	8,827	-	11,009	-	
Machinery & Equipment	8,995	-	29,580	-	-100%
<b>SUBTOTAL</b>	<b>\$ 20,375</b>	<b>\$ -</b>	<b>\$ 54,555</b>	<b>\$ -</b>	<b>-100%</b>
<b>TOTAL EXPENDITURE</b>	<b>\$ 20,375</b>	<b>\$ -</b>	<b>\$ 54,555</b>	<b>\$ -</b>	<b>-100%</b>

## CAPITAL EXPENDITURE LIST\*

	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE
MACHINERY & EQUIPMENT	ACTUAL	BUDGET	AMENDED	BUDGET	vs. FY22
					AMENDED
Police Drone Program	8,895	-	29,580	-	-100%
<b>SUBTOTAL</b>	<b>\$ 8,895</b>	<b>\$ -</b>	<b>\$ 29,580</b>	<b>\$ -</b>	<b>-100%</b>

\*The items listed are non-recurring capital expenditures based on increased service to the community.

# REVENUE & EXPENDITURE SUMMARY

## GRANT FUND

<b>REVENUES</b>	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE vs. FY22
<u>OPERATING REVENUES</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>AMENDED</u>
Grant Administration*	(8,553)	-	-	-	
Fire Grants	(1,659)	853	3,931	795	-80%
Police Grants	78,446	127,121	5,830	18,179	212%
Library Grants	30,789	31,370	31,789	28,870	-9%
Planning*	2,827,727	524,898	8,051,347	5,567,434	-31%
<b>TOTAL OPERATING REVENUES</b>	<b>\$ 2,926,750</b>	<b>\$ 684,242</b>	<b>\$ 8,092,897</b>	<b>\$ 5,615,278</b>	<b>-31%</b>

<u>NON-OPERATING REVENUES</u>					
Interest on Investments	-	7,790	-	-	
Operating Transfers In	-	3,077	4,532	4,500	-1%
<b>TOTAL NON-OPERATING REVENUES</b>	<b>\$ -</b>	<b>\$ 10,867</b>	<b>\$ 4,532</b>	<b>\$ 4,500</b>	<b>-1%</b>

<b>TOTAL REVENUES</b>	<b>\$ 2,926,750</b>	<b>\$ 695,109</b>	<b>\$ 8,097,429</b>	<b>\$ 5,619,778</b>	<b>-31%</b>
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<b>EXPENDITURES</b>	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE vs. FY22
<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>AMENDED</u>	
Grants*	2,946,443	566,242	8,138,086	5,619,778	-31%
Operating Transfers Out	-	207,690	-	-	
<b>TOTAL EXPENDITURES</b>	<b>\$ 2,946,443</b>	<b>\$ 773,932</b>	<b>\$ 8,138,086</b>	<b>\$ 5,619,778</b>	<b>-31%</b>

### FUND BALANCE PROJECTIONS

PROJECTED FUND BALANCE 10/1	\$ 261,457	\$ 220,800
TOTAL PROJECTED REVENUES	8,097,429	5,619,778
TOTAL PROJECTED EXPENDITURES	(8,138,086)	(5,619,778)
<b>PROJECTED FUND BALANCE 9/30</b>	<b>\$ 220,800</b>	<b>\$ 220,800</b>

\*FY2020-2021 actuals include CARES Act funding.

# STATE AND FEDERAL GRANTS

## GRANT FUND

No Personnel in this Department

The Grant Fund was created to track state and federal grants received and matching funds committed. Grants are tracked by departments. For purposes of staffing count, all personnel are shown under their respective operating divisions.

### ACCOMPLISHMENTS IN FY2022

#### Goal 5. Engaged and connected Allen community

- Community Development Block Grant (CDBG) – funded from the U.S. Department of Housing and Urban Development to provide funding to public service agencies and assistance for low and moderate-income families.

### OBJECTIVES FOR FY2023

#### Goal 5. Engaged and connected Allen community

- Community Development Block Grant (CDBG) – continue to seek funding from the U.S. Department of Housing and Urban Development to provide funding to public service agencies and assistance for low and moderate-income families.

# STATE AND FEDERAL GRANTS

## GRANT FUND

## EXPENDITURE SUMMARY

CLASSIFICATION	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 AMENDED	2022-2023 BUDGET	% CHANGE vs. FY22 AMENDED
Grant Administration	-	207,690	-	-	
Fire	-	853	3,931	795	-80%
Police	81,297	9,121	46,149	22,679	-51%
Library	30,789	31,370	31,789	28,870	-9%
Planning	2,834,357	524,898	8,056,217	5,567,434	-31%
<b>DEPARTMENT TOTAL</b>	<b>\$ 2,946,443</b>	<b>\$ 773,932</b>	<b>\$ 8,138,086</b>	<b>\$ 5,619,778</b>	<b>-31%</b>

## EXPENDITURE DETAIL

GRANT ADMINISTRATION	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 AMENDED	2022-2023 BUDGET	% CHANGE vs. FY22 AMENDED
CARES Grant	-	207,690	-	-	
<b>SUBTOTAL</b>	<b>\$ -</b>	<b>\$ 207,690</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>FIRE DEPARTMENT</b>					
LEOSE	-	853	3,931	795	-80%
<b>SUBTOTAL</b>	<b>\$ -</b>	<b>\$ 853</b>	<b>\$ 3,931</b>	<b>\$ 795</b>	<b>-80%</b>
<b>POLICE DEPARTMENT</b>					
3D Scanner Grant	62,206	-	-	-	
Clean Up	-	-	-	5,000	
TCLEOSE Training Grant	19,091	9,121	37,085	8,679	-77%
Bulletproof Vest Partnership Grant	-	-	9,064	9,000	-1%
<b>SUBTOTAL</b>	<b>\$ 81,297</b>	<b>\$ 9,121</b>	<b>\$ 46,149</b>	<b>\$ 22,679</b>	<b>-51%</b>
<b>LIBRARY</b>					
Texas State Library & Archives	-	28,870	28,870	-	-100%
Commission CARES Grant	-	-	-	-	-100%
Texas State Library CARES Grant	22,158	-	419	-	-100%
Texas Commission on the Arts	-	-	-	1,250	
Interlibrary Loan Program	8,631	-	-	2,800	
Texas State Library TX Treasures Grant	-	2,500	2,500	24,820	893%
<b>SUBTOTAL</b>	<b>\$ 30,789</b>	<b>\$ 31,370</b>	<b>\$ 31,789</b>	<b>\$ 28,870</b>	<b>-9%</b>
<b>ARPA FUNDING</b>					
Public Infrastructure	-	-	5,079,935	3,079,934	
Infrastructure Maintenance Streets	-	-	-	881,097	
Facility Maintenance Contribution	-	-	-	568,903	
Radio Replacement	-	-	-	350,000	
Neighborhood Revitalization	-	-	-	200,000	
<b>SUBTOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,079,935</b>	<b>\$ 5,079,934</b>	<b>0%</b>
<b>PLANNING DEPARTMENT</b>					
CDBG Administration	46,533	10,000	8,781	10,000	14%
Home Repair	228,304	449,500	568,851	412,500	-27%
Public Service Agencies	2,036,048	65,398	2,116,870	65,000	-97%
CDBG Small Business	523,472	-	281,780	-	-100%
<b>SUBTOTAL</b>	<b>\$ 2,834,357</b>	<b>\$ 524,898</b>	<b>\$ 2,976,282</b>	<b>\$ 487,500</b>	<b>-84%</b>
<b>TOTAL EXPENDITURE</b>	<b>\$ 2,946,443</b>	<b>\$ 773,932</b>	<b>\$ 8,138,086</b>	<b>\$ 5,619,778</b>	<b>-31%</b>

\*Position is budgeted in the General Fund. Expenditure for this position represent the amount transferred to the General Fund.



# INTERNAL SERVICE FUNDS



# REVENUE & EXPENSE SUMMARY

## REPLACEMENT FUND

<b>REVENUES</b>	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE vs. FY22
<u>OPERATING REVENUES</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>AMENDED</u>
General Fund	3,054,250	2,902,388	2,902,388	2,144,057	-26%
Water & Sewer	461,720	461,720	461,720	450,460	-2%
Solid Waste	25,496	25,496	25,496	40,230	58%
Drainage	148,815	148,815	148,815	174,045	17%
Convention/Visitor's Bureau	7,800	1,317	1,317	1,317	0%
Risk Management	51,903	20,812	20,812	15,000	-28%
<b>TOTAL OPERATING REVENUES</b>	<b>\$ 3,749,984</b>	<b>\$ 3,560,548</b>	<b>\$ 3,560,548</b>	<b>\$ 2,825,109</b>	<b>-21%</b>

<u>NON-OPERATING REVENUES</u>					
Interest	167,019	347,192	262,163	300,776	15%
Auction Revenue	284,069	182,500	182,500	587,951	222%
Other Reimbursements	22,527	100,000	136,071	100,000	-27%
Operating Transfers In	230,079	-	-	-	
<b>TOTAL NON-OPERATING REVENUES</b>	<b>\$ 703,694</b>	<b>\$ 629,692</b>	<b>\$ 580,734</b>	<b>\$ 988,727</b>	<b>70%</b>

<b>TOTAL REVENUES</b>	<b>\$ 4,453,678</b>	<b>\$ 4,190,240</b>	<b>\$ 4,141,282</b>	<b>\$ 3,813,836</b>	<b>-8%</b>
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<b>EXPENSES</b>	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE vs. FY22
<u>CAPITAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>AMENDED</u>
Replacement	1,449,904	3,336,185	4,518,127	5,684,504	26%
<b>TOTAL EXPENSES</b>	<b>\$ 1,449,904</b>	<b>\$ 3,336,185</b>	<b>\$ 4,518,127</b>	<b>\$ 5,684,504</b>	<b>26%</b>

### FUND BALANCE PROJECTIONS

PROJECTED FUND BALANCE 10/1	\$ 18,868,152	\$ 18,491,307
TOTAL PROJECTED REVENUES	4,141,282	3,813,836
TOTAL PROJECTED EXPENSES	(4,518,127)	(5,684,504)
<b>PROJECTED FUND BALANCE 9/30</b>	<b>\$ 18,491,307</b>	<b>\$ 16,620,639</b>

# REPLACEMENT FUND

## REPLACEMENT FUND

No Personnel in this Department

The Replacement Fund is administered by the Finance Department to collect replacement fees on vehicles, technology, and equipment so the City is able to replace them in a timely manner on a cash basis.

### ACCOMPLISHMENTS IN FY2022

#### Goal 1. Financially sound and transparent City government

- Continued paying into this fund for vehicles, equipment and technology items that were replaced during the fiscal year.

### OBJECTIVES FOR FY2023

#### Goal 1. Financially sound and transparent City government

- Continue to ensure that revenues are adequate to facilitate future replacements.

# REPLACEMENT FUND

## REPLACEMENT FUND

## EXPENSE SUMMARY

CLASSIFICATION	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 AMENDED	2022-2023 BUDGET	% CHANGE vs. FY22 AMENDED
Non-Capital	8,410	120,000	120,000	120,000	0%
Capital	1,441,494	3,216,185	4,398,127	5,564,504	27%
<b>DEPARTMENT TOTAL</b>	<b>\$ 1,449,904</b>	<b>\$ 3,336,185</b>	<b>\$ 4,518,127</b>	<b>\$ 5,684,504</b>	<b>26%</b>

## EXPENSE DETAIL

NON-CAPITAL EXPENDITURES	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 AMENDED	2022-2023 BUDGET	% CHANGE vs. FY22 AMENDED
Tools/ Small Equipment					
Technology Items	8,410	120,000	120,000	120,000	0%
<b>SUBTOTAL</b>	<b>\$ 8,410</b>	<b>\$ 120,000</b>	<b>\$ 120,000</b>	<b>\$ 120,000</b>	<b>0%</b>
<b>TOTAL NON-CAPITAL</b>	<b>\$ 8,410</b>	<b>\$ 120,000</b>	<b>\$ 120,000</b>	<b>\$ 120,000</b>	<b>0%</b>

## CAPITAL

Vehicles & Equipment					
IT Operations	-	-	-	550,000	
Risk	31,098	-	36,071	-	-100%
Fire	271,345	2,403,120	3,400,747	2,653,755	-22%
Police	390,288	255,601	403,845	1,304,325	223%
Parks	45,124	254,920	254,920	311,014	22%
Event Center	-	-	-	187,230	
Community Development	1,403	-	-	35,000	
Community Enhancement	23,835	-	-	-	
Community Services	54,556	30,050	30,050	71,840	139%
Engineering	-	72,634	72,634	-	-100%
Public Works	623,845	199,860	199,860	451,340	126%
<b>SUBTOTAL</b>	<b>\$ 1,441,494</b>	<b>\$ 3,216,185</b>	<b>\$ 4,398,127</b>	<b>\$ 5,564,504</b>	<b>27%</b>
<b>TOTAL CAPITAL</b>	<b>\$ 1,441,494</b>	<b>\$ 3,216,185</b>	<b>\$ 4,398,127</b>	<b>\$ 5,564,504</b>	<b>27%</b>
<b>TOTAL EXPENSE</b>	<b>\$ 1,449,904</b>	<b>\$ 3,336,185</b>	<b>\$ 4,518,127</b>	<b>\$ 5,684,504</b>	<b>26%</b>

# REPLACEMENT FUND

## REPLACEMENT FUND

## CAPITAL EXPENSE LIST\*

VEHICLES**IT Operations**

Nutanix Node Replacements (5 out, 3 in)	300,000
Cradlepoint and antenna replacements	215,000
Dodge Caravan	35,000
<b>SUBTOTAL</b>	<b>\$ 550,000</b>

**Fire**

Replacement of End of Life Radios	393,000
F-250 Reg Cab	72,875
Pierce Arrow XT Fire	1,030,000
Frazer	603,780
Chevy Tahoe	184,100
F150	70,000
F150 Reg Cab Pickup	70,000
F-350 Super	160,000
F-250 SC	70,000
<b>SUBTOTAL</b>	<b>\$ 2,653,755</b>

**Police**

Chevy Tahoe	628,575
Ford Escape	52,000
F-150 First responder	154,000
F-250	77,500
Ford Explorer- Eco Boost	69,825
Lenco Bearcat	257,600
Ford Explorer- Hybrid	64,825
<b>SUBTOTAL</b>	<b>\$ 1,304,325</b>

**Parks**

Dodge Ram 5500 Regular Cab 5500 Series	86,260
F-250 Ext Cab	77,500
Dodge Promaster Cutaway	147,254
<b>SUBTOTAL</b>	<b>\$ 311,014</b>

**Event Center**

Olympia Millenium	187,230
<b>SUBTOTAL</b>	<b>\$ 187,230</b>

**Community Services**

F-150 Super Cab	35,000
F-250 Extended Cab	36,840
<b>SUBTOTAL</b>	<b>\$ 71,840</b>

**Community Development**

Ford Explorer	35,000
<b>SUBTOTAL</b>	<b>\$ 35,000</b>

**Public Works**

Tractor Backhoe	260,950
F-450 Crew Cab Utility Bed	118,330
F-250 CAB	42,160
F-150	29,900
<b>SUBTOTAL</b>	<b>\$ 451,340</b>

**TOTAL \$ 5,564,504**

\*The items listed are on a replacement schedule based on their useful life. They are one-time replacements, then placed back into the rotation to be replaced at the end of the useful life of the new asset.

# REVENUE & EXPENSE SUMMARY

## FACILITY MAINTENANCE FUND

<b>REVENUES</b>	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE
<u>NON-OPERATING REVENUES</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	vs. FY22
Reimbursements	77,065	-	-	-	
Interest	21,820	38,710	15,000	18,000	20%
Intergovernmental	413,166	-	-	-	
Transfers In	320,170	1,000,000	1,400,000	481,097	-66%
<b>TOTAL NON-OPERATING REVENUES</b>	<b>\$ 832,221</b>	<b>\$ 1,038,710</b>	<b>\$ 1,415,000</b>	<b>\$ 499,097</b>	<b>-65%</b>
<b>TOTAL REVENUES</b>	<b>\$ 832,221</b>	<b>\$ 1,038,710</b>	<b>\$ 1,415,000</b>	<b>\$ 499,097</b>	<b>-65%</b>

<b>EXPENSES</b>	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE
<u>MAINTENANCE</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	vs. FY22
Facility Maintenance	1,292,127	815,000	1,550,867	94,686	-94%
<b>TOTAL EXPENSES</b>	<b>\$ 1,292,127</b>	<b>\$ 815,000</b>	<b>\$ 1,550,867</b>	<b>\$ 94,686</b>	<b>-94%</b>

### FUND BALANCE PROJECTIONS

PROJECTED FUND BALANCE 10/1	\$ 1,269,913	\$ 1,134,046
TOTAL PROJECTED REVENUES	1,415,000	499,097
TOTAL PROJECTED EXPENSES	(1,550,867)	(94,686)
<b>PROJECTED FUND BALANCE 9/30</b>	<b>\$ 1,134,046</b>	<b>\$ 1,538,457</b>

# FACILITY MAINTENANCE

## FACILITY MAINTENANCE FUND

No Personnel in this Department

The Facility Maintenance Fund is an Internal Service Fund dedicated to accumulating resources to address large repairs and aging facility infrastructure. The accumulation of resources will help address major building repairs and prevent building deterioration. Routine maintenance and small repairs will continue to be addressed in the related operations and maintenance accounts.

# FACILITY MAINTENANCE

## FACILITY MAINTENANCE FUND

## EXPENSE SUMMARY

CLASSIFICATION	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 AMENDED	2022-2023 BUDGET	% CHANGE vs. FY22 AMENDED
Maintenance	1,292,127	815,000	1,550,867	94,686	-94%
<b>DEPARTMENT TOTAL</b>	<b>\$ 1,292,127</b>	<b>\$ 815,000</b>	<b>\$ 1,550,867</b>	<b>\$ 94,686</b>	<b>-94%</b>

## EXPENSE DETAIL

MAINTENANCE	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 AMENDED	2022-2023 BUDGET	% CHANGE vs. FY22 AMENDED
Facility Maintenance	1,292,127	815,000	1,550,867	94,686	-94%
<b>SUBTOTAL</b>	<b>\$ 1,292,127</b>	<b>\$ 815,000</b>	<b>\$ 1,550,867</b>	<b>\$ 94,686</b>	<b>-94%</b>
<b>TOTAL EXPENSE</b>	<b>\$ 1,292,127</b>	<b>\$ 815,000</b>	<b>\$ 1,550,867</b>	<b>\$ 94,686</b>	<b>-94%</b>

## PROJECT DETAIL

PROJECT	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 AMENDED	2022-2023 BUDGET
Library Dehumidifier	7,020	-	-	-
City Hall Safety Upgrades	16,406	-	-	-
Roof Assessment and Repairs	65,310	-	-	-
City Hall - Rotunda Door	568,477	-	-	-
City Hall - Soundproofing 3rd floor Mullions	1,776	-	-	-
City Hall Liebert Units Replace	130,459	-	-	-
Remediation & HVAC Cleaning at PD Headquarters	31,015	-	-	-
Sign Shop Office Change & Leak Repair	12,850	-	-	-
Duct Cleaning City Hall, MCPAR, & Library	187,691	-	-	-
Finance Cubical Remodel Phase II	-	-	275,000	-
Buffer Walls	-	-	125,000	-
Fire Station 3 Generator Replacement	-	135,000	135,000	-
Fire Station 4 Generator	-	-	165,000	-
City Hall Generator	-	40,000	40,000	-
PD Generator	-	180,000	180,000	-
PD Air Handlers	-	460,000	460,000	-
AEC Sport Lighting & Audio/ Visual Upgrade	226,134	-	170,867	-
Unprogrammed Facility Maint.	44,989	-	-	94,686
<b>SUBTOTAL</b>	<b>\$ 1,292,127</b>	<b>\$ 815,000</b>	<b>\$ 1,550,867</b>	<b>\$ 94,686</b>

# REVENUE & EXPENSE SUMMARY

## RISK MANAGEMENT FUND

<b>REVENUES</b>	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE
<u>OPERATING REVENUES</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	vs. FY22 <u>AMENDED</u>
Charges for Self Insurance:					
Employee*	1,736,414	2,119,374	1,802,382	2,170,701	20%
Employer*	9,333,633	9,327,413	9,795,439	10,025,996	2%
COBRA & Retiree Reimbursements	166,527	120,500	90,500	101,000	12%
Worker's Compensation Charges	930,016	881,073	881,073	881,073	0%
Other Insurance Charges	1,083,224	1,269,581	1,269,581	1,190,136	-6%
Other Reimbursements	66,168	100,000	100,000	100,000	0%
PARS Reimbursement	224,512	300,000	300,000	300,000	0%
<b>TOTAL OPERATING REVENUES</b>	<b>\$ 13,540,494</b>	<b>\$ 14,117,941</b>	<b>\$ 14,238,975</b>	<b>\$ 14,768,906</b>	<b>4%</b>
<u>NON-OPERATING REVENUES</u>					
Interest	150,206	243,865	125,000	140,000	12%
Operating Transfers In	758,263	414,758	414,758	624,959	51%
<b>TOTAL NON-OPERATING REVENUES</b>	<b>\$ 908,469</b>	<b>\$ 658,623</b>	<b>\$ 539,758</b>	<b>\$ 764,959</b>	<b>42%</b>
<b>TOTAL REVENUES</b>	<b>\$ 14,448,963</b>	<b>\$ 14,776,564</b>	<b>\$ 14,778,733</b>	<b>\$ 15,533,865</b>	<b>5%</b>

<b>EXPENSES</b>	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE
<u>GENERAL GOVERNMENT</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	vs. FY22 <u>AMENDED</u>
Administration	602,100	689,281	735,479	813,860	11%
Health and Dental	11,092,321	10,868,832	10,886,039	11,750,952	8%
Worker's Compensation	578,216	660,000	660,000	710,000	8%
Post Employment	224,903	300,000	300,000	300,000	0%
Other Insurance	972,933	1,419,000	1,382,929	1,439,000	4%
<b>TOTAL GENERAL GOVERNMENT</b>	<b>\$ 13,470,473</b>	<b>\$ 13,937,113</b>	<b>\$ 13,964,447</b>	<b>\$ 15,013,812</b>	<b>8%</b>
<b>TOTAL EXPENSES</b>	<b>\$ 13,470,473</b>	<b>\$ 13,937,113</b>	<b>\$ 13,964,447</b>	<b>\$ 15,013,812</b>	<b>8%</b>

### FUND BALANCE PROJECTIONS

PROJECTED FUND BALANCE 10/1	\$ 8,760,447	\$ 9,398,139	\$ 9,738,937	\$ 10,553,223
TOTAL PROJECTED REVENUES	14,448,963	14,776,564	14,778,733	15,533,865
TOTAL PROJECTED EXPENSES	(13,470,473)	(13,937,113)	(13,964,447)	(15,013,812)
<b>PROJECTED FUND BALANCE 9/30</b>	<b>\$ 9,738,937</b>	<b>\$ 10,237,590</b>	<b>\$ 10,553,223</b>	<b>\$ 11,073,276</b>
<b>FUND BALANCE</b>				
Health and Dental	\$ 6,890,661	\$ 7,469,147	\$ 7,497,221	\$ 7,995,065
Worker's Compensation	1,635,220	1,705,510	1,856,293	2,027,366
Other Insurance	1,213,056	1,062,932	1,199,708	1,050,844
<b>TOTAL FUND BALANCE</b>	<b>\$ 9,738,937</b>	<b>\$ 10,237,589</b>	<b>\$ 10,553,222</b>	<b>\$ 11,073,275</b>
City-wide Subrogation	\$ 94,032	\$ 150,000	\$ 100,000	\$ 150,000

\*Assumes 96% employment for 2021-2022 Budget and 2022-2023 Budget.

# RISK MANAGEMENT

## RISK MANAGEMENT FUND



\*Position split between Risk Fund and General Fund

# RISK MANAGEMENT

## RISK MANAGEMENT FUND

The purpose of the Risk Management Fund is to effectively manage the City's insurance contracts, and to recover costs in order to maintain adequate reserve for premiums and claims. The Risk Management Fund includes the health and dental insurance benefits offered to City employees, as well as property, liability, and worker's compensation insurance coverage. Contributions to the fund are comprised of charges to the operating departments for the City's share of expenses, and payroll deductions for the employees' elected health and supplemental coverage.

### ACCOMPLISHMENTS IN FY2022

#### Goal 5. Engaged and connected Allen community

- Hosted several DPS training events that allowed the City the opportunity to obtain certification in Work Zone Safety, Department of Transportation compliance and Occupational Safety and Health Administration (OSHA) compliance.
- Partnered with Texas Municipal League and hosted several safety related trainings.

#### Goal 4. High-performing City team providing resident-focused services

- Increased Wellness Program onsite and virtual activities to include fitness challenges, mental health training for employees and supervisors, financial planning services and education, and injury prevention and treatment seminars from Airrosti.
- Offered Insurance 101 and 102 classes for employees to learn how to use healthcare more efficiently and avoid overpaying for medical bills.
- Offered onsite and virtual meetings with employees during Open Enrollment to help employees when choosing their benefits.
- Continued the subrogation program to reduce repair cost for damaged property.
- Continued to conduct a physical audit on City fleet.
- Performed safety inspection on all City owned assets.
- Redesigned the Wellness Program to increase participation as a way to manage claims costs.
- Revised medical plans to encourage fiscally responsible medical spending.
- Increased participation in the Employee Assistance Program and Cariloop services to assist employees with acquiring doctors and health services.
- Hosted the Mental Health Fair for employees before the holiday season and returned to the in-person Health Fair for employees.
- Increased participation in the HSA medical plan from FY2020 plan year through improved employee education and 1:1 meetings with employees.
- Continued to see increases in preventive medical screenings and tests from prior years and are well above the national average in the percentage of preventive services received.
- Monitored and implemented Patient Protection and Affordable Care Act (PPACA) required changes including but not limited to 30-hour tracking, Patient-Centered Outcomes Research Institute (PCORI) Fees and ensured essential health benefits.
- Increased participation to the 457 retirement plan and decreased administration fees for employees.
- Offered SmartDollar financial savings program to help employees pay off debt, save for emergencies and for their retirement.

- Applied for and received access to the Enrich financial wellness platform through a grant from Wells Fargo Foundation, the Center for State and Local Government Excellence and the International Public Management Association for Human Resources and the National Association of State Treasurer's Foundation.

## OBJECTIVES FOR FY2023

### Goal 4. High-performing City team providing resident-focused services

- Provide training opportunities for all City employees on various safety related subjects.
- Implement a new auto safety policy to ensure accountability.
- Create an atmosphere of "safety awareness" via training and education.
- Provide educational opportunities to employees to maximize benefits while reducing costs.
- Continue to develop new Risk Management programs ensuring the safety of all employees and citizens.
- Provide supervisor training for Risk Management program.
- Enhance the Wellness Program to increase participation and manage claims cost.
- Continue to Focus on reduction in tobacco usage.
- Educate employees on the cost savings of using stand alone surgery centers and imaging services.
- Continue to increase participation in the Employee Wellness Program through offering a variety of programs and team challenges to increase employee engagement.
- Continue to monitor and implement PPACA required benefit changes.

# RISK MANAGEMENT

## RISK MANAGEMENT FUND

## EXPENSE SUMMARY

	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE
CLASSIFICATION	ACTUAL	BUDGET	AMENDED	BUDGET	vs. FY22 AMENDED
Personnel Services	455,630	526,961	537,089	612,926	14%
Operations	12,801,650	12,968,960	12,986,166	13,916,807	7%
Supplies	3,323	2,160	2,160	55,047	2448%
Maintenance	3,140	4,750	4,750	4,750	0%
Professional Services	206,730	434,282	434,282	424,282	-2%
<b>DEPARTMENT TOTAL</b>	<b>\$ 13,470,473</b>	<b>\$ 13,937,113</b>	<b>\$ 13,964,447</b>	<b>\$ 15,013,812</b>	<b>8%</b>

## PERSONNEL SUMMARY

	2020-2021	2021-2022	2021-2022	2022-2023	CHANGE
FULL TIME	ACTUAL	BUDGET	AMENDED	BUDGET	
Risk Manager	1.0	1.0	1.0	1.0	0.0
Human Resources Manager*	0.0	0.5	0.5	0.5	0.0
Human Resources Supervisor*	0.5	0.0	0.0	0.0	0.0
Safety Coordinator	1.0	1.0	1.0	1.0	0.0
Senior Human Resources Analyst	1.0	1.0	1.0	1.0	0.0
Human Resource Generalist*	0.0	0.0	0.0	0.5	0.5
Senior Risk Analyst	1.0	1.0	1.0	1.0	0.0
<b>TOTAL FULL TIME</b>	<b>4.5</b>	<b>4.5</b>	<b>4.5</b>	<b>5.0</b>	<b>0.5</b>
<b>TOTAL FULL-TIME-EQUIVALENT</b>	<b>4.5</b>	<b>4.5</b>	<b>4.5</b>	<b>5.0</b>	<b>0.5</b>

\*Funding for these positions is split between the Risk Fund and the General Fund

## EXPENSE DETAIL

	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE
PERSONNEL SERVICES	ACTUAL	BUDGET	AMENDED	BUDGET	vs. FY22 AMENDED
Salaries	319,411	369,080	377,361	431,527	14%
Longevity	1,032	1,200	1,200	1,368	14%
FICA	22,715	26,165	26,800	30,509	14%
TMRS	47,093	55,547	56,790	63,681	12%
Worker's Compensation	597	734	703	723	3%
Health Insurance	56,859	65,486	65,486	73,876	13%
Health Savings Account	4,349	4,387	4,387	6,174	41%
Dental Insurance	2,902	3,507	3,507	4,166	19%
Long-Term Disability	379	473	473	527	11%
Life Insurance	207	295	295	288	-2%
Flexible Spending	86	87	87	87	0%
<b>SUBTOTAL</b>	<b>\$ 455,630</b>	<b>\$ 526,961</b>	<b>\$ 537,089</b>	<b>\$ 612,926</b>	<b>14%</b>
<b>OPERATIONS</b>					
Fuel	1,356	1,001	1,000	1,040	4%
Technology Maintenance	-	300	300	300	0%
Rolling Stock Replacement	51,903	20,812	56,883	15,000	-74%
Travel & Training	146	12,945	12,945	12,945	0%
Dues & Subscriptions	928	4,720	4,720	5,220	11%
Outside Printing	-	3,750	3,750	3,750	0%

# RISK MANAGEMENT

## RISK MANAGEMENT FUND

## EXPENSE DETAIL - CONTINUED

	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE
	ACTUAL	BUDGET	AMENDED	BUDGET	vs. FY22
					AMENDED
<u>OPERATIONS-CONTINUED</u>					
Insurance	2,484,712	2,682,837	2,691,646	2,884,727	7%
Events/ Activity	36,512	68,825	68,825	69,825	1%
Workers Comp Premium	261,994	360,000	360,000	410,000	14%
Health & Dental Claims	9,641,930	9,463,770	9,472,168	10,164,000	7%
Workers Comp Claims	316,222	300,000	300,000	300,000	0%
Release of Claims Expense	5,947	50,000	13,929	50,000	259%
<b>SUBTOTAL</b>	<b>\$ 12,801,650</b>	<b>\$ 12,968,960</b>	<b>\$ 12,986,166</b>	<b>\$ 13,916,807</b>	<b>7%</b>
<u>SUPPLIES</u>					
General Supplies	3,323	2,160	2,160	55,047	2448%
<b>SUBTOTAL</b>	<b>\$ 3,323</b>	<b>\$ 2,160</b>	<b>\$ 2,160</b>	<b>\$ 55,047</b>	<b>2448%</b>
<u>MAINTENANCE</u>					
Vehicle Maintenance	3,140	4,750	4,750	4,750	0%
<b>SUBTOTAL</b>	<b>\$ 3,140</b>	<b>\$ 4,750</b>	<b>\$ 4,750</b>	<b>\$ 4,750</b>	<b>0%</b>
<u>PROFESSIONAL SERVICES</u>					
Contractual Services	72,067	200,000	200,000	200,000	0%
Professional Services	84,072	104,700	104,700	94,700	-10%
Immunization/Physical Expense	49,009	128,000	128,000	128,000	0%
Post-Employment Funding Expense	1,582	1,582	1,582	1,582	0%
<b>SUBTOTAL</b>	<b>\$ 206,730</b>	<b>\$ 434,282</b>	<b>\$ 434,282</b>	<b>\$ 424,282</b>	<b>-2%</b>
<b>TOTAL EXPENDITURE</b>	<b>\$ 13,470,473</b>	<b>\$ 13,937,113</b>	<b>\$ 13,964,447</b>	<b>\$ 15,013,812</b>	<b>8%</b>





# ! COMPONENT ! UNITS

# REVENUE & EXPENSE SUMMARY

## ECONOMIC DEVELOPMENT CORP. FUND

<b>REVENUES</b>	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE
<u>OPERATING REVENUES</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>vs. FY22</u>
Sales Tax	12,567,041	11,164,900	13,946,576	14,800,195	6%
<b>TOTAL OPERATING REVENUES</b>	<b>\$ 12,567,041</b>	<b>\$ 11,164,900</b>	<b>\$ 13,946,576</b>	<b>\$ 14,800,195</b>	<b>6%</b>
<u>NON-OPERATING REVENUES</u>					
Interest	185,371	177,722	125,590	146,467	17%
Miscellaneous Revenue	12,671	-	21,776	20,100	-8%
Other Reimbursements	1,908	-	52,961	-	-100%
Sale of Properties	-	-	11,572,631	-	-100%
Bond Proceeds	2,295,000	-	-	-	
Contributions	-	-	42,068	42,068	0%
<b>TOTAL NON-OPERATING REVENUES</b>	<b>\$ 2,494,950</b>	<b>\$ 177,722</b>	<b>\$ 11,815,026</b>	<b>\$ 208,635</b>	<b>-98%</b>
<b>TOTAL REVENUES</b>	<b>\$ 15,061,991</b>	<b>\$ 11,342,622</b>	<b>\$ 25,761,602</b>	<b>\$ 15,008,830</b>	<b>-42%</b>

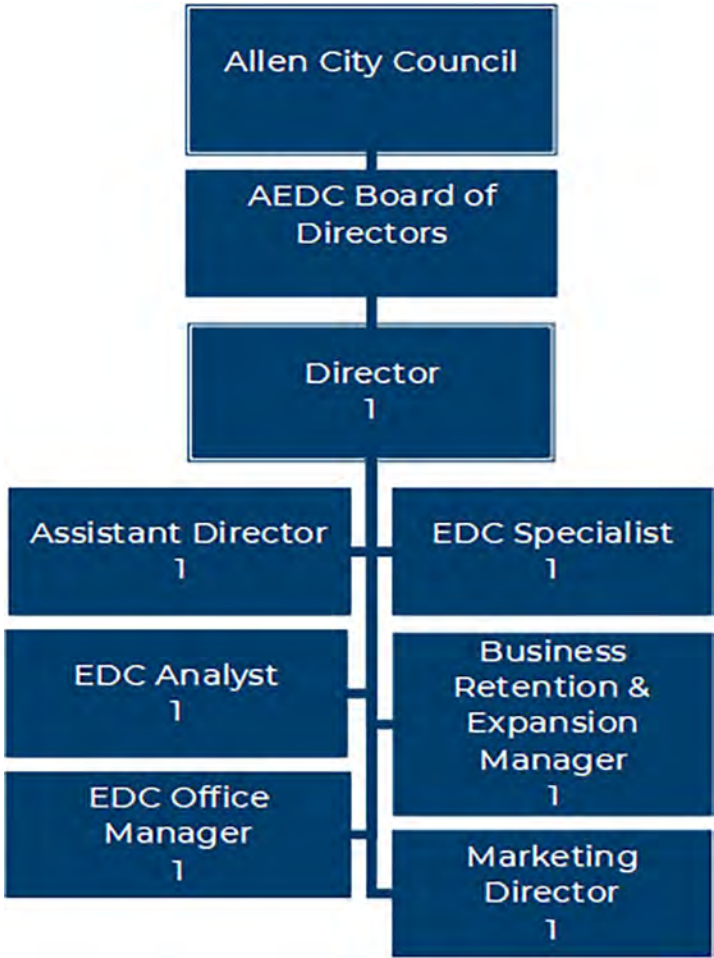
<b>EXPENSES</b>	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE
<u>GENERAL GOVERNMENT</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>vs. FY22</u>
Operations	1,642,822	1,924,131	2,006,413	2,046,108	2%
Economic Grant Incentives	6,052,689	13,802,138	4,762,731	8,561,250	80%
Capital	684,018	-	758,000	-	-100%
<b>TOTAL GENERAL GOVERNMENT</b>	<b>\$ 8,379,529</b>	<b>\$ 15,726,269</b>	<b>\$ 7,527,144</b>	<b>\$ 10,607,358</b>	<b>41%</b>
Debt Service	2,405,836	2,358,247	2,358,247	1,684,443	-29%
<b>TOTAL EXPENSES</b>	<b>\$ 10,785,365</b>	<b>\$ 18,084,516</b>	<b>\$ 9,885,391</b>	<b>\$ 12,291,801</b>	<b>24%</b>

### FUND BALANCE PROJECTIONS

PROJECTED FUND BALANCE 10/1	\$ 15,395,523	\$ 31,271,734
TOTAL PROJECTED REVENUES	25,761,602	15,008,830
TOTAL PROJECTED EXPENSES	(9,885,391)	(12,291,801)
<b>PROJECTED FUND BALANCE 9/30</b>	<b>\$ 31,271,734</b>	<b>\$ 33,988,763</b>

# ECONOMIC DEVELOPMENT

ECONOMIC DEVELOPMENT CORP. FUND



# ECONOMIC DEVELOPMENT

## ECONOMIC DEVELOPMENT CORP. FUND

The Allen Economic Development Corporation (AEDC) was formed in 1992 by the citizens of Allen. Its primary mission is to recruit and retain businesses to increase the tax base and create quality jobs. The AEDC is overseen by a five-member board appointed by the City Council and is funded by one-half cent sales tax. AEDC efforts stimulate employment, retail sales and the commercial tax base which in turn reduces the property tax burden and improves the quality of life of Allen's residents.

### ACCOMPLISHMENTS IN FY2022

#### Goal 3. Vibrant community with lively destinations and successful commercial centers

- Recruited corporate headquarters for MD7 with 200 employees to lease a full floor at One Bethany West (OBW). Eliminated OBW incentive obligations through leasing activity.
- Completed major components of The Farm in Allen, including \$22+ million in infrastructure, open space (lake), 475-car garage and The Hub entertainment project with support of negotiated City/AEDC package. Achieve Best Real Estate Deal Award from DBJ in mixed-use category. Negotiated incentive package for FarmWORK One, the first office building in the project. Phase 1 of the project includes a \$123 million capital investment and the full project has a \$958 million capital investment. Actively recruited multiple entertainment projects to The Farm.
- Facilitated plans for the first phase of Sloan Corners (260-acre project at SH121 and US 75) and sold 31-acres of AEDC-owned land to Billingsley Co. to support the project. Phase 1 includes an initial \$15-20M in infrastructure/parks, 270,000 SF of office space and 55,000 SF of retail/restaurant space. Completed property/sales tax pro forma on full project.
- Recruited Strike Photonics to purchase the 165,000-square foot office building at 600 Millennium Drive and create 400 jobs with a capital investment of \$84 million. Retrofit off building in Q1 of 2022.
- Worked closely with Ray Washburne (Charter Holdings) on their purchase of the Watters Creek center. Assisting with improvements to the center and locations within the center for new office buildings.
- Assisted +/- 80 acre Tech/Industrial and Mixed-Use project by Stillwater Capital and Stream Realty to provide greater assurance that a 115,000 SF Class A office project will be constructed. Negotiated office incentive package.
- Recruited Katy Trail Ice House to purchase 10-acres and announce opening on the entertainment project in 2024. Project is also planned to include 170,000+ SF of office that is under review.
- Facilitated completion of the 105,000 SF technology-focused office building in Watters Creek by Heady Investments. Actively recruiting multiple office tenants to the project.
- Supported CUTX in purchasing 68,000-SF at 415 Century Parkway for 100+ employee operation with Fair Lease, mortgage and I.T. divisions. Resulted in all CUTX headquarters operations being located in Allen.
- Recruited National Produce Consultants (32 jobs, 9,000SF) to occupy space at One Allen Center and Keynote Photonics (23 jobs, 9,000SF) to occupy space at the Office Campus at Allen.
- Established Pilot Program for AEDO Small Business Grant Program and developed guidelines based on Board and local company input. Staff is implementing.

## OBJECTIVES FOR FY2023

### Goal 3. Vibrant community with lively destinations and successful commercial centers

#### Objective - Develop Highway 121 as a major community and regional destination

- Work with landowners and developers to attract large corporate campus users and mixed-use developments along state highway (SH) 121 including Sloan Corners, Allen Gateway, The Farm, The Avenue and the 23-acre parcel owned by AEDC.
- Explore partnerships to support the construction of Class A office space on SH 121 and to recruit corporate headquarters to Allen.
- Use economic impact data to evaluate incentive partnerships for infrastructure investment on SH 121.
- Consider partnerships and collaborations to market the SH 121 corridor.

#### Objective - Have an “Allen” sense of place and its own identity known by residents

- Recruit tenants to fill existing office buildings and stimulate new office development for the Watters Creek District and surrounding area.
- Market future phases of the One Bethany development to increase tenant occupancy.
- Facilitate preleasing of the Heady Investments office building in the Watters Creek District and the office building proposed for the Stacy Green development.
- Secure corporate tenants for light industrial buildings including 915 Enterprise Boulevard and the new buildings proposed for the Stacy Green development.
- Communicate information on the programs at the new Collin College Technical Campus to Allen businesses.
- Continue implementation of the digital marketing and business development campaigns targeting site selectors and corporate decision makers and expand a national and regional PR marketing program.
- Attract facilities that support high-growth small businesses and implement the Small Business Grant Program to support those employers.
- Focus on target Allen employers identified by the Business Retention & Expansion (BRE) Analytics Program to facilitate the retention and expansion of these companies and measure the impact of the BRE Program.
- Assist in attracting economic growth to the Allen Central Business District.

# ECONOMIC DEVELOPMENT

## ECONOMIC DEVELOPMENT CORP. FUND

### EXPENSE SUMMARY

	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE
<u>CLASSIFICATION</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	vs. FY22 <u>AMENDED</u>
Personnel Services	861,220	974,870	944,112	1,044,924	11%
Operations	6,602,513	14,488,285	5,442,078	9,282,037	71%
Supplies	7,457	9,000	9,000	9,000	0%
Professional Services	222,024	251,306	372,146	268,589	-28%
Miscellaneous	2,297	2,808	1,808	2,808	55%
Capital	684,018	-	758,000	-	-100%
<b>DEPARTMENT TOTAL</b>	<b>\$ 8,379,529</b>	<b>\$ 15,726,269</b>	<b>\$ 7,527,144</b>	<b>\$ 10,607,358</b>	<b>41%</b>

### PERSONNEL SUMMARY

	2020-2021	2021-2022	2021-2022	2022-2023	
<u>FULL TIME</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>CHANGE</u>
Director	1	1	1	1	0
Assistant Director	1	1	1	1	0
EDC Marketing Director	1	1	1	1	0
Business Retention & Exp. Manager	1	1	1	1	0
Economic Development Analyst	1	1	1	1	0
EDC Office Manager	1	1	1	1	0
Administrative Assistant	1	1	1	1	0
<b>TOTAL FULL TIME</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>0</b>
<u>TEMPORARY</u>					
Interns	0.5	0.5	0.5	0.5	0
<b>TOTAL TEMPORARY</b>	<b>0.5</b>	<b>0.5</b>	<b>0.5</b>	<b>0.5</b>	<b>0</b>
<b>TOTAL FULL-TIME-EQUIVALENT</b>	<b>7.5</b>	<b>7.5</b>	<b>7.5</b>	<b>7.5</b>	<b>0</b>

### EXPENSE DETAIL

	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE
<u>PERSONNEL SERVICES</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	vs. FY22 <u>AMENDED</u>
Salaries	618,682	702,853	678,100	755,753	11%
Longevity	2,540	2,508	2,508	1,880	-25%
Overtime	4,413	7,000	7,000	7,000	0%
FICA	42,417	48,605	46,515	51,404	11%
TMRS	97,616	107,759	104,024	115,599	11%
Worker's Compensation	1,416	1,477	1,297	1,335	3%
Health Insurance	75,904	86,749	86,749	93,200	7%
Health Savings	6,876	5,534	5,534	5,594	1%
Dental Insurance	4,017	4,822	4,822	5,699	18%
Long-term Disability	641	757	757	743	-2%
Life Insurance	586	749	749	660	-12%
Flexible Spending	76	57	57	57	0%
Car Allowance	6,036	6,000	6,000	6,000	0%
<b>SUBTOTAL</b>	<b>\$ 861,220</b>	<b>\$ 974,870</b>	<b>\$ 944,112</b>	<b>\$ 1,044,924</b>	<b>11%</b>

# ECONOMIC DEVELOPMENT

## ECONOMIC DEVELOPMENT CORP. FUND

### EXPENSE DETAIL - CONTINUED

	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE vs. FY22
	ACTUAL	BUDGET	AMENDED	BUDGET	AMENDED
<u>OPERATIONS</u>					
Phone/ Data Connectivity	10,668	13,500	13,500	13,900	3%
Water	6,972	8,500	7,000	7,000	0%
Electricity	4,823	2,000	7,000	5,000	-29%
Natural Gas	1,067	1,200	1,600	1,500	-6%
Service Costs	12,382	8,407	8,407	8,407	0%
Technology Maintenance	2,000	2,000	2,000	4,500	125%
Travel & Training	8,019	15,000	17,500	25,000	43%
Dues & Subscriptions	53,338	54,900	66,500	68,000	2%
Postage & Freight	440	800	500	500	0%
Rentals	182,553	184,340	184,340	186,480	1%
Meetings & Receptions	11,648	25,000	20,000	25,000	25%
Insurance	5,500	5,500	5,500	5,500	0%
Economic Incentive Grants	6,052,689	13,802,138	4,762,731	8,561,250	80%
Marketing Expenses	231,715	325,000	325,000	325,000	0%
Marketing Travel	1,996	15,000	8,000	20,000	150%
Business Retention & Expansion	16,703	25,000	12,500	25,000	100%
<b>SUBTOTAL</b>	<b>\$ 6,602,513</b>	<b>\$ 14,488,285</b>	<b>\$ 5,442,078</b>	<b>\$ 9,282,037</b>	<b>71%</b>
<u>SUPPLIES</u>					
General Supplies	7,457	9,000	9,000	9,000	0%
<b>SUBTOTAL</b>	<b>\$ 7,457</b>	<b>\$ 9,000</b>	<b>\$ 9,000</b>	<b>\$ 9,000</b>	<b>0%</b>
<u>PROFESSIONAL SERVICES</u>					
Contractual Services	10,525	14,380	22,620	23,400	3%
Professional Services	211,499	236,926	349,526	245,189	-30%
<b>SUBTOTAL</b>	<b>\$ 222,024</b>	<b>\$ 251,306</b>	<b>\$ 372,146</b>	<b>\$ 268,589</b>	<b>-28%</b>
<u>MISCELLANEOUS</u>					
Donation Expense	1,489	2,000	1,000	2,000	100%
Post-Employment Funding Expense	808	808	808	808	0%
<b>SUBTOTAL</b>	<b>\$ 2,297</b>	<b>\$ 2,808</b>	<b>\$ 1,808</b>	<b>\$ 2,808</b>	<b>55%</b>
<u>CAPITAL</u>					
Land	684,018	-	758,000	-	-100%
<b>SUBTOTAL</b>	<b>\$ 684,018</b>	<b>\$ -</b>	<b>\$ 758,000</b>	<b>\$ -</b>	<b>-100%</b>
<b>TOTAL EXPENSES</b>	<b>\$ 8,379,529</b>	<b>\$ 15,726,269</b>	<b>\$ 7,527,144</b>	<b>\$ 10,607,358</b>	<b>41%</b>

### CAPITAL EXPENSE LIST\*

	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE vs. FY22
	ACTUAL	BUDGET	AMENDED	BUDGET	AMENDED
<u>LAND</u>					
NTMWD land & 303 W. Boyd Drive	-	-	758,000	-	-100%
Duplex at 307 W. Main	379,010	-	-	-	-
Former USPS Land (304 W. Boyd)	305,008	-	-	-	-
<b>SUBTOTAL</b>	<b>\$ 684,018</b>	<b>\$ -</b>	<b>\$ 758,000</b>	<b>\$ -</b>	<b>-100%</b>

\*The items listed are non-recurring capital expenses based on increased service to the community.

# ECONOMIC DEVELOPMENT: DEBT SERVICE

## ECONOMIC DEVELOPMENT CORP. FUND

### EXPENSE SUMMARY

	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE
<u>CLASSIFICATION</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	vs. FY22 <u>AMENDED</u>
Professional Services	1,080	1,850	1,850	1,850	0%
Debt Service	2,404,756	2,356,397	2,356,397	1,682,593	-29%
<b>DEPARTMENT TOTAL</b>	<b>\$ 2,405,836</b>	<b>\$ 2,358,247</b>	<b>\$ 2,358,247</b>	<b>\$ 1,684,443</b>	<b>-29%</b>

### EXPENSE DETAIL

	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE
<u>PROFESSIONAL SERVICES</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	vs. FY22 <u>AMENDED</u>
Contractual Services	1,080	1,850	1,850	1,850	0%
<b>SUBTOTAL</b>	<b>\$ 1,080</b>	<b>\$ 1,850</b>	<b>\$ 1,850</b>	<b>\$ 1,850</b>	<b>0%</b>
<u>DEBT SERVICE</u>					
Principal	1,205,000	1,245,000	1,245,000	1,305,000	5%
Interest Expense	435,842	425,743	425,743	371,793	-13%
Miscellaneous Debt Expense	84,061	5,800	5,800	5,800	0%
Lebow Trust - Principal	653,453	653,454	666,523	-	-100%
Lebow Trust - Interest Expense	26,400	26,400	13,331	-	-100%
<b>SUBTOTAL</b>	<b>\$ 2,404,756</b>	<b>\$ 2,356,397</b>	<b>\$ 2,356,397</b>	<b>\$ 1,682,593</b>	<b>-29%</b>
<b>TOTAL EXPENSES</b>	<b>\$ 2,405,836</b>	<b>\$ 2,358,247</b>	<b>\$ 2,358,247</b>	<b>\$ 1,684,443</b>	<b>-29%</b>

### SALES TAX REVENUE BONDS

FISCAL YEAR	PRINCIPAL	INTEREST	TOTAL ANNUAL
2023	1,305,000	371,793	1,676,793
2024	1,515,000	314,743	1,829,743
2025	1,580,000	253,845	1,833,845
2026	1,645,000	189,015	1,834,015
2027	1,715,000	120,468	1,835,468
2028	390,000	47,778	437,778
2029	390,000	14,098	404,098
2030	400,000	33,688	433,688
2031	180,000	25,863	205,863
2032	180,000	22,083	202,083
2033	185,000	18,303	203,303
2034	190,000	14,048	204,048
2035	195,000	9,678	204,678
2036	200,000	4,900	204,900
2037	-	-	-
<b>TOTAL</b>	<b>10,070,000</b>	<b>1,440,303</b>	<b>11,510,303</b>

# ECONOMIC DEVELOPMENT: DEBT SERVICE

## ECONOMIC DEVELOPMENT CORP. FUND

### NOTE PAYABLE

PERIOD ENDING	PRINCIPAL	INTEREST	TOTAL ANNUAL
2023	-	-	-

### DEBT SERVICE REQUIREMENT

Bond Series	Date of Issue	Amount Issued	Interest Rate	Maturity Date	Balance as of 10/1/2022	Required Principal 2022-2023	Required Interest 2022-2023	Total Required 2022-2023
SALES TAX REVENUE BONDS:								
2017A	12/13/16	11,810,000	2%-5%	09/01/25	6,065,000	1,100,000	303,250	1,403,250
2020	6/29/16	2,115,000	0.764%-2.05%	09/01/30	1,710,000	205,000	26,475	231,475
2021	6/1/21	2,295,000	0.65-2.45%	09/01/36	2,295,000	0	42,068	42,068
<b>TOTAL</b>		<b>\$ 16,220,000</b>			<b>\$ 10,070,000</b>	<b>\$ 1,305,000</b>	<b>\$ 371,793</b>	<b>\$ 1,676,793</b>

### BOND RATINGS

In June of 2021, the EDC revenue debt rating was reaffirmed at Aa2 by Moody's.

# REVENUE & EXPENSE SUMMARY

## COMMUNITY DEVELOPMENT CORP. FUND

	2020-2021 <u>ACTUAL</u>	2021-2022 <u>ORIGINAL</u>	2021-2022 <u>AMENDED</u>	2022-2023 <u>BUDGET</u>	% CHANGE vs. FY22 <u>AMENDED</u>
Restricted for Capital Projects	6,481,055	3,494,030	12,609,475	11,879,242	-6%
Restricted for CIP New Projects	7,950,000	3,109,417	4,094,491	2,780,561	-32%
Restricted for Parks Facility	4,000,000	-	4,000,000	4,000,000	0%
Unrestricted Fund Balance	1,889,075	3,871,997	6,387,924	9,284,902	45%
<b>BEGINNING FUND BALANCE</b>	<b>\$ 20,320,130</b>	<b>\$ 10,475,444</b>	<b>\$ 27,091,890</b>	<b>\$ 27,944,705</b>	<b>3%</b>

### REVENUES

Sales Tax	12,567,041	11,164,900	13,946,576	14,800,195	6%
Interest On Investments	212,370	360,858	323,087	373,935	16%
Contributions	-	-	10,699	-	-100%
Sale of Assets	10,050	-	5,319	-	-100%
<b>TOTAL REVENUES</b>	<b>\$ 12,789,461</b>	<b>\$ 11,525,758</b>	<b>\$ 14,285,681</b>	<b>\$ 15,174,130</b>	<b>6%</b>
<b>TOTAL AVAILABLE</b>	<b>\$ 33,109,591</b>	<b>\$ 22,001,202</b>	<b>\$ 41,377,571</b>	<b>\$ 43,118,835</b>	<b>4%</b>

### EXPENSES

<u>OPERATIONS</u>	2020-2021 <u>ACTUAL</u>	2021-2022 <u>ORIGINAL</u>	2021-2022 <u>AMENDED</u>	2022-2023 <u>BUDGET</u>	% CHANGE vs. FY22 <u>AMENDED</u>
Operations	13,777	15,617	15,617	18,117	16%
Supplies	244,785	10,365	33,832	-	-100%
Maintenance	350,942	200,000	512,923	200,000	-61%
Professional Services	851,700	2,572,087	2,741,757	3,036,467	11%
Operational Support	-	-	-	674,162	0%
Capital	140,908	-	485,877	851,832	75%
<b>TOTAL OPERATIONS</b>	<b>\$ 1,602,112</b>	<b>\$ 2,798,069</b>	<b>\$ 3,790,006</b>	<b>\$ 4,780,578</b>	<b>26%</b>
<u>NON-OPERATIONS</u>					
Economic Incentive	177,893	900,000	2,400,000	400,000	-83%
Capital Improvement Projects	1,821,580	5,436,388	4,824,724	17,285,747	258%
<b>TOTAL NON-OPERATIONS</b>	<b>\$ 1,999,473</b>	<b>\$ 6,336,388</b>	<b>\$ 7,224,724</b>	<b>\$ 17,685,747</b>	<b>145%</b>
Debt Service	2,416,116	2,418,136	2,418,136	2,417,211	0%
<b>TOTAL EXPENSES</b>	<b>\$ 6,017,701</b>	<b>\$ 11,552,593</b>	<b>\$ 13,432,866</b>	<b>\$ 24,883,536</b>	<b>85%</b>

### ENDING FUND BALANCE

Restricted for Capital Projects	12,609,475	1,167,059	11,879,242	1,374,056	-88%
Restricted for Parks Facility	4,000,000	-	4,000,000	-	-100%
Unrestricted Fund Balance	10,482,415	9,281,550	12,065,463	16,861,243	40%
<b>ENDING FUND BALANCE</b>	<b>\$ 27,091,890</b>	<b>\$ 10,448,609</b>	<b>\$ 27,944,705</b>	<b>\$ 18,235,299</b>	<b>-35%</b>

# COMMUNITY DEVELOPMENT CORPORATION

## COMMUNITY DEVELOPMENT CORP. FUND

No Personnel in this Department

Formed in 1996 by the voters of Allen, the Allen Community Development Corporation (CDC) receives funds from the Type B half-cent sales tax for community development projects. The Allen City Council appoints the seven-member board. The CDC identifies and authorizes projects to be funded by the tax. Expenditures are subject to the provisions of the Development Corporation Act of 1979 and Local Government Code, Title 12, Subtitle C1. The Type B half-cent sales tax continues to enable the City of Allen to undertake scores of quality-of-life projects, equipment purchases and community programs that would otherwise have to compete for limited sources of funds or remain unrealized.

### ACCOMPLISHMENTS IN FY2022

#### Goal 3. Vibrant community with lively destinations and successful commercial centers

- Publicized and conducted the annual “Town Hall” meeting to obtain public input regarding projects funded by the Type B half-cent sales tax.
- Oversaw the expenditure of Type B half-cent sales tax revenue on projects including:
  - Trail Development and Enhancement
  - Market Street Allen USA Celebration
  - Demand Response – paratransit transportation
  - 3rd Party Consultant for TRC process
  - Park/Playground Shade program
  - Aquatic improvements – DRN Slide
  - Parks system erosion study
  - Equipment replacement
  - Stephen G. Terrell Recreation Center (restricted funds)
  - Rolling Hills Park Construction
  - Visitor and restoration enhancement (Connemara Conservancy)
  - Begin Allen Drive flyover improvements
  - Ford Park Redevelopment Phase I (design only)
  - Adaptive/Inclusive play features & improvements
  - Molsen Farm Water Well Restoration

## OBJECTIVES FOR FY2023

### Goal 3. Vibrant community with lively destinations and successful commercial centers

- Publicize and conduct the annual “Town Hall” meeting to obtain public input regarding projects funded by the Type B half-cent sales tax.
- Oversee the expenditure of Type B half-cent sales tax revenue for the following projects:
  - Trail Development and Enhancement
  - Market Street Allen USA Celebration
  - Demand Response – paratransit transportation
  - 3rd Party Consultant
  - ADA Transition Plan
  - Two Shuttle Busses - Senior Center
  - Ford Park Redevelopment
  - Forestry Trail Maintenance Equipment Replacement
  - Playground Replacement
  - Rowlett Trail Construction
  - Security Camera Consultant
  - Special Event Equipment Storage Building
  - Maintenance Equipment Replacement
  - Trail Maintenance
  - Improved Public Access (Connemara Conservancy)

# COMMUNITY DEVELOPMENT CORPORATION

## COMMUNITY DEVELOPMENT CORP. FUND

### EXPENSE SUMMARY

	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE
					vs. FY22
<u>CLASSIFICATION</u>	<u>ACTUAL</u>	<u>ORIGINAL</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>AMENDED</u>
Operations	13,781	15,617	15,617	18,117	16%
Supplies	244,785	10,365	33,832	-	-100%
Maintenance	350,942	200,000	512,923	200,000	-61%
Professional Services	851,700	2,572,087	2,741,757	3,036,467	11%
Capital	140,908	-	485,877	851,832	75%
Economic Incentive	177,893	900,000	2,400,000	400,000	-83%
Operational Support	-	-	-	674,162	0%
Capital Improvement Projects	1,821,580	5,436,388	4,824,724	17,285,747	258%
<b>DEPARTMENT TOTAL</b>	<b>\$ 3,601,589</b>	<b>\$ 9,134,457</b>	<b>\$ 11,014,730</b>	<b>\$ 22,466,325</b>	<b>104%</b>

### EXPENSE DETAIL

	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE
					vs. FY22
<u>OPERATIONS</u>	<u>ACTUAL</u>	<u>ORIGINAL</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>AMENDED</u>
Service Costs	12,382	8,407	8,407	8,407	0%
Technology Maintenance	-	-	-	2,500	
Advertising	185	3,620	3,620	3,620	0%
Meetings & Receptions	897	3,090	3,090	3,090	0%
Notices Required by Law	317	500	500	500	0%
<b>SUBTOTAL</b>	<b>\$ 13,781</b>	<b>\$ 15,617</b>	<b>\$ 15,617</b>	<b>\$ 18,117</b>	<b>16%</b>
<u>SUPPLIES</u>					
Tools/Small Equipment	244,785	10,365	33,832	-	-100%
<b>SUBTOTAL</b>	<b>\$ 244,785</b>	<b>\$ 10,365</b>	<b>\$ 33,832</b>	<b>\$ -</b>	<b>-100%</b>
<u>MAINTENANCE</u>					
Facility Maintenance	350,942	200,000	512,923	200,000	-61%
<b>SUBTOTAL</b>	<b>\$ 350,942</b>	<b>\$ 200,000</b>	<b>\$ 512,923</b>	<b>\$ 200,000</b>	<b>-61%</b>
<u>OPERATIONAL SUPPORT</u>					
Operational Support	-	-	-	674,162	0%
<b>SUBTOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 674,162</b>	<b>0%</b>
<u>PROFESSIONAL SERVICES</u>					
Contractual Services	-	-	7,920	7,920	0%
Professional Services	851,700	2,572,087	2,733,837	3,028,547	11%
<b>SUBTOTAL</b>	<b>\$ 851,700</b>	<b>\$ 2,572,087</b>	<b>\$ 2,741,757</b>	<b>\$ 3,036,467</b>	<b>11%</b>
<u>CAPITAL</u>					
Machinery & Equipment	140,908	-	485,877	455,832	-6%
Vehicles	-	-	-	396,000	
<b>SUBTOTAL</b>	<b>\$ 140,908</b>	<b>\$ -</b>	<b>\$ 485,877</b>	<b>\$ 851,832</b>	<b>75%</b>
<u>NON-OPERATING EXPENSES</u>					
Economic Grant Expense	177,893	900,000	2,400,000	400,000	-83%
Capital Improvement Projects	1,821,580	5,436,388	4,824,724	17,285,747	258%
<b>SUBTOTAL</b>	<b>1,999,473</b>	<b>\$ 6,336,388</b>	<b>\$ 7,224,724</b>	<b>\$ 17,685,747</b>	<b>145%</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>\$ 3,601,589</b>	<b>\$ 9,134,457</b>	<b>\$ 11,014,730</b>	<b>\$ 22,466,325</b>	<b>104%</b>

# COMMUNITY DEVELOPMENT CORPORATION

## COMMUNITY DEVELOPMENT CORP. FUND

### CAPITAL EXPENSE DETAIL\*

	2020-2021 <u>ACTUAL</u>	2021-2022 <u>ORIGINAL</u>	2021-2022 <u>AMENDED</u>	2022-2023 <u>BUDGET</u>	% CHANGE vs. FY22 <u>AMENDED</u>
<u>MACHINERY &amp; EQUIPMENT</u>					
Maintenance Equipment Replacement	-	-	420,000	263,612	-37%
Forestry Trail Maintenance Equipment	-	-	-	132,000	
Special Events Equipment Lockup	-	-	-	47,520	
Adaptive Golf Cart	-	-	-	12,700	
Strength Fitness Equipment	140,908	-	65,877	-	
<b>SUBTOTAL</b>	<b>\$ 140,908</b>	<b>\$ -</b>	<b>\$ 485,877</b>	<b>\$ 455,832</b>	<b>-6%</b>
<u>VEHICLES</u>					
Shuttle Busses for ASRC x2	-	-	-	396,000	
<b>SUBTOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 396,000</b>	

\*The items listed are non-recurring capital expenses based on increased service to the community.

### NON-OPERATING EXPENSE DETAIL

	2020-2021 <u>ACTUAL</u>	2021-2022 <u>ORIGINAL</u>	2021-2022 <u>AMENDED</u>	2022-2023 <u>BUDGET</u>	% CHANGE vs. FY22 <u>AMENDED</u>
<u>ECONOMIC GRANT EXPENSE</u>					
Watters Creek	127,053	-	-	-	
Premium Outlet Sales Tax Rebate	50,840	300,000	300,000	300,000	0%
The Hub (Year1)	-	-	1,500,000	-	-100%
The Hub (Year 2)	-	600,000	600,000	-	
The Hub (Year 3-6)	-	-	-	100,000	
<b>SUBTOTAL</b>	<b>177,893</b>	<b>\$ 900,000</b>	<b>\$ 2,400,000</b>	<b>\$ 400,000</b>	<b>-83%</b>
<u>CAPITAL IMPROVEMENT PROJECTS</u>					
Trail Development & Enhancement	-	800,000	-	-	
Bethany Lakes Loop Trail	-	-	217,912	217,912	
Trail Marker Program	6,791	-	12,939	12,940	0%
Cottonwood Trail Improvements	-	-	7,187	-	-100%
Allen Trail Segments	25,475	15,000	34,525	-	-100%
Twin Creeks Trail Segments	-	50,000	26,000	75,000	188%
Rowlett Trail	-	25,545	45,941	1,800,000	3818%
Ridgeview Dr Trail Connection	1,544,580	260,426	254,725	-	-100%
Equipment Replacement	-	420,000	-	-	
Eugene McDermott Park Trail	33,809	400,000	400,000	-	-100%
Adaptive / Inclusive Play Features & Improvements	-	200,000	200,000	-	-100%
Park / Playground Shade Program	-	330,000	330,000	-	-100%
Allen Station Park Playground	58,028	449,000	449,000	399,000	-11%
Moslen Farm Special Use Park	-	-	-	272,000	
Rolling Hills Park Expansion	13,992	1,137,417	1,137,417	1,100,620	-3%

# COMMUNITY DEVELOPMENT CORPORATION

## COMMUNITY DEVELOPMENT CORP. FUND

### NON-OPERATING EXPENSE DETAIL - CONTINUED

	2020-2021	2021-2022	2021-2022	2022-2023	% CHANGE vs. FY22
<u>CAPITAL IMPROVEMENT PROJECTS - CONTINUED</u>	<u>ACTUAL</u>	<u>ORIGINAL</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>AMENDED</u>
Ford Park East Redevelopment	-	100,000	100,000	500,000	400%
Ford Park East Redevelopment	-	32,000	32,000	26,400	-18%
Locomotive at Train Depot	14,712	-	-	-	
Entry Monument	-	-	270,000	-	-100%
Recreation Facility Security Cameras	19,531	-	-	-	
DRN Slide	-	827,000	827,000	-	-100%
Dog Park	2,400	-	-	890,000	
Bridge Erosion/ Repair	37,822	-	69,128	-	-100%
Allen Heritage Village	55,450	-	150,000	1,511,314	908%
Allen Heritage Village Pavilion & Improvements	-	200,000	50,000		-100%
Parks System erosion Study	-	190,000	190,000	-	-100%
SGT Rec. Center Trail	8,990	-	20,950	-	-100%
SGT Recreation Center	-	-	-	10,000,000	
Playground Replacement	-	-	-	360,561	
McDermott Park Trailhead	-	-	-	120,000	
<b>SUBTOTAL</b>	<b>\$ 1,821,580</b>	<b>\$ 5,436,388</b>	<b>\$ 4,824,724</b>	<b>\$ 17,285,747</b>	<b>258%</b>

# COMMUNITY DEVELOPMENT CORPORATION: DEBT SERVICE

## COMMUNITY DEVELOPMENT CORP. FUND

### EXPENSE SUMMARY

CLASSIFICATION	2020-2021 ACTUAL	2021-2022 ORIGINAL	2021-2022 AMENDED	2022-2023 BUDGET	% CHANGE vs. FY22 AMENDED
Debt Service	2,416,116	2,418,136	2,418,136	2,417,211	0%
<b>DEPARTMENT TOTAL</b>	<b>\$ 2,416,116</b>	<b>\$ 2,418,136</b>	<b>\$ 2,418,136</b>	<b>\$ 2,417,211</b>	<b>0%</b>

### EXPENSE DETAIL

DEBT SERVICE	2020-2021 ACTUAL	2021-2022 ORIGINAL	2021-2022 AMENDED	2022-2023 BUDGET	% CHANGE vs. FY22 AMENDED
Service Costs	3,500	3,500	3,500	3,500	0%
Contractual Services	-	2,400	2,400	2,400	0%
Principal	1,785,000	1,815,000	1,815,000	1,850,000	2%
Interest Expense	626,866	595,736	595,736	560,561	-6%
Miscellaneous Debt Expense	750	1,500	1,500	750	-50%
<b>SUBTOTAL</b>	<b>\$ 2,416,116</b>	<b>\$ 2,418,136</b>	<b>\$ 2,418,136</b>	<b>\$ 2,417,211</b>	<b>0%</b>

### DEBT SCHEDULE

FISCAL YEAR	PRINCIPAL	INTEREST	TOTAL ANNUAL
2023	1,850,000	560,560	2,410,560
2024	1,890,000	521,192	2,411,192
2025	1,935,000	476,721	2,411,721
2026	1,980,000	431,190	2,411,190
2027	2,030,000	382,423	2,412,423
2028	2,080,000	329,176	2,409,176
2029	2,145,000	270,874	2,415,874
2030	2,205,000	209,248	2,414,248
2031	2,265,000	143,693	2,408,693
2032	2,335,000	74,090	2,409,090
<b>TOTAL</b>	<b>\$ 20,715,000</b>	<b>\$ 3,399,167</b>	<b>\$ 24,114,167</b>

### DEBT SERVICE REQUIREMENT

Bond Series	Date of Issue	Amount Issued	Interest Rate	Maturity Date	Balance as of 10/1/2022	Required Principal 2022-2023	Required Interest 2022-2023	Total Required 2022-2023
<b>SALES TAX REVENUE BONDS:</b>								
2016	08/16/16	31,235,000	0.75%-3.173%	09/01/32	20,715,000	1,850,000	560,561	2,410,561
<b>TOTAL</b>		<b>\$31,235,000</b>			<b>\$ 20,715,000</b>	<b>\$ 1,850,000</b>	<b>\$ 560,561</b>	<b>\$ 2,410,561</b>

### BOND RATINGS

In August of 2016, the City's CDC Revenue debt rating was upgraded to Aa2.



# GLOSSARY

# GLOSSARY

Accrual	Method of accounting that recognizes the financial effect of transactions, events, and inter-fund activities when they occur, regardless of the timing of related cash flows.
Activity	A specified and distinguishable line of work performed by a division.
Ad Valorem	A tax computed from the assessed valuation of land and improvements.
Appropriation	An authorization made by the legislative body of a government which permits officials to incur obligations against and to make expenditures of governmental resources. Specific appropriations are usually made at the fund level and are granted for a one year period.
Appropriation Ordinance	The official enactment by the legislative body establishing the legal authority for officials to obligate and expend resources.
Arbitrage	The ability to obtain tax-exempt bond proceeds and invest the funds in higher yielding taxable securities resulting in a profit. Arbitrage restriction requirements describe the circumstances in which investment in materially higher yielding securities is allowed without compromising the tax-exempt status of the bond issue. The rebate requirements identify what must be done with profits earned from those securities under the arbitrage restriction requirement.
Assessed Valuation	A value that is established for real or personal property for use as a basis for levying property taxes. (Note: Property values are established by the Central Appraisal District.)
Assets	Resources owned or held by the City which have monetary value.
Balanced Budget	A budget adopted by the legislative body and authority by ordinance where the proposed expenditures are equal to or less than the proposed resources.
Bonds	A written promise to pay a sum of money on a specific date at a specified interest rate. The interest payments and the repayment of the principal are detailed in a bond ordinance. The most common types of bonds are general obligation and revenue bonds.

Budget	A plan of financial operation embodying an estimate of proposed means of financing it. The “operating budget” is the financial plan adopted for a single fiscal year. The “proposed budget” designates the financial plan initially developed by departments and presented by the City Manager to the Council for approval. The “adopted budget” is the plan as modified and finally approved by that body. The approved budget is authorized by ordinance and thus specifies the legal spending limits for the fiscal year.
Budget Adjustment	A legal procedure utilized by the City Staff and City Council to revise a budget appropriation.
Budget Document	The compilation of the spending plans for the various funds, along with supporting schedules, tables and charts which, in total, comprises the annual revenue and expenditure plan.
Budget Control	The control or management of the organization in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and revenues.
Capital	An expenditure which results in the acquisition of or addition to fixed assets, and meets these criteria: has an anticipated useful life of more than one year; can be permanently identified as an individual unit of property; belongs to one of the following categories: Land, Buildings, Structures & Improvements, Equipment; constitutes a tangible, permanent addition to the value of the City assets; cost generally exceeds at least \$5,000; does not constitute repair or maintenance; and, is not readily susceptible to loss.
Capital Reserve	Funds that have been appropriated from operating revenues which are to be set aside for designated types of maintenance to the existing infrastructure.
Contingency Fund	A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted.
Cost Center	A section of the total organization having a specialized function or activity, and segregated cost and revenue data.
Covenant	A binding agreement; contract.
Crime Index	The Crime Index is composed of selected offenses used to gauge fluctuations in the overall volume and rate of crime reported to law enforcement. The offenses included are the violent crimes of murder and nonnegligent manslaughter, forcible rape, robbery, and aggravated assault, and the property crimes of burglary, larceny-theft, motor vehicle theft, and arson.

## GLOSSARY

Current Taxes	Taxes that are levied and due within one year.
Delinquent Taxes	Taxes that remain unpaid on and after the date on which a penalty for non-payment is attached.
Debt Service Fund	A fund used to account for the monies set aside for the payment of interest and principal to holders of the City's general obligation and revenue bonds, the sale of which finances long-term capital improvements, such as facilities, streets and drainage, parks, and water/wastewater systems.
Depreciation	(1) Expiration in the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy or obsolescence. (2) That portion of the cost of a capital asset which is charged as an expense during a particular period.
Encumbrances	Obligations in the form of purchase order, contracts or salary commitments which are chargeable to an appropriation and for which a part of the appropriation is reserved. When paid, the encumbrance is liquidated.
Enterprise Fund	A fund established to account for operations that are financed and operated in a manner similar to private business enterprises. Where the intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.
Expenditures	The cost of goods received, or services rendered whether cash payments have been made or encumbered.
Fiscal Year	A twelve-month period designated as the operating year for accounting and budgeting purposes in an organization. The City of Allen has specified October 1 to September 30 as its fiscal year.
Fund	An accounting device established to control receipt and disburse income from sources set aside to support specific activities or attain certain objectives. Each fund is treated as a distinct fiscal entity with a self-balancing set of accounts.
Fund Balance	The excess of a fund's current assets over its current liabilities; sometimes called working capital in enterprise funds. A negative fund balance is often referred to as a deficit.
Funding	Provides budgetary resources to cover the total cost of a program or project at the time it is undertaken.

General Fund	The fund used to account for all financial resources except those required to be accounted for in another fund. The General Fund is tax supported.
General Obligation Debt	Monies owed on interest and principal to holders of the City's general obligation bonds. The debt is supported by revenue provided from real property which is assessed through the taxation power of the local governmental unit.
Generally Accepted Accounting Principles (GAAP)	Detailed accounting standards and practices for state and local governments as prescribed by the Governmental Accounting Standards Board (GASB).
Governmental Funds	Funds generally used to account for tax-supported activities. There are five different types of governmental funds: the general fund, special revenue funds, debt service funds, capital projects funds, and permanent funds.
Infrastructure	That portion of a City's assets located at or below ground level, including the water system, sewer system, and streets.
Internal Service Fund	A fund used to account for the financing of goods or services provided by one City department or cost center to other departments, on a cost- reimbursement basis.
Liabilities	Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed, or refunded at some future date. This term does not include encumbrances.
Modified Accrual Basis	The accrual basis of accounting adapted to the governmental fund type spending measurement focus. Under it, revenues are recognized when they become both "measurable" and "available to finance expenditures of the current period." Expenditures are recognized when the related fund liability is incurred except for (1) inventories of materials and supplies which may be considered expenditures either when purchased or when used; (2) prepaid insurance and similar items which need not be reported; (3) accumulated unpaid vacation, sick pay, and other employee benefit amounts which need not be recognized in the current period, but for which larger-than-normal accumulations must be disclosed in the notes to the financial statements; (4) interest earnings on special assessment levies; and (5) principal and interest on long-term debt which are generally recognized when due.
Mission Statement	General statement of purpose.
Note	A certificate pledging payment, issued by a government or bank.

Operating Budget	Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing, acquisition, spending, and service delivery activities of the City are controlled. The use of annual operating budgets is required by State Law.
Reimbursement	Repayment to a specific fund for expenditures incurred or services performed by that fund to or for the benefit of another fund.
Replacement Cost	The cost of an asset which can render similar service (but which need not be of the same structural form) as the property to be replaced.
Reserve	An account used to indicate that a portion of fund resources is restricted for a specific purpose, or is not available for appropriation and subsequent spending.
Reserve Fund	A backup fund for payment of matured bonds and interest should the Water & Sewer Debt Service Fund fall short of required amounts.
Revenues	All amounts of money received by a government from external sources other than expense refunds, capital contributions, and residual equity transfers.
Rolling Stock	Capital items such as motor vehicles, heavy equipment, and other apparatus.
Service Area	Major division within the total organization performing a function, which is composed of departments and is under the oversight of an Assistant City Manager who reports to the City Manager. Service areas include: Administration, Development, and General Government.
Strategic Plan	Document which lists or describes major goals of an organization along with the strategies that will be employed in attaining them.
Subrogation	Transferring of financial responsibility to the party who, in equity and good conscience, should pay it.
Tax Rate	A percentage applied to all taxable property to raise general revenues. It is derived by dividing the total tax levy by the taxable net property valuation.
Taxes	Compulsory charges levied by a government for the purpose of financing services performed for the common benefit.
Tax Increment Financing (TIF)	Tax Increment Financing: a tool to use future gains in property and sales taxes to finance eligible public infrastructure such as streets, drainage, parking garages, parks, trails, and other improvements as allowed by law, within a reinvestment zone.

Tax Increment Reinvestment Zone (TIRZ)	See Tax Increment Financing; a term used interchangeably with TIF.
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# ACRONYMS

ADA	Americans with Disabilities Act
AEC	Allen Event Center
AEDC or EDC	Allen Economic Development Corporation
AISD	Allen Independent School District
AMI	Advanced Meter Infrastructure
AMR	Automatic Meter Readers
ASRC	Allen Senior Recreation Center
CATV	Cable Access Television
CDBG	Community Development Block Grant
CDC	Community Development Corporation
CIP	Capital Improvement Program
City Sec.	City Secretary Department
CMO	City Manager's Office
CMOM	Acronym for "Capacity, Management, Operation and Maintenance" used by the EPA in regard to its program for evaluating Sanitary Sewer collection systems.
COA	City of Allen
COG	Council of Governments
Comm Dev.	Community Development Department
Comm Serv.	Community Services Department

CVB	Convention and Visitors Bureau
DART	Dallas Area Rapid Transit
DRN	Don Rodenbaugh Natatorium
EMS	Emergency Medical Service
EMT	Emergency Medical Technician
Eng	Engineering Department
EOC	Emergency Operations Center
EPA	Environmental Protection Agency
FLSA	Fair Labor Standards Act
FTE	Full Time Equivalent
GAAP	Generally Accepted Accounting Principles
GASB	Governmental Accounting Standards Board
GIS	Geographic Information System
GO Debt	General Obligation Debt
H.B.	House Bill
HHW	Household Hazardous Waste
HOA	Homeowners' Association
HR	Human Resource Department
ICMA	International City and County Management Association - professional and educational association for government officials.

## GLOSSARY

IT	Information Technology Department
JARC	Job Access and Reverse Commute Program
JFRC	Joe Farmer Recreation Center
LEED	Leadership in Energy and Environmental Design
MCPAR	Municipal Court and Parks & Recreation Admin. Building
NCTCOG	North Central Texas Council of Governments
NIMS	National Incident Management System
NNR	No-new Revenue Tax Rate
NPDES	National Pollutant Discharge Elimination System
NTMWD	North Texas Municipal Water District
P&R	Parks and Recreation Department
PEG Access	Public Education Government Access: Refers to a cable channel operated by a local government entity.
P.C.O.R.I.	Patient-Centered Outcomes Research Institute; non-profit organization established by P.P.A.C.A.
P.P.A.C.A.	Patient Protection and Affordable Care Act
P.R.I.D.E.	People First, Respect, Integrity, Deliver, Excel. The P.R.I.D.E. program recognizes and rewards employees who go the extra mile to provide professional, quality customer service, including all full-time and part-time personnel.
RFP	Request for Proposals
RFQ	Request for Quotes
RMS	Records Management System
ROW	Right-of-way

SAFER	Staffing for Adequate Fire and Emergency Response
S.B.	Senate Bill
SDE	Spatial Data Engine
SH	State highway
SSI	Service Standard Index
STEP	State Traffic Enforcement Program
TIF	Tax Increment Financing
TIRZ	Tax Increment Reinvestment Zone
TCWC	The Courses at Watters Creek
TCEQ	Texas Commission on Environmental Quality
TMRS	Texas Municipal Retirement System
TNRCC	Texas Natural Resources Conservation Commission
TxDOT	Texas Department of Transportation
TPDES	Texas Pollutant Discharge Elimination System
VAR	Voter Approved Tax Rate
W & S or WS	Water & Sewer



**305 CENTURY PARKWAY | ALLEN, TEXAS 75013**  
**PHONE: 214.509.4100 | FAX: 214.509.4118**



CITY OF ALLEN, TEXAS

*Capital  
Improvement  
Program*  
2023 - 2027





# 2023-2027 CAPITAL IMPROVEMENT PROGRAM

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June 22, 2022

Honorable Mayor and Members of the Allen City Council:

The five-year Capital Improvement Program (CIP) represents the Capital Budget for 2023 prepared in accordance with Section 102.003 of the Texas Local Government Code and a financial plan for infrastructure and other improvements through 2027 as required by Sections 4.02(5) and (6) of the Allen City Charter. These improvements are intended to further the vision and objectives of the City Council and the community. Projects proposed in years after 2022 indicate suggested sources of funding and expenditure levels based on the needs of the City and consistent with prudent fiscal management. This CIP includes a commitment to maintain and improve existing assets, as well as to move forward with new facilities.

We are pleased to have completed the following during the 2022 fiscal year: Alma and Ridgeview Improvements, Right Turn Lane at Alma and Exchange, 2021 Street and Alley Rehabilitation Project (Various Locations), Sloan Creek Trunk Sewer, Custer Tank and Tower Repaint, Manhole Rehabilitation, Greenville Heights Playground, Ridgeview Trail Connections, AEC Sports Lighting, and Cricket Pitch Field parking lot to name a few.

The 2023 Capital Improvement Program provides for the expenditure of funds for projects authorized in the May 7, 2016, bond election and projects identified by staff and the Council, funded with transfers from operating funds or through the use of specific purpose fees (park fees or impact fees). This is a "living document," designed to augment information available to the public and does not diminish the need for continued citizen involvement and refinement of the program.

The 2023-2027 Capital Improvement Program was prepared by the Engineering Department in conjunction with those departments whose projects are included. We appreciate the efforts of the City staff who worked to complete this document.

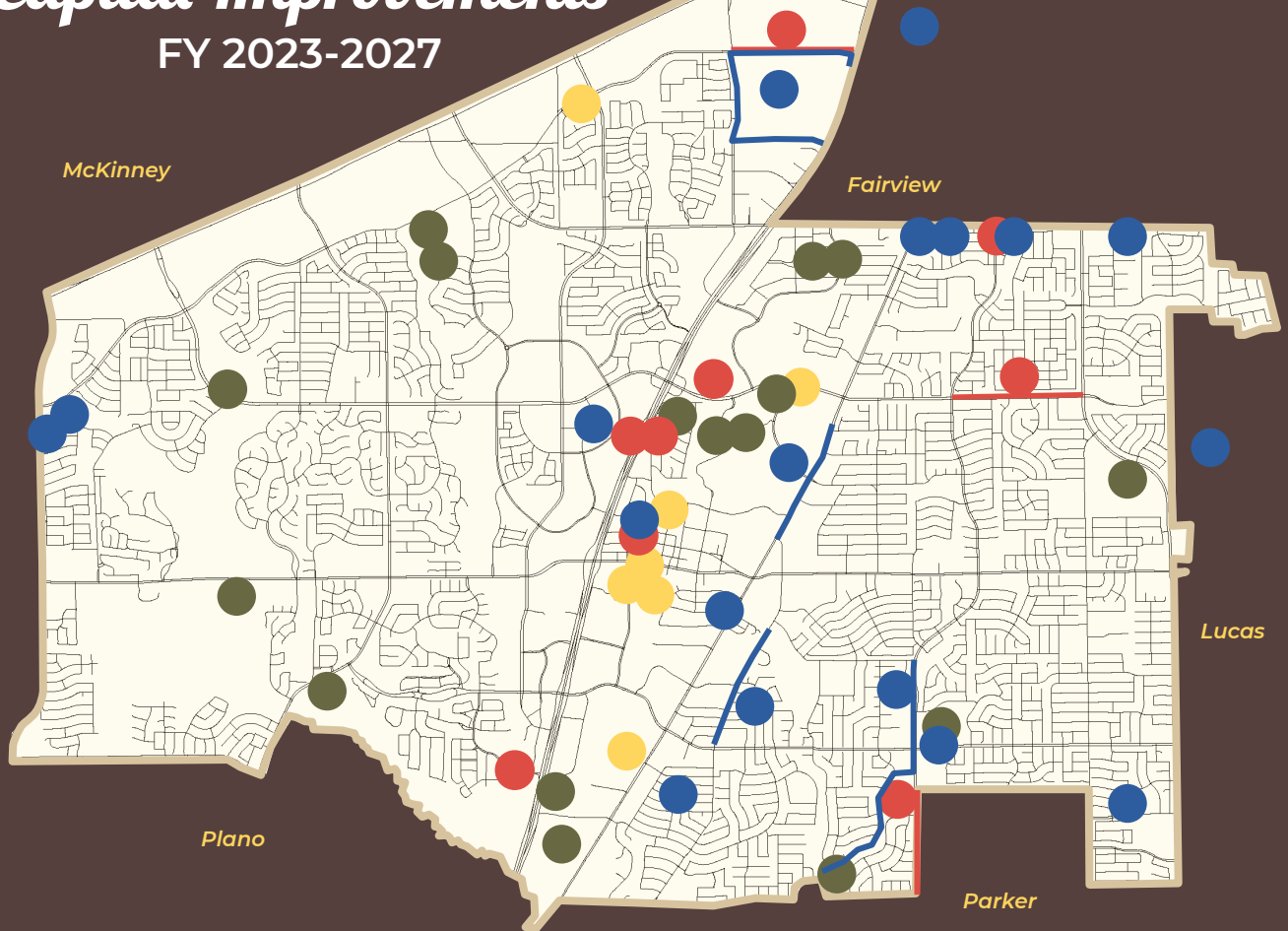
The support of the City Council in implementing the CIP has been steadfast and positive. We look forward to the continued support of the Council to make these projects a reality.

Sincerely,

A handwritten signature in blue ink, appearing to read "Eric Ellwanger", is written over a horizontal line.

Eric Ellwanger  
City Manager

City of Allen, Texas  
*Capital Improvements*  
FY 2023-2027



**Public Works**

**Government**

**Parks**

**Utilities**

# PROJECT REFERENCE

## Government

	PUBLIC ART	G-01
LB1901	ALLEN PUBLIC LIBRARY EXPANSION	G-02
PF2102	DON RODENBAUGH NATATORIUM ROOF / HVAC	G-03
PF2202	FACILITY ROOF REPLACEMENT / REPAIR FY22	G-04
PF2301	FACILITY ROOF REPLACEMENT / REPAIR FY23	G-05
P02109	FACILITY BACKUP GENERATOR	G-06
	FACILITY UPGRADES	G-07
PF2002	CITY HALL ACTV / COUNCIL REMODEL	G-08
PF2104	CITY HALL/ MCPAR ROOF REPLACEMENT	G-09
PS1901	FIRE STATION #6 AND EQUIPMENT	G-10
	MUNICIPAL SERVICE CENTER - PHASE II	G-11
PS2201	POLICE HQ 2	G-12

# PROJECT REFERENCE

## Parks

	LAND ACQUISITION	P-01
PR1904	SPIRIT PARK, PHASE 2	P-02
PR2008	DOG PARK	P-03
	SPIRIT PARK TURF REPLACEMENT	P-04
PR1708	HERITAGE VILLAGE PAVILION & IMPROVEMENTS	P-05
	PARK / PLAYGROUND SHADE PROGRAM	P-06
	PLAYGROUND REPLACEMENTS	P-07
PR1703	ROLLING HILLS PARK EXPANSION	P-08
	SUNCREEK PARK REDEVELOPMENT	P-09
PR0805	MOLSEN FARM	P-10
PR1907	STEPHEN G. TERRELL RECREATION CENTER	P-11
PR2011	AQUATIC IMPROVEMENTS - DRN SLIDE	P-12
	EVENT CENTER DASHER SYSTEM & GLASS REPLACEMENT	P-13
	TEVC RINK RENOVATIONS	P-14
PR2009	ALLEN STATION PARK IMPROVEMENTS (PLAYGROUND AREA)	P-15
	ALLEN STATION SOFTBALL INFIELD REPLACEMENT	P-16
	CELEBRATION PARK - KIDMANIA PLAYGROUND REPLACEMENT	P-17
PR2206	BETHANY LAKES LOOP TRAIL	P-18
PR2107	ROWLETT TRAIL C-1, C-2	P-19
PR1806	ROWLETT TRAIL C-4, C-5	P-20
PR2103	ALLEN TRAIL SEGMENTS	P-21
	EUGENE MCDERMOTT PARK TRAILHEAD	P-22
	TRAIL CONSTRUCTION	P-23
PR1801	TRAIL MARKER PROGRAM	P-24

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# PROJECT REFERENCE

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## Public Works

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	CREEK BANK STABILIZATION	PW-01
ST2202	CONCRETE STREET REPLACEMENT (VARIOUS LOCATIONS)	PW-02
	BRIDGE MAINTENANCE	PW-03
ST2202	ASPHALT STREET REPLACEMENT	PW-04
ST1709	CENTRAL BUSINESS DISTRICT (CBD) STREET RECONSTRUCTION	PW-05
	MEDIAN LANDSCAPE IMPROVEMENT	PW-06
ST1903	ALLEN DRIVE LANDSCAPE & ART ENHANCEMENT	PW-07
ST2000	RIDGEVIEW DRIVE (CHELSEA TO US 75)	PW-08
ST1903	ALLEN DRIVE GATEWAY (ROADWAY)	PW-09
	ALLEN HEIGHTS DRIVE (BOLIN SCHOOL RD TO CHAPARRAL)	PW-10
	EXCHANGE PARKWAY (ALLEN HEIGHTS TO ANGEL PKWY)	PW-11
ST2108	NEW TRAFFIC SIGNALS	PW-12
ST2201	STACY AND ANGEL INTERSECTION IMPROVEMENT	PW-13
	HIGHWAY SYSTEMS IMPROVEMENT PROGRAM (HSIP)	PW-14

# PROJECT REFERENCE

## Utilities

WA9902	LIFT STATION IMPROVEMENTS (ONGOING)	U-01
WA1904	SLOAN CREEK TRUNK LINE AND LIFT STATION	U-02
	WATTERS BRANCH MANHOLE DROPS	U-03
	AERIAL CROSSINGS	U-04
	LOST CREEK LIFT STATION	U-05
	MANHOLE MAINTENANCE (ONGOING)	U-06
	MAXWELL CREEK LIFT STATION	U-07
	STACY RIDGE LIFT STATION	U-08
WA2001	24" WATERLINE SLOAN CREEK	U-09
WA1906	PUMP STATION #1 (STACY ROAD) RENOVATION	U-10
WA9901	PUMP STATION MINOR RENOVATION (ONGOING)	U-11
	SCADA UPGRADE	U-12
WA2002	AMI / AMR	U-13
WA2105	WATER TANK AND TOWER REPAINT	U-14
	CUSTER FLOW METER	U-15
	GREENVILLE SS AND ROCKRIDGE WATER	U-16
	HERITAGE / ALLEN HEIGHTS SS MAIN REPLACEMENT	U-17
	JUPITER SANITARY SEWER MAIN	U-18
	TIMBERCREEK AND ALLENWOOD WATERMAIN REPLACEMENT	U-19
WA2103	WINDRIDGE WATER & SEWER REPLACEMENT PH2	U-20

## PURPOSE

The five-year Capital Improvement Program (CIP) is prepared in accordance with Section 102.003 of the TEXAS LOCAL GOVERNMENT CODE which requires that “the budget must contain ... the funds received from all sources during the preceding year”, “... the funds available from all sources during the ensuing year,” and that “budget must show as definitely as possible each of the projects for which expenditures are set up... and the estimated amount of money carried in the budget for each project,” as well as Section 4.02(5) and (6) of the Allen City Charter which requires that the budget document shall contain ... any capital expenditures necessary for undertaking during the next budget year and recommended provision for financing,” and a “list of capital projects which should be undertaken in the next five (5) succeeding years.”

The purpose of the CIP is to provide a readable and coherent plan for the physical development of the city's infrastructure as well as a financial planning tool.

Included in the CIP are projects also identified in the ten-year *Capital Improvement Plan* adopted pursuant to Chapter 395 of the TEXAS LOCAL GOVERNMENT CODE which governs projects for which impact fees may be assessed. CIP projects are those “brick & mortar” projects that will be included in the City's fixed asset inventory once complete. They generally do not include rolling stock, planning studies or other studies that may be necessary to evaluate project scope or other requirements. Projects expected to be substantially complete by the end of the fiscal year are not included in the CIP. Projects proposed in future years may require additional funding authorizations as well as a General Obligation Bond election.

The CIP should be reviewed and updated annually as an integral part of the budget process. It is also recommended that the CIP be reviewed by the Planning & Zoning Commission prior to Council action.

## ORGANIZATION

Total costs and revenues are summarized for all projects. Summaries are also provided for each source of funds. Project Details show budgets, prior appropriation and expenditures, estimated operation and maintenance costs, as well as all sources of funding. Projects have been grouped as follows: Government, Parks, Public Works, and Utilities.

Project Details include a description of the project, project phasing if applicable, and pertinent information concerning specific financing proposals, including projects with multiple financing sources.

Project priority has been categorized as follows: Desirable, Essential, Leveraged, Mandated, Maintenance, and Obligated.

## PRIORITY CLASSIFICATION

**Desirable:** These projects include those that are considered desirable while not essential to the health, safety and welfare of the community. Deferring all or portions of these projects to later years may be considered in the interest of prudent fiscal management.

**Essential:** These projects include those essential to meet or maintain health, safety and welfare or to provide adequate levels of service or to meet projected demand for service.

**Leveraged:** The use of a smaller investment of City funds to generate a larger return to the community through participation in collaborative financing arrangements with state, federal or other financing entities. Cooperative agreements with TxDOT and Collin County for roadway financing are considered leveraged.

**Mandated:** Includes improvements required by state and federal law. Failure to effect compliance may result in penalties or civil liability, or both.

**Maintenance:** Maintenance projects are required to protect the city's investment in existing assets. These projects may be funded through debt obligations, operating revenues, property taxes or other sources. Ordinary repair and maintenance of equipment is included in the Capital Equipment Replacement Fund, unless the cost exceeds \$50 K, the life of an improvement will be extended by ten or more years, and the facility/equipment to be replaced is considered a fixture.

**Obligated:** These projects represent an established legal commitment by the City and include existing contractual commitments and projects for which the voters have authorized general obligation bonds.

## CATEGORIES

**Miscellaneous:** Projects that are general in nature and do not fit into a specific category

**Government:** Projects of citywide importance not included in other categories.

**Parks:** Park projects including facilities, greenbelts and trails, Community Parks, and Neighborhood Parks.

**Public Works:** Projects including street improvements, drainage improvements, and traffic.

**Utilities:** Includes water and wastewater projects.

## APPROPRIATION EXPENDITURES

**Acquisition:** Generally includes legal fees, title costs, appraisal and survey fees, and purchase price.

**Architectural and Engineering:** Design and engineering fees.

**Construction:** Actual cost of construction of facility.

**Equipment:** Equipment to be included as part of a project.

**Other:** Includes contingency and miscellaneous costs.

## SOURCE OF FUNDS

**General Obligation Bonds:** debt instruments authorized by a vote of the electorate to finance improvements. The bonds are subject to covenants and the issuance of bonds is based on the full faith and credit of the city. General Obligation (G.O.) bonds are ordinarily issued for governmental projects such as streets, drainage, parks and public facilities.

**Revenue Bonds:** debt instruments, the repayment of which depends on the stream of revenues generated by municipal enterprise, such as the water and wastewater system. These bonds are subject to covenants and debt coverage requirements.

**Intergovernmental:** funds supplied through other governmental agencies such as TxDOT, Collin County, or the federal government. These funds include loans, reimbursable grants, or programs requiring matching local funds.

**Type A/B Taxes:** funding authorized by the Community Development Corporation or the Allen Economic Development Corporation pursuant to the Development Corporation Act of 1979.

**Interest Earnings:** the interest on bond proceeds may be utilized to amortize debt or to finance authorized projects approved by the City Council. Arbitrage regulations limit the amount of time which the City may invest bond proceeds in interest bearing accounts.

**General Fund Revenues:** revenues generated through ad valorem taxes, sales taxes or fees.

**Operational Revenues:** revenues generated by the enterprise operations of the City, primarily water and wastewater revenues.

**Fees:** revenues generated through impact fees or other development charges. The adoption of impact fees is subject to the requirements of Chapter 395 of the TEXAS LOCAL GOVERNMENT CODE. Park Fees, while specifically excluded from the definition of impact fees, are included as a revenue source.

**Developer Contributions:** infrastructure contributions made by development interests pursuant to adopted facilities agreements.

**Other:** revenues from other sources, including private contributions and special assessments.

## PRIORITIES

# PROJECT PRIORITIES

## Government

### Arts

Page	Project Name	Priority	Funding
G-01	PUBLIC ART	Obligated	\$1,516
Subtotal Arts			\$1,516

### Park Facilities

Page	Project Name	Priority	Funding
G-02	ALLEN PUBLIC LIBRARY EXPANSION	Obligated	\$14,301
G-03	DON RODENBAUGH NATATORIUM ROOF / HVAC	Desirable	\$2,104
Subtotal Park Facilities			\$16,405

### Public Facilities

Page	Project Name	Priority	Funding
G-04	FACILITY ROOF REPLACEMENT / REPAIR FY22	Leveraged	\$1,475
G-05	FACILITY ROOF REPLACEMENT / REPAIR FY23	Leveraged	\$2,300
G-06	FACILITY BACKUP GENERATOR	Essential	\$710
G-07	FACILITY UPGRADES	Essential	\$1,800
G-08	CITY HALL ACTV / COUNCIL REMODEL	Desirable	\$600
G-09	CITY HALL/ MCPAR ROOF REPLACEMENT	Desirable	\$510
Subtotal Public Facilities			\$7,395

### Public Safety

Page	Project Name	Priority	Funding
G-10	FIRE STATION #6 AND EQUIPMENT	Obligated	\$8,700
G-11	MUNICIPAL SERVICE CENTER - PHASE II	Desirable	\$2,000
G-12	POLICE HQ 2	Desirable	\$3,000
Subtotal Public Safety			\$13,700

**Total Government \$39,016**

Amounts in Thousands

## Community Park

Page	Project Name	Priority	Funding
P-01	LAND ACQUISITION	Obligated	\$3,000
P-02	SPIRIT PARK, PHASE 2	Obligated	\$4,280
P-03	DOG PARK	Desirable	\$1,391
P-04	SPIRIT PARK TURF REPLACEMENT	Desirable	\$2,200
Subtotal Community Park			\$10,871

## Neighborhood Park

Page	Project Name	Priority	Funding
P-05	HERITAGE VILLAGE PAVILION & IMPROVEMENTS	Desirable	\$1,511
P-06	PARK / PLAYGROUND SHADE PROGRAM	Desirable	\$301
P-07	PLAYGROUND REPLACEMENTS	Desirable	\$3,854
P-08	ROLLING HILLS PARK EXPANSION	Desirable	\$1,280
P-09	SUNCREEK PARK REDEVELOPMENT	Desirable	\$1,600
Subtotal Neighborhood Park			\$8,546

## Park Facilities

Page	Project Name	Priority	Funding
P-10	MOLSEN FARM	Obligated	\$300
P-11	STEPHEN G. TERRELL RECREATION CENTER	Obligated	\$11,679
P-12	AQUATIC IMPROVEMENTS - DRN SLIDE	Desirable	\$799
P-13	EVENT CENTER DASHER SYSTEM & GLASS REPLACEMENT	Maintenance	\$1,040
P-14	TEVC RINK RENOVATIONS	Maintenance	\$1,043
Subtotal Park Facilities			\$14,861

## Regional Park

Page	Project Name	Priority	Funding
P-15	ALLEN STATION PARK IMPROVEMENTS (PLAYGROUND AREA)	Desirable	\$799
P-16	ALLEN STATION SOFTBALL INFIELD REPLACEMENT	Desirable	\$3,362
P-17	CELEBRATION PARK - KIDMANIA PLAYGROUND REPLACEMENT	Maintenance	\$4,584
Subtotal Regional Park			\$8,745

Page	Project Name	Priority	Funding
P-18	BETHANY LAKES LOOP TRAIL	Leveraged	\$535
P-19	ROWLETT TRAIL C-1, C-2	Leveraged	\$3,018
P-20	ROWLETT TRAIL C-4, C-5	Leveraged	\$4,243
P-21	ALLEN TRAIL SEGMENTS	Desirable	\$0
P-22	EUGENE MCDERMOTT PARK TRAILHEAD	Desirable	\$1,120
P-23	TRAIL CONSTRUCTION	Desirable	\$179
P-24	TRAIL MARKER PROGRAM	Desirable	\$26
<b>Subtotal Trails</b>			<b>\$9,121</b>

**Total Parks****\$52,144**

Amounts in Thousands

Page	Project Name	Priority	Funding
PW-01	CREEK BANK STABILIZATION	Maintenance	\$700
Subtotal Drainage			\$700

## Street Maintenance

Page	Project Name	Priority	Funding
PW-02	CONCRETE STREET REPLACEMENT (VARIOUS LOCATIONS)	Obligated	\$3,550
PW-03	BRIDGE MAINTENANCE	Maintenance	\$900
PW-04	ASPHALT STREET REPLACEMENT	Maintenance	\$400
Subtotal Street Maintenance			\$4,850

## Streets

Page	Project Name	Priority	Funding
PW-05	CENTRAL BUSINESS DISTRICT (CBD) STREET RECONSTRUCTION	Obligated	\$2,022
PW-06	MEDIAN LANDSCAPE IMPROVEMENT	Obligated	\$587
PW-07	ALLEN DRIVE LANDSCAPE & ART ENHANCEMENT	Leveraged	\$2,620
PW-08	RIDGEVIEW DRIVE (CHELSEA TO US 75)	Leveraged	\$7,009
PW-09	ALLEN DRIVE GATEWAY (ROADWAY)	Desirable	\$1,000
PW-10	ALLEN HEIGHTS DRIVE (BOLIN SCHOOL RD TO CHAPARRAL)	Desirable	\$2,550
PW-11	EXCHANGE PARKWAY (ALLEN HEIGHTS TO ANGEL PKWY)	Desirable	\$400
Subtotal Streets			\$16,188

## Traffic

Page	Project Name	Priority	Funding
PW-12	NEW TRAFFIC SIGNALS	Obligated	\$1,501
PW-13	STACY AND ANGEL INTERSECTION IMPROVEMENT	Obligated	\$190
PW-14	HIGHWAY SYSTEMS IMPROVEMENT PROGRAM (HSIP)	Leveraged	\$2,428
Subtotal Traffic			\$4,119

Total Public Works	\$25,857
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Amounts in Thousands

Page	Project Name	Priority	Funding
U-01	LIFT STATION IMPROVEMENTS (ONGOING)	Essential	\$600
U-02	SLOAN CREEK TRUNK LINE AND LIFT STATION	Essential	\$500
U-03	WATTERS BRANCH MANHOLE DROPS	Essential	\$500
U-04	AERIAL CROSSINGS	Maintenance	\$940
U-05	LOST CREEK LIFT STATION	Maintenance	\$1,506
U-06	MANHOLE MAINTENANCE (ONGOING)	Maintenance	\$225
U-07	MAXWELL CREEK LIFT STATION	Maintenance	\$1,550
U-08	STACY RIDGE LIFT STATION	Maintenance	\$1,800
<b>Subtotal Wastewater</b>			<b>\$7,621</b>

## Water

Page	Project Name	Priority	Funding
U-09	24" WATERLINE SLOAN CREEK	Essential	\$3,000
U-10	PUMP STATION #1 (STACY ROAD) RENOVATION	Essential	\$2,788
U-11	PUMP STATION MINOR RENOVATION (ONGOING)	Essential	\$625
U-12	SCADA UPGRADE	Essential	\$1,387
U-13	AMI / AMR	Desirable	\$7,970
U-14	WATER TANK AND TOWER REPAINT	Maintenance	\$1,824
<b>Subtotal Water</b>			<b>\$17,594</b>

## Water &amp; Wastewater

Page	Project Name	Priority	Funding
U-15	CUSTER FLOW METER	Essential	\$359
U-16	GREENVILLE SS AND ROCKRIDGE WATER	Maintenance	\$9,100
U-17	HERITAGE / ALLEN HEIGHTS SS MAIN REPLACEMENT	Maintenance	\$6,700
U-18	JUPITER SANITARY SEWER MAIN	Maintenance	\$4,300
U-19	TIMBERCREEK AND ALLENWOOD WATERMAIN REPLACEMENT	Maintenance	\$5,600
U-20	WINDRIDGE WATER & SEWER REPLACEMENT PH2	Maintenance	\$500
<b>Subtotal Water &amp; Wastewater</b>			<b>\$26,559</b>

<b>Total Utilities</b>	<b>\$51,774</b>
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Amounts in Thousands

## FUND SUMMARIES

# SOURCE OF FUNDS

## General Obligation Bond Revenues

Amounts in Thousands

### Government

#### Arts

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
PUBLIC ART	\$862 <input checked="" type="checkbox"/>	\$0 <input type="checkbox"/>	\$0 <input type="checkbox"/>	\$0 <input type="checkbox"/>	\$0 <input type="checkbox"/>
<b>Subtotal Arts</b>	\$862	\$0	\$0	\$0	\$0

#### Public Safety

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
MUNICIPAL SERVICE CENTER - PHASE II	\$0 <input type="checkbox"/>	\$0 <input type="checkbox"/>	\$2,000 <input checked="" type="checkbox"/>	\$0 <input type="checkbox"/>	\$0 <input type="checkbox"/>
POLICE HQ 2	\$1,200 <input checked="" type="checkbox"/>	\$0 <input type="checkbox"/>	\$0 <input type="checkbox"/>	\$0 <input type="checkbox"/>	\$0 <input type="checkbox"/>
<b>Subtotal Public Safety</b>	\$1,200	\$0	\$2,000	\$0	\$0

<b>Total Government</b>	\$2,062	\$0	\$2,000	\$0	\$0
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### Parks

#### Community Park

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
SPIRIT PARK, PHASE 2	\$4,500 <input checked="" type="checkbox"/>	\$0 <input type="checkbox"/>	\$0 <input type="checkbox"/>	\$0 <input type="checkbox"/>	\$0 <input type="checkbox"/>
<b>Subtotal Community Park</b>	\$4,500	\$0	\$0	\$0	\$0

#### Park Facilities

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
MOLSEN FARM	\$1,500 <input checked="" type="checkbox"/>	\$0 <input type="checkbox"/>	\$0 <input type="checkbox"/>	\$0 <input type="checkbox"/>	\$0 <input type="checkbox"/>
<b>Subtotal Park Facilities</b>	\$1,500	\$0	\$0	\$0	\$0

<b>Total Parks</b>	\$6,000	\$0	\$0	\$0	\$0
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☒ Authorized

## Street Maintenance

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
CONCRETE STREET REPLACEMENT (VARIOUS LOCATIONS)	\$350 <input checked="" type="checkbox"/>	\$0 <input type="checkbox"/>	\$0 <input type="checkbox"/>	\$0 <input type="checkbox"/>	\$0 <input type="checkbox"/>
<b>Subtotal Street Maintenance</b>	\$350	\$0	\$0	\$0	\$0

## Streets

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
ALLEN DRIVE LANDSCAPE & ART ENHANCEMENT	\$300 <input checked="" type="checkbox"/>	\$0 <input type="checkbox"/>	\$0 <input type="checkbox"/>	\$0 <input type="checkbox"/>	\$0 <input type="checkbox"/>
CENTRAL BUSINESS DISTRICT (CBD) STREET RECONSTRUCTION	\$450 <input checked="" type="checkbox"/>	\$0 <input type="checkbox"/>	\$0 <input type="checkbox"/>	\$0 <input type="checkbox"/>	\$0 <input type="checkbox"/>
RIDGEVIEW DRIVE (CHELSEA TO US 75)	\$4,100 <input checked="" type="checkbox"/>	\$0 <input type="checkbox"/>	\$0 <input type="checkbox"/>	\$0 <input type="checkbox"/>	\$0 <input type="checkbox"/>
<b>Subtotal Streets</b>	\$4,850	\$0	\$0	\$0	\$0

<b>Total Public Works</b>	\$5,200	\$0	\$0	\$0	\$0
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<b>Total G.O. Bond Revenues</b>	FY 2023 \$13,262	FY 2024 \$0	FY 2025 \$2,000	FY 2026 \$0	FY 2027 \$0
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# SOURCE OF FUNDS

## Revenue Bonds

Amounts in Thousands

### Parks

#### Park Facilities

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
STEPHEN G. TERRELL RECREATION CENTER	\$0	\$0	\$0	\$0	\$0
<b>Subtotal Park Facilities</b>	\$0	\$0	\$0	\$0	\$0
<b>Total Parks</b>	\$0	\$0	\$0	\$0	\$0

### Utilities

#### Wastewater

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
SLOAN CREEK TRUNK LINE AND LIFT STATION	\$0	\$0	\$0	\$0	\$0
<b>Subtotal Wastewater</b>	\$0	\$0	\$0	\$0	\$0

#### Water

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
PUMP STATION #1 (STACY ROAD) RENOVATION	\$0	\$0	\$0	\$0	\$0
<b>Subtotal Water</b>	\$0	\$0	\$0	\$0	\$0

#### Water & Wastewater

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
WINDRIDGE WATER & SEWER REPLACEMENT PH2	\$0	\$0	\$0	\$0	\$0
<b>Subtotal Water &amp; Wastewater</b>	\$0	\$0	\$0	\$0	\$0
<b>Total Utilities</b>	\$0	\$0	\$0	\$0	\$0

	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
<b>Total Revenue Bonds</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

# SOURCE OF FUNDS

## Intergovernmental Revenues

Amounts in Thousands

### Parks

#### Park Facilities

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
STEPHEN G. TERRELL RECREATION CENTER	\$190	\$0	\$0	\$0	\$0
<b>Subtotal Park Facilities</b>	\$190	\$0	\$0	\$0	\$0
<b>Total Parks</b>	\$190	\$0	\$0	\$0	\$0

### Public Works

#### Street Maintenance

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
CONCRETE STREET REPLACEMENT (VARIOUS LOCATIONS)	\$881	\$0	\$0	\$0	\$0
<b>Subtotal Street Maintenance</b>	\$881	\$0	\$0	\$0	\$0

#### Streets

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
ALLEN DRIVE LANDSCAPE & ART ENHANCEMENT	\$710	\$0	\$0	\$0	\$0
ALLEN HEIGHTS DRIVE (BOLIN SCHOOL RD TO CHAPARRAL)	\$2,250	\$0	\$0	\$0	\$0
<b>Subtotal Streets</b>	\$2,960	\$0	\$0	\$0	\$0

#### Traffic

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
HIGHWAY SYSTEMS IMPROVEMENT PROGRAM (HSIP)	\$2,180	\$0	\$0	\$0	\$0
<b>Subtotal Traffic</b>	\$2,180	\$0	\$0	\$0	\$0
<b>Total Public Works</b>	\$6,021	\$0	\$0	\$0	\$0

	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
<b>Total Intergovernmental Revenues</b>	<b>\$6,211</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

# SOURCE OF FUNDS

## Type A/B Revenues

Amounts in Thousands

### Parks

#### Community Park

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
SPIRIT PARK TURF REPLACEMENT	\$0	\$0	\$0	\$0	\$2,200
<b>Subtotal Community Park</b>	\$0	\$0	\$0	\$0	\$2,200

#### Neighborhood Park

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
PARK / PLAYGROUND SHADE PROGRAM	\$0	\$69	\$0	\$153	\$0
PLAYGROUND REPLACEMENTS	\$360	\$624	\$364	\$1,222	\$1,284
SUNCREEK PARK REDEVELOPMENT	\$0	\$0	\$0	\$0	\$1,600
<b>Subtotal Neighborhood Park</b>	\$360	\$693	\$364	\$1,375	\$2,884

#### Park Facilities

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
EVENT CENTER DASHER SYSTEM & GLASS REPLACEMENT	\$0	\$1,040	\$0	\$0	\$0
TEVC RINK RENOVATIONS	\$0	\$0	\$0	\$0	\$1,043
<b>Subtotal Park Facilities</b>	\$0	\$1,040	\$0	\$0	\$1,043

#### Regional Park

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
ALLEN STATION SOFTBALL INFIELD REPLACEMENT	\$0	\$0	\$0	\$2,362	\$1,000
CELEBRATION PARK - KIDMANIA PLAYGROUND REPLACEMENT	\$0	\$0	\$2,100	\$2,484	\$0
<b>Subtotal Regional Park</b>	\$0	\$0	\$2,100	\$4,846	\$1,000

#### Trails

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
EUGENE MCDERMOTT PARK TRAILHEAD	\$120	\$0	\$0	\$0	\$1,380
ROWLETT TRAIL C-1, C-2	\$0	\$0	\$1,600	\$1,400	\$0
ROWLETT TRAIL C-4, C-5	\$2,325	\$1,797	\$0	\$0	\$0
<b>Subtotal Trails</b>	\$2,445	\$1,797	\$1,600	\$1,400	\$1,380

Parks					
Total Parks	\$2,805	\$3,530	\$4,064	\$7,621	\$8,507

Total 4a/4b Revenues	FY 2023 \$2,805	FY 2024 \$3,530	FY 2025 \$4,064	FY 2026 \$7,621	FY 2027 \$8,507
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# Source of Funds

## General Fund Revenues

Amounts in Thousands

### Government

#### Public Facilities

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
FACILITY BACKUP GENERATOR	\$132	\$500	\$0	\$0	\$0
FACILITY UPGRADES	\$600	\$600	\$600	\$0	\$0
<b>Subtotal Public Facilities</b>	<b>\$732</b>	<b>\$1,100</b>	<b>\$600</b>	<b>\$0</b>	<b>\$0</b>

<b>Subtotal Government</b>	<b>\$732</b>	<b>\$1,100</b>	<b>\$600</b>	<b>\$0</b>	<b>\$0</b>
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### Public Works

#### Street Maintenance

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
BRIDGE MAINTENANCE	\$900	\$0	\$0	\$0	\$0
<b>Subtotal Street Maintenance</b>	<b>\$900</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<b>Subtotal Public Works</b>	<b>\$900</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
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	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
<b>Total General Fund Revenues</b>	<b>\$1,632</b>	<b>\$1,100</b>	<b>\$600</b>	<b>\$0</b>	<b>\$0</b>

# SOURCE OF FUNDS

## Operational Revenues

Amounts in Thousands

### Public Works

#### Drainage

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
CREEK BANK STABILIZATION	\$700	\$0	\$0	\$0	\$0
<b>Subtotal Drainage</b>	\$700	\$0	\$0	\$0	\$0

#### Street Maintenance

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
CONCRETE STREET REPLACEMENT (VARIOUS LOCATIONS)	\$300	\$300	\$300	\$300	\$0
<b>Subtotal Street Maintenance</b>	\$300	\$300	\$300	\$300	\$0
<b>Total Public Works</b>	\$1,000	\$300	\$300	\$300	\$0

## Wastewater

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
AERIAL CROSSINGS	\$0	\$0	\$320	\$60	\$560
LIFT STATION IMPROVEMENTS (ONGOING)	\$150	\$150	\$150	\$75	\$75
LOST CREEK LIFT STATION	\$1,506	\$0	\$0	\$0	\$0
MANHOLE MAINTENANCE (ONGOING)	\$45	\$45	\$45	\$45	\$45
MAXWELL CREEK LIFT STATION	\$0	\$0	\$0	\$0	\$0
SLOAN CREEK TRUNK LINE AND LIFT STATION	\$0	\$0	\$0	\$0	\$0
STACY RIDGE LIFT STATION	\$0	\$0	\$1,800	\$0	\$0
WATTERS BRANCH MANHOLE DROPS	\$500	\$0	\$0	\$0	\$0
<b>Subtotal Wastewater</b>	\$2,201	\$195	\$2,315	\$180	\$680

## Water

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
AMI / AMR	\$0	\$0	\$0	\$0	\$0
PUMP STATION #1 (STACY ROAD) RENOVATION	\$0	\$0	\$0	\$0	\$0
PUMP STATION MINOR RENOVATION (ONGOING)	\$125	\$125	\$125	\$125	\$125
SCADA UPGRADE	\$0	\$0	\$0	\$1,387	\$0
WATER TANK AND TOWER REPAINT	\$1,084	\$0	\$740	\$0	\$0
<b>Subtotal Water</b>	\$1,209	\$125	\$865	\$1,512	\$125

## Water &amp; Wastewater

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
CUSTER FLOW METER	\$0	\$0	\$359	\$0	\$0
GREENVILLE SS AND ROCKRIDGE WATER	\$0	\$0	\$0	\$700	\$8,400
HERITAGE / ALLEN HEIGHTS SS MAIN REPLACEMENT	\$450	\$6,250	\$0	\$0	\$0
JUPITER SANITARY SEWER MAIN	\$0	\$0	\$300	\$0	\$4,000
TIMBERCREEK AND ALLENWOOD WATERMAIN REPLACEMENT	\$0	\$3,850	\$1,750	\$0	\$0
<b>Subtotal Water &amp; Wastewater</b>	\$450	\$10,100	\$2,409	\$700	\$12,400
<b>Total Utilities</b>	\$3,860	\$10,420	\$5,589	\$2,392	\$13,205

	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
<b>Total Operational Revenues</b>	<b>\$4,860</b>	<b>\$10,720</b>	<b>\$5,889</b>	<b>\$2,692</b>	<b>\$13,205</b>

# SOURCE OF FUNDS

## Fees

Amounts in Thousands

### Parks

#### Neighborhood Park

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
PARK / PLAYGROUND SHADE PROGRAM	\$79	\$0	\$0	\$0	\$0
<b>Subtotal Neighborhood Park</b>	\$79	\$0	\$0	\$0	\$0
<b>Total Parks</b>	\$79	\$0	\$0	\$0	\$0

### Public Works

#### Streets

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
EXCHANGE PARKWAY (ALLEN HEIGHTS TO ANGEL PKWY)	\$0	\$400	\$0	\$0	\$0
RIDGEVIEW DRIVE (CHELSEA TO US 75)	\$1,450	\$0	\$0	\$0	\$0
<b>Subtotal Streets</b>	\$1,450	\$400	\$0	\$0	\$0
<b>Total Public Works</b>	\$1,450	\$400	\$0	\$0	\$0

	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
<b>Total Fees</b>	<b>\$1,529</b>	<b>\$400</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

# EXPENDITURES

# EXPENDITURES

Amounts in Thousands

## Government

### Arts

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
PUBLIC ART	\$316	\$300	\$300	\$300	\$300
<b>Subtotal Arts</b>	\$316	\$300	\$300	\$300	\$300

### Park Facilities

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
ALLEN PUBLIC LIBRARY EXPANSION	\$7,812	\$6,489	\$0	\$0	\$0
DON RODENBAUGH NATATORIUM ROOF / HVAC	\$2,104	\$0	\$0	\$0	\$0
<b>Subtotal Park Facilities</b>	\$9,916	\$6,489	\$0	\$0	\$0

### Public Facilities

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
FACILITY UPGRADES	\$600	\$600	\$600	\$0	\$0
FACILITY BACKUP GENERATOR	\$210	\$500	\$0	\$0	\$0
CITY HALL ACTV / COUNCIL REMODEL	\$500	\$100	\$0	\$0	\$0
CITY HALL/ MCPAR ROOF REPLACEMENT	\$510	\$0	\$0	\$0	\$0
FACILITY ROOF REPLACEMENT / REPAIR FY23	\$650	\$1,650	\$0	\$0	\$0
FACILITY ROOF REPLACEMENT / REPAIR FY22	\$1,475	\$0	\$0	\$0	\$0
<b>Subtotal Public Facilities</b>	\$3,945	\$2,850	\$600	\$0	\$0

### Public Safety

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
FIRE STATION #6 AND EQUIPMENT	\$8,700	\$0	\$0	\$0	\$0
MUNICIPAL SERVICE CENTER - PHASE II	\$0	\$0	\$0	\$500	\$1,500
POLICE HQ 2	\$3,000	\$0	\$0	\$0	\$0
<b>Subtotal Public Safety</b>	\$11,700	\$0	\$0	\$500	\$1,500

<b>Subtotal Government</b>	\$25,877	\$9,639	\$900	\$800	\$1,800
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## Community Park

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
LAND ACQUISITION	\$3,000	\$0	\$0	\$0	\$0
SPIRIT PARK, PHASE 2	\$0	\$0	\$2,530	\$1,750	\$0
DOG PARK	\$1,391	\$0	\$0	\$0	\$0
SPIRIT PARK TURF REPLACEMENT	\$0	\$0	\$0	\$0	\$2,200
<b>Subtotal Community Park</b>	\$4,391	\$0	\$2,530	\$1,750	\$2,200

## Neighborhood Park

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
HERITAGE VILLAGE PAVILION & IMPROVEMENTS	\$1,511	\$0	\$0	\$0	\$0
ROLLING HILLS PARK EXPANSION	\$1,280	\$0	\$0	\$0	\$0
PLAYGROUND REPLACEMENTS	\$360	\$624	\$364	\$1,222	\$1,284
PARK / PLAYGROUND SHADE PROGRAM	\$79	\$69	\$0	\$153	\$0
SUNCREEK PARK REDEVELOPMENT	\$0	\$0	\$0	\$0	\$1,600
<b>Subtotal Neighborhood Par</b>	\$3,230	\$693	\$364	\$1,375	\$2,884

## Park Facilities

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
MOLSEN FARM	\$300	\$0	\$0	\$0	\$0
AQUATIC IMPROVEMENTS - DRN SLIDE	\$799	\$0	\$0	\$0	\$0
STEPHEN G. TERRELL RECREATION CENTER	\$11,679	\$0	\$0	\$0	\$0
EVENT CENTER DASHER SYSTEM & GLASS REPLACEMENT	\$0	\$1,040	\$0	\$0	\$0
TEVC RINK RENOVATIONS	\$0	\$0	\$0	\$0	\$1,043
<b>Subtotal Park Facilities</b>	\$12,778	\$1,040	\$0	\$0	\$1,043

## Regional Park

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
ALLEN STATION PARK IMPROVEMENTS (PLAYGROUND AREA)	\$799	\$0	\$0	\$0	\$0
ALLEN STATION SOFTBALL INFIELD REPLACEMENT	\$0	\$0	\$0	\$1,862	\$1,500
CELEBRATION PARK - KIDMANIA PLAYGROUND REPLACEMENT	\$0	\$0	\$1,964	\$2,620	\$0
<b>Subtotal Regional Park</b>	\$799	\$0	\$1,964	\$4,482	\$1,500

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
TRAIL CONSTRUCTION	\$179	\$0	\$0	\$0	\$0
ALLEN TRAIL SEGMENTS	\$0	\$0	\$0	\$0	\$0
ROWLETT TRAIL C-1, C-2	\$0	\$0	\$1,518	\$1,500	\$0
ROWLETT TRAIL C-4, C-5	\$1,800	\$2,443	\$0	\$0	\$0
EUGENE MCDERMOTT PARK TRAILHEAD	\$120	\$0	\$0	\$0	\$1,000
TRAIL MARKER PROGRAM	\$13	\$13	\$0	\$0	\$0
BETHANY LAKES LOOP TRAIL	\$535	\$0	\$0	\$0	\$0
<b>Subtotal Trails</b>	\$2,647	\$2,456	\$1,518	\$1,500	\$1,000
<b>Subtotal Parks</b>	\$23,845	\$4,189	\$6,376	\$9,107	\$8,627

## Drainage

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
CREEK BANK STABILIZATION	\$700	\$0	\$0	\$0	\$0
<b>Subtotal Drainage</b>	\$700	\$0	\$0	\$0	\$0

## Street Maintenance

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
CONCRETE STREET REPLACEMENT (VARIOUS LOCATIONS)	\$1,531	\$300	\$300	\$300	\$0
ASPHALT STREET REPLACEMENT	\$0	\$200	\$200	\$0	\$0
BRIDGE MAINTENANCE	\$900	\$0	\$0	\$0	\$0
<b>Subtotal Street Maintenance</b>	\$2,431	\$500	\$500	\$300	\$0

## Streets

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
RIDGEVIEW DRIVE (CHELSEA TO US 75)	\$3,393	\$3,616	\$0	\$0	\$0
CENTRAL BUSINESS DISTRICT (CBD) STREET RECONSTRUCTION	\$722	\$850	\$450	\$0	\$0
ALLEN DRIVE GATEWAY (ROADWAY)	\$1,000	\$0	\$0	\$0	\$0
MEDIAN LANDSCAPE IMPROVEMENT	\$0	\$100	\$487	\$0	\$0
EXCHANGE PARKWAY (ALLEN HEIGHTS TO ANGEL PKWY)	\$0	\$400	\$0	\$0	\$0
ALLEN HEIGHTS DRIVE (BOLIN SCHOOL RD TO CHAPARRAL)	\$510	\$2,040	\$0	\$0	\$0
ALLEN DRIVE LANDSCAPE & ART ENHANCEMENT	\$1,780	\$840	\$0	\$0	\$0
<b>Subtotal Streets</b>	\$7,405	\$7,846	\$937	\$0	\$0

## Traffic

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
HIGHWAY SYSTEMS IMPROVEMENT PROGRAM (HSIP)	\$2,428	\$0	\$0	\$0	\$0
NEW TRAFFIC SIGNALS	\$1,501	\$0	\$0	\$0	\$0
STACY AND ANGEL INTERSECTION IMPROVEMENT	\$190	\$0	\$0	\$0	\$0
<b>Subtotal Traffic</b>	\$4,119	\$0	\$0	\$0	\$0

<b>Subtotal Public Works</b>	\$14,655	\$8,346	\$1,437	\$300	\$0
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## Wastewater

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
LIFT STATION IMPROVEMENTS (ONGOING)	\$150	\$150	\$150	\$75	\$75
SLOAN CREEK TRUNK LINE AND LIFT STATION	\$500	\$0	\$0	\$0	\$0
AERIAL CROSSINGS	\$0	\$0	\$320	\$60	\$560
WATTERS BRANCH MANHOLE DROPS	\$500	\$0	\$0	\$0	\$0
MANHOLE MAINTENANCE (ONGOING)	\$45	\$45	\$45	\$45	\$45
MAXWELL CREEK LIFT STATION	\$1,550	\$0	\$0	\$0	\$0
LOST CREEK LIFT STATION	\$130	\$1,376	\$0	\$0	\$0
STACY RIDGE LIFT STATION	\$0	\$0	\$130	\$1,670	\$0
<b>Subtotal Wastewater</b>	<b>\$2,875</b>	<b>\$1,571</b>	<b>\$645</b>	<b>\$1,850</b>	<b>\$680</b>

## Water

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
PUMP STATION MINOR RENOVATION (ONGOING)	\$125	\$125	\$125	\$125	\$125
PUMP STATION #1 (STACY ROAD) RENOVATION	\$2,788	\$0	\$0	\$0	\$0
AMI / AMR	\$7,970	\$0	\$0	\$0	\$0
SCADA UPGRADE	\$0	\$0	\$0	\$1,387	\$0
24" WATERLINE SLOAN CREEK	\$3,000	\$0	\$0	\$0	\$0
WATER TANK AND TOWER REPAINT	\$1,084	\$0	\$740	\$0	\$0
<b>Subtotal Water</b>	<b>\$14,967</b>	<b>\$125</b>	<b>\$865</b>	<b>\$1,512</b>	<b>\$125</b>

## Water &amp; Wastewater

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
WINDRIDGE WATER & SEWER REPLACEMENT PH2	\$500	\$0	\$0	\$0	\$0
TIMBERCREEK AND ALLENWOOD WATERMAIN REPLACEMENT	\$450	\$3,850	\$1,750	\$0	\$0
JUPITER SANITARY SEWER MAIN	\$0	\$0	\$300	\$0	\$4,000
HERITAGE / ALLEN HEIGHTS SS MAIN REPLACEMENT	\$450	\$4,600	\$1,650	\$0	\$0
CUSTER FLOW METER	\$0	\$0	\$359	\$0	\$0
GREENVILLE SS AND ROCKRIDGE WATER	\$0	\$0	\$0	\$700	\$8,400
<b>Subtotal Water &amp; Wastewat</b>	<b>\$1,400</b>	<b>\$8,450</b>	<b>\$4,059</b>	<b>\$700</b>	<b>\$12,400</b>

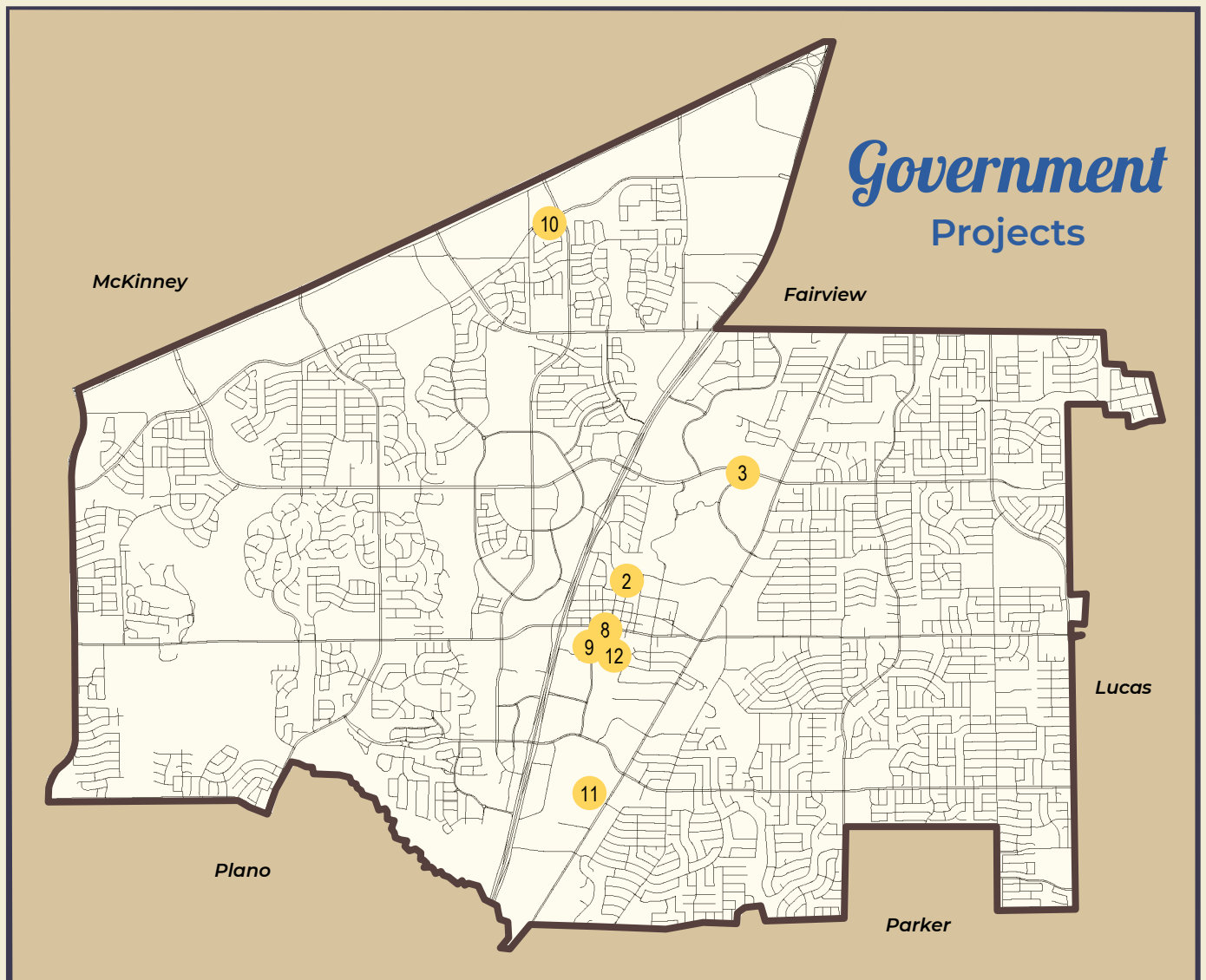
**Subtotal Utilities**

\$19,242	\$10,146	\$5,569	\$4,062	\$13,205
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**Total Expenditures**

FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
<b>\$82,175</b>	<b>\$32,320</b>	<b>\$14,282</b>	<b>\$14,269</b>	<b>\$23,632</b>

GOVERNMENT



General Government projects include administrative facilities not included as part of the parks, public works, streets and drainage, or utility projects.

### **Arts**

- |                |  |
|----------------|--|
| (1) Public Art | (8) City Hall ACTV/ Council Remodel    |
|                | (9) City Hall / MCPAR Roof Replacement |

### **Parks Facilities**

- (2) Allen Public Library Expansion
- (3) Don Rodenbaugh Natatorium Roof/HVAC

### **Public Facilities**

- (4) Facility Roof Replacement / Repair FY22
- (5) Facility Roof Replacement / Repair FY23
- (6) Facility Backup Generator
- (7) Facility Upgrades

### **Public Safety**

- (10) Fire Station #6 and Equipment
- (11) Municipal Service Center—Phase 2
- (12) Police HQ2

## PUBLIC ART

## Project Background:

\$ 1.73 M approved in 2016 GO Bond Program for Public Art.  
Residential funding remaining from prior bond election.

Estimated draw down for future art projects (Allen Drive, SGT Recreation Center, various street roundabouts, Molsen Farm, and others)

Event Center Rotunda Artwork (PR1803) = \$ 300 K (Complete)  
DRN Artwork (PR2108) - \$ 200 K (Complete)

## Funding:

GO Bond

\$ 218 K - 2006 Bond approval remaining

\$ 1.73 M - 2016 Bonds approval

\$ 68 K in non-bond held in PR2009 for call for artists, non-art expenses, etc.

## Project Justification:

Project support for implementation of the 2016 public art master plan.

Priority: Obligated

Finance #: \_\_\_\_\_

## OPERATIONS &amp; MAINTENANCE

FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
0	0	0	0	0

## APPROPRIATIONS

	<u>Current Expenditures</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
Acquisition	0	0	0	0	0	0	0
Arch/Eng	0	0	0	0	0	0	0
Construction	500	316	300	300	300	300	2,016
Equipment	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>500</b>	<b>316</b>	<b>300</b>	<b>300</b>	<b>300</b>	<b>300</b>	<b>2,016</b>

## SOURCE OF FUNDS

	<u>Current Revenues</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
GO Bonds	1,086	862	0	0	0	0	1,948
Revenue Bonds	0	0	0	0	0	0	0
Intergovernmental	0	0	0	0	0	0	0
Type A/B Taxes	0	0	0	0	0	0	0
Gen. Fund Rev.	0	0	0	0	0	0	0
Operational . Rev.	0	0	0	0	0	0	0
Fees	0	0	0	0	0	0	0
Dev. Contributions	0	0	0	0	0	0	0
Other	68	0	0	0	0	0	68
<b>TOTAL</b>	<b>1,154</b>	<b>862</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,016</b>

Authorized Bonds



## ALLEN PUBLIC LIBRARY EXPANSION

## Project Background:

Expansion of the existing Library facility.

Project approved as part of the 2016 Bond Election.

Phase 2 Expansion includes:

- 45,000 SF expansion of N and E wing of building and courtyard
- Additional 194 Parking Spaces

Funding:

Bonds \$ 15.32 M FY22/FY23 GO Bonds

Other \$ 211,973 McDermott Foundation Gift

## Project Justification:

Expand the existing facility to meet the growing needs of the city.

Priority: Obligated

Finance #: LB1901

## OPERATIONS &amp; MAINTENANCE

FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
0	0	0	0	0

## APPROPRIATIONS

	<u>Current Expenditures</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
Acquisition	0	0	0	0	0	0	0
Arch/Eng	1,073	0	0	0	0	0	1,073
Construction	0	7,812	6,489	0	0	0	14,301
Equipment	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>1,073</b>	<b>7,812</b>	<b>6,489</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>15,374</b>

## SOURCE OF FUNDS

	<u>Current Revenues</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
GO Bonds	15,162	0	0	0	0	0	15,162
Revenue Bonds	0	0	0	0	0	0	0
Intergovernmental	0	0	0	0	0	0	0
Type A/B Taxes	0	0	0	0	0	0	0
Gen. Fund Rev.	0	0	0	0	0	0	0
Operational . Rev.	0	0	0	0	0	0	0
Fees	0	0	0	0	0	0	0
Dev. Contributions	0	0	0	0	0	0	0
Other	212	0	0	0	0	0	212
<b>TOTAL</b>	<b>15,374</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>15,374</b>

Authorized Bonds

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## DON RODENBAUGH NATATORIUM ROOF / HVAC

## Project Background:

Project will replace the roofing on the majority of the DRN and replace the structural and envelope imperfections that are causing environmental leakage and stressing the pools HVAC system.

Phase 1 FY22 Replacement over main building minus roof with HVAC system. (COMPLETE)

Phase 2 FY23 HVAC and roof the A/C system sits on. (Awarded and will be under construction next FY)

Funding  
General Fund \$ 586 k 605 FUND  
Other \$ 2.7 M Tax Notes

## Project Justification:

The existing roof has structural and envelope imperfections that need to be addressed. The existing HVAC system is overworked partly due to the roof issues causing the system to fail in maintaining proper humidity and temperature.

Priority: Desirable

Finance #: PF2102

## OPERATIONS &amp; MAINTENANCE

FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
0	0	0	0	0

## APPROPRIATIONS

	<u>Current Expenditures</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
Acquisition	0	0	0	0	0	0	0
Arch/Eng	22	0	0	0	0	0	22
Construction	1,160	1,104	0	0	0	0	2,264
Equipment	0	1,000	0	0	0	0	1,000
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>1,182</b>	<b>2,104</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,286</b>

## SOURCE OF FUNDS

	<u>Current Revenues</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
GO Bonds	0	0	0	0	0	0	0
Revenue Bonds	0	0	0	0	0	0	0
Intergovernmental	0	0	0	0	0	0	0
Type A/B Taxes	0	0	0	0	0	0	0
Gen. Fund Rev.	586	0	0	0	0	0	586
Operational . Rev.	0	0	0	0	0	0	0
Fees	0	0	0	0	0	0	0
Dev. Contributions	0	0	0	0	0	0	0
Other	2,700	0	0	0	0	0	2,700
<b>TOTAL</b>	<b>3,286</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,286</b>

Authorized Bonds

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## FACILITY ROOF REPLACEMENT / REPAIR FY22

## Project Background:

Repair and or replace the following roofs:

Joe Farmer Rec Center (Main Roof)  
Senior Center  
PDHQ (partial replacement)

Funding:  
Revenue Bonds: \$ 500 K Tax Notes

Other: \$ 1 M ARPA

## Project Justification:

Roofs are over 20 years old and moisture penetration is occurring.

Priority: Leveraged

Finance #: PF2202

## OPERATIONS &amp; MAINTENANCE

FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
0	0	0	0	0

## APPROPRIATIONS

	<u>Current Expenditures</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
Acquisition	0	0	0	0	0	0	0
Arch/Eng	25	50	0	0	0	0	75
Construction	0	800	0	0	0	0	800
Equipment	0	600	0	0	0	0	600
Other	0	25	0	0	0	0	25
<b>TOTAL</b>	<b>25</b>	<b>1,475</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,500</b>

## SOURCE OF FUNDS

	<u>Current Revenues</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
GO Bonds	500	0	0	0	0	0	500
Revenue Bonds	0	0	0	0	0	0	0
Intergovernmental	0	0	0	0	0	0	0
Type A/B Taxes	0	0	0	0	0	0	0
Gen. Fund Rev.	0	0	0	0	0	0	0
Operational . Rev.	0	0	0	0	0	0	0
Fees	0	0	0	0	0	0	0
Dev. Contributions	0	0	0	0	0	0	0
Other	1,000	0	0	0	0	0	1,000
<b>TOTAL</b>	<b>1,500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,500</b>

Authorized Bonds

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## FACILITY ROOF REPLACEMENT / REPAIR FY23

## Project Background:

Repair and or replace the following roofs:

The Courses at Watters Creek  
Joe Farmer Rec Center (Dome)  
Municipal Service Center (Admin Building)

Other:  
Funding source not yet identified.

## Project Justification:

Roofs are over 20 years old and moisture penetration is occurring.

Priority: Leveraged

Finance #: PF2301

## OPERATIONS &amp; MAINTENANCE

FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
0	0	0	0	0

## APPROPRIATIONS

	<u>Current Expenditures</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
Acquisition	0	0	0	0	0	0	0
Arch/Eng	0	25	0	0	0	0	25
Construction	0	500	1,200	0	0	0	1,700
Equipment	0	100	400	0	0	0	500
Other	0	25	50	0	0	0	75
<b>TOTAL</b>	<b>0</b>	<b>650</b>	<b>1,650</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,300</b>

## SOURCE OF FUNDS

	<u>Current Revenues</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
GO Bonds	0	0	0	0	0	0	0
Revenue Bonds	0	0	0	0	0	0	0
Intergovernmental	0	0	0	0	0	0	0
Type A/B Taxes	0	0	0	0	0	0	0
Gen. Fund Rev.	0	0	0	0	0	0	0
Operational . Rev.	0	0	0	0	0	0	0
Fees	0	0	0	0	0	0	0
Dev. Contributions	0	0	0	0	0	0	0
Other	0	2,300	0	0	0	0	2,300
<b>TOTAL</b>	<b>0</b>	<b>2,300</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,300</b>

Authorized Bonds

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## FACILITY BACKUP GENERATOR

## Project Background:

Phase 1: FY23  
 Fire Station #4 - Existing Generator is inoperable and is too small to keep facility operational in an emergency power outage.  
 Fire Station #3 - Existing Generators are too small to keep facility operational in an emergency power outage.  
 Phase 2: FY24  
 PDHQ and City Hall - Existing Generators are too small to keep facility operational in an emergency power outage.

Generators will be engineered to support future facility needs and will be commercial bi-fuel units.

## Project Justification:

Generators are inoperable and/or facility requires additional capacity to fulfill future emergency power outage.

Priority: Essential

Finance #: P02109

## OPERATIONS &amp; MAINTENANCE

FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
0	0	0	0	0

## APPROPRIATIONS

	<u>Current Expenditures</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
Acquisition	0	0	0	0	0	0	0
Arch/Eng	97	15	10	0	0	0	122
Construction	0	70	180	0	0	0	250
Equipment	0	120	260	0	0	0	380
Other	5	5	50	0	0	0	60
<b>TOTAL</b>	<b>102</b>	<b>210</b>	<b>500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>812</b>

## SOURCE OF FUNDS

	<u>Current Revenues</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
GO Bonds	0	0	0	0	0	0	0
Revenue Bonds	0	0	0	0	0	0	0
Intergovernmental	0	0	0	0	0	0	0
Type A/B Taxes	0	0	0	0	0	0	0
Gen. Fund Rev.	180	132	500	0	0	0	812
Operational . Rev.	0	0	0	0	0	0	0
Fees	0	0	0	0	0	0	0
Dev. Contributions	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>180</b>	<b>132</b>	<b>500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>812</b>

Authorized Bonds

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## FACILITY UPGRADES

## Project Background:

FY22 Projects included:  
 -City Hall (Workspace Reconfiguration, Emergency Repairs from Snow Storm)  
 -FS #3&#4 (Window Replacement)  
 -FS 2, 3 & 4 renovations  
 -Library (Water intrusion)

Future projects to be determined as need arises, such as:

-City Hall (Permitting Cubicle, Workspace Renovation)  
 -PD (Locker room remodel, msc access control, security cameras)  
 -FS 1 (Landscape and Parking Lot Repairs)

Outer years assumes \$600K transferred in from the General Fund to be reviewed each year with annual budget preparations.

## Project Justification:

Required maintenance and upgrades to existing facilities

Priority: Essential

Finance #: \_\_\_\_\_

## OPERATIONS &amp; MAINTENANCE

FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
0	0	0	0	0

## APPROPRIATIONS

	<u>Current Expenditures</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
Acquisition	0	0	0	0	0	0	0
Arch/Eng	107	0	0	0	0	0	107
Construction	1,042	600	600	600	0	0	2,842
Equipment	160	0	0	0	0	0	160
Other	30	0	0	0	0	0	30
<b>TOTAL</b>	<b>1,339</b>	<b>600</b>	<b>600</b>	<b>600</b>	<b>0</b>	<b>0</b>	<b>3,139</b>

## SOURCE OF FUNDS

	<u>Current Revenues</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
GO Bonds	0	0	0	0	0	0	0
Revenue Bonds	0	0	0	0	0	0	0
Intergovernmental	0	0	0	0	0	0	0
Type A/B Taxes	0	0	0	0	0	0	0
Gen. Fund Rev.	1,339	600	600	600	0	0	3,139
Operational . Rev.	0	0	0	0	0	0	0
Fees	0	0	0	0	0	0	0
Dev. Contributions	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>1,339</b>	<b>600</b>	<b>600</b>	<b>600</b>	<b>0</b>	<b>0</b>	<b>3,139</b>

Authorized Bonds

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## CITY HALL ACTV / COUNCIL REMODEL

## Project Background:

Convert space in MCPAR into a new studio for ACTV. Renovate existing ACTV studio into production offices.

Funding  
Other \$ 1.4 M Public Education Grant (PEG) Funds

## Project Justification:

Current studio is insufficient for city projects and the current waiting room is not adequately sized.

Priority: Desirable

Finance #: PF2002

## OPERATIONS &amp; MAINTENANCE

FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
0	0	0	0	0

## APPROPRIATIONS

	<u>Current Expenditures</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
Acquisition	0	0	0	0	0	0	0
Arch/Eng	120	0	0	0	0	0	120
Construction	500	300	0	0	0	0	800
Equipment	180	200	100	0	0	0	480
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>800</b>	<b>500</b>	<b>100</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,400</b>

## SOURCE OF FUNDS

	<u>Current Revenues</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
GO Bonds	0	0	0	0	0	0	0
Revenue Bonds	0	0	0	0	0	0	0
Intergovernmental	0	0	0	0	0	0	0
Type A/B Taxes	0	0	0	0	0	0	0
Gen. Fund Rev.	0	0	0	0	0	0	0
Operational . Rev.	0	0	0	0	0	0	0
Fees	0	0	0	0	0	0	0
Dev. Contributions	0	0	0	0	0	0	0
Other	1,100	200	100	0	0	0	1,400
<b>TOTAL</b>	<b>1,100</b>	<b>200</b>	<b>100</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,400</b>

Authorized Bonds

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## CITY HALL/ MCPAR ROOF REPLACEMENT

## Project Background:

The existing roofs are starting to leak.

Phase 1 FY19 City Hall Rotunda (completed)

Phase 2 FY22 Remaining roof replacement for City Hall and McPAR

Funding

Other \$ 1.24 M Tax Notes

## Project Justification:

Roofs are over 20 years old and reached their design life.

Priority: Desirable

Finance #: PF2104

## OPERATIONS &amp; MAINTENANCE

FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
0	0	0	0	0

## APPROPRIATIONS

	<u>Current Expenditures</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
Acquisition	0	0	0	0	0	0	0
Arch/Eng	20	0	0	0	0	0	20
Construction	700	500	0	0	0	0	1,200
Equipment	10	10	0	0	0	0	20
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>730</b>	<b>510</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,240</b>

## SOURCE OF FUNDS

	<u>Current Revenues</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
GO Bonds	0	0	0	0	0	0	0
Revenue Bonds	0	0	0	0	0	0	0
Intergovernmental	0	0	0	0	0	0	0
Type A/B Taxes	0	0	0	0	0	0	0
Gen. Fund Rev.	0	0	0	0	0	0	0
Operational . Rev.	0	0	0	0	0	0	0
Fees	0	0	0	0	0	0	0
Dev. Contributions	0	0	0	0	0	0	0
Other	1,240	0	0	0	0	0	1,240
<b>TOTAL</b>	<b>1,240</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,240</b>

Authorized Bonds

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## FIRE STATION #6 AND EQUIPMENT

## Project Background:

Proposed location at the Southwest corner of Ridgeview and Watters. Project includes design services, construction of new facility, one ladder truck, and associated equipment.

Construction to be completed by FY24.

\$1 M FY19 Bond used for Central Fire Station.

Funding  
GO BOND \$ 8.958 M

OTHER:  
\$ 17 K CENTRAL FIRE TRANSFER  
\$ 2.5 M Non Bond  
\$ 3.5 M in ARPA

## Project Justification:

Provide the needed fire service along the developing SH121 corridor.

Project approved as part of the 2016 Bond Election. Allen City Council authorized sale of bonds in FY19 for design only.

Priority: Obligated

Finance #: PS1901

## OPERATIONS &amp; MAINTENANCE

FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
0	0	0	0	0

## APPROPRIATIONS

	<u>Current Expenditures</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
Acquisition	0	0	0	0	0	0	0
Arch/Eng	825	300	0	0	0	0	1,125
Construction	5,000	7,200	0	0	0	0	12,200
Equipment	450	1,050	0	0	0	0	1,500
Other	0	150	0	0	0	0	150
<b>TOTAL</b>	<b>6,275</b>	<b>8,700</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>14,975</b>

## SOURCE OF FUNDS

	<u>Current Revenues</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
GO Bonds	8,958	0	0	0	0	0	8,958
Revenue Bonds	0	0	0	0	0	0	0
Intergovernmental	0	0	0	0	0	0	0
Type A/B Taxes	0	0	0	0	0	0	0
Gen. Fund Rev.	0	0	0	0	0	0	0
Operational . Rev.	0	0	0	0	0	0	0
Fees	0	0	0	0	0	0	0
Dev. Contributions	0	0	0	0	0	0	0
Other	6,017	0	0	0	0	0	6,017
<b>TOTAL</b>	<b>14,975</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>14,975</b>

Authorized Bonds



## MUNICIPAL SERVICE CENTER - PHASE II

## Project Background:

Development of Fleet Maintenance/Finish out of Building

GO Bonds authorized from 2007 Bond Election.

Currently outsourcing most of fleet maintenance. This project will only occur if the economics of internal fleet maintenance prove viable.

## Project Justification:

Improvement to address the growing needs of Fleet Maintenance, if necessary.

Project voted on and approved by citizens in the FY07 Bond Election

Priority: Desirable

Finance #: \_\_\_\_\_

## OPERATIONS &amp; MAINTENANCE

FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
0	0	0	0	0

## APPROPRIATIONS

	<u>Current Expenditures</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
Acquisition	0	0	0	0	0	0	0
Arch/Eng	0	0	0	0	150	0	150
Construction	0	0	0	0	0	750	750
Equipment	0	0	0	0	350	750	1,100
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>500</b>	<b>1,500</b>	<b>2,000</b>

## SOURCE OF FUNDS

	<u>Current Revenues</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
GO Bonds	0	0	0	2,000	0	0	2,000
Revenue Bonds	0	0	0	0	0	0	0
Intergovernmental	0	0	0	0	0	0	0
Type A/B Taxes	0	0	0	0	0	0	0
Gen. Fund Rev.	0	0	0	0	0	0	0
Operational . Rev.	0	0	0	0	0	0	0
Fees	0	0	0	0	0	0	0
Dev. Contributions	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,000</b>	<b>0</b>	<b>0</b>	<b>2,000</b>

Authorized Bonds

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## POLICE HQ 2

## Project Background:

Phase 1 of the project will be to establish a schematic level design.

Phase 2 will be a full PS&E design of construction drawings.

Phase 3 will be construction

Funding:

Bond \$ 1.2 M FY23 (\$ 2.1 M remaining from 2016 authorization)

Other \$ 2.3 M through FY23

Funding Source yet to be identified, which may include GO bonds.

## Project Justification:

The existing facility has reached it capacity due to department needs and a new facility is needed.

Priority: Desirable

Finance #: PS2201

## OPERATIONS &amp; MAINTENANCE

FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
0	0	0	0	0

## APPROPRIATIONS

	<u>Current Expenditures</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
Acquisition	0	0	0	0	0	0	0
Arch/Eng	500	3,000	0	0	0	0	3,500
Construction	0	0	0	0	0	0	0
Equipment	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>500</b>	<b>3,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,500</b>

## SOURCE OF FUNDS

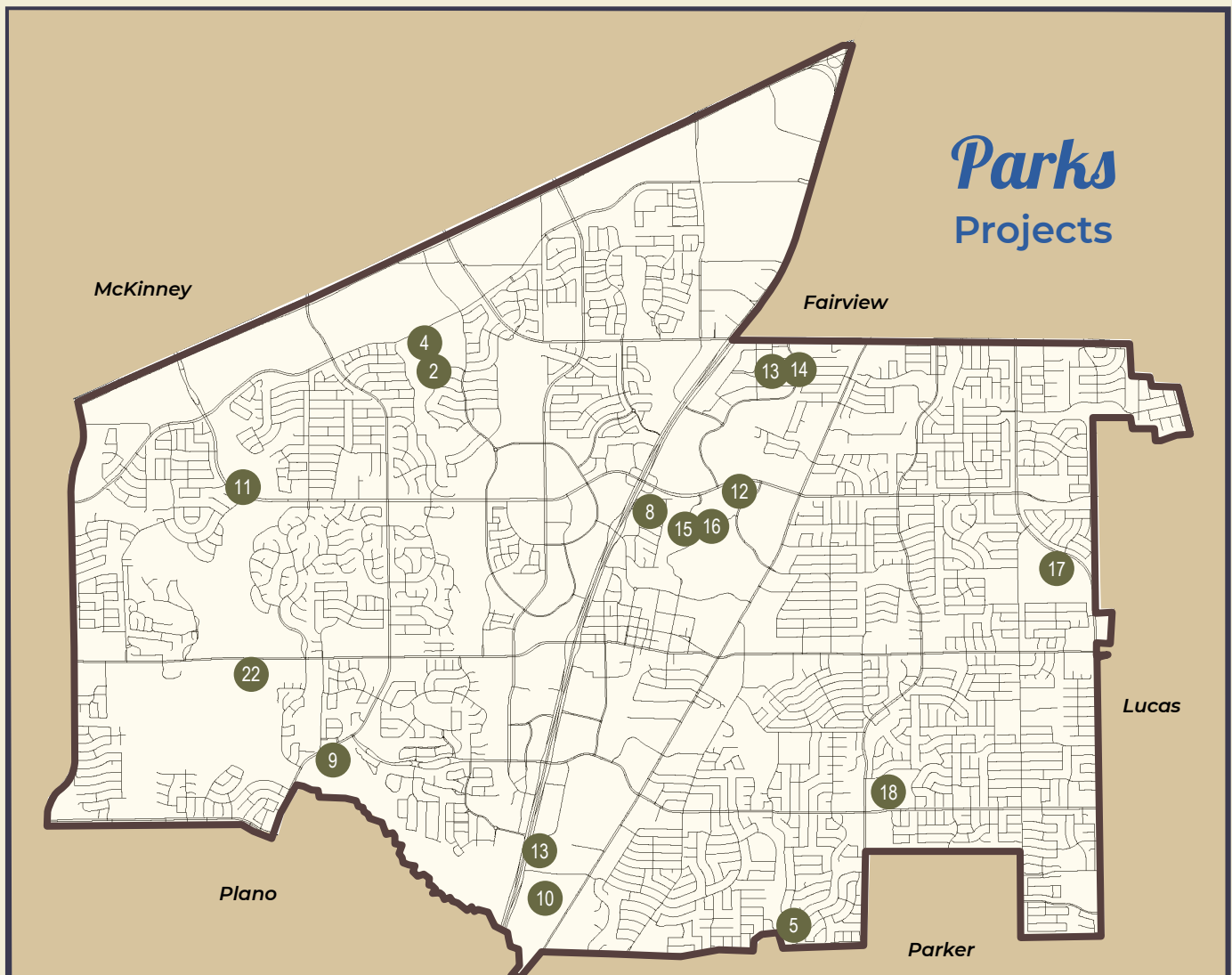
	<u>Current Revenues</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
GO Bonds	0	1,200	0	0	0	0	1,200
Revenue Bonds	0	0	0	0	0	0	0
Intergovernmental	0	0	0	0	0	0	0
Type A/B Taxes	0	0	0	0	0	0	0
Gen. Fund Rev.	0	0	0	0	0	0	0
Operational . Rev.	0	0	0	0	0	0	0
Fees	0	0	0	0	0	0	0
Dev. Contributions	0	0	0	0	0	0	0
Other	2,300	0	0	0	0	0	2,300
<b>TOTAL</b>	<b>2,300</b>	<b>1,200</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,500</b>

Authorized Bonds



# PARKS

# Parks Projects



Park projects include Community Parks, Neighborhood Parks, Greenbelt development, and the acquisition and development of Community and Neighborhood parks.

## **Community Parks**

- (1) Land Acquisition
- (2) Spirit Park, Phase 2
- (3) Dog Park
- (4) Spirit Park Turf Replacement

## **Neighborhood Park**

- (5) Heritage Village Pavilion & Improvements
- (6) Park / Playground Shade Program
- (7) Playground Replacements
- (8) Rolling Hills Park Expansion
- (9) Suncreek Park Redevelopment

## **Park Facilities**

- (10) Molsen Farm
- (11) Stephen G. Terrell Recreation Center
- (12) Aquatic Improvements—DRN slide

- (13) Event Center Dasher System & Glass Replacement
- (14) TEVC Rink Renovations

## **Regional Park**

- (15) Allen Station Park Improvements
- (16) Allen Station Softball Infield Replacement
- (17) Celebration Park-Kidmania Playground Replacement

## **Trails**

- (18) Bethany Lakes Loop Trail
- (19) Rowlett Trail C-1, C-2
- (20) Rowlett Trail C-4, C-5
- (21) Allen Trail Segments
- (22) Eugene McDermott Park Trailhead
- (23) Trail Construction
- (24) Trail Marker Program

## LAND ACQUISITION

## Project Background:

Community park land acquisition

Land acquisition for future community parks, pocket parks, and open space with approval by City Council.

\$3M GO Bond funding approved as part of the 2016 Bond election has been issued in FY22

\$91K from FY06 Bond election used to purchase TxDOT Old Custer Road property at Russell Creek in FY21 (PF2101). \$111,324 was borrowed from Environmental Discovery Center Bonds (FY06 bond election) for TxDOT land acquisition and is to be refunded upon sale of FY22 land acquisition bonds (\$1 M - \$111,324 = \$889).

## Project Justification:

As population grows, land acquisition required to provide park and open space to maintain or increase level of service. Level of service is measured in acres of land per 1,000 population.

Priority: Obligated

Finance #: \_\_\_\_\_

## OPERATIONS &amp; MAINTENANCE

FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
0	0	0	0	0

## APPROPRIATIONS

	<u>Current Expenditures</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
Acquisition	0	2,889	0	0	0	0	2,889
Arch/Eng	0	0	0	0	0	0	0
Construction	0	0	0	0	0	0	0
Equipment	0	0	0	0	0	0	0
Other	0	111	0	0	0	0	111
<b>TOTAL</b>	<b>0</b>	<b>3,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,000</b>

## SOURCE OF FUNDS

	<u>Current Revenues</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
GO Bonds	3,000	0	0	0	0	0	3,000
Revenue Bonds	0	0	0	0	0	0	0
Intergovernmental	0	0	0	0	0	0	0
Type A/B Taxes	0	0	0	0	0	0	0
Gen. Fund Rev.	0	0	0	0	0	0	0
Operational . Rev.	0	0	0	0	0	0	0
Fees	0	0	0	0	0	0	0
Dev. Contributions	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>3,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,000</b>

Authorized Bonds

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## SPIRIT PARK, PHASE 2

## Project Background:

FY17 \$2.3M from PR1601 to be repaid for the SGT Rec Center in FY23.

Purchased 24.25 acres additional land for park (Bush-Elkins property)

\$ 677 K Cricket Pitch Field with parking lot to be completed in FY22, includes \$ 361 K in non-bonds (PR1904).

\$ 500 K FY20 Bond - remaining \$ 184 K in bonds parked in NB7720 for Spirit Park improvements.

\$ 4.5 M FY23 Bond

A&E starts in FY25, construction starts with GO Bonds in FY25 with parking and restrooms, etc. Turf to follow in FY27 & FY28 with \$ 4,212,000 in CDC funds.

Total Project Budge is projected at \$ 9,055,218 in FY28

## Project Justification:

Improvements to 55 acre park to meet community needs located on Watters Branch. Includes maintenance outpost, additional restrooms, parking, sport fields, park signage, and batting cages.

Priority: Obligated

Finance #: PR1904

## OPERATIONS &amp; MAINTENANCE

FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
0	0	0	0	0

## APPROPRIATIONS

	<u>Current Expenditures</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
Acquisition	0	0	0	0	0	0	0
Arch/Eng	24	0	0	780	0	0	804
Construction	653	0	0	1,750	1,750	0	4,153
Equipment	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>677</b>	<b>0</b>	<b>0</b>	<b>2,530</b>	<b>1,750</b>	<b>0</b>	<b>4,957</b>

## SOURCE OF FUNDS

	<u>Current Revenues</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
GO Bonds	500	4,500	0	0	0	0	5,000
Revenue Bonds	0	0	0	0	0	0	0
Intergovernmental	0	0	0	0	0	0	0
Type A/B Taxes	0	0	0	0	0	0	0
Gen. Fund Rev.	0	0	0	0	0	0	0
Operational . Rev.	0	0	0	0	0	0	0
Fees	0	0	0	0	0	0	0
Dev. Contributions	0	0	0	0	0	0	0
Other	361	0	0	0	0	0	361
<b>TOTAL</b>	<b>861</b>	<b>4,500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>5,361</b>

Authorized Bonds



## DOG PARK

## Project Background:

Master Plan scheduled for completion FY22

Award contract for design FY22 - \$ 95 K

## Funding

Type A/B Taxes \$250 K FY20 CDC Approved

Type A/B Taxes \$1.25 M FY22 CDC Requested

## Project Justification:

Citizen requests for a dog park have increased.

Priority: Desirable

Finance #: PR2008

## OPERATIONS &amp; MAINTENANCE

FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
0	0	0	0	0

## APPROPRIATIONS

	<u>Current Expenditures</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
Acquisition	0	0	0	0	0	0	0
Arch/Eng	109	0	0	0	0	0	109
Construction	0	1,391	0	0	0	0	1,391
Equipment	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>109</b>	<b>1,391</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,500</b>

## SOURCE OF FUNDS

	<u>Current Revenues</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
GO Bonds	0	0	0	0	0	0	0
Revenue Bonds	0	0	0	0	0	0	0
Intergovernmental	0	0	0	0	0	0	0
Type A/B Taxes	1,500	0	0	0	0	0	1,500
Gen. Fund Rev.	0	0	0	0	0	0	0
Operational . Rev.	0	0	0	0	0	0	0
Fees	0	0	0	0	0	0	0
Dev. Contributions	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>1,500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,500</b>

Authorized Bonds

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## SPIRIT PARK TURF REPLACEMENT

## Project Background:

Funding to be requested from CDC in FY27 and \$2,012,000 in FY28

Final project budget projected at \$4,211,729.

## Project Justification:

Replacement of turf ballfields, originally installed in 2018, based on 10 year lifespan.

Priority: Desirable

Finance #: \_\_\_\_\_

## OPERATIONS &amp; MAINTENANCE

FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
0	0	0	0	0

## APPROPRIATIONS

	<u>Current Expenditures</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
Acquisition	0	0	0	0	0	0	0
Arch/Eng	0	0	0	0	0	0	0
Construction	0	0	0	0	0	2,200	2,200
Equipment	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,200</b>	<b>2,200</b>

## SOURCE OF FUNDS

	<u>Current Revenues</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
GO Bonds	0	0	0	0	0	0	0
Revenue Bonds	0	0	0	0	0	0	0
Intergovernmental	0	0	0	0	0	0	0
Type A/B Taxes	0	0	0	0	0	2,200	2,200
Gen. Fund Rev.	0	0	0	0	0	0	0
Operational . Rev.	0	0	0	0	0	0	0
Fees	0	0	0	0	0	0	0
Dev. Contributions	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,200</b>	<b>2,200</b>

Authorized Bonds

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## HERITAGE VILLAGE PAVILION &amp; IMPROVEMENTS

## Project Background:

\$150K approved by CDC Board in FY19  
Additional \$2,055,059 approved in FY21

## Project Justification:

Restoration of the barn, tool shed, tenant house, farm house and construction of new pavilion at the Heritage Village.

Priority: Desirable

Finance #: PR1708

## OPERATIONS &amp; MAINTENANCE

FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
0	0	0	0	0

## APPROPRIATIONS

	<u>Current Expenditures</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
Acquisition	0	0	0	0	0	0	0
Arch/Eng	194	0	0	0	0	0	194
Construction	500	1,511	0	0	0	0	2,011
Equipment	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>694</b>	<b>1,511</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,205</b>

## SOURCE OF FUNDS

	<u>Current Revenues</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
GO Bonds	0	0	0	0	0	0	0
Revenue Bonds	0	0	0	0	0	0	0
Intergovernmental	0	0	0	0	0	0	0
Type A/B Taxes	2,205	0	0	0	0	0	2,205
Gen. Fund Rev.	0	0	0	0	0	0	0
Operational . Rev.	0	0	0	0	0	0	0
Fees	0	0	0	0	0	0	0
Dev. Contributions	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>2,205</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,205</b>

Authorized Bonds

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## PARK / PLAYGROUND SHADE PROGRAM

## Project Background:

CDC approved \$330 K for FY22

Future requests for CDC funding are represented in years FY23 through FY26.

FY23 - Green

FY24 - Lost Creek

FY25 - Kidmania included in playground replacement

FY26 - Bradford Crossing, Quail Run

FY27 - Suncreek Park Redevelopment page for project details P-9

## Project Justification:

Residents continue to request shade over playgrounds and other park amenities.

Priority: Desirable

Finance #: \_\_\_\_\_

## OPERATIONS &amp; MAINTENANCE

FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
0	0	0	0	0

## APPROPRIATIONS

	<u>Current Expenditures</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
Acquisition	0	0	0	0	0	0	0
Arch/Eng	0	0	0	0	15	0	15
Construction	330	79	69	0	138	0	616
Equipment	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>330</b>	<b>79</b>	<b>69</b>	<b>0</b>	<b>153</b>	<b>0</b>	<b>631</b>

## SOURCE OF FUNDS

	<u>Current Revenues</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
GO Bonds	0	0	0	0	0	0	0
Revenue Bonds	0	0	0	0	0	0	0
Intergovernmental	0	0	0	0	0	0	0
Type A/B Taxes	330	0	69	0	153	0	552
Gen. Fund Rev.	0	0	0	0	0	0	0
Operational . Rev.	0	0	0	0	0	0	0
Fees	0	79	0	0	0	0	79
Dev. Contributions	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>330</b>	<b>79</b>	<b>69</b>	<b>0</b>	<b>153</b>	<b>0</b>	<b>631</b>

Authorized Bonds

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## PLAYGROUND REPLACEMENTS

## Project Background:

Requested \$ 360 K for FY23

Future requests for CDC funding are represented in years 2024 through 2027

FY23 - Country Meadows

FY24 - Lost Creek

FY25 - Reed

FY26 - Bradford Crossing, Quail Run

FY27 - Stacy Ridge, Story

Outer Year Projects:

Morgan Crossing, Spring Meadow, Waterford, Twin Creeks, Walden, Allenwood, Hillside Play Area, Watters Crossing, Orchards, Food Pool, Green, DRN, Spirit, Windridge, Ridgeview, Dayspring, Glendover, Heritage, and Rolling Hills parks will be replaced in outer years.

## Project Justification:

Existing playgrounds are reaching or have reached their recommended lifespan and are in need of replacement.

Priority: Desirable

Finance #: \_\_\_\_\_

## OPERATIONS &amp; MAINTENANCE

FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
0	0	0	0	0

## APPROPRIATIONS

	<u>Current Expenditures</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
Acquisition	0	0	0	0	0	0	0
Arch/Eng	0	0	62	37	122	129	350
Construction	0	360	562	327	1,100	1,155	3,504
Equipment	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>360</b>	<b>624</b>	<b>364</b>	<b>1,222</b>	<b>1,284</b>	<b>3,854</b>

## SOURCE OF FUNDS

	<u>Current Revenues</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
GO Bonds	0	0	0	0	0	0	0
Revenue Bonds	0	0	0	0	0	0	0
Intergovernmental	0	0	0	0	0	0	0
Type A/B Taxes	0	360	624	364	1,222	1,284	3,854
Gen. Fund Rev.	0	0	0	0	0	0	0
Operational . Rev.	0	0	0	0	0	0	0
Fees	0	0	0	0	0	0	0
Dev. Contributions	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>360</b>	<b>624</b>	<b>364</b>	<b>1,222</b>	<b>1,284</b>	<b>3,854</b>

Authorized Bonds

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## ROLLING HILLS PARK EXPANSION

## Project Background:

Additional 3 acres purchased in 2017.

CDC approved \$75K for design in FY19.

CDC approved \$400K for construction in FY20

CDC request of \$1,137,417 for FY22

Fees is \$ 131 K in Park Dedication Fees

Other is \$ 170 K from Unallocated streets/drainage for the closure of Glenwick Drive.

## Project Justification:

Development of larger, improved park to meet community needs.

Neighborhood(s) currently served by 1/3 acre park at LOS 1.5:1000 (City wide LOS is 7.9:1000 acres provided per 1000 POP.)

Priority: Desirable

Finance #: PRI703

## OPERATIONS &amp; MAINTENANCE

FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
0	0	0	0	0

## APPROPRIATIONS

	<u>Current Expenditures</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
Acquisition	515	0	0	0	0	0	515
Arch/Eng	143	0	0	0	0	0	143
Construction	500	1,280	0	0	0	0	1,780
Equipment	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>1,158</b>	<b>1,280</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,438</b>

## SOURCE OF FUNDS

	<u>Current Revenues</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
GO Bonds	525	0	0	0	0	0	525
Revenue Bonds	0	0	0	0	0	0	0
Intergovernmental	0	0	0	0	0	0	0
Type A/B Taxes	1,612	0	0	0	0	0	1,612
Gen. Fund Rev.	0	0	0	0	0	0	0
Operational . Rev.	0	0	0	0	0	0	0
Fees	131	0	0	0	0	0	131
Dev. Contributions	0	0	0	0	0	0	0
Other	170	0	0	0	0	0	170
<b>TOTAL</b>	<b>2,438</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,438</b>

Authorized Bonds

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## SUNCREEK PARK REDEVELOPMENT

## Project Background:

Funding to be requested from CDC in FY27 & FY28 for a total of \$3,297,182.

## Project Justification:

Includes playground replacement and shade

Priority: Desirable

Finance #: \_\_\_\_\_

## OPERATIONS &amp; MAINTENANCE

FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
0	0	0	0	0

## APPROPRIATIONS

	<u>Current Expenditures</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
Acquisition	0	0	0	0	0	0	0
Arch/Eng	0	0	0	0	0	330	330
Construction	0	0	0	0	0	1,270	1,270
Equipment	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,600</b>	<b>1,600</b>

## SOURCE OF FUNDS

	<u>Current Revenues</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
GO Bonds	0	0	0	0	0	0	0
Revenue Bonds	0	0	0	0	0	0	0
Intergovernmental	0	0	0	0	0	0	0
Type A/B Taxes	0	0	0	0	0	1,600	1,600
Gen. Fund Rev.	0	0	0	0	0	0	0
Operational . Rev.	0	0	0	0	0	0	0
Fees	0	0	0	0	0	0	0
Dev. Contributions	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,600</b>	<b>1,600</b>

Authorized Bonds

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## MOLSEN FARM

## Project Background:

CDC approved \$150 K in 2008, of which \$87 K remains. CDC approved \$ 200 K for the Molsen Farm water well, of which \$ 155,074 remains.

FY16 Bond Election for the Molsen Farm Project  
\$1.5 M FY19 Bond Sale  
\$1.5 M FY23 Bond Sale (Proposed)

RFQ complete for professional services award contract for design for PH 1.

Design contract for revised master plan and design docs for trail head \$222K.

Trailhead construction scheduled for FY23 Park development unscheduled pending adoption of master plan.

## Project Justification:

Infrastructure development (utilities, entry road, parking), trailhead construction, pedestrian access to make property publicly accessible.

Priority: Obligated

Finance #: PR0805

## OPERATIONS &amp; MAINTENANCE

FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
0	0	0	0	0

## APPROPRIATIONS

	<u>Current Expenditures</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
Acquisition	0	0	0	0	0	0	0
Arch/Eng	222	0	0	0	0	0	222
Construction	0	300	0	0	0	0	300
Equipment	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>222</b>	<b>300</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>522</b>

## SOURCE OF FUNDS

	<u>Current Revenues</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
GO Bonds	1,500	1,500	0	0	0	0	3,000
Revenue Bonds	0	0	0	0	0	0	0
Intergovernmental	0	0	0	0	0	0	0
Type A/B Taxes	242	0	0	0	0	0	242
Gen. Fund Rev.	0	0	0	0	0	0	0
Operational . Rev.	0	0	0	0	0	0	0
Fees	0	0	0	0	0	0	0
Dev. Contributions	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>1,742</b>	<b>1,500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,242</b>

Authorized Bonds



## STEPHEN G. TERRELL RECREATION CENTER

## Project Background:

Recreation center to serve Allen residents. Current Revenues Include:

GO Bond

\$16 M from 2016 Bond Election

\$1.063 M from 2007 Bond Election

(Note: \$2.3M from 2007 bond election loaned to Spirit Park for construction, and is to be repaid to PR1907 when Spirit Park Ph II bonds are issued. \$2.3M not reflected below). City Council approved issuance of \$14.5M GO Bonds on June 9, 2020.

Revenue Bonds

\$ 25 M in FY21

Intergovernmental

\$410,200 Non Bond Funds to be reimbursed by Collin County

Type A/B Taxes

\$66 K CDC Trail Funds \$ 10 M CDC FY21

Other Revenues are partnership funds in the amount of \$3 M from the Allen Sports Association FY22

## Project Justification:

Voters approved \$3.4M GO Bonds as part of the 2007 bond election and \$16M GO bonds as part of the 2016 bond election.

City Council approved issuance of \$14.5M GO Bonds on June 9, 2020.

Priority: Obligated

Finance #: PR1907

## OPERATIONS &amp; MAINTENANCE

FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
0	0	0	0	0

## APPROPRIATIONS

	<u>Current Expenditures</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
Acquisition	0	0	0	0	0	0	0
Arch/Eng	5,400	1,300	0	0	0	0	6,700
Construction	38,460	6,919	0	0	0	0	45,379
Equipment	0	3,460	0	0	0	0	3,460
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>43,860</b>	<b>11,679</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>55,539</b>

## SOURCE OF FUNDS

	<u>Current Revenues</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
GO Bonds	17,063	0	0	0	0	0	17,063
Revenue Bonds	25,000	0	0	0	0	0	25,000
Intergovernmental	220	190	0	0	0	0	410
Type A/B Taxes	10,066	0	0	0	0	0	10,066
Gen. Fund Rev.	0	0	0	0	0	0	0
Operational . Rev.	0	0	0	0	0	0	0
Fees	0	0	0	0	0	0	0
Dev. Contributions	0	0	0	0	0	0	0
Other	3,000	0	0	0	0	0	3,000
<b>TOTAL</b>	<b>55,349</b>	<b>190</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>55,539</b>

Authorized Bonds



## AQUATIC IMPROVEMENTS - DRN SLIDE

## Project Background:

CDC approved \$852,274 for FY20 and to be completed early FY23

## Project Justification:

Original slide is 16 years old and now requiring annual maintenance. TPS inspectors indicate slide will not pass inspection in coming year.

Priority: Desirable

Finance #: PR2011

## OPERATIONS &amp; MAINTENANCE

FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
0	0	0	0	0

## APPROPRIATIONS

	<u>Current Expenditures</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
Acquisition	0	0	0	0	0	0	0
Arch/Eng	53	0	0	0	0	0	53
Construction	0	799	0	0	0	0	799
Equipment	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>53</b>	<b>799</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>852</b>

## SOURCE OF FUNDS

	<u>Current Revenues</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
GO Bonds	0	0	0	0	0	0	0
Revenue Bonds	0	0	0	0	0	0	0
Intergovernmental	0	0	0	0	0	0	0
Type A/B Taxes	852	0	0	0	0	0	852
Gen. Fund Rev.	0	0	0	0	0	0	0
Operational . Rev.	0	0	0	0	0	0	0
Fees	0	0	0	0	0	0	0
Dev. Contributions	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>852</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>852</b>

Authorized Bonds

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## EVENT CENTER DASHER SYSTEM &amp; GLASS REPLACEMENT

## Project Background:

Funding to be requested from CDC for FY24.

## Project Justification:

Dasher walls w/liftouts, glass shielding stanchions, player penalty boxes, swing gates, kick plate ice dam soft cap.

Priority: Maintenance

Finance #: \_\_\_\_\_

## OPERATIONS &amp; MAINTENANCE

FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
0	0	0	0	0

## APPROPRIATIONS

	<u>Current Expenditures</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
Acquisition	0	0	0	0	0	0	0
Arch/Eng	0	0	100	0	0	0	100
Construction	0	0	470	0	0	0	470
Equipment	0	0	470	0	0	0	470
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>1,040</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,040</b>

## SOURCE OF FUNDS

	<u>Current Revenues</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
GO Bonds	0	0	0	0	0	0	0
Revenue Bonds	0	0	0	0	0	0	0
Intergovernmental	0	0	0	0	0	0	0
Type A/B Taxes	0	0	1,040	0	0	0	1,040
Gen. Fund Rev.	0	0	0	0	0	0	0
Operational . Rev.	0	0	0	0	0	0	0
Fees	0	0	0	0	0	0	0
Dev. Contributions	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>1,040</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,040</b>

Authorized Bonds

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## TEVC RINK RENOVATIONS

## Project Background:

Funding to be requested from CDC in FY27.

## Project Justification:

Rink resurfacing and dasher/netting replacement at the Edge Visitor Center

Priority: Maintenance

Finance #: \_\_\_\_\_

## OPERATIONS &amp; MAINTENANCE

FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
0	0	0	0	0

## APPROPRIATIONS

	<u>Current Expenditures</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
Acquisition	0	0	0	0	0	0	0
Arch/Eng	0	0	0	0	0	0	0
Construction	0	0	0	0	0	1,043	1,043
Equipment	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,043</b>	<b>1,043</b>

## SOURCE OF FUNDS

	<u>Current Revenues</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
GO Bonds	0	0	0	0	0	0	0
Revenue Bonds	0	0	0	0	0	0	0
Intergovernmental	0	0	0	0	0	0	0
Type A/B Taxes	0	0	0	0	0	1,043	1,043
Gen. Fund Rev.	0	0	0	0	0	0	0
Operational . Rev.	0	0	0	0	0	0	0
Fees	0	0	0	0	0	0	0
Dev. Contributions	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,043</b>	<b>1,043</b>

Authorized Bonds

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## ALLEN STATION PARK IMPROVEMENTS (PLAYGROUND AREA)

## Project Background:

RFQ complete for professional services

Design contract underway for \$80,635.

## Funding

Type A/B Taxes \$880K FY19 CDC approved

## Project Justification:

Aging playground (oldest) and associated amenities are in need of replacement, and the advent of increased game and tournament play (made possible by artificial turf) equate to the need for expanded play opportunities for families.

Priority: Desirable

Finance #: PR2009

## OPERATIONS &amp; MAINTENANCE

FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
0	0	0	0	0

## APPROPRIATIONS

	<u>Current Expenditures</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
Acquisition	0	0	0	0	0	0	0
Arch/Eng	81	0	0	0	0	0	81
Construction	0	799	0	0	0	0	799
Equipment	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>81</b>	<b>799</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>880</b>

## SOURCE OF FUNDS

	<u>Current Revenues</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
GO Bonds	0	0	0	0	0	0	0
Revenue Bonds	0	0	0	0	0	0	0
Intergovernmental	0	0	0	0	0	0	0
Type A/B Taxes	880	0	0	0	0	0	880
Gen. Fund Rev.	0	0	0	0	0	0	0
Operational . Rev.	0	0	0	0	0	0	0
Fees	0	0	0	0	0	0	0
Dev. Contributions	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>880</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>880</b>

Authorized Bonds

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## ALLEN STATION SOFTBALL INFIELD REPLACEMENT

## Project Background:

Project will require future CDC funding or other revenues.

## Project Justification:

Replacement of turf ballfields, originally installed in 2014, based on 10 year lifespan.

Priority: Desirable

Finance #: \_\_\_\_\_

## OPERATIONS &amp; MAINTENANCE

FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
0	0	0	0	0

## APPROPRIATIONS

	<u>Current Expenditures</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
Acquisition	0	0	0	0	0	0	0
Arch/Eng	0	0	0	0	0	0	0
Construction	0	0	0	0	1,862	1,500	3,362
Equipment	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,862</b>	<b>1,500</b>	<b>3,362</b>

## SOURCE OF FUNDS

	<u>Current Revenues</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
GO Bonds	0	0	0	0	0	0	0
Revenue Bonds	0	0	0	0	0	0	0
Intergovernmental	0	0	0	0	0	0	0
Type A/B Taxes	0	0	0	0	2,362	1,000	3,362
Gen. Fund Rev.	0	0	0	0	0	0	0
Operational . Rev.	0	0	0	0	0	0	0
Fees	0	0	0	0	0	0	0
Dev. Contributions	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,362</b>	<b>1,000</b>	<b>3,362</b>

Authorized Bonds

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## CELEBRATION PARK - KIDMANIA PLAYGROUND REPLACEMENT

## Project Background:

Funding to be requested from CDC for FY25 & FY26 for the replacement of the KidMania playground at Celebration Park

## Project Justification:

Replacement of the aging playground equipment at Celebration Park

Priority: Maintenance

Finance #: \_\_\_\_\_

## OPERATIONS &amp; MAINTENANCE

FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
0	0	0	0	0

## APPROPRIATIONS

	<u>Current Expenditures</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
Acquisition	0	0	0	0	0	0	0
Arch/Eng	0	0	0	0	0	0	0
Construction	0	0	0	0	0	0	0
Equipment	0	0	0	1,964	2,620	0	4,584
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,964</b>	<b>2,620</b>	<b>0</b>	<b>4,584</b>

## SOURCE OF FUNDS

	<u>Current Revenues</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
GO Bonds	0	0	0	0	0	0	0
Revenue Bonds	0	0	0	0	0	0	0
Intergovernmental	0	0	0	0	0	0	0
Type A/B Taxes	0	0	0	2,100	2,484	0	4,584
Gen. Fund Rev.	0	0	0	0	0	0	0
Operational . Rev.	0	0	0	0	0	0	0
Fees	0	0	0	0	0	0	0
Dev. Contributions	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,100</b>	<b>2,484</b>	<b>0</b>	<b>4,584</b>

Authorized Bonds

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## BETHANY LAKES LOOP TRAIL

## Project Background:

Collin County awarded \$ 134,176 toward construction of a loop trail around Bethany Lakes Park. CDC funding transferred in from PR2105 to be reimbursed as construction progresses.

## Project Justification:

To provide a looped trail around Bethany Lakes Park, and improve safety on interior park trails.

Priority: Leveraged

Finance #: PR2206

## OPERATIONS &amp; MAINTENANCE

FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
0	0	0	0	0

## APPROPRIATIONS

	<u>Current Expenditures</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
Acquisition	0	0	0	0	0	0	0
Arch/Eng	0	0	0	0	0	0	0
Construction	0	535	0	0	0	0	535
Equipment	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>535</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>535</b>

## SOURCE OF FUNDS

	<u>Current Revenues</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
GO Bonds	0	0	0	0	0	0	0
Revenue Bonds	0	0	0	0	0	0	0
Intergovernmental	134	0	0	0	0	0	134
Type A/B Taxes	401	0	0	0	0	0	401
Gen. Fund Rev.	0	0	0	0	0	0	0
Operational . Rev.	0	0	0	0	0	0	0
Fees	0	0	0	0	0	0	0
Dev. Contributions	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>535</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>535</b>

Authorized Bonds

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## ROWLETT TRAIL C-1, C-2

## Project Background:

Collin County awarded \$140 K toward design of the trail and trail head on the Eugene McDermott Park Property.

Additional CDC trail construction funds to be requested for construction in FY25 - FY27 Type A/B taxes.

Highly eligible for Collin County Parks and Open Space Funding Assistance using land donated as match.

## Project Justification:

Extension of the primary Rowlett Trail corridor on the Eugene McDermott Park property at McDermott Drive (identified as seg C-1 and C-2).

Priority: Leveraged

Finance #: PR2107

## OPERATIONS &amp; MAINTENANCE

FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
0	0	0	0	0

## APPROPRIATIONS

	<u>Current Expenditures</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
Acquisition	0	0	0	0	0	0	0
Arch/Eng	582	0	0	0	0	0	582
Construction	0	0	0	1,518	1,500	0	3,018
Equipment	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>582</b>	<b>0</b>	<b>0</b>	<b>1,518</b>	<b>1,500</b>	<b>0</b>	<b>3,600</b>

## SOURCE OF FUNDS

	<u>Current Revenues</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
GO Bonds	0	0	0	0	0	0	0
Revenue Bonds	0	0	0	0	0	0	0
Intergovernmental	140	0	0	0	0	0	140
Type A/B Taxes	460	0	0	1,600	1,400	0	3,460
Gen. Fund Rev.	0	0	0	0	0	0	0
Operational . Rev.	0	0	0	0	0	0	0
Fees	0	0	0	0	0	0	0
Dev. Contributions	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>600</b>	<b>0</b>	<b>0</b>	<b>1,600</b>	<b>1,400</b>	<b>0</b>	<b>3,600</b>

Authorized Bonds

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## ROWLETT TRAIL C-4, C-5

## Project Background:

Segments previously designed and constructed are not reflected in revenues or expenses.

Will require future CDC trail construction funding for construction. Requested \$ 1.8 M from CDC in FY23. \$ 525 K to be transferred in from PR2202 in FY23.

## Project Justification:

Completion of Rowlett Trail from Suncreek Park to Plano connection at Rowlett Creek. Mondamin Dr SE to and including bridge (seg C-4) & Bridge south to Bluebonnet (seg C-5).

Priority: Leveraged

Finance #: PR1806

## OPERATIONS &amp; MAINTENANCE

FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
0	0	0	0	0

## APPROPRIATIONS

	<u>Current Expenditures</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
Acquisition	2	0	0	0	0	0	2
Arch/Eng	223	0	0	0	0	0	223
Construction	152	1,800	2,443	0	0	0	4,395
Equipment	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>377</b>	<b>1,800</b>	<b>2,443</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4,620</b>

## SOURCE OF FUNDS

	<u>Current Revenues</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
GO Bonds	2	0	0	0	0	0	2
Revenue Bonds	0	0	0	0	0	0	0
Intergovernmental	59	0	0	0	0	0	59
Type A/B Taxes	273	2,325	1,797	0	0	0	4,395
Gen. Fund Rev.	0	0	0	0	0	0	0
Operational . Rev.	0	0	0	0	0	0	0
Fees	164	0	0	0	0	0	164
Dev. Contributions	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>498</b>	<b>2,325</b>	<b>1,797</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4,620</b>

Authorized Bonds



## ALLEN TRAIL SEGMENTS

## Project Background:

\$60 K transferred from Trail Construction for design of various trail improvements.

Future construction will require future transfer of additional trail construction funding.

## Project Justification:

Remediation of several issues associated with, 1) Watters Trail, 2) Rowlett Trail, and 3) Mustang Trail.

Priority: Desirable

Finance #: PR2103

## OPERATIONS &amp; MAINTENANCE

FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
0	0	0	0	0

## APPROPRIATIONS

	<u>Current Expenditures</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
Acquisition	0	0	0	0	0	0	0
Arch/Eng	60	0	0	0	0	0	60
Construction	0	0	0	0	0	0	0
Equipment	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>60</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>60</b>

## SOURCE OF FUNDS

	<u>Current Revenues</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
GO Bonds	0	0	0	0	0	0	0
Revenue Bonds	0	0	0	0	0	0	0
Intergovernmental	0	0	0	0	0	0	0
Type A/B Taxes	60	0	0	0	0	0	60
Gen. Fund Rev.	0	0	0	0	0	0	0
Operational . Rev.	0	0	0	0	0	0	0
Fees	0	0	0	0	0	0	0
Dev. Contributions	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>60</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>60</b>

Authorized Bonds

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## EUGENE MCDERMOTT PARK TRAILHEAD

## Project Background:

CDC trail construction funds to be requested for construction in FY27 - FY28 Type A/B taxes.

Highly eligible for Collin County Parks and Open Space Funding Assistance using land donated as match.

Projected FY28 construction costs = \$ 1,969,000  
Projected FY28 CDC Funding request = \$ 1,589,000

Final Project Budget projected \$ 3,208,937

## Project Justification:

Design and Construction of a major trailhead along Rowlett Creek at McDermott Drive (northeast corner of Eugene McDermott Park property).

Priority: Desirable

Finance #: \_\_\_\_\_

## OPERATIONS &amp; MAINTENANCE

FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
0	0	0	0	0

## APPROPRIATIONS

	<u>Current Expenditures</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
Acquisition	0	0	0	0	0	0	0
Arch/Eng	120	120	0	0	0	0	240
Construction	0	0	0	0	0	1,000	1,000
Equipment	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>120</b>	<b>120</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,000</b>	<b>1,240</b>

## SOURCE OF FUNDS

	<u>Current Revenues</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
GO Bonds	0	0	0	0	0	0	0
Revenue Bonds	0	0	0	0	0	0	0
Intergovernmental	0	0	0	0	0	0	0
Type A/B Taxes	120	120	0	0	0	1,380	1,620
Gen. Fund Rev.	0	0	0	0	0		#Error
Operational . Rev.	0	0	0	0	0	0	0
Fees	0	0	0	0	0	0	0
Dev. Contributions	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>120</b>	<b>120</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>#Error</b>
Authorized Bonds		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

## TRAIL CONSTRUCTION

## Project Background:

CDC allocation remaining for design and construction of trails

Revenues in PR2001 and PR2202. Remaining revenues in PR2202 assigned to other trail projects in 10 year investment plan, and will be transferred as needed.

Projects above contain funds allocated for design and construction of trails and moved as needed.

## Project Justification:

Continued development of the city trail network to better serve the growing population of trail users.

Improvements in accordance with the Allen Trail Master Plan.

Priority: Desirable

Finance #: \_\_\_\_\_

## OPERATIONS &amp; MAINTENANCE

FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
0	0	0	0	0

## APPROPRIATIONS

	<u>Current Expenditures</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
Acquisition	0	0	0	0	0	0	0
Arch/Eng	0	0	0	0	0	0	0
Construction	0	179	0	0	0	0	179
Equipment	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>179</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>179</b>

## SOURCE OF FUNDS

	<u>Current Revenues</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
GO Bonds	0	0	0	0	0	0	0
Revenue Bonds	0	0	0	0	0	0	0
Intergovernmental	0	0	0	0	0	0	0
Type A/B Taxes	155	0	0	0	0	0	155
Gen. Fund Rev.	0	0	0	0	0	0	0
Operational . Rev.	0	0	0	0	0	0	0
Fees	0	0	0	0	0	0	0
Dev. Contributions	0	0	0	0	0	0	0
Other	24	0	0	0	0	0	24
<b>TOTAL</b>	<b>179</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>179</b>

Authorized Bonds

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## TRAIL MARKER PROGRAM

## Project Background:

CDC approved \$100 K for trail markers in FY18. CDC allocation remaining for design and installation of trail wayfinding signage.

## Project Justification:

Continued development of the city trail signage to better serve the growing population of trail users

Priority: Desirable

Finance #: PR1801

## OPERATIONS &amp; MAINTENANCE

FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
0	0	0	0	0

## APPROPRIATIONS

	<u>Current Expenditures</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
Acquisition	0	0	0	0	0	0	0
Arch/Eng	74	13	13	0	0	0	100
Construction	0	0	0	0	0	0	0
Equipment	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>74</b>	<b>13</b>	<b>13</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>100</b>

## SOURCE OF FUNDS

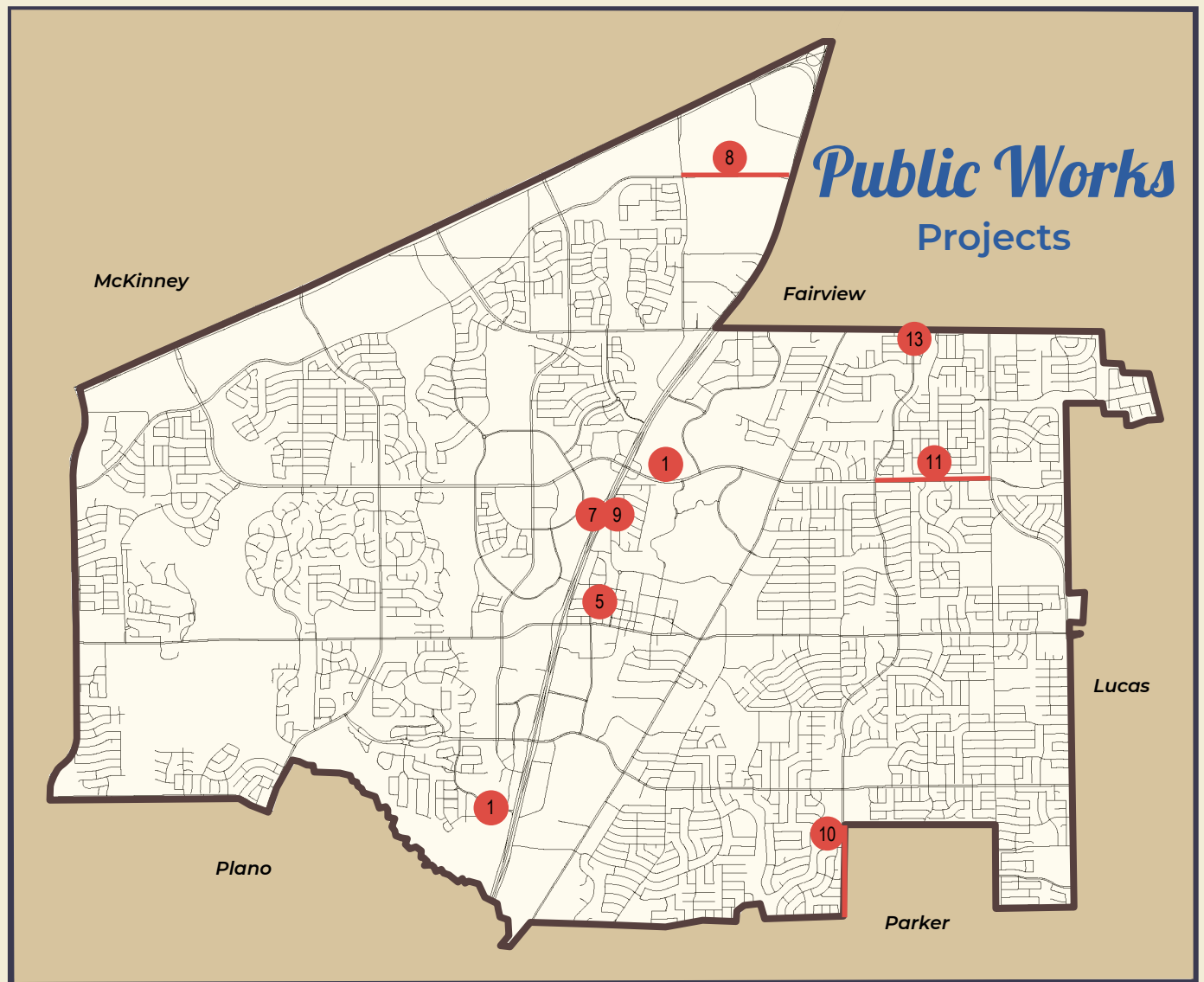
	<u>Current Revenues</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
GO Bonds	0	0	0	0	0	0	0
Revenue Bonds	0	0	0	0	0	0	0
Intergovernmental	0	0	0	0	0	0	0
Type A/B Taxes	100	0	0	0	0	0	100
Gen. Fund Rev.	0	0	0	0	0	0	0
Operational . Rev.	0	0	0	0	0	0	0
Fees	0	0	0	0	0	0	0
Dev. Contributions	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>100</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>100</b>

Authorized Bonds

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**PUBLIC WORKS**

**PW**



Public Works projects include street , drainage, and traffic safety improvements.

### **Drainage**

- (1) Creek Bank Stabilization

- (11) Exchange Parkway Allen Heights to Angel

### **Street Maintenance**

- (2) Concrete Street Pavement Replacement (Various Locations)
- (3) Bridge Maintenance
- (4) Asphalt Street Replacement

### **Traffic**

- (12) New Traffic Signals
- (13) Stacy and Angel Intersection Improvement
- (14) Highway Systems Improvement Program

### **Streets**

- (5) Central Business District (CBD) Street Reconstruction
- (6) Median Landscape Improvement
- (7) Allen Drive Landscape & Art Enhancement
- (8) Ridgeview Drive (Chelsea to US75)
- (9) Allen Drive Gateway (Roadway)
- (10) Allen Heights Drive (Bolin School Rd to Chaparral)

## CREEK BANK STABILIZATION

## Project Background:

Young Branch Creek runs adjacent to our Custer Pump Station, bank erosion is occurring and is beginning to impact our facility.

Rowlett Creek near Rollins Drive bank erosion is occurring and has started to impact an existing waterline.

This project will stabilize the existing banks to minimize future erosion at these locations.

Funds:

Other W&S Funds

## Project Justification:

The City of Allen has 9 major creeks that run through the city limits. As these creeks age the existing banks erode / shift. This shift is normal and is monitored by staff until this erosion starts to impact our existing infrastructure.

Priority: Maintenance

Finance #: \_\_\_\_\_

## OPERATIONS &amp; MAINTENANCE

FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
0	0	0	0	0

## APPROPRIATIONS

	<u>Current Expenditures</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
Acquisition	0	0	0	0	0	0	0
Arch/Eng	0	0	0	0	0	0	0
Construction	0	700	0	0	0	0	700
Equipment	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>700</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>700</b>

## SOURCE OF FUNDS

	<u>Current Revenues</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
GO Bonds	0	0	0	0	0	0	0
Revenue Bonds	0	0	0	0	0	0	0
Intergovernmental	0	0	0	0	0	0	0
Type A/B Taxes	0	0	0	0	0	0	0
Gen. Fund Rev.	0	0	0	0	0	0	0
Operational . Rev.	0	700	0	0	0	0	700
Fees	0	0	0	0	0	0	0
Dev. Contributions	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>700</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>700</b>
Authorized Bonds		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

## CONCRETE STREET REPLACEMENT (VARIOUS LOCATIONS)

## Project Background:

Annual Concrete pavement replacement program.

## Funding

Engineering staff designs project in house to save on engineering fees.

FY22 GO Bond \$ 570 K

FY22 Solid Waste Enterprise Fund \$ 762 K

Intergovernmental \$ 881,097 ARPA

FY22 and beyond assumes use of Solid Waste funds (\$300K in Oper. Rev.), which is subject to annual budget appropriations.

Total \$4.18M Bond Funds authorized as a part of the 2016 Bond Election.

GO Bond source does not exist past FY23

## Project Justification:

Replace existing streets, alleys and accessible ramps that have deteriorated beyond normal maintenance.

Priority: Obligated

Finance #: ST2202

## OPERATIONS &amp; MAINTENANCE

FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
0	0	0	0	0

## APPROPRIATIONS

	<u>Current Expenditures</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
Acquisition	0	0	0	0	0	0	0
Arch/Eng	0	0	0	0	0	0	0
Construction	1,837	1,531	300	300	300	0	4,268
Equipment	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>1,837</b>	<b>1,531</b>	<b>300</b>	<b>300</b>	<b>300</b>	<b>0</b>	<b>4,268</b>

## SOURCE OF FUNDS

	<u>Current Revenues</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
GO Bonds	1,140	350	0	0	0	0	1,490
Revenue Bonds	0	0	0	0	0	0	0
Intergovernmental	0	881	0	0	0	0	881
Type A/B Taxes	0	0	0	0	0	0	0
Gen. Fund Rev.	0	0	0	0	0	0	0
Operational . Rev.	652	300	300	300	300	0	1,852
Fees	45	0	0	0	0	0	45
Dev. Contributions	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>1,837</b>	<b>1,531</b>	<b>300</b>	<b>300</b>	<b>300</b>	<b>0</b>	<b>4,268</b>

Authorized Bonds



## BRIDGE MAINTENANCE

## Project Background:

Bridge maintenance to include erosion mitigation, armor joint repair, guardrail repair, abutment repair, etc.

Funding:

Gen Fund Rev \$ 900 K

## Project Justification:

TxDOT completes a bridge evaluation annually and identifies maintenance items on bridges within City of Allen City limits.

Priority: Maintenance

Finance #: \_\_\_\_\_

## OPERATIONS &amp; MAINTENANCE

FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
0	0	0	0	0

## APPROPRIATIONS

	<u>Current Expenditures</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
Acquisition	0	0	0	0	0	0	0
Arch/Eng	0	100	0	0	0	0	100
Construction	0	800	0	0	0	0	800
Equipment	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>900</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>900</b>

## SOURCE OF FUNDS

	<u>Current Revenues</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
GO Bonds	0	0	0	0	0	0	0
Revenue Bonds	0	0	0	0	0	0	0
Intergovernmental	0	0	0	0	0	0	0
Type A/B Taxes	0	0	0	0	0	0	0
Gen. Fund Rev.	0	900	0	0	0	0	900
Operational . Rev.	0	0	0	0	0	0	0
Fees	0	0	0	0	0	0	0
Dev. Contributions	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>900</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>900</b>

Authorized Bonds

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## ASPHALT STREET REPLACEMENT

## Project Background:

Engineering staff designs project in house to save on engineering fees.

Phase 1: FY22

Buckingham Lane, Buckingham Court and Highpoint Drive

Future Phases to include Allenwood neighborhood (U-19), Green Meadow Circle and Heather Glen Circle.

Funding:

Operational Rev \$ 387 K Solid Waste Enterprise Fund

Funding Source not yet identified past FY22

## Project Justification:

Replace existing streets that have deteriorated beyond normal maintenance.

Priority: Maintenance

Finance #: ST2202

## OPERATIONS &amp; MAINTENANCE

FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
0	0	0	0	0

## APPROPRIATIONS

	<u>Current Expenditures</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
Acquisition	0	0	0	0	0	0	0
Arch/Eng	100	0	0	0	0	0	100
Construction	0	0	200	200	0	0	400
Equipment	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>100</b>	<b>0</b>	<b>200</b>	<b>200</b>	<b>0</b>	<b>0</b>	<b>500</b>

## SOURCE OF FUNDS

	<u>Current Revenues</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
GO Bonds	0	0	0	0	0	0	0
Revenue Bonds	0	0	0	0	0	0	0
Intergovernmental	0	0	0	0	0	0	0
Type A/B Taxes	0	0	0	0	0	0	0
Gen. Fund Rev.	0	0	0	0	0	0	0
Operational . Rev.	0	0	0	0	0	0	0
Fees	0	0	0	0	0	0	0
Dev. Contributions	0	0	0	0	0	0	0
Other	100	0	400	0	0	0	500
<b>TOTAL</b>	<b>100</b>	<b>0</b>	<b>400</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>500</b>

Authorized Bonds

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## CENTRAL BUSINESS DISTRICT (CBD) STREET RECONSTRUCTION

## Project Background:

Possible Reconstruction of Anna, Main to Coats; Boyd, US75 to Allen Drive; Bonham, Main to Coats; with associated water, sewer & drainage infrastructure:

Phase 1 & 2: Completed in FY18

Phase 3: Completed FY21 Austin (Boyd - Belmont), Boyd (Allen-US75), Anna (Main - Coats), Ash (Boyd - St Mary), Young and Bonham (Main - Coats) Drives

Phase 4: Not Yet Identified

Development Opportunities may exist in the near future

FY07 \$113 K GO BOND

FY17 \$300 K GO BOND

FY18 \$500 K GO BOND

FY21 \$850 K GO BOND

Total of \$2.613 M authorized in the 2007 and 2016 Bond Election for CBD.

## Project Justification:

Replace existing asphalt streets that have deteriorated beyond repair and improve drainage.

Priority: Obligated

Finance #: ST1709

## OPERATIONS &amp; MAINTENANCE

FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
0	0	0	0	0

## APPROPRIATIONS

	<u>Current Expenditures</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
Acquisition	0	0	0	0	0	0	0
Arch/Eng	40	0	0	50	0	0	90
Construction	151	722	850	400	0	0	2,123
Equipment	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>191</b>	<b>722</b>	<b>850</b>	<b>450</b>	<b>0</b>	<b>0</b>	<b>2,213</b>

## SOURCE OF FUNDS

	<u>Current Revenues</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
GO Bonds	1,763	450	0	0	0	0	2,213
Revenue Bonds	0	0	0	0	0	0	0
Intergovernmental	0	0	0	0	0	0	0
Type A/B Taxes	0	0	0	0	0	0	0
Gen. Fund Rev.	0	0	0	0	0	0	0
Operational . Rev.	0	0	0	0	0	0	0
Fees	0	0	0	0	0	0	0
Dev. Contributions	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>1,763</b>	<b>450</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,213</b>

Authorized Bonds



## MEDIAN LANDSCAPE IMPROVEMENT

## Project Background:

Installation of enhanced streetscape and irrigation on various arterial corridors.

Project Location:

Alma - Rollins to Hedgcoxe  
Exchange - Watters to US75

Funding

OTHER \$ 587 K Unallocated Median  
Funding category is resources to be determined.

## Project Justification:

This project will provided enhanced landscaping and irrigation on the fully built out sections of road in Allen

Priority: Obligated

Finance #: \_\_\_\_\_

## OPERATIONS &amp; MAINTENANCE

FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
0	0	0	0	0

## APPROPRIATIONS

	<u>Current Expenditures</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
Acquisition	0	0	0	0	0	0	0
Arch/Eng	0	0	100	0	0	0	100
Construction	0	0	0	487	0	0	487
Equipment	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>100</b>	<b>487</b>	<b>0</b>	<b>0</b>	<b>587</b>

## SOURCE OF FUNDS

	<u>Current Revenues</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
GO Bonds	0	0	0	0	0	0	0
Revenue Bonds	0	0	0	0	0	0	0
Intergovernmental	0	0	0	0	0	0	0
Type A/B Taxes	0	0	0	0	0	0	0
Gen. Fund Rev.	0	0	0	0	0	0	0
Operational . Rev.	0	0	0	0	0	0	0
Fees	0	0	0	0	0	0	0
Dev. Contributions	0	0	0	0	0	0	0
Other	0	0	587	0	0	0	587
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>587</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>587</b>

Authorized Bonds

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## ALLEN DRIVE LANDSCAPE &amp; ART ENHANCEMENT

## Project Background:

Phase 1:  
Landscape and hardscape at intersection of US75 and Decorative Fence

Landscape cost \$ 990 K Decorative Fence \$ 830 K

Phase 2: Artwork Estimated Cost \$ 840 K

## Funding:

Bonds: \$ 300 K Public Art (Future)

Intergovernmental \$ 830 K GCAA  
\$ 710 TxDOT Green Ribbon

Other: \$ 280 K Unallocated Median Improvement  
\$ 250 K CBD  
\$ 290 K Public Art Committee (Anticipated)

Roadway project is Allen Drive Gateway (Roadway) listed in Public Works.

## Project Justification:

Project will complete the design and construction providing landscaping and artwork for a Gateway into our community at Allen Drive and US 75.

Priority: Leveraged

Finance #: ST1903

## OPERATIONS &amp; MAINTENANCE

FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
0	0	0	0	0

## APPROPRIATIONS

	<u>Current Expenditures</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
Acquisition	0	0	0	0	0	0	0
Arch/Eng	40	0	0	0	0	0	40
Construction	0	1,780	840	0	0	0	2,620
Equipment	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>40</b>	<b>1,780</b>	<b>840</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,660</b>

## SOURCE OF FUNDS

	<u>Current Revenues</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
GO Bonds	0	300	0	0	0	0	300
Revenue Bonds	0	0	0	0	0	0	0
Intergovernmental	830	710	0	0	0	0	1,540
Type A/B Taxes	0	0	0	0	0	0	0
Gen. Fund Rev.	0	0	0	0	0	0	0
Operational . Rev.	0	0	0	0	0	0	0
Fees	0	0	0	0	0	0	0
Dev. Contributions	0	0	0	0	0	0	0
Other	0	280	540	0	0	0	820
<b>TOTAL</b>	<b>830</b>	<b>1,290</b>	<b>540</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,660</b>

Authorized Bonds



## RIDGEVIEW DRIVE (CHELSEA TO US 75)

## Project Background:

Construction of a 4-lane road with the ability to widen the roadway to 6 lanes at a later date. Includes new traffic signal at Chelsea and Ridgeview, and associated drainage and utility appurtenances. Project will also include Street lights.

Project approved as part of the 2016 Bond Election.

Estimated start date FY23.

TxDOT construction to Start Interchange Improvements 4th Quarter of CY22 and will be finished 2Q CY24

## Funding

Bond \$ 1.4 M FY21 \$ 4.1 M FY23  
 Intergovernmental \$ 145 K Collin County  
 Fee \$ 850 K Roadway Impact Sect 1  
 Fee \$ 600 K Median Improvement  
 Other \$ 378 K Unallocated Street

## Project Justification:

Improve traffic circulation in area of future development at US75/SH121 constructing a major thoroughfare.

Improvements in accordance with the Master Thoroughfare Plan.

Priority: Leveraged

Finance #: ST2000

## OPERATIONS &amp; MAINTENANCE

FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
0	0	0	0	0

## APPROPRIATIONS

	<u>Current Expenditures</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
Acquisition	0	0	0	0	0	0	0
Arch/Eng	319	0	0	0	0	0	319
Construction	0	3,393	3,616	0	0	0	7,009
Equipment	0	0	0	0	0	0	0
Other	145	0	0	0	0	0	145
<b>TOTAL</b>	<b>464</b>	<b>3,393</b>	<b>3,616</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>7,473</b>

## SOURCE OF FUNDS

	<u>Current Revenues</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
GO Bonds	1,400	4,100	0	0	0	0	5,500
Revenue Bonds	0	0	0	0	0	0	0
Intergovernmental	145	0	0	0	0	0	145
Type A/B Taxes	0	0	0	0	0	0	0
Gen. Fund Rev.	0	0	0	0	0	0	0
Operational . Rev.	0	0	0	0	0	0	0
Fees	0	1,450	0	0	0	0	1,450
Dev. Contributions	0	0	0	0	0	0	0
Other	378	0	0	0	0	0	378
<b>TOTAL</b>	<b>1,923</b>	<b>5,550</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>7,473</b>

Authorized Bonds



## ALLEN DRIVE GATEWAY (ROADWAY)

## Project Background:

To include a roundabout interchange improvement for US 75 frontage roads at Allen Drive within TxDOT ROW.  
Phase 1: Project Cost \$ 5.177 M

## Funding:

Bond \$ 2.547 M FY19, FY20  
Other \$ 2.033 M Unallocated Street

Landscape and Art component of this project is Allen Drive Landscape & Art Enhancement listed in Public Works on page PW-07.

## Project Justification:

Project will take the Allen Drive / US 75 Schematic Interchange Improvements project and complete the design and construction providing a Gateway into our community at Allen Drive and US 75.

Priority: Desirable

Finance #: ST1903

## OPERATIONS &amp; MAINTENANCE

FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
0	0	0	0	0

## APPROPRIATIONS

	<u>Current Expenditures</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
Acquisition	0	0	0	0	0	0	0
Arch/Eng	540	0	0	0	0	0	540
Construction	3,040	1,000	0	0	0	0	4,040
Equipment	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>3,580</b>	<b>1,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4,580</b>

## SOURCE OF FUNDS

	<u>Current Revenues</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
GO Bonds	2,547	0	0	0	0	0	2,547
Revenue Bonds	0	0	0	0	0	0	0
Intergovernmental	0	0	0	0	0	0	0
Type A/B Taxes	0	0	0	0	0	0	0
Gen. Fund Rev.	0	0	0	0	0	0	0
Operational . Rev.	0	0	0	0	0	0	0
Fees	0	0	0	0	0	0	0
Dev. Contributions	0	0	0	0	0	0	0
Other	2,033	0	0	0	0	0	2,033
<b>TOTAL</b>	<b>4,580</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4,580</b>

Authorized Bonds

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## ALLEN HEIGHTS DRIVE (BOLIN SCHOOL RD TO CHAPARRAL)

## Project Background:

Project will construct northbound lanes on Allen Heights between Bolin School Road to Chaparral.

Northbound lanes exist inside Parker City Limits.

## Funding:

Other \$ 300 K Unallocated Streets

Funding Category to be potential partnership with Parker and Collin County.

## Project Justification:

Improve capacity along the corridor with construction of two additional lanes.

Improvements in accordance with the master Thoroughfare Plan

Priority: Desirable

Finance #: \_\_\_\_\_

## OPERATIONS &amp; MAINTENANCE

FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
0	0	0	0	0

## APPROPRIATIONS

	<u>Current Expenditures</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
Acquisition	0	300	0	0	0	0	300
Arch/Eng	0	210	0	0	0	0	210
Construction	0	0	2,040	0	0	0	2,040
Equipment	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>510</b>	<b>2,040</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,550</b>

## SOURCE OF FUNDS

	<u>Current Revenues</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
GO Bonds	0	0	0	0	0	0	0
Revenue Bonds	0	0	0	0	0	0	0
Intergovernmental	0	2,250	0	0	0	0	2,250
Type A/B Taxes	0	0	0	0	0	0	0
Gen. Fund Rev.	0	0	0	0	0	0	0
Operational . Rev.	0	0	0	0	0	0	0
Fees	0	0	0	0	0	0	0
Dev. Contributions	0	0	0	0	0	0	0
Other	0	300	0	0	0	0	300
<b>TOTAL</b>	<b>0</b>	<b>2,550</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,550</b>

Authorized Bonds

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## EXCHANGE PARKWAY (ALLEN HEIGHTS TO ANGEL PKWY)

## Project Background:

Project will add the 5th and 6th lanes on Exchange Parkway from Allen Heights to Angel Parkway.

Estimated Project Cost \$ 4.7 M

## Funding

Fees \$ 400 K Roadway Impact 2  
Funding category is resources to be determined.

## Project Justification:

Improve capacity along the corridor with construction of two additional lanes.

Improvements in accordance with the master Thoroughfare Plan.

Priority: Desirable

Finance #: \_\_\_\_\_

## OPERATIONS &amp; MAINTENANCE

FY 2027

0

## APPROPRIATIONS

	<u>Current Expenditures</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
Acquisition	0	0	0	0	0	0	0
Arch/Eng	0	0	400	0	0	0	400
Construction	0	0	0	0	0	0	0
Equipment	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>400</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>400</b>

## SOURCE OF FUNDS

	<u>Current Revenues</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
GO Bonds	0	0	0	0	0	0	0
Revenue Bonds	0	0	0	0	0	0	0
Intergovernmental	0	0	0	0	0	0	0
Type A/B Taxes	0	0	0	0	0	0	0
Gen. Fund Rev.	0	0	0	0	0	0	0
Operational . Rev.	0	0	0	0	0	0	0
Fees	0	0	400	0	0	0	400
Dev. Contributions	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>400</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>400</b>

Authorized Bonds

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## NEW TRAFFIC SIGNALS

## Project Background:

Project includes:

New Traffic Signals located at the intersections below:

Stacy at Curtis      Angel at Malone      Bethany at RaceTrac

Funding:

Bond

\$ 287 K   FY21

Fees

\$ 450 K   Roadway Impact Quad 1

\$ 774 K   Roadway Impact Quad 3

Other

\$ 380 K   Unallocated Street

## Project Justification:

Improve traffic circulation by installing new traffic signals when warranted.

Priority:    Obligated

Finance #:    ST2108

## OPERATIONS &amp; MAINTENANCE

## APPROPRIATIONS

	<u>Current Expenditures</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
Acquisition	0	0	0	0	0	0	0
Arch/Eng	90	0	0	0	0	0	90
Construction	0	1,501	0	0	0	0	1,501
Equipment	300	0	0	0	0	0	300
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>390</b>	<b>1,501</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,891</b>

## SOURCE OF FUNDS

	<u>Current Revenues</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
GO Bonds	287	0	0	0	0	0	287
Revenue Bonds	0	0	0	0	0	0	0
Intergovernmental	0	0	0	0	0	0	0
Type A/B Taxes	0	0	0	0	0	0	0
Gen. Fund Rev.	0	0	0	0	0	0	0
Operational . Rev.	0	0	0	0	0	0	0
Fees	1,224	0	0	0	0	0	1,224
Dev. Contributions	0	0	0	0	0	0	0
Other	380	0	0	0	0	0	380
<b>TOTAL</b>	<b>1,891</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,891</b>
Authorized Bonds		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

## STACY AND ANGEL INTERSECTION IMPROVEMENT

## Project Background:

Project will improve traffic congestion by constructing a new northbound right turn lane, which will allow staff to change the lane configuration to two left turns, one through and one right turn. This is due to the heavy northbound left turn movements documented.

Funding:  
Bond \$ 436 K FY21

## Project Justification:

Improve traffic circulation by construction additional lanes at intersections.

Priority: Obligated

Finance #: ST2201

## OPERATIONS &amp; MAINTENANCE

FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
0	0	0	0	0

## APPROPRIATIONS

	<u>Current Expenditures</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
Acquisition	0	0	0	0	0	0	0
Arch/Eng	56	0	0	0	0	0	56
Construction	190	190	0	0	0	0	380
Equipment	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>246</b>	<b>190</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>436</b>

## SOURCE OF FUNDS

	<u>Current Revenues</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
GO Bonds	436	0	0	0	0	0	436
Revenue Bonds	0	0	0	0	0	0	0
Intergovernmental	0	0	0	0	0	0	0
Type A/B Taxes	0	0	0	0	0	0	0
Gen. Fund Rev.	0	0	0	0	0	0	0
Operational . Rev.	0	0	0	0	0	0	0
Fees	0	0	0	0	0	0	0
Dev. Contributions	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>436</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>436</b>
Authorized Bonds		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

## HIGHWAY SYSTEMS IMPROVEMENT PROGRAM (HSIP)

## Project Background:

Total program includes 12 intersections.

New Signal Locations:

Greenville @ Ridgemont

Existing Traffic Signal upgraded for capacity improvements:

Main @ Allen Heights                      McDermott @ Watters

Stacy @ Watters

Existing Traffic Signal upgrades with modern equipment:

Alma @ Hedgcoxe                      Alma @ Comanche

Bethany @ Malone                      Exchange @ Andrews

Greenville @ Ridgemont                      Hedgcoxe @ Duchess

Stacy @ Andrews                      Stacy @ Chelsea

Funding:

Intergov    \$ 2.18 M TxDOT HSIP Grant Funds

Fee            \$ 355 K Roadway Impact Quad 2

\$ 45 K Roadway Impact Quad 3

## Project Justification:

Improve traffic circulation by installing new traffic signals and/or update existing traffic signal equipment to modern equipment.

Priority: Leveraged

Finance #: \_\_\_\_\_

## OPERATIONS &amp; MAINTENANCE

FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
0	0	0	0	0

## APPROPRIATIONS

	<u>Current Expenditures</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
Acquisition	0	0	0	0	0	0	0
Arch/Eng	152	0	0	0	0	0	152
Construction	0	2,428	0	0	0	0	2,428
Equipment	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>152</b>	<b>2,428</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,580</b>

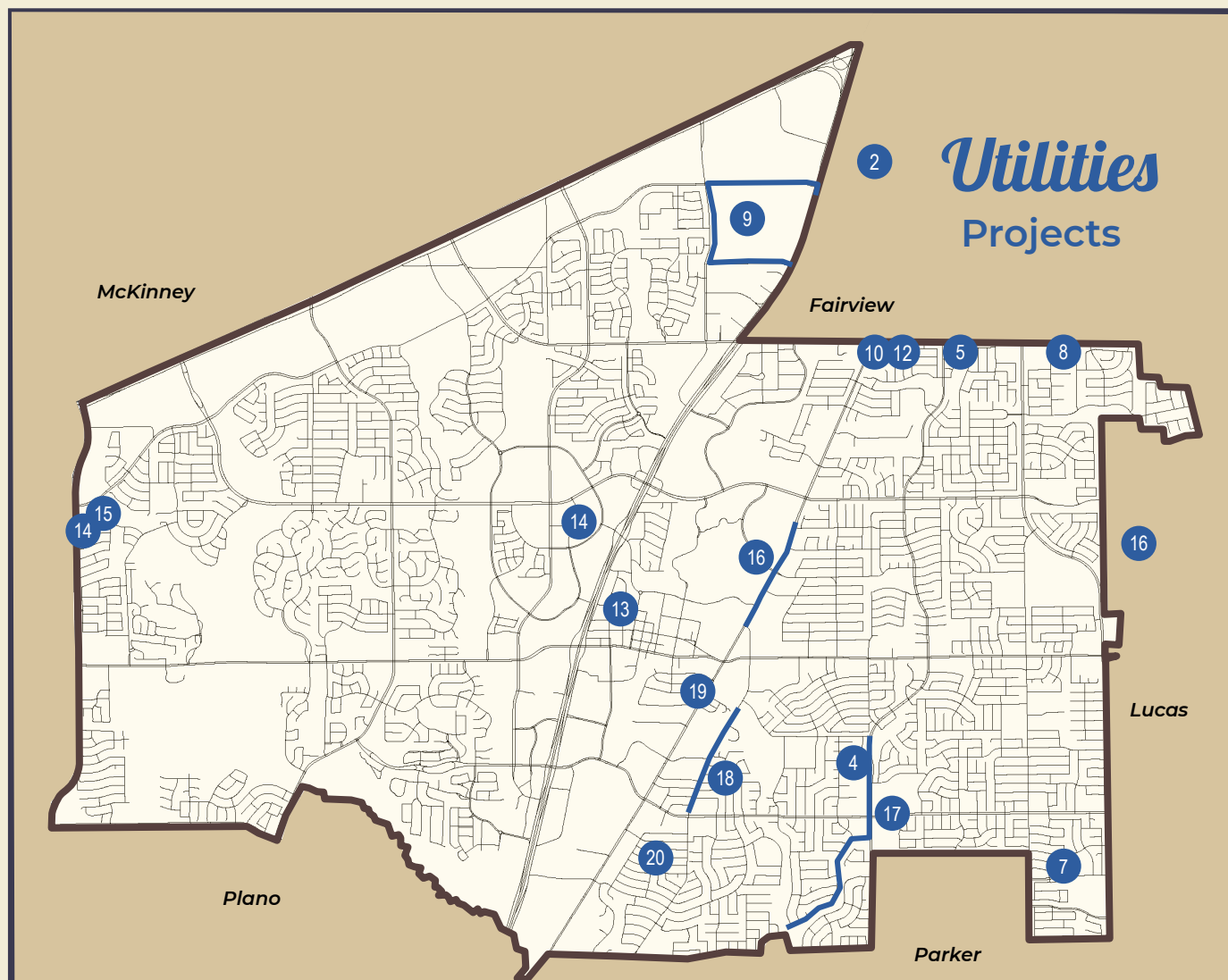
## SOURCE OF FUNDS

	<u>Current Revenues</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
GO Bonds	0	0	0	0	0	0	0
Revenue Bonds	0	0	0	0	0	0	0
Intergovernmental	0	2,180	0	0	0	0	2,180
Type A/B Taxes	0	0	0	0	0	0	0
Gen. Fund Rev.	0	0	0	0	0	0	0
Operational . Rev.	0	0	0	0	0	0	0
Fees	400	0	0	0	0	0	400
Dev. Contributions	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>400</b>	<b>2,180</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,580</b>

Authorized Bonds

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# UTILITIES



Utilities include public water and wastewater system improvements required to meet state permit requirements, increases in demand in certain parts of the community, and system maintenance. Line extensions are required to meet demand and to complete looping.

#### **Wastewater**

- (1) Lift Station Improvements (Ongoing)
- (2) Sloan Creek Trunk Line and Lift Station
- (3) Watters Branch Manhole Drops
- (4) Aerial Crossings
- (5) Lost Creek Lift Station
- (6) Manhole Maintenance (Ongoing)
- (7) Maxwell Creek Lift Station
- (8) Stacy Ridge Lift Station

#### **Water**

- (9) 24" Waterline Sloan Creek
- (10) Pump Station #1 (Stacy Road) Renovation
- (11) Pump Station Minor Renovation (Ongoing)
- (12) SCADA Upgrade
- (13) AMI / AMR
- (14) Water Tank and Tower Repaint

#### **Water & Wastewater**

- (15) Custer Flow Meter
- (16) Greenville SS and Rockridge Water
- (17) Heritage / Allen Heights SS Main Replacement
- (18) Jupiter Sanitary Sewer Main
- (19) Timbercreek and Allenwood Watermain Replacement
- (20) Windridge Water & Sewer Replacement (Neighborhood Wide)

## LIFT STATION IMPROVEMENTS (ONGOING)

## Project Background:

New or replacement equipment for existing City lift station sites to meet the needs of the community.

## Project Justification:

Routine capital expenditure to maintain the existing lift station operation at any of our five (5) locations annually.

Priority: Essential

Finance #: WA9902

## OPERATIONS &amp; MAINTENANCE

FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
0	0	0	0	0

## APPROPRIATIONS

	<u>Current Expenditures</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
Acquisition	0	0	0	0	0	0	0
Arch/Eng	0	0	0	0	0	0	0
Construction	0	0	0	0	0	0	0
Equipment	193	150	150	150	75	75	793
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>193</b>	<b>150</b>	<b>150</b>	<b>150</b>	<b>75</b>	<b>75</b>	<b>793</b>

## SOURCE OF FUNDS

	<u>Current Revenues</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
GO Bonds	0	0	0	0	0	0	0
Revenue Bonds	0	0	0	0	0	0	0
Intergovernmental	0	0	0	0	0	0	0
Type A/B Taxes	0	0	0	0	0	0	0
Gen. Fund Rev.	0	0	0	0	0	0	0
Operational . Rev.	193	150	150	150	75	75	793
Fees	0	0	0	0	0	0	0
Dev. Contributions	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>193</b>	<b>150</b>	<b>150</b>	<b>150</b>	<b>75</b>	<b>75</b>	<b>793</b>
Authorized Bonds		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

## SLOAN CREEK TRUNK LINE AND LIFT STATION

## Project Background:

Development in the area will require improvements to the existing sanitary sewer lift station.

Trunk Line (Complete)	Regional Lift Station
\$216 K Design	\$ 906 K Design
\$1.467 M Construct	\$ 10.595 M Construction
\$ 367 K Land Easement	\$ 500 K Contingency

Project Total \$10.661 M

## Funding:

Revenue Bonds	\$ 4.347 M
Operational Fees	\$ 200 K W&S
	\$ 9.7 M Sewer Impact

Project is a coordinated effort between Allen, Fairview and NTMWD on a regional solution that will NTMWD managing and maintaining the lift station located in Fairview.

Fairview will repay first installment for Design in FY25 total reimbursement is \$2.6M.

## Project Justification:

Provide the required sewer mains to service the Sloan Creek sewer shed for future development at US75 and SH121.

Priority: Essential

Finance #: WA1904

## OPERATIONS &amp; MAINTENANCE

FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
0	0	0	0	0

## APPROPRIATIONS

	<u>Current Expenditures</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
Acquisition	367	0	0	0	0	0	367
Arch/Eng	1,121	0	0	0	0	0	1,121
Construction	12,259	500	0	0	0	0	12,759
Equipment	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>13,747</b>	<b>500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>14,247</b>

## SOURCE OF FUNDS

	<u>Current Revenues</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
GO Bonds	0	0	0	0	0	0	0
Revenue Bonds	4,347	0	0	0	0	0	4,347
Intergovernmental	0	0	0	0	0	0	0
Type A/B Taxes	0	0	0	0	0	0	0
Gen. Fund Rev.	0	0	0	0	0	0	0
Operational . Rev.	200	0	0	0	0	0	200
Fees	9,700	0	0	0	0	0	9,700
Dev. Contributions	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>14,247</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>14,247</b>

Authorized Bonds

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## WATTERS BRANCH MANHOLE DROPS

## Project Background:

Project will replace 6 drop manholes connections in FY23 that connect to NTMWD system.

## Project Justification:

Replace / Improve drop connections into NTMWD sewer mains that are having issues with Inflow and Infiltration.

Priority: Essential

Finance #: \_\_\_\_\_

## OPERATIONS &amp; MAINTENANCE

FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
0	0	0	0	0

## APPROPRIATIONS

	<u>Current Expenditures</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
Acquisition	0	0	0	0	0	0	0
Arch/Eng	0	50	0	0	0	0	50
Construction	0	450	0	0	0	0	450
Equipment	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>500</b>

## SOURCE OF FUNDS

	<u>Current Revenues</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
GO Bonds	0	0	0	0	0	0	0
Revenue Bonds	0	0	0	0	0	0	0
Intergovernmental	0	0	0	0	0	0	0
Type A/B Taxes	0	0	0	0	0	0	0
Gen. Fund Rev.	0	0	0	0	0	0	0
Operational . Rev.	0	500	0	0	0	0	500
Fees	0	0	0	0	0	0	0
Dev. Contributions	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>500</b>

Authorized Bonds

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## AERIAL CROSSINGS

## Project Background:

Aerial crossing at Creek Valley and Rowlett Creek at Exchange are reaching their design life and are starting require routine maintenance. This current funding is to slip line and wrap the existing pipe. An Engineer will investigate the condition of each creek crossing and determine if additional repairs are needed in FY24.

Phase 1 will be Creek Valley  
Estimated Project Cost \$ 320 K in FY25

Phase 2 will be Rowlett Creek at Exchange  
Estimated Project Cost \$ 600 K

Funding:  
Operational Revenues are capital fund transfer out as a component of the total transfer in the approved budget.

## Project Justification:

Replace or Rehabilitate sewer aerial crossing that are near or have exceeded their design life, built used substandard materials / pipe sizes by current standards, or are experiencing increased maintenance.

Priority: Maintenance

Finance #: \_\_\_\_\_

## OPERATIONS &amp; MAINTENANCE

FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
0	0	0	0	0

## APPROPRIATIONS

	<u>Current Expenditures</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
Acquisition	0	0	0	0	0	0	0
Arch/Eng	0	0	0	20	60	0	80
Construction	0	0	0	300	0	560	860
Equipment	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>320</b>	<b>60</b>	<b>560</b>	<b>940</b>

## SOURCE OF FUNDS

	<u>Current Revenues</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
GO Bonds	0	0	0	0	0	0	0
Revenue Bonds	0	0	0	0	0	0	0
Intergovernmental	0	0	0	0	0	0	0
Type A/B Taxes	0	0	0	0	0	0	0
Gen. Fund Rev.	0	0	0	0	0	0	0
Operational . Rev.	0	0	0	320	60	560	940
Fees	0	0	0	0	0	0	0
Dev. Contributions	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>320</b>	<b>60</b>	<b>560</b>	<b>940</b>

Authorized Bonds

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## LOST CREEK LIFT STATION

## Project Background:

Renovate the Lost Creek Lift Station with modern efficient equipment.

## Project Justification:

Lost Creek Lift Station has reached its life expectancy and requires equipment replacement.

Priority: Maintenance

Finance #: \_\_\_\_\_

## OPERATIONS &amp; MAINTENANCE

FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
0	0	0	0	0

## APPROPRIATIONS

	<u>Current Expenditures</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
Acquisition	0	0	0	0	0	0	0
Arch/Eng	0	130	0	0	0	0	130
Construction	0	0	1,376	0	0	0	1,376
Equipment	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>130</b>	<b>1,376</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,506</b>

## SOURCE OF FUNDS

	<u>Current Revenues</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
GO Bonds	0	0	0	0	0	0	0
Revenue Bonds	0	0	0	0	0	0	0
Intergovernmental	0	0	0	0	0	0	0
Type A/B Taxes	0	0	0	0	0	0	0
Gen. Fund Rev.	0	0	0	0	0	0	0
Operational . Rev.	0	1,506	0	0	0	0	1,506
Fees	0	0	0	0	0	0	0
Dev. Contributions	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>1,506</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,506</b>

Authorized Bonds

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## MANHOLE MAINTENANCE (ONGOING)

## Project Background:

Continued maintenance or replacement of manholes of the Allen system

## Project Justification:

Maintain existing manholes that have reached or exceeded their design life and/or exposed to higher levels of corrosive gas, prior to needed a full replacement.

Priority: Maintenance

Finance #: \_\_\_\_\_

## OPERATIONS &amp; MAINTENANCE

FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
0	0	0	0	0

## APPROPRIATIONS

	<u>Current Expenditures</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
Acquisition	0	0	0	0	0	0	0
Arch/Eng	0	0	0	0	0	0	0
Construction	0	45	45	45	45	45	225
Equipment	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>45</b>	<b>45</b>	<b>45</b>	<b>45</b>	<b>45</b>	<b>225</b>

## SOURCE OF FUNDS

	<u>Current Revenues</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
GO Bonds	0	0	0	0	0	0	0
Revenue Bonds	0	0	0	0	0	0	0
Intergovernmental	0	0	0	0	0	0	0
Type A/B Taxes	0	0	0	0	0	0	0
Gen. Fund Rev.	0	0	0	0	0	0	0
Operational . Rev.	0	45	45	45	45	45	225
Fees	0	0	0	0	0	0	0
Dev. Contributions	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>45</b>	<b>45</b>	<b>45</b>	<b>45</b>	<b>45</b>	<b>225</b>

Authorized Bonds

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## MAXWELL CREEK LIFT STATION

## Project Background:

Renovate the Maxwell Creek Lift Station with modern efficient equipment.

## Project Justification:

Maxwell Creek Lift Station has reached its life expectancy and requires equipment replacement.

Priority: Maintenance

Finance #: \_\_\_\_\_

## OPERATIONS &amp; MAINTENANCE

FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
0	0	0	0	0

## APPROPRIATIONS

	<u>Current Expenditures</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
Acquisition	0	0	0	0	0	0	0
Arch/Eng	130	0	0	0	0	0	130
Construction	0	1,550	0	0	0	0	1,550
Equipment	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>130</b>	<b>1,550</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,680</b>

## SOURCE OF FUNDS

	<u>Current Revenues</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
GO Bonds	0	0	0	0	0	0	0
Revenue Bonds	0	0	0	0	0	0	0
Intergovernmental	0	0	0	0	0	0	0
Type A/B Taxes	0	0	0	0	0	0	0
Gen. Fund Rev.	0	0	0	0	0	0	0
Operational . Rev.	1,680	0	0	0	0	0	1,680
Fees	0	0	0	0	0	0	0
Dev. Contributions	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>1,680</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,680</b>

Authorized Bonds

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## STACY RIDGE LIFT STATION

## Project Background:

Renovate the Stacy Ridge Lift Station with modern and efficient equipment.

## Project Justification:

Stacy Ridge Lift Station has reached its life expectancy and requires equipment replacement.

Priority: Maintenance

Finance #: \_\_\_\_\_

## OPERATIONS &amp; MAINTENANCE

FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
0	0	0	0	0

## APPROPRIATIONS

	<u>Current Expenditures</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
Acquisition	0	0	0	0	0	0	0
Arch/Eng	0	0	0	130	0	0	130
Construction	0	0	0	0	1,670	0	1,670
Equipment	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>130</b>	<b>1,670</b>	<b>0</b>	<b>1,800</b>

## SOURCE OF FUNDS

	<u>Current Revenues</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
GO Bonds	0	0	0	0	0	0	0
Revenue Bonds	0	0	0	0	0	0	0
Intergovernmental	0	0	0	0	0	0	0
Type A/B Taxes	0	0	0	0	0	0	0
Gen. Fund Rev.	0	0	0	0	0	0	0
Operational . Rev.	0	0	0	1,800	0	0	1,800
Fees	0	0	0	0	0	0	0
Dev. Contributions	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,800</b>	<b>0</b>	<b>0</b>	<b>1,800</b>

Authorized Bonds

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## 24" WATERLINE SLOAN CREEK

## Project Background:

Project will install a 24" waterline along Allen Commerce to Chelsea Blvd to the Proposed Ridgeview Drive / US75 Interchange. Project Will include Median Lighting on Chelsea.

## Funding

Fees \$ 5.0 M Water Impact  
\$ 400 K Median Improvement

## Project Justification:

Required to service the future US75/SH121 development area.

Priority: Essential

Finance #: WA2001

## OPERATIONS &amp; MAINTENANCE

FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
0	0	0	0	0

## APPROPRIATIONS

	<u>Current Expenditures</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
Acquisition	0	0	0	0	0	0	0
Arch/Eng	400	0	0	0	0	0	400
Construction	2,000	3,000	0	0	0	0	5,000
Equipment	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>2,400</b>	<b>3,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>5,400</b>

## SOURCE OF FUNDS

	<u>Current Revenues</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
GO Bonds	0	0	0	0	0	0	0
Revenue Bonds	0	0	0	0	0	0	0
Intergovernmental	0	0	0	0	0	0	0
Type A/B Taxes	0	0	0	0	0	0	0
Gen. Fund Rev.	0	0	0	0	0	0	0
Operational . Rev.	0	0	0	0	0	0	0
Fees	5,400	0	0	0	0	0	5,400
Dev. Contributions	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>5,400</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>5,400</b>

Authorized Bonds

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## PUMP STATION #1 (STACY ROAD) RENOVATION

## Project Background:

Renovate the Stacy Pump Station with modern efficient pumps.

Stacy No. 1 FY19 \$421 K for design

Construction anticipated in FY22, due to equipment lead time

## Funding:

Revenue Bonds \$ 4.033 M

Operational Rev \$ 1.176 M Water & Sewer

## Project Justification:

Stacy Pump station number 1 has reached its life expectancy and requires replacement.

Priority: Essential

Finance #: WA1906

## OPERATIONS &amp; MAINTENANCE

FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
0	0	0	0	0

## APPROPRIATIONS

	<u>Current Expenditures</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
Acquisition	0	0	0	0	0	0	0
Arch/Eng	421	0	0	0	0	0	421
Construction	2,000	2,788	0	0	0	0	4,788
Equipment	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>2,421</b>	<b>2,788</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>5,209</b>

## SOURCE OF FUNDS

	<u>Current Revenues</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
GO Bonds	0	0	0	0	0	0	0
Revenue Bonds	4,033	0	0	0	0	0	4,033
Intergovernmental	0	0	0	0	0	0	0
Type A/B Taxes	0	0	0	0	0	0	0
Gen. Fund Rev.	0	0	0	0	0	0	0
Operational . Rev.	1,176	0	0	0	0	0	1,176
Fees	0	0	0	0	0	0	0
Dev. Contributions	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>5,209</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>5,209</b>

Authorized Bonds

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## PUMP STATION MINOR RENOVATION (ONGOING)

## Project Background:

New or replacement equipment for 2 pump stations

## Project Justification:

Routine capital expenditure to maintain the existing pump station operation at either of our two (2) locations annually.

Priority: Essential

Finance #: WA9901

## OPERATIONS &amp; MAINTENANCE

FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
0	0	0	0	0

## APPROPRIATIONS

	<u>Current Expenditures</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
Acquisition	0	0	0	0	0	0	0
Arch/Eng	0	0	0	0	0	0	0
Construction	0	0	0	0	0	0	0
Equipment	312	125	125	125	125	125	937
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>312</b>	<b>125</b>	<b>125</b>	<b>125</b>	<b>125</b>	<b>125</b>	<b>937</b>

## SOURCE OF FUNDS

	<u>Current Revenues</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
GO Bonds	0	0	0	0	0	0	0
Revenue Bonds	0	0	0	0	0	0	0
Intergovernmental	0	0	0	0	0	0	0
Type A/B Taxes	0	0	0	0	0	0	0
Gen. Fund Rev.	0	0	0	0	0	0	0
Operational . Rev.	312	125	125	125	125	125	937
Fees	0	0	0	0	0	0	0
Dev. Contributions	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>312</b>	<b>125</b>	<b>125</b>	<b>125</b>	<b>125</b>	<b>125</b>	<b>937</b>

Authorized Bonds

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## SCADA UPGRADE

## Project Background:

The existing water distribution Supervisory and Data Acquisition (SCADA) computer system will need to be replaced.

## Funding:

Operational Rev     \$1.387 M     Water and Sewer

## Project Justification:

Planned replacement of Supervisory Control and Data Acquisition (SCADA) as a result of continued implementation of latest technology to replace obsolete equipment.

Priority:     Essential

Finance #: \_\_\_\_\_

## OPERATIONS &amp; MAINTENANCE

FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
0	0	0	0	0

## APPROPRIATIONS

	<u>Current Expenditures</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
Acquisition	0	0	0	0	0	0	0
Arch/Eng	0	0	0	0	100	0	100
Construction	0	0	0	0	1,287	0	1,287
Equipment	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,387</b>	<b>0</b>	<b>1,387</b>

## SOURCE OF FUNDS

	<u>Current Revenues</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
GO Bonds	0	0	0	0	0	0	0
Revenue Bonds	0	0	0	0	0	0	0
Intergovernmental	0	0	0	0	0	0	0
Type A/B Taxes	0	0	0	0	0	0	0
Gen. Fund Rev.	0	0	0	0	0	0	0
Operational . Rev.	0	0	0	0	1,387	0	1,387
Fees	0	0	0	0	0	0	0
Dev. Contributions	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,387</b>	<b>0</b>	<b>1,387</b>

Authorized Bonds

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## AMI / AMR

## Project Background:

Project will replace all the existing water meters throughout the city as well as install the backbone in which the system will operate.

## Funding:

Operational Revenues \$ 11,792 M Water and Sewer an fund that would have been used for Sloan Creek Lift Station per reimbursement resolution.

Reimbursement Resolution Feb 2021

## Project Justification:

Staff has determined the need to improve the efficiency and accuracy of the Cities meter reading/collecting service.

Priority: Desirable

Finance #: WA2002

## OPERATIONS &amp; MAINTENANCE

FY 2027

0

## APPROPRIATIONS

	<u>Current Expenditures</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
Acquisition	0	0	0	0	0	0	0
Arch/Eng	822	0	0	0	0	0	822
Construction	0	0	0	0	0	0	0
Equipment	3,000	7,970	0	0	0	0	10,970
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>3,822</b>	<b>7,970</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>11,792</b>

## SOURCE OF FUNDS

	<u>Current Revenues</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
GO Bonds	0	0	0	0	0	0	0
Revenue Bonds	0	0	0	0	0	0	0
Intergovernmental	0	0	0	0	0	0	0
Type A/B Taxes	0	0	0	0	0	0	0
Gen. Fund Rev.	0	0	0	0	0	0	0
Operational . Rev.	11,792	0	0	0	0	0	11,792
Fees	0	0	0	0	0	0	0
Dev. Contributions	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>11,792</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>11,792</b>

Authorized Bonds

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## WATER TANK AND TOWER REPAINT

## Project Background:

Exterior Repaint  
 Custer Ground Tank No. 1 FY22  
 Custer Ground Tank No. 2 FY22  
 Custer Elevated Tower FY23  
 Rowlett Elevated Tower FY23

Interior and Exterior Repaint  
 Prestige Elevated Tower FY25

Operational Revenues are capital fund transfer out, as a component of the total transfer in the approved budget.

## Project Justification:

Repaint the interior and/or exterior surfaces of the water tanks and towers.

Priority: Maintenance

Finance #: WA2105

## OPERATIONS &amp; MAINTENANCE

FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
0	0	0	0	0

## APPROPRIATIONS

	<u>Current Expenditures</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
Acquisition	0	0	0	0	0	0	0
Arch/Eng	90	0	0	40	0	0	130
Construction	803	1,084	0	700	0	0	2,587
Equipment	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>893</b>	<b>1,084</b>	<b>0</b>	<b>740</b>	<b>0</b>	<b>0</b>	<b>2,717</b>

## SOURCE OF FUNDS

	<u>Current Revenues</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
GO Bonds	0	0	0	0	0	0	0
Revenue Bonds	0	0	0	0	0	0	0
Intergovernmental	0	0	0	0	0	0	0
Type A/B Taxes	0	0	0	0	0	0	0
Gen. Fund Rev.	0	0	0	0	0	0	0
Operational . Rev.	893	1,084	0	740	0	0	2,717
Fees	0	0	0	0	0	0	0
Dev. Contributions	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>893</b>	<b>1,084</b>	<b>0</b>	<b>740</b>	<b>0</b>	<b>0</b>	<b>2,717</b>

Authorized Bonds



## CUSTER FLOW METER

## Project Background:

Flow Meter Replacement

Custer No. 2

## Project Justification:

Existing flow meters will have reached their design life and require replacement.

Priority: Essential

Finance #: \_\_\_\_\_

## OPERATIONS &amp; MAINTENANCE

FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
0	0	0	0	0

## APPROPRIATIONS

	<u>Current Expenditures</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
Acquisition	0	0	0	0	0	0	0
Arch/Eng	0	0	0	20	0	0	20
Construction	0	0	0	339	0	0	339
Equipment	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>359</b>	<b>0</b>	<b>0</b>	<b>359</b>

## SOURCE OF FUNDS

	<u>Current Revenues</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
GO Bonds	0	0	0	0	0	0	0
Revenue Bonds	0	0	0	0	0	0	0
Intergovernmental	0	0	0	0	0	0	0
Type A/B Taxes	0	0	0	0	0	0	0
Gen. Fund Rev.	0	0	0	0	0	0	0
Operational . Rev.	0	0	0	359	0	0	359
Fees	0	0	0	0	0	0	0
Dev. Contributions	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>359</b>	<b>0</b>	<b>0</b>	<b>359</b>

Authorized Bonds

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## GREENVILLE SS AND ROCKRIDGE WATER

## Project Background:

Replace the original clay tile sanitary sewer main on Greenville Ave constructed in 1990's.

Replace the original ductile iron pipe water main in Rock Ridge Estate, which is in the ETJ.

Estimated Total Project Cost: \$ 9.1 M

## Funding

Operational Revenues are a capital fund transfer out as a component of the total transfer in the approved budget.

## Project Justification:

Replace sanitary and water mains that are near or have exceeded their design life or when the subdivision was built used substandard materials / pipe sizes by current standards.

Priority: Maintenance

Finance #: \_\_\_\_\_

## OPERATIONS &amp; MAINTENANCE

FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
0	0	0	0	0

## APPROPRIATIONS

	<u>Current Expenditures</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
Acquisition	0	0	0	0	0	0	0
Arch/Eng	0	0	0	0	700	0	700
Construction	0	0	0	0	0	8,400	8,400
Equipment	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>700</b>	<b>8,400</b>	<b>9,100</b>

## SOURCE OF FUNDS

	<u>Current Revenues</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
GO Bonds	0	0	0	0	0	0	0
Revenue Bonds	0	0	0	0	0	0	0
Intergovernmental	0	0	0	0	0	0	0
Type A/B Taxes	0	0	0	0	0	0	0
Gen. Fund Rev.	0	0	0	0	0	0	0
Operational . Rev.	0	0	0	0	700	8,400	9,100
Fees	0	0	0	0	0	0	0
Dev. Contributions	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>700</b>	<b>8,400</b>	<b>9,100</b>

Authorized Bonds

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## HERITAGE / ALLEN HEIGHTS SS MAIN REPLACEMENT

## Project Background:

Project will replace the existing 24" sanitary sewer main on Heritage Parkway and the 18" sanitary sewer main on Allen Heights.

## Funding

Operational Revenues are a capital fund transfer out as a component of the total transfer in the approved budget.

## Project Justification:

Replace sanitary sewer mains that are near or have exceeded their design life or when the subdivision was built used substandard materials / pipe sizes by current standards.

Priority: Maintenance

Finance #: \_\_\_\_\_

## OPERATIONS &amp; MAINTENANCE

FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
0	0	0	0	0

## APPROPRIATIONS

	<u>Current Expenditures</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
Acquisition	0	0	0	0	0	0	0
Arch/Eng	0	450	0	0	0	0	450
Construction	0	0	4,600	1,650	0	0	6,250
Equipment	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>450</b>	<b>4,600</b>	<b>1,650</b>	<b>0</b>	<b>0</b>	<b>6,700</b>

## SOURCE OF FUNDS

	<u>Current Revenues</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
GO Bonds	0	0	0	0	0	0	0
Revenue Bonds	0	0	0	0	0	0	0
Intergovernmental	0	0	0	0	0	0	0
Type A/B Taxes	0	0	0	0	0	0	0
Gen. Fund Rev.	0	0	0	0	0	0	0
Operational . Rev.	0	450	6,250	0	0	0	6,700
Fees	0	0	0	0	0	0	0
Dev. Contributions	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>450</b>	<b>6,250</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>6,700</b>

Authorized Bonds

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## JUPITER SANITARY SEWER MAIN

## Project Background:

Replacement of deteriorated sanitary sewer pipes constructed in the 1980's.

The line is scheduled for replacement to eliminate continued maintenance of the line. The existing 8" and 10" clay tile pipe will be upsized to a 12" PVC sewer line.

## Funding

Operational Revenues are capital fund transfer out as a component of the total transfer in the approved budget.

## Project Justification:

Replace sanitary sewer lines that are near or have exceeded their design life or when the subdivision was built used substandard materials / pipe sizes by current standards.

Priority: Maintenance

Finance #: \_\_\_\_\_

## OPERATIONS &amp; MAINTENANCE

FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
0	0	0	0	0

## APPROPRIATIONS

	<u>Current Expenditures</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
Acquisition	0	0	0	0	0	0	0
Arch/Eng	0	0	0	300	0	0	300
Construction	0	0	0	0	0	4,000	4,000
Equipment	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>300</b>	<b>0</b>	<b>4,000</b>	<b>4,300</b>

## SOURCE OF FUNDS

	<u>Current Revenues</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
GO Bonds	0	0	0	0	0	0	0
Revenue Bonds	0	0	0	0	0	0	0
Intergovernmental	0	0	0	0	0	0	0
Type A/B Taxes	0	0	0	0	0	0	0
Gen. Fund Rev.	0	0	0	0	0	0	0
Operational . Rev.	0	0	0	300	0	4,000	4,300
Fees	0	0	0	0	0	0	0
Dev. Contributions	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>300</b>	<b>0</b>	<b>4,000</b>	<b>4,300</b>

Authorized Bonds

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## TIMBERCREEK AND ALLENWOOD WATERMAIN REPLACEMENT

## Project Background:

Replace of deteriorated water pipes constructed in the 1970's.

Allenwood asphalt roads will be replaced.

Operation Revenue made possible from Impact Fee transfer into the fund to account for NTMWD growth related investments.

## Funding

Operational Revenues are a capital fund transfer out as a component of the total transfer in the approved budget.

## Project Justification:

Replace water mains that are near or have exceeded their design life or when the subdivision was built used substandard materials / pipe sizes by current standards.

Priority: Maintenance

Finance #: \_\_\_\_\_

## OPERATIONS &amp; MAINTENANCE

FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
0	0	0	0	0

## APPROPRIATIONS

	<u>Current Expenditures</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
Acquisition	0	0	0	0	0	0	0
Arch/Eng	150	450	0	0	0	0	600
Construction	0	0	3,850	1,750	0	0	5,600
Equipment	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>150</b>	<b>450</b>	<b>3,850</b>	<b>1,750</b>	<b>0</b>	<b>0</b>	<b>6,200</b>

## SOURCE OF FUNDS

	<u>Current Revenues</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
GO Bonds	0	0	0	0	0	0	0
Revenue Bonds	0	0	0	0	0	0	0
Intergovernmental	0	0	0	0	0	0	0
Type A/B Taxes	0	0	0	0	0	0	0
Gen. Fund Rev.	0	0	0	0	0	0	0
Operational . Rev.	600	0	3,850	1,750	0	0	6,200
Fees	0	0	0	0	0	0	0
Dev. Contributions	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>600</b>	<b>0</b>	<b>3,850</b>	<b>1,750</b>	<b>0</b>	<b>0</b>	<b>6,200</b>

Authorized Bonds

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## WINDRIDGE WATER &amp; SEWER REPLACEMENT PH2

## Project Background:

Replacement of deteriorated water and sanitary sewer pipe constructed in the 1970's.

FY22 Windridge Construction Ph 2 \$ 4.679 M

Project funded by revenue bonds approved by council.

Funding:

Revenue Bonds

FY20 \$ 1.679 M

FY21 \$ 3.0 M

## Project Justification:

Replace water and sewer lines that are near or have exceeded their design life or when the subdivision was built used substandard materials / pipe sizes by current standards.

Priority: Maintenance

Finance #: WA2103

## OPERATIONS &amp; MAINTENANCE

FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
0	0	0	0	0

## APPROPRIATIONS

	<u>Current Expenditures</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
Acquisition	0	0	0	0	0	0	0
Arch/Eng	0	0	0	0	0	0	0
Construction	4,179	500	0	0	0	0	4,679
Equipment	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>4,179</b>	<b>500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4,679</b>

## SOURCE OF FUNDS

	<u>Current Revenues</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>TOTAL</u>
GO Bonds	0	0	0	0	0	0	0
Revenue Bonds	4,679	0	0	0	0	0	4,679
Intergovernmental	0	0	0	0	0	0	0
Type A/B Taxes	0	0	0	0	0	0	0
Gen. Fund Rev.	0	0	0	0	0	0	0
Operational . Rev.	0	0	0	0	0	0	0
Fees	0	0	0	0	0	0	0
Dev. Contributions	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>4,679</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4,679</b>

Authorized Bonds

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# GLOSSARY

**AEDC.** Allen Economic Development Corporation

**ACCOUNTABILITY.** Actions which provide for the responsibility of government to answer to the citizenry for the need and use of public funds.

**ACCOUNTING SYSTEM.** The methods and records established to identify, assemble, analyze, classify, record and report a government's transactions and to maintain accountability for the related assets and liabilities.

**AD VALOREM TAX.** A tax computed from the assessed valuation of land and improvements.

**ANNUAL BUDGET.** A plan of financial operation embodying an estimate of proposed means of financing it. The "operating budget" is the financial plan adopted for a single fiscal year. The "proposed budget" designates the financial plan initially developed by departments and presented by the City Manager to the Council for approval. The "adopted budget" is the plan as modified and finally approved by that body. The approved budget is authorized by ordinance and thus specifies the legal spending limits for the fiscal year.

**APPROPRIATED BUDGET.** The expenditure authority created by appropriation ordinances and the related estimated revenues. The appropriated budget would include all reserves, transfers, allocations, supplemental appropriations and other legally authorized legislative and executive changes.

**APPROPRIATION.** An authorization made by the legislative body of a government that permits officials to incur obligations against and to make expenditures of governmental resources. Specific appropriations are usually made at the fund level and are granted for a one-year period.

**ARBITRAGE.** The ability to obtain tax-exempt bond proceeds and invest the funds in higher yielding taxable securities resulting in a profit. Arbitrage restriction requirements describe the circumstances in which investment in materially higher yielding securities is allowed without compromising the tax-exempt status of the bond issue. The rebate requirements identify what must be done with profits earned from those securities under the arbitrage restriction requirements.

**ASSESSED VALUATION.** A value that is established for real or personal property for use as a basis for levying property taxes. (Note: property values are established by the Central Appraisal District.)

**ASSESSMENT.** The process of making the official valuation of property for taxation, or the valuation placed upon property as a result of this process.

**ASSETS.** Resources owned or held by the City which have monetary value.

**BONDS AUTHORIZED AND UNISSUED.** Bonds that have been authorized legally but not issued and that can be issued and sold without further authorization.

**BUDGET.** A plan of financial operation embodying an estimate of proposed means of financing it. The "operating budget" is the financial plan adopted for a single fiscal year. The "proposed budget" designates the financial plan initially developed by departments and presented by the City Manager to the Council for approval. The "adopted budget" is the plan as modified and finally approved by that body. The approved budget is authorized by ordinance and thus specifies the legal spending limits for the fiscal year.

**BUDGETARY ACCOUNTS.** Accounts used to enter the formally adopted annual operating budget into the general ledger.

**BUDGETARY CONTROL.** The control or management of a government or enterprise in accordance with an approved budget to maintain expenditures within the limitations of available appropriations and available revenues.

**BUDGET DOCUMENT.** The compilation of the spending plans for the various funds, along with supporting schedules, tables and charts which, in total, comprises the annual revenue and expenditure plan.

**CDC.** Community Development Corporation

**CAPITAL EXPENDITURES.** Expenditures resulting in the acquisition of or addition to the government's general fixed assets. Capital expenditures include those used to construct or purchase a facility or an asset that is expected to provide services over a 20-year span and have a cost greater than \$50,000.

**CAPITAL PROGRAM.** A plan for capital expenditures to be incurred each year over a fixed period of years to meet capital needs arising from the long-term work program or other capital needs. It sets forth each project or other contemplated expenditure in which the government is to have a part and specifies the resources estimated to be available to finance the projected expenditures.

**DEBT.** An obligation resulting from the borrowing of money or from the purchase of goods and services. Government debt includes bonds, time warrants and notes.

**DEBT LIMIT.** The maximum amount of outstanding gross or net debt legally permitted by law.

**DEBT SERVICE FUND.** A fund used to account for the monies set aside for the payment of interest and principal to holders of the City's general obligation and revenue bonds, the sale of which finances long-term capital improvements, such as facilities, streets and drainage, parks and waster/wastewater systems. Sometimes referred to as a SINKING FUND.

**DEBT SERVICE FUND REQUIREMENTS.** The resources that must be provided for a debt service fund so that all principal and interest payments can be made in full and on schedule.

**DEBT SERVICE REQUIREMENTS.** The amount of money required to pay interest on outstanding debt, serial maturities of principal for serial bonds and required contributions to accumulate moneys for future retirement of term bonds.

**ENCUMBRANCES.** Obligations in the form of purchase order, contracts or salary commitments which are chargeable to an appropriation and for which a part of the appropriation is reserved. When paid, the encumbrance is liquidated.

**EXPENDITURES.** Decreases in net financial resources. Expenditures include current operating expenses requiring the present or future use of net current assets, debt service and capital outlays, and intergovernmental grants, entitlements and shared revenues.

**EXPENSES.** The cost of goods received or services rendered whether cash payments have been made or encumbered.

**FISCAL PERIOD.** A twelve-month period designated as the operating year for accounting and budgeting purposes in an organization. The City of Allen has specified October 1 to September 30 as its fiscal year.

**FISCAL YEAR.** A 12-month period to which the annual operating budget applies.

**FIXED BUDGET.** A budget setting forth dollar amounts that are not subject to change based on the volume of goods or services to be provided.

**FUND.** An accounting device established to control receipt and disburse income from sources set aside to support specific activities or attain certain objectives. Each fund is treated as a distinct fiscal entity with a self-balancing set of accounts.

**FUND BALANCE.** The excess of a fund's current assets over its current liabilities; sometimes called *working capital* in enterprise funds. A negative fund balance is often referred to as a *deficit*.

**FUND TYPE.** The fund used to account for all financial resources, except those required to be accounted for in another fund.

**GENERAL FUND REVENUES.** The fund used to account for all financial resources except those required to be accounted for in another fund. The General Fund is tax supported.

**GENERAL OBLIGATION (G.O.) BONDS.** City of Allen funding sources include general obligation bonds issued and outstanding. G.O. Bonds require voter approval and are issued with City Council approval.

**G.O. BONDS PROPOSED.** City of Allen funding sources include proposed general obligation bonds. These are bonds that have not yet been issued or may not yet have been approved by the voters. All G.O. bonds require authorization by the voters.

**GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP).** Detailed accounting standards and practices for state and local governments as prescribed by the Governmental Accounting Standards Board (GASB).

**MAINTENANCE.** The act of keeping capital assets in a state of good repair. It includes preventive maintenance, normal periodic repairs; replacement of parts, structural components and other activities needed to maintain the asset so that it continues to provide normal services and achieves its optimum life.

**OBLIGATIONS.** Amounts a government may be required legally to meet out of its resources. They include not only actual liabilities, but also unliquidated encumbrances.

**OTHER REVENUES.** Funding sources include revenues from the hotel/motel tax, street assessment fees, street escrow fees, interest from G.O. bonds; private contributions, and others.

**OPERATING BUDGET.** Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing, acquisition, spending, and service delivery activities of the City are controlled. State Law requires the use of annual operating budgets.

**REPLACEMENT COST.** The cost of an asset which can render similar service (but which need not be of the same structural form) as the property to be replaced.

**RESERVED FUND BALANCE.** Those portions of fund balance that are not appropriable for expenditure or that are legally segregated for a specific future use.

**REVENUES.** (1) Increases in the net current assets of a governmental fund type from other than expenditure refunds and residual equity transfers. General long-term debt proceeds and operating transfers-in are classified as "other financing sources" rather than as revenues. (2) Increases in the net total assets of a proprietary fund type from other than expense refunds, capital contributions and residual equity transfers. Operating transfers-in are classified separately from revenues.

**SPECIAL ASSESSMENT.** A compulsory levy made against certain properties to defray all or part of the cost of a specific capital improvement or service deemed to benefit primarily those properties.

**SUBFUNCTION.** A grouping of related activities within a particular government function (e.g., police is a subfunction of public safety).

**TAXES.** Compulsory charges levied by a government for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits, such as special assessments. Neither does the term include charges for services rendered only to those paying such charges (e.g., sewer service charges).

**TYPE A/B TAXES.** Art. 5190.6. Vernon's Texas Civil Statutes (the Development Corporation Act of 1979) Section 4A allocates  $\frac{1}{2}$  cent sales tax collected through the Community Development Corporation (CDC). Section 4B allocates  $\frac{1}{2}$  cent sales tax to the Allen Economic Development Corporation (AEDC).

**TxDOT.** Texas Department of Transportation.

**UNENCUMBERED APPROPRIATION.** That portion of an appropriation not yet expended or encumbered.

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<b>CITY COUNCIL REGULAR MEETING AGENDA COMMUNICATION</b>
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<b>AGENDA DATE:</b>	September 13, 2022
<b>AGENDA CAPTION:</b>	Conduct a Public Hearing regarding the Fiscal Year 2022-2023 City Tax Rate and adopt an Ordinance setting the Tax Rate for the Fiscal Year 2022-2023 Budget.
<b>STAFF RESOURCE:</b>	Pete Phillis, Chief Financial Officer Chris Landrum, Assistant Chief Financial Officer
<b>PREVIOUS COUNCIL ACTION:</b>	On August 9, 2022, City Council Set Tuesday, September 13, 2022, as the Public Hearing Date Regarding the Fiscal Year 2022-2023 City Tax Rate.
<b>STRATEGIC PLANNING GOAL:</b>	Financially Sound and Transparent City Government.

### **BACKGROUND**

The budget process for the City of Allen begins in January and culminates in the action by the City Council to adopt the budget and set the tax rate. This process includes the City Council Strategic Planning session held in February and the City Council Budget Workshop that was held August 19-20, among other scheduled meetings.

The proposed tax rate is \$0.418914 and September 13, 2022, is the date the City set for the public hearing on the tax rate.

State law requires that a vote on the tax increase may not be held later than the seventh day after the date of the public hearing. The governing body may vote on the proposed tax rate at the conclusion of the public hearing. If the governing body does not vote on the proposed tax rate at the public hearing, the governing body shall announce at the public hearing the date, time, and place of the meeting at which it will vote on the proposed tax rate.

After the budget is adopted, the Council must adopt an ordinance setting the tax rate. This action completes the budget process. The tax rate includes two components: a levy for the General Fund (maintenance and operations) and a levy for debt service. The ordinance requires the City's tax collector to collect and deposit those funds in the City's accounts in accordance with the allocation between maintenance and operations and debt as designated in this ordinance.

### **BUDGETARY IMPACT**

The City's proposed budget for Fiscal Year 2022-2023 reflects a tax rate of \$0.418914. This is a

reduction from last year's tax rate of \$.47. Effectively, the City's property tax revenue remained flat year over year with the exception of the new property tax revenue from new growth in the City's tax base. The amount of the new growth in the City's tax base generates \$1,635,111 over prior year. Property Tax Revenue accounts for 50% of the total General Fund budget.

**STAFF RECOMMENDATION**

Staff recommends that the City Council conduct a public hearing and adopt an Ordinance setting the tax rate of \$0.418914 for the Fiscal Year 2022-2023 budget.

**MOTION**

*I make a motion to adopt a tax rate of \$0.418914 , and adopt Ordinance No. \_\_\_\_\_ setting that tax rate for the Fiscal Year 2022-2023.*

**ATTACHMENT(S)**

[Ordinance](#)

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ALLEN, COLLIN COUNTY, TEXAS, LEVYING THE AD VALOREM TAXES FOR THE TAX YEAR 2022 (FISCAL YEAR 2022-2023) AT A RATE OF \$0.418914 PER ONE HUNDRED DOLLARS (\$100) ASSESSED VALUATION ON ALL TAXABLE PROPERTY WITHIN THE CORPORATE LIMITS OF THE CITY OF ALLEN AS OF JANUARY 1, 2022, TO PROVIDE REVENUE FOR THE PAYMENT OF CURRENT EXPENSES; PROVIDING FOR AN INTEREST AND SINKING FUND FOR ALL OUTSTANDING DEBT OF THE CITY OF ALLEN; PROVIDING FOR DUE AND DELINQUENT DATES TOGETHER WITH PENALTIES AND INTEREST; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A REPEALING CLAUSE; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, following public notices duly posted and published in all things as required by law, public hearing was held on September 13, 2022, by and before the City Council of the City of Allen, the subject of which was the proposed tax rate for the City of Allen for Fiscal Year 2022-2023, submitted by the City Manager in accordance with provisions of the City Charter and state statutes; and,

**WHEREAS**, the City Council, upon full consideration of the matter, is of the opinion that the tax rate hereinafter set forth is proper and should be approved and adopted.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ALLEN, COLLIN COUNTY, TEXAS, THAT:**

**SECTION 1.** There is hereby levied and shall be assessed for the tax year 2022 on all taxable property, real, personal, and mixed, situated within the corporate limits of the City of Allen, Collin County, Texas, and not exempt by the Constitution of the State and valid State laws, a tax of \$0.418914 on each \$100 assessed valuation of taxable property apportioned and distributed as follows:

- (a) For the purpose of defraying the current expenditures of the municipal government of the City of Allen, a tax of \$0.328417 on each and every \$100 assessed value on all taxable property; and
- (b) For the purpose of creating a sinking fund to pay the interest and principal maturities of all outstanding debt of the City of Allen not otherwise provided for, a tax of \$0.090497 on each \$100 assessed value of taxable property within the City of Allen shall be applied to the payment of interest and maturities of all such outstanding debt of the City.

**SECTION 2.** THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.

**SECTION 3.** All ad valorem taxes shall become due and payable on October 1, 2022, and all ad valorem taxes for the year shall become delinquent if not paid prior to February 1, 2023. There shall be no discount for payment of taxes prior to February 1, 2023. A delinquent tax shall incur all penalty and interest authorized by law, to wit:

- (a) A penalty of six percent on the amount of the tax for the first calendar month it is delinquent, plus one percent for each additional month or portion of a month the tax remains unpaid prior to July 1 of the year in which it becomes delinquent.

- (b) Provided, however, a tax delinquent on July 1, 2023, incurs a total penalty of twelve percent of the amount of delinquent tax without regard to the number of months the tax has been delinquent. A delinquent tax shall also accrue interest at the rate of one percent for each month or portion of a month the tax remains unpaid. Taxes for the year 2022 and taxes for all future years that become delinquent on or after February 1 but not later than May 1, that remain delinquent on July 1 of the year in which they become delinquent, incur an additional penalty in the amount of twenty percent (20%) of taxes, penalty, and interest due, pursuant to Texas Property Tax Code Section 6.30 and 33.07, as amended. Taxes assessed against tangible personal property for the year 2022 and for all future years that become delinquent on or after February 1 of a year incur an additional penalty on the later of the date the personal property taxes become subject to the delinquent tax attorney's contract, or 60 days after the date the taxes become delinquent, such penalty to be in the amount of twenty percent (20%) of taxes, penalty and interest due, pursuant to Texas Property Tax Code Section 33.11. Taxes for the year 2021 and taxes for all future years that remain delinquent on or after June 1 under Texas Property Tax Code Sections 26.07(f), 26.15(e), 31.03, 31.031, 31.032 or 31.04 incur an additional penalty in the amount of twenty percent (20%) of taxes, penalty, and interest due, pursuant to Texas Property Tax Code Section 6.30 and Section 33.08, as amended.

**SECTION 4.** The City shall have available all the rights and remedies provided by law for the enforcement of the collection of taxes levied under this Ordinance.

**SECTION 5.** The tax roll as presented to the City Council, together with any supplements thereto, be and the same are hereby approved.

**SECTION 6.** Should any word, sentence, paragraph, subdivision, clause, phrase, or section of this Ordinance, be adjudged or held to be void or unconstitutional, the same shall not affect the validity of the remaining portions of said Ordinance which shall remain in full force and effect.

**SECTION 7.** All ordinances of the City of Allen, Collin County, Texas, in conflict with the provisions of this Ordinance be, and the same are hereby, repealed; provided, however, that all other provisions of said ordinances not in conflict with the provisions of this Ordinance shall remain in full force and effect.

**SECTION 8.** This Ordinance shall take effect immediately from and after its passage, as the law and charter in such cases provide.

**DULY PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF ALLEN, COLLIN COUNTY, TEXAS, ON THIS THE 13<sup>TH</sup> DAY OF SEPTEMBER 2022.**

**APPROVED:**

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**Kenneth M. Fulk, MAYOR**

**APPROVED AS TO FORM:**

**ATTEST:**

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**Peter G. Smith, CITY ATTORNEY**  
(PGS:9-7-22:TM 131352)

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**Shelley B. George, CITY SECRETARY**